

## Minutes of the Justice Committee

The Justice Committee of the McLean County Board met on Monday, December 5, 2005 at 5:00 p.m. in Room 400 of the Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman Renner, Members Nuckolls, Owens and Rackauskas

Members Absent: Members Harding and O'Connor

Staff Present: Mr. John Zeunik, County Administrator, Mr. Terry Lindberg, Assistant County Administrator and Ms. Jude LaCasse, Assistant to the County Administrator

Department Heads/  
Elected Officials  
Present:

Ms. Beth Kimmerling, County Coroner; Sheriff Dave Owens; Mr. Bill Gamblin, Director, 911 Administration; Ms. Joan Naour, Director, Correctional Health Services; Mr. Craig Nelson, Director, Information Services; Mr. Curt Hawk, Director, E.S.D.A.; Ms. Amy Davis, Public Defender; Mr. Bill Yoder, State's Attorney; Ms. Roxanne Castleman, Director, Court Services; Mr. Dave Goldberg, Director, Juvenile Detention Center

Others Present: Mr. David Killian, Deputy Coroner; Mr. Dave Lander, Motorola Representative

Chairman Renner called the meeting to order at 5:03 p.m.

Chairman Renner presented the November 7, 2005 minutes to the Committee for approval.

Motion by Owens/Nuckolls to approve the Minutes of the November 7, 2005 Committee Meeting.  
Motion carried.

Chairman Renner presented the Statistical Reports for October 2005 as submitted by Ms. Sandy Parker, Circuit Clerk. The Committee had no questions on the reports.

Mr. Bill Gamblin, Director, 911 Administration, presented the Monthly Status Reports for October, 2005.

Mr. Owens asked for a progress report on the new furniture at MetCom. Mr. Gamblin stated that everything was coming together very well and the furniture was delivered and is being installed at MetCom.

Chairman Renner asked if there were any questions. Hearing none, he thanked Mr. Gamblin for his report.

Ms. Joan Naour, Director, Correctional Health Services, presented a request for approval to renew a contract with OSF HealthCare System and Kenneth Inoue, M.D. for the provision of medical services for the McLean County Adult Detention Facility. She noted that this is a request to increase the compensation for the 2006 contract by 4%.

Ms. Rackauskas asked if the 4% increase is in line with County employee salary increases and other yearly contract increases. Mr. Zeunik replied that the County non-union employees are scheduled to receive a 2.5% across the board increase on January 1<sup>st</sup> and are also eligible for a merit increase based on performance. Merit increases average approximately 1.5%-1.75%. He stated that the 4% increase is within the parameter of employees as well as other contract providers.

Motion by Owens/Rackauskas to Recommend Approval for Renewal of a Contract, with a 4% increase in compensation, with OSF HealthCare System and Kenneth Inoue, M.D. for the Provision of Medical Services for the McLean County Adult Detention Facility. Motion carried.

Ms. Naour presented a request for approval for renewal of a contract with the McLean County Center for Human Services for the provision of Mental Health Services for the McLean County Adult Detention Facility. Ms. Naour explained that this contract has been in place for many years and they have provided excellent resources and assistance to the jail staff. The psychiatrist is on site for two hours a week, a counselor is on site for 24 hours a week and crisis intervention is provided whenever needed. The requested increase for scheduled in-house assessment and services is 2.5% and requested increase for on-site psychiatric services is 3.70%.

Mr. Owens asked what is the percentage increase in the number of mentally ill inmates in the past few years. Ms. Naour replied that the number of inmates that are mentally ill has increased. She stated that the number of psychotic individuals has increased approximately 6-8% and many more inmates avail themselves of the use of the psychiatrist.

Motion by Nuckolls/Rackauskas to Recommend Approval for Renewal of a Contract with the McLean County Center for Human Services for the Provision of Mental Health Services for the McLean County Adult Detention Facilities.  
Motion carried.

Chairman Renner asked if there were any further questions. Hearing none, he thanked Ms. Naour.

Ms. Beth Kimmerling, Coroner, presented her Monthly Report for October 2005. She introduced Mr. David Killian, a Deputy Coroner in the Coroner's Office, noting that he is in charge of the Coroner's Office when she and the Chief Deputy Coroner are unavailable. Ms. Kimmerling reported that Mr. Killian recently completed and passed a crime scene technology class offered by Northwestern University, which was the third class that he has attended. It is a three-part program that teaches crime scene processing, evidence collection and crime scene documentation. She announced that Mr. Killian successfully completed the three-part program over the past year and is now an Advanced Crime Scene Technician. Ms. Kimmerling asked Mr. Killian to give a brief overview of the program. She stated that Mr. Killian is the only person in the County with this level of experience.

Mr. Killian explained that the program teaches approaches to processing crime scenes, including obtaining finger prints, identifying blood patterns, documenting, preserving and collecting evidence such as DNA, hair fibers and foot print impressions. He noted that he was able to collect a finger print off a bagel that could be used in court room testimony. Ms. Kimmerling stated that this was the first time in class history that a useable finger print was obtained, processed and preserved from a bagel. Mr. Killian concurred that the instructor was pleased and saved the material to prove that it can be done.

Ms. Kimmerling expressed her appreciation to the Committee for the training dollars the Coroner's Office receives.

The Committee expressed its appreciation to the Coroner's Office for their enthusiasm and leadership.

Chairman Renner asked if there were any questions. Hearing none, he thanked Ms. Kimmerling and Mr. Killian.

Mr. Craig Nelson, Director, Information Services presented three items for action that are tied to the Integrated Justice project. The first is a request for approval of Integrated Justice Information Systems (IJIS) to extend the completion date for Work Order #15. He explained that this is a no-cost work order. It is a contract amendment to change the completion date to June 30, 2006.

Motion by Owens/Nuckolls to Recommend Approval of Integrated Justice Information Systems (IJIS) to Extend the Completion date for Work Order #15.  
Motion carried.

Mr. Nelson presented a request for approval of Integrated Justice Information Systems (IJIS) for time and materials, Work Order #16. He stated that this Work Order will execute work in the Circuit Clerk's Office and will be responsible for moving all of the data from the "GAVEL" Civil Case Legacy System into the Integrated Justice System. He stated that this is funded through the Special Funds to the Circuit Clerk's Office.

Motion by Nuckolls/Owens to Recommend Approval of Integrated Justice Information Systems (IJIS) for Time and Materials, Work Order #16.  
Motion carried.

Mr. Nelson presented the final request for approval of Integrated Justice Information Systems (IJIS) for Application development, Work Order #17. He stated that this represents the bulk of the program development work that will be done during Fiscal year 2006. This is a shared cost between the Circuit Clerk's Office and the General Fund.

Motion by Rackauskas/Owens to Recommend Approval of Integrated Justice Information Systems (IJIS) for Application Development, Work Order #17.  
Motion carried.

Ms. Rackauskas asked if Information Services maintains the website where people can look up old court cases. Mr. Nelson replied that Information Services maintains the website. Ms. Rackauskas stated that she had received a phone call from a constituent in the County who was concerned because she had been on the jury for a murder case 15 or 16 years ago and her name was on the website in association with that case. Mr. Nelson stated that there is nothing in the data base that links the jurors to the cases. He noted that she would come up on the website but it should not be in association with the murder case. Mr. Nelson supplied Ms. Rackauskas with his phone number and indicated he would be happy to talk with the constituent.

Mr. Curt Hawk, Director, E.S.D.A. presented a request for approval of An Amendment to the Ordinance Creating the McLean County Emergency Services and Disaster Agency Changing the Name of the McLean County Emergency Services and Disaster Agency to the McLean County Emergency Management Agency.

Motion by Owens/Nuckolls to Recommend Approval of  
An Amendment to the Ordinance Creating the McLean  
County Emergency Services and Disaster Agency  
Changing the Name of the McLean County Emergency  
Services and Disaster Agency to the McLean County  
Emergency Management Agency.

Ms. Rackauskas asked why the change is being made. Mr. Hawk explained that the Illinois Emergency Management Agency (IEMA) recommended that the McLean County Emergency Services and Disaster Agency change its name to McLean County Emergency Management Agency to fall in line with FEMA (Federal Emergency Management Association) and IEMA (Illinois Emergency Management Association) for the purpose of having the names be consistent. This change follows the NIMS (National Incident Management System) guidelines put together by the President.

Ms. Rackauskas asked if all Counties will change the names. Mr. Hawk stated that not all Counties must change, but it is recommended through the Presidential directive that it be changed in order to get a similar focus on the names.

Ms. Rackauskas expressed her concern that this change will cost the County money due to the expense of the change in stationery, envelopes, etc. and will confuse the public. She advised that she will not vote in favor of this change.

Roll Call vote:

Member Nuckolls:	Yes
Member Owens:	Yes
Member Rackauskas:	No

Motion carried with a vote of two to one.

Mr. Hawk presented a request for approval of An Ordinance of the McLean County Board Repealing and Rescinding the Emergency Rescue Squad Ordinance and the Ordinance Establishing Rules and Regulations Governing the Operation of the McLean County Emergency Rescue Squad.

Mr. Zeunik explained that there is a separate Ordinance that the Justice Committee approved and the Board approved that sets forth rules and regulations governing the operation of the old Emergency Rescue Squad. This request is "housekeeping" based on the decision the Board made as part of the FY'2006 budget process. Basically, this places the Emergency Rescue Squad under Emergency Management.

Motion by Owens/Rackauskas to Recommend Approval of An Ordinance of the McLean County Board Repealing and Rescinding the Emergency Rescue Squad Ordinance and the Ordinance Establishing Rules and Regulations Governing the Operation of the McLean County Emergency Rescue Squad.

Motion carried.

Chairman Renner asked if there were any questions. Hearing none, he thanked Mr. Hawk.

Ms. Amy Davis, Public Defender, presented three action items, which can be acted upon together. They are requests for approval of contract renewals for Special Public Defender professional services with the following attorneys: Alan J. Novick, Terry W. Dodds and Keith Davis. She advised that these are identical to last year with no changes.

Motion by Rackauskas/Nuckolls to Recommend Approval for Renewal of Contracts for Special Public Defender professional services with the following attorneys: Alan J. Novick, Terry W. Dodds and Keith Davis.

Motion carried.

Chairman Renner asked if there were any questions. Hearing none, he thanked Ms. Davis.

Mr. Bill Yoder, State's Attorney, presented his Monthly Caseload Report. He asked if anyone had any questions. There were none.

Mr. Yoder advised the Committee that there are two major criminal cases pending in the State's Attorneys Office which will require significant financial commitments through that office. He stated that he will bring to the Committee a request to create a tracking number to assign to each of the two cases so expenses can be tracked to the correct case and Emergency Appropriations can be made for funding.

Mr. Zeunik explained that this process was followed on a previous high-profile case within the County. The additional four-digit numbers assigned by the Auditor will follow the ten digit accounting number used for the different line items in the budget. Mr. Zeunik noted that this was done following the explosion at the Law and Justice Center. This will allow the Auditor's Office to segregate these expenses from the routine expenses anticipated in the State's Attorneys Office. At the conclusion of the cases, a printout can be produced with a report of the expenses for each case.

Ms. Rackauskas asked if more money should be incorporated into the budget to accommodate these types of trials. Mr. Yoder said that it is impossible to anticipate these types of crimes and, at this time, they should be dealt with as they happen. He noted that if there becomes a trend of two or three major crimes per year, it might be necessary to incorporate money into the budget.

Ms. Billie Larkin, Director, Children's Advocacy Center, reviewed the Monthly Statistical and CASA Reports. She notified the Committee that the Children's Advocacy Center received two grants. One is a Prevention Grant that will be used to take Prevention Programs into the schools. Ms. Larkin stated that she and another staff member have been trained to run the program. The second grant is a small grant to send multidisciplinary team members to a conference.

Chairman Renner asked if there were any questions. Hearing none, he thanked Ms. Larkin for her report.

Ms. Roxanne Castleman, Director, Court Services presented several items for action. The first is a request for approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance, General Fund 0001, Court Services Department 0022. She explained that this is one of the “housekeeping” items with regard to a grant received by the Juvenile Detention Center and the Emergency Appropriation is needed to account for those funds.

Motion by Rackauskas/Owens to recommend Approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance, General Fund 0001, Court Services Department 0022.

Motion carried.

Ms. Castleman stated that the next three items can be acted upon together. They are requests for approval of contracts with Livingston, Woodford and Logan Counties for Lease of Space in the McLean County Juvenile Detention Center. She indicated that each County has increased their bed space, as follows: Livingston County for 400 beds; Woodford County for 365 beds and Logan County for 300 beds. Ms. Castleman stated that the contracts are similar to last year except, if they do not use the beds, they will be rolled over into 2007. She expects they will all be used this year.

Motion by Owens/Rackauskas to recommend Approval of a Contract with Livingston County, Woodford County and Logan County for Lease of Space in the McLean County Juvenile Detention Center.

Motion carried.

Ms. Castleman presented a request for approval of a contract with OSF Healthcare Systems for Physician Services with McLean County Juvenile Detention Center. She explained that this is a 4% increase and is an amendment to a three-year Contract that will be completed next year.

Motion by Nuckolls/Owens to recommend Approval of a Contract with OSF Healthcare Systems for Physician Services with McLean County Juvenile Detention Center.

Motion carried.

Ms. Castleman presented a request for approval of a contract for Counseling Services with Ms. Cathy Vogel for the McLean County Juvenile Detention Facility. She stated that this is similar to previous contracts, but with a 3% increase.

Motion by Nuckolls/Rackauskas to recommend Approval of a Contract for Counseling Services with Ms. Cathy Vogel for the McLean County Juvenile Detention Center.  
Motion carried.

Ms. Castleman presented a request for approval to apply for a County-owned Credit Card to be used by the Court Services Department. She stated that the County's charge card has been used in the past and the County Auditor has recommended that Court Services request their own charge card. Ms. Castleman noted that the charge card would be used for travel and other charges needed by the Court Service's Department.

Chairman Renner asked for an update on the credit card issued to the Sheriff's Department and how it compares to this request. Mr. Zeunik responded that the credit card would be exactly the same in that it would be a credit card issued to Court Services. He noted that the credit card will be issued through Commerce Bank and would have the same abilities and restrictions as the card issued to the Sheriff's Department.

Motion by Rackauskas/Owens to recommend Approval to Apply for a County-owned Credit Card to be used by the Court Services Department.  
Motion carried.

Chairman Renner asked if there were any comments or question on the Court Services Monthly Caseload Report for October, 2005. Hearing none, he asked Sheriff Owens to present his report.

Sheriff Dave Owens presented two items for action. The first item is a request for approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance, General Fund 0001, Edward Byrne Justice Assistance Grant (JAG) – Sheriff's Department 0029. He explained that the Edward Byrne Justice Assistance Grant is a law enforcement grant that is to be shared with Bloomington and Normal. The County will use their portion of the grant to purchase Tasers that will help equip the Court Security detail and the patrol shifts.

Motion by Owens/Nuckolls to recommend Approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance, General Fund 0001, Edward Byrne Justice Assistance Grant (JAG) – Sheriff's Department 0029.  
Motion carried.

Sheriff Owens presented a request for approval of a Contract and User Agreement with Motorola, Inc. for the STARCOM21 Radio System. He reported that this is the Agreement that Mr. Lindberg has been working on for quite some time with Motorola for the STARCOM 21 network. Sheriff Owens stated that it is working well. He indicated that they are in the process of installing the furniture at MetCom and they expect to have the new consoles up and running before Christmas.

Ms. Rackauskas suggested that the Board be invited to take a tour of MetCom and observe how the STARCOM21 System works. Sheriff Owens stated that a news conference or open house at MetCom has been discussed. Mr. Lindberg indicated that such a function is being planned for March, 2006. He noted that they want to have an urban police agency, the Normal Police Department, and an urban fire agency on line to demonstrate the capabilities of the System. Mr. Lindberg stated that, by March, it will be fully implemented and operational.

Mr. Nuckolls asked when Normal is expected to be operational. Mr. Lindberg replied that Normal should be operational in early February.

Sheriff Owens expressed his pleasure and excitement with the system, particularly considering the amount of time and effort put into the project.

Chairman Renner and the Justice Committee thanked Sheriff Owens and the Administrator's Office for all of the work done on this project. Sheriff Owens recognized Mr. Lindberg, Motorola representatives, the County Board, the Sheriff's Office, Normal Police Department and everyone involved. He also pointed out that the County was fortunate to get a Federal Grant in conjunction with St. Clair County that allowed the County to buy the equipment.

Motion by Rackauskas/Owens to recommend Approval of a Contract and User Agreement with Motorola, Inc. for STARCOM21 Radio System.  
Motion carried.

Sheriff Owens thanked the Justice Committee for their support.

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Mr. Lindberg introduced Mr. Dave Lander, Local Representative for Motorola and thanked him for his support.

Mr. John Zeunik, County Administrator, reviewed GED statistical information on inmates who began studying for their GED while incarcerated in the McLean County Adult Detention Facility as requested by the Justice Committee. He stated that this information was provided by the Regional Superintendent's Office who is responsible for administering the program and the tests.

Chairman Renner asked if there were any questions. There were none.

Chairman Renner presented the November 30, 2005 Justice Committee bills for review and approval as transmitted by the County Auditor. The Justice Committee bills include a pending total and a prepaid total of \$2,179,598.41.

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Motion by Owens/Nuckolls to recommend approval of the Justice Committee bills as of November 30, 2005 as presented to the Committee by the County Auditor.  
Motion carried.

Chairman Renner asked if there was any other business or communication for the Justice Committee. Hearing none, the meeting was adjourned at 5:58 p.m.

Respectfully submitted,

Judith A. LaCasse  
Recording Secretary