



EXECUTIVE COMMITTEE AGENDA
Room 400, Government Center
Tuesday, August 11, 2009

4:30 p.m.

1. Call to Order
2. Chairman's Approval of Minutes – July 14, 2009
3. Appearance by Members of the Public
4. Departmental Matters
5. Report of Standing Committees:
 - A. Executive Committee – Chairman Sorensen
 - 1) Items to be Presented for Action:
 - a) **REAPPOINTMENTS:**
EASTERBROOK DRAINAGE DISTRICT
Mr. Irvin Bane
6390 N. 3725 East Road
Bellflower, IL 61724
(Three-year term to expire 1st Tuesday in September, 2012)

GOLDREN RULE DRAINAGE DISTRICT
Mr. Donald Wayne Eymann
31253 E. 3100 North Rd.
Chenoa, IL 61726
(Three-year term to expire 1st Tuesday in September, 2012)

GOLDREN RULE DRAINAGE DISTRICT
Mr. David Wilkins
12022 E. 950 North Road
Chenoa, IL 61726
(Three-year term to expire 1st Tuesday in September, 2012)

GRIDLEY DRAINAGE DISTRICT

Mr. Enid Schlipf
17766 E. 2900 North Rd.
Gridley, IL 61744
(Three-year term to expire 1st Tuesday in September, 2012)

KUMLER DRAINAGE DISTRICT

Mr. John Leonard
254 E. 300 North Road
Gibson City, IL 60936
(Three-year term to expire 1st Tuesday in September, 2012)

MACKINAW DRAINAGE DISTRICT

Mr. David Brucker
25019 E. 1400 North Road
Ellsworth, IL 61737
(Three-year term to expire 1st Tuesday in September, 2012)

NORMAL-TOWANDA DRAINAGE DISTRICT

Mr. Jerry Henderson
11 Inglewood Ln.
Bloomington, IL 61704-8521
(Three-year term to expire 1st Tuesday in September, 2012)

PATTON DRAINAGE DISTRICT

Mr. James Lindsay
24535 South West Street
Lexington, IL 61753
(Three-year term to expire 1st Tuesday in September, 2012)

SANGAMON RIVER DRAINAGE DISTRICT

Mr. Daniel Brucker
12255 N. 2850 East Road
Ellsworth, IL 61737
(Three-year term to expire 1st Tuesday in September, 2012)

SOUTH EMPIRE DRAINAGE DISTRICT

Mr. Steven Crumbaugh
1764 E 1525 N.
LeRoy, IL 61752
(Three-year term to expire 1st Tuesday in September, 2012)

WHITE STAR DRAINAGE DISTRICT

Mr. Irvin Bane
6390 N. 3725 East Road
Bellflower, IL 61724
(Three-year term to expire 1st Tuesday in September, 2012)

YATES DRAINAGE DISTRICT

Mr. Richard Stoller
34937 E. 2800 North Rd.
Chenoa, IL 61726
(Three-year term to expire 1st Tuesday in September, 2012)

b) APPOINTMENTS:

CHENOA DRAINAGE DISTRICT

Mr. Jon Reimer
29325 N 2480 E
Chenoa, IL 61726
(Three-year term to expire 1st Tuesday in September, 2012)

DOWNS FIRE PROTECTION DISTRICT

Mr. Edward D. Belcher
8717 N 2300 East Rd.
Downs, IL 61736
(To complete a three year term to expire on April 30, 2010)

LAWNDALE-CROPSEY DRAINAGE DISTRICT

Mr. Keith DeFries
41590 E. 2100 North Road
Cropsey, IL 61731
(Three-year term to expire 1st Tuesday in September, 2012)

c) RESIGNATIONS:

ADRIAN DRAINAGE DISTRICT

Mr. Vernon Thomas
200 N 1400 East Rd.
Heyworth, IL 61745

CHENOA DRAINAGE DISTRICT

Mr. Donald Jacobs
28664 N. 2650 East Rd.
Chenoa, IL 61726

DOWNS FIRE PROTECTION DISTRICT

Mr. Mark Reynolds
9513 N 2125 East Road
Bloomington, IL 61704

LAWNDALE-CROPSEY DRAINAGE DISTRICT

Mr. Leslie DeFries
104 N. Madison Street, Box 101F
Sibley, IL 61773-9766

2) Items to be Presented to the Board:

- a) General Report
- b) Other

B. Finance Committee – Chairman Owens

- 1) Items to be Presented for Action:
 - a) Request Approval of an Ordinance of the McLean County Amending the 2009 Combined Appropriation and Budget Ordinance for Fund 0103 – Health Department 1-2
 - b) Request Approval of a Resolution Amending the Fiscal Year 2009 McLean County Full-Time Equivalent Position Resolution Associated with an Ordinance to Amend the Fiscal Year 2009 McLean County Combined Appropriation and Budget Ordinance for Fund 0103 – Health Department 3
 - c) Request Approval of an Ordinance of the McLean County Board Amending the 2009 Combined Appropriation and Budget Ordinance for Fund 0105 – Health Department 4-5
 - d) Request Approval of an Ordinance of the McLean County Board Amending the 2009 Combined Appropriation and Budget Ordinance for Fund 0107 – Health Department 6-7
 - e) Request Approval of a Resolution Amending the Fiscal year 2009 McLean County Full-Time Equivalent Position Resolution Associated with an Ordinance to Amend the Fiscal Year 2009 McLean County Combined Appropriation and Budget Ordinance for Fund 0107 – Health Department 8
- 2) Items to be Presented to the Board:
 - a) General Report
 - b) Other

C. Justice Committee – Chairman Renner

- 1) Items to be Presented for Action:
 - a) Request Approval of an Intergovernmental Agreement between the Law and Justice Commission Mobil Team Unit (MTU) #8 and McLean County Court Services – Court Services 9-12
 - b) Request Approval to apply for the JAG Recovery Law Enforcement Grant from the Illinois Criminal Justice Authority Information Authority – Sheriff's Department 13-25
- 2) Items to be Presented to the Board:
 - a) Request Approval for the McLean County Detention Facility Health Services Department to Apply for a County Credit Card – Correctional Health Services
 - b) Request Approval for the McLean County State's Attorneys Office to Apply for a County-owned Credit Card – State's Attorneys Office
 - c) Request Approval to award bid for Jail Food Service to Aramark – Sheriff's Department

- d) Request approval of a contract between Harvey C. Welch, Special Public Defender, and the Public Defender's Office – Public Defender's Office
 - e) General Report
 - f) Other
- D. Land Use and Development Committee – Chairman Gordon
- 1) Items to be Presented to the Board:
 - a) Request Approval to Reinstate the Preliminary Plan for the Knob Hill Acres P.U.D.
 - b) General Report
 - c) Other
- E. Property Committee – Chairman Bostic
- 1) Items to be Presented to the Board:
 - a) Request Approval of ST Network Lease: 200 W. Front Street, Bloomington, IL – Facilities Management
 - b) Request Approval of McLeodUSA Lease: 200 W. Front Street, Bloomington, IL – Facilities Management
 - c) General Report
 - d) Other
- F. Transportation Committee – Chairman Hoselton
- 1) Items to be Presented to the Board:
 - a) Request Approval of Audit Report #75 to be Filed with County Board – Motor Fuel Tax (MFT) – McLean County – 01/01/2008 – 12/31/08
 - b) Request Approval of Audit Report #56 to be Filed with County Board – Township Bridge County Road Districts – 01/01/2008 - 12/31/2008
 - c) Request Approval of Audit Report #56 to be Filed with County Board – Motor Fuel Tax (MFT) – County Road Districts – 01/01/2008 - 12/31/2008
 - d) Request Approval of Resolution & Letting Results from the July 24, 2009 County 2009 Equipment Replacement
 - e) Request Approval of White Oak Road District (RD) - Joint Culvert Petitions
 - (1) 2009 White Oak RD Joint Culvert #1
2100 North Rd. – 1550' east of 825 East Rd.
 - (2) 2009 White Oak RD Joint Culvert #2
2100 North Rd. – 1900' east of 825 East Road
 - f) General Report
 - g) Other

G. Report of the County Administrator

1) Items to be Presented to the Board:

- a) General Report
- b) Other

6. Other Business and Communications

7. Recommend Payment of Bills and Approval of Transfers, if any, to County Board

8. Adjournment

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BUDGET/FTE AMENDMENT FOR FUND 0103
NARRATIVE

The McLean County Health Department has been notified by the Illinois Department of Human Services that the SFY 2010 WIC Grant has been increased by \$15,000 from \$389,500 to \$404,500 of which \$8,744 is projected to be expended during the period 7/1/09 – 12/31/09.

This program is 100% federally funded and the additional revenue will be used to provide nutritionist support to the WIC Program. The plan calls for increasing nutritionist support by an additional 22.5 hours a week. This will allow the Health Department to convert a part-time nutritionist position to full-time. The additional time will be used to provide nutrition counseling to high priority clients by allowing the addition of 22 appointments per week for women and their new babies. This will reduce the wait time for these clients and equate to a 4% increase in appointments, thus supporting the caseload achievement. The increased time will also offer nutrition support to the prenatal clinic.

An Ordinance of the McLean County Board
Amending the 2009 Combined
Appropriation and Budget Ordinance for Fund 0103

WHEREAS, Chapter 55, Section 5/6-1003 of the Illinois Compiled Statutes (1992) allows the County Board to approve appropriations in excess of those authorized by the budget; and,

WHEREAS, the McLean County Health Department has requested an amendment to the McLean County Fiscal Year 2009 appropriation in Fund 0103 W.I.C. Grant Fund, and the Board of Health and Finance Committee concur; and,

WHEREAS, the County Board concurs that it is necessary to approve such amendment, now, therefore,

BE IT ORDAINED AS FOLLOWS:

1. The Auditor is requested to increase revenue line 0103-0061-0062-0404-0031 W.I.C. Grant by \$8,744 from \$389,500 to \$398,244.
2. That the County Auditor is requested to increase the appropriations of the following line item accounts in Fund 0103, Department 0061, Program 0062, Personal Health Services as follows:

LINE	DESCRIPTION	PRESENT AMOUNT	INCREASE (DECREASE)	NEW AMOUNT
0503-0001	Full-time Employees Salary	\$269,206	\$ 10,921	\$ 280,127
0515-0001	Part-time Employees Salary	\$ 21,782	\$ (4,413)	\$ 17,369
0599-0001	County IMRF Contribution	\$ 21,650	\$ 484	\$ 22,134
0599-0002	Employee Medical/Life Ins	\$ 28,234	\$ 1,254	\$ 29,488
0599-0003	Social Security Cont.	\$ 22,261	\$ 498	\$ 22,759
TOTALS:		\$363,133	\$ 8,744	\$ 371,877

3. That the County Clerk shall provide a copy of this ordinance to the County Administrator, County Treasurer, County Auditor, and the Director of the Health Department.

Adopted by the County Board of McLean County this _____ day of _____, 2009.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of
the McLean County Board of
the County of McLean
F:\adm\budg\09WICamendment

Matt Sorensen Chairman of the
McLean County Board

A Resolution Amending the Fiscal Year 2009 McLean
County Full-Time Equivalent Position Resolution
Associated with an Ordinance to Amend the Fiscal Year
2009 McLean County Combined Appropriation and Budget
Ordinance for Fund 0103.

WHEREAS, the County Board adopted a funded Full-Time Equivalent Position Resolution on November 18, 2008 which became effective on January 1, 2009; and,

WHEREAS, it becomes necessary to amend the Funded Full-Time Equivalent Position Resolution in Fund 0103 to authorize position changes associated with increased funding from the Illinois Department of Human Services for the WIC program. These funds will support additional nutritionist time to assist with nutrition education and supplement food instrument distribution.

Therefore, Be it resolved by the McLean County Board, now in regular session, that the said funded Full-Time Equivalent Positions Resolution be and hereby is amended as follows:

Action	Fund	Program	Position		Months	Now	New
			Classification	Annual FTE			
Decrease	0103-0061	0062	0515-8041	(.40)	4.0	.60	.47
Increase	0103-0061	0062	0503-8041	1.00	4.0	2.00	2.33

This Amendment shall become effective and be in full force immediately upon adoption.

Adopted by the County Board of McLean County this _____ day of _____ 2009.

APPROVED

Matt Sorensen, Chairman
McLean County Board

ATTEST:

Peggy Ann Milton, Clerk of McLean County
Board of the County of McLean

adm\budg\09FTE103WICNutritionist

BUDGET/FTE AMENDEMENT FOR FUND 0105
NARRATIVE

The McLean County Health Department has been notified by the Illinois Department of Public Health that it has been awarded a grant of \$7,543 covering the period 1/1/09 – 8/31/09 with the anticipation of continued funding through 8/31/10. Therefore, the McLean County Health Department is proposing an amendment to cover the annualized grant period through 12/31/09 of \$10,000.

The grant program objectives are to create an educational program designed to identify the incidence of asthma, common asthma symptoms, potential asthma triggers, and asthma medications. In addition, the program provides guidance on how to manage an asthma episode.

The proposed \$10,000 in grant funds will be used for educational materials, postage, advertising and a small amount of travel used in providing asthma education information to schools in McLean County.

An Ordinance of the McLean County Board
Amending the 2009 Combined
Appropriation and Budget Ordinance for Fund 0105

WHEREAS, Chapter 55, Section 5/6-1003 of the Illinois Compiled Statutes (1992) allows the County Board to approve appropriations in excess of those authorized by the budget; and,

WHEREAS, the McLean County Health Department has requested an amendment to the McLean County Fiscal Year 2009 appropriation in Fund 0105 Preventive Health Grant Fund, and the Board of Health and Finance Committee concur; and,

WHEREAS, the County Board concurs that it is necessary to approve such amendment, now, therefore,

BE IT ORDAINED AS FOLLOWS:

1. The Auditor is requested to increase revenue line 0105-0061-0067-0404-0046 Asthma Grant by \$10,000 from \$0 to \$10,000.
2. That the County Auditor is requested to increase the appropriations of the following line item accounts in Fund 0105, Department 0061, Program 0067, Preventive Health Program as follows:

LINE	DESCRIPTION	PRESENT AMOUNT	INCREASE (DECREASE)	NEW AMOUNT
0612-0003	Educational Materials	\$11,005	\$ 7,200	\$ 18,205
0630-0001	Postage	\$ 700	\$ 300	\$ 1,000
0701-0001	Advertising/Legal Notices	\$24,894	\$ 2,000	\$ 26,894
0793-0001	Travel	\$ 1,870	\$ 500	\$ 2,370
TOTALS:		\$38,469	\$ 10,000	\$ 48,469

3. That the County Clerk shall provide a copy of this ordinance to the County Administrator, County Treasurer, County Auditor, and the Director of the Health Department.

Adopted by the County Board of McLean County this _____ day of _____, 2009.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of
the McLean County Board of
the County of McLean

Matt Sorensen Chairman of the
McLean County Board

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As
County

7/23/09

BUDGET/FTE AMENDEMENT FOR FUND 0107
NARRATIVE

The McLean County Health Department has been notified by the Illinois Department of Public Health that it has been awarded additional resources for the Emergency Preparedness Grant for SFY2010 covering the period 8/1/09 -7/31/10 which includes 5 months of the County FY09. This program is 100% federally funded and the grant award has been increased by an annual amount of \$20,788 from \$112,000 to \$132,788 with \$12,538 projected to be expended prior to 12/31/09.

The additional resources will be used to add staff hours to the current Part time Bioterrorism Public Health Planner position from a .69 FE to a .87 FTE. The additional 6.75 hours a week are necessary to support the additional directives under the new grant program. This includes the preparation of a comprehensive plan designed to respond to the anticipated upswing in H1N1 activity projected to occur in the fall. This position will be responsible to the planning and implementation of the vaccine delivery for responding to H1N1 that will utilize the SNS Methodology as the model for vaccine dissemination to Local Health Departments.

In addition to staff support, the additional resources will be used for educational materials, training, communication enhancement, minor office equipment and supplies and office support costs for the program.

RECEIVED

RECEIVED

An Ordinance of the McLean County Board
Amending the 2009 Combined
Appropriation and Budget Ordinance for Fund 0107

WHEREAS, Chapter 55, Section 5/6-1003 of the Illinois Compiled Statutes (1992) allows the County Board to approve appropriations in excess of those authorized by the budget; and,

WHEREAS, the McLean County Health Department has requested an amendment to the McLean County Fiscal Year 2009 appropriation in Fund 0107 Bio-Terrorism Grant Fund, and the Board of Health and Finance Committee concurs; and,

WHEREAS, the County Board concurs that it is necessary to approve such amendment, now, therefore,

BE IT ORDAINED AS FOLLOWS:

1. The Auditor is requested to increase revenue line 0107-0061-0062-0404-0072 IDPH Emergency Preparedness Grant by \$12,538 from \$112,000 to \$124,538.
2. That the County Auditor is requested to increase the appropriations of the following line item accounts in Fund 0107, Department 0061, Program 0062, Bio-Terrorism Program as follows:

LINE	DESCRIPTION	PRESENT AMOUNT	INCREASE (DECREASE)	NEW AMOUNT
0515-0001	Part-time Employees Salary	\$55,265	\$ 2,598	\$ 57,863
0599-0001	County IMRF Contribution	\$ 8,730	\$ 194	\$ 8,924
0599-0003	Social Security Cont.	\$ 9,133	\$ 199	\$ 9,332
0612-0003	Educational Materials	\$ 2,460	\$ 4,000	\$ 6,460
0718-0001	Schooling & Conferences	\$ 4,000	\$ 1,097	\$ 5,097
0741-0001	Office Equip/Furniture Maint.	\$ 0	\$ 650	\$ 650
0743-0001	Radio/Comm. Equipment Maint.	\$ 0	\$ 2,000	\$ 2,000
0750-0001	Equipment Maint. Contract	\$ 300	\$ 700	\$ 1,000
0773-0001	Non-Contractual Services	\$ 110	\$ 350	\$ 460
0778-0001	Data Processing User Fee	\$ 200	\$ 250	\$ 450
0790-0004	Equipment Rental	\$ 0	\$ 500	\$ 500
TOTALS		\$80,198	\$ 12,538	\$ 92,736

3. That the County Clerk shall provide a copy of this ordinance to the County Administrator, County Treasurer, County Auditor, and the Director of the Health Department.

Adopted by the County Board of McLean County this _____ day of _____, 2009.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of
the McLean County Board of
the County of McLean

Matt Sorensen, Chairman of the
McLean County Board

F:\adm\budg\09Bioterrorismamendment

A Resolution Amending the Fiscal Year 2009 McLean
County Full-Time Equivalent Position Resolution
Associated with an Ordinance to Amend the Fiscal Year
2009 McLean County Combined Appropriation and Budget
Ordinance for Fund 0107.

WHEREAS, the County Board adopted a funded Full-Time Equivalent Position Resolution on November 18, 2008 which became effective on January 1, 2009; and,

WHEREAS, it becomes necessary to amend the Funded Full-Time Equivalent Position Resolution in Fund 0107 to authorize position changes associated with additional funds received for Emergency Preparedness requiring increased planning and program oversight associated with the Bio-Terrorism Response Program.

Therefore, Be it resolved by the McLean County Board, now in regular session, that the said funded Full-Time Equivalent Positions Resolution be and hereby is amended as follows:

<u>Action</u>	<u>Fund</u>	<u>Program</u>	<u>Position Classification</u>	<u>Annual</u>		<u>Months</u>	<u>Now</u>	<u>New</u>
				<u>FTE</u>	<u>Months</u>			
Increase	0107-0061	0062	0515-8127	.18	4.0		.69	.75

This Amendment shall become effective and be in full force immediately upon adoption.

Adopted by the County Board of McLean County this _____ day of _____ 2009.

APPROVED

Matt Sorensen, Chairman
McLean County Board

ATTEST:

Peggy Ann Milton, Clerk of McLean County
Board of the County of McLean
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Memo

To: Honorable Members of the Justice Committee

From: Lori A. McCormick

CC: Honorable Chief Judge Elizabeth A. Robb

Date: July 24, 2009

RE: Intergovernmental Agreement

I have attached an intergovernmental agreement between the Law and Justice Commission Mobil Team Unit (MTU) #8 and McLean County Court Services. This intergovernmental agreement will allow probation and detention officers to continue receiving training through the MTU at the local regional training headquarters located at Heartland Community College. By signing this intergovernmental agreement, court services will be guaranteed that training will be available rather than being allowed to attend the trainings only if there space availability.

This agreement has been reviewed and approved by the McLean County States Attorney's office.

Cathy Waltz and I will be available at the upcoming Justice meeting to answer any questions you may have regarding this issue.

INTERGOVERNMENTAL AGREEMENT

This AGREEMENT is made and entered into by and between the McLean County Court Services Department, hereinafter referred to as "Court Services", and the Law & Justice Commission, MTU 8, hereinafter referred to as the "Region".

IT IS MUTUALLY AGREED BETWEEN THE PARTIES AS FOLLOWS:

TRAINING OF COURT SERVICES PERSONNEL

The Region shall provide training for Court Services personnel employed in the administration of justice. This authority is vested in the Region and Court Services pursuant to Article VI, Section 10, of the Constitution of the State of Illinois and the Intergovernmental Cooperation Act (5 ILCS 220/1 et. seq.), and in accordance with the Intergovernmental Law Enforcement Officers Training Act (50 ILCS 720/1 et. seq.), hereinafter referred to as the "Act", and the Probation and Probation Officers Act (730 ILCS 110/1 et. seq.).

DUTIES & RESPONSIBILITIES OF THE REGION

The Region shall have as its duties and responsibilities those which are prescribed in the Act (50 ILCS 720/1 et. seq.) and those which are set forth in this Agreement.

1. The Region shall make rules pursuant to the Act and this Agreement.
2. The Region shall cooperate and coordinate its efforts with the Illinois Local Government Law Enforcement Officers Training Board (hereinafter "Board").
3. The staff of the Region shall consist of a full-time director appointed by the Board who shall be the chief executive officer of the Region and such clerical employees and other personnel as shall be authorized by the Board to be necessary for the operation of the Region, including:
 - a. Managing and coordinating the ongoing operation of the Region;
 - b. Employing, terminating and supervising authorized or part-time staff;
 - c. Arranging for qualified instructors from among the employees of the state, local or federal departments or agencies whenever practical, and obtaining other instructional services as required;
 - d. Preparing and presenting to the Board, not less than sixty (60) days prior to each fiscal year, a detailed proposed operating budget and a detailed schedule of proposed training for the upcoming year; and
 - e. Securing and keeping in force at all times a policy or policies of insurance in amounts to be determined from time to time by the Board to protect against liability arising out of the operation of the Region.

COMPENSATION/FUNDING

Court Services shall contribute an annual fee fixed by the Region. The fiscal year of the Region shall be July 1 through June 30. For the fiscal year July 1, 2009 through June 30, 2010 only, that amount is one-thousand eight-hundred seventy-five dollars (\$1,875.00) representing a fee fixed

by the Region of seventy-five dollars (\$75) for each of twenty-five (25) Court Services personnel. Such contribution shall be payable on or before October 1 of each fiscal year.

NONEXCLUSIVITY ACKNOWLEDGEMENT

The parties hereto hereby stipulate and agree that nothing in this Agreement shall be interpreted to grant the Region an exclusive right to train Court Services personnel. Court Services hereby reserves the right to provide an in-service training program or to enter into other agreements with other persons or entities to train Court Services personnel.

TERMINATION

This Agreement may be terminated as follows:

1. By either of the parties hereto upon written notice delivered to the other party at least sixty (60) days prior to the date of intended termination, with or without cause.
2. By both parties hereto upon agreement, with or without cause.
3. By the Region for cause if Court Services fails to make contribution of the annual fee when due pursuant to this Agreement.

Upon termination, all of Court Services' rights to the services and privileges as set forth under this Agreement shall immediately cease and abate; and the Region shall disgorge and return to Court Services the unused pro rata share of any contributions already made to the Region for the fiscal year.

APPLICABLE LAW

This Agreement shall be governed by and interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the Laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated by reference. Venue for any court action in connection with this Agreement shall be in the Circuit Court of the 11th Judicial Circuit, Bloomington, McLean County, Illinois.

TERM OF AGREEMENT

This Agreement shall remain in full force and effect until terminated as set forth above by either party in writing to the other at the addresses set out in this section.

Notices to the Region: Heartland Community College
 Attn: Law & Justice Commission MTU 8
 1500 West Raab Road
 Normal, IL 61761

Notices to Court Services: Lori McCormick, Director
 McLean County Court Services Department
 104 West Front Street, 7th Floor
 Bloomington, Illinois 61702

HUMAN RIGHTS

This contract is subject to and governed by the rules and regulations of the Illinois Human Rights Act (775 ILCS 5/1-101 et. seq.).

THIS AGREEMENT SHALL NOT BECOME EFFECTIVE UNTIL APPROVED IN WRITING BY ALL PARTIES WITHIN THIS AGREEMENT. This Agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of execution by the authorizations below.

COUNTY OF McLEAN

ATTEST:

Matt Sorenson, Chairman
McLean County Board

Peggy Ann Milton, Clerk of the
McLean County Board

Date _____

Date _____

McLEAN COUNTY
COURT SERVICES DEPARTMENT

LAW & JUSTICE COMMISSION
MTU 8

Lori McCormick, Director
McLean County Court Services

Walt Clark, Director
Law & Justice Commission MTU 8

Date _____

Date _____

McLEAN COUNTY – GRANT INFORMATION FORM

General Grant Information

<u>Requesting Agency or Department:</u> McLean County Sheriff's Office		<u>This request is for:</u> <input checked="" type="checkbox"/> A New Grant <input type="checkbox"/> Renewal/Extension of Existing Grant	
<u>Granting Agency:</u> IL Criminal Justice Information Authority		<u>Grant Type:</u> <input type="checkbox"/> Federal, CFDA #: <input checked="" type="checkbox"/> State <input type="checkbox"/> Other	<u>Grant Date:</u> Start: End:
<u>Grant Title:</u> AMERICAN RECOVERY ACT: JUSTICE ASSISTANCE GRANTS (JAG) PROGRAM Law Enforcement Officer Safety Equipment Funding Request			
<u>Grant Amount:</u> \$40,000.00		<u>Grant Funding Method:</u> <input type="checkbox"/> Reimbursement, Receiving Cash Advance <input type="checkbox"/> <input checked="" type="checkbox"/> Pre-Funded Expected Initial Receipt Date:	
<u>Match Amount (if applicable):</u> Required Match :\$0 Overmatch: \$0			
<u>Grant Total Amount:</u> \$40,000.00		<u>Source of Matching Funds (if applicable):</u>	
<u>Will it be likely to obtain this grant again next FY?</u> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<u>Equipment Pass Through?</u> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <u>Monetary Pass Through?</u> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Grant Costs Information

<u>Will personnel be supported with this grant:</u> <input type="checkbox"/> Yes (complete personnel portion below) <input checked="" type="checkbox"/> No		<u>A new hire will be responsible for financial reporting:</u> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																									
<table border="1"> <thead> <tr> <th colspan="2">Grant Expense Chart</th> </tr> <tr> <th>Personnel Expenses</th> <th>Costs</th> </tr> </thead> <tbody> <tr> <td>Number of Employees:</td> <td>0</td> </tr> <tr> <td>Personnel Cost</td> <td>\$0</td> </tr> <tr> <td>Fringe Benefit Cost</td> <td>\$0</td> </tr> <tr> <td>Total Personnel Cost</td> <td>\$0</td> </tr> <tr> <td colspan="2">Additional Expenses</td> </tr> <tr> <td>Subcontractors</td> <td>\$0</td> </tr> <tr> <td>Equipment</td> <td>\$40000.00</td> </tr> <tr> <td>Other</td> <td>\$0</td> </tr> <tr> <td>Total Additional Expenses</td> <td>\$0</td> </tr> <tr> <td>GRANT TOTAL</td> <td>\$40,000.00</td> </tr> </tbody> </table> <p><i>Grant Total must match "Grant Total Amount" from General Grant Information</i></p>		Grant Expense Chart		Personnel Expenses	Costs	Number of Employees:	0	Personnel Cost	\$0	Fringe Benefit Cost	\$0	Total Personnel Cost	\$0	Additional Expenses		Subcontractors	\$0	Equipment	\$40000.00	Other	\$0	Total Additional Expenses	\$0	GRANT TOTAL	\$40,000.00	<u>Description of equipment to be purchased:</u> In-car cameras Radars Tasers Computer Forensic Technology <u>Description of subcontracting costs:</u> <u>Other requirements or obligations:</u> 	
Grant Expense Chart																											
Personnel Expenses	Costs																										
Number of Employees:	0																										
Personnel Cost	\$0																										
Fringe Benefit Cost	\$0																										
Total Personnel Cost	\$0																										
Additional Expenses																											
Subcontractors	\$0																										
Equipment	\$40000.00																										
Other	\$0																										
Total Additional Expenses	\$0																										
GRANT TOTAL	\$40,000.00																										

Responsible Personnel for Grant Reporting and Oversight:

Department Head Signature

Date

Grant Administrator/Coordinator Signature (if different)

Date

OVERSIGHT COMMITTEE APPROVAL		
_____	13	_____
Chairman		Date

Save and continue your JAG Recovery Law Enforcement Equipment Application Later



JAG Recovery Police Equipment RFP

Page 1 Form COPY

AMERICAN RECOVERY ACT: JUSTICE ASSISTANCE GRANTS (JAG) PROGRAM Law Enforcement Officer Safety Equipment Funding Request

Agencies that have not received vehicle funding from ICJIA in the last 12 months from this application's posting will receive priority for vehicle funding requests. Agencies that have received vehicle funding from ICJIA in the last 12 months, yet, demonstrate a dire need for additional vehicle funding will also receive priority. Agencies that have received vehicle funding in the last 12 months and cannot demonstrate a dire need for additional vehicle funding will be evaluated once all priority agencies have been evaluated. Priority funding applies only to vehicles.

Only local law enforcement agencies seeking up to \$40,000 for specific police equipment funding should complete this form.

NOTE: When filling out this application DO NOT hit your return or enter button on your keyboard, ONLY use your mouse or TAB key to move from field to field.

If you wish to "save and continue" your application at a later date, please follow these instructions:

1. At any time, you may click the "Save and continue Recovery JAG Application later" prompt located in the top right corner. This will open a pop-up box.
2. Enter your email address into the pop up box.
3. Click the "Save and continue Recovery JAG Application later" button. Wait for the web page to refresh. Do not exit at this point.
4. The refreshed web page will state, "Your progress has been saved. An email has been sent to the email address you provided. When you are ready to continue your Recovery JAG Application, simply click on the link in the email."
5. Exit the application form.
6. Check your email inbox. A message will be sent within the hour providing a link to the saved application. If this link does not work, please email cja.grantsunit@illinois.gov with your agency name, date and approximate time the application was saved.

If you are submitting your completed, final, application, please follow these instructions:

1. Verify that all required questions have been answered.
2. Click the "Submit your application" button located at the bottom of the application. Wait for the web page to refresh. Do not exit at this point.
3. The refreshed web page will provide a confirmation number. This confirmation number, along with an attached copy of the completed application, will also be sent to the preparer's email address.
4. Check your email inbox. If the confirmation number and application have not been sent within the hour, please email cja.grantsunit@illinois.gov with your agency name, date and approximate time the application was saved.

TOTAL FUNDING REQUESTED: \$
40,000.00

Law Enforcement Agency

Proposal prepared by:
McLean County Sheriff's Office

Email Address

This is a required field for the Preparer of the Recovery JAG Application in order to receive a confirmation email message and an attached copy of your completed Application to save or print for your records, please list the email address you like to receive the confirmation email message at:*

lydia.scott@mcleancountyil.gov

Total Funding Requested: \$

40,000.00

Program Agency (law enforcement agency) ORI number:

IL05700

Population of Implementing Agency jurisdiction (municipality):

165,298

Population that will be served by this program:

165,298

Entire budget of Implementing Agency:

\$7,986,181.00

Budget of Program Agency (law enforcement agency):

\$7,986,181.00

Budget dedicated to personnel expenses

Please include all benefits, pension, overtime, etc:

\$6,907,414.00

How many employees does this budget account for?

152

Budget dedicated to equipment related expenses:

\$95,000.00

Budget dedicated to all other agency expenses:

\$7,891,181.00

How many paid, full-time, certified officers, including Chief?

54

How many paid, part-time, certified officers?

0

Total number of sworn and non-sworn employees in your agency:

152

Does Program Agency provide 24 hours of patrol service?

Yes No

If no, what are the total # hours of patrol service?

Does the Implementing or Program Agency manage a Drug Asset Forfeiture Fund?

Yes No

If Yes, please indicate balance during the last 24 months:

Low \$1,406.25

High \$15,463.52

What type of expenditures has the agency made with these funds during the past 24 months?

See attachment 1

- K-9 training and equipment
- Cell phone bills for the Drug task Force Officers
- Aircard for mobile computer for the Drug Task force Officers
- D.A.R.E. vehicle
- D.A.R.E. vehicle graphics

Community Characteristics

(Please utilize U.S. Census Bureau data; please cite any other sources)

Median Household Income:

\$54,252.00

Median Home Value:

\$143,200.00

Total Occupied Housing Units:

61,177

Renter Occupied Housing Units:

19,336

Vacant Housing Units:

6,057

Labor Force Percentage:

69.8

Please cite any other sources used for the above Community Characteristics:

Law Enforcement Activities

Please provide your Unified Crime Reporting (UCR) Statistics for the past two calendar years (totals only; please do not attach monthly reports). If this application is being submitted on behalf of multiple jurisdictions, please combine totals:

	Murder	Criminal Sexual Assault	Robbery	Aggravated Assault / Battery	Burglary	Theft	Motor Vehicle Theft	Arson
2008	1	4	1	14	70	127	6	1
2007	0	6	0	14	76	86	4	2

Please describe any other significant acts of service the Implementing Agency has provided to the community:

Due to all other agencies in Mclean County discontinuing their D.A.R.E. programs, the McLean County Sheriff's office operates all D.A.R.E. programs at the schools within the County.

The Recovery Act requires that funded programs must measure the number of jobs created or maintained. At the time of this application's writing, the Department of Justice (DOJ) has yet to define a measurement for how equipment purchases translate into creation or preservation of jobs. ICJIA may require, at a later date, awarded agencies to report such information as it relates to their equipment purchases and according to the measurement criteria set by DOJ. If awarded, does the Implementing Agency agree to report this information?

Yes No

EQUIPMENT

Complete only the section(s) for which equipment this application is being submitted.

What equipment funding is being requested? Please check all that apply

- Vehicle
- Radios (in car/portable)
- LiveScan
- Mobile Data Computers
- Video (in car/wearable)
- Other

Vehicles

How many vehicles will you purchase with this funding?

Dollar Amount Requested \$:

What type of vehicle(s) do you want to purchase?

How many vehicles are assigned to your patrol fleet?

Provide the year and mileage of each vehicle in your patrol fleet:

Need more space continue below to provide the year and mileage of each vehicle in your patrol fleet:

Are any take-home vehicles?

Yes No

If yes, how many take home vehicles?

Please explain the purpose for providing take-home vehicles:

How many vehicles are assigned to the following fleets?

Investigative:

Administrative:

Support Services:

Provide the year and mileage of each vehicles for Investigative, Administrative, Support Services Use:

Need more space continue below to provide the year and mileage of each vehicle for Investigative, Administrative, Support Services Use:

Please explain the purpose for providing take-home vehicles:

If the grant funded vehicle will be replacing a fleet vehicle, please indicate which one(s) and explain the reasoning. If the grant funded vehicle will not be replacing a fleet vehicle, please explain the need and purpose for the requested vehicle:

Briefly explain how this purchase will enhance officer and public safety:

Mobile Data Computers

How many Mobile Data Computers (MDCs) will you purchase with this funding?

Dollar Amount Requested \$:

How many MDCs does your agency currently own/use?

How old is each MDC?

Would this funded MDC replace an older MDC?

Yes No

Please explain why replacement is necessary:

How many police patrol vehicles does your agency currently own?

What is the average number of LEADS requests that your agency makes from an MDC during a seven day period?

Please explain the typical uses for which your agency has/will use an MDC:

Briefly explain how this purchase will enhance officer and public safety:

Radios (in-car or portable)

How many radios will you purchase with this funding?

In-car:

Portable:

Dollar Amount Requested \$:

How many radios does your agency currently own/use?

In-car:

Portable:

How old is each radio?

Would these funded radios replace older radios?

Yes No

Would these funded radios be a technology upgrade?

Yes No

Please explain why replacement is necessary:

Briefly explain how this purchase will enhance officer and public safety:

Digital Video Recording Systems (in-car or wearable)

How many video recorders will you purchase with this funding?

In-car: 2

Wearable: 0

Dollar Amount Requested \$:

10,000.00

How many video cameras does your agency currently own/use?

In-car: 12

Wearable: 0

How old is each video recorder?

Four of the cameras are 3 years old, four cameras are 2 years old, four cameras are 1 year old. We have a total of 12 cameras, but we have 2 cars without cameras currently. The cost of each camera is \$5,000.00

How many traffic stops did your agency document in?

2008 5875

2007 5515

Does your agency deploy a unit or vehicle specifically for traffic and/or DUI enforcement?

Yes No

Are these vehicles or officers equipped with video cameras?

Yes No

Would this funded video be used for such purpose?

Yes No

Does your agency have a policy on the use of in-car or wearable video equipment?

Please check the one that applies:

have a written policy

intend to have a written policy

Does your agency use or intend to use in-car video recordings for training purposes?

Yes No

Please describe the type and format (roll-call, mandatory training meetings, informal) of any In-House officer safety training your agency currently provides:

There is a briefing at the beginning of shift several times a week in which current issues and concerns are addressed. Roll-call is taken at those meetings. There is also training provided on new technologies for the officers and their vehicles as those upgrades are made.

Does your agency keep a record of officer safety training provided In-House?

Yes No

How will a purchase of in-car video cameras enhance officer and/or public safety?

See attachment 2

The in-car video cameras will enhance officer and public safety because the cameras are always recording. When needed, the data is saved, the camera technology actually saves the images for 60 prior to initiating a new file as well as everything that occurs once turned on, and continues to save the data for 30 seconds after being turned off. This allows for

LiveScan

How many LiveScans does your agency currently own and operate?

Dollar Amount Requested \$:

If awarded, will this LiveScan machine replace an existing LiveScan Machine?

Yes No

If Yes answer the following questions:

How old is the LiveScan that will be replaced?

How many fingerprint submissions have been transmitted by your agency's existing LiveScan during its life?

Please describe any repairs that this LiveScan might need or has had:

If No answer this question:

Would this LiveScan be your agency's first?

Yes No

If yes: Please explain why your agency has not previously purchased a LiveScan and why one is currently needed:

How many arrest print cards does your agency submit, annually, to the Bureau of Identification?

If awarded, will this LiveScan be used to supplement an existing and fully operational LiveScan?

Yes No

If yes: Please explain your need for multiple LiveScans. Include the total number of LiveScans you currently use; how many fingerprint transmissions you submitted in calendar years 2007 and 2008; and a brief narrative to justify a need for two machines.

Other

Dollar Amount Requested: \$

30,000.00

If your agency is requesting funding for any equipment other than the types of items included in this Request for Proposals, please submit narrative describing the type of equipment and how the equipment is essential to law enforcement officer safety. In addition, please explain why there is an immediate need for the equipment and why the law enforcement agency has no other means for acquiring the equipment. Please limit responses to 2 pages.

See Attachment 3

We would like to purchase 15 Tasers to enhance officer safety and allow for an extra less-than-lethal option of force. McLean County is the largest land county in IL and it may take 10-15 minutes for backup to arrive. By allowing each officer to have a Taser, it will increase their ability to protect themselves and allow for an effective non-lethal

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion

Lower Tier Covered Transactions

(Sub-Recipient)

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR Part 67, Section 67.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS BELOW)

Name and Title of Authorized Representative (Mayor or County President):

Matt Sorensen; McLean County Board Chariman

Implementing Agency Name

McLean County Sheriff's Office
 Email
 Mike.emery@mcleancountyil.gov
 Address
 Street . 104 W. Front St.
 City Bloomington
 Zip 61701
 County McLean

The above, named Authorized Representative, has read the Instructions for Certification. The Authorized Representative certifies the following by placing his/her initials in the boxes provided:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department of agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

This form serves as a preliminary certification. An incomplete form will cause this entire proposal to be rejected from funding consideration. Awarded agencies will be required to submit a similar certification requiring the Authorized Representative's actual signature.

Instructions for Certification

1. By signing and submitting this proposal, the prospective low tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposes," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower tier Covered Transaction," without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may check the Non-procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of reports in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is, normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tiered covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from

participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Date:

[Finished? Click here to Submit your JAG Recovery Police Equipment Application](#)


Online Surveys powered by SurveyGizmo

ATTACHMENT 1

- K-9 training and equipment
- Cell phone bills for the Drug task Force Officers
- Air card for mobile computers for the Drug Task Force Officers
- D.A.R.E. vehicle
- D.A.R.E. vehicle graphics
- Tracking devices
- Local after-prom activities donations
- Digital video surveillance equipment
- Marijuana plant fly-over

ATTACHMENT 2

The in-car video cameras will enhance officer and public safety because the cameras are always recording. When needed, the data is saved, the camera technology actually saves the images for 60 seconds prior to initiating a new file as well as everything that occurs once turned on, and continues to save the data for 30 seconds after being turned off. This allows for extra information when reviewed later.

ATTACHMENT 3

We would like to purchase 15 Tasers to enhance officer safety and allow for an extra less-than-lethal option of force. McLean County is the largest land county in IL and it may take 10-15 minutes for backup to arrive. By allowing each officer to have a Taser, it will increase their ability to protect themselves and allow for an effective non-lethal response to subdue a perpetrator if the need arises. The cost per Taser is \$1,000.00

We would like to purchase 3 radars. We do not currently have all squad cars equipped with radar. We have had requests for extra traffic enforcement details and having a radar in the car makes it possible to deploy officers for traffic details effectively. The cost per radar is approximately \$1,600.00

Lastly, we would like to purchase forensic computer technology. Our program is in its infancy and the technology is expensive, as well as the training classes for the officer(s) working in the program. We want to house our own division as it will take much less time for us to retrieve evidence from the computers confiscated if we can purchase and maintain the forensic computer technology. Between the training and equipment needed we are requesting a total of \$10,200.00.

McLean County has suffered from lower tax revenues and all departments have been required to decrease their budgets substantially. The funds for such equipment are not available to our department. This grant would allow the purchase of these items to enhance officer and public safety.