

## **Justice Committee Meeting Minutes**

The Justice Committee of the McLean County Board met on Monday, December 3, 2001 at 5:15 p.m. in Room 700 of the McLean County Law and Justice Center, 104 W. Front Street, Bloomington, Illinois.

Members Present: Chairman Sommer, Members Emmett, Renner, Kinzinger and Johnson

Members Absent: Member Pokorney

Staff Present: Mr. John Zeunik, County Administrator;  
Mr. Terry Lindberg, Assistant County Administrator;  
Mrs. Carmen I. Zielinski, County Administrator's Office

Department Heads/  
Elected Officials

Present: Judge John P. Freese, Chief Judge Eleventh Circuit Court;

Mr. Brian Hug, Civil Assistant State's Attorney;  
Ms. Roxanne Castleman, Director, Court Services;  
Mr. Dave Goldberg, Superintendent, Juvenile Detention Center; Ms. Joan Naour, Director, Correctional Health Services; Sheriff David Owens, McLean County Sheriff's Department; Chief Deputy Derick Love, McLean County Sheriff's Department; Mr. Bill Gamblin, Administrator, E-911; Ms. Beth Kimmerling, Coroner; Mr. Charles Reynard, State's Attorney; Judge Donald D. Bernardi, Eleventh Circuit Court Judge; Mr. Craig Nelson, Director, Information Services

Chairman Sommer called the meeting to order at 5:15 p.m.

Chairman Sommer approved and placed on file the minutes of the November 5, 2001 meeting, as amended.

The Honorable John P. Freese, Chief Judge, Eleventh Circuit Court, presented a request for approval of a Renewal of a Contract with Contract Guardian Ad Litem Mr. J. Brian Goldrick. Judge Freese stated that the purpose of this contract was to provide assistance to the Circuit Court in the handling of Juvenile cases. The Contract Guardian Ad Litem shall be compensated as full payment for the professional services furnished in the

amount of \$5,000.00 per month. Judge Freese stated that Mr. Goldrick

Justice Committee Meeting Minutes  
December 3, 2001  
Page Two

handled 450 cases in 2000 and has handled, as of October 2001, 350 cases. This contract begins on January 1, 2002 and ends December 31, 2002.

Motion by Kinzinger/Johnson to approve a request for the Renewal of a contract with Contract Guardian Ad Litem J. Brian Goldrick, Attorney at Law. Motion carried.

Mr. Renner entered the meeting at 5:20 p.m.

Mr. Brian Hug, Civil Assistant State's Attorney, reported on the status of Barb Bauer Restitution Fund. Mr. Hug presented a memo to the Committee that described the following Options: 1) Establish a McLean County Crime Victims Fund patterned after the Illinois Crime Victims Compensation Act. This fund would focus on victims of local crimes and would have much smaller compensation awards. This option would directly benefit local victims of crime. The use of this money would be extended for quite some time with proper administration of the fund. The minor costs related to administrative cost could be absorbed into existing budgets. This option would also allow the County to maintain some funds for persons who may make late but meritorious claims. 2) Use the money to fully audit each case where restitution was ordered over the 10-year period of the thefts and distribute what remains to the victims who are identified and found. After discussing this option with the Outside Auditor, it was decided that this option would be very expensive. 3) Direct the funds into hardcore restitution collection efforts. This could include outside contracting, hiring additional personnel in Court Services or the State's Attorney's Office. Some of the funds could be allocated to the Circuit Clerk's Office to pay for the increased accounting costs that the transfer of restitution caused. This option leans towards improving the current system and protecting future victims for a short period of time.

Mr. Hug explained that McLean County is under no obligation to return the indemnity bond money to the insurance company. Mr. Hug stated that under the settlement agreement he negotiated with the insurance company, the County is not obligated to return any portion of the bond until the County has recovered over \$250,000.00 from Ms. Bauer. Mr. Hug advised

the Committee that consensus regarding the options mentioned was sought,

Justice Committee Meeting Minutes  
December 3, 2001  
Page Three

with the Circuit Court declining to be involved due to possible future litigation of this case. Option 1 is preferred by the Director of Court Services, the County Administrator and the Civil Assistant State's Attorney.

Mr. Emmett stated that Option #1 would provide funds to aid single mothers, victims of domestic violence, etc, that is, those who may need immediate help. Mr. Hug stated that was the intention behind Option #1.

Chairman Sommer directed Mr. Hug to provide full development of Option #1 and present it to the Justice Committee at a later date.

Ms. Roxanne Castleman, Director, Court Services Department, and Mr. Dave Goldberg, Superintendent, Juvenile Detention Center, presented a request for approval of a Contract for Lease of Space in the McLean County Juvenile Detention Center. Ms. Castleman explained that this is a continuation of an existing contract with Livingston County for space at the Juvenile Detention Center. The only change in the contract is the contract period from January 1, 2002 through December 31, 2002. The renewal of this agreement for an additional twelve (12) month period shall be subject to the mutual consent from both parties.

Motion by Emmett/Johnson to recommend approval of  
a Contract for Lease of Space in the McLean County Juvenile  
Detention Center. Motion carried.

Ms. Castleman discussed a request for approval of an Amendment to the Contract for McLean County Juvenile Detention Center Physician.

Ms. Castleman stated that in 2001, the County entered into a two (2) year contract with OSF St. Joseph Medical Center to provide medical care for the youth at the Detention Center. The contract allowed for a review of the fees at the end of the first year. OSF has raised their fees to \$10,389.00 per year payable on a monthly basis. This represents a 4% increase from last year's contract. All other terms and conditions of the two (2) year agreement remain the same.

Motion by Renner/Kinzinger to recommend approval of an Amendment to the contract for the McLean County Juvenile Detention Center Physician. Motion carried.

Ms. Castleman referred to a Contract for Approval of Counseling Services with McLean County Juvenile Detention Center. Ms. Castleman stated that this contract is with Ms. Cathy Vogel for Crisis Intervention, Clinical Consultation and any other Mental Health Services requested by the Juvenile Detention Center. This contract will be in effect from January 1, 2002 through December 31, 2002. Compensation for these services shall not exceed \$23,266.00. Payments for services rendered will be paid on a monthly basis upon receipt of a voucher from Ms. Vogel. Payment is based on an hourly rate of \$73.77 for crisis call screening and assessment response; \$40.98 per hour for Scheduled In-house Individual Counseling; and \$62.83 per session for Scheduled Group Counseling.

Motion by Emmett/Renner to recommend approval of a contract for Counseling Services with Ms. Cathy Vogel, for the McLean County Juvenile Detention Center. Motion carried.

Ms. Castleman presented a request for approval of Graduate Assistant Contracts. Ms. Castleman explained that Court Services enters into a yearly agreement with Illinois State University (ISU) to provide the office with Graduate Assistants. The Graduate Assistants help the Adult Probation Office by providing services at intake, community services and pre-sentencing units. Ms. Castleman noted that in order to have some continuity, the Graduate Assistants sign agreements to provide services during the summer months and other holidays when ISU is not in session.

Motion by Renner/Johnson to recommend approval of Graduate Assistant Contract between Illinois State University and McLean County. Motion carried.

Ms. Castleman discussed a request for approval of Contract with Ms. Susan

Carl for Professional Services in the Adult Probation Unit. Ms. Castleman stated that the services provided under this agreement would start on

Justice Committee Meeting Minutes  
December 3, 2001  
Page Five

January 1, 2002 and terminate on December 31, 2002. Ms. Carl's duties include writing pre-sentence investigation reports, conducting interviews with defendants for the purpose of writing a pre-sentence report, conducting an intake or setting up a community service work site. Compensation to Ms. Carl shall be at an hourly rate of \$12.00, with a minimum of 16 hours per week. For any additional hours, such as during school breaks, the rate will decrease to \$10.50 per hour.

Motion by Renner/Kinzinger to recommend approval of a contract with Ms. Susan Carl for Professional Services in the Adult Probation Unit. Motion carried.

Ms. Castleman presented a request for approval of the Juvenile Accountability Incentive Block Grant. Ms. Castleman stated that in August 2001, the McLean County Board approved Court Services' application for a Juvenile Accountability Incentive Block Grant. Ms. Castleman informed the Committee that Court Services was awarded \$15,798.00. She noted that there is a local match requirement of \$1,580.00, which will be paid by the Juvenile Probation Fee Fund.

Motion by Renner/Johnson to recommend approval of the Juvenile Accountability Incentive Block Grant for Court Services. Motion carried.

Mr. Goldberg discussed the Court Services Monthly Statistics and the Juvenile Detention Center Monthly Reports. Mr. Goldberg stated that there are 17 youths at the Detention Center presently. Twelve of them are from McLean County and 5 are from out of County.

Ms. Joan Naour, Director, Correctional Health Services, discussed a request for approval of a Renewal Contract for Physician Services at the Adult Detention Facility. Ms. Naour explained that the current contract for the Detention Facility is still under effect but the annual compensation rate is up for negotiation prior to the beginning of the second year of this contract

agreement. Ms. Naour requests that the annual compensation with OSF Health Care System and Dr. Kenneth Inoue be increased by 4% from

Justice Committee Meeting Minutes  
December 3, 2001  
Page Six

\$40,335.56 to \$41,948.98, effective January 1, 2002. This figure falls within the parameters of the approved FY'2002 budget. Continuity of services and an on-going awareness of policies, procedures and treatment options continue to be very important factors in the provision of responsible health services to the inmate population.

Motion by Kinzinger/Emmett to recommend approval of a Renewal Contract for Physician Services with OSF Health Care for the Adult Detention Facility. Motion carried.

Ms. Naour presented a request for approval of Renewal Contract for provision of Mental Health Services by the McLean County Center for Human Services at the Adult Detention Facility. Ms. Naour explained that the current contract with the McLean County Center for Human Services expires on December 31, 2001. This contract provides mental health services for the inmate population including counseling, crisis intervention and psychiatric sessions. Ms. Naour noted that there are no changes to the contract. The projected expense for this request is \$63,372.00. This estimated figure is within the parameters of the approved FY'2002 Budget and represents an increase of 3%.

Motion by Emmett/Renner to recommend approval of a Renewal Contract for Provision of Mental Health Services with the McLean County Center for Human Services for the Adult Detention Facility. Motion carried.

Ms. Naour discussed a request for approval of a contract agreement with Merle Pharmacy No. 1, Inc., for Pharmaceutical Services to be provided to the McLean County Adult Detention Center. Ms. Naour explained that on September 30, 2001, a Request for Proposal (RFP) for Pharmaceutical Services was sent to a total of eleven (11) pharmacies in the local area. Due to the proximity of Merle Pharmacy to the Adult Detention Center, Ms. Naour recommended the approval of a contract with them for the year 2002 through 2005.

Ms. Naour explained that the medication cart will be safeguarded by a keyless entry. The cart will be always locked. At night, the locked cart will be locked inside a locked room. Merle Pharmacy will provide unit dose medications to the Adult Detention Center.

Motion by Emmett/Renner to approve a contract agreement with Merle Pharmacy No. 1, Inc., for Pharmaceutical Services for the McLean County Adult Detention Center. Motion carried.

Mr. Zeunik explained that Ms. Amy Davis, Public Defender, has conflicting meetings and is not able to attend tonight's meeting. Mr. Zeunik advised the Committee on that one contract attorney for the Public Defender's Office will not be able to fulfill the responsibilities of the contract. Ms. Davis has juggled the assignments and responsibilities among the remaining contracts. The individuals have not changed. However, the duties for some of the individuals have been changed. Basically, the contracts are the same, the only difference is the names on the contracts and the duties assigned to two individuals. Approval of these contracts can be considered during a Stand-up Meeting before the County Board. No extra compensation is being requested. One of the individuals went from a part-time contract position to a full-time contract position. Mr. Zeunik explained that one of the individuals is presently handling half the caseload. This individual has agreed to handle a full caseload next year.

Sheriff Dave Owens, Sheriff's Department, presented a request for approval of a Service Agreement for Typewriter Maintenance with Paxton's, Inc. Paxton's Inc., will provide maintenance services at a cost of \$150.00 per typewriter, per year.

Motion by Emmett/Kinzinger to recommend approval of a Service Agreement for Typewriter Maintenance with Paxton's, Inc. Motion carried.

Sheriff Owens discussed a request for approval of the FY'2002 Purchase of Fleet Vehicles. Sheriff Owens stated that bids were solicited for the purchase

of fleet vehicles for 2002. The McLean County Sheriff's Office is looking to purchase five (5) full size Crown Victoria's with a police package; two (2)

Justice Committee Meeting Minutes  
December 3, 2001  
Page Eight

Chevrolet Impala's with a police package and one (1) passenger transport van. Sheriff Owens recommends that the five (5) 2002 Ford Crown Victoria's be purchased from Landmark Ford, Springfield, IL., for \$20,486.00 per vehicle; the two 2002 Chevrolet Impala be purchased from Miles Chevrolet, Decatur, IL., for \$18,658.50 per vehicle; and the 2002 Ford Passenger Van from Heller Ford, El Paso, IL., for \$22,251.00. The total for the purchase of all of these vehicles amounts to \$161,998.00, and after a \$38,100.00 trade-in allowance, the total purchase price drops to \$123,898.00.

Mr. Emmett asked what is the difference between the Ford Crown Victoria and the Chevrolet Impala. Sheriff Owens stated that the Ford Crown Victoria is roomier than the Chevrolet Impala. The Impala is more economical in gas mileage. The Chevrolet Impalas will be assigned to Administration and Investigators due to their economical gas usage. The Impala are V-6 engines, heavy-duty front wheel drive, and offer large trunk space. The only problem with the Impala is the decrease of the room in the back and front seat once the cage is installed between the front and the back seat.

Mr. Kinzinger asked if the State Police has moved entirely to the Chevrolet Impala. Sheriff Owens stated that the State has tested them. The only negative point from the State was that the alternators needed a lot of repairs. Sheriff Owens noted that his department will use the more economical car as "unmarked" cars and use the Crown Victoria for the uniformed road deputies because of the added space provided.

Mr. Emmett commented on the fact that these bids were not from the State Purchasing Program. Sheriff Owens explained that the Sheriff's Department has obtained better pricing from dealers than from the State Purchasing Programs. Mr. Zeunik explained that the biggest advantage to dealing with local dealers is in the trade-in allowance. With State Bids the cost per vehicle may be less but the State gives you less in the trade-in. When the dollars for the trade-in are factored in, the dealers end up with a better price. Also, sometimes, the local dealer picked is a State Qualified Dealer in the area.



Motion by Renner/Johnson to recommend approval of the request for the FY'2002 Purchase Fleet Vehicles.  
Motion carried.

Sheriff Owens presented a request for approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2001 Combined Annual Appropriation and Budget Ordinance, Sheriff's Asset Forfeiture Fund 0155, County Sheriff 0029. Sheriff Owens stated that he would like to outfit the Sheriff's Department fleet of marked patrol cars with in-car video camera systems. This equipment would enable the deputies to do a more efficient job of enforcing existing DUI laws and has been proven to decrease cases going to trial. The video equipment can also be used in routine traffic enforcement, evidence and crime scene documentation and officer/citizen conduct. In October 2001 bids were accepted and opened for the Video Camera System. Sheriff Owens recommends accepting the bid for this equipment from Decatur Signals for \$3,595.00. They furnish Gemini equipment. Sheriff Owens explained that the Gemini system is self-contained thus reducing repairs to the recording mechanism due to extreme high and low temperatures or damage due to dust and debris. Sheriff Owens noted that he would like to purchase two of these radios at a price of \$3,595.00 each. This price is a State bid price.

Motion by Emmett/Renner to recommend approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2001 Combined Annual Appropriation and Budget Ordinance, Sheriff's Asset Forfeiture Fund 0155, County Sheriff 0029. Motion carried.

Sheriff Owens discussed a request for approval of an Appropriation Transfer request for a Maintenance Contract on the LiveScan Fingerprint Machine. Per the recommendation from the Auditor's Office, a request to transfer \$12,606.00 from the Purchase/Computer Equipment line (0001-0029-0031-0002) to the Equipment Maintenance line (0001-0029-0750-0001) is necessary to cover the maintenance contracts on the LiveScan Fingerprint machine located in the Adult Detention Facility. Sheriff Owens explained that

this is grant money is remaining after the purchase of the LiveScan equipment.

Justice Committee Meeting Minutes  
December 3, 2001  
Page Ten

Motion by Renner/Kinzinger to recommend approval of an Appropriation Transfer request for a Maintenance Contract on the LiveScan Fingerprint Machine. Motion carried.

Sheriff Owens also stated that the McLean County Detention Facility Radios currently being used in the Jail are over 11 years old. Sheriff Owens is requesting authorization to purchase 20 replacement radios from Kenwood Communications Corp., at the State bid price of \$462.00 per radio. Total cost would be \$9,256.00 and this request would be funded with money from the FY'2001 budget.

Motion by Emmett/Johnson to recommend approval of the request to purchase twenty (20) Replacement Radios for the McLean County Detention Facility. Motion carried.

Sheriff Owens discussed a request for approval of the bid received from Hill Radio for a Radio Repeater for the McLean County Adult Detention Facility. Sheriff Owens stated that bids were received and opened for a Radio Repeater that would provide adequate coverage for the McLean County Jail. Sheriff Owens is recommending that the bid be given to Hill Radio for a 25 watt repeater for \$1,800.00.

Motion by Renner/Kinzinger to recommend approval of the bid received from Hill Radio to acquire a Radio Repeater for the McLean County Adult Detention Facility. Motion carried.

Sheriff Owens discussed the McLean County Detention Facility Population Report. Sheriff Owens stated that the Jail has over 240 inmates. Four beds were found in Ford County for the next few days. A request has been made to the Department of Corrections for space, but, the Sheriff's Department has not heard back as of yet. Sheriff Owens advised the Committee that space is not easy to find.

Ms. Billie Larkin, Children's Advocacy Center, was not present to discuss the Monthly Statistical Reports.

Justice Committee Meeting Minutes  
December 3, 2001  
Page Eleven

Mr. Bill Gamblin, Administrator, E-911, presented a Status Report for the E-911 System. Mr. Gamblin informed the Justice Committee that the permit application hearing with the Illinois Commerce Commission has been rescheduled to December 7, 2001, at 1:30 p.m. The reason for the postponement was due to notification issues. There is a requirement for a ten (10) day notification period and Mr. Gamblin believes that the Commerce Commission did not meet that requirement. Notification for the December 7, 2001 meeting has been officially received by E-911.

Mr. Gamblin noted that the address database is at 99.54% accuracy rate. After the hearing has been conducted, McLean County will wait for notification from the Hearing Officer. The Hearing Officer would provide the "Order to Operate", at which time, the database will be loaded by Verizon and tested. Mr. Gamblin stated that there is about a month delay.

Ms. Beth C. Kimmerling, Coroner, presented the Coroner's Monthly Report for October 2001. Ms. Kimmerling stated that the Coroner's Office has performed 96 autopsies to date. Ms. Kimmerling noted that McLean County cases have increased and out-of-County cases are holding as projected. For a two-week period, the McLean County Coroner's Office provided vacation coverage for Peoria and Champaign. Inquest cases for October were three cases: two ruled suicides and one ruled undetermined.

Judge Donald D. Bernardi, Eleventh Circuit Judge, approached the Committee regarding a request for funding from the McLean County Criminal Justice Advisory Council. This document was mailed separately from the Justice Committee Agenda. Judge Bernardi stated that the Criminal Justice Advisory Council recommends approval of a new program initiative in the area of Diversions and Victim-Offender Mediation. Mr. Reynard collaborated on this project with Ms. Carol Reitan, Collaborative Solutions Institute and Dr. Karen Anderson, Court Alternatives, Inc. Judge Bernardi stated that Ms. Reitan and Dr. Anderson have developed a conceptual program by which a diversion/deferred prosecution program might be harmonized with a victim-offender mediation (VOM) program. It is also contemplated that attending and completing such programs services would

be considered by the courts as possible court-ordered conditions of probation, conditional discharge or court supervision. Judge Bernardi noted

Justice Committee Meeting Minutes  
December 3, 2001  
Page Twelve

that Court Alternatives and Collaborative Solutions Institute are willing to provide the foregoing four deliverables for a cost not to exceed \$4,000.00, to be billed at the rate of \$40.00 per hour, not to exceed 100 hours of consultant time.

The Court Alternatives and Collaborative Solutions Institute propose the following: 1) A detailed description of the foregoing processed, from referral to program services to the point of reporting back to the Court authorities respecting compliance, with an emphasis placed on the process that can be concluded without undue delay; 2) A process of several focus groups, consisting of judges, prosecutors, defenders, probation officers, to hone the program description into a working model, complete with appropriate forms for referral, interim compliance report and final compliance report from the service provider; 3) A pilot implementation of the working model program, consisting of fifteen cases from referral to completion of the "alternatives" program, which would include successful completions and unsuccessful completions, and 4) A cost/benefit analysis by which the Criminal Justice Advisory Council and the County Board could evaluate whether there are sufficient savings of resources to justify continued investment in such a diversion/deferred prosecution/Victim-Offender Mediation (VOM) program.

Chairman Sommer asked if any outside funding has been secured. Mr. Reynard answered that no outside funding has been secured.

Mr. Renner commented that this proposal seems suitable as an aid to help solve the over population issue in the Jail. Mr. Renner indicated his support for this proposal.

Mr. Zeunik advised the Committee that there is funding available for this proposal in the County Board contract services line item account. Mr. Zeunik noted that FY'2001 funds should be encumbered, because FY'2002 will be a very tight fiscal year. The opportunity to have any savings in line items in

the year 2002 may be unlikely.

Justice Committee Meeting Minutes  
December 3, 2001  
Page Thirteen

Motion by Renner/Kinzinger to recommend approval of a Contract with Court Alternatives and Collaborative Solutions Institute, Inc., for a Deliverables Package on Diversion and Victim-Offender Mediations as recommended by the Criminal Justice Advisory Council.

Chairman Sommer asked if there was a set date for delivery of this program. Mr. Reynard suggested that a sixty (60) day clause be placed in the contract as a deadline date. Judge Bernardi noted that the Criminal Justice Advisory Council will extend past the January, 2002 deadline for conclusion of research and recommendations of solutions.

Motion carried.

Mr. Charles Reynard, States Attorney's Office, discussed a request for approval of Contract with Transworld Systems, Inc. for Fine Collection Services. Mr. Reynard stated that this contract was being funding through the State's Attorney's Office but is servicing the County Circuit Clerk's Office.

Mr. Reynard noted that this program has returned an investment of \$4.00 collected for every \$1.00 spent.

Motion by Kinzinger/Renner to recommend approval of a contract with Transworld Systems, Inc. for Fine Collection Services. Motion carried.

Mr. Reynard referred to the IV-D Child Support Fund Report. Mr. Reynard stated that he has requested a Performance Statistics Report from the Illinois Department of Public Aid but has not received any response as of yet. Mr. Reynard explained that he asked Mr. Todd Miller, Child Support Chief Assistant State's Attorney, to compile information regarding the County's performance. Mr. Miller reported that in 1999 - \$220,000.00 was collected; in 2000 - \$350,000.00 was collected, and in 2001, up to October

31, 2001, \$436,000.00 has been collected. This information was obtained from 290 cases out of the 2,759 cases on file.

Justice Committee Meeting Minutes  
December 3, 2001  
Page Fourteen

Ms. Sandra Parker, Circuit Clerk, was not present to discuss the Statistical Reports for the month of October 2001.

Mr. Nelson, Integrated Justice Information System Project Team, presented a request for approval of TRW Work Order #11 for Civil Case Analysis – for the IJIS System. This work order represents a complete analysis of the Civil Court Processing System. Sufficient monies have been budgeted in the Fiscal Year 2002 Adopted Budget to support this contact, which has a time and materials cap of \$190,272.00. Delivery is scheduled for no more than 180 days following the beginning of this work order. Both Information Services and the Circuit Clerk's Office's office wanted the flexibility to delay beginning this work until the implementation of the Probation piece was completed. The contract should have a start date of no later than March 1, 2002.

Mr. Nelson stated that this work order represents the next-to-last major development piece needed before McLean County would be able to support the IJIS System internally.

Motion by Kinzinger/Renner to recommend approval of a TRW Work Order # 11 for Civil Case Analysis for the IJIS System. Motion carried.

Chairman Sommer presented the bills as reviewed and recommended by the County Auditor, for the approval of the Committee.

Justice Committee Meeting Minutes  
December 3, 2001  
Page Fifteen

Motion by Johnson/Kinzinger to approve the bills as presented by the Auditor's Office. Motion carried.

Mr. Zeunik informed the Justice Committee about a possible investigation. Mr. Zeunik explained there was a Hazardous Materials problem at the

Administrative Offices of School District 87. Bloomington Police and the Sheriff's Department were contacted. It was agreed by the Bloomington Police and the Sheriff's Department that the Rescue Squad be contacted. The Rescue Squad responded to the incident.

Justice Committee Meeting Minutes  
December 3, 2001  
Page Sixteen

Mr. O.B. Streeper, Chief of the Rescue Squad, and the officers on the scene, agreed that two squad members would suit-up and handle the suspicious letter within double containers. No issues or complaints were made at the time of the incident by any personnel involved. The suspicious letter turned out to be safe. The President of the Bloomington Fire Fighters Union has filed a complaint with the Department of Labor. The Department of Labor will be investigating the matter and reporting back whether the Rescue Squad has the proper training, equipment and credentials to handle this kind of incident.

There being nothing further to come before the Committee at this time, Chairman Sommer adjourned the meeting at 6:44 p.m.

Respectfully submitted,

Carmen I. Zielinski  
Recording Secretary