



EXECUTIVE COMMITTEE AGENDA
Room 400, Government Center

Tuesday, February 8, 2005

4:30 p.m.

1. Call to Order
2. Chairman's Approval of Minutes – January 11, 2005
3. Appearance by Members of the Public
4. Departmental Matters
5. Report of Standing Committees:
 - A. Executive Committee – Chairman Sweeney
 - 1) Items to be Presented for Committee Action:
 - a) REAPPOINTMENTS:

Southeastern McLean County Water Authority
Mr. Darwin Bulta
36215 E. 200 North Rd.
Bellflower, IL 61724
(3-year term expiring February 19, 2008)

South Empire Drainage District
Mr. Steven Crumbaugh
1764 1525 N.
LeRoy, IL 61752
(3-year term expiring September, 2006 [not done in 2003])

Kumler Drainage District
Mr. Donald W. Wallace
32665 E. 600 West Road
Arrowsmith, IL 61722
(Appointed in 2003 to fill unexpired term through
September, 2005—Correction to his appointment)

- b) APPOINTMENTS:
Regional Planning Commission
Mr. Jeff Kowalczyk
5 Reading Road
Bloomington, IL 61701
(3-year term expiring December 31, 2007)

Regional Planning Commission
Mr. Mark Klinger
37 Chiswick Circle
Bloomington, IL 61704
(Appointed to fill unexpired term through
December 31, 2005)

c) RESIGNATIONS

None

- d) Request Approval of Contract
Amendment with the Sidwell
Company to Provide GIS Farmland
Development – Information Services
Department

1-4

2) Items to be Presented for Information:

- a) General Report
b) Other

B. Property Committee – Chairman Bostic

1) Items to be Presented for Committee Action:

- a) Request Approval of an Emergency
Appropriation Ordinance Amending the
McLean County Fiscal Year 2005
Combined Annual Appropriation Budget
Ordinance—General Fund 0001, Facilities
Management Department 0041, Old County
Courthouse Program 0049—Facilities
Management

5-6

1) Items to be Presented to the Board:

- a) Request Approval for Maintenance
Agreement between SimplexGrimmel
LP and McLean County for maintenance
Of the Bell Strike Equipment at the Old
McLean County Courthouse—Facilities
Management
b) Request Approval of Replacement of
Data Aire Unit at Old McLean County
Courthouse and recommend Award
of Bid to Twin City Refrigeration—
Facilities Management

- c) General Report
- d) Other

C. Transportation Committee – Chairman Bass

- 1) Items to be Presented to the Board:
 - a) Request Approval of Letting Results From January 26, 2005 for County Pipe Culverts
 - b) Request Approval of Letting results from January 26, 2005 for Equipment Purchase And State Bid Pickup Purchases
 - c) Request Approval of MFT Resolution and Local Agency Agreement—Lexington/ LeRoy Road—Sec. 02-00044-07-WR
 - d) Request Approval of MFT Resolution – Holder Road—Sec 04-00040-03-WR
 - e) Request Approval of MFT Resolution – Hudson/Stuckey Road—Sec05-00135-07-WR
 - f) General Report
 - g) Other

D. Finance Committee – Chairman Sorensen

- 1) Items to be Presented for Committee Action:
 - a) Fiscal Year 2005 Interfund Borrowing Requirements: January 1, 2005 - May 31, 2005—County Administrator's Office
 - (1) Request Approval of a Resolution Transferring Monies from the Working Cash Fund 0002 to the Tort Judgment Fund 0135 7-8
 - (2) Request Approval of an Ordinance Transferring monies from the County General Fund 0001 to the FICA/Social Security Fund 0130, the I.M.R.F. Fund 0131, and the Tort Judgment Fund 0135 9-10
 - (3) Request Approval of an Ordinance Transferring monies from the Health Department Fund 0112 to the Persons With Developmental Disabilities Fund 0110 11-12
 - (4) Request Approval of an Ordinance Transferring monies from the Bridge Matching Fund 0121 to the Tort Judgment Fund 0135 13-14

- 2) Items to be Presented to the Board:
 - a) Request Approval of a Resolution of the McLean County Board Amending the Resolution Establishing The Recorder's Revolving Revenue Stamp Fund—Recorder's Office
 - b) Request Approval of Review of 2004 Employee Health Screening and Wellness Program and Request to Continue the Program for 2005—Health Department
 - c) Request Approval for Additional Compensation for Certain Exempt Positions—Health Department
 - d) Request Approval of Risk Management Insurance Program for FY'2005—Risk Management
 - e) Request Approval of Renewal of Service Agreement for Brokerage Service FY'2005—Risk Management
 - f) General Report
 - g) Other

E. Justice Committee – Chairman Renner

- 1) Items to be Presented for Committee Action:
 - a) Request Approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2005 Combined Annual appropriation and Budget Ordinance Homeland Security Fund 0005—Sheriff's Department 0029 15-16
 - b) Request Approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance Multi-DV Fund 0160 – Sheriff's Department 0029 17-19
 - c) Request Approval of a Memorandum of Understanding between McLean County and Motorola to Implement an Interim Emergency Radio System – Sheriff's Department 20-25
 - d) Request Approval of Intergovernmental Agreement with Town of Normal to Provide Network Access to Phone Calls Made from the Jail – Information Services 26-29

- e) Request Approval of Intergovernmental Agreement with City of Bloomington to Provide Network Access to Phone Calls Made from the Jail – Information Services 30-32
 - f) Request Approval of Juvenile Detention Bed Space Agreement with Macon County – Court Services 33-34
 - g) Request Approval to Apply for a Juvenile Accountability Incentive Block Grant – Court Services 35-48
2. Items to be Presented to the Board:
- a) Request Approval of a Contract Between McLean County and Christine Eggan, Attorney at Law, to Serve as IV-D Hearing Officer
 - b) General Report
 - c) Other

F. Land Use and Development Committee – Chairman Gordon

- 1) Items to be Presented to the Board:
- a) General Report
 - b) Other

G. Report of the County Administrator

- 1) Items to be Presented to the Board:
- a) General Report
 - b) Other

6. Other Business and Communications

7. Recommend Payment of Bills and Approval of Transfers, if any, to County Board

8. Adjournment



INFORMATION SERVICES

(309) 888-5100 FAX (309) 888-5209

104 W. Front, Room 702 P.O. Box 2400

Bloomington, Illinois 61702-2400

**Request Approval of
Contract Amendment with
The Sidwell Company to Provide
GIS Farmland Development**

To the honorable members of the McLean County Executive Committee and of the McLean County Board:

Information Services respectfully requests approval of an amendment to the County's contract with The Sidwell Company. The original service contract, still in force and dated June 14, 1977, provides for The Sidwell Company to perform "servicing, updating and other services related to the cadastral aerial tax parcel maps of McLean County, Illinois, prepared under a contract dated February 20, 1974. This contract amendment, which provides for "renegotiation concerning the services provided", is still in force as of this date.

Bulletin 810, issued by the Illinois Department of Revenue, recognized that farmland soil properties had changed over the years, and that new standards needed to be developed for farmland assessment. Bulletin 810 establishes those standards, and will soon require that all assessments of farmland be done based upon this new information. This work needs to be completed for the use of township assessors by January 1, 2006.

This amendment with the Sidwell Company will deliver to the County digital and hard copy versions of the land use data on an area by area basis. The digital version of this deliverable will be implemented within the current GIS database.

Monies are budgeted and available within the Fiscal Year 2005 budget for this project.

Respectfully submitted,

Craig W Nelson
Director
McLean County Information Services

CONTRACT AMENDMENT

Introduction

This document is a contract amendment between McLean County, Illinois and The Sidwell Company, for Professional GIS Services to create countywide agricultural land use data for implementing a GIS-based farmland assessment solution.

Overview

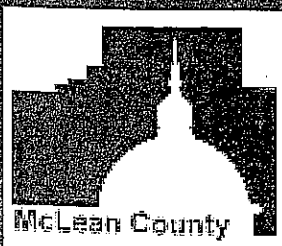
McLean County, Illinois has contracted with The Sidwell Company to provide professional cadastral mapping services for the county's cadastral-based geographic information system (GIS). GIS services have included on-going parcel maintenance services for the county. McLean County is actively deploying GIS to all offices within the county. As part of this deployment, the county assessment staff can use GIS to generate farmland assessments accurately and efficiently.

Purpose

The purpose of this professional services agreement is to provide professional GIS services to create a countywide agricultural land use layer. Agricultural land use is one of the primary data layers for generating accurate and efficient farmland assessment values. It is recommended that agricultural land use be created or updated using current digital orthophotography and definitions provided by the Illinois Department of Revenue.

Within 14 days of contract signing a Sidwell project manager will be named and assigned to work directly with county staff. Sidwell has learned that each county can have unique methods for interpreting land use. Land use definitions and delineation methods will be reviewed with county staff to determine the best possible methods for capturing the data. Sidwell will delineate all agricultural land use areas in the county. Digital and hard copy data will be delivered to the county for review. The project manager will meet with county staff to demonstrate our methods of delineation and suggest methods for reviewing agricultural land use data.

Once the county has completed their review of the agricultural land use data, materials will be returned to Sidwell and we will make all the necessary corrections to the data. Upon completing the changes, Sidwell will deliver the final agricultural land use data in an ESRI personal geodatabase or Shapefile. This data can be loaded into the county GIS database for use in the Supervisor of Assessor's office.



CONTRACT AMENDMENT

Scope of Services

Sidwell Responsibilities

The Sidwell Company will be responsible to provide the following professional GIS services and deliveries to McLean County:

- Delineate countywide agricultural land use for McLean County based on definitions provided by the Illinois Department of Revenue and current digital orthophotography.
- Work with the county assessment staff to determine specific needs for agricultural land use.
- Provide digital and hard copy versions of the land use data for the county to review on an area-by-area basis.
- Make all necessary corrections to agricultural land use data made by county staff.
- Deliver final agricultural land use in an ESRI personal geodatabase or Shapefile.

McLean County Responsibilities

McLean County will be responsible for the following:

- Provide use of current digital orthophotography of the county
- Provide a download of all existing agricultural parcels with assessed acreages
- Provide a download of all current land use classifications with acreages
- Review and suggest changes to agricultural land use delineations

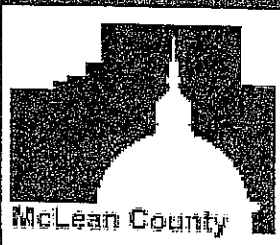
Project Timeline and Cost

Completion and delivery of the countywide agricultural land use data layer will be reached by Friday, 10/28/2005.

McLean County agricultural land use project

\$29,000.00

The services performed for this project will be invoiced as project areas and services are completed. The final 20% of payment is not required until project completion.



CONTRACT AMENDMENT

THE SIDWELL COMPANY

MCLEAN COUNTY, ILLINOIS

By: *Neal D. Carpenter*
Neal D. Carpenter
Executive Vice President

By: _____
Michael F. Sweeney
Chairperson, County Board

Neal D. Carpenter personally
appeared and signed before me as an
officer and agent of said corporation this
28 day of January, 2005

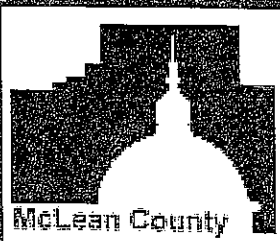
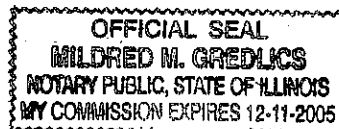
By: _____

Notary

Attest

Mildred M. Gredlcs

By: _____
Peggy Ann Milton
County Clerk



**An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2005
Combined Annual Appropriation and Budget Ordinance
General Fund 0001, Facilities Management Department 0041**

WHEREAS, the McLean County Board, on November 16, 2004, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2005 Fiscal Year beginning January 1, 2005 and ending December 31, 2005; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the General Fund 0001, the Facilities Management Department 0041, Courthouse Maintenance Program 0049; and,

WHEREAS, pursuant to the lease agreements approved between the tenants in the Old Courthouse Building and McLean County (the "County"), the County is solely responsible for the general maintenance and repair of all installed building mechanical systems, including heating, ventilation and air conditioning; and,

WHEREAS, Facilities Management staff recently determined that the Data Aire heating, air conditioning and humidity control unit on the first floor of the Old Courthouse is beyond repair and needs to be replaced immediately; and,

WHEREAS, Facilities Management staff solicited proposals to replace the Data Aire unit and, in accordance with the County's emergency purchase policy, presented this plan to the County Administrator for approval; and,

WHEREAS, the lowest cost proposal to purchase and install said unit has a total cost of \$12,270.00; and,

WHEREAS, the additional expense to purchase and install the new Data Aire unit at the Old Courthouse was not anticipated or budgeted in the fiscal year 2005 adopted budget for the Facilities Management Department 0041, Courthouse Maintenance Program 0049; and,

WHEREAS, the Property Committee, at its regular meeting on Thursday, February 3, 2005, recommended approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance, now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

- (1) That the County Treasurer is hereby directed to make an Emergency Appropriation from the unappropriated fund balance of the County's General Fund 0001 in the amount of \$12,270.00 and to amend the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance as follows:

(2)

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED</u>
County Board Department 0001 0001-0001-0001-0400.0000			
Unappropriated Fund Balance:	\$ 0.00	\$12,270.00	\$12,270.00

- (2) That the County Auditor is hereby directed to add to the appropriated budget of the Facilities Management Department 0041, Courthouse Maintenance Program 0049 the following appropriation:

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED</u>
Facilities Management Dept. 0041 0001-0041-0049-0801.0001			
Capital Improvements:	\$3,000.00	\$12,270.00	\$15,270.00

- (3) That the County Clerk shall provide a certified copy of this ordinance to the County Administrator, County Auditor, County Treasurer, and the Director of Facilities Management.

ADOPTED by the County Board of McLean County this 15th day of February, 2005.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the County Board,
McLean County, Illinois

Michael F. Sweeney, Chairman
McLean County Board

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**A RESOLUTION TRANSFERRING MONIES FROM THE
WORKING CASH FUND 0002
TO THE TORT JUDGMENT FUND 0135
FISCAL YEAR 2005**

WHEREAS, the County Board of McLean County heretofore appropriated monies for the purposes set forth in the Tort Judgment Fund 0135 in the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance; and,

WHEREAS, it is necessary to provide sufficient monies to meet ordinary and necessary expenses that have been budgeted; and,

WHEREAS, the County has heretofore established a Working Cash Fund and has accordingly collected a special tax therefore pursuant to statute; and,

WHEREAS, it is desirable to transfer to said funds, monies from said Working Cash Fund; and,

WHEREAS, the County Administrator has recommended the need for borrowing and transferring up to \$742,423.00 from the Working Cash Fund to the Tort Judgment Fund 0135; and,

WHEREAS, the Finance Committee concurs with the County Administrator's recommendation and so recommends this resolution to the McLean County Board; now, therefore,

BE IT RESOLVED by the McLean County Board in regular session that the sum of up to \$742,423.00 be and the same is hereby ordered transferred on an as needed basis from the Working Cash Fund 0002 to the following funds as follows:

FROM:	Working Cash Fund 0002	<u>\$742,423.00</u>
TO:	Tort Judgment Fund 0135	<u>\$742,423.00</u>

BE IT FURTHER RESOLVED that the Treasurer of McLean County be and is hereby directed to make such transfer of up to \$742,423.00 accordingly.

BE IT FURTHER RESOLVED that said County Treasurer be directed to immediately reimburse said Working Cash Fund on or before October 1, 2005, upon receipt of general property taxes until the full amount so transferred has been returned to the Working Cash Fund 0002.

BE IT FURTHER RESOLVED that the County Clerk transmit certified copies of this Ordinance to the County Administrator, County Auditor, and the County Treasurer.

(2)

ADOPTED by the County Board of McLean County, Illinois this 15th day of February, 2005.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the McLean County Board
McLean County, Illinois

Michael F. Sweeney, Chairman
McLean County Board

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**AN ORDINANCE TRANSFERRING MONIES FROM THE
COUNTY GENERAL FUND 0001
TO THE FICA/SOCIAL SECURITY FUND 0130, THE I.M.R.F. FUND 0131,
AND THE TORT JUDGMENT FUND 0135
FISCAL YEAR 2005**

WHEREAS, the County Board of McLean County heretofore appropriated monies for the purposes set forth in the FICA/Social Security Fund 0130, the I.M.R.F. Fund 0131, the Tort Judgment Fund 0135 in the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance; and,

WHEREAS, it is necessary to provide sufficient monies to meet ordinary and necessary expenses that have been budgeted; and,

WHEREAS, there are sufficient monies available in the County General Fund 0001 that may be drawn upon temporarily to meet this projected shortfall; and,

WHEREAS, it is desirable to transfer said monies; and,

WHEREAS, the County Administrator has recommended the need for borrowing and transferring up to \$114,792.00 from the General Fund 0001 to the FICA/Social Security Fund 0130; and,

WHEREAS, the County Administrator has recommended the need for borrowing and transferring up to \$48,913.00 from the General Fund 0001 to the I.M.R.F. Fund 0131; and,

WHEREAS, the County Administrator has recommended the need for borrowing and transferring up to \$597,647.00 from the General Fund 0001 to the Tort Judgment Fund 0135; and,

WHEREAS, the Finance Committee concurs with the County Administrator's recommendation and so recommends this Ordinance to the McLean County Board; now, therefore,

BE IT ORDAINED by the McLean County Board in regular session that the sum of up to \$114,792.00 be and the same is hereby ordered transferred on an as needed basis as follows:

FROM:	County General Fund 0001	<u>\$114,792.00</u>
TO:	FICA/Social Security Fund 0130	<u>\$114,792.00</u>

BE IT FURTHER ORDAINED by the McLean County Board in regular session that the sum of up to \$48,913.00 be and the same is hereby ordered transferred on an as needed basis as follows:

FROM:	County General Fund 0001	<u>\$ 48,913.00</u>
TO:	I.M.R.F. Fund 0130	<u>\$ 48,913.00</u>

(2)

BE IT FURTHER ORDAINED by the McLean County Board in regular session that the sum of up to \$597,647.00 be and the same is hereby ordered transferred on an as needed basis as follows:

FROM:	County General Fund 0001	<u>\$597,647.00</u>
TO:	Tort Judgment Fund 0135	<u>\$597,647.00</u>

BE IT FURTHER ORDAINED that the Treasurer of McLean County be and is hereby directed to make such transfer of up to \$761,352.00 accordingly.

BE IT FURTHER ORDAINED that said County Treasurer be directed on or before October 1, 2005 to reimburse said County General Fund 0001 after receipt of general property taxes until the full amount so transferred has been returned to these funds.

BE IT FURTHER ORDAINED that the County Clerk transmit certified copies of this Ordinance to the County Administrator, County Auditor, and the County Treasurer.

ADOPTED by the County Board of McLean County, Illinois this 15th day of February, 2005.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the McLean County Board
McLean County, Illinois

Michael F. Sweeney, Chairman
McLean County Board

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**AN ORDINANCE TRANSFERRING MONIES FROM THE
HEALTH DEPARTMENT FUND 0112
TO THE PERSONS WITH DEVELOPMENTAL DISABILITIES FUND 0110
FISCAL YEAR 2005**

WHEREAS, the County Board of McLean County heretofore appropriated monies for the purposes set forth in the Persons with Developmental Disabilities Fund 0110 in the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance; and,

WHEREAS, it is necessary to provide sufficient monies to meet ordinary and necessary expenses that have been budgeted; and,

WHEREAS, there are sufficient monies available in the Health Department Fund 0112 that may be drawn upon temporarily to meet this projected shortfall; and,

WHEREAS, it is desirable to transfer said monies; and,

WHEREAS, the County Administrator has recommended the need for borrowing and transferring up to \$106,482.00 from the Health Department Fund 0112 to the Persons with Developmental Disabilities Fund 0110; and,

WHEREAS, the Finance Committee concurs with the County Administrator's recommendation and so recommends this Ordinance to the McLean County Board; now, therefore,

BE IT ORDAINED by the McLean County Board in regular session that the sum of up to \$106,482.00 be and the same is hereby ordered transferred on an as needed basis as follows:

FROM:	Health Department Fund 0112	<u>\$106,482.00</u>
TO:	Persons with Developmental Disabilities Fund 0110	<u>\$106,482.00</u>

BE IT FURTHER ORDAINED that the Treasurer of McLean County be and is hereby directed to make such transfer of up to \$106,482.00 accordingly.

BE IT FURTHER ORDAINED that said County Treasurer be directed on or before October 1, 2005, to reimburse said Health Department Fund 0112 upon the receipt of general property taxes until the full amount so transferred has been returned to these funds.

BE IT FURTHER ORDAINED that the County Clerk transmit certified copies of this Ordinance to the County Administrator, County Auditor, and the County Treasurer.

(2)

ADOPTED by the County Board of McLean County, Illinois this 15th day of February, 2005.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the McLean County Board
McLean County, Illinois

Michael F. Sweeney, Chairman
McLean County Board

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**AN ORDINANCE TRANSFERRING MONIES FROM THE
BRIDGE MATCHING FUND 0121
TO THE TORT JUDGMENT FUND 0135
FISCAL YEAR 2005**

WHEREAS, the County Board of McLean County heretofore appropriated monies for the purposes set forth in the Tort Judgment Fund 0135 in the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance; and,

WHEREAS, it is necessary to provide sufficient monies to meet ordinary and necessary expenses that have been budgeted; and,

WHEREAS, there are sufficient monies available in the County Highway Bridge Matching Fund 0121 that may be drawn upon temporarily to meet this projected shortfall; and,

WHEREAS, it is desirable to transfer said monies; and,

WHEREAS, the County Administrator has recommended the need for borrowing and transferring up to \$212,575.00 from the Bridge Matching Fund 0121 to the Tort Judgment Fund 0135; and,

WHEREAS, the Finance Committee concurs with the County Administrator's recommendation and so recommends this Ordinance to the McLean County Board; now, therefore,

BE IT ORDAINED by the McLean County Board in regular session that the sum of up to \$212,575.00 be and the same is hereby ordered transferred on an as needed basis as follows:

FROM:	Bridge Matching Fund 0121	<u>\$212,575.00</u>
TO:	Tort Judgment Fund 0135	<u>\$212,575.00</u>

BE IT FURTHER ORDAINED that the Treasurer of McLean County be and is hereby directed to make such transfer of up to \$212,575.00 accordingly.

BE IT FURTHER ORDAINED that said County Treasurer be directed on or before October 1, 2005, to reimburse said Bridge Matching Fund 0121 after receipt of general property taxes until the full amount so transferred has been returned to these funds.

BE IT FURTHER ORDAINED that the County Clerk transmit certified copies of this Ordinance to the County Administrator, County Auditor, and the County Treasurer.

(2)

ADOPTED by the County Board of McLean County, Illinois this 15th day of February, 2005.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the McLean County Board
McLean County, Illinois

Michael F. Sweeney, Chairman
McLean County Board

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PROJECTED CASH FLOW FOR FISCAL YEAR 2005
 JANUARY 1, 2005 - MAY 31, 2005

COUNTY FUND	CASH BALANCE		REVENUE		EXPENDITURES		EST. BALANCE	
	AS OF 12/31/04	AS OF 5/31/04	AS OF 5/31/04	AS OF 5/31/05	AS OF 5/31/04	AS OF 5/31/05	AS OF 5/31/04	AS OF 5/31/05
			EST. 5/31/05	EST. 5/31/05				
General Fund 0001	2,855,759	8,110,282	8,272,488	11,128,247	10,183,622	10,366,894	761,352	761,352
Sub-Total	2,855,759	8,110,282	8,272,488	11,128,247	10,183,622	10,366,894	761,352	761,352
Persons Devel. Disabilities Fund 0110	40,197	52,870	92,400	132,597	234,391	239,079	(106,482)	(106,482)
TB Care & Treatment Fund 0111	170,227	26,100	45,835	216,062	102,900	104,958	111,104	111,104
Health Department Fund 0112	816,189	718,180	727,315	1,543,504	1,385,111	1,412,813	130,691	130,691
Highway Department Fund 0120	1,606,000	231,004	50,000	1,656,000	953,529	750,000	906,000	906,000
Bridge Matching Fund 0121	1,281,000	125,447	20,000	1,301,000	906,829	550,000	751,000	751,000
County Matching Fund 0122	534,000	94,697	10,000	544,000	93,920	500,000	44,000	44,000
Children's Advocacy Center Fund 0129	32,204	138,811	176,100	208,304	163,877	175,561	32,743	32,743
FICA - Social Security Fund 0130	330,571	180,699	318,600	649,171	748,983	763,963	(114,792)	(114,792)
IMRF Fund 0131	387,692	165,601	274,500	662,192	697,162	711,105	(48,913)	(48,913)
Tort Judgment Fund 0135	(785,974)	185,165	325,800	(460,174)	1,065,825	1,092,471	(1,552,645)	(1,552,645)
Veterans Assistance Commission 0136	86,540	13,863	24,500	111,040	59,060	60,241	50,799	50,799
Sub-Total	4,498,646	1,932,437	2,065,050	6,563,696	6,411,587	6,360,191	203,505	203,505
TOTAL	7,354,405	10,042,719	10,337,538	17,691,943	16,575,209	16,727,085		
Working Cash Fund	742,423		742,423					
TOTAL AVAILABLE	8,096,828			18,434,366				

**An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2005
Combined Annual Appropriation and Budget Ordinance
Homeland Security Fund 0005 – Sheriff's Department 0029**

WHEREAS, the McLean County Board, on November 16, 2004, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2005 Fiscal Year beginning January 1, 2005 and ending December 31, 2005; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the Sheriff's Department 0029; and,

WHEREAS, the Sheriff's Department is the designated coordinating agency for a grant in the amount of \$673,681.00 from the U.S. Department of Homeland Security to acquire a Mobile Command Vehicle, Decontamination Equipment and related security systems and equipment; and

WHEREAS, the County Board at a regular meeting on Tuesday, September 21, 2004, approved and recommended to the County Board an Emergency Appropriation Ordinance to cover the cost incurred by the Sheriff's Department to meet the requirements of the Homeland Security grant; and,

WHEREAS, there are funds remaining in the amount of \$577,533.00 as of December 31, 2004 which are available for expenditure during Fiscal year 2005; and,

WHEREAS, the Justice Committee, on Monday February 7, 2005, approved and recommended to the County Board an Emergency Appropriation Ordinance to appropriate the remaining funds available to meet the requirements of the Homeland Security grant; now therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Treasurer is hereby directed to add the following appropriations in the amount of \$577,533.00 to the Homeland Security Fund 0005 in the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance.

Unappropriated Fund Balance	
0005-0029-0029-0400.0000	\$ 97,950.00
 Homeland Security Grant	
0005-0029-0029-0404.0008	<u>\$ 479,583.00</u>
 TOTAL	 \$ 577,533.00

(2)

2. That the County Auditor is hereby directed to add to the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance the following appropriations in the Homeland Security Fund 0005, Sheriff's Department 0029:

Operational Supplies 0005-0029-0029-0621.0001	\$ 46,004.00
Purchase Machinery/Equipment 0005-0029-0029-0838.0001	\$139,576.00
Purchase Radio/Equipment 0005-0029-0029-0839.0001	\$ 32,283.00
Purchase of Vehicles 0005-0029-0029-0840.0001	\$248,000.00
Purchase of Police Equipment 0005-0029-0029-0841.0001	<u>\$111,670.00</u>
Total	<u>\$577,533.00</u>

3. That the County Clerk shall provide a certified copy of this ordinance to the County Administrator, County Auditor, County Treasurer, and the Sheriff and Chief Deputy Sheriff.

ADOPTED by the County Board of McLean County this 15th day of February, 2005.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the County Board,
McLean County, Illinois

Michael F. Sweeney, Chairman
McLean County Board

**An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2005
Combined Annual Appropriation and Budget Ordinance
Multi-DV Fund 0160, Sheriff's Department 0029**

WHEREAS, the McLean County Board, on November 16, 2004, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2005 Fiscal Year beginning January 1, 2005 and ending December 31, 2005; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the fiscal year 2005 adopted budget for the Sheriff's Department; and,

WHEREAS, the Sheriff's Department has been awarded a grant in the amount of \$136,665.00 from the Illinois Criminal Justice Information Authority to fund the salary and benefits costs for a deputy sheriff and to fund the costs to contract for 2.5 law enforcement advocates to provide multidisciplinary domestic violence services; and,

WHEREAS, the funding period runs from July 1, 2004 through June 30, 2005; and,

WHEREAS, the Justice Committee, at its regular meeting on Monday, February 7, 2005, recommended approval of an Emergency Appropriation Ordinance to recognize the receipt and expenditure of that portion of the funds which coincides with the County's fiscal year 2005 adopted budget; now therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Treasurer is directed to add to the appropriated budget of the General Fund 0001, Sheriff's Department 0029 the following revenue:

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED BUDGET</u>
Unappropriated Fund Balance 0160-0029-0029-0400.0000	\$ 0.00	\$ 25,920.00	\$ 25,920.00
Multidisciplinary DV Grant 0160-0029-0029-0407.0078	\$ 119,507.00	\$(12, 842.00)	\$106,665.00
TOTAL	\$119,507.00	\$ 13,078.00	\$132,585.00

(2)

2. That the County Auditor is directed to add to the appropriated budget of the General Fund 0001, Sheriff's Department 0029 the following appropriations:

Full-Time Employee Salaries			
0160-0029-0029-0503.0001	\$ 35,441.00	\$ 2,702.00	\$ 38,143.00
Overtime Pay			
0160-0029-0029-0526.0001	\$ 4,500.00	\$ 409.00	\$ 4,909.00
Holiday Pay			
0160-0029-0029-0526.0002	\$ 800.00	\$ 264.00	\$ 1,064.00
County's IMRF Contribution			
0160-0029-0029-0599.0001	\$ 7,033.00	\$ 840.00	\$ 7,873.00
Employee Medical/Life Insurance			
0160-0029-0029-0599.0002	\$ 4,760.00	\$ 00.00	\$ 4,760.00
Social Security Contribution (F.I.C.A.)			
0160-0029-0029-0599.0003	\$ 3,118.00	\$ 00.00	\$ 3,118.00
Clothing/Employees			
0160-0029-0029-0601.0001	\$ 540.00	\$ 18.00	\$ 558.00
Contractual Services			
0160-0029-0029-0706.0001	\$ 61,315.00	\$ 00.00	\$ 61,315.00
Schooling & Conferences			
0160-0029-0029-0718.0001	\$ 500.00	\$ 00.00	\$ 500.00
Non-Contractual Services			
0160-0029-0029-0773.0001	\$ 00.00	\$ 6,978.00	\$ 6,978.00
Travel Expense			
0160-0029-0029-0793.0001	\$ 1,500.00	\$ 00.00	\$ 1,500.00
Purchase Police Equipment			
0160-0029-0029-0841.0001	\$ 00.00	\$ 1,867.00	\$ 1,867.00
Total:	\$ 119,507.00	\$ 13,078.00	\$ 132,585.00

(3)

3. That the County Clerk shall provide a certified copy of this ordinance to the County Administrator, County Auditor, County Treasurer, and the Sheriff.

ADOPTED by the County Board of McLean County this 15th day of February, 2005.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the County Board,
McLean County, Illinois

Michael F. Sweeney, Chairman
McLean County Board

e:john/cobdshe_multidv.feb05



McLEAN COUNTY SHERIFF'S DEPARTMENT
DAVID OWENS, SHERIFF
"Peace Through Integrity"
Administration Office
(309) 888-5034
104 W. Front Law & Justice Center Room 105
P.O. Box 2400 Bloomington, Illinois 61702-2400

Detective Commander (309) 888-5051
Patrol Commander (309) 888-5166
Patrol Duty Sergeant (309) 888-5019
Jail Division (309) 888-5065
Process Division (309) 888-5040
Records Division (309) 888-5055
Domestic Crimes Division (309) 888-5860
FAX (309) 888-5072

February 2, 2005

TO: Chairman and Members, Justice Committee
FROM: Sheriff Dave Owens
RE: Request to Approve Memorandum of Understanding Between McLean County and Motorola for Interim Emergency Radio System

I am pleased to bring this matter before you today. It represents an important step toward implementing a state of the art emergency radio system that will serve all of the public safety and first responder agencies throughout McLean County and will enable us to vastly improve our interoperability by linking McLean County public safety agencies to our counterparts across the State of Illinois. We have received tremendous support and cooperation from the Town of Normal and their technical experts, from Emergency Telephone Systems Board (ETSB) Chairman Dennis Powell and his staff and from numerous individuals who represent Motorola in this effort.

Background

As you know, there have been numerous efforts to improve the quality of the radio system over the years, culminating in creation of the County Board Ad Hoc Radio Committee in January of 2003. The Ad Hoc Radio Committee issued its Final Report and Recommendations to the County Board at their May 20, 2003 meeting. The County Board supported the recommendation to participate in the Motorola Starcom21 Statewide Emergency Radio Network, and later authorized an application for a \$6 million dollar federal grant to establish interoperable emergency radio systems. Because there would be

match of \$733,334, which the ETSB has voted to provide. The total funding of \$2,933,334 will pay for over 400 radios, approximately 80 repeaters and base stations, and 750 dual-band pagers. Grant funds will also pay for upgrades to the MetCom consoles and enhancements to the Starcom21 antenna sites that will be part of the McLean County radio system. In addition to replacing the Sheriff's radio system, eight other County departments will participate in the Starcom21 upgrade. However, this is truly a County-wide project with County-wide benefits: There are 30 rural fire and rescue agencies, 12 community police departments, the Town of Normal Police and Fire Departments, and other public safety first responders throughout the County who will also receive radios and pagers as part of this grant.

Current Request

We respectfully request your approval of the enclosed Memorandum of Understanding (MOU) between Motorola and McLean County to implement an interim radio system that will be used by the Sheriff's Department and the rural police departments. This system will utilize Starcom21 equipment in a conventional mode until the McLean County portion of the statewide Starcom21 system is fully activated, which is anticipated to occur later this year. The interim system will include 152 radios and 50 repeaters, at a cost of \$788,966.00, and is expected to be operational by April 1, 2005.

Chief Deputy Derick Love and Deputy Jeff Thompson will be available to answer any questions and provide any additional information you request.

**Memorandum of Understanding
Between
McLean County
And
Motorola**

February 15, 2005

Memorandum of Understanding

This Memorandum of Understanding (MOU) is between Motorola and McLean County, Illinois [Participating Member(s)]. Motorola and McLean County will be collectively described as "Parties". This document sets forth the rights and responsibilities of the Parties for participation in an interim conventional emergency radio system solution for McLean County. The Parties agree as follows:

1. Term

This MOU is effective when executed by both parties and remains in effect until December 1, 2005 or when McLean County joins the STARCOM21 network, commences operation of a permanent standalone communications solution, or in the event that STARCOM21 system is not developed, is abandoned, or is terminated by either Motorola or the State of Illinois and no acceptable alternative permanent standalone communications solution can be identified, provides 30 days written notice of cancellation to Motorola.

2. Principles

Motorola represents the interests of all the participating members in the establishment, operation and maintenance of the STARCOM21 system. Motorola will take no action that will unilaterally compromise the autonomy or integrity of any of its members without the consent of the member(s).

3. Nature of Project

It is Motorola's intent to implement a statewide public safety communications network called STARCOM21, which McLean County intends to join. As of the effective date of this MOU, STARCOM21 is not operational in the McLean County area. Therefore, McLean County will purchase Mobiles, Portables, Control Stations and Vehicular repeaters to implement an interim conventional emergency radio system solution for McLean County. A software FLASH upgrade will be purchased by McLean County in order to operate in trunking and/or STARCOM21 when STARCOM21 or an acceptable trunking system becomes operational in McLean County. The sum of the initial purchase price of the conventional mode equipment plus the cost of upgrading will not exceed the cost of purchasing fully compatible STARCOM21 equipment. There will be no additional charges for re-programming.

4. Obligations of McLean County for Interim Emergency Radio System

- A. Purchase radios that will operate in a conventional mode today, but are capable of migrating to STARCOM21;
- B. Provide Special Temporary Authorization (S.T.A.) for use of the three (3) 806 frequencies for the interim deployment (Motorola to assist wherever possible);
- C. Make appropriate console modifications (Motorola to assist wherever possible);

- D. Acquire concurrence for use on the State's 700 MHz channels for VRS operation (Motorola to assist wherever possible);
- E. Provide complete pager programming information;
- F. Pay for 7X24 response for the three (3) interim repeaters at a price of \$690.75 per month;

5. Obligations of Motorola for Interim Emergency Radio System

- A. Install three (3) Conventional stations within the County boundaries to provide an interim emergency radio system solution for communications for the McLean County Sheriff, rural public safety agencies and the Normal Fire Department;
- B. Install repeaters at Watterson Dorm (2) and at Dawson Lake (1);
- C. Maintain a 7X24 maintenance plan for three the (3) interim base stations;
- D. Motorola will cover the cost of programming the Minitor V pagers;
- E. Develop an implementation plan for migration of all equipment installed as part of the temporary interim emergency radio system to STARCOM21, or a Standalone System;
- F. Participate in providing educational information to the media and local groups on the benefits of the new system;
- G. Provide reasonable assistance in order to make the implementation successful;
- H. Adhere to all standards and operational policies;
- I. Immediately report any major problems or concerns;

Memorandum of Understanding

By the signatures below, this Memorandum of Understanding has been executed on the day and year first set forth above.

[Participating members]

McLean County, IL

Motorola

Date: _____

Date: _____

Chairman Michael Sweeney
County Board Chairman

Authorized Motorola Signatory
STARCOM21 System Manager – Motorola



INFORMATION SERVICES

(309) 888-5100 FAX (309) 888-5209

104 W. Front, Room 702, P.O.Box 2400

Bloomington, Illinois 61702-2400

**Request Approval
Of Intergovernmental Agreements
With the City of Bloomington and Town of Normal
To Provide Network Access to Recorded Phone Calls**

January 19, 2005

To the Honorable Members of the McLean County Justice Committee and the McLean County Board:

Information Services respectfully requests approval of the two attached intergovernmental agreements. One agreement is with the Town of Normal, the other with the City of Bloomington.

Currently phone calls which are made from within the McLean County jail are recorded by the system through which those calls are made. The callers on each end of the conversation are made aware that their conversation may be recorded. Presently these calls are recorded and placed onto a CD-ROM which is then relayed to the requesting agency.

The agreement would allow these files to be transferred directly from McLean County to the Town of Normal or City of Bloomington via our network rather than requiring a physical transfer of the data via CD-ROM or other media.

There is no additional cost incurred by the County in the implementation of these agreements.

Information Services respectfully requests the approval of the two attached agreements.

Respectfully submitted,

Craig Nelson
Director, McLean County Information Services

INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF NORMAL AND THE COUNTY OF McLEAN TO PROVIDE NETWORK ACCESS TO JAIL PHONE CALLS

WHEREAS, the Town of Normal (hereinafter the "Town") is a municipal corporation and, pursuant to Article VII, Section 10 of the Illinois Constitution, is permitted to enter into Intergovernmental Agreements to obtain or share services with the County of McLean (hereinafter the "County"); and

WHEREAS, the County is a body politic and corporate and, pursuant to Article VII, Section 10 of the Illinois Constitution, is permitted to enter into Intergovernmental Agreements to obtain or share services with the Town; and

WHEREAS, the County's jail maintains a telephone system which its inmates are required use to make telephone calls while they are incarcerated; and

WHEREAS, all calls made through this telephone system are recorded and users on each end of a call are aware that their conversation is being recorded, and

WHEREAS, the Town and the County deem it to be in the best interests of their citizens to enter into an Intergovernmental Agreement to make these jail recordings available to the Town's police department electronically; now, therefore

IT IS HEREBY AGREED AS FOLLOWS:

The County shall:

1. Provide the Town with network access to phone calls made by McLean County jail inmates that have been recorded with their knowledge.
2. Provide to the Town, on a best efforts basis, access to the jail phone recording system at a 95% level, 7 days per week, 24 hours per day. However, when the County deems that it is necessary to upgrade the operating system, software version or associated networking equipment, the system may be temporarily unavailable. Notwithstanding, catastrophes such as hardware failure and/or loss of power beyond the capacity of the universal power supply can and will occur. Therefore, availability and restoration of access to the phone recording system will be provided as soon as possible.
3. County shall, to the extent permitted under State and Federal law, indemnify and hold the Town harmless from all causes of action and the costs of defending any such actions arising

out of the performance of County's contractual duties under this Intergovernmental Agreement.

The Town shall:

1. Be responsible for the cost, installation, and maintenance of the computer hardware and communication networks required to access the jail phone recording system from their location.
2. Agree to not unlawfully disclose, copy, or change or provide any of the information retrieved to any other person, entity, municipality, or corporation, and to refrain from damaging or losing data contained within the system. If the Town or its employees do damage or lose data contained within the system, damages recoverable by the County will be limited to actual damages incurred.
3. Town shall, to the extent permitted under State and Federal law, indemnify and hold the County harmless from all causes of action and the costs of defending any such actions arising out of the performance of the Town's contractual duties under this Intergovernmental Agreement.

The Town and the County agree that:

1. This Intergovernmental Agreement shall be binding upon both parties until and unless amended by agreement of the parties, provided, however, that either party may unilaterally terminate this Agreement with 6 months written notice to the other party.
2. This Intergovernmental Agreement is severable, and the validity or unenforceability of any provision of the Agreement, or any part hereof, shall not render the remainder of this Agreement invalid or unenforceable.
3. This Intergovernmental Agreement shall continue in full force and effect commencing upon the date the last party to this Agreement has signed until such time as it may be amended or revised by the same action that caused its adoption, or terminated as provided above.

The Town and the County hereto agree that the foregoing constitutes all of the Agreement and in witness whereof, the parties have affixed their respective signatures and certifications on the dates indicated below.

For the Town of Normal:

For McLean County:

Chris Koos, Mayor
Town of Normal

Michael F. Sweeney, Chairman
McLean County Board

ATTEST:

ATTEST:

Wendelyn J. Briggs , Town Clerk
Town of Normal, Illinois

Peggy Ann Milton,
Clerk of the McLean County Board,
McLean County, Illinois

W:\jail_phone agreement

**INTERGOVERNMENTAL AGREEMENT BETWEEN
THE CITY OF BLOOMINGTON AND THE COUNTY OF
McLEAN TO PROVIDE NETWORK ACCESS
TO JAIL PHONE CALLS**

WHEREAS, the City of Bloomington (hereinafter the "City") is a municipal corporation and, pursuant to Article VII, Section 10 of the Illinois Constitution, is permitted to enter into Intergovernmental Agreements to obtain or share services with the County of McLean (hereinafter the "County"); and

WHEREAS, the County is a body politic and corporate and, pursuant to Article VII, Section 10 of the Illinois Constitution, is permitted to enter into Intergovernmental Agreements to obtain or share services with the City; and

WHEREAS, the County's jail maintains a telephone system which its inmates are required use to make telephone calls while they are incarcerated; and

WHEREAS, all calls made through this telephone system are recorded and users on each end of a call are aware that their conversation is being recorded, and

WHEREAS, the City and the County deem it to be in the best interests of their citizens to enter into an Intergovernmental Agreement to make these jail recordings available to the City's police department electronically; now, therefore

IT IS HEREBY AGREED AS FOLLOWS:

The County shall:

1. Provide the City with network access to phone calls made by McLean County jail inmates that have been recorded with their knowledge.
2. Provide to the City, on a best efforts basis, access to the jail phone recording system at a 95% level, 7 days per week, 24 hours per day. However, when the County deems that it is necessary to upgrade the operating system, software version or associated networking equipment, the system may be temporarily unavailable. Notwithstanding, catastrophes such as hardware failure and/or loss of power beyond the capacity of the universal power supply can and will occur. Therefore, availability and restoration of access to the phone recording system will be provided as soon as possible.

3. County shall, to the extent permitted under State and Federal law, indemnify and hold the City harmless from all causes of action and the costs of defending any such actions arising out of the performance of County's contractual duties under this Intergovernmental Agreement.

The City shall:

1. Be responsible for the cost, installation, and maintenance of the computer hardware and communication networks required to access the jail phone recording system from their location.
2. Agree to not unlawfully disclose, copy, or change or provide any of the information retrieved to any other person, entity, municipality, or corporation, and to refrain from damaging or losing data contained within the system. If the City or its employees do damage or lose data contained within the system, damages recoverable by the County will be limited to actual damages incurred.
3. City shall, to the extent permitted under State and Federal law, indemnify and hold the County harmless from all causes of action and the costs of defending any such actions arising out of the performance of the City's contractual duties under this Intergovernmental Agreement.

The City and the County agree that:

1. This Intergovernmental Agreement shall be binding upon both parties until and unless amended by agreement of the parties, provided, however, that either party may unilaterally terminate this Agreement with 6 months written notice to the other party.
2. This Intergovernmental Agreement is severable, and the validity or unenforceability of any provision of the Agreement, or any part hereof, shall not render the remainder of this Agreement invalid or unenforceable.
3. This Intergovernmental Agreement shall continue in full force and effect commencing upon the date the last party to this Agreement has signed until such time as it may be amended or revised by the same action that caused its adoption, or terminated as provided above.

The City and the County hereto agree that the foregoing constitutes all of the Agreement and in witness whereof, the parties have affixed their respective signatures and certifications on the dates indicated below.

For the City of Bloomington:

Judy Markowitz, Mayor
City of Bloomington

ATTEST:

Tracy Covert, City Clerk
City of Bloomington, Illinois

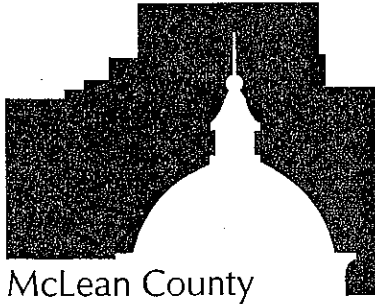
For McLean County:

Michael F. Sweeney, Chairman
McLean County Board

ATTEST:

Peggy Ann Milton,
Clerk of the McLean County Board,
McLean County, Illinois

W:jail_phone agreement



COURT SERVICES

Roxanne K. Castleman, Director

104 W. Front Street, P.O. Box 2400 Law & Justice Center Bloomington, IL 61702-2400

Adult Division: (309) 888-5360 Fax (309) 888-5434 Room 103
Juvenile Division: (309) 888-5370 Fax (309) 888-5831 Room 601

Memo

To: Honorable Members of the Justice Committee

From: Roxanne K. Castleman *RKC*

CC: Honorable Chief Judge Elizabeth A. Robb
Dave Goldberg

Date: January 21, 2005

RE: Juvenile Detention Bed Space Agreement with Macon County

I have attached a letter of agreement from Macon County for a reduced per diem at the McLean County Juvenile Detention Center. This agreement states that Macon County will use McLean County's detention center for all youth in need of a "residential evaluation placement" through the Redeploy Illinois initiative. The agreement reduces the per diem from \$110 to \$90. Due to Redeploy Illinois being a new program in Macon County they do not have an estimate of how many youth will be detained in McLean County. This agreement does guarantee any detention beds, or does it specify the number of detention days during any period.

I will be available at the upcoming Justice meeting to answer any questions you may have regarding this issue.

MACON COUNTY PROBATION AND COURT SERVICES

DON W. MEYER
COURT ADMINISTRATOR



LORI TIPLER LONG
DEPUTY DIRECTOR

"Effective Intervention...Community Protection"

January 19, 2005

Roxanne K. Castleman, Director
McLean County Court Services
104 West Front Street
Bloomington, Illinois

Re: Macon County Redeploy Illinois -
Letter of Agreement

Dear Ms. Castleman:

Pursuant to previous telephone conversations with Mr. Dave Goldberg, Superintendent, McLean County Juvenile Detention Center, this letter serves to reduce to writing the proposal for McLean County to house a specific juvenile offender population identified by Macon County Circuit Court for purposes of "residential evaluation placement" reference the Macon County Redeploy Illinois initiative. The agreed upon per diem rate for said placement is \$90.00. This letter of agreement does not constitute a formal contract between Macon County and McLean County with regards to guaranteed detention bed space or the utilization of a specific number of detention days during any period of time.

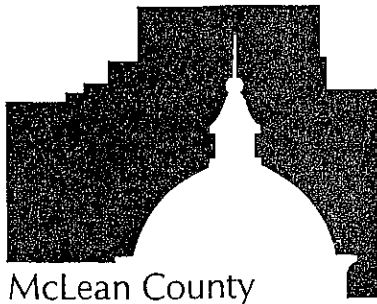
Sincerely yours,

A handwritten signature in black ink, appearing to read "Lori Tipler Long".

Lori Tipler Long

MACON COUNTY BUILDING • 141 SOUTH MAIN STREET • DECATUR, ILLINOIS 62523

PHONE: (217) 424-1444 FAX: (217) 425-4513



COURT SERVICES

Roxanne K. Castleman, Director

104 W. Front Street, P.O. Box 2400 Law & Justice Center Bloomington, IL 61702-2400

Adult Division: (309) 888-5360 Fax (309) 888-5434 Room 103
Juvenile Division: (309) 888-5370 Fax (309) 888-5831 Room 601

Memo

To: Honorable Members of the Justice Committee
From: Roxanne K. Castleman
CC: Chief Judge Elizabeth A. Robb
Date: 1/21/2005
Re: Juvenile Accountability Incentive Block Grant

McLean County Court Services recently received information regarding a Juvenile Accountability Incentive Block Grant (JABIG) which will allow McLean County to send a team of 5 professionals to the National Conference on Juvenile Justice in Orlando Florida. This conference is March 20-23, 2005.

The team consists of: Sheriff Dave Owen, Judge Donald Bernardi, ASA Aaron Hornsby, Superintendent Dave Goldberg, Assistant Superintendent Cathy Waltz, and juvenile probation officer Robert Banks.

This a great opportunity, as the conference material is very relevant to issues facing McLean County's juvenile offenders. I do apologize for not getting this material to you sooner, but as with most grants, the turn around time is very short.

There is a 10% cash match which each department will pay from their 2005 training budget.

I will be present at the justice meeting, to answer any questions you may have.

Thank you for your consideration in this matter.

C PROGRAM TITLE:

m

AGREEMENT NUMBER:**ESTIMATED START DATE:**

February 1, 2005

SOURCES OF PROGRAM FUNDING:

JAIBG FFY 01 Funds: \$ 6,377
Matching Funds: \$ 709
Over-Matching Funds: \$
Total: \$ 7,086

IMPLEMENTING AGENCY:

McLean County on behalf of McLean Court Services

ADDRESS:104 West Front Street
Bloomington, Illinois 61701**FEDERAL EMPLOYER IDENTIFICATION NUMBER:**

37-600159

AUTHORIZED OFFICIAL:

Roxanne Castleman

TITLE:

Director of Court Services

TELEPHONE:

(309) 888-5361

FAX:

(309) 888-5434

E-MAIL:

roxanne.castleman@mcleancountyil.gov

PROGRAM FINANCIAL OFFICER:

Rebecca McNeil

TITLE:

McLean County Treasurer

TELEPHONE:

(309) 888-5180

FAX:

(309) 888-5176

E-MAIL:

rebecca.mcneil@mcleancountyil.gov

PROGRAM AGENCY:

McLean County Court Services

ADDRESS:104 West Front Street
Bloomington, Illinois 61701**PROGRAM DIRECTOR:**

Roxanne Castleman

TITLE:

Director of Court Services

TELEPHONE:

(309) 888-5361

FAX:

(309) 888-5434

E-MAIL:

roxanne.castleman@mcleancountyil.gov

FISCAL CONTACT PERSON:

Roxanne Castleman

AGENCY:

McLean County Court Services

TITLE:

Director of Court Services

TELEPHONE:

(309) 888-5361

FAX:

(309) 888-5434

E-MAIL:

roxanne.castleman@mcleancountyil.gov

PROGRAM CONTACT PERSON:

Roxanne Castleman

TITLE:

Director of Court Services

TELEPHONE:

(309) 888-5361

FAX:

(309) 888-5434

E-MAIL:

roxanne.castleman@mcleancountyil.gov

**EXHIBIT A:
PROGRAM NARRATIVE**

JUVENILE ACCOUNTABILITY INCENTIVE BLOCK GRANT PROGRAM

Please respond to each of the items in the following seven sections. The answers to these questions will be your proposal. You may use additional sheets if necessary.

I. Description of Organization

In this section, we are trying to gain a general sense of your agency's overall goals and activities, NOT solely the program for which you are seeking JAIBG funds.

1. Please provide a *brief* description of your agency.

Geographically, McLean County is the largest in the state of Illinois, located in the heart of Illinois covering approximately 762,000 acres. McLean County continues to be an economic leader in Illinois. The economy finds its strength in insurance, education, healthcare, agribusiness and industry. McLean County consistently has a lower unemployment rate than the state and the union.

The twin cities of Bloomington and Normal make up the vast majority of the county's population. The people of Bloomington/Normal are diverse, well-educated, professional and prosperous. With all the amenities that Bloomington/Normal/McLean County has to offer the population continues to grow.

Prosecutors

The Mission of the McLean State's Attorney's Office is to serve victims of crime, by obtaining offender accountability for criminal misconduct; to serve the community's need for public safety and to convey its intolerance for crime; to treat victims of crime with respect and to assist them through the justice process and to represent citizens' interests in county government process and civil litigation involving county government.

In order to fulfill this mission, we have mobilized a staff of assistant state's attorneys and support staff consisting of secretaries, legal assistants and clerks. We have organized our services into four categorical areas: Criminal Prosecution services, Civil Representation/Juvenile, Child Support Enforcement and Administrative Support Services.

Judges

The Circuit Court is under the jurisdiction of the Illinois Court system and primarily under State control. The County is required to assume responsibility for housing the Courts and providing adequate staffing. The County provides the physical facilities and clerical support for the Circuit Court.

McLean County assigns one circuit judge to delinquency matters and one circuit judge to juvenile abuse and neglect cases.

Sheriff's Department

The Sheriff is an elected official of the County and serves a four-year term in the office. The office was established under the Constitution of the State of Illinois. Duties are outlined in 50 *ILCS* (2002) 5/3-6001.

The Sheriff is the County's Chief Law Enforcement Officer. The Sheriff's Department is responsible for crime prevention and control in those areas, which are not served by their own law enforcement agency. The Department also operates the Adult Detention Facility, serves summonses, executes Court Judgments, conducts criminal investigations, and performs all other functions required by State Statute.

The Sheriff is also responsible for the security of the Courts. Law Enforcement Officers are provided, under the Court Security Fund, for this purpose. In addition, the Sheriff provides bailiffs for the Courts.

Probation Officers and Managers

Court Services is the largest component of the community correctional element of the criminal justice system. In Illinois, Court Services is under the jurisdiction of the judicial branch of government and each department is responsible to the Chief Judge of the judicial circuit.

The mission of Court Services is to protect the public interest and safety by diligently enforcing court ordered conditions of probation through meaningful supervision strategies and utilizing appropriate supportive resources. The core services of Court Services are to provide investigation and reports to the court, to help develop appropriate court dispositions for adult offenders and juveniles offenders, and to supervise those persons placed on probation. Court Services departments may also provide a broad range of services including: crime and delinquency prevention, pretrial release, adult and juvenile diversion, juvenile detention, intensive probation supervision, specialized DUI services, community services programs, volunteer programs, and family court services.

Juvenile Detention Staff

The McLean County Juvenile Detention Center is a modern 26 bed short-term secure facility that houses juveniles who have been accused of serious crimes, or who have been sentenced to confinement for a short period of time. The facility offers a year round educational program staffed by two Unit #5 teachers (regular/special ed.) and one administrative assistant. Our daily program also provides recreational activities, mental health assessments and counseling, substance abuse assessments and counseling, health, personal hygiene and life-skills training, and a variety of cultural enriching programs provided by community volunteers.

Our Mission is to create and maintain a safe, clean, and secure environment in which our staff will deal with each child in a fair, firm, compassionate and consistent manner, treating each child with respect and dignity while holding them to behavioral expectations.

Our objectives are to diagnose needs and provide a planned, organized program that is healthy for the body, mind and spirit of each child in our care for the duration of their stay in order to prepare them for a positive transition out of our care back to their home or an alternative residential setting, as ordered by the court.

II. Summary of Program

This section will help us understand the program for which you are seeking JAIBG funds. **Do not** include a description of activities that will not be funded with JAIBG or match funds.

1. Goal:

To provide training for local juvenile justice staff to enhance their abilities to implement the objectives of Balanced and Restorative justice.

Objectives:

To provide training for one prosecutor
To provide training for one judge
To provide training for one law enforcement officer
To provide training for one probation officer and managers
To provide training for two juvenile detention staff

2. Please provide the JAIBG purpose areas the program will address with a brief explanation of each.

JAIBG Purpose Area: # 5

Explanation:

Providing funding to enable prosecutors to address drug, gang and youth violence problems more effectively and for technology, equipment and training to assist prosecutors in identifying and expediting the prosecution of violent juvenile offenders.

OR

JAIBG Purpose Area: # 6

Explanation:

Establishing and maintaining training programs for law enforcement and other court personnel with respect to preventing and controlling juvenile crime

3. Please provide a narrative description of the program that is being proposed. This explanation should not exceed one page and should include what strategies will be used to successfully implement the program.

The annual **American Probation and Parole Association's Winter Training Institute** is one of the principal national probation training opportunities each year. The 2005 Winter Training Institute features national experts on juvenile justice and information on best practices in juvenile justice. Among the intensive workshops offered at the Institute are:

- Community based Partnerships and Outcome Intervention Strategies for Juvenile Offenders;
- Functional Family Probation Resources, integrative case management for high risk youth;
- Implementing Evidence based Practices: Creating a What Works Environment

The **National Conference on Juvenile Justice** is sponsored by the National Conference of Juvenile and Family Court Judges and the National District Attorney's Association. The conference focuses on bringing together staff from all components of the juvenile justice system as well as community, school and human services participants to address key issues in juvenile justice, explore violence prevention initiatives and foster collaboration and communication. Among the intensive workshops offered at the conference are:

- Preventing Juvenile Violence
- Effective Juvenile Drug Courts
- Tough Cases for Juvenile Prosecutors
- Juvenile Detention Reform in Rural Areas

III. Statement of Problem

In the text box below, please provide information on access to juvenile justice training in your jurisdiction and why the selected training(s) would be beneficial to the staff selected to attend. Please limit your response a maximum of one page.

McLean County has made great strides in developing a collaborative atmosphere between its departments. Unfortunately, due to the financial shortfalls the last few years, departments in the county have had very limited access to juvenile justice trainings as a team. The National Conference on Juvenile Justice, especially with their focus on bringing together staff from all components of the juvenile justice system, will give the team from McLean County an opportunity to learn about current issues in juvenile justice and address these issues in a collaborative effort.

IV. Performance Measurement

JAIBG Purpose Area: # 5

Performance Measures:

Output Indicators:

#3. Amount and percent of prosecutors trained in topics related to drugs, gangs, or youth violence.

Short-Term Outcome Indicators:

#9. Number of options available for handling cases involving drugs, gangs, or youth violence.

Intermediate Term Outcome Indicators:

#13. Ratio of senior staff to junior staff.

JAIBG Purpose Area: # 6

Performance Measures:

Output Indicators:

#1. Number and percent of law enforcement staff trained in preventing or controlling juvenile crime

OR

#2. Number and percent of court personnel trained in preventing and controlling crime.

Short-Term Outcome Indicators:

#5. Number and percent of staff to rate training received as helpful.

Intermediate Term Outcome Indicators:

#13. Number of complaints about staff filed by youth.

V. Requested Conference Attendees

Please list all proposed conference attendees, the agency for which they work and their job title. For lists longer than 12, please add additional rows to the table.

	Attendee Name	Agency	Title
1.	Aaron Hornsby	McLean County States Attorney's Officer	Assistant State's Attorney-Juvenile Division
2.	Judge Donald Bernardi	McLean County Circuit Court	Circuit Judge
3.	Robert Banks	McLean County Court Services	Juvenile Probation Officer
4.	Dave Goldberg	McLean County Juvenile Detention Center	Superintendent
5.	Cathy Jo Waltz	McLean County Juvenile Detention Center	Assistant Superintendent
6.	Sheriff Dave Owens	McLean County Sheriff's Department	Sheriff
7.			
8.			
9.			
10.			
11.			
12.			

Budget Narrative	Cost/ person	# of people	# of days	Federal Amount	Match Contribution
ational Conference on Juvenile Justice					
onference Registration Fees -- member	\$375.00	1		\$375.00	\$0.00
onference Registration Fees -- non-member	\$399.00	5		\$1,995.00	\$0.00
odging	\$130.00	\$6.00	3	\$2,340.00	\$0.00
erDiem	\$8/quarter	6	12 quarters	\$576.00	\$0.00
irfare	\$300.00	5		\$1,091.00	\$409.00
Aileage	\$300.00	1		\$	300.00
TOTAL TRAVEL COST				\$ 6,377.00	\$ 709.00

Budget Narrative for Travel. Please give a brief description for each line of the Travel Budget.

Conference registration fees will be paid for 1 staff member at the Assn. member rate of \$375/person and 5 staff non-member rate of \$399 per person.

Conference lodging will be paid for 6 staff members attending the conference at the conference rate of \$130 per night (\$120 plus tax)

Per Diem 12 quarters of per diem will be reimbursed to each staff member attending the conference at a rate of \$8 per quarter

Airfare Airfare from Illinois to Orlando, Florida is estimated at \$ 300 per person for 5 staff members attending the conference.

Airfare Mileage reimbursement from Illinois to Orlando, Florida is estimated at \$300 per person for 1 staff member attending the conference.

Budget & Budget Narrative		McLean County Court Services		Agreement#		0	
RAVEL		Cost/ person	# of people	# of days	Federal Amount	Match Contribution	
PPA Winter Training Institute							
Conference Registration Fees -- member		\$340.00			\$0.00	\$0.00	
Conference Registration Fees -- non-member		\$400.00			\$0.00	\$0.00	
lodging		\$120.00		3	\$0.00	\$0.00	
per Diem		\$8/quarter		10 quarters	\$0.00	\$0.00	
airfare					\$0.00	\$0.00	
TOTAL TRAVEL COST					\$	-	\$

Budget Narrative for Travel. Please give a brief description for each line of the Travel Budget.

Conference registration Conference registration fees will be paid for _____ staff member at the Assn. member rate of \$340/person and _____ staff member rate of \$400 per person.

Lodging Conference lodging will be paid for _____ staff members attending the conference at the conference rate of \$120 per night (\$106 plus tax)

per Diem 10 quarters of per diem will be reimbursed to each staff member attending the conference at a rate of \$8 per quarter

Airfare Airfare from Illinois to Anaheim, California is estimated at \$ _____ per person for _____ staff members attending the conference.

		<u>Federal Amount</u>	<u>Match Contribution</u>
GRAND TOTAL			
TRAVEL	National Conference on Juvenile Justice	\$ 6,377.00	\$ 709.00
TRAVEL	APPA Winter Training Institute	\$ -	\$ -
TOTAL COST			
		\$ 6,377.00	\$ 709.00

All procurements must be competitive

Total Cost	
	\$375.00
	\$1,995.00
	\$2,340.00
	\$576.00
	\$1,500.00
\$	300.00
\$	7,086.00

<u>Total Cost</u>
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$ 47

members at the time

Total Cost	
\$ 7,086.00	
\$ 48	
\$ 7,086.00	