

Proceedings  
of the  
County Board  
of  
McLean County,  
Illinois

February 20, 2007

*Subject to approval at  
March 20, 2007  
County Board Meeting*



**Table of Contents**

	Page(s)
<b>Meeting Minutes Begin (February 20, 2007)</b> .....	<b>1-2</b>
Appearance by Members of the Public and County Employees .....	1-2
<b>Consent Agenda</b> .....	<b>3-137</b>
Highway Department.....	5-21
Building and Zoning.....	22-30
Transfer Ordinance .....	.31
Justice Committee.....	32-67
Property Committee.....	68-78
Finance Committee .....	79-134
Reappointments .....	135-137
<b>Executive Committee</b> .....	<b>138-174</b>
Resolution – Adopting the 2007 Legislative Program for McLean County.....	138-149
Resolution – Approving Rules of the County Board of McLean County as Amended .....	150-174
<b>Justice Committee</b> .....	<b>175-189</b>
Request – Integrated Justice Information Service Master Consulting Services Agreement .....	175-179
Emergency Appropriation – County Board Fund 0001 – Fleet Program 0100 .....	180-184
Agreement – Legal Representation regarding 800 MHz Re-banding – Sheriff’s Department .....	185-189
<b>Land Use and Development Committee</b> .....	<b>189</b>
<b>Finance Committee</b> .....	<b>190-222</b>
Amendment – Intergovernmental Agreement for Public Transportation (SHOWBUS).....	190-195
Ordinance – Transferring Monies from Fund 0001 to Fund 0130 and 0135 – FY 2007.....	196-197
Ordinance – Transferring Monies from Fund 0111 and 0112 to Fund 0110 – FY 2007.....	198-200
Ordinance – Transferring Monies from Fund 0002 to Fund 0131 – FY 2007.....	201-202
Resolution – Amending Revised Personnel Policies and Procedures Ordinance .....	203-213
Ordinance – Amending the 2007 Combined Annual Budget and Appropriation Ordinance .....	214-217
Resolution – Amending the Full-Time Equivalent Positions Resolution for 2007.....	218
Resolution – Establishing the Budget Policy for Fiscal Year 2007.....	219-222
<b>Transportation Committee</b> .....	<b>222</b>
<b>Property Committee</b> .....	<b>223-224</b>
Request – Approval of Letter to Ameren IP.....	223-224
<b>Report of the County Administrator</b> .....	<b>225</b>
<b>Approval of Bills</b> .....	<b>226</b>
<b>Adjournment</b> .....	<b>227</b>

**February 20, 2007**

The McLean County Board met on Tuesday, February 20, 2007 at 9:00 a.m. in Room 400 of Government Center, 115 East Washington Street, Bloomington, Illinois with Chairman Michael Sweeney presiding.

Invocation was given by Member Dean and was followed by the Pledge of Allegiance.

**The following Members answered to roll call:**

Members, Diane Bostic, John Butler, William Caisley, Don Cavallini, Rick Dean, George Gordon, Ann Harding, Stan Hoselton, Duane Moss, Robert Nuckolls, Benjamin Owens, Bette Rackauskas, Tari Renner, Paul Segobiano, David Selzer, Cathy Ahart, Terry Baggett, Duffy Bass, and Michael Sweeney.

**The following Member was absent:**

Member Matt Sorensen

**Consent Agenda:**

Chairman Sweeney asked if there were any items to be amended or removed from the Consent Agenda. No requests were made at this time.

**Appearance by Members of the Public and County Employees:**

Marty Vanags, CEO, of the Economic Development Council presented the following:



## Consent Agenda:

- A. Approval of the Proceedings of the County Board, January 16, 2007
- B. County Highway Department – Jack Mitchell, County Engineer
  - 1) Request Approval of Resolution and Letting Results from January 25, 2007 County Equipment Letting
  - 2) Request Approval of Resolution and Letting Results from January 31, 2007 County 2007 MFT Maintenance and Construction Sections and 2007 Non-MFT Section
  - 3) Request Approval of Resolution for Improvement – Sec 06-00168-01-TL, Towanda Barnes Road and Oakland Avenue Intersection
  - 4) Request Approval of Supplemental MFT Resolution – Sec 03-00148-02-AS, Danvers/Carlock Road
- C. Building and Zoning – Phil Dick, Director
  - 1) Zoning Cases:
    - a) Request Approval of the application in case ZA-06-10 for a map amendment to change the zoning classification from R-1 Single Family Residence District to R-2 Two Family Residential District on a 6.75 acre property which is located in Cheney's Grove Township immediately west of 3700 East Road and approximately 1/3 mile north of 1000 North Road
    - b) Request Approval the application in case ZA-07-01 for a map amendment to change the zoning classification from R-1 Single Family Residence District to M-2 General Manufacturing District on a 10.1 acre property located in Empire Township at 25741 U.S. 150 Highway, LeRoy, IL
  - 2) Subdivision Cases:
    - a) Request Approval of the application of a preliminary subdivision plan for 12 residential lots and two out lots in the Indian Springs Subdivision Phase II in case S-06-28 on a 17.25 acre property located in Cheney's Grove Township immediately west of 3700 East Road, immediately south of the Indian Springs Subdivision and approximately 1/3 mile north of 1000 North Road
- D. Transfer Ordinances
- E. Other Resolutions, Contracts, Leases, Agreements, Motions
  - 1) Justice Committee
    - a) Request Approval of Clothing Bid with Ray O'Herron Co. for Police Uniforms and Equipment Purchases from February 1, 2007 to January 31, 2008 – Sheriff's Department
    - b) Request Approval of Integrated Justice

- Information Services (IJIS) Master Consulting Services Agreement – Amendment to Work Order #16 – Information Services
  - c) Request Approval of Integrated Justice Information Services (IJIS) Master Consulting Services Agreement – Amendment to Work Order #17 – Information Services
- 2) Property Committee
  - a) Request Approval of Simplex Jail Lock and Control Panel and Fire Alarm Systems Service Agreement for the Law and Justice Center— Facilities Management
- 3) Finance Committee
  - a) Request Approval of Renewal of Brokerage Service Contract with Acordia/IRM – Risk Management
  - b) Request Approval of Renewal of Insurance Program – Risk Management
  - c) 2006 County Wellness Program Report and Request for Approval of the 2007 Wellness Program – Health Department

F. Chairman’s Appointments with the Advice and Consent of the County Board:

1) REAPPOINTMENTS:

**SOUTH EMPIRE DRAINAGE DISTRICT**

Steven Crumbaugh  
 1764 1525 N  
 LeRoy, IL 61752  
 (Three-year term to expire on September 1, 2009)

**SOUTHEASTERN McLEAN COUNTY WATER AUTHORITY**

Mr. Eugene Williams  
 27840 E. 975 North Road  
 Ellsworth, IL 61737  
 (Three-year term to expire on February 19, 2010)

**YATES DRAINAGE**

Mr. Richard Stoller  
 34937 E. 2800 North Rd.  
 Chenoa, IL 61726  
 (Three-year term to expire on September 1, 2009)

2) APPOINTMENTS:

None

3) RESIGNATIONS

None

G. Approval of Resolutions of Congratulations and Commendation

**RESOLUTION BY THE MCLEAN COUNTY BOARD**  
**FOR HIGHWAY DEPARTMENT PURCHASE OF EQUIPMENT**

WHEREAS, the McLean County Board's 2007 Budget for the McLean County Highway Fund 0120, includes the purchase of one (1) 2007 Motor Grader, one (1) 2007 Backhoe Loader, two (2) 2007 Tandem Dump Trucks, two (2) 2007 Hydraulic Truck Mounted Wings, one (1) 2007 Service Body Truck and one (1) 2007 One Ton Dump Truck; and

WHEREAS, McLean County Highway Department receive sealed bids on January 25, 2007; and

WHEREAS, the Transportation Committee duly approved the bids on February 06, 2007; and

WHEREAS, the Transportation Committee of the McLean County Board has reviewed the bids and recommended the below bids be awarded as follows:

NOW THEREFORE BE IT RESOLVED by the McLean County Board that the McLean County Highway Department purchase from the lowest responsible bidder:

- 1 – 2007 John Deere 770D Motor Grader for \$48,500.00 and trade in of  
one (1) 2003 John Deere 770CH II Motor Grader from..... Martin Equipment of Illinois, Inc  
400 W Martin Dr  
Goodfield, IL 61742
  
- 1 – 2007 Caterpillar 430E Backhoe Loader for \$42,650.00 and trade in of  
one (1) 2002 Caterpillar 430D Backhoe Loader from..... Altorfer, Inc  
1 Capitol Dr  
E Peoria, IL 61611
  
- 2 – 2008 Peterbilt 340 – Heil Beds Tandem Dump Trucks for \$191,382.00  
and trade in of one (1) 1995 International 2554 6x4 Dump Truck  
from ..... Peterbilt Central Illinois  
Veterans at Mercer Ave  
Bloomington, IL 61704
  
- 2 – 2007 Direct Hydraulic Truck Mounted Wings for \$21,980.00  
from ..... Wissmiller & Evans Road Equipment  
102 S Jeffrey St - PO Box 87  
Cooksville, IL 61730
  
- 1 – 2008 Ford F-250 4x4 ¾-Ton – Stahl Service Body Truck for \$37,398.00  
from..... Dennison Corporation  
1508 Morrissey Dr  
Bloomington, IL 61701

1 - 2008 Ford F-350 One-Ton - Henderson 9' Mark III Body Dump Truck for \$35,498.00  
from ..... Dennison Corporation  
1508 Morrissey Dr  
Bloomington, IL 61701

Approved by the County Board on February 20, 2007

  
Michael F. Sweeney, Chairman (date)  
McLean County Board

STATE OF ILLINOIS     ]  
                                  ] SS  
COUNTY OF MCLEAN    ]

I, Peggy Ann Milton, County Clerk in and for said county in the State aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of the resolution adopted by the McLean County Board at its monthly meeting held at Bloomington, Illinois on February 20, 2007.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington, Illinois is said County this 20<sup>th</sup> day of February, A.D., 2007.

[ SEAL ]

  
Peggy Ann Milton, McLean County Clerk

# McLEAN COUNTY HIGHWAY DEPARTMENT

## Equipment Bid Tabulation

Date of Bids (Quotes): 1/25/2007 Time: 9:00 AM Item: Grader  
 Trade-In: 32803 Present: Eric, Lafa and Mark  
 Replaces: 2003 John Deere 770CH II Date Advertised: 1/11/07

Bidder:	Martin Equipment	Altorfer
Address:	Goodfield, Il	East Peoria, Il
Make:	John Deere	Caterpillar
Model:	770D	140H
Outright Price:	\$173,500.00	\$181,980.00
Trade-In Allowance:	\$125,000.00	\$102,500.00
Net Price:	\$48,500.00	\$79,480.00
Delivery:	60-120 days	90-120 days
Complies Spec's:	yes	yes
Does Not Meet Spec's.		
Successful Bidder	X	

**Comments:**

Recommended by Highway Department: Purchase one new 2007 770D John Deere Motor grader trading old motor grader for a net price of \$48500.00

*JK 1-25-07*

Accepted by Transportation Committee:

Date:

# McLEAN COUNTY HIGHWAY DEPARTMENT

## Equipment Bid Tabulation

Date of Bids (Quotes): 1/26/2007 Time: 9:00 AM Item: Backhoe Loader  
 Trade-In: 32202 Present: Eric, Lafe and Mark  
 Replaces: 2002 Caterpillar 430 D Date Advertised: 1/11/07

Bidder:	Altorfer		Martin Equipment	
Address:	East Peoria, Il		Goodfield, Il	
Make:	Caterpillar		John Deere	
Model:	430E		410G	
Outright Price:		\$90,150.00		\$88,250.00
Trade-In Allowance:		\$47,500.00		\$39,000.00
Net Price:		\$42,650.00		\$49,250.00
5 Yr. Guaranteed Buyback:		\$33,500.00		\$39,000.00
Delivery:	90 days		60-120 days	
Complies Spec's:	yes		yes	
Does Not Meet Spec's.				
Successful Bidder:		X		

**Comments:**

Recommended by Highway Department: Purchase one new 2007 Caterpillar 430E from Altorfer Inc. and trade in old backhoe for a net price of \$42650.00

*for 1-25-07*

Accepted by Transportation Committee:

Date:

# McLEAN COUNTY HIGHWAY DEPARTMENT

## Equipment Bid Tabulation

Date of Bids (Quotes) 1/25/2007 Time: 9:00 AM Item: 2 Tandem Dump Trucks  
 Trade-In: unit 22695-1995 International 2554 Present: Eric, Lafe, Mark  
 Replaces: above trade in Date Advertised: 1/11/05

Bidder:	Peterbuilt Central Illinois	Peterbuilt Central Illinois	Chicago International	Central Illinois Truck
Address:	Bloomington, Il	Bloomington, Il	Normal, Il	Normal, Il
Make:	Peterbuilt	Peterbuilt	International	Kenworth
Model:	340 w/Henderson body	340 w/ Heil Body	7400SFA 6x4	T-800
Outright Price:	\$109,505.00	\$106,691.00	\$109,534.00	\$117,185.00
Outright Price for 2:	\$219,010.00	\$213,382.00	\$219,068.00	\$234,370.00
Trade-In Old 226:	\$22,000.00	\$22,000.00	\$14,000.00	\$23,000.00
Net Price:	\$197,010.00	\$191,382.00	\$205,068.00	\$211,370.00
Delivery:	June 1st (Chassis)	June 1st (Chassis)	June 1st (Chassis)	May 1st (Chassis)
Complies Spec's:	X	X	X	X
Does Not Meet Spec's.				
Successful Bidder:		X		

Comments: Peterbuilt uses different LED lights that are of equal quality, and a Cougar brand Vibrator, also equal quality to specified.  
 International no longer offers RH Veiw window. No other exceptions

Recommended by Highway Department: Trade 22695 and purchase 2 new Peterbuilts with Heil Beds for a net Price of \$191,382.00 from Peterbuilt Central Illinois.

*[Signature]* 1-30-07

Accepted by Transportation Committee:

Date:

# McLEAN COUNTY HIGHWAY DEPARTMENT

## Equipment Bid Tabulation

Date of Bids (Quotes): 1/25/2007 Time: 9:00 AM Item: wings  
 Trade-In: n/a Present: Eric, Lafe and Mark  
 Replaces: for 2 new tandems Date Advertised: 1/11/2007

Bidder:	W.E.R.E.			
Address:	Cooksville, Il			
Make:	Wissmiller Welding			
Model:	Wiss Wing			
Outright Price:	\$10,990.00			
Price for 2	\$21,980.00			
Delivery:	60 days from order			
Complies Spec's:	yes			
Does Not Meet Spec's.				

**Comments:**

Recommended by Highway Department: Purchase 2 new Wiss Wings from Wissmiller Evans Road Equipment for a price of \$21980.00.

Accepted by Transportation Committee:

Date:

*AK* 1-25-07

# McLEAN COUNTY HIGHWAY DEPARTMENT

## Equipment Bid Tabulation

Date of Bids (Quotes) 1/25/2007

Time: 9:00 AM

Item: Service Body Truck

Trade-In: 13103

Present: Lafe, Eric, Mark

Replaces: above unit

Date Advertised: 1/11/05

Bidder:	Neldner Ford	Dennison Ford	Barker Motor Company	Central II Trucks
Address:	Lexington, Il	Bloomington, Il	Bloomington, Il	Normal, Il
Make:	Ford	Ford	GMC	
Model:	F-250 4 x 4	F-250 4 x 4	Sierra 2500 4WD	
Outright Price:	\$38,939.00	\$37,398.00	\$40,692.08	NO BID
Delivery:	90-120days	90-120 days	10-12 weeks	
Complies Spec's:				
Does Not Meet Spec's.				
Successful Bidder:		X		

Comments:

Recommended by Highway Department: Purchase one new 2008 Ford F-250 Service Body Truck for an outright price of \$37398.00 from Dennison Ford.

*[Handwritten signature]* 1-25-07

Accepted by Transportation Committee:

Date:



**RESOLUTION BY THE COUNTY BOARD OF MCLEAN COUNTY**

WHEREAS, the bids were reviewed by the Transportation Committee of the McLean County Board at their meeting on February 6, 2007, for a letting held on January 31, 2007, for McLean County 2007 MFT and Non-MFT Maintenance Sections and 2007 MFT Construction Sections, and

WHEREAS, the Transportation Committee duly approved the bids on February 6, 2007,

NOW THEREFORE BE IT RESOLVED by the County Board of McLean County that they award the following materials and contracts:

**2007 MFT MAINTENANCE SECTIONS:**

**McLean County.....Sec 07-00000-00-GM.....GR 8**

The successful bidder on the above section was:

McLean County Asphalt Co, Inc .....\$6,300.00  
1100 W Market St, PO Box 3547, Bloomington, IL 61702-3547

**2007 MFT CONSTRUCTION SECTIONS:**

**McLean County.....Combined Sec 03-00148-02-AS & 03-00148-03-BR  
Danvers / Carlock (CH 53)**

The successful bidder on the above section was:

Entler Excavation Co, Inc .....\$4,230,342.40  
819 N Sunnyside Rd, Decatur, IL 62522

**2007 Non-MFT MAINTENANCE SECTION:**

**McLean County.....Sec 2007 Non-MFT Pipe Culvert**

The successful bidder on the above section was:

Contech Construction Products.....\$261,908.60  
1509 W Mt Vernon, Metamora, IL 61548

  
Michael F. Sweeney, Chairman McLean County Board

STATE OF ILLINOIS     ]  
                                  ]     SS  
COUNTY OF MCLEAN    ]

I, Peggy Ann Milton, County Clerk in and for said County is the State aforesaid and keeper of the records and files thereof, as provided by statutes, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of McLean County at its monthly meeting held at Bloomington, Illinois on February 20, 2007.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington, Illinois, in said County this 20<sup>th</sup> day of February A.D., 2007.

[SEAL]

  
Peggy Ann Milton, County Clerk

McLEAN COUNTY HIGHWAY DEPARTMENT

JANUARY 31, 2007

McLEAN COUNTY  
SEC. 07-00000-00-GM GR 7

ITEM  
Bit Mix M19-02A

ENGINEERS McLEAN CO ASPHALT ROWE

DELIVERY	UNIT	QUANTITY	UNIT PRICE	ESTIMATE TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
On Truck	Ton	175	\$58.00	\$10,150.00	\$0.00	\$0.00	\$75.00	\$13,125.00
				\$10,150.00		\$0.00		\$13,125.00
								29.31% DOWNS

Location of Plant or Stockpile

McLEAN COUNTY  
SEC. 07-00000-00-GM GR 8

ITEM  
Bit Mix Sylvax M 120-05

ENGINEERS McLEAN CO ASPHALT ROWE

DELIVERY	UNIT	QUANTITY	UNIT PRICE	ESTIMATE TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
On Truck	Ton	75	\$88.00	\$6,600.00	\$84.00	\$6,300.00	\$0.00	\$0.00
				\$6,600.00		\$6,300.00		\$0.00
								-100.00% DOWNS

Location of Plant or Stockpile

McLEAN COUNTY  
COMBINED SEC. 03-00148-02-AS & 03-00148-03-BR

ITEM	UNIT	QUANTITY	UNIT PRICE	ESTIMATE TOTAL	ROWE BID BOND	ROWE TOTAL	STARK UNIT PRICE	STARK TOTAL	OTTO BAUM UNIT PRICE	OTTO BAUM TOTAL	ENTLER EXCAVATION UNIT PRICE	ENTLER EXCAVATION TOTAL
Tree Removal 6-15 Units	Unit	81	\$18.00	\$1,458.00	24.33	\$1,970.73		\$0.00		\$0.00	\$21.00	\$1,701.00
Tree Removal Over 15 Units	Unit	203	\$23.00	\$4,669.00	34.28	\$6,958.84		\$0.00		\$0.00	\$23.00	\$4,669.00
Earth Excavation	Cu Yd	87,822	\$10.00	\$878,220.00	8.41	\$738,683.02		\$0.00		\$0.00	\$7.00	\$614,754.00
Channel Excavation	Cu Yd	165	\$12.00	\$1,980.00	15.48	\$2,559.40		\$0.00		\$0.00	\$13.00	\$2,145.00
Porous Granular Embankment	Ton	746.8	\$30.00	\$22,404.00	16.40	\$12,247.52		\$0.00		\$0.00	\$23.00	\$17,178.40
Porous Granular Backfill, Special	Ton	1,130	\$22.00	\$24,860.00	24.33	\$27,492.90		\$0.00		\$0.00	\$23.00	\$25,990.00
Trench Backfill	Cu Yd	405	\$22.00	\$8,910.00	35.25	\$14,276.25		\$0.00		\$0.00	\$35.00	\$14,175.00
Exploration Trench 52" Depth	Foot	8,650	\$8.00	\$69,200.00	2.63	\$22,749.50		\$0.00		\$0.00	\$2.00	\$17,300.00
Seeding, Class 2	Acres	37.83	\$1,800.00	\$68,094.00	481.35	\$18,209.47		\$0.00		\$0.00	\$1,000.00	\$37,830.00
Nitrogen Fertilizer Nutrient	Pound	3,405	\$3.00	\$10,215.00	0.87	\$2,962.35		\$0.00		\$0.00	\$2.00	\$6,810.00
Phosphorus Fertilizer Nutrient	Pound	3,405	\$3.00	\$10,215.00	0.87	\$2,962.35		\$0.00		\$0.00	\$2.00	\$6,810.00
Potassium Fertilizer Nutrient	Pound	3,405	\$3.00	\$10,215.00	34.80	\$2,644.80		\$0.00		\$0.00	\$100.00	\$7,600.00
Agricultural Ground Limestone	Ton	76	\$30.00	\$2,280.00	266.77	\$20,274.52		\$0.00		\$0.00	\$500.00	\$38,000.00
Mulch Method 1	Ton	76	\$500.00	\$38,000.00	1.45	\$65,831.45		\$0.00		\$0.00	\$1.00	\$45,401.00
Erosion Control Blanket	Sq Yd	45,401	\$2.00	\$90,802.00	1.74	\$26,329.68		\$0.00		\$0.00	\$1.00	\$15,132.00
Temporary Erosion Control Seeding	Pound	15,132	\$5.00	\$75,660.00	121.06	\$63,455.44		\$0.00		\$0.00	\$2.00	\$62,400.00
Temporary Ditch Checks	Each	524	\$130.00	\$68,120.00	4.31	\$163,910.10		\$0.00		\$0.00	\$2.00	\$71,420.00
Perimeter Erosion Barrier	Foot	35,710	\$2.50	\$89,275.00	139.97	\$19,035.92		\$0.00		\$0.00	\$100.00	\$43,600.00
Inlet and Pipe Protection	Each	136	\$90.00	\$12,240.00	201.32	\$2,214.52		\$0.00		\$0.00	\$150.00	\$1,550.00
Inlet Filters	Each	11	\$150.00	\$1,650.00	61.73	\$113,274.55		\$0.00		\$0.00	\$30.00	\$55,050.00
Stone Riprap, Class A4	Ton	1,935	\$28.00	\$54,180.00	53.91	\$25,507.25		\$0.00		\$0.00	\$40.00	\$19,000.00
Riprap, Special	Sq Yd	475	\$35.00	\$16,625.00	5.94	\$14,500.52		\$0.00		\$0.00	\$2.00	\$4,916.00
Filter Fabric	Sq Yd	2,458	\$2.75	\$6,759.50	23.50	\$744,950.00		\$0.00		\$0.00	\$2.25	\$57,663.00
Aggregate Base Course, Type B	Ton	31,700	\$17.00	\$538,900.00	0.01	\$256.28		\$0.00		\$0.00	\$2.00	\$5,925.00
Bituminous Materials (Prime Coat)	Gallon	25,628	\$3.75	\$96,105.00	25.00	\$1,975.00		\$0.00		\$0.00	\$25.00	\$632,106.00
Temporary Ramp	Sq Yd	79	\$25.00	\$1,975.00	59.95	\$669,221.85		\$0.00		\$0.00	\$100.00	\$25,100.00
Hot Mix Asphalt Binder Course, 1 1/2" N50	Ton	11,163	\$62.00	\$692,106.00	121.50	\$30,496.50		\$0.00		\$0.00	\$100.00	\$121,300.00
Hot Mix Asphalt Surface Course, 1 1/2" N50	Ton	251	\$75.00	\$18,825.00	130.00	\$157,690.00		\$0.00		\$0.00	\$40.00	\$4,720.00
Incidental Hot Mix Asphalt Surfacing	Ton	1,213	\$105.00	\$127,365.00	69.34	\$84,182.12		\$0.00		\$0.00	\$41.00	\$4,223.00
Portland Cement Concrete Driveway Pavement 6"	Sq Yd	118	\$50.00	\$5,900.00	73.99	\$7,620.97		\$0.00		\$0.00	\$4.00	\$16,692.00
Portland Cement Concrete Driveway Pavement 7"	Sq Yd	103	\$55.00	\$5,665.00	7.03	\$29,336.19		\$0.00		\$0.00	\$12.00	\$1,608.00
Portland Cement Concrete Sidewalk 4"	Sq Ft	4,173	\$4.00	\$16,692.00	7.71	\$1,033.14		\$0.00		\$0.00	\$1.00	\$3,320.00
Curb Removal	Foot	134	\$5.00	\$670.00	1.47	\$4,880.40		\$0.00		\$0.00	\$100.00	\$9,200.00
Sidewalk Removal	Sq Ft	3,320	\$3.50	\$11,620.00	55.60	\$7,967.20		\$0.00		\$0.00	\$20.00	\$316,000.00
Pavement Patching, Type IV 6"	Sq Yd	92	\$100.00	\$9,200.00	23.00	\$363,400.00		\$0.00		\$0.00	\$10.00	\$2,630.00
Aggregate Shoulders, Type B	Ton	15,800	\$18.00	\$284,400.00	15.74	\$4,139.52		\$0.00		\$0.00	\$6.00	\$6,000.00
Pipe Culvert Removal	Foot	263	\$10.00	\$2,630.00	12,605.54	\$12,605.54		\$0.00		\$0.00	\$6.00	\$6,000.00
Removal of Existing Structures	Each	1	\$10,000.00	\$10,000.00				\$0.00		\$0.00		

McLEAN COUNTY HIGHWAY DEPARTMENT  
JANUARY 31, 2007

Concrete Structures	66.4	\$800.00	\$53,120.00	884.60	\$56,737.44	\$0.00	\$0.00	\$600.00	\$39,840.00
Reinforcement Bars, Epoxy Coated	5,700	\$1.20	\$6,840.00	2.10	\$11,970.00	\$0.00	\$0.00	\$1.50	\$6,550.00
Precast Reinforced Conc Flared End Sec 12"	2	\$250.00	\$500.00	481.02	\$962.04	\$0.00	\$0.00	\$250.00	\$500.00
Precast Reinforced Conc Flared End Sec 24"	1	\$400.00	\$400.00	513.01	\$513.01	\$0.00	\$0.00	\$300.00	\$400.00
Precast Reinforced Conc Flared End Sec 30"	1	\$500.00	\$500.00	613.97	\$613.97	\$0.00	\$0.00	\$400.00	\$7,500.00
Metal End Sections 10"	50	\$125.00	\$6,250.00	178.27	\$8,913.50	\$0.00	\$0.00	\$175.00	\$525.00
Metal End Sections 12"	3	\$150.00	\$450.00	228.74	\$686.22	\$0.00	\$0.00	\$195.00	\$6,045.00
Metal End Sections 15"	31	\$175.00	\$5,425.00	241.36	\$7,482.16	\$0.00	\$0.00	\$210.00	\$420.00
Metal End Sections 18"	2	\$185.00	\$370.00	290.30	\$520.60	\$0.00	\$0.00	\$250.00	\$2,000.00
Metal End Sections Equivalent Round-Size 24"	8	\$500.00	\$4,000.00	298.15	\$2,385.20	\$0.00	\$0.00	\$900.00	\$1,800.00
Metal End Sections Equivalent Round Size 48"	2	\$900.00	\$1,800.00	758.75	\$1,517.50	\$0.00	\$0.00	\$20.00	\$6,620.00
Storm Sewers Ty 1 Reinforced Concrete Culvert Storm	331	\$30.00	\$9,930.00	33.99	\$11,250.69	\$0.00	\$0.00	\$22.00	\$1,782.00
Storm Sewers Ty 1 Reinforced Concrete Culvert Storm	81	\$35.00	\$2,835.00	35.49	\$2,874.69	\$0.00	\$0.00	\$28.00	\$2,072.00
Storm Drain & Sewer Pipe Class IV 18"	74	\$40.00	\$2,960.00	39.65	\$2,934.10	\$0.00	\$0.00	\$38.00	\$13,186.00
Storm Drain & Sewer Pipe Class IV 24"	347	\$45.00	\$15,615.00	41.04	\$14,240.88	\$0.00	\$0.00	\$50.00	\$6,900.00
Storm Sewers, Type 1, Reinforced Concrete Culvert	138	\$50.00	\$6,900.00	56.43	\$7,787.34	\$0.00	\$0.00	\$10.00	\$1,540.00
Storm Drain & Sewer Pipe Class III 30"	154	\$8.00	\$1,232.00	21.52	\$3,314.08	\$0.00	\$0.00	\$10.00	\$660.00
Storm Sewer Removal 8"	66	\$10.00	\$660.00	20.88	\$1,364.98	\$0.00	\$0.00	\$20.00	\$520.00
Storm Sewer Removal 12"	52	\$12.00	\$624.00	25.48	\$1,325.48	\$0.00	\$0.00	\$100.00	\$2,810.00
Storm Sewer Removal 15"	26.1	\$50.00	\$1,405.00	80.54	\$2,283.17	\$0.00	\$0.00	\$15.00	\$30,000.00
Controlled Low-Strength Material	2,000	\$20.00	\$40,000.00	34.41	\$68,620.00	\$0.00	\$0.00	\$18.00	\$18,630.00
Pipe Underdrains, Perf Corr Steel Pipe 10"	1,035	\$20.00	\$20,700.00	20.27	\$20,979.45	\$0.00	\$0.00	\$1,500.00	\$4,500.00
Pipe Underdrains, Perf Corr Steel or Alum Pipe 12"	3	\$2,000.00	\$6,000.00	1,510.47	\$4,531.41	\$0.00	\$0.00	\$1,500.00	\$1,500.00
Restricted Depth Manholes, 4'-Diameter, Type 1 Frame	1	\$2,000.00	\$2,000.00	1,543.30	\$1,543.30	\$0.00	\$0.00	\$1,800.00	\$12,600.00
Open Lid	7	\$3,000.00	\$21,000.00	2,081.40	\$14,569.80	\$0.00	\$0.00	\$750.00	\$6,750.00
Restricted Depth Manholes, 4'-Diameter, Type 1 Frame	9	\$1,500.00	\$13,500.00	817.68	\$7,859.12	\$0.00	\$0.00	\$250.00	\$2,000.00
Closed Lid	8	\$500.00	\$4,000.00	458.50	\$3,666.68	\$0.00	\$0.00	\$1,800.00	\$3,600.00
Inlets, Type A, Type B Grate	2	\$2,000.00	\$4,000.00	913.99	\$1,827.98	\$0.00	\$0.00	\$500.00	\$500.00
Manholes to be Adjusted	1	\$1,000.00	\$1,000.00	517.42	\$517.42	\$0.00	\$0.00	\$250.00	\$2,250.00
Manholes to be Reconstructed	9	\$1,000.00	\$9,000.00	234.73	\$2,112.57	\$0.00	\$0.00	\$39.00	\$39,100.00
Removing Catch Basins	1,700	\$25.00	\$42,500.00	18.67	\$31,739.00	\$0.00	\$0.00	\$23.00	\$23.00
Combination Concrete Curb & Gutter, Type B-6.18	9	\$1,000.00	\$9,000.00	734.18	\$6,607.62	\$0.00	\$0.00	\$850.00	\$6,750.00
Field Tile Junction Vaults, 2' Dia.	9	\$1,250.00	\$11,250.00	923.46	\$8,311.14	\$0.00	\$0.00	\$18.00	\$3,600.00
Field Tile Junction Vaults, 3' Dia.	200	\$9,000.00	\$1,800.00	14.19	\$2,838.00	\$0.00	\$0.00	\$18.00	\$3,600.00
Storm Sewers, Special 8"	200	\$50.00	\$10,000.00	15.59	\$3,118.00	\$0.00	\$0.00	\$20.00	\$7,340.00
Storm Sewers, Special 10"	367	\$50.00	\$18,350.00	16.08	\$5,901.36	\$0.00	\$0.00	\$21.00	\$4,200.00
Storm Sewers, Special 12"	200	\$60.00	\$12,000.00	19.25	\$3,850.00	\$0.00	\$0.00	\$25.00	\$4,450.00
Storm Sewers, Special 15"	178	\$75.00	\$13,350.00	31.00	\$5,518.00	\$0.00	\$0.00	\$30.00	\$27,750.00
Storm Sewers, Special 18"	925	\$17.50	\$16,187.50	27.07	\$25,039.75	\$0.00	\$0.00	\$1,500.00	\$12,000.00
Storm Sewers, Special 24"	B	\$900.00	\$7,200.00	1,484.03	\$11,872.24	\$0.00	\$0.00	\$90.00	\$6,210.00
Steel Plate Beam Guardrail, Type A	69	\$75.00	\$5,175.00	168.42	\$11,620.98	\$0.00	\$0.00	\$40.00	\$4,600.00
Traffic Barrier Terminal, Type 5A	115	\$35.00	\$4,025.00	54.12	\$6,223.80	\$0.00	\$0.00	\$10.00	\$1,430.00
Steel Railing, Type S1	143	\$5.00	\$715.00	10.43	\$1,491.49	\$0.00	\$0.00	\$1,000.00	\$1,000.00
Chain Link Fence (Modified)	1	\$1,000.00	\$1,000.00	3,625.69	\$3,625.69	\$0.00	\$0.00	\$200.00	\$400.00
Chain Link Fence Removal	2	\$100.00	\$200.00	746.08	\$1,492.16	\$0.00	\$0.00	\$20,000.00	\$20,000.00
Chain Link Gates (Modified)	L Sum	\$100,000.00	\$100,000.00	160,000.00	\$160,000.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
Chain Link Gates Removal	L Sum	\$50,000.00	\$50,000.00	50,000.00	\$50,000.00	\$0.00	\$0.00	\$20.00	\$540.00
Mobilization	27	\$8.00	\$216.00	4.42	\$119.34	\$0.00	\$0.00	\$40.00	\$560.00
Traffic Control & Protection	14	\$25.00	\$350.00	37.86	\$530.04	\$0.00	\$0.00	\$1,200.00	\$16,800.00
Guardrail Markers	14	\$1,000.00	\$14,000.00	1,912.74	\$26,778.36	\$0.00	\$0.00	\$30.00	\$6,640.00
Terminal Marker - Direct Applied	288	\$60.00	\$17,280.00	111.49	\$32,109.12	\$0.00	\$0.00	\$25.00	\$7,075.00
Traffic Barrier Terminal, Type 1	283	\$60.00	\$16,980.00	58.98	\$16,863.04	\$0.00	\$0.00	\$32.00	\$960.00
Box Culvert Removal	3	\$100.00	\$300.00	82.98	\$2,489.40	\$0.00	\$0.00	\$800.00	\$7,200.00
Storm Sewer Water Main 12"	9	\$1,200.00	\$10,800.00	1,151.43	\$10,362.87	\$0.00	\$0.00	\$600.00	\$6,400.00
Storm Sewer Water Main 18"	8	\$1,750.00	\$14,000.00	1,402.55	\$11,220.40	\$0.00	\$0.00	\$21.00	\$41,664.00
Inlets, Type A, Type 3V Frame & Grate	1,984	\$20.00	\$39,680.00	23.78	\$47,179.52	\$0.00	\$0.00	\$23.00	\$6,785.00
Restricted Depth Inlet Type B, Ty 3V F&G	295	\$25.00	\$7,375.00	31.14	\$9,186.30	\$0.00	\$0.00	\$18.00	\$393,768.00
Precast Galv Corr Steel Culv Pipe Ty 1 15"	21,876	\$20.00	\$437,520.00	22.50	\$492,210.00	\$0.00	\$0.00	\$0.00	\$0.00
Precast Galv Corr Steel Culv Pipe Ty 1 18"	43,940	\$1.50	\$65,910.00	3.00	\$131,820.00	\$0.00	\$0.00	\$1.25	\$54,925.00
Aggregate Base Course Special 6"									
Geotechnical Fabric									

McLEAN COUNTY HIGHWAY DEPARTMENT

JANUARY 31, 2007

ITEM	UNIT	QUANTITY	UNIT PRICE	ESTIMATE TOTAL	ENGINEERS TOTAL	McLEAN CO ASPHALT TOTAL	ROWE TOTAL	STARK TOTAL	OTTO BAUM TOTAL	ENTLER EXCAVATION TOTAL
Aluminum Box Culvert ( 12'-11" X 6'-0")	Foot	142	\$1,000.00	\$142,000.00	\$134,442.76	946.78	\$0.00	\$0.00	\$0.00	\$1,000.00
Three-Sided Precast Concrete Structure	Foot	42	\$3,200.00	\$134,400.00	\$153,256.74	3,648.97	\$0.00	\$0.00	\$0.00	\$3,000.00
Restricted Depth Inlet Type B, Type 8 Grate	Each	4	\$1,500.00	\$6,000.00	\$4,807.64	1,201.91	\$0.00	\$0.00	\$0.00	\$800.00
Precast Galv Corr Steel Culv Pipe Ty 1 24"	Foot	139	\$30.00	\$4,170.00	\$5,081.84	36.56	\$0.00	\$0.00	\$0.00	\$45.00
Precast Galv Corr Steel Culv Pipe EQRS 24"	Foot	610	\$65.00	\$39,150.00	\$20,731.50	40.65	\$0.00	\$0.00	\$0.00	\$47.00
Precast Galv Corr Steel Culv Pipe EQRS 30"	Foot	148	\$70.00	\$10,360.00	\$8,091.16	54.67	\$0.00	\$0.00	\$0.00	\$62.00
Precast Galv Corr Steel Culv Pipe EQRS 36"	Foot	357	\$75.00	\$26,775.00	\$24,093.61	89.73	\$0.00	\$0.00	\$0.00	\$70.00
Precast Galv Corr Steel Culv Pipe EQRS 48"	Foot	318	\$150.00	\$47,700.00	\$28,518.24	89.68	\$0.00	\$0.00	\$0.00	\$90.00
Precast Galv Corr Steel Culv Pipe Ty 2 24"	Foot	155	\$45.00	\$6,975.00	\$6,841.70	44.14	\$0.00	\$0.00	\$0.00	\$47.00
Precast Galv Corr Steel Culv Pipe Ty 2 30"	Foot	196	\$60.00	\$11,760.00	\$11,567.92	59.02	\$0.00	\$0.00	\$0.00	\$53.00
Precast Galv Corr Steel Culv Pipe EQRS Ty 2 42"	Foot	90	\$75.00	\$6,750.00	\$8,851.00	88.51	\$0.00	\$0.00	\$0.00	\$75.00
Precast Galv Corr Steel Culv Pipe EQRS Ty 2 72"	Foot	79	\$225.00	\$17,775.00	\$15,322.84	193.96	\$0.00	\$0.00	\$0.00	\$185.00
Pipe Drains Perforated PVC 8"	Foot	1,510	\$18.00	\$27,180.00	\$46,734.50	30.95	\$0.00	\$0.00	\$0.00	\$10.00
Galvanized Steel Pipe Grating	Foot	60	\$60.00	\$3,600.00	\$4,975.60	82.93	\$0.00	\$0.00	\$0.00	\$50.00
				\$5,045,539.00	\$5,266,324.01		\$0.00	\$0.00	\$0.00	\$4,230,342.40
							-100.00%	-100.00%	-16.16%	

ITEM	UNIT	QUANTITY	UNIT PRICE	ESTIMATE TOTAL	ENGINEERS TOTAL	McLEAN CO ASPHALT TOTAL	ROWE TOTAL	STARK TOTAL	OTTO BAUM TOTAL	ENTLER EXCAVATION TOTAL
Hot Mix Asphalt	Ton	100	\$45.00	\$4,500.00	\$5,300.00	\$53.00	\$5,300.00	\$5,500.00	\$5,500.00	\$5,500.00
Location of Asphalt Plant							\$17.78%	22.22%		

ITEM	UNIT	QUANTITY	UNIT PRICE	ESTIMATE TOTAL	ENGINEERS TOTAL	CONTECH BID CHECK TOTAL	METAL CULVERTS BID CHECK TOTAL	ILLOWA CULVERT CO TOTAL	THOMPSON CULVERT TOTAL
12" CSCP .064 GALV.	L.F.	200	\$5.70	\$1,140.00	\$6.00	\$1,200.00	\$6.08	\$0.00	\$0.00
15" CSCP .064 GALV.	L.F.	1,000	\$6.70	\$6,700.00	\$7.32	\$7,320.00	\$7.65	\$0.00	\$0.00
18" CSCP .064 GALV.	L.F.	800	\$6.40	\$5,120.00	\$6.72	\$5,376.00	\$6.98	\$0.00	\$0.00
21" CSCP .064 GALV.	L.F.	50	\$6.30	\$315.00	\$10.37	\$518.50	\$10.52	\$0.00	\$0.00
24" CSCP .079 GALV.	L.F.	200	\$13.20	\$2,640.00	\$14.66	\$2,976.00	\$15.19	\$0.00	\$0.00
30" CSCP .079 GALV.	L.F.	100	\$16.80	\$1,680.00	\$18.30	\$1,830.00	\$18.65	\$0.00	\$0.00
36" CSCP .079 GALV.	L.F.	100	\$20.20	\$2,020.00	\$21.96	\$2,196.00	\$22.24	\$0.00	\$0.00
42" CSCP .079 3"X1" CORR GALV	L.F.	100	\$28.40	\$2,840.00	\$29.61	\$2,961.00	\$32.05	\$0.00	\$0.00
48" CSCP .109 3"X1" CORR GALV	L.F.	40	\$44.80	\$1,792.00	\$46.62	\$1,864.80	\$51.19	\$0.00	\$0.00
54" CSCP .109 3"X1" CORR GALV	L.F.	40	\$50.20	\$2,008.00	\$52.29	\$2,091.60	\$58.07	\$0.00	\$0.00
15" ERS .064 GALV. CSCP	L.F.	50	\$7.25	\$362.50	\$7.88	\$394.00	\$8.20	\$0.00	\$0.00
18" ERS .064 GALV. CSCP	L.F.	50	\$9.10	\$455.00	\$9.45	\$472.50	\$9.63	\$0.00	\$0.00
24" ERS .079 GALV. CSCP	L.F.	100	\$14.50	\$1,450.00	\$15.60	\$1,560.00	\$16.00	\$0.00	\$0.00
30" ERS .079 GALV. CSCP	L.F.	100	\$18.15	\$1,815.00	\$19.20	\$1,920.00	\$19.46	\$0.00	\$0.00
36" ERS .079 GALV. CSCP	L.F.	100	\$21.75	\$2,175.00	\$23.04	\$2,304.00	\$23.19	\$0.00	\$0.00
42" ERS .079 3"X1" GALV. CSCP	L.F.	100	\$30.00	\$3,000.00	\$31.02	\$3,102.00	\$33.13	\$0.00	\$0.00
48" ERS .079 3"X1" GALV. CSCP	L.F.	40	\$38.90	\$1,556.00	\$40.26	\$1,610.40	\$42.41	\$0.00	\$0.00
54" ERS .079 3"X1" GALV. CSCP	L.F.	200	\$7.90	\$1,580.00	\$7.65	\$1,530.00	\$8.13	\$0.00	\$0.00
10" PRECOATED .064	L.F.	200	\$8.50	\$1,700.00	\$8.50	\$1,700.00	\$7.83	\$0.00	\$0.00
12" PRECOATED .064	L.F.	1,500	\$10.20	\$15,300.00	\$9.84	\$14,760.00	\$11.70	\$0.00	\$0.00
15" PRECOATED .064	L.F.	1,000	\$12.70	\$12,700.00	\$12.30	\$12,300.00	\$11.70	\$0.00	\$0.00
18" PRECOATED .064	L.F.	50	\$14.40	\$720.00	\$14.45	\$722.50	\$13.55	\$0.00	\$0.00
21" PRECOATED .064	L.F.	500	\$20.35	\$10,175.00	\$20.40	\$10,200.00	\$19.49	\$0.00	\$0.00
24" PRECOATED .079	L.F.	500	\$25.40	\$12,700.00	\$25.50	\$12,750.00	\$23.93	\$0.00	\$0.00
30" PRECOATED .079	L.F.	100	\$30.50	\$3,050.00	\$30.60	\$3,060.00	\$28.54	\$0.00	\$0.00
36" PRECOATED .079	L.F.	100	\$65.20	\$6,520.00	\$62.90	\$6,290.00	\$40.89	\$0.00	\$0.00
42" PRECOATED .079 3"X1"	L.F.	40	\$73.15	\$2,926.00	\$70.55	\$2,822.00	\$65.31	\$0.00	\$0.00
48" PRECOATED .079 3"X1"	L.F.	40	\$81.00	\$3,240.00	\$78.20	\$3,128.00	\$81.12	\$0.00	\$0.00
54" PRECOATED .109 3"X1"	L.F.	40	\$89.00	\$3,560.00	\$85.85	\$3,434.00	\$88.52	\$0.00	\$0.00
60" PRECOATED .109 3"X1"	L.F.	40	\$97.00	\$3,880.00	\$93.50	\$3,740.00	\$95.39	\$0.00	\$0.00
66" PRECOATED .109 3"X1"	L.F.	40	\$104.90	\$4,196.00	\$101.15	\$4,048.00	\$104.34	\$0.00	\$0.00
72" PRECOATED .109 3"X1"	L.F.	40	\$112.80	\$4,512.00	\$108.10	\$4,352.00	\$112.20	\$0.00	\$0.00
84" PRECOATED .109 3"X1"	L.F.	40	\$120.75	\$4,830.00	\$116.45	\$4,658.00	\$120.16	\$0.00	\$0.00

McLEAN COUNTY HIGHWAY DEPARTMENT

JANUARY 31, 2007

96" PRECOATED .109 3"X1"	40	\$129.55	\$5,182.00	\$124.95	\$4,996.00	\$126.02	\$5,120.80	\$0.00
102" PRECOATED .109 3"X1"	40	\$136.60	\$5,464.00	\$131.75	\$5,270.00	\$136.25	\$5,450.00	\$0.00
108" PRECOATED .138 3"X1"	40	\$186.00	\$7,440.00	\$179.35	\$7,174.00	\$183.34	\$7,333.60	\$0.00
114" PRECOATED .138 3"X1"	40	\$195.65	\$7,826.00	\$188.70	\$7,548.00	\$193.42	\$7,736.80	\$0.00
120" PRECOATED .138 3"X1"	40	\$206.20	\$8,248.00	\$198.90	\$7,956.00	\$203.50	\$8,140.00	\$0.00
12" ERS PRECOATED .064	40	\$8.80	\$352.00	\$8.80	\$352.00	\$8.65	\$346.00	\$0.00
15" ERS PRECOATED .064	200	\$10.55	\$2,110.00	\$10.20	\$2,040.00	\$10.68	\$2,136.00	\$0.00
18" ERS PRECOATED .064	100	\$13.20	\$1,320.00	\$12.75	\$1,275.00	\$12.55	\$1,255.00	\$0.00
24" ERS PRECOATED .079	200	\$21.15	\$4,230.00	\$21.12	\$4,224.00	\$20.77	\$4,154.00	\$0.00
30" ERS PRECOATED .079	100	\$26.40	\$2,640.00	\$26.40	\$2,640.00	\$25.26	\$2,526.00	\$0.00
36" ERS PRECOATED .079	50	\$31.70	\$3,170.00	\$31.68	\$3,168.00	\$30.10	\$3,010.00	\$0.00
42" ERS PRECOATED .079 3"X1"	100	\$42.45	\$4,245.00	\$41.36	\$4,136.00	\$42.73	\$4,316.00	\$0.00
48" ERS PRECOATED .109 3"X1"	40	\$66.80	\$2,672.00	\$65.12	\$2,606.40	\$67.79	\$2,779.00	\$0.00
54" ERS PRECOATED .109 3"X1"	40	\$75.00	\$3,000.00	\$73.04	\$2,921.60	\$76.95	\$3,078.00	\$0.00
60" ERS PRECOATED .109 3"X1"	40	\$83.15	\$3,326.00	\$80.96	\$3,238.40	\$84.34	\$3,373.60	\$0.00
66" ERS PRECOATED .109 3"X1"	40	\$91.30	\$3,652.00	\$88.88	\$3,555.20	\$92.10	\$3,684.00	\$0.00
72" ERS PRECOATED .109 3"X1"	40	\$99.40	\$3,976.00	\$96.80	\$3,872.00	\$100.51	\$4,020.40	\$0.00
78" ERS PRECOATED .109 3"X1"	40	\$107.55	\$4,302.00	\$104.72	\$4,188.80	\$114.26	\$4,570.40	\$0.00
84" ERS PRECOATED .109 3"X1"	40	\$115.70	\$4,628.00	\$112.64	\$4,505.60	\$118.09	\$4,723.60	\$0.00
90" ERS PRECOATED .109 3"X1"	40	\$123.85	\$4,954.00	\$120.56	\$4,822.40	\$126.88	\$5,075.20	\$0.00
96" ERS PRECOATED .138 3"X1"	40	\$169.90	\$6,796.00	\$166.44	\$6,617.60	\$171.48	\$6,859.20	\$0.00
102" ERS PRECOATED .138 3"X1"	40	\$179.00	\$7,160.00	\$174.24	\$6,969.60	\$182.23	\$7,289.20	\$0.00
108" ERS PRECOATED .138 3"X1"	40	\$190.70	\$7,628.00	\$185.68	\$7,427.20	\$193.36	\$7,734.40	\$0.00
10" STEEL END SEC	50	\$8.50	\$425.00	\$8.82	\$441.00	\$12.68	\$634.00	\$0.00
12" STEEL END SEC	50	\$9.50	\$475.00	\$9.80	\$490.00	\$13.10	\$655.00	\$0.00
15" STEEL END SEC	50	\$11.40	\$570.00	\$11.76	\$588.00	\$16.25	\$812.50	\$0.00
18" STEEL END SEC	40	\$14.20	\$568.00	\$14.70	\$588.00	\$19.39	\$776.80	\$0.00
21" STEEL END SEC	40	\$22.75	\$910.00	\$23.52	\$940.80	\$29.37	\$1,174.80	\$0.00
24" STEEL END SEC	40	\$27.00	\$1,080.00	\$27.00	\$1,080.00	\$29.37	\$1,174.80	\$0.00
28" STEEL END SEC	40	\$31.00	\$1,240.00	\$30.00	\$1,200.00	\$33.85	\$1,351.00	\$0.00
32" STEEL END SEC	40	\$34.00	\$1,360.00	\$33.00	\$1,320.00	\$36.70	\$1,470.00	\$0.00
36" STEEL END SEC	40	\$37.00	\$1,480.00	\$36.00	\$1,440.00	\$39.55	\$1,589.00	\$0.00
40" STEEL END SEC	40	\$40.00	\$1,600.00	\$39.00	\$1,560.00	\$43.85	\$1,734.00	\$0.00
44" STEEL END SEC	40	\$43.00	\$1,720.00	\$42.00	\$1,680.00	\$46.70	\$1,879.00	\$0.00
48" STEEL END SEC	40	\$46.00	\$1,840.00	\$45.00	\$1,800.00	\$49.55	\$2,024.00	\$0.00
52" STEEL END SEC	40	\$49.00	\$1,960.00	\$48.00	\$1,860.00	\$52.40	\$2,169.00	\$0.00
56" STEEL END SEC	40	\$52.00	\$2,080.00	\$51.00	\$1,960.00	\$55.25	\$2,314.00	\$0.00
60" STEEL END SEC	40	\$55.00	\$2,200.00	\$54.00	\$2,160.00	\$58.10	\$2,459.00	\$0.00
64" STEEL END SEC	40	\$58.00	\$2,320.00	\$57.00	\$2,280.00	\$60.95	\$2,604.00	\$0.00
68" STEEL END SEC	40	\$61.00	\$2,440.00	\$60.00	\$2,400.00	\$63.80	\$2,749.00	\$0.00
72" STEEL END SEC	40	\$64.00	\$2,560.00	\$63.00	\$2,520.00	\$66.65	\$2,894.00	\$0.00
76" STEEL END SEC	40	\$67.00	\$2,680.00	\$66.00	\$2,640.00	\$69.50	\$3,039.00	\$0.00
80" STEEL END SEC	40	\$70.00	\$2,800.00	\$69.00	\$2,760.00	\$72.35	\$3,184.00	\$0.00
84" STEEL END SEC	40	\$73.00	\$2,920.00	\$72.00	\$2,880.00	\$75.20	\$3,329.00	\$0.00
88" STEEL END SEC	40	\$76.00	\$3,040.00	\$75.00	\$2,960.00	\$78.05	\$3,474.00	\$0.00
92" STEEL END SEC	40	\$79.00	\$3,160.00	\$78.00	\$3,040.00	\$80.90	\$3,619.00	\$0.00
96" STEEL END SEC	40	\$82.00	\$3,280.00	\$81.00	\$3,120.00	\$83.75	\$3,764.00	\$0.00
100" STEEL END SEC	40	\$85.00	\$3,400.00	\$84.00	\$3,200.00	\$86.60	\$3,909.00	\$0.00
104" STEEL END SEC	40	\$88.00	\$3,520.00	\$87.00	\$3,280.00	\$89.45	\$4,054.00	\$0.00
108" STEEL END SEC	40	\$91.00	\$3,640.00	\$90.00	\$3,360.00	\$92.30	\$4,199.00	\$0.00
112" STEEL END SEC	40	\$94.00	\$3,760.00	\$93.00	\$3,440.00	\$95.15	\$4,344.00	\$0.00
116" STEEL END SEC	40	\$97.00	\$3,880.00	\$96.00	\$3,520.00	\$98.00	\$4,489.00	\$0.00
120" STEEL END SEC	40	\$100.00	\$4,000.00	\$99.00	\$3,600.00	\$100.85	\$4,634.00	\$0.00
12" PRECOATED 0.064 22.5" ELBOW	1	\$67.00	\$67.00	\$67.00	\$67.00	\$71.20	\$71.20	\$0.00
15" PRECOATED 0.064 22.5" ELBOW	1	\$75.50	\$75.50	\$75.50	\$75.50	\$79.67	\$79.67	\$0.00
18" PRECOATED 0.064 22.5" ELBOW	1	\$94.30	\$94.30	\$94.30	\$94.30	\$97.10	\$97.10	\$0.00
21" PRECOATED 0.064 22.5" ELBOW	1	\$113.00	\$113.00	\$113.00	\$113.00	\$114.88	\$114.88	\$0.00
24" PRECOATED 0.079 22.5" ELBOW	1	\$192.00	\$192.00	\$192.00	\$192.00	\$157.66	\$157.66	\$0.00
10" PRECOATED 0.064 45" ELBOW	1	\$67.00	\$67.00	\$67.00	\$67.00	\$71.20	\$71.20	\$0.00
12" PRECOATED 0.064 45" ELBOW	1	\$78.00	\$78.00	\$78.00	\$78.00	\$79.67	\$79.67	\$0.00

McLEAN COUNTY HIGHWAY DEPARTMENT

JANUARY 31, 2007

15" PRECOATED 0.064 45° ELBOW	1	EACH	\$94.30	\$83.50	\$97.10	\$97.10	\$0.00
18" PRECOATED 0.064 45° ELBOW	1	EACH	\$113.00	\$100.00	\$114.68	\$114.68	\$0.00
24" PRECOATED 0.079 45° ELBOW	1	EACH	\$192.60	\$170.50	\$157.66	\$157.66	\$0.00
10" PRECOATED 0.064 90° ELBOW	1	EACH	\$79.10	\$70.00	\$71.20	\$71.20	\$0.00
12" PRECOATED 0.064 90° ELBOW	1	EACH	\$93.20	\$82.50	\$79.67	\$79.67	\$0.00
15" PRECOATED 0.064 90° ELBOW	1	EACH	\$113.00	\$100.00	\$97.10	\$97.10	\$0.00
18" PRECOATED 0.064 90° ELBOW	1	EACH	\$135.60	\$120.00	\$114.68	\$114.68	\$0.00
24" PRECOATED 0.079 90° ELBOW	1	EACH	\$192.60	\$170.50	\$157.66	\$157.66	\$0.00
10" 0.064 PRECOATED TEE	1	EACH	\$90.40	\$80.00	\$108.74	\$108.74	\$0.00
12" 0.064 PRECOATED TEE	1	EACH	\$104.50	\$92.50	\$138.66	\$138.66	\$0.00
15" 0.064 PRECOATED TEE	1	EACH	\$129.25	\$114.40	\$183.37	\$183.37	\$0.00
18" 0.064 PRECOATED TEE	1	EACH	\$177.40	\$157.00	\$201.77	\$201.77	\$0.00
24" 0.079 PRECOATED TEE	1	EACH	\$248.60	\$220.00	\$289.63	\$289.63	\$0.00
			\$264,533.35	\$261,908.60	\$273,857.62	\$273,857.62	\$0.00
				-0.99%	3.52%		-100.00%

CONTECH

METAL CULVERTS ILLOWA CULVERT CO

THOMPSON CULVERT



Illinois Department of Transportation

Resolution for Improvement by County Under the Illinois Highway Code CH 29 – Towanda Barnes Road & Oakland Avenue Intersection

BE IT RESOLVED, by the County Board of McLean County, Illinois, that the following described County Highway(s) be improved under the Illinois Highway Code:

County Highway(s) 29, beginning at a point near approximately 1,500 feet North of the Northwest Corner of Section 8, T23N, R3E, of the 3rd P.M. (Towanda Barnes Rd (CH 29) at Oakland Avenue) and extending along said route(s) in a(n) Southerly direction to a point approximately 1,500 feet South of the Northwest Corner of Section 8, T23N, R3E, of the 3rd P.M. (Towanda Barnes Rd (CH 29) at Oakland Avenue), a distance of approximately 3,000 feet (0.568 miles); and,

BE IT FURTHER RESOLVED, that the type of improvement shall be the installation of traffic signals, turn lanes and other miscellaneous related items (Describe in general terms)

and shall be designated as Section 06-00168-01-TL and,

BE IT FURTHER RESOLVED, that the improvement shall be constructed by contract; and (Insert either "contract" or "the County through its officers, agents and employees")

BE IT FURTHER RESOLVED, that there is hereby appropriated the sum of One Hundred Fifty Thousand & 00/100 dollars, (\$150,000.00)

from the County's allotment of Motor Fuel Tax Funds and/or County Matching Funds for the construction and engineering of this improvement and,

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

Signature of Michael F. Sweeney, Chairman – McLean County Board

Table with 2 columns: Department of Transportation (Approved, Date, Regional Engineer)

I, Peggy Ann Milton County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of

McLean County, at its regular meeting held at Bloomington, Illinois on February 20, 2007

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington

in said County, this 20th day of February A.D. 2007 (SEAL) Signature of Peggy Ann Milton County Clerk



BE IT RESOLVED, by the County Board of McLean County, Illinois, that the following described County Highway(s) be improved under the Illinois Highway Code:

County Highway(s) 53, beginning at a point near the SE Corner of the SW 1/4 of the SE 1/4 of Sec 14, T24N, R1W, of the 3rd P.M. (1700 North Road at 475 East Road)

and extending along said route(s) in a Northerly & then Easterly direction to a point near The SE Corner of the NW 1/4 of Sec 31, T25N, R1E, of the 3rd P.M. (2050 North Road and 650 East Road)

, a distance of approximately 5.04 Miles; and,

BE IT FURTHER RESOLVED, that the type of improvement shall be Realignment, re-grading, drainage, structure replacement, curb and gutter in Danvers, hot mix asphalt binder, and other miscellaneous related items.  
(Describe in general terms)

and shall be designated as Section 03-00148-02-AS and,

BE IT FURTHER RESOLVED, that the improvement shall be constructed by contract; and  
(Insert either "contract" or "the County through its officers, agents and employees")

BE IT FURTHER RESOLVED, that there is hereby appropriated the sum of Eight Hundred Thousand & 00/100 dollars, (\$800,000.00)

from the County's allotment of Motor Fuel Tax Funds and/or County Matching Funds for the construction and engineering of this improvement and,

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the District Office of the Department of Transportation.

Michael F. Sweeney, Chairman – McLean County Board

Approved
Date
Department of Transportation
Regional Engineer

I, Peggy Ann Milton County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of

McLean County, at its regular

meeting held at Bloomington, Illinois

on February 20, 2007  
Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington

in said County, this 20<sup>th</sup> day of February, A.D. 2007

(SEAL)

County Clerk

FINDINGS OF FACT AND RECOMMENDATION  
OF THE McLEAN COUNTY ZONING BOARD OF APPEALS

This is the findings of fact and the recommendation of the McLean County Zoning Board of Appeals to the McLean County Board concerning an application of John Atherton in case ZA-06-10, part of parcel no. 25-19-400-009. He is requesting a map amendment to change the zoning classification from R-1 Single Family Residence District to R-2 Two Family Residential District on property which is part of the southeast ¼ of section 19, Township 23N, Range 6E of the 3<sup>rd</sup> P.M. and is located in Cheneys Grove Township immediately west of 3700 East Road and approximately 1/3 mile north of 1000 North Road. The applicant requests that this application should only go to the County Board for approval when the Preliminary Plan for the Indian Springs Phase II goes to the County Board for approval.

After due notice, as required by law, the Zoning Board of Appeals held a public hearing in this case on December 5, 2006 in Room 400, Government Center, 115 East Washington Street, Bloomington, Illinois and hereby report their findings of fact and their recommendation as follows:

**PHYSICAL LAYOUT** – The 6.75 acre property is gently sloping and drains to the center of the property and then to the north. The property is currently in grass and weeds. The subject property will consist of five residential lots on which the applicant proposes to place two unit single family residences. The property has 60 feet of frontage on the south side of Arrowhead Lane an oil and chip road 18 feet in width. This land is part of a 17 acre proposed residential development on which the applicant is seeking approval of a preliminary subdivision plan for the Indian Springs Subdivision Phase II in case S-06-28 and is located immediately south of the existing Indian Springs Subdivision.

**SURROUNDING ZONING AND LAND USES** - The property to the north, east and south is in the R-1 Single Family Residence District. The land to the west is in the Agriculture District. Single family residences are located to the north. The land to the east and south is in crop production. A golf course is located to the west.

**ANALYSIS OF STANDARDS** - After considering all the evidence and testimony presented at the hearing, this Board makes the following analysis of the standards listed in Section 207.6 (Standards for Map Amendments) of the Zoning Ordinance.

**STANDARDS FOR RECOMMENDING:**

1. **The proposed amendment is compatible with appropriate uses, appropriate zoning classifications in the area and appropriate trends of development in the general area, giving due consideration to dominant uses.** This standard is met. The applicant is requesting to change the zoning classification to R-2 in order to allow for the possibility of duplex units on 5 of the 12 lots within the whole 17 acre development. Single family dwellings are allowed in the R-2 if the applicant or customer decides to build one. The property to the north, south, and east is in the R-1 District. The adjacent property to the north is a residential subdivision and the property to the west is a public golf course.

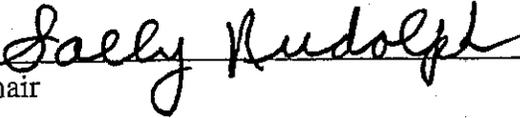
2. **The proposed zoning classifications are appropriate as it relates to the physical characteristics of the subject property, giving due consideration to the uses permitted in both the existing and the proposed zoning classifications.** This standard is met. The topography and dimensions of the property are suited for uses permitted in both the R-1 and R-2 Districts. The property is suited for residential development due to being located adjacent to a golf course on the west and to a residential subdivision on the north.
3. **Adequate and safe accessibility to the subject property from a public road is available or can be reasonably supplied, giving due consideration to uses permitted in the proposed zoning classification.** This standard is met. The property has 440 feet of frontage on the west side of 3700 East Road and 60 feet of frontage on Arrowhead Lane. It appears that safe sight distance for entrances can be provided for the proposed use. The Cheneys Grove Township Road Commissioner has indicated that he will accept the proposed roads and also allow an entrance to 3700 East Road.
4. **Adequate public roads connected to the arterial highway system are available or can be reasonably supplied to serve the uses permitted in the proposed zoning classification.** This standard is met. This property has frontage on 3700 East Road and will also connect to the existing subdivision. 3700 East Road is 1/3 of a mile north of County Highway 36 which is a collector road.
5. **The proposed amendment is consistent with the need to minimize flood damage and that the development of the subject property for the uses permitted in the R-2 Two-Family Residence District will not have a substantial detrimental effect on the drainage patterns in the area.** This standard is met. The property is sloping and not located within the 100 year flood hazard area.
6. **Adequate services (including but not limited to fire and police protection, schools, water supply, and sewage disposal facilities) are available or can be reasonably supplied to serve the uses permitted in the R-2 Two-Family Residence District.** This standard is met. The Cheney's Grove Township Fire District will provide fire protection for the subject property. The applicant has indicated that the property will be served by private wells and septic systems approved by the County Health Department.
7. **The proposed amendment is consistent with the public interest, giving due consideration to the purpose and intent of this ordinance.** This standard is met.

After considering all the evidence and testimony presented, this board finds that the proposed map amendment requested meets all the standards for recommending granting as found in Section 207.6 (Standards for Map Amendments) of the McLean County Zoning Ordinance and that such request is in the public interest.

Therefore, the Zoning Board of Appeals hereby recommends approval of the request to change the zoning district classification of the property described above from R-1 Single Family Residence District to R-2 Two Family Residential District.

**ROLL CALL VOTE UNANIMOUS** - The roll call vote was six members for the motion to recommend granting, none opposed and Member Kinsella was absent.

Respectfully submitted this 5<sup>th</sup> day of December 2006, McLean County Zoning Board of Appeals

  
Chair

Sally Rudolph, Chair  
Drake Zimmerman  
James Finnigan  
Joe Elble  
Jerry Hoffman  
Michael Kuritz

ORDINANCE AMENDING THE ZONING DISTRICT MAP  
OF THE McLEAN COUNTY ZONING ORDINANCE

WHEREAS, an application has been made for an amendment to the McLean County Zoning District Map requesting that the zoning district classification be changed from its present classification of R-1 Single Family Residence District to a classification of R-2 Two Family Residential District on a 6.75 acre property which is part of the southeast ¼ of section 19, Township 23N, Range 6E of the 3<sup>rd</sup> P.M. and is located in Cheney's Grove Township immediately west of 3700 East Road and approximately 1/3 mile north of 1000 North Road; and

WHEREAS, the applicant requests that this zoning map amendment should only go to the County Board for approval when the Preliminary Plan for the Indian Springs Phase II goes to the County Board for approval; and

WHEREAS, the McLean County Zoning Board of Appeals held a public hearing on said application under Case No. ZA-06-10 according to law; and

WHEREAS, the McLean County Board has found that the proposed amendment meets all the standards set forth in Article 2 Section 207 (Standards for Map Amendments) of the McLean County Zoning Ordinance; and

WHEREAS, the proposed amendment is in the public interest and is consistent with the purpose and intent of the McLean County Zoning Ordinance; now, therefore,

BE IT ORDAINED that the McLean County Zoning District Map be and hereby is amended to change the zoning classification of the aforescribed real estate from a classification of R-1 Single Family Residence District to a classification of R-2 Two Family Residential District.

Adopted by the County Board of McLean County, Illinois this 20<sup>th</sup> day of February 2007

ATTEST:

APPROVED:

  
Peggy Ann Milton, County Clerk  
McLean County, Illinois

  
Michael F. Sweeney, Chairman  
McLean County Board

FINDINGS OF FACT AND RECOMMENDATION  
OF THE McLEAN COUNTY ZONING BOARD OF APPEALS

This is the findings of fact and the recommendation of the McLean County Zoning Board of Appeals to the McLean County Board concerning an application of Tate & Lyle Grain, Inc. in case ZA-07-01, parcel no. 30-20-251-001. They are requesting a map amendment to change the zoning classification from R-1 Single Family Residence District to M-2 General Manufacturing District on a 10.1 acre property which is part of the NE ¼ of Section 20, Township 22N, Range 4E of the 3<sup>rd</sup> P.M. and is located in Empire Township at 25741 U.S. 150 Highway, LeRoy, IL.

After due notice, as required by law, the Board of Appeals held a public hearing in this case on February 6, 2007 in Room 400, Government Center, 115 East Washington Street, Bloomington, Illinois and hereby report their findings of fact and their recommendation as follows:

**PHYSICAL LAYOUT** – The ten acre property is relatively flat and drains to the east and south. The property is used as a grain elevator and has been for 40 years. The property has 548 feet of frontage on the south side of U.S. 150 Highway, an asphalt road 24 feet in width.

**SURROUNDING ZONING AND LAND USE** - The land to the north, south and west is in the R-1 Single Family Residence District and is used for crop production. The land to the east is in the I-1 Light Industrial District in the City of LeRoy and is in commercial use.

**ANALYSIS OF STANDARDS** - After considering all the evidence and testimony presented at the hearing, this Board makes the following analysis of the standards listed in Section 207.6 (Standards for Map Amendments) of the Zoning Ordinance.

1. **The proposed amendment is compatible with appropriate uses, appropriate zoning classifications in the area and appropriate trends of development in the general area, giving due consideration to dominant uses.** This standard is met. A grain elevator was built on this property in 1965 and has been operating there ever since. The property has been in the R-1 Single Family Residence District since 1966 when zoning was first established in the County. The applicant intends to expand the grain handling capabilities of this facility by building two additional grain bins 105 feet in diameter with each a capacity of 734,000 bushels and needs to rezone the property to the M-2 General Manufacturing District to be allowed such expansion.
2. **The proposed zoning classification is appropriate as it relates to the physical characteristics of the subject property, giving due consideration to the uses permitted in both the existing and the proposed zoning classifications.** This standard is met. The property is relatively flat and adjacent to an agriculture sales facility. The topography, dimensions and improvements on the property are suited for uses permitted in the M-2 General Manufacturing District.
3. **Adequate and safe accessibility to the subject property from a public road is available or can be reasonably supplied, giving due consideration to uses permitted in the proposed zoning classification.** This standard is met. The property has 548 feet of frontage on the south side of U.S. 150 Highway. It appears that safe sight distance can be provided at the existing entrance to the grain elevator.

4. **Adequate public roads connected to the arterial highway system are available or can be reasonably supplied to serve the uses permitted in the proposed zoning classification.** This standard is met. The property has frontage on U.S. 150 Highway which is an arterial highway.
5. **The proposed amendment is consistent with the need to minimize flood damage and that the development of the subject property for the uses permitted in the M-2 General Manufacturing District will not have a substantial detrimental effect on the drainage patterns in the area.** This standard is met. The property is relatively flat and not located within the 100 year flood hazard area.
6. **Adequate services (including but not limited to fire and police protection, schools, water supply, and sewage disposal facilities) are available or can be reasonably supplied to serve the uses permitted in the M-2 General Manufacturing District.** This standard is met. The Empire Township Fire District will provide fire protection for the subject property. The property is adjacent to the City of LeRoy. The City of LeRoy has sewer and water service but is not available on the site. The applicant will need to obtain approval from the County Health Department for the septic system on the property before obtaining a building permit.
7. **The proposed amendment is consistent with the public interest, giving due consideration to the purpose and intent of this ordinance.** This standard is met.

After considering all the evidence and testimony presented, this board finds that the proposed map amendment requested meets all the standards for recommending granting as found in Section 207.6 (Standards for Map Amendments) of the McLean County Zoning Ordinance and that such request is in the public interest.

Therefore, the Zoning Board of Appeals hereby recommends approval of the request to change the zoning district classification of the property described above from A-Agriculture District to a classification of M-2 General Manufacturing District.

**ROLL CALL VOTE** - The roll call vote was six members for the motion to recommend granting, no members were opposed and Member Kuritz abstained.

Respectfully submitted this 6<sup>th</sup> day of February 2007, McLean County Zoning Board of Appeals

Sally Rudolph  
Chair

Sally Rudolph, Chair  
Drake Zimmerman  
David Kinsella  
James Finnigan  
Joe Elble  
Drake Zimmerman  
Jerry Hoffman  
Michael Kuritz

ORDINANCE AMENDING THE ZONING DISTRICT MAP  
OF THE McLEAN COUNTY ZONING ORDINANCE

WHEREAS, an application has been made for an amendment to the McLean County Zoning District Map requesting that the zoning district classification be changed from its present classification of R-1 Single Family Residence District to a classification of M-2 General Manufacturing District on a 10.1 acre property which is part of the NE ¼ of Section 20, Township 22N, Range 4E of the 3<sup>rd</sup> P.M. and is located in Empire Township at 25741 U.S. 150 Highway, LeRoy, IL; and

WHEREAS, the McLean County Zoning Board of Appeals held a public hearing on said application under Case No. ZA-07-01 according to law; and

WHEREAS, the McLean County Board has found that the proposed amendment meets all the standards set forth in Article 2 Section 207 (Standards for Map Amendments) of the McLean County Zoning Ordinance; and

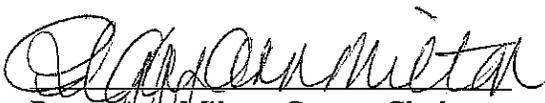
WHEREAS, the proposed amendment is in the public interest and is consistent with the purpose and intent of the McLean County Zoning Ordinance; now, therefore,

BE IT ORDAINED that the McLean County Zoning District Map be and hereby is amended to change the zoning classification of the aforescribed real estate from a classification of R-1 Single Family Residence District to a classification of M-2 General Manufacturing District.

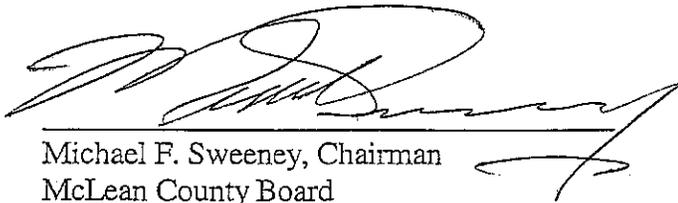
Adopted by the County Board of McLean County, Illinois this 20<sup>th</sup> day of February 2007

ATTEST:

APPROVED:



Peggy Ann Milton, County Clerk  
McLean County, Illinois

  
Michael F. Sweeney, Chairman  
McLean County Board

RESOLUTION

ADOPTING A PRELIMINARY PLAN

For the Indian Springs Subdivision Phase II Subdivision, File S-06-28

WHEREAS, John Atherton has requested approval of a preliminary plan for the Indian Springs Subdivision Phase II as provided in the Land Subdivision Regulations of McLean County in file S-06-28;

WHEREAS, said preliminary plan shows twelve residential lots of which seven are in the R-1 Single Family Residence District and five are in the R-2 Two Family Residential District; and

WHEREAS, John Atherton is requesting a waiver to allow rural cross sections for the streets with ditches, in lieu of curb and gutter as required by the McLean County Subdivision Ordinance; and

WHEREAS, a public hearing on said proposed preliminary plan was held by the Land Use and Development Committee of the McLean County Board as required by law; and

WHEREAS, the Land Use and Development Committee recommends that the proposed preliminary plan for the Indian Springs Subdivision Phase II be approved with the requested waiver to allow rural cross sections for the streets with ditches, in lieu of curb and gutter as required by the McLean County Subdivision Ordinance; now, therefore,

BE IT RESOLVED that the preliminary plan for Indian Springs Subdivision Phase II Subdivision, File S-06-28, be and hereby is approved.

Adopted by the County Board of McLean County, Illinois, this 20<sup>th</sup> day of February 2007

ATTEST:

APPROVED:



Peggy Ann Milton, County Clerk  
McLean County, Illinois



Michael F. Sweeney, Chairman  
McLean County Board

McLean County Department of Building and Zoning

**SUBDIVISION STAFF REPORT**  
**LAND USE AND DEVELOPMENT COMMITTEE**

CASE NUMBER S-06-28

1. REFERENCE:

- A. Meeting dates: January 4 and February 1, 2007
- B. Subdivider's name: John Atherton
- C. Subdivision name: Indian Springs Subdivision Phase II

2. LOCATION AND, LAND USE AND REQUEST:

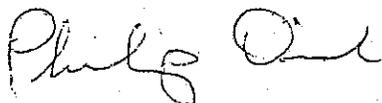
- A. Property location: Immediately west of 3700 East Road, immediately south of the Indian Springs Subdivision and approximately 1/3 mile north of 1000 North Road.
- B. Township: Cheneys Grove Township
- C. Parcel Number: 25-19-400-009
- D. Existing zoning: R-1 Single Family Residence District; the County Board approved a zoning map amendment on part of this property to change the zoning classification from Agriculture District to the R-1 District on May 16, 2006 in case ZA-06-02. The applicant is proposing to rezone Lots 1-5 to R-2 Two Family Residential District in case ZA-06-10; the Zoning Board of Appeals conducted a public hearing in this case at their December 5, 2006 meeting and recommends approval. The applicant requested that case ZA-06-10 go to the County Board for approval concurrently with this preliminary plan.
- E. Applicant request: Approval of a preliminary subdivision plan for 12 residential lots and two outlots in the Indian Springs Subdivision Phase II. The applicant is proposing to install hard surface streets as required, but is requesting a waiver to allow rural cross sections with ditches instead of curb and gutter as required by the McLean County Subdivision Ordinance. The existing streets in the Indian Springs Subdivision are oil and chip with rural cross sections.
- F. Existing land use: Crop production and grass.

3. DIMENSIONS & REVIEW:

- A. Size of Parcel: 17.25 acres in area.
- B. County Health Department: Recommends approval of the proposed preliminary plan.
- C. County Highway Department: The Cheneys Grove Township Road Commissioner, Paul Bottles, recommends approval of the proposed preliminary plan with a waiver of the curb and gutter requirements. The County Highway Department indicates that the waiver of the curb and gutter requirement does not meet the minimum standards of the Subdivision Ordinance.

Staff recommends approval of a waiver of curb and gutter requirements and approval of the preliminary subdivision plan for the Indian Springs Subdivision Phase II.

Respectfully submitted,



Philip Dick, AICP, Director

APPROPRIATION TRANSFER ORDINANCE  
 AMENDING THE MCLEAN COUNTY FISCAL YEAR 2007  
 COMBINED ANNUAL APPROPRIATION AND BUDGET ORDINANCE

WHEREAS, THE FOLLOWING TRANSFERS OF APPROPRIATED MONIES HAVE BEEN REVIEWED AND APPROVED BY THE APPROPRIATE COMMITTEE, AND

WHEREAS, SUCH TRANSFERS DO NOT AFFECT THE TOTAL AMOUNT APPROPRIATED IN ANY FUND, AND

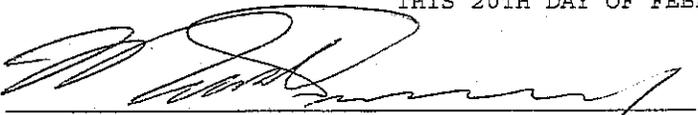
WHEREAS, IT IS DEEMED DESIRABLE THAT THE FOLLOWING TRANSFERS ARE HEREBY AUTHORIZED AND APPROVED, NOW, THEREFORE,

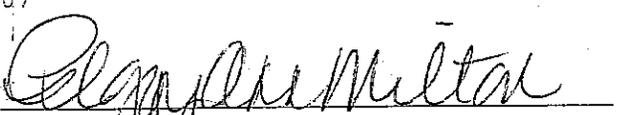
BE IT ORDAINED BY THE County Board Of McLean County, Illinois THAT THE FOLLOWING TRANSFERS BE MADE AND THAT THE COUNTY CLERK PROVIDE THE COUNTY AUDITOR AND TREASURER WITH CERTIFIED COPIES OF THIS ORDINANCE.

DEBIT: FROM	ACCOUNT TITLE	AMOUNT	CREDIT: TO	ACCOUNT TITLE	AMOUNT
<hr style="border-top: 1px dashed black;"/>					
Property Committee					
	FUND 0001 DEPARTMENT 0041 FACILITIES MANAGEMENT				
	PGM 0022 JUVENILE DETENTION				
0801 0001 CAPITAL IMPROVEMENTS		7,167.00		0621 0001 NON-MAJOR EQUIPMENT	7,167.00-
		7,167.00			7,167.00-
		=====			=====
Justice Committee					
	FUND 0141 DEPARTMENT 0029 SHERIFF				
	PGM 0035 COURT SECURITY				
0500 0000 BUDGET BALANCE ACCOUNT		41,034.00		0503 0001 FULL-TIME EMPLOYEES SAL.	37,447.00-
				0599 0002 EMPLOYEE MEDICAL/LIFE IN	2,842.00-
				0601 0001 CLOTHING/EMPLOYEES	250.00-
				0764 0001 LAUNDRY AND CLEANING	495.00-
		41,034.00			41,034.00-
		=====			=====

ADOPTED BY THE County Board Of McLean County, Illinois

THIS 20TH DAY OF FEBRUARY , 2007

  
 \_\_\_\_\_  
 CHAIRMAN, MCLEAN COUNTY BOARD

ATTEST:   
 \_\_\_\_\_  
 COUNTY CLERK MCLEAN COUNTY



**McLEAN COUNTY BOARD**  
 (309) 888-5110 FAX (309) 888-5111  
 115 E. Washington P.O. Box 2400  
 Bloomington, Illinois 61702-2400

Michael F. Sweeney  
 Chairman

February 15, 2007

To the Honorable Chairman and Members of the McLean County Board:

Your JUSTICE COMMITTEE herewith respectfully recommends approval of the request received from the McLean County Sheriff's Department to award the bid for uniforms and equipment to the Ray O'Herron Company, Danville, Illinois.

Funding for the purchase of uniforms and equipment was appropriated in the Fiscal Year 2007 adopted budget for the Sheriff's Department.

Respectfully submitted,

The JUSTICE COMMITTEE of the McLean County Board

District #1 Stan Hosellon Don J. Cavallini	District #3 Michael F. Sweeney Diane R. Bostic	District #5 B.H. "Duffy" Bass Sondra O'Connor	District #7 P.A. "Sue" Berglund Bette Rackauskas	District #9 Calhy Ahari Terry Baggett
District #2 Matt Sorensen Rick Dean	District #4 Ann Harding Duane Mass	District #6 George J. Gordon David F.W. Seizer	District #8 Paul R. Segobieno Tari Renner	District #10 Benjamin J. Owens Bob Nuckolls

December 21, 2006

**INSTRUCTIONS TO BIDDERS**

Sheriff's Department Uniform & Equipment Purchases  
For The One Year Period of February 1, 2007 to January 31, 2008

Purchasers: Purchasers are the McLean County Sheriff's Department, 104 W. Front St.,  
Law & Justice Center, Room 105, Bloomington, Illinois 61702-2400.  
Contact person: Patrol Administrative Commander: Lt. Carl Boyd, Jr.

**Mandatory Vendor Information**

Name of company submitting formal quote: Ray O'Herron Co., Inc.  
Printed name of authorizing agent submitting quote: Ray O'Herron  
Signature of authorizing agent submitting Quote: *Ray O'Herron*  
Date quote proposal submitted: 1-11-07  
Company address: 3549 N. Vermilion St., P.O. Box 1070  
Danville, IL 61834-1070  
  
Company Contact Telephone Number: 800-223-2097 Ext. 114  
Company Contact Email Address: mmannin@oherron.com  
Company Contact FAX Number: 888-223-3235

Quote Procedure: All quotes shall be prepared on quote forms supplied by the McLean County Sheriff's Department and shall be enclosed in a sealed envelope marked as follows:

**"Proposal for uniforms & equipment purchases for the McLean County Sheriff's Department"**

The name and address of the bidder **must** appear in the upper left hand corner of the sealed envelope. The envelope **must** be delivered to the McLean County Administrators Office, Rm 401, Government Center, 115 E. Washington Street, Bloomington, Illinois 61702, by 10:00am on Friday, January 19, 2007. This is the date and time of the bid opening.

Bids will be opened in Room 404 of the Government Center by the McLean County Auditor or her representative. Upon completion of the opening, bids will be turned over to the McLean County Sheriff's Department.

Bids will be evaluated by the Sheriff's Department personnel and a recommendation made to the Justice Committee of the McLean County Board. The County Board will act on the contract award and a successful bidder will be named.

Basis of Contract Award: The contract for the purchase of uniform items shall run from February 1, 2007 to January 31, 2008 and be in full compliance with the McLean County Competitive Bidding Procedure Policy Resolution. Bid prices are to be firm for the duration of the contract. The purchaser will obtain all items listed in the specifications from the successful bidder for the duration of the contract. Vendors must agree to sew on all shoulder patches, chevrons, cap, and badge patches (supplied by the Sheriff's Department) at no extra charge. Vendors submitting bids may provide an equivalent brand and model of uniform to the one specified if *the substituted item is at least of the same quality and value as the substituted item and is functionally the same item but from a different manufacturer.*

Vendors must agree to ship all ordered items within 21 days of receiving orders from the Sheriff's Department. If the vendor ships an incorrect item (wrong color, size, etc.) the vendor will be responsible for shipping the correct item to the Sheriff's Department as soon as notified by phone of the error. The incorrectly shipped item may be picked up at the Sheriff's Department by the vendor within 21 days of notification. If items are not picked up within the 21 days it will be assumed that the vendor does not want the items and that they may be disposed of by the McLean County Sheriff's Office in any way they see fit. Vendors must measure new officers for sizing for their clothing/equipment issue. This will be done at the Law & Justice Center in Bloomington, Illinois.

The Sheriff's Department reserves the right to inspect vendors "in-house" stock & inventory prior to a bid being awarded, to ensure that the vendor can reasonably be expected to service the account and ship items in a timely manner. **Vendors are asked to not bid on this contract if they do not have a complete inventory of these items in stock and intend to maintain this inventory for the duration of the contract. This has been a problem in the past so please save yourself the trouble and don't bid this contract if you don't have the inventory stock.**

Questions on Specifications: Bidders having questions on specifications or any portion of the bid procedure should contact Lt. Carl Boyd Jr. at : 309-888- 5166 Monday through Friday, 8:30a.m. to 4:30p.m. , Fax: (309) 888-5072 or e-mail: carl.boyd@mcleancountyil.gov

Vendors **do not** have to bid on all categories of this bid request to be considered for a contract with McLean County, e.g. the uniform category of the contract may go to one vendor while the miscellaneous equipment category of the contract may go to a different vendor. This way McLean County can get the best pricing for each category of product. However, we will attempt to deal with only one vendor per product category to keep our administrative ordering process streamlined and efficient. We do however reserve the right to buy any individual item at the lowest price by any vendor on any given product.

Police & Correctional Officer's Uniform Category

Brands of uniforms that may be acceptable as a substitute for those listed below include Fechheimer, Blauer, and Flying Cross. You may bid another brand as long as the substituted models & brands are approved by Lt. Boyd prior to the bid opening and they are comparable to the particular brand and model listed below. *If you substitute a brand please note that clearly so we know exactly what you propose as a substitute.*

- \$255.00 Deputy Blauer Jacket #GTX-9910-Z
- 38.00 Command White S.S. Shirt Flying Cross #95R6600
- 42.00 Command White L.S. Shirt Flying Cross #45W6600
- 51.95 Deputy Pants Horace Small Pink Tan #8300 w/Dark Brown Stripe per current design HS2136
- 54.00 Fechheimer wind champ jacket #43150 42159
- 4.50 Sam Broom Necktie in pink tan or corrections gray
- 45.00 Midway 5-Star hat (with all accessories including cover matching pant material)
- 4.50 Replacement Midway hat accessories, silver, or gold
- 25.00 Midway hat cover in white leather material
- 16.00 Langenburg winter hat #4396 fur trooper type
- 65.00 Bates Lightweight men's shoes in clarino Model #942
- 65.00 Bates Lightweight women's shoes in clarino Model #742
- 67.00 Converse 6" black boot #C8678
- 79.00 Converse 8" black boot #C8878
- 74.00 Magnum Phantom V-Lite 6" boot #5506
- 84.00 Magnum Stealth 8" boot #8158
- 89.00 Bates Chukka leather shoe Model 78
- 59.00 Woolly Pully 100% wool sweater in brown or blue (Blaur Model 200) with badge tab
- 113.00 Corrections Blauer #6025 Convertible Jacket #6125
- 43.00 Corrections Flying Cross S.S. Shirt #97R6686
- 49.00 Corrections Flying Cross L.S. Shirt #47W6686
- 48.00 Fechheimer Corrections pants #32230
- 44.00 Deputy Flying Cross Long Sleeve Shirt #45R6694
- 28.00 Deputy Flying Cross Short Sleeve Shirt #95R6694
- 225.00 Illinois State Police Style Leather Jacket Model 4415 (OVERSEAS MODEL)
- 70.00 RW1684L Yellow Raincoat 50" w/hood
- 21.00 Rainfair yellow raincoat #2100-8000
- 36.00 Blauer Streetgear SS brown shirt #8713
- 40.95 Blauer Streetgear LS brown shirt #8703
- 48.00 Blauer Streetgear 8810 Poly Cotton Brown BDU pants

1 883.90 TOTAL FOR UNIFORM CATEGORY \$ \_\_\_\_\_

POLICE LEATHER CATEGORY

Unless otherwise specified, all leather is clarino finish, We use Safariland gear now with the SSIII Safety Holsters. Don Hume or Bianchi can be substituted for any category as long as it is comparable to the Safariland item listed below. We will certainly consider other brands of equal or superior quality. Please denote exactly what brand and model you are bidding if you substitute.

- \$ 49.95 Safariland 87V duty belt in clarino w/buckle (silver or gold)
- ~~26.00~~ Inner velcro garrison belt #125 ~~EX~~ #99
- 26.95 Top flap cuff case w/hidden snap #190
- 2.25 Safariland 2 snap belt keepers #65 (silver or gold)
- 11.95 Latex surgical glove pouch #33-9V
- 24.50 Double snap magazine pouch (silver or gold)
- 31.00 Speedloader Pouch #~~3418~~ #340
- 110.00 Safariland SS-III Safety Holster #070 in clarino
- 18.95 Portable Carrier for Motorola XTS 5000 radios - Boston Leather 5487 (5") clarino
- 18.95 Portable Carrier for Motorola XTS 1500 radios - Boston Leather 5487 (5") clarino
- 26.00 Monadnock rotating ASP holder
- 26.00 Safariland #99 Inner velcro belt in clarino
- 22.95 Safariland Model 38 pepper spray holder in clarino (MKIII)
- 21.00 Closed top carrier STN-3 for Stinger flashlight
- 24.95 Uncle Mike's Nylon ultra duty belt
- 42.00 Uncle Mike's Nylon dual retention holster (jacket slot)
- 9.95 Uncle Mike's Nylon 2 snap keepers
- 19.95 Uncle Mike's Nylon double snap magazine pouch (vertical or horizontal style carry)
- 9.95 Uncle Mike's Nylon top flap cuff case
- 18.95 Boston Leather 5487 (5") portable radio carrier in Nylon
- 13.95 Uncle Mike's Nylon pepper spray holder (MKIII)
- 14.95 Uncle Mike's Nylon pepper spray holder (MKIV)
- 13.50 Uncle Mike's Nylon Stinger flashlight holder (closed top)

584,60

TOTAL FOR THE POLICE LEATHER CATEGORY \$ \_\_\_\_\_

### BADGE CATEGORY

**Blackington is the only badge we will accept in this category. No substitutes here please.**

- \$ 52.50 Hat badge #B720 w/black letters, full color state shield with rhodium finish and screw post fastener
- 59.00 Same as above but in HiGlow finish
- 55.00 Shirt Badge #B1004 w/black letters, full color state shield with rhodium finish and pin back.
- 77.00 Shirt Badge #B1004 (as above) w/extra top panel "sergeant" spelled out in HiGlow
- 74.00 Shirt Badge #B1277 w/black letters, full color state shield with HiGlow finish w/pin back. ("Lieutenant" on lower panel)
- 95.00 Badge #B879 w/black lettering, full color state seal w/HiGlow finish and clip back. (Specify "Lieutenant" or "Detective" on upper panel)
- 16.50 Tie Tack #A3271 in either gold or silver color finish
- 13.00 Namebar #A2450 in Rhodium finish
- 17.00 Same as above but in HiGlow finish
- 16.50 "Serving Since" bar in gold or silver finish
- 20.95 Badge Cases for B1004
- 20.95 Badge Cases for B879
- 20.95 Badge Cases for B1277

**TOTAL FOR THE BADGE CATEGORY: \$ \_\_\_\_\_**

538.35

**POLICE BODY ARMOR CATEGORY**

No substitutes will be accepted in this category.

\$499.00 Protective Products International Body Armor  
Centennial Model w/soft trama insert & additional carrier

\$ 59.00 Replacement Carrier (Brown) for the above listed vest  
Vest package comes with 2 carriers

OR,

**If the above vest is not available please provide specifications and cost on a comparable vest.**

**SUB TOTAL FOR POLICE BODY ARMOR**                      \$ 499.00/package

### MISCELLANEOUS POLICE EQUIPMENT CATEGORY

Substitutes are allowed in this category, however, as in other categories we want to know exactly what you propose to substitute--explain clearly what you are proposing to substitute & as in other categories, Lt. Boyd must be able to inspect any proposed substitutes to make certain it is of equal or better quality and value to what is listed here. This category bid will only be considered if it is a complete bid on all items - or comparable items are bid if you choose to substitute as outlined above.

- \$ 31.00 Safariland Speedloaders
- No Bid Intoximeters Alco-Sensor III portable breath instrument
- No Bid Intoximeter mouth pieces for Alco-Sensor III
- 26.50 Peerless PSN handcuffs #4710
- 10.00 H.K.S. Speedloaders
- 189.00 Premier Crown Riot Helmet Model 700 with full riot package  
(RCK 700 conversion kit) gold top w/brown
- 56.00 Replacement RCK 700 Conversion Package
- 10.00 Replacement visor w/rank band for Premier 700
- 23.00 Replacement interior liner & sizing kit for Premier 700
- 23.00 Saunders Aluminum Report Writing Board - Cruiser mate #21017
- 21.00 Saunders Aluminum Ticket Writing Board #10017
- 228.00 Evidence Tape SM1000 (red tape w/black lettering -price per 24 rolls)
- 9.50 Barrier tape (1000' roll) "Sheriff's line do not cross"
- 64.00 Red Flares w/spikes #2730-30 minute (per gross) (+ hazardous shipping fees)
- 53.00 Red Flares w/spikes #2720-20 minute (per gross) (+ hazardous shipping fees)
- 22.00 Mesh nylon traffic safety vest (Orange w/SHERIFF)
- 56.00 ASP Expandable Baton Model #616-B
- 59.00 ASP Expandable Baton Model #F-21-B
- 63.00 ASP Expandable Baton Model #926-B
- 24.50 NIK Narcotics Test Kit "G" #6077
- 24.50 NIK Narcotics Test Kit "E" #6075
- 110.00 Streamlight SL-20x with DC & AC charger
- 32.00 Streamlight Ni-Cad Battery stick for SL-20x
- 12.95 Streamlight replacement bulb/lamp module for SL-20x
- 11.50 Streamlight Charger Sleeve
- 91.00 Streamlight Stinger flashlight AC75001
- No Bid Universal style Bloodborne Pathogen Kit
- 7.50 Disposable Emergency Blanket U.S. Laminating Brand
- 13.50 Def-Tec 1st Defense Pepper Spray MK III (10% OC)
- 15.50 Def-Tec 1st Defense Pepper Spray MK IV

- 14.95 Def-Tec 1<sup>st</sup> Pepper Foam MK III (10% OC)
- 18.00 Def-Tec 1<sup>st</sup> Pepper Foam MK IV
- 38.00 Red Gun training aids (Glock .40 - Gov.45 - S&W.45)
- 19.95 Ear Protection #90561 Earmuff
- 4.00 Shooting safety glasses
- 30.00 Outer's firearms target 3/4" pasters (20 roll carton)
- 25.00 Realistic targets
- 99.00 Flex-Cuf's per order of 100 (#5010)
- 799.95 Taser X26
- 17.97 Replacement cartiage for X26 taser (15 foot)
- 22.97 Replacement cartiage for X26 taser (XP-25 foot)
- 29.95 Taser digital power magazine (DPM) for X26 taser
- 49.95 Blade-Tech X26 taser holster #44952

Erased by  
RD (CB)

SUB TOTAL FOR MISCELLANEOUS CATEGORY \$ \_\_\_\_\_

2446.64

Pursuant to Section 17.55-1, Competitive Bidding Procedure of the Purchasing Policy resolution, the County Board shall award or reject bids as so stated in the policy.

Bids sent to:

**Galls Incorporated**

Attn: Kendi Kiogora  
2680 Palumbo Drive  
Lexington, Kentucky 40509

**LPD Uniforms**

Attn: Don Riley  
727 N. Western  
Peoria, Illinois 61604

**Ray O'Herron Co. Inc**

Attn: Bids/Contracts  
3549 N. Vermilion  
P.O. Box 1070  
Danville, Illinois 61834-1070

**Red Wing Shoes**

Attn: Dave Stiles  
1210 Towanda Plaza  
Bloomington, IL 61701

December 21, 2006

INSTRUCTIONS TO BIDDERS

Sheriff's Department Uniform & Equipment Purchases  
For The One Year Period of February 1, 2007 to January 31, 2008

Purchasers: Purchasers are the McLean County Sheriff's Department, 104 W. Front St.,  
Law & Justice Center, Room 105, Bloomington, Illinois 61702-2400.  
Contact person: Patrol Administrative Commander: Lt. Carl Boyd, Jr.

Mandatory Vendor Information

Name of company submitting formal quote: Galls - An Aramark Co.  
Printed name of authorizing agent submitting quote: Kendi Kiogora  
Signature of authorizing agent submitting Quote: Kendi Kiogora  
Date quote proposal submitted: 11/19/07  
Company address: 2680 Palumbo Dr., Lexington,  
Kentucky, 40509  
Company Contact Telephone Number: 1-800-876-4242 x.2275  
Company Contact Email Address: Kiogora - Kendi @ Galls .com  
Company Contact FAX Number: 877-914-2557

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Vendors **do not** have to bid on all categories of this bid request to be considered for a contract with McLean County, e.g. the uniform category of the contract may go to one vendor while the miscellaneous equipment category of the contract may go to a different vendor. This way McLean County can get the best pricing for each category of product. However, we will attempt to deal with only one vendor per product category to keep our administrative ordering process streamlined and efficient. We do however reserve the right to buy any individual item at the lowest price by any vendor on any given product.

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- \_\_\_\_\_ Command White S.S. Shirt Flying Cross #95R6600
- 51.40 Command White L.S. Shirt Flying Cross #45W6600
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- \_\_\_\_\_ Sam Broom Necktie in pink tan or corrections gray
- \_\_\_\_\_ Midway 5-Star hat (with all accessories including cover matching pant material)
- \_\_\_\_\_ Replacement Midway hat accessories, silver, or gold
- \_\_\_\_\_ Midway hat cover in white leather material
- \_\_\_\_\_ Langenburg winter hat #4396 fur trooper type
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- 75.00 Bates Lightweight women's shoes in clarino Model #742
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- \_\_\_\_\_ Converse 8" black boot #C8878
- 69.00 Magnum Phantom V-Lite 6" boot #5506
- \_\_\_\_\_ Magnum Stealth 8" boot #8158
- \_\_\_\_\_ Bates Chukka leather shoe Model 78
- \_\_\_\_\_ Woolly Pully 100% wool sweater in brown or blue (Blaur Model 200) with badge tab
- \_\_\_\_\_ Corrections Blauer #6025 Convertible Jacket
- 55.00 Corrections Flying Cross S.S. Shirt #97R6686
- 59.00 Corrections Flying Cross L.S. Shirt #47W6686
- \_\_\_\_\_ Fechheimer Corrections pants #32230
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- \_\_\_\_\_ Deputy Flying Cross Short Sleeve Shirt #95R6694
- \_\_\_\_\_ Illinois State Police Style Leather Jacket Model 4415
- \_\_\_\_\_ RW1684L Yellow Raincoat 50" w/hood
- \_\_\_\_\_ Rainfair yellow raincoat #2100-8000
- 35.00 Blauer Streetgear SS brown shirt #8713 \* Elbeco Tek Twill
- 39.50 Blauer Streetgear LS brown shirt #8703 \* Elbeco Tek Twill
- 42.50 Blauer Streetgear 8810 Poly Cotton Brown BDU pants \* Elbeco Tek Twill

659.40

TOTAL FOR UNIFORM CATEGORY \$ \_\_\_\_\_

very comparable if not better \* wear to: available

POLICE LEATHER CATEGORY

Unless otherwise specified, all leather is clarino finish, We use Safariland gear now with the SSIII Safety Holsters. Don Hume or Bianchi can be substituted for any category as long as it is comparable to the Safariland item listed below. We will certainly consider other brands of equal or superior quality. Please denote exactly what brand and model you are bidding if you substitute.

- \$ \_\_\_\_\_ Safariland 87V duty belt in clarino w/buckle (silver or gold)
- \_\_\_\_\_ Inner velcro garrison belt #125-FV
- \_\_\_\_\_ Top flap cuff case w/hidden snap #190
- \_\_\_\_\_ Safariland 2 snap belt keepers #65 (silver or gold)
- \_\_\_\_\_ Latex surgical glove pouch #33-9V
- \_\_\_\_\_ Double snap magazine pouch (silver or gold)
- \_\_\_\_\_ Speedloader Pouch #D418
- \_\_\_\_\_ Safariland SS-III Safety Holster #070 in clarino
- \_\_\_\_\_ Portable Carrier for Motorola XTS 5000 radios - Boston Leather 5487 (5") clarino
- \_\_\_\_\_ Portable Carrier for Motorola XTS 1500 radios - Boston Leather 5487 (5") clarino
- \_\_\_\_\_ Monadnock rotating ASP holder
- \_\_\_\_\_ Safariland #99 Inner velcro belt in clarino
- \_\_\_\_\_ Safariland Model 38 pepper spray holder in clarino (MKIII)
- \_\_\_\_\_ Closed top carrier STN-3 for Stinger flashlight
- 23.50 Uncle Mike's Nylon ultra duty belt
- 51.90 Uncle Mike's Nylon dual retention holster (jacket slot)
- 9.50 Uncle Mike's Nylon 2 snap keepers
- 19.50 Uncle Mike's Nylon double snap magazine pouch (vertical or horizontal style carry)
- 19.50 Uncle Mike's Nylon top flap cuff case (Double)
- 24.00 Boston Leather 5487 (5") portable radio carrier in Nylon R1020
- 14.00 Uncle Mike's Nylon pepper spray holder (MKIII)
- 14.00 Uncle Mike's Nylon pepper spray holder (MKIV)
- 12.00 Uncle Mike's Nylon Stinger flashlight holder (closed top) N9043

TOTAL FOR THE POLICE LEATHER CATEGORY \$ \_\_\_\_\_

187.96

**BADGE CATEGORY**

**Blackington is the only badge we will accept in this category. No substitutes here please.**

- \$ 51.99 Hat badge #B720 w/black letters, full color state shield with rhodium finish and screw post fastener
- 51.99 Same as above but in HiGlow finish
- 79.99 Shirt Badge #B1004 w/black letters, full color state shield with rhodium finish and pin back.
- 89.99 Shirt Badge #B1004 (as above) w/extra top panel "sergeant" spelled out in HiGlow
- 39.99 Shirt Badge #B1277 w/black letters, full color state shield with HiGlow finish w/pin back. ("Lieutenant" on lower panel)
- 179.99 Badge #B879 w/black lettering, full color state seal w/HiGlow finish and clip back. (Specify "Lieutenant" or "Detective" on upper panel)
- 14.00 Tie Tack #A3271 in either gold or silver color finish
- 19.50 Namebar #A2450 in Rhodium finish
- 19.50 Same as above but in HiGlow finish
- 7.50 "Serving Since" bar in gold or silver finish
- 21.50 Badge Cases for B1004
- 21.50 Badge Cases for B879
- 21.50 Badge Cases for B1277

> Universal fit available for \$14.99

518.94

**TOTAL FOR THE BADGE CATEGORY:** \$ Depends on how many you will need of each badge.

POLICE BODY ARMOR CATEGORY

No substitutes will be accepted in this category.

\_\_\_\_\_ Protective Products International Body Armor  
Centennial Model w/soft trama insert & additional carrier

\_\_\_\_\_ Replacement Carrier (Brown) for the above listed vest

OR,

If the above vest is not available please provide specifications and cost on a comparable vest.

\* Substitute - Same package, Level II, Lightweight, mesh carrier  
Galls ~~Gold~~

SUB TOTAL FOR POLICE BODY ARMOR

\$ 449.99

\* More info. attached.

\* Sample available for review.

\* Also available Galls Lflex for \$ 499.99

- soft trama plate & extra carrier
- mesh carrier is also lightweight



BP339 PACKAGE  
-Soft trauma plate  
-Extra carrier

**Galls® Gold Micro-Fiber Level II Body Armor  
w/ Dyneema® and GoldFlex®**

Moves under your uniform shirt without catching! Lighter weight, softer and more durable for a mid-range blend of price and comfort.

Threat Level	Arial Density
II	0.84 lbs/sq ft

- NIJ 0101.04 certified
- Extended coverage
- Front pouch for trauma plate located on ballistic panels
- Dyneema-GoldFlex construction delivers exceptional protection
- Removeable, washable micro-fiber carrier with BodySensor™ will not retain odor
- Front and rear shirrtails keep vest in proper position
- Six-point removeable strapping system with adjustable Velcro®
- Hand wash, hang to dry
- Made in USA

MISCELLANEOUS POLICE EQUIPMENT CATEGORY

Substitutes are allowed in this category, however, as in other categories we want to know exactly what you propose to substitute--explain clearly what you are proposing to substitute & as in other categories, Lt. Boyd must be able to inspect any proposed substitutes to make certain it is of equal or better quality and value to what is listed here. This category bid will only be considered if it is a complete bid on all items - or comparable items are bid if you choose to substitute as outlined above.

- \$ \_\_\_\_\_ Safariland Speedloaders
- \_\_\_\_\_ Intoximeters Alco-Sensor III portable breath instrument
- \_\_\_\_\_ Intoximeter mouth pieces for Alco-Sensor III
- \_\_\_\_\_ Peerless PSN handcuffs #4710
- \_\_\_\_\_ H.K.S. Speedloaders
- \_\_\_\_\_ Premier Crown Riot Helmet Model 700 with full riot package  
(RCK 700 conversion kit) gold top w/brown
- \_\_\_\_\_ Replacement RCK 700 Conversion Package
- \_\_\_\_\_ Replacement visor w/rank band for Premier 700
- \_\_\_\_\_ Replacement interior liner & sizing kit for Premier 700
- \_\_\_\_\_ Saunders Aluminum Report Writing Board - Cruiser mate #21017 *sub quoted Galls brand by Saunders*
- 12.00* \_\_\_\_\_ Saunders Aluminum Ticket Writing Board #10017 *\* sub. quoted - Galls brand by Saunders*
- 10.50* \_\_\_\_\_ Evidence Tape SM1000 (red tape w/black lettering -price per 24 rolls)
- 8.25* \_\_\_\_\_ Barrier tape (1000' roll) "Sheriff's line do not cross"
- 86.50* \_\_\_\_\_ Red Flares w/spikes #2730-30 minute (per gross)
- \_\_\_\_\_ Red Flares w/spikes #2720-20 minute (per gross)
- 9.99* \_\_\_\_\_ Mesh nylon traffic safety vest (Orange w/SHERIFF) *4523 S*
- \_\_\_\_\_ ASP Expandable Baton Model #616-B
- \_\_\_\_\_ ASP Expandable Baton Model #F-21-B
- \_\_\_\_\_ ASP Expandable Baton Model #926-B
- 24.50* \_\_\_\_\_ NIK Narcotics Test Kit "G" #6077
- 24.50* \_\_\_\_\_ NIK Narcotics Test Kit "E" #6075
- 110.50* \_\_\_\_\_ Streamlight SL-20x with DC & AC charger
- 19.00* \_\_\_\_\_ Streamlight Ni-Cad Battery stick for SL-20x
- 10.00* \_\_\_\_\_ Streamlight replacement bulb/lamp module for SL-20x *FL094*
- 22.50* \_\_\_\_\_ Streamlight Charger Sleeve *FL039*
- 78.50* \_\_\_\_\_ Streamlight Stinger flashlight AC75001
- \_\_\_\_\_ Universal style Bloodborne Pathogen Kit
- \_\_\_\_\_ Disposable Emergency Blanket U.S. Laminating Brand
- \_\_\_\_\_ Def-Tec 1st Defens Pepper Spray MK III (10% OC)
- \_\_\_\_\_ Def-Tec 1st Defense Pepper Spray MK IV

- \_\_\_\_\_ Def-Tec 1<sup>st</sup> Pepper Foam MK III (10% OC)
- \_\_\_\_\_ Def-Tec 1<sup>st</sup> Pepper Foam MK IV
- \_\_\_\_\_ Red Gun training aids (Glock .40 - Gov.45 - S&W.45)
- \_\_\_\_\_ Ear Protection #90561 Earmuff
- \_\_\_\_\_ Shooting safety glasses
- \_\_\_\_\_ Outer's firearms target ¾" pasters (20 roll carton)
- \_\_\_\_\_ Realistic targets
- \_\_\_\_\_ ~~115.00~~ Flex-Cuf's per order of 100 (#5010)
- \_\_\_\_\_ Taser X26
- \_\_\_\_\_ Replacement carriage for X26 taser (15 foot)
- \_\_\_\_\_ Replacement carriage for X26 taser (XP-25 foot)
- \_\_\_\_\_ Taser digital power magazine (DPM) for X26 taser
- \_\_\_\_\_ Blade-Tech X26 taser holster #44952

531.74

SUB TOTAL FOR MISCELLANEOUS CATEGORY \$ \_\_\_\_\_

Pursuant to Section 17.55-1, Competitive Bidding Procedure of the Purchasing Policy resolution, the County Board shall award or reject bids as so stated in the policy.

Bids sent to:

**Galls Incorporated**

Attn: Kendi Kiogora  
2680 Palumbo Drive  
Lexington, Kentucky 40509

**LPD Uniforms**

Attn: Don Riley  
727 N. Western  
Peoria, Illinois 61604

**Ray O'Herron Co. Inc**

Attn: Bids/Contracts  
3549 N. Vermilion  
P.O. Box 1070  
Danville, Illinois 61834-1070

**Red Wing Shoes**

Attn: Dave Stiles  
1210 Towanda Plaza  
Bloomington, IL 61701

December 21, 2006

**INSTRUCTIONS TO BIDDERS**

Sheriff's Department Uniform & Equipment Purchases  
For The One Year Period of February 1, 2007 to January 31, 2008

Purchasers: Purchasers are the McLean County Sheriff's Department, 104 W. Front St.,  
Law & Justice Center, Room 105, Bloomington, Illinois 61702-2400.  
Contact person: Patrol Administrative Commander: Lt. Carl Boyd, Jr.

**Mandatory Vendor Information**

Name of company submitting formal quote: DBA: RED WING SHOES  
DELFORGE SHOES INC

Printed name of authorizing agent submitting quote: DAVE STILES

Signature of authorizing agent submitting Quote: [Signature]

Date quote proposal submitted: 1-15-07

Company address: 1210 TOWANDA PLAZA, BLOOMINGTON IL  
61701

Company Contact Telephone Number: (309) 827-6370

Company Contact Email Address: RWB L M 1 @ AOL . COM

Company Contact FAX Number: (309) 827-6591

Quote Procedure: All quotes shall be prepared on quote forms supplied by the McLean County Sheriff's Department and shall be enclosed in a sealed envelope marked as follows:

**"Proposal for uniforms & equipment purchases for the McLean County Sheriff's Department"**

The name and address of the bidder **must** appear in the upper left hand corner of the sealed envelope. The envelope **must** be delivered to the McLean County Administrators Office, Rm 401, Government Center, 115 E. Washington Street, Bloomington, Illinois 61702, by 10:00am on Friday, January 19, 2007. This is the date and time of the bid opening.

Bids will be opened in Room 404 of the Government Center by the McLean County Auditor or her representative. Upon completion of the opening, bids will be turned over to the McLean County Sheriff's Department.

Bids will be evaluated by the Sheriff's Department personnel and a recommendation made to the Justice Committee of the McLean County Board. The County Board will act on the contract award and a successful bidder will be named.

Basis of Contract Award: The contract for the purchase of uniform items shall run from February 1, 2007 to January 31, 2008 and be in full compliance with the McLean County Competitive Bidding Procedure Policy Resolution. Bid prices are to be firm for the duration of the contract. The purchaser will obtain all items listed in the specifications from the successful bidder for the duration of the contract. Vendors must agree to sew on all shoulder patches, chevrons, cap, and badge patches (supplied by the Sheriff's Department) at no extra charge. Vendors submitting bids may provide an equivalent brand and model of uniform to the one specified if the substituted item is at least of the same quality and value as the substituted item and is functionally the same item but from a different manufacturer.

Vendors must agree to ship all ordered items within 21 days of receiving orders from the Sheriff's Department. If the vendor ships an incorrect item (wrong color, size, etc.) the vendor will be responsible for shipping the correct item to the Sheriff's Department as soon as notified by phone of the error. The incorrectly shipped item may be picked up at the Sheriff's Department by the vendor within 21 days of notification. If items are not picked up within the 21 days it will be assumed that the vendor does not want the items and that they may be disposed of by the McLean County Sheriff's Office in any way they see fit. Vendors must measure new officers for sizing for their clothing/equipment issue. This will be done at the Law & Justice Center in Bloomington, Illinois.

The Sheriff's Department reserves the right to inspect vendors "in-house" stock & inventory prior to a bid being awarded, to ensure that the vendor can reasonably be expected to service the account and ship items in a timely manner. Vendors are asked to not bid on this contract if they do not have a complete inventory of these items in stock and intend to maintain this inventory for the duration of the contract. This has been a problem in the past so please save yourself the trouble and don't bid this contract if you don't have the inventory stock.

Questions on Specifications: Bidders having questions on specifications or any portion of the bid procedure should contact Lt. Carl Boyd Jr. at : 309-888- 5166 Monday through Friday, 8:30a.m. to 4:30p.m. , Fax: (309) 888-5072 or e-mail: carl.boyd@mcleancountyil.gov

Vendors **do not** have to bid on all categories of this bid request to be considered for a contract with McLean County, e.g. the uniform category of the contract may go to one vendor while the miscellaneous equipment category of the contract may go to a different vendor. This way McLean County can get the best pricing for each category of product. However, we will attempt to deal with only one vendor per product category to keep our administrative ordering process streamlined and efficient. We do however reserve the right to buy any individual item at the lowest price by any vendor on any given product.

Police & Correctional Officer's Uniform Category

Brands of uniforms that may be acceptable as a substitute for those listed below include Fechheimer, Blauer, and Flying Cross. You may bid another brand as long as the substituted models & brands are approved by Lt. Boyd prior to the bid opening and they are comparable to the particular brand and model listed below. *If you substitute a brand please note that clearly so we know exactly what you propose as a substitute.*

- \$ \_\_\_\_\_ Deputy Blauer Jacket #GTX-9910-Z
- \_\_\_\_\_ Command White S.S. Shirt Flying Cross #95R6600
- \_\_\_\_\_ Command White L.S. Shirt Flying Cross #45W6600
- \_\_\_\_\_ Deputy Pants Horace Small Pink Tan #8300 w/Dark Brown Stripe per current design
- \_\_\_\_\_ Fechheimer wind champ jacket #43150
- \_\_\_\_\_ Sam Brooni Necktie in pink tan or corrections gray
- \_\_\_\_\_ Midway 5-Star hat (with all accessories including cover matching pant material)
- \_\_\_\_\_ Replacement Midway hat accessories, silver, or gold
- \_\_\_\_\_ Midway hat cover in white leather material
- \_\_\_\_\_ Langenburg winter hat #4396 fur trooper type
- \_\_\_\_\_ Bates Lightweight men's shoes in clarino Model #942
- \_\_\_\_\_ Bates Lightweight women's shoes in clarino Model #742
- ~~\$82.00~~ Converse 6" black boot #C8678
- ~~\$97.00~~ Converse 8" black boot #C8878
- ~~\$85.00~~ Magnum Phantom V-Lite 6" boot #5506
- ~~\$95.00~~ Magnum Stealth 8" boot #8158
- \_\_\_\_\_ Bates Chukka leather shoe Model 78
- \_\_\_\_\_ Woolly Pully 100% wool sweater in brown or blue (Blaur Model 200) with badge tab
- \_\_\_\_\_ Corrections Blauer #6025 Convertible Jacket
- \_\_\_\_\_ Corrections Flying Cross S.S. Shirt #97R6686
- \_\_\_\_\_ Corrections Flying Cross L.S. Shirt #47W6686
- \_\_\_\_\_ Fechheimer Corrections pants #32230
- \_\_\_\_\_ Deputy Flying Cross Long Sleeve Shirt #45R6694
- \_\_\_\_\_ Deputy Flying Cross Short Sleeve Shirt #95R6694
- \_\_\_\_\_ Illinois State Police Style Leather Jacket Model 4415
- \_\_\_\_\_ RW1684L Yellow Raincoat 50" w/hood
- \_\_\_\_\_ Rainfair yellow raincoat #2100-8000
- \_\_\_\_\_ Blauer Streetgear SS brown shirt #8713
- \_\_\_\_\_ Blauer Streetgear LS brown shirt #8703
- \_\_\_\_\_ Blauer Streetgear 8810 Poly Cotton Brown BDU pants

TOTAL FOR UNIFORM CATEGORY \$ \_\_\_\_\_

POLICE LEATHER CATEGORY

Unless otherwise specified, all leather is clarino finish, We use Safariland gear now with the SSIII Safety Holsters. **Don Hume or Bianchi can be substituted for any category** as long as it is comparable to the Safariland item listed below. We will certainly consider other brands of equal or superior quality. Please denote exactly what brand and model you are bidding if you substitute.

- \$ \_\_\_\_\_ Safariland 87V duty belt in clarino w/buckle (silver or gold)
- \_\_\_\_\_ Inner velcro garrison belt #125-FV
- \_\_\_\_\_ Top flap cuff case w/hidden snap #190
- \_\_\_\_\_ Safariland 2 snap belt keepers #65 (silver or gold)
- \_\_\_\_\_ Latex surgical glove pouch #33-9V
- \_\_\_\_\_ Double snap magazine pouch (silver or gold)
- \_\_\_\_\_ Speedloader Pouch #D418
- \_\_\_\_\_ Safariland SS-III Safety Holster #070 in clarino
- \_\_\_\_\_ Portable Carrier for Motorola XTS 5000 radios - Boston Leather 5487 (5") clarino
- \_\_\_\_\_ Portable Carrier for Motorola XTS 1500 radios - Boston Leather 5487 (5") clarino
- \_\_\_\_\_ Monadnock rotating ASP holder
- \_\_\_\_\_ Safariland #99 Inner velcro belt in clarino
- \_\_\_\_\_ Safariland Model 38 pepper spray holder in clarino (MKIII)
- \_\_\_\_\_ Closed top carrier STN-3 for Stinger flashlight
- \_\_\_\_\_ Uncle Mike's Nylon ultra duty belt
- \_\_\_\_\_ Uncle Mike's Nylon dual retention holster (jacket slot)
- \_\_\_\_\_ Uncle Mike's Nylon 2 snap keepers
- \_\_\_\_\_ Uncle Mike's Nylon double snap magazine pouch (vertical or horizontal style carry)
- \_\_\_\_\_ Uncle Mike's Nylon top flap cuff case
- \_\_\_\_\_ Boston Leather 5487 (5") portable radio carrier in Nylon
- \_\_\_\_\_ Uncle Mike's Nylon pepper spray holder (MKIII)
- \_\_\_\_\_ Uncle Mike's Nylon pepper spray holder (MKIV)
- \_\_\_\_\_ Uncle Mike's Nylon Stinger flashlight holder (closed top)

**TOTAL FOR THE POLICE LEATHER CATEGORY \$ \_\_\_\_\_**

### BADGE CATEGORY

**Blackington is the only badge we will accept in this category. No substitutes here please.**

- \$ \_\_\_\_\_ Hat badge #B720 w/black letters, full color state shield with rhodium finish and screw post fastener
- \_\_\_\_\_ Same as above but in HiGlow finish
- \_\_\_\_\_ Shirt Badge #B1004 w/black letters, full color state shield with rhodium finish and pin back.
- \_\_\_\_\_ Shirt Badge #B1004 (as above) w/extra top panel "sergeant" spelled out in HiGlow
- \_\_\_\_\_ Shirt Badge #B1277 w/black letters, full color state shield with HiGlow finish w/pin back. ("Lieutenant" on lower panel)
- \_\_\_\_\_ Badge #B879 w/black lettering, full color state seal w/HiGlow finish and clip back. (Specify "Lieutenant" or "Detective" on upper panel)
- \_\_\_\_\_ Tie Tack #A3271 in either gold or silver color finish
- \_\_\_\_\_ Namebar #A2450 in Rhodium finish
- \_\_\_\_\_ Same as above but in HiGlow finish
- \_\_\_\_\_ "Serving Since" bar in gold or silver finish
- \_\_\_\_\_ Badge Cases for B1004
- \_\_\_\_\_ Badge Cases for B879
- \_\_\_\_\_ Badge Cases for B1277

**TOTAL FOR THE BADGE CATEGORY: \$ \_\_\_\_\_**

**POLICE BODY ARMOR CATEGORY**

No substitutes will be accepted in this category.

\_\_\_\_\_ Protective Products International Body Armor  
Centennial Model w/soft trama insert & additional carrier

\_\_\_\_\_ Replacement Carrier (Brown) for the above listed vest

OR,

**If the above vest is not available please provide specifications and cost on a comparable vest.**

**SUB TOTAL FOR POLICE BODY ARMOR** \$ \_\_\_\_\_

### MISCELLANEOUS POLICE EQUIPMENT CATEGORY

Substitutes are allowed in this category, however, as in other categories we want to know exactly what you propose to substitute--explain clearly what you are proposing to substitute & as in other categories, Lt. Boyd must be able to inspect any proposed substitutes to make certain it is of equal or better quality and value to what is listed here. This category bid will only be considered if it is a complete bid on all items - or comparable items are bid if you choose to substitute as outlined above.

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- \_\_\_\_\_ Intoximeters Alco-Sensor III portable breath instrument
- \_\_\_\_\_ Intoximeter mouth pieces for Alco-Sensor III
- \_\_\_\_\_ Peerless PSN handcuffs #4710
- \_\_\_\_\_ H.K.S. Speedloaders
- \_\_\_\_\_ Premier Crown Riot Helmet Model 700 with full riot package (RCK 700 conversion kit) gold top w/brown
- \_\_\_\_\_ Replacement RCK 700 Conversion Package
- \_\_\_\_\_ Replacement visor w/rank band for Premier 700
- \_\_\_\_\_ Replacement interior liner & sizing kit for Premier 700
- \_\_\_\_\_ Saunders Aluminum Report Writing Board - Cruiser mate #21017
- \_\_\_\_\_ Saunders Aluminum Ticket Writing Board #10017
- \_\_\_\_\_ Evidence Tape SM1000 (red tape w/black lettering -price per 24 rolls)
- \_\_\_\_\_ Barrier tape (1000' roll) "Sheriff's line do not cross"
- \_\_\_\_\_ Red Flares w/spikes #2730-30 minute (per gross)
- \_\_\_\_\_ Red Flares w/spikes #2720-20 minute (per gross)
- \_\_\_\_\_ Mesh nylon traffic safety vest (Orange w/SHERIFF)
- \_\_\_\_\_ ASP Expandable Baton Model #616-B
- \_\_\_\_\_ ASP Expandable Baton Model #F-21-B
- \_\_\_\_\_ ASP Expandable Baton Model #926-B
- \_\_\_\_\_ NIK Narcotics Test Kit "G" #6077
- \_\_\_\_\_ NIK Narcotics Test Kit "E" #6075
- \_\_\_\_\_ Streamlight SL-20x with DC & AC charger
- \_\_\_\_\_ Streamlight Ni-Cad Battery stick for SL-20x
- \_\_\_\_\_ Streamlight replacement bulb/lamp module for SL-20x
- \_\_\_\_\_ Streamlight Charger Sleeve
- \_\_\_\_\_ Streamlight Stinger flashlight AC75001
- \_\_\_\_\_ Universal style Bloodborne Pathogen Kit
- \_\_\_\_\_ Disposable Emergency Blanket U.S. Laminating Brand
- \_\_\_\_\_ Def-Tec 1st Defense Pepper Spray MK III (10% OC)
- \_\_\_\_\_ Def-Tec 1st Defense Pepper Spray MK IV

- \_\_\_\_\_ Def-Tec 1<sup>st</sup> Pepper Foam MK III (10% OC)
- \_\_\_\_\_ Def-Tec 1<sup>st</sup> Pepper Foam MK IV
- \_\_\_\_\_ Red Gun training aids (Glock .40 - Gov.45 - S&W.45)
- \_\_\_\_\_ Ear Protection #90561 Earmuff
- \_\_\_\_\_ Shooting safety glasses
- \_\_\_\_\_ Outer's firearms target ¾" pasters (20 roll carton)
- \_\_\_\_\_ Realistic targets
- \_\_\_\_\_ Flex-Cuf's per order of 100 (#5010)
- \_\_\_\_\_ Taser X26
- \_\_\_\_\_ Replacement carriage for X26 taser (15 foot)
- \_\_\_\_\_ Replacement carriage for X26 taser (XP-25 foot)
- \_\_\_\_\_ Taser digital power magazine (DPM) for X26 taser
- \_\_\_\_\_ Blade-Tech X26 taser holster #44952

**SUB TOTAL FOR MISCELLANEOUS CATEGORY \$ \_\_\_\_\_**

Pursuant to Section 17.55-1, Competitive Bidding Procedure of the Purchasing Policy resolution, the County Board shall award or reject bids as so stated in the policy.

Bids sent to:

**Galls Incorporated**

Attn: Kendi Kiogora  
2680 Palumbo Drive  
Lexington, Kentucky 40509

**LPD Uniforms**

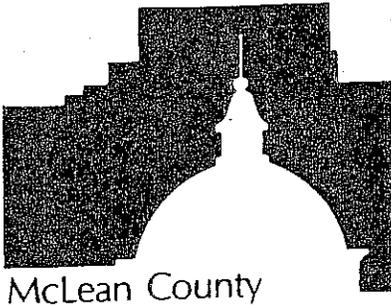
Attn: Don Riley  
727 N. Western  
Peoria, Illinois 61604

**Ray O'Herron Co. Inc**

Attn: Bids/Contracts  
3549 N. Vermilion  
P.O. Box 1070  
Danville, Illinois 61834-1070

**Red Wing Shoes**

Attn: Dave Stiles  
1210 Towanda Plaza  
Bloomington, IL 61701



McLEAN COUNTY SHERIFF'S OFFICE  
MIKE EMERY, SHERIFF  
"Peace Through Integrity"  
Administration Office  
(309) 888-5034  
104 W. Front Law & Justice Center Room 105  
P.O. Box 2400 Bloomington, Illinois 61702-2400

Detective Commander (309) 888-5051  
Patrol Commander (309) 888-5859  
Patrol Duty Sergeant (309) 888-5019  
Jail Division (309) 888-5065  
Process Division (309) 888-5040  
Records Division (309) 888-5055  
Domestic Violence Division (309) 888-4940  
FAX (309) 888-5072

January 23, 2007

TO: Mr. Tari Renner, Chairman  
Justice Committee  
FROM: Sheriff Mike Emery  
SUBJ: FEBRUARY 5<sup>TH</sup>, 2007 JUSTICE COMMITTEE AGENDA

Dear Chairman Renner:

I would respectfully request that one (1) item be placed on the February 5th, 2007 Justice Committee Agenda for Information and one (1) item for Action.

**Action**

- 1) **Uniform Bid:** Formal written bids were solicited, (from three vendors), from December 21, 2006 to January 19, 2007 for Police Uniforms and Equipment purchases that will occur from February 1, 2007 to January 31, 2008. At the formal bid opening, on January 19, 2007, all three bids were received and opened by the McLean County Auditor, Jackie Dozier. No vendors were present.

- 1) Red Wing Shoes (Incomplete bid)
- 2) Galls Incorporated (Incomplete bid)
- 3) Ray O'Herron Company, Inc. (Complete bid)

Ray O'Herron Co., Inc. submitted a complete bid on all categories, while Galls Inc. and Red Wing Shoes provided a partial bid on some categories.

Cont...

Mr. Tari Renner, Chairman  
Justice Committee  
January 23, 2007  
Page 2

After reviewing all bid proposals, it is my recommendation that McLean County accept the bid proposal provided by Ray O'Herron Co., Inc. There have been updates to several items in the 2007 bid, but the overall proposal increase is estimated at less than 2%.

Information

- 1) **McLean County Detention Facility Population Report:** (Please see attached).

If you have any questions, prior to the meeting, please feel free to contact me.

Respectfully,

  
Mike Emery  
Sheriff

ME:jc

**INTEGRATED JUSTICE INFORMATION SERVICES (IJIS)**  
**MASTER CONSULTING SERVICES AGREEMENT**

**AMENDMENT TO WORK ORDER #16**

This is an amendment to a Work Order which defines certain Services to be performed by Northrop Grumman Information Technology (formally known as Northrop Grumman Space and Mission Systems Corporation), hereinafter referred to as "NORTHROP GRUMMAN", in accordance with the terms and conditions of that certain Master Consulting Services Agreement between McLean County, Illinois ("the COUNTY") and Northrop Grumman.

**Consulting Services Topic:**

Phase II data migration effort and master name enhancements for Phase II of the McLean County Integrated Justice Information, Northrop Grumman Mission Systems Proposal No. 1F436.000, Civil Case Management Proposal dated 27 August 2003.

**Objectives of Consulting Services:**

Extend the completion date of Work Order #16 to 30 June 2007.

**Location of Consulting Services:**

At the offices of the COUNTY, NORTHROP GRUMMAN corporate offices, and such other facilities necessary or useful for the implementation of the E\*Justice System.

**Activities to be performed:**

NORTHROP GRUMMAN will perform the following services:

- Extend the completion date of Work Order #16 to June 30, 2007 to allow for completion of data migration deliverables as stated in Work Order #16.

**Deliverable Materials:**

The Work Order #16 Deliverables remain unchanged.

**Work Order Price:**

Extension of the completion date involves no additional cost to the Work Order #16 agreement.

**Price/Invoice and Payment:**

Extension of completion date involves no additional cost to the Work Order #16 agreement. Pricing/Invoice and Payment terms remain in accordance with the Work Order #16 agreement.

**Completion Date:**

After execution of this agreement, the completion date for Work Order #16 shall be extended to June 30, 2007.

Any additional support services or consulting services (Change Orders) shall be mutually agreed to in scope by NORTHROP GRUMMAN and the COUNTY and shall be performed by NORTHROP GRUMMAN at the Hourly Rate for Professional Services as set forth in the Schedule of Rates of Professional and Support Staff current at the time of the Change Order.

This Agreement shall become effective on the date the second of the two Parties to sign executes this Agreement below.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives on the day, month, and year set forth below.

NORTHROP GRUMMAN  
12011 Sunset Hills Road  
Attn: VAR1/6C28  
Reston, VA 20190

McLEAN COUNTY, ILLINOIS  
104 West Front Street  
Bloomington, IL 61701

\_\_\_\_\_  
Signature / Date

\_\_\_\_\_  
Signature / Date

\_\_\_\_\_  
Printed or Typed Name

\_\_\_\_\_  
Printed or Typed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

**INTEGRATED JUSTICE INFORMATION SERVICES (IJIS)**  
**MASTER CONSULTING SERVICES AGREEMENT**

**AMENDMENT TO WORK ORDER #17**

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**Consulting Services Topic:**

McLean County Integrated Justice Information, Northrop Grumman Proposal No. 1F436.000, Civil Case Management Proposal dated 27 August 2003.

**Objectives of Consulting Services:**

Extend the completion date of Work Order #17 to 30 June 2007.

**Location of Consulting Services:**

At the offices of the COUNTY, NORTHROP GRUMMAN corporate offices, and such other facilities necessary or useful for the implementation of the E\*Justice System.

**Activities to be performed:**

NORTHROP GRUMMAN will perform the following services:

- Extend the completion date of Work Order #17 to December 31, 2007 to allow for completion of deliverables as stated in Work Order #17.

**Deliverable Materials:**

The Work Order #17 Deliverables remain unchanged.

**Work Order Price:**

Extension of the completion date involves no additional cost to the Work Order #17 agreement.

**Price/Invoice and Payment:**

Extension of completion date involves no additional cost to the Work Order #17 agreement. Pricing/Invoice and Payment terms remains in accordance with Attachment 2 (Pricing and Milestone Payments) of the Northrop Grumman Proposal No. 1F436.000 dated 27 August 2003.

**Completion Date:**

After execution of this agreement, the completion date for Work Order #17 shall be extended to December 31, 2007.

Any additional support services or consulting services (Change Orders) shall be mutually agreed to in scope by NORTHROP GRUMMAN and the COUNTY and shall be performed by NORTHROP GRUMMAN at the Hourly Rate for Professional Services as set forth in the Schedule of Rates of Professional and Support Staff current at the time of the Change Order.

This Agreement shall become effective on the date the second of the two Parties to sign executes this Agreement below.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives on the day, month, and year set forth below.

NORTHROP GRUMMAN  
12011 Sunset Hills Road  
Attn: VAR1/6C28  
Reston, VA 20190

McLEAN COUNTY, ILLINOIS  
104 West Front Street  
Bloomington, IL 61701

\_\_\_\_\_  
Signature / Date

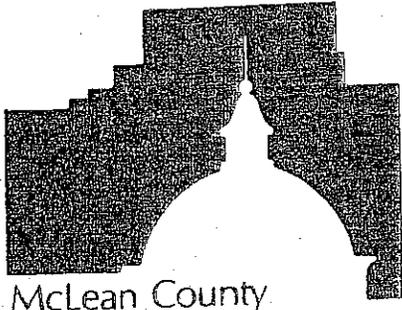
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Signature / Date

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Printed or Typed Name

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Printed or Typed Name

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Title

\_\_\_\_\_  
Title



**INFORMATION SERVICES**

(309) 888-5100 FAX (309) 888-5124

115 E. Washington, Room 202 P.O. Box 2400

Bloomington, Illinois 61702-2400

# Memo

**To:** McLean County Justice Committee and McLean County Board

**From:** Craig Nelson, Director of Information Services *Craig Nelson*

**Date:** January 29, 2007

**Re:** Work Order 16 and 17 Amendments

---

Attached are Amendments to Work Orders #16 and #17 of the Integrated Justice Information Systems project.

Both amendments are simply date extensions to the prior contracts which expired on 12/31/2006. There are no additional costs involved in extending the dates of the contracts in these amendments.

Work Order #16 is extended to 06/30/2007; Work Order #17 is extended to 12/31/2007.

On behalf of the Integrated Justice Information project team, I respectfully request approval of the amendments to Work Order #16 and Work Order #17.

Thank you.



**McLEAN COUNTY BOARD**

(309) 888-5110 FAX (309) 888-5111  
115 E. Washington P.O. Box 2400  
Bloomington, Illinois 61702-2400

Michael F. Sweeney  
Chairman

February 15, 2007

To the Honorable Chairman and Members of the McLean County Board:

Your PROPERTY COMMITTEE herewith respectfully recommends approval of the request received from the Director of Facilities Management to approve the Jail Lock and Control Panel and Fire Alarm Systems Maintenance Service Agreement for the Law and Justice Center with Simplex Grinnell LP, 1090 North Main Street, East Peoria, Illinois 61611.

Funding for the Maintenance Service Agreement was appropriated in the Fiscal Year 2007 adopted budget of the Facilities Management Department, Law and Justice Center Program.

Respectfully submitted,

The PROPERTY COMMITTEE of the McLean County Board

District #1  
Stan Hoselton  
Don J. Cavallini

District #3  
Michael F. Sweeney  
Diane R. Bostic

District #5  
B.H. "Duffy" Bass  
Sondra O'Connor

District #7  
P.A. "Sue" Berglund  
Bette Rackauskas

District #9  
Cathy Ahart  
Terry Baggelt

District #2  
Mall Sorensen  
Rick Dean

District #4  
Ann Harding  
Duane Mass

District #6  
George J. Gordon  
David F.W. Seizer

District #8  
Paul R. Segobiano  
Tari Renner

District #10  
Benjamin J. Owens  
Bob Nuckolls

# SPECIAL PROVISIONS

## Law & Justice Center- New Fire Alarm, Solution 1

### TEST AND INSPECTION OVERVIEW:

Under this Special Provisions, SimplexGrinnell trained technicians will perform inspections and diagnostic tests for all accessible peripheral devices listed and currently connected to the facility life safety system. Tests will be scheduled in advance at the convenience of customer's staff (see "List of Equipment" page for equipment to be tested).

### TESTING OF PERIPHERAL DEVICES FOR FIRE ALARM AND DETECTION SYSTEMS:

Accessible peripheral devices shall be functionally tested in accordance with NFPA 72, chapter 10, and manufacturer's recommended procedures.

### DETECTOR CLEANING FOR FIRE ALARM AND DETECTION SYSTEMS:

To help minimize false alarms, and in accordance with NFPA, accessible smoke detection devices will be cleaned using manufacturer's recommended procedures at a rate of 100% annually. Devices may be dismantled to expose the smoke chamber (where applicable) and cleaned using soft cloth, lint brush, cotton swabs, suitable cleaning solution, or non-electrostatic vacuum. **NOTE: Certain types of analog smoke sensors will be cleaned as needed per panel readings.**

### SENSITIVITY TESTING FOR FIRE ALARM AND DETECTION SYSTEMS:

To ensure accuracy, and in accordance with NFPA guidelines, sensitivity testing will be performed on smoke detectors at a rate of 100% bi-annually. Testing will be performed using only UL approved sensitivity testing equipment. Devices performing outside the listed sensitivity range will be re-cleaned and re-tested, and if necessary, noted and recommended for replacement. **NOTE: Certain types of analog smoke sensors will automatically satisfy this requirement electronically.**

### DOCUMENTATION: All accessible components and devices shall be logged for:

Exact location of each device tested, including system address or zone location

Test results and applicable voltage readings

Any discrepancies found shall be noted individually and on a separate summary page

Inspection documentation shall be provided to customer's designated personnel and copies shall be archived by SimplexGrinnell. **NOTE: Certain additional services may be required by the respective Authorities Having Jurisdiction (or AHJ). NFPA: Local AHJs or internal organizational requirements may be more restrictive than state requirements. The building owner or manager should make them self aware of applicable codes and references in order to ensure that contracted services are in compliance with (and fulfill) all requirements.**

### EMERGENCY SERVICE CALL AND LABOR:

For Listed Electronic Systems.

**24-hour/7-day Service (Provided 24 hours a day, 7 days a week, including holidays).** This provision includes labor, travel, and mileage charges for repairs associated with normal equipment failures. Emergency service will be provided within 24 hours of notification. This provision covers labor to troubleshoot and diagnose system problems, and the labor to replace failed devices.

### PARTS AND COMPONENT REPLACEMENT:

#### PANEL AND PERIPHERAL COMPONENT REPLACEMENT FOR LISTED ELECTRONIC SYSTEMS:

Additionally, these Special Provisions cover component replacement on the central processing unit, to include reprogramming of system due to failure, replacement of circuit boards, and all components in the control panels, annunciator panels, transponders, printers, keyboards monitors, and peripheral devices (smoke detectors, pull stations, audible/ visible units, door contacts, etc.) associated with system. **Replacement of faulty wiring is not covered. (See Terms and Conditions.)**

#### BATTERY REPLACEMENT INCLUDED

1st year Jan 2007- Testing during Warranty

Annual Price \$ 45,438.00

2nd year Jan 2008 - F Coverage - Bosch equip covered under Warranty thru 2009

Annual Price \$ 61,716.00

3rd year Jan 2009- F Coverage on all equipment

Annual Price \$ 68,950.00

TOTAL 3 YEAR AGREEMENT \$ 176,104.00

SERVICE AGREEMENT

This agreement is made by and between McLean County Law & Justice Center ("Customer") and SimplexGrinnell LP ("Company") and is effective as of 01/01/2007 to 12/31/2009.

Customer agrees to purchase and Company agrees to provide the Services, as defined herein, and materials as set forth in this Agreement subject to the terms and conditions of this Agreement.

SCOPE OF WORK

Services will be provided at the following locations: Law & Justice Center- New Fire Alarm

Service(s) and pricing:

TOTAL ANNUAL PRICE (Plus Any Applicable Tax)

One Hundred Seventy-Six Thousand One Hundred Four Dollars and 0 Cents (\$176,104.00).

Payment Terms:

Payment is due upon receipt of invoice. Payment for Service(s) shall be total contract

CUSTOMER ACCEPTANCE

In accepting this proposal, Customer agrees to the terms and conditions contained herein and any attachments or riders attached hereto that contain additional terms and conditions. It is understood that these terms and conditions shall prevail over any variation in terms and conditions on any purchase order or other document that the Customer may issue. Any changes in the system requested by the Customer after the execution of this Agreement shall be paid for by the Customer and such changes shall be authorized in writing. ATTENTION IS DIRECTED TO THE LIMITATION OF LIABILITY, WARRANTY, INDEMNITY AND OTHER CONDITIONS CONTAINED IN THIS AGREEMENT.

CUSTOMER

McLean County Law & Justice Center
104 Front Street
Bloomington, IL 61701

SIMPLEXGRINNELL LP

1090 North Main Street
East Peoria, IL 61611

By: Michael F Sweeney
Print Name: Michael F Sweeney
Title: CHAIRMAN, McLean County Board
Phone#: 309-988-5110
Fax#: 309-888-5111
Customer email: Tom@Mclean.gov
PO#:
(Customer)#: 5399-0200
Date: FEBRUARY 20, 2007

By: Marsha Clark
Print Name: Marsha Clark
Title: Service Sales Representative
Phone Number: 309-694-8000
Fax Number: 309-694-8007
E-Mail Address: marsclark@lycointl.com
License Number (if applicable):
Date: 12-8-06
Authorized Manager:

Terms and Conditions

1. Term. The initial term of this Agreement shall commence on the Effective Date and continue for three (3) years (the "Initial Term"). At the conclusion of the Initial Term, this Agreement shall automatically extend for successive terms equal to the Initial Term unless either party gives written notice to the other party at least thirty (30) days prior to the end of the then-current term.
2. Payment. Payments shall be invoiced and due in accordance with the terms and conditions set forth above. Work performed on a time and material basis shall be at the then-prevailing Company rate for material, labor, and related items, in effect at the time supplied under this Agreement.
3. Pricing. The pricing set forth in this Agreement is based on the number of devices to be installed and services to be performed as set forth in the Scope of Work. If the actual number of devices installed or services to be performed is greater than that set forth in the Scope of Work, the price will be

increased accordingly. Company may increase prices upon notice to the Customer or annually to reflect increases in material and labor costs. Customer agrees to pay all taxes, permits, and other charges, including but not limited to state and local sales and excise taxes, installation or alarm permits, false alarm assessments, or any charges imposed by any government body, however designated, levied or based on the service charges pursuant to this Agreement. The Customer's failure to make payment when due is a material breach of this Agreement.
4. Alarm Monitoring Services. Any reference to alarm monitoring services in this Agreement is included for pricing purposes only. Alarm monitoring services are performed pursuant to the terms and conditions of Company's standard alarm monitoring services agreement.
5. Code Compliance. Company does not undertake an obligation to inspect for compliance

with laws or regulations unless specifically stated in the Scope of Work. Customer acknowledges that the Authority Having Jurisdiction (e.g. Fire Marshal) may establish additional requirements for compliance with local codes. Any additional services or equipment required will be provided at an additional cost to Customer.
6. Limitation Of Liability; Limitations Of Remedy. It is understood and agreed by the Customer that Company is not an insurer and that insurance coverage, if any, shall be obtained by the Customer and that amounts payable to company hereunder are based upon the value of the services and the scope of liability set forth in this Agreement and are unrelated to the value of the Customer's property and the property of others located on the premises.

**SERVICE AGREEMENT**

(continued)

Customer agrees to look exclusively to the Customer's insurer to recover for injuries or damage in the event of any loss or injury and that Customer releases and waives all right of recovery against Company arising by way of subrogation. Company makes no guaranty or Warranty, including any implied warranty of merchantability or fitness for a particular purpose that equipment or services supplied by Company will detect or avert occurrences or the consequences therefrom that the equipment or service was designed to detect or avert.

It is impractical and extremely difficult to fix the actual damages, if any, which may proximately result from failure on the part of Company to perform any of its obligations under this Agreement. Accordingly, Customer agrees that, Company shall be exempt from liability for any loss, damage or injury arising directly or indirectly from occurrences, or the consequences therefrom, which the equipment or service was designed to detect or avert. Should Company be found liable for any loss, damage or injury arising from a failure of the equipment or service in any respect, Company's liability shall be limited to an amount equal to the Agreement price (as increased by the price for any additional work) or where the time and material payment term is selected, Customer's time and material payments to Company. Where this Agreement covers multiple sites, liability shall be limited to the amount of the payments allocable to the site where the incident occurred. Such sum shall be complete and exclusive. If Customer desires Company to assume greater liability, the parties shall amend this Agreement by attaching a rider setting forth the amount of additional liability and the additional amount payable by the Customer for the assumption by Company of such greater liability, provided however that such rider shall in no way be interpreted to hold Company as an insurer. IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY DAMAGE, LOSS, INJURY, OR ANY OTHER CLAIM ARISING FROM ANY SERVICING, ALTERATIONS, MODIFICATIONS, CHANGES, OR MOVEMENTS OF THE COVERED SYSTEM(S) OR ANY OF ITS COMPONENT PARTS BY THE CUSTOMER OR ANY THIRD PARTY. COMPANY SHALL NOT BE LIABLE FOR INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, INCLUDING BUT NOT LIMITED TO DAMAGES ARISING FROM THE USE, LOSS OF THE USE, PERFORMANCE, OR FAILURE OF THE COVERED SYSTEM(S) TO PERFORM. The limitations of liability set forth in this Agreement shall inure to the benefit of all parents, subsidiaries and affiliates of company, whether direct or indirect, company's employees, agents, officers and directors.

7. General Provisions. Customer has selected the service level desired after considering and balancing various levels of protection afforded, and their related costs. Customer acknowledges and agrees that by this Agreement, Company, unless specifically stated, does not undertake any obligation to maintain or render Customer's system or equipment as Year 2000 compliant, which shall mean, capable of correctly handling the processing of calendar dates before or after December 31, 1999. All work to be performed by Company will be performed during normal working hours of normal working days (8:00 a.m. - 5:00 p.m., Monday through Friday, excluding Company holidays), as defined by Company, unless additional

times are specifically described in this Agreement. All work performed unscheduled unless otherwise specified in this Agreement. Appointments scheduled for four-hour window. Additional charges may apply for special scheduling requests, e.g. working around equipment shutdowns, after hours work.

Company will perform the services described in the Scope of Work section ("Services") for one or more system(s) or equipment as described in the Scope of Work section or the listed attachments ("Covered System(s)"). UNLESS OTHERWISE SPECIFIED IN THIS AGREEMENT, ANY INSPECTION (AND, IF SPECIFIED, TESTING) PROVIDED UNDER THIS AGREEMENT DOES NOT INCLUDE ANY MAINTENANCE, REPAIRS, ALTERATIONS, REPLACEMENT OF PARTS, OR ANY FIELD ADJUSTMENTS WHATSOEVER, NOR DOES IT INCLUDE THE CORRECTION OF ANY DEFICIENCIES IDENTIFIED BY COMPANY TO CUSTOMER. COMPANY SHALL NOT BE RESPONSIBLE FOR EQUIPMENT FAILURE OCCURRING WHILE COMPANY IS IN THE PROCESS OF FOLLOWING ITS INSPECTION TECHNIQUES, WHERE THE FAILURE ALSO RESULTS FROM THE AGE OR OBSOLESCENCE OF THE ITEM OR DUE TO NORMAL WEAR AND TEAR. THIS AGREEMENT DOES NOT COVER SYSTEMS, EQUIPMENT, COMPONENTS OR PARTS THAT ARE BELOW GRADE, BEHIND WALLS OR OTHER OBSTRUCTIONS OR EXTERIOR TO THE BUILDING, ELECTRICAL WIRING, AND PIPING.

8. Customer Responsibilities. Customer shall promptly notify Company of any malfunction in the Covered System(s) which comes to Customer's attention. This Agreement assumes any existing system(s) are in operational and maintainable condition as of the Agreement date. If, upon initial inspection, Company determines that repairs are recommended, repair charges will be submitted for approval by Customer's on-site representative prior to work. Should such repair work be declined, Company shall be relieved from any and all liability arising therefrom.

Customer further agrees to:

- Provide Company clear access to Covered System(s) to be serviced including, if applicable, lift trucks or other equipment needed to reach inaccessible equipment;
- Supply suitable electrical service, heat, heat tracing adequate water supply, and required system schematics and/or drawings;
- Notify all required persons, including but not limited to authorities having jurisdiction, employees, and monitoring services, of scheduled testing and/or repair of systems;
- Provide a safe work environment;
- In the event of an emergency or Covered System(s) failure, take reasonable precautions to protect against personal injury, death, and/or property damage and continue such measures until the Covered System(s) are operational; and
- Comply with all laws, codes, and regulations pertaining to the equipment and/or services provided under this agreement.

9. Repair Services (If Selected by Customer). Where Customer expressly includes repair, replacement, and emergency response services in the Scope of Work section of this Agreement, such services apply only to the components or equipment of the Covered System(s). Customer agrees to promptly request repair services in the event the System becomes inoperable or otherwise requires repair. The Agreement price does not include

repairs to the Covered System(s) recommended by Company during the initial inspection, for which Company will submit independent pricing to customer and as to which Company will not proceed until Customer authorizes such work and approves the pricing. Repair or replacement of non-maintainable parts of the Covered System(s) including, but not limited to, unit cabinets, insulating material, electrical wiring, structural supports, and all other non-moving parts, is not included under this Agreement.

10. System Equipment. The purchase of equipment or peripheral devices, (including but not limited to smoke detectors, passive infrared detectors, card readers, sprinkler system components, extinguishers and hoses) from Company shall be subject to the terms and conditions of this Agreement. If, in Company's sole judgment, any peripheral device or other system equipment, which is attached to the Covered System(s), whether provided by Company or a third party, interferes with the proper operation of the Covered System(s), Customer shall remove or replace such device or equipment promptly upon notice from Company. Failure of Customer to remove or replace the device shall constitute a material breach of this Agreement. If Customer adds any third party device or equipment to the Covered System(s), Company shall not be responsible for any damage to or failure of the Covered System(s) caused in whole or in part by such device or equipment.

11. Reports. Where inspection and/or test services are selected, such inspection and/or test shall be completed on Company's then current Report form, which shall be given to Customer, and, where applicable, Company may submit a copy thereof to the local authority having jurisdiction. The Report and recommendations by Company are only advisory in nature and are intended to assist Customer in reducing the risk of loss to property by indicating obvious defects or impairments noted to the system and equipment inspected and/or tested. They are not intended to imply that no other defects or hazards exist or that all aspects of the Covered System(s), equipment, and components are under control at the time of inspection. Final responsibility for the condition and operation of the Covered System(s) and equipment and components lies with Customer.

12. Confined Space. If access to confined space by Company is required for the performance of Services, Services shall be scheduled and performed in accordance with Company's then-current hourly rate.

13. Hazardous Materials. Customer represents that, except to the extent that Company has been given written notice of the following hazards prior to the execution of this Agreement, to the best of Customer's knowledge there is no:

- "Permit confined space," as defined by OSHA,
- Risk of infectious disease,
- Need for air monitoring, respiratory protection, or other medical risk,
- Asbestos, asbestos-containing material, formaldehyde or other potentially toxic or otherwise hazardous material contained in or on the surface of the floors, walls, ceilings, insulation or other structural components of the area of any building where work is required to be performed under this Agreement.

All of the above are hereinafter referred to as "Hazardous Conditions". Company shall have the right to rely on the representations listed above.

**SERVICE AGREEMENT**

(continued)

If hazardous conditions are encountered by Company during the course of Company's work, the discovery of such materials shall constitute an event beyond Company's control and Company shall have no obligation to further perform in the area where the hazardous conditions exist until the area has been made safe by Customer as certified in writing by an independent testing agency, and Customer shall pay disruption expenses and re-mobilization expenses as determined by Company.

This Agreement does not provide for the cost of capture, containment or disposal of any hazardous waste materials, or hazardous materials, encountered in any of the Covered System(s) and/or during performance of the Services. Said materials shall at all times remain the responsibility and property of Customer. Company shall not be responsible for the testing, removal or disposal of such hazardous materials.

**14. Limited Warranty. COMPANY WARRANTS THAT ITS WORKMANSHIP AND MATERIAL FURNISHED UNDER THIS AGREEMENT WILL BE FREE FROM DEFECTS FOR A PERIOD OF NINETY (90) DAYS FROM THE DATE OF FURNISHING.** Where Company provides product or equipment of others, Company will warrant the product or equipment only to the extent warranted by such third party. **EXCEPT AS EXPRESSLY SET FORTH HEREIN, COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE SERVICES PERFORMED OR THE PRODUCTS, SYSTEMS OR EQUIPMENT, IF ANY, SUPPORTED HEREUNDER. COMPANY MAKES NO WARRANTY OR REPRESENTATION, AND UNDERTAKES NO OBLIGATION TO ENSURE BY THE SERVICES PERFORMED UNDER THIS AGREEMENT, THAT COMPANY'S PRODUCTS OR THE SYSTEMS OR EQUIPMENT OF THE CUSTOMER WILL CORRECTLY HANDLE THE PROCESSING OF CALENDAR DATES BEFORE OR AFTER DECEMBER 31, 1999.**

**15. Indemnity.** Customer agrees to indemnify, hold harmless and defend Company against any and all losses, damages, costs, including expert fees and costs, and expenses including reasonable defense costs, arising from any and all third party claims for personal injury, death, property damage or economic loss, including specifically any damages resulting from the exposure of workers to Hazardous Conditions whether or not Customer pre-notifies Company of the existence of said hazardous conditions, arising in any way from any act or omission of Customer or Company relating in any way to this Agreement, including but not limited to the Services under this Agreement, whether such claims are based upon contract, warranty, tort (including but not limited to active or passive negligence), strict liability or otherwise. Company reserves the right to select counsel to represent it in any such action.

**16. Insurance.** Customer shall name Company, its officers, employees, agents, subcontractors, suppliers, and representatives as additional insureds on Customer's general liability and auto liability policies.

**17. Exclusions.** This Agreement expressly excludes, without limitation, testing inspection and

repair of duct detectors, beam detectors, and UV/IR equipment; provision of fire watches; clearing of ice blockage; draining of improperly pitched piping; batteries; recharging of chemical suppression systems; reloading of, upgrading, and maintaining computer software; making repairs or replacements necessitated by reason of negligence or misuse of components or equipment or changes to Customer's premises, vandalism, corrosion (including but not limited to micro-bacterially induced corrosion ("MIC")), power failure, current fluctuation, failure due to non-Company installation, lightning, electrical storm, or other severe weather, water, accident, fire, acts of God or any other cause external to the Covered System(s). This Agreement does not cover and specifically excludes system upgrades and the replacement of obsolete systems, equipment, components or parts. All such services may be provided by Company at Company's sole discretion at an additional charge. If Emergency Services are expressly included in the scope of work section, the Agreement price does not include travel expenses.

**18. Availability and Cost of Steel, Plastics & Other Commodities.** Company shall not be responsible for failure to provide services, deliver products, or otherwise perform work required by this Agreement due to lack of available steel products or products made from plastics or other commodities. (i) In the event Company is unable, after reasonable commercial efforts, to acquire and provide steel products, or products made from plastics or other commodities, if required to perform work required by this Agreement, Customer hereby agrees that Company may terminate the Agreement, or the relevant portion of the Agreement, at no additional cost and without penalty. Customer agrees to pay Company in full for all work performed up to the time of any such termination. (ii) If Company is able to obtain the steel products or products made from plastics or other commodities, but the price of any of the products has risen by more than 10% from the date of the bid, proposal or date Company executed this Agreement, whichever occurred first, then Company may pass through that increase through a reasonable price increase to reflect increased cost of materials.

**19. Force Majeure.** Company shall not be responsible for delays or failure to render services due to causes beyond its control, including but not limited to material shortages, work stoppages, fires, civil disobedience or unrest, severe weather, fire or any other cause beyond the control of Company.

**20. Termination.** Company may terminate this Agreement immediately at its sole discretion upon the occurrence of any Event of Default as hereinafter defined. Company may also terminate this Agreement at its sole discretion upon notice to Customer if Company's performance of its obligations under this Agreement becomes impracticable due to obsolescence of equipment at Customer's premises or unavailability of parts.

**21. Default.** An Event of Default shall be 1) failure of the Customer to pay any amount within ten (10) days after the amount is due and payable, 2) abuse of the System or the Equipment, 3) dissolution, termination, discontinuance, insolvency or business failure of Customer. Upon the occurrence of an Event of Default, Company may pursue one or more of the following remedies, 1) discontinue furnishing Services, 2) by written notice to Customer declare the balance of unpaid amounts

due and to become due under this Agreement to be immediately due and payable, provided that all past due amounts shall bear interest at the rate of 1 1/2% per month (18% per year) or the highest amount permitted by law, 3) receive immediate possession of any equipment for which Customer has not paid, 4) proceed at law or equity to enforce performance by Customer or recover damages for breach of this Agreement, and 5) recover all costs and expenses, including without limitation reasonable attorneys' fees, in connection with enforcing or attempting to enforce this Agreement.

**22. One-Year Limitation On Actions; Choice Of Law.** It is agreed that no suit, or cause of action or other proceeding shall be brought against either party more than one (1) year after the accrual of the cause of action or one (1) year after the claim arises, whichever is shorter, whether known or unknown when the claim arises or whether based on tort, contract, or any other legal theory. The laws of Massachusetts shall govern the validity, enforceability, and interpretation of this Agreement.

**23. Assignment.** Customer may not assign this Agreement without Company's prior written consent. Company may assign this Agreement without obtaining Customer's consent.

**24. Entire Agreement.** The parties intend this Agreement, together with any attachments or Riders (collectively the "Agreement") to be the final, complete and exclusive expression of their Agreement and the terms and conditions thereof. This Agreement supersedes all prior representations, understandings or agreements between the parties, written or oral, and shall constitute the sole terms and conditions of sale for all equipment and services. No waiver, change, or modification of any terms or conditions of this Agreement shall be binding on Company unless made in writing and signed by an Authorized Representative of Company.

**25. Severability.** If any provision of this Agreement is held by any court or other competent authority to be void or unenforceable in whole or in part, this Agreement will continue to be valid as to the other provisions and the remainder of the affected provision.

**26. Legal Fees.** Company shall be entitled to recover from the Customer all reasonable legal fees incurred in connection with Company enforcing the terms and conditions of this Agreement.

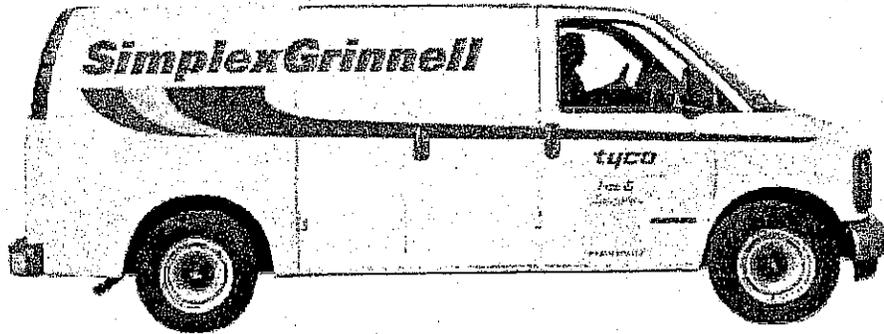
**27. License Information (Security System Customers):** AL Alabama Electronic Security Board of Licensure 7956 Vaughn Road, PMB 392, Montgomery, Alabama 36116 (334) 264-9388; AR Regulated by: Arkansas Board of Private Investigators and Private Security Agencies, #1 State Police Plaza Drive, Little Rock 72209 (501) 618-8600; CA Alarm company operators are licensed and regulated by the Bureau of Security and Investigative Services, Department of Consumer Affairs, Sacramento, CA, 95814. Upon completion of the installation of the alarm system, the alarm company shall thoroughly instruct the purchaser in the proper use of the alarm system. Failure by the licensee, without legal excuse, to substantially commence work within 20 days from the approximate date specified in the agreement when the work will begin is a violation of the Alarm Company Act; NY Licensed by the N.Y.S. Department of the State; TX Texas Commission on Private Security, 5805 N. Lamar Blvd., Austin, TX 78752-4422, 512-424-7710.

**tyco**

Fire &  
Security

**SimplexGrinnell**

*SimplexGrinnell Be Safe*



**McLean County Law & Justice Center**  
Tom Hawk

**Inspection Plus Proposal**

**RECEIVED**

JAN 03 2007

Facilities Mgt. Div.

## THE SIMPLEXGRINNELL ADVANTAGE

Selecting SimplexGrinnell for your inspection services may be one of the soundest decisions you ever make.

You'll have peace of mind in knowing that the critical systems helping protect your people, property and business are being maintained and serviced by the most capable organization in this industry. *Here's why:*

**Experience** – a 150+ year heritage that no one can match

**Service and Support** – with company-owned District Offices throughout North America. Our capabilities are second to none

**Technical competence** – our own, highly skilled workforce of professionally trained and NICET-certified technicians

**Breadth** – direct experience in service and repair of all major equipment brands

**Support** – we're 12,000 strong, with engineering, manufacturing and service capabilities second to none

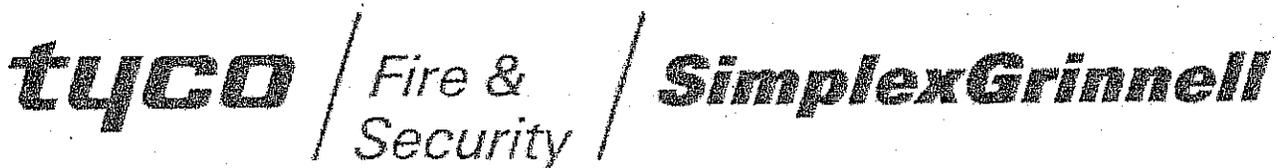
**Cost-effectiveness** – single-source service capability for all your systems, with economies of scale

**Flexibility** – tailoring our services to the needs of your business

**National program management** – consistency for all your locations, with centralized administration

**Reporting** – helping you meet code and insurance requirements

**Reliability** – confidence in using a long-term world leader in the life-safety and building systems industry



## Pricing Summary/Scope of Work McLean County Law & Justice Center

### Location : Law & Justice Center- New Fire Alarm

<u>Fire Alarm Detection Systems [Full Service (24/7)]</u>	<u>Quantity</u>	<u>Frequency</u>
Annunciator Panel	1	Annual
Smoke Detector ( Test/Inspect )	275	Annual
(GCC) Graphic Command Center	1	Annual
Simplex 4100U ( Fire Alarm Panel )	6	Annual
Detector Sensitivity (thu panel)	1	Each
NAC Panel	3	Annual
Control Panel Battery Replacement Coverage ( two batteries )	9	Annual
Duct detector functional test ( No sensitivity test )	40	Annual
Heat Detector ( Heat Sensor Test )	61	Annual
Manual Pull Station Functional Test	62	Annual
Remote Printer	1	Each
Audio/Visual Unit	99	Annual
Visual Unit	26	Annual
24/7 Emergency Service	1	Each
<u>Access Control Systems [Full Service (24/7)]</u>	<u>Quantity</u>	<u>Frequency</u>
File Server ( Access Control and CCTV )	1	Annual
Workstation ( Hardware and Software )	1	Annual
CCTV Vision Software	1	Annual
File Watch Software	1	Annual
Event Software	1	Annual
Magnetic Lock	3	Annual
Electric Door Strike	5	Annual
Terminal Controller ( Each )	1	Annual
<u>Closed Circuit Television [Full Service (24/7)]</u>	<u>Quantity</u>	<u>Frequency</u>
Closed Circuit Television System	1	Annual
Multiplexer	1	Annual
Color Camera ( Indoor )	7	Annual
Color Camera ( Outdoor )	1	Annual
20" Monitor ( Color )	3	Annual
4 Input Switcher	1	Annual
Video Cassette Recorder ( Clean Heads, Annual Rebuild, Provide Loaner )	6	Annual

Pricing. The pricing set forth in this Agreement is based on the number of devices to be installed as set forth in the Scope of Work. If the actual number of devices installed is different than the number set forth in the Scope of Work, the price will be adjusted accordingly.

## Pricing Summary/Scope of Work McLean County Law & Justice Center

**Closed Circuit Television [Full Service (24/7)]**

	<u>Quantity</u>	<u>Frequency</u>
Pan/Tilt	2	Annual
Controller	2	Annual
Keyboard	2	Annual

**Total Annual Investment : (Plus Any Applicable Tax)**

**\$176,104.00**

Pricing. The pricing set forth in this Agreement is based on the number of devices to be installed as set forth in the Scope of Work. If the actual number of devices installed is different than the number set forth in the Scope of Work, the price will be adjusted accordingly.



**Facilities Management**

104 W. Front Street, P.O. Box 2400

Bloomington, Illinois 61702-2400

(309) 888-5192 voice

(309) 888-4201 FAX [jack.moody@mcleancountyil.gov](mailto:jack.moody@mcleancountyil.gov)

---

To: The Honorable Chairman and Members of the Property Committee  
Mr. John M. Zeunik, County Administrator

From: Jack E. Moody, CFM *Jack Moody*  
Director, Facilities Management

Date: January 22, 2007

Subj: Simplex Control and Alarm Contract for Law and Justice Center

The Law and Justice Center remodel project contains the replacing of the main Simplex Jail Lock and Control panel and the main fire alarm panel servicing the building.

Enclosed for your review and requested approval, is a new three-year Simplex service agreement for these systems and all installed associated control and alarm systems. This is a major cost savings to the County because of new warranties and new equipment. The 2006 budget cost for the Simplex contract last year was \$86,943.00 for one year. This is because of the age of the original systems to keep them working in peak condition. Because these systems are being replaced and will be under warranty for the new equipment warranty period, Simplex will not have to service them as often, we have been advised by Simplex.

The annual cost for 2007, to begin when systems go on-line (we are still using parts of the old system at present) is \$45,438.00. The cost for year two (2008) is \$61,716.00, and the cost for 2009 is \$68,950.00, in accordance with the Simplex contract proposal.

No other firm is qualified to service this equipment due to proprietary systems logic.

McLean County facilities staff and Jail staff have reviewed their proposal. Mr. Eric T. Ruid, First Assistant States attorney, has determined the enclosed contract proposal is usual and customary for this needed service agreement.

The Simplex contract proposes to perform during the contract period:

All needed testing and inspections

Testing of all peripheral devices for fire alarms and detection systems

Detector cleaning for fire alarms and detection systems

**Page two**

Sensitivity testing for fire alarm and detection systems  
Documentation for all accreditation agencies  
Emergency service calls and labor  
Parts and components replacement in accordance with the contract  
Panel and peripheral component replacement for listed electronic systems  
(Any battery replacement needs are not included)

Page three of the Simplex contract lists all the systems that will be covered.

Because County staff is not qualified to perform maintenance on the Simplex Jail Lock and Control systems or the master Fire Alarm systems, we therefore recommend and request approval of the enclosed contract with Simplex.

Thank you.

JEM:  
Enclosure

Cc: Mr. Eric T. Ruud, First Assistant States Attorney



**McLEAN COUNTY BOARD**  
(309) 888-5110 FAX (309) 888-5111  
115 E. Washington P.O. Box 2400  
Bloomington, Illinois 61702-2400

Michael F. Sweeney  
Chairman

February 15, 2007

To the Honorable Chairman and Members of the McLean County Board:

Your FINANCE COMMITTEE herewith respectfully recommends approval of the recommendation received from the Risk Manager to approve the Fiscal Year 2007 Self-Insurance Risk Management Program for McLean County as summarized in the following Attachment.

Your FINANCE COMMITTEE herewith further recommends approval of the recommendation received from the Risk Manager to approve an Agreement for Insurance Brokerage Services between Insurance Risk Managers/Accordia and McLean County.

Respectfully submitted,

The FINANCE COMMITTEE of the McLean County Board

District #1 Stan Hoselton Don J. Cavallini	District #3 Michael F. Sweeney Diane R. Bostic	District #5 B.H. "Duffy" Bass Sondra O'Connor	District #7 P.A. "Sue" Berglund Bette Rackauskas	District #9 Cathy Ahart Terry Baggett
District #2 Matt Sorensen Rick Dean	District #4 Ann Herding Duane Mass	District #6 George J. Gordon David F.W. Seizer	District #8 Paul R. Segobiano Tari Renner	District #10 Benjamin J. Owens Bob Nuckolls

## **AGREEMENT FOR INSURANCE BROKERAGE SERVICES**

**This Agreement made and entered into** this February 20, 2007 , by and between Insurance Risk Managers/Acordia (hereinafter know as "Agent") and the County of McLean (hereinafter known as "County".)

This agreement is made with regard to the following recitals:

- A. The County has determined that the Agent should continued to be retained as the Broker of Record for insurance brokerage services for the period commencing March 1, 2007 and ending March 1, 2008 for desired brokerage services for its property and casualty insurance coverages;
- B. Agent has been selected by the County as its Agent of Record.
- C. Agent will be compensated on a fee based as stipulated in Exhibit I.

**Now, therefore,** in consideration of this agreement, and the mutual promises, covenants, and stipulation hereinafter contained, the parties agree as follows:

### **1. TERM**

The term of this Agreement shall be for the period of March 1, 2007 to March 1, 2008, unless earlier terminated as provided in paragraph 4 herein.

### **2. BROKERAGE SERVICES TO BE PROVIDED**

Services to be provided by the Agent in this Agreement includes the following:

#### **2.1 Usual and Customary Brokerage Services**

2.1.1 Consultation and coordination of activities in the acquisition, enhancement and maintenance of the risk management and insurance program of the County, and as liaison between County and the underwriters.

2.1.2 Administration of insurance programs to ensure the timely issuance and accuracy of policies, endorsements, and other coverage amendments.

2.1.3 Consultation and coordination of all claim reporting activities to the insurance companies and assistance in the settlement and /or processing of claims until all claim matters under the policies or binds are resolved.

2.1.4 Maintenance of current records on reported claims and production of a claim summary not less than annually subject to the availability of internal loss records of the County and the underwriters.

2.1.5 Consultation on loss control, inspection and prevention activities. These consultation services are considered to be the type that normally are included within the scope of routine insurance broker servicing. Additional services requested by the County are mentioned in paragraph 2.2.

2.1.6 Participation in meetings with insurance companies and the County to review insurance coverages.

2.1.7 Preparation of all necessary support documents, such as automobile ID cards, filings and/or certificates of insurance, in compliance with local statutes or provisions provided within this agreement.

2.1.8 Consultation and advice on all relevant changes/trends in the insurance industry to keep the County personnel current with market conditions and insurance coverages affecting the County.

2.1.9 Preparation of premium and loss development forecasts as requested.

2.1.10 Deliver to the County on or before July 1, a statement of the industry rating and report of financial status of insurance companies providing coverage to the County.

2.1.11 Provide the County on or before July 1, a report reviewing and developing premiums indications for coverages, based on market trends, for the County's next fiscal year.

2.1.12 Upon consultation with the County, provide alternative proposals from prospective carriers for coverage for the next coverage period.

2.1.13 Other usual and customary insurance consulting services as mutually agreed upon.

## **2.2 ADDITIONAL SERVICES**

Services described in this section include special services or those not within the scope of routine insurance brokerage services. Examples of additional services include special study projects, significant changes in an insurance program requiring extensive marketing activities.

Agent agrees that in each such case to notify the County whether it has the expertise within its staff or whether outside specialists are recommended. The County may then either request the Agent to develop a list of outside specialists for the County to interview or the County may request the Agent to do so and make specific recommendations to the County.

## **3. COMPENSATION**

3.1 In consideration of the brokerage services to be provided hereunder, Agent will be compensated on a fee basis as provided in Exhibit I. Statement of Acceptance of Insurance Service Fee Agreement.

3.2 At the request of the County, the Agent shall disclose the commissions earned on the accounts.

## **4 TERMINATION**

4.1 This Agreement may be terminated by either party upon written notice to the other party, provided such notice specifies an effective date for termination of not less than thirty (30) days from the date of such notice.

4.2 As of the termination date, the Agent shall have no further obligation to perform any of the brokerage services set forth in this Agreement or to provide any servicing with respect to any of the County's insurance coverages, with the exception of the continued coordination of claims activities for claims reported or filed while this agreement is in force.

4.3 The Agent shall also return to the County the originals or file copies, if originals are not available, of all documents and materials supplied by the County upon request by the County.

4.4 Agent shall continue to administer, coordinate the claims activity for any reported or filed claims within the coverage periods of insurance policies procured within the duration of this agreement until such claims are resolved.

## 5 DISCLOSURE, NON-DISCLOSURE AND NOTICES

5.1 During the term of this Agreement or upon termination of this Agreement, the Agent hereby agrees for itself and on behalf of its officers, agents, attorneys and all others acting on its behalf or in its employ:

- (i) to hold in strict confidence and not disclose any "confidential information" furnished by or on behalf of the County;
- (ii) not to use any such information for any purpose other than the management of and the placement of the County's insurance coverages;
- (iii) to return any and all such information (including all copies) upon request by the County. "Confidential information" means all information regarding the County, including information on its operations, assets, and projected future economic performance and prospects, other than information which has already been disclosed to the public, and
- (iv) to disclose to the County on or before June 1 of each year the total amount of contingency fees received by the Agent during the prior calendar year on the County's insured coverages.

5.2 All notices to be given pursuant to this Agreement shall be deemed given when mailed by certified mail, return receipt requested, to the following addresses:

**If to the Agent**

Wally McColloch, Sr. Vice President  
Accordia/IRM  
205 Landmark Drive  
Normal, IL 61761-0968

**If to the County**

Jennifer Ho, Risk Manager  
McLean County  
104 West Front St  
Bloomington, IL 61702-2400

or such other addresses as the parties may, from time to time, specify in writing.

## **6. INTEREST OF AGENT**

Agent warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which could conflict in any manner or degree with the performance of services required to be performed under this Agreement. Agent warrants that, in performance of this Agreement, Agent shall not employ any person having such interest.

## **7. INDEPENDENT CONTRACTOR**

7.1 All acts of Agent, its agents, officers, and employees and all others acting on behalf of Agent relating to the performance of this Agreement, shall be performed as independent contractors and not as agents, officers, or employees of the County. Agent, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of the County, save and except to bind insurance coverage for the County in its Agent's capacity as an independent contractor. Agent has no authority or responsibility to exercise any rights or power vested in the County. No Agent, officer, or employee of the County is to be considered an employee of Agent. It is understood by both Agent and the County that this Agreement shall not under any circumstances to be construed or considered to create any employer-employee relationship or joint venture.

7.2 Agent shall determine the method, details and means of performing the work and services to be provided by Agent under this Agreement. Agent shall be responsible to the County only for the requirements and results specified in this Agreement, and, except as expressly provided in this Agreement, shall not be subjected to the County's control with respect to the physical action or activities of the Agent in fulfillment of this Agreement. Agent has control over the manner and means of performing the services under this Agreement. Agent is permitted to provide service to others during the period service is provided to the County under this Agreement.

7.3 The County shall reserve the right to inspect the Agent's work and service during the performance of this contract to ensure that this contract is performed according to its terms.

## **8. HOLD- HARMLESS AND INDEMNIFICATION PROVISION**

As an independent contractor, Agent hereby indemnifies and holds the County harmless from any and all claims that may be made against the County arising out of or in any way connected with the performance of work by Agent, or the Agents' representatives in conjunction with this Agreement.

## **9. INSURANCE REQUIREMENTS**

9.1 The Agent shall provide at its own expense and maintain at all times the following insurance with insurance companies licensed in the State of Illinois and shall provide evidence of such insurance to the County as may be required. The policies or certificates thereof shall provide that, thirty (30) days prior to cancellation or material change in the policy, notices of same shall be given to the Risk Manager of the County by registered mail, return receipt requested, for all of the following stated insurance policies.

9.1.1 **Worker's Compensation** – in compliance with the statutes of the State of Illinois, plus employer's liability with a minimum limit of liability of \$500,000.

9.1.2 **General Liability** insurance with a minimum limit of liability per occurrence of \$1,000,000 for bodily injury and \$100,000 for property damage or a minimum of \$1,000,000 combined single limit. This insurance shall indicate on the certificate of insurance the following coverages and indicate the policy aggregate limit applying to: premises and operations; broad form contractual; independent contractors and subcontractors; products and completed operations; and/or professional liability.

9.1.3 **Automobile Liability** insurance with a minimum limit of liability per occurrence of \$1,000,000 for bodily injury and \$100,000 for property damage or \$1,000,000 combined single limit. This insurance shall cover any automobile for bodily injury and property damage.

9.1.4 **Professional Errors and Omissions** insurance with a minimum limit of \$ 1,000,000 per occurrence.

Upon failure of the Agent to furnish, deliver or maintain such insurance and certificates as above provided, this Agreement, at the election of the County, may be forthwith declared, suspended, or terminated. Failure of the Agent to obtain and/or maintain any required insurance shall not relieve the Agent from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with or otherwise limit the obligations of the Agent concerning indemnification.

## 10. GENERAL PROVISIONS

10.1 Neither this Agreement nor any rights thereunder shall be assigned by either party, including any assignment by operation of law, without the prior written consent of the other party first having been obtained.

10.2 No waiver, amendment or modification of any covenant, condition, limitation or provision herein contained shall be valid unless in writing and duly executed by both parties.

10.3 It is agreed that if any provision of this Agreement shall be determined to be void by any court of competent jurisdiction, then such determination shall not affect any other provisions of this Agreement, all of which provisions shall remain in full force and effect; it is the intention of the parties hereto that if any provision of this Agreement is capable of two (2) constructions, one of which would render the provision valid, then the provision shall have the meaning which renders the provision valid.

10.4 This Agreement shall be governed by, and construed in accordance with, the Laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated herein by reference.

10.5 This Agreement shall inure to the benefit of and be binding upon the respective successors and assigns, if any, of the parties hereto, except that nothing contained in this paragraph shall be construed to permit any attempted assignment which would be in violation of any other provision of this Agreement.

10.6 This Agreement constitutes the entire agreement between the parties and supercedes all proposals, prior discussions and representations, oral or written, between the parties relating to this Agreement or any services to be provided to the County. No representation or statement expressly contained in this Agreement shall be relied upon or be binding upon the parties.

10.7 Agent shall pay all current and applicable, city, county, state and Federal taxes, licenses as required by law.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first written above.

ATTEST:

*[Signature]*

the County

By: *[Signature]*

Name: Michael Sweeney  
Title: Chairman, McRee's Board

ATTEST:

*[Signature]*

the Agent

By: *[Signature]*

Name: GW McClellan  
Title: SE VICE PRESIDENT

\*\*\*\*\*

### SERVICE FEE EXPLANATION

In accordance with Illinois Insurance Code, a service fee must be agreed upon in writing by the party to be charged. Therefore, please acknowledge by signing the Statement of Acceptance below.

\*\*\*\*\*

### STATEMENT OF ACCEPTANCE INSURANCE SERVICE FEE AGREEMENT

This service fee agreement is made this 1ST day of MARCH 2007, between Acordia, hereinafter called "agent" and  
COUNTY OF MCLEAN  
(a Corporation, Sole Proprietor, Partnership)  
hereinafter called "client."

1. This service fee agreement will apply to types of insurance and/or services as checked below:

- |   |  |
|---|--|
| <input type="checkbox"/> Package                      | <input type="checkbox"/> Automobile                      |
| <input checked="" type="checkbox"/> Property          | <input type="checkbox"/> Umbrella                        |
| <input checked="" type="checkbox"/> General Liability | <input checked="" type="checkbox"/> Workers Compensation |
| <input checked="" type="checkbox"/> Other Crime       |  |

2. Client agrees to remit the sum of \$25,393.00 as a service fee, payable as follows:

- Flat Charge  
 Quarterly Installments  
 Downpayment due 3/1/07 in the amount of \$6,349.00,  
 plus 3 equal installments due 6/1/07, 9/1/07 and  
 12/1/07 in the amount of \$6,348.00 each.

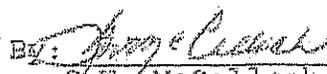
3. Client understands and agrees that the service fee payable under this agreement is in addition to premiums to be paid on policies to the insurance companies involved.

4. Client acknowledges that in the event coverage is cancelled, the service fee charge is immediately earned.

COUNTY OF MCLEAN

ACORDIA

By: 

By:   
G.W. McColloch, Agent

\*\*\*\*\*

### SERVICE FEE EXPLANATION

In accordance with Illinois Insurance Code, a service fee must be agreed upon in writing by the party to be charged. Therefore, please acknowledge by signing the Statement of Acceptance below.

\*\*\*\*\*

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- |  |  |
|--|--|
| <input type="checkbox"/> Package   | <input type="checkbox"/> Automobile                      |
| <input checked="" type="checkbox"/> Property                               | <input type="checkbox"/> Umbrella                        |
| <input checked="" type="checkbox"/> General Liability                      | <input checked="" type="checkbox"/> Workers Compensation |
| <input checked="" type="checkbox"/> Other Crime and Nursing Home Coverages |  |

2. Client agrees to remit the sum of \$30,000. as a service fee, payable as follows:

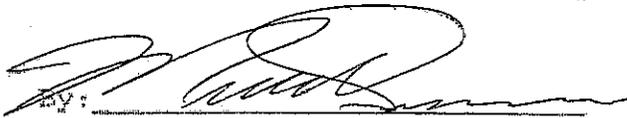
- Flat Charge
- Quarterly Installments  
Downpayment due 3/1/07 in the amount of \$7,500., plus 3 equal installments of \$7,500 due on 6/1/07, 9/1/07 and 12/1/07.

3. Client understands and agrees that the service fee payable under this agreement is in addition to premiums to be paid on policies to the insurance companies involved.

4. Client acknowledges that in the event coverage is cancelled, the service fee charge is immediately earned.

COUNTY OF MCLEAN

ACORDIA

By:  By:   
G.W. McColloch, Agent



Acordia  
205 Landmark Dr.  
PO BOX 968  
Normal, IL 61761-0968  
Voice: 309.454.6900 Fax: 309.452.5061

January 30, 2007

COUNTY OF MCLEAN  
ATTN JENNIFER HO  
104 W FRONT ST, LOBBY WEST  
BLOOMINGTON, IL 61701

RE: CONTINGENCIES

Dear Jennifer:

I am writing to confirm our conversation early this morning, at which time we discussed contingencies received from insurance carriers currently providing coverage through Acordia for McLean County.

As I indicated, the only carrier currently involved in McLean County's program from which Acordia would receive contingency payments is Chubb Insurance Group. In 2007 Acordia Corporate anticipates receiving a contingency from Chubb representing approximately 4% of annual written premiums in the 2006 policy year. Should you retain coverage through Acordia with Chubb Insurance Group in March of 2007, a Disclosure will be provided indicating the amount of contingency received by Acordia's corporate office (not shared with local office or Producer) in the 2007 calendar year based on 2006 performance.

We anticipate the amount allocated to McLean County will be \$1,937 with \$3,234 being allocated to the billing addressed to the Public Building Commission.

GWM/817171

Based on information we have received, it appears that Chubb intends to eliminate payment of contingencies for 2007 and future years.

Hopefully this is the information you desire and will be validated with our billing statements in March for the renewal of the coverages effective 3/1/07.

Sincerely,  
ACORDIA



G.W. MCCOLLOCH  
Senior Vice President

GWM/817171

**Risk Management Program FY 2007**

<b>A. Coverages</b>	<b>DESCRIPTION</b>	<b>Budget FY 2007</b>	<b>Proposed FY 2007</b>	<b>FY 2006</b>	<b>Change 07-06</b>
<b>1. Excess Workers Comp. Ins*:</b> Safety National Casualty Corp.	Statutory ;SIR: \$ 400,000 EL Limits: \$ 1 Million;	45,000.00	26,332.00	32,407	-18.75%
<b>2. Property Insurance/Inland Marine**</b> Chubb Insurance Co.	\$ 71.02 Million Blkt limits;Ded-\$ 10,000 Flood/Quake - \$25 M; Ded - \$ 100,000	53,000.00	46,114.00	47,188	-2.28%
<b>3. Boiler &amp; Machinery:</b>	Coverage Consolidated In Property Cov		Included	Included	N/A
<b>4. Theft/Bond Insurance:</b> Zurich Insurance Company	Limits:\$ 500,000; ; Ded: \$ 5,000	5,000.00	3,570.00	3,570	0.00%
<b>5. Excess Liability :</b> STATES SELF-INSURED RRG	Limits: \$15 million excess of SIR \$250,000 Occurrence Form	210,000.00	198,802.00	207,590	-4.23%
<b>6. Nursing Home Liability Insurance</b> Health Cap	Limits: \$ 1 M occ/\$3 Magg; Excess: \$ 1 M occ/\$3 M Agg;	143,895.00	128,963.00	124,520	3.57%
<b>B. Brokerage Fees:</b>	IRM/Acordia	30,000.00	25,393.00	28,116	-9.68%
<b>C. Claims Administration:</b> CANNON-COCHRAN MSI Danville, IL	Administration of Workers' Compensation claims.	20,000.00	19,750.00	18,645	5.93%
<b>D. Outside Counsel:</b> COSTIGAN & WOLLRAB, P.C. *** Bloomington, IL	Partner: \$ 175/ \$ 135hr				
HEYL, ROYSTER, VOELKER & ALLEN Peoria, IL	Partner: \$ 125/hr (WC)				
<b>Total:</b>		<b>\$ 506,895</b>	<b>\$ 448,924</b>	<b>\$ 462,036</b>	<b>-2.84%</b>
	<b>Budget - Proposed</b>	<b>\$ 57,971</b>			

**Notes:**

\* Excess Workers Compensation: SIR increased by \$50,000 to \$400,000

\*\* Property Insurance: Values increased to reflect inflation; also includes coverage for ETSB/Metcom Building;

\*\*\* Reflects 75% across the board increase in rates for Costigan firm; remains most cost-effective as compared with others.



**RISK MANAGEMENT OFFICE**

TEL: (309) 888-5940

FAX: (309) 888-5949

E-MAIL: [riskmgt@mclean.gov](mailto:riskmgt@mclean.gov)

104 West Front Street

P. O. Box 2400

Bloomington, IL 61702-2400

**Memo To:** Matt Sorensen, Chairman  
Members, Finance Committee

**From:** Jen Ho, Risk Manager

**Date:** January 31, 2007

**Subject:** Proposed Insurance Program for PY 2007

The Policy Year 2007 insurance program is forwarded for your approval. The proposed program is 2.84 % or \$14,975 less in premiums over PY 2006 and \$ 57,971 less than the anticipated amounts budgeted for PY 2007, given an increase in the County's exposures. For PY 2007, we had an increase of 4.47% in the County's operating budget, an increase in payroll and had adjusted the insured property values for the County upwards to reflect inflation. By working very closely with underwriters, staff and our agent of record, Wally McColloch of Acordia/IRM, have been able to offset the exposures increases and obtain a cost-competitive program that fits with the County's risk profile. We are therefore recommending this program for your approval.

As a customary part of the renewal process, agent was directed to approach markets that we mutually agree would be serve the County's interests for each line of coverage. A summary of PY 2007 is as follows:

a). Excess workers compensation insurance -- our self-insured retention (SIR) with the incumbent carrier, Safety National Casualty Corp., was increased by \$50,000 to \$ 400,000 from an SIR of \$350,000 in PY 2006. This represents the minimum SIR that carriers will underwrite in Illinois. Professional judgement indicates that selecting an aggregate stop-loss coverage for sustained losses exceeding \$ 2.97 million, does not serve the County's interests as our indicated loss experience does not trend towards this level. SNCC remains the most competitive market in Illinois.

b). Property insurance - insured values were increased to reflect inflation. The ETSB/Metcom building, which was reverted back to the County 's ownership, is also included. Chubb Insurance Company continues to offer broader coverages than its competition.

c). Excess liability insurance program -- the States Self-insured RRG program was selected over another competing program, ICRMT for higher limits of \$ 15 million per occurrence over the \$ 10 million limits offered by ICRMT and the greater flexibility offered by the use of an occurrence form for the County's exposures over a mix of occurrence and claims-made form offered by ICRMT. The County has an increase of 4.47% in its operating budget but by with the cooperation of County departments in working with the underwriter, we are able to realize a reduction in premiums.

d). Nursing home liability insurance -- due to satisfaction with working with the incumbent carrier and the overall consideration for policy limits, Healthcap remains the best fit for the County's overall mix of risk exposures. Again, the assistance of the Nursing Home administrator, Don Lee, was invaluable in the underwriting process.

e). Theft/Bond Insurance -- remains unchanged.

f). Claims Administration - remains with CCMSI, with the assumption of a new 3 year contract in 2007.

g). Legal representation -- rates for attorneys increased from \$ 100 to \$ 175 for principals and from \$ 90 to \$ 135 for associates. However, the firm still remains the most cost-effective for the County's tort matters.

I will be available to answer your questions. Our broker of record, Wally McColloch will also be present to provide the marketing details of PY 2007. Thank you.



**McLEAN COUNTY BOARD**  
 (309) 888-5110 FAX (309) 888-5111  
 115 E. Washington P.O. Box 2400  
 Bloomington, Illinois 61702-2400

Michael F. Sweeney  
 Chairman

February 15, 2007

To the Honorable Chairman and Members of the McLean County Board:

Your FINANCE COMMITTEE herewith respectfully recommends approval of the request received from the McLean County Health Department to schedule an Employee Health and Fitness Fair on Wednesday, May 23, 2007 to be held in the Board Conference Room of the Health Department Building. Additional employee health screenings will be scheduled at the County Highway Department, Regional Office of Education, Government Center and the Law and Justice Center.

Your FINANCE COMMITTEE further recommends that the amount of \$29,605.00 be set aside in the Employee Benefit Fund for the costs for the employee screenings, health risk assessments and incentives to encourage County employees to participate in the Employee Health Fair and in the other activities and events planned during the Employee Health and Fitness Month.

Respectfully submitted,

The FINANCE COMMITTEE of the McLean County Board

District #1 Stan Hoselton Don J. Cavallini	District #3 Michael F. Sweeney Diane R. Bostic	District #5 B.H. "Duffy" Bass Sondra O'Connor	District #7 P.A. "Sue" Berglund Bette Rackauskas	District #9 Cathy Ahart Terry Baggell
District #2 Malt Sorensen Rick Dean	District #4 Ann Harding Duane Mass	District #6 George J. Gordon David F.W. Seizer	District #8 Paul R. Segobiano Tari Renner	District #10 Benjamin J. Owens Bob Nuckolis

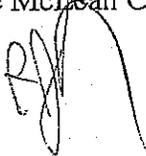


## Health Department

200 W. Front St. Room 304 Bloomington, Illinois 61701 (309) 888-5450

# Memorandum

To: Honorable Members of the McLean County Board Finance Committee

From: Robert J. Keller, Director 

Date: January 29, 2007

Re: 2006 Employee Health Screening Report and Request to Continue the McLean County Employee Wellness Program for 2007

Please find enclosed a memorandum and report prepared by McLean County Health Department Health Program Manager Jan Morris. The report discusses the results for the 9<sup>th</sup> annual employee health screening and wellness program. Ms. Morris forwarded this report to Assistant County Administrator Terry Lindberg and County Administrator John Zeunik for review. As has been the case for the past several years the program is closely linked with the County's health care provider to assure easier referral of adverse results derived from the screening program to employees' medical practitioners.

The proposal for 2007 ties the program to a pilot program initiated by the County's health insurance carrier Health Alliance. The design of the program is a result of several meetings among representatives from Health Alliance, Benefit Planning Associates, the County Administrator's Office and the McLean County Health Department.

Following your review of the attached report and a brief presentation at the February 6<sup>th</sup> Finance Committee meeting, we respectfully request your consideration of our proposal to continue the program for the 10<sup>th</sup> year as part of this pilot project. This is presented as an action item on your agenda.

Thank you for your attention.



Health Department

200 W. Front St. Room 304 Bloomington, Illinois 61701 (309) 888-5450

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**MEMORANDUM**

TO: Honorable Members McLean County Board Finance Committee

FROM: Jan Morris, Health Promotion Program Manager

DATE: January 15, 2007

RE: Proposed County Wellness Plan

The Health Promotion and Assessment section of the Health Department is proposing to continue the McLean County Employee Wellness Program for the tenth year. An on-going employee wellness program will increase health awareness, increase productivity, improve the overall health of the work force, and demonstrate the County's commitment to employee wellbeing. Research shows that having a healthier workforce reduces the increase in rising healthcare costs, absenteeism and presenteeism. The recommended plan would include biometric screenings, health risk assessment (HRA), wellness fair, and numerous wellness activities addressing risks determined by the HRA. A new component will also be integrated into the 2007 plan. McLean County will participate in the Health Alliance (HAMP) pilot program, *Better Health by Choice*. This program will provide online HRA and online counseling for all employees as well as telephonic counseling for employees covered by HAMP and demonstrating at risk behaviors or screening results.

As stated within the text of the attached report, the recommended intervention strategies for the entire workplace population included coronary and cancer risk reduction, weight management, cholesterol management, fitness, and better nutrition. Several potentially serious health problems were detected in past screenings. The total cost to the County's Employee Benefit Fund in 2006 was approximately \$20,000. Left undetected, heart disease, stroke, or cancer could cost the County considerably more in treatment costs. It is our goal that the 2007 wellness program, "Good Health is Always in Season" will involve more than 450 employees in screenings, HRA, and other wellness activities.

# Employee Screening Report 2006

PRESENTED TO:

Honorable Members of McLean County Board Finance Committee

By:

Jan Morris, Health Promotion Program Manager

## Executive Summary –2006 Employee Wellness Screenings

- Received the National Association of Counties (NACo) 2006 Achievement Award for the Employee Wellness Program
- In 2006: 202 persons screened, 197 participated in wellness assessment, 231 attended health fair, 928 participants in other wellness activities, 377 unduplicated participation
- 9<sup>th</sup> year for screenings - Carle Clinic became provider in 2004
  - 197 employees screened and completed wellness assessment
    - 30 persons with no high risk factors
    - 55 employees with one risk factor
    - 112 with two or more risk factor
  - 110 had Carle Primary Care Physician (PCP)
    - 65 had an appointment with PCP
      - 16 had zero risk factors (23%)
      - 18 had one risk factor (28%)
      - 31 had 2 or more risk factors (49%)
- Tracked and compared 155 employees screened in all 3 years
  - Positive changes in at least 93 employees (60%)
    - Stress management, improved substance abuse, improved safety habits, smoking/tobacco use, drinking less alcohol, better seat belt use, improved happiness, improved sleep habits, fewer sick days
  - Clinical summary
    - Improvement in 5 of 11 areas
    - Diastolic blood pressure (5.9%), total Cholesterol (1.1%), triglycerides (7.2%), glucose (4.5%), and waist girth
- Compared screening numbers for all employees screened in last 4 years
  - Biometrics
    - Cholesterol greater than 240 dropped from 23% in 2003 to 9% in 2006
    - Elevated Blood pressure dropped from 29% in 2005 to 18% in 2006
    - Excess weight dropped from 85% in 2003 to 70% in 2005 and 2006
    - High risk for Coronary Heart Disease decreased from 43.2% in 2005 to 39.1% in 2006
  - Cancer Risks
    - Overall risk decreased from 87% in 2003 to 78% in 2006
    - Tobacco use dropped from 21% in 2003 to 17% in 2006
    - Consumption of less than 5 fruits & vegetables per day dropped from 74% in 2005 to 66% in 2006
- Plans to expand Employee Wellness program in 2007
  - Health Alliance (HAMP) Pilot Project incorporated into wellness program
    - Rebates/Incentives based on participation
    - Online Health Risk Appraisal, Online & Telephonic Counseling
    - Activities to address risks noted in HRA

## McLean County Employee Wellness Screenings 2006

The McLean County Employee Wellness program has changed significantly since its inception 1998. However, the intent of the program has always been to inspire employees to adopt healthy lifestyle changes and decrease illnesses and health care costs. This program involving health screenings, a wellness fair, and a variety of wellness activities implemented to address the risk factors identified by the screenings is supported by McLean County government and coordinated through the Health Promotion and Assessment Section of the McLean County Health Department.

We are all aware that medical costs continue to rise. Michael J. Critelli, Chairman of Pitney Bowes states that employers in this country must realize medical costs are quite different than they were 30 years ago. We now have an epidemic of chronic diseases and 78% of the health care costs are related to chronic disease which will continue to grow. Obesity and diabetes continue to be found in young people and the workforce of the future will be plagued with multiple chronic diseases. Thus, employers must encourage employees to care for their health in partnership with their medical providers.

In the past five years, McLean County employees were given the opportunity to participate in voluntary and confidential health risk assessments (HRA) for early detection of disease and health risk identification. The assessments were beneficial to both the employees and the employer. For the employees, the assessments give an overview of their current health status and ways to improve it. And for the County the tool provides information needed to develop health promotion programs addressing risk factors of employees. The programs tailored to the needs of employees could improve the overall health of the employees and contribute to increased production and lower costs for the organization.

The latest group completing the screenings and the wellness profiles in April 2006 was composed of 77 men and 120 women from 27 departments in the County. The average age of the persons screened was 46 years.

Employees have completed *identical* health risk appraisals since 2002. As in prior years the screening results were entered into the health risk assessment and used to calculate an appraisal of the health risks for each employee. Recommended interventions were based on the prevalence of the health risks identified by the screenings. Each employee received a personal summary as well as an executive summary identifying the corporate risks for all employees. In 2006, the top six recommended intervention strategies for the entire workplace population listed in order of need included: fitness improvement (79%), cancer risk reduction (78%), better nutrition (71%), weight management (70%), coronary risk reduction (69%), and management of cholesterol (53%). (Attachment 1) As stated above, all McLean County employee wellness activities are designed for employees to address the risk factors identified both in the personal and executive summaries.

Prior to 2004, the screenings were performed by staff from BroMenn Regional Medical Center or OSF St Joseph Medical Center. However, Carle Clinic became the medical provider in 2004. The Employee Wellness program in conjunction with the County Administrator's office collaborated with Carle Clinic and Health Alliance to help bring more continuity in the screenings process. Because the majority of employees have

Health Alliance Insurance it seemed the most efficient avenue to expedite the screening results to network doctors and to lower the amount taken from the employee benefit fund.

Uncovering elevated screening results helped to direct employees to their physicians and likely served to prevent catastrophic illnesses. The information collected by Carle Clinic and Health Alliance revealed that of the 197 employees screened, **65 employees had 1 high risk factor** for cardiovascular disease and **143 employees exhibited 2 or more high risk factors**. Absent intervention, not all employees having Health Alliance Insurance visit their physician on a regular basis. **One-hundred-ten** of 197 employees screened currently **have a Carle Clinic Primary Care Physician (PCP)**. **Thirty one employees displaying 1 risk factors have a Carle PCP of which eighteen (58%) saw their physicians within 4 months of the screenings. And 31 of the 54 (57%) employees displaying 2 or more high risk factors and having a Carle PCP saw their doctor within four months of screenings.** This serves as a measure of the early intervention effectiveness of this program. Identifying and treating risk factors for serious disease early, improves health status and positively impacts the bottom line.

**In the current year we were also able to track and compare individual health risk assessments of 155 employees (64 men and 91 women) screened in 2004, 2005 and 2006 that provided social security numbers as a means of tracking. The group progress report noted positive changes in that at least 93 employees (60%) achieved "good" to "excellent" in the following areas: handling stress, improved substance abuse, improved safety habits, smoking/tobacco use, drinking less alcohol, better seat belt use, improved happiness, improved sleep habits, and fewer sick days.** The same report demonstrated that other areas needed improvement. Less than 93 employees (60%) achieved "good" to "excellent" in the following wellness factors: coronary risk, cancer risk, nutrition status, fitness status, blood cholesterol levels, blood pressure, aerobic activity, and body composition. **The results of the clinical summary also revealed that the group of 155 employees improved in 5 of the 11 clinical areas including: diastolic blood pressure (5.9%), total cholesterol (1.1%), triglycerides (7.2%), glucose (4.5%), and waist girth.** Again, a true measure of incremental results directed toward the long-term goal of improving overall health status among county employees.

As reported in prior summaries, guidelines for diagnosis of elevated cholesterol, hypertension, and diabetes have become much more stringent in the last eight years. What was once considered normal blood pressure or normal glucose level may now be considered pre-hypertension and pre-diabetes. Therefore, some of the risks for heart disease appear to be higher than when the screenings first began in 1998. There may be several reasons for the increase. First, as the number of employees participating in the screenings increase, more at risk people are being screened. Secondly, as the total workforce for the county continues to age the risks for heart disease and cancer also continue to rise. And another reason for extreme differences in total results could be the method for drawing blood changed from a finger stick in 2002 and 2003 to a venous blood draw in 2004 through 2006. Studies show that the venous draw is a more accurate technique to measure glucose and cholesterol results. The results of the 2006 screenings and 197 health risk assessments revealed the following information: (A summary is found in at the end of this report).

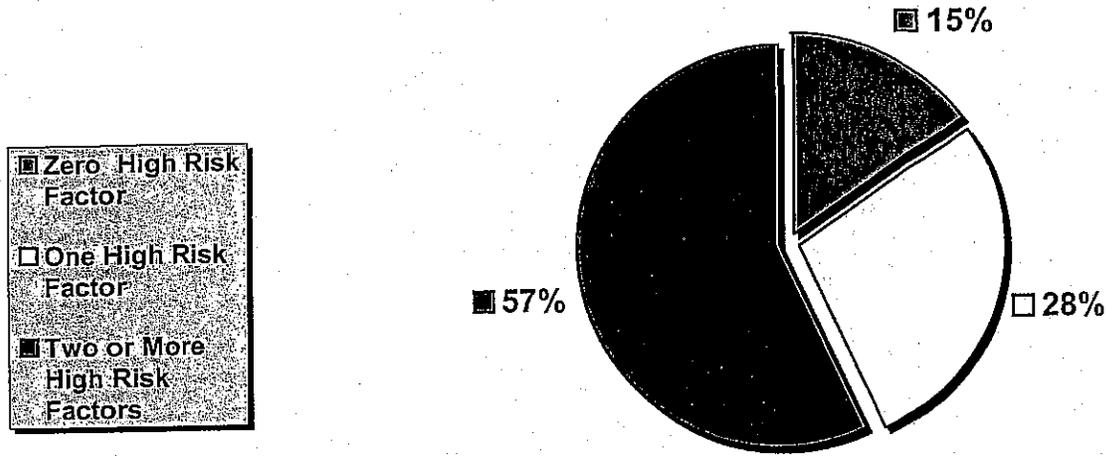
April 2006

## McLean County Employee Wellness Screening

The High Risk Factors included in this screening were:  
Cholesterol, HDL, LDL, Triglycerides, Glucose, & PSA

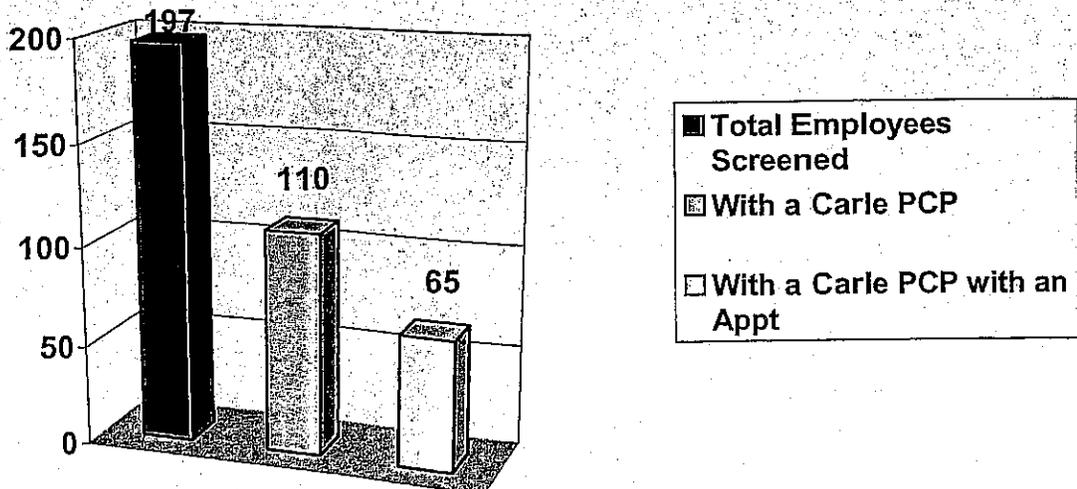
	Total Employees Screened	Zero High Risk Factor	One High Risk Factor	Two or More High Risk Factors
Totals	197	30	55	112

Percentage of High Risk Factors from Employee Screening



	Total Employees Screened	With a Carle PCP	With a Carle PCP with an Appt
TOTALS	197	110	65

2006 Employees Screened



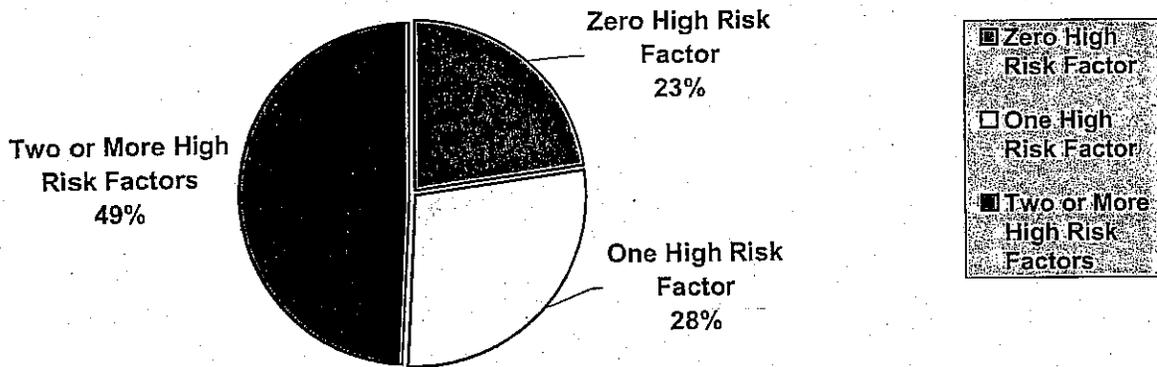
April 2006

McLean County Employee Wellness Screening  
Employees with a Carle Primary Care Physician

The High Risk Factors included in this screening were:  
Cholesterol, HDL, LDL, Triglycerides, Glucose, & PSA

Screened Employees with a Carle PCP	Zero High Risk Factor	One High Risk Factor	Two or More High Risk Factors
110	25	31	54

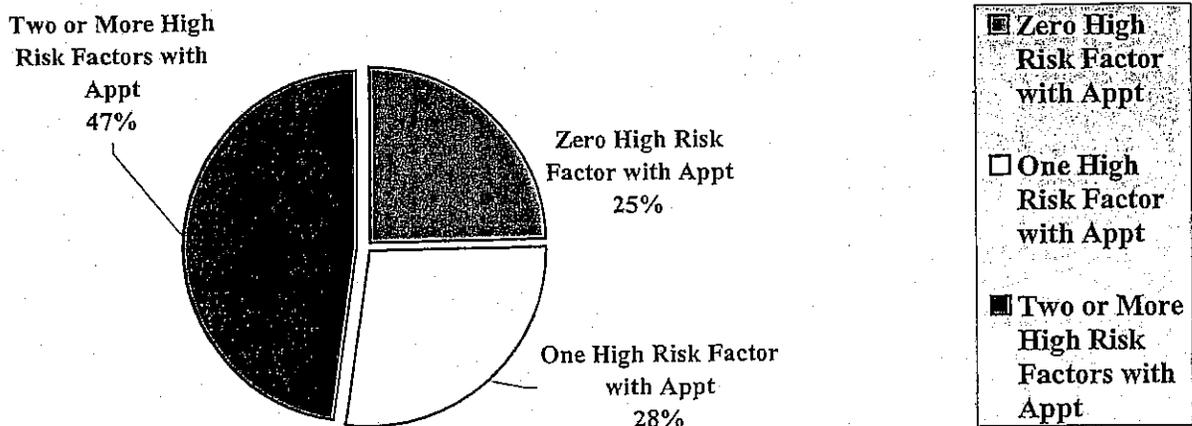
Percentage of High Risk Factors for Screened Employees With A Carle PCP



Screened Employees with a Carle PCP	Screened Employees with a Carle PCP with Appt.	Zero High Risk Factor with Appt	One High Risk Factor with Appt	Two or More High Risk Factors with Appt
110	65	16	18	31

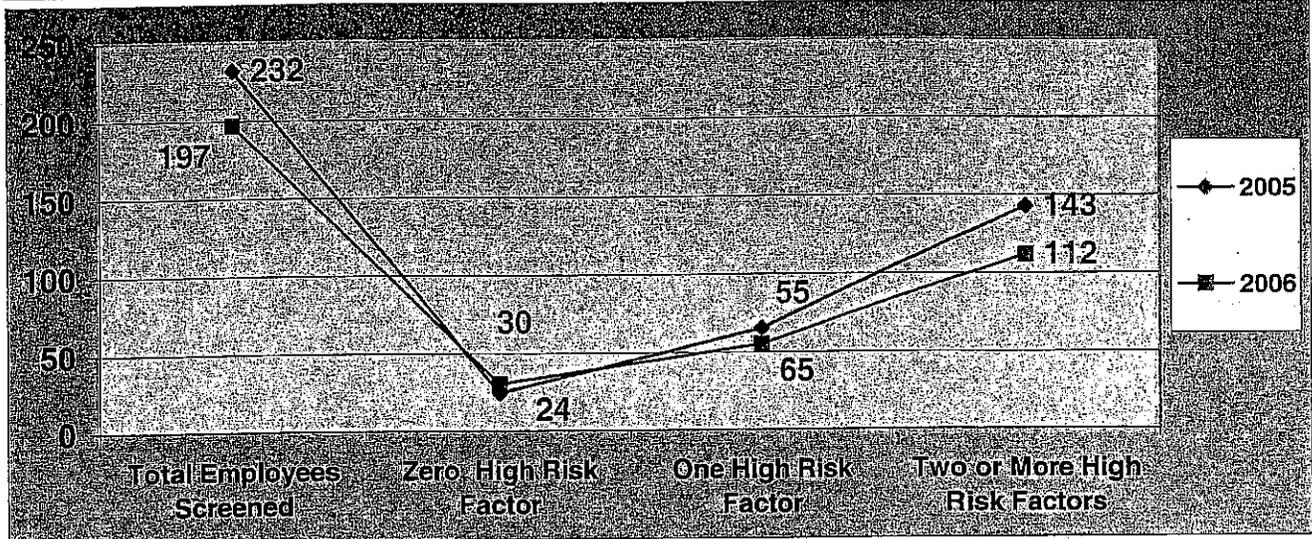
59% of Employees with a Carle PCP made an appointment within 4 months of screening

Percentage of High Risk Factors for Screened Employees with A Carle PCP with An Appt

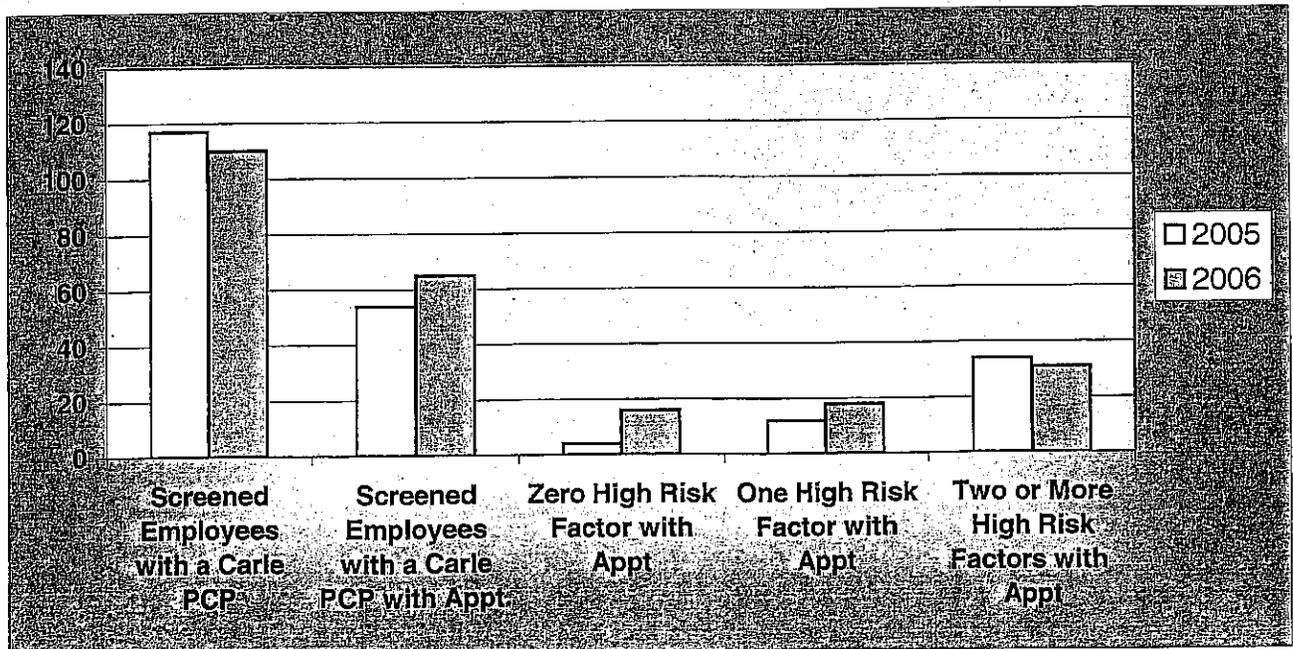


## 2005 /2006 McLean County Employee Wellness Screening Comparison

	Total Employees Screened	Zero High Risk Factor	One High Risk Factor	Two or More High Risk Factors
2005	232	24	65	143
2006	197	30	55	112



	Screened Employees with a Carle PCP	Screened Employees with a Carle PCP with Appt.	Zero High Risk Factor with Appt	One High Risk Factor with Appt	Two or More High Risk Factors with
2005	117	54	4	12	34
2006	110	65	16	18	31



## **Cholesterol**

High blood cholesterol (fat-like substance) levels increase the risk for heart disease and stroke. Thus, the higher the cholesterol level, the greater the risk for developing a cardiovascular condition. Cholesterol builds up in the walls of the arteries and narrows the blood flow to the heart without any symptoms to the individual.

Cholesterol lowering is important for all people with or without heart disease. Medical experts recommend that cholesterol levels be below 200 mg/dL and state that levels of **161 and below are ideal**. The known risk for heart disease lowers by 2% for every 1% reduction in cholesterol.

The results of the cholesterol screenings indicated that **82 (96 in 2004, 108 in 2005) of the 197 (47.5%) employees tested had readings above 200 mg/dL or higher, and 17 (9.0%) of them were at high risk with levels above 240 mg/dL**. The percentage of employees with readings above **240 mg/dL is the lowest number since those screened in 2000**. The percentage of employees with elevated cholesterol has ranged from **42% to 54.8% in the last 9 years**. **Fortunately, the employees at high risk decreased from 30 (13%) to 17 (9.0%) in the last two years**.

LDL or "bad cholesterol" is the main source of cholesterol buildup and blockage in the arteries. Levels less than 100mg/dL are considered optimal, 100-129mg/dL near optimal, 130-159mg/dL borderline and 160mg/dL and above high. Border line and high levels are associated with a higher risk for coronary heart disease. There was a slight reduction in the employees having high risk levels and an increase in employees having moderate and low risk levels. The number of employees having low-density lipoprotein (LDL) cholesterol levels of **130mg/dL or higher decreased from 45.5% in 2004 to 41.5% in 2005, but increased to 47.9% in 2006**. The number of persons with **100mg/dL or less (Ideal) decreased from 20.3% in 2005 to 12.6% in 2006**.

However, **employees having high or very high triglyceride levels decreased from twenty-eight percent (63) in 2005 to 21.6% (41) in 2006**. Studies have found that excess triglyceride levels (fat in the blood) should be considered a risk factor for heart attack because the high levels can impair the circulation of the blood. Having high density cholesterol (HDL) levels of less than 40mg/dL is also associated with increased risk for cardiovascular disease. Employees having less than 40mg.dL increased from **26% of employees in 2005 to 41% in 2006**. **This was the largest number of employees showing low levels of HDL in the nine years of screening**. **The HDL numbers can be raised by increased physical activity**.

## **Glucose**

Diabetes is recognized as one of the leading causes of death and disability in the United States. According to the National Institutes of Health, 18.2 million (6.3%) of the United States population have diabetes. Of those, 13 million have been diagnosed, and approximately 5.2 million have not yet been diagnosed. An estimated \$132 billion was spent in 2002 on diabetes related medical costs. Indirect costs, including disability payments, time lost from work, and premature death totaled \$40 billion and the direct medical costs for diabetes care cost \$92 billion. This represents 19% of total health care expenditures for only 6.3% of the people.

Modifiable lifestyle behaviors account for about 90% of adult diabetes cases and research suggests that weight loss and physical activity can prevent or delay the disease.

In 2006, Wellness Councils of America reported on a study conducted in 2003 for the International Truck and Engine Corporation. The health care cost to the company for employees with diabetes was \$10,385 compared to \$2,411 for employees without diabetes.

A high blood glucose level is a possible indicator for diabetes, which increases the risk for heart and blood vessel diseases. The criteria for the diagnosis of diabetes have been changed by the American Diabetes Association. Normal fasting glucose is considered to be 70-99mg/dL, pre-diabetes blood glucose level is 100 to 125mg/dL, and elevated fasting glucose level is greater than 125mg/dL. People with pre-diabetes, a state between normal and diabetes, are also at risk for developing diabetes, heart attacks, and strokes. Fortunately, the number of **county employees screened and found to have elevated fasting blood glucose levels decreased from 20.7% in 2005 to 15% in 2006.** In the past 9 years, the number of employees with elevated fasting blood glucose ranged from 3.2 % to 20.7%. (Again the extreme differences could result from the method of drawing blood.)

### **Hypertension**

Editors of Harvard Health Publications state in *Hypertension: Controlling the 'Silent Killer'* that hypertension is an insidious disease. Because the disease has no symptoms or warning signs, 30% of the people who have it do not realize it. Left untreated, elevated blood pressure can quietly damage organs and lead to life threatening conditions including stroke and heart disease.

Even if ones blood pressure isn't in the hypertensive range, a person may be at risk. The danger zone starts at lower pressures than experts once believed. Blood pressure levels were previously classified as optimal, normal, high-normal, and hypertension. But with the publication of the Seventh Report of the Joint National Committee on Prevention, Detection, Evaluation, and Treatment of High Blood Pressure, more commonly known as JNC7, a new system of classifying blood pressure was adopted in 2003. The new classification system has 3 categories identified as normal, pre-hypertension and hypertension.

The screenings indicated **36 employees with elevated blood pressure, 101 people that were moderate/pre-hypertensive and 59 individuals in the normal range.** (Blood pressure is considered abnormal if it is a consistently elevated pressure of 139 systolic or higher and/or 89 diastolic or higher. Pre-hypertension is diagnosed if systolic pressure is less than 140 and greater than 129 and/or diastolic is less than 90 and greater than 84). Much can be done to control elevated blood pressure through diet, exercise, and the use of medications. Fortunately, the elevated blood pressure numbers of the employees screened decreased from **29.5% in 2005 to 18.4% in 2006.** Lowering blood pressures will greatly reduce the risk for cardiovascular disease and strokes, and will reduce medical costs as well.

### **Weight Management/Body Composition**

The prevalence of overweight and obesity has increased dramatically in the last 25 years and is seen by the Centers for Disease Control (CDC) and other medical experts as one of the top medical threats to the country. Americans continue to eat high fat foods and avoid physical activity. It is estimated that more than 61% of adults age 20 to 74 are

overweight or obese. In 2000 the cost of obesity was estimated to be \$117 billion. The 2004 Illinois Behavior Risk Factor Survey also indicated that 55.7% of adults in McLean County and 60.7% of adults in the state were overweight or obese.

The rate of employees screened for being above weight remained constant in 2006. The corporate health risk appraisal revealed that **70% of the participants were above their recommended weight range compared to 81% in 2004. However, 71% (75% in 2005) of those screened needed to make nutritional changes and 79% reported a need to improve physical activity levels.** The body composition screenings revealed that **60 (77.9%) men and 77 (64.1%) women were in the above average to high risk range. This is a marked improvement from 2003 when 85% of the participants were reported to be above their recommended weight range and 85% needed to make nutritional changes in their lives, but still not achieving the Healthy People 2010 Objective of increasing the proportion of adults who are at a healthy weight to 60%.**

### **Fitness Status**

A recent study conducted by the National Center of Health Statistics (NCHS) found that less than one-third of the adults in America participate in leisure physical activity. Many employees indicated that they too do not participate in physical activity on a regular basis. The Center for Disease Control and Prevention (CDC) and the American College of Sports medicine recommend that every adult participate in at least 30 minutes of moderate-intensity physical activity on most days of the week. **Seventy-nine percent of the employees showed a need for improving their fitness levels.** The fitness status for the 197 employees screened revealed that 16 (8.1%) were excellent, 26 (13.2%) were good, 104 (52.8%) were fair and 51 (25.9%) were low and at high risk for heart disease. **The coronary risk status of those employees completing the health risk appraisal showed that 62 people had a low or excellent coronary risk rating.** The overall coronary risk rating is based on information provided by the National Institutes of Health "National Cholesterol Education program." Thirteen persons (6.6%) were ideal, 49 (24.9%) were low, 58 (29.4%) were at moderate risk, and 77 (39.1%) were at high risk for cardiovascular challenges.

### **Risks for Cancer**

The executive summary disclosed that **78% of employees completing the wellness profile demonstrated higher risks for cancer compared to 74% in 2005, 78% in 2004, 87% in 2003 and 82% in 2002.** The American Cancer Society and the National Cancer Institute both have stated that many premature deaths from cancer can be prevented with lifestyle changes and regular screenings. Modifiable factors that put McLean County employees at risk included: 7% reporting a personal history with cancer, 81% reporting a low-fiber diet, 66% eating less than 5 fruits and vegetables per day, 70% carrying excess weight or a body mass index (BMI) greater than 25, 11% drinking more alcohol than recommended, and 17 % of those completing the profile were smokers. Some of the modifiable risk factors had increased from 2005, but fortunately employees are eating more fruits and vegetables and smoking less than in 2005.

### Prostate Cancer

Prostate cancer is the most common non-skin cancer found in men. The Prostate Specific Antigen (PSA) test was offered to men over 50 and younger men who might be at risk for prostate cancer. This test, requested by male employees, has been provided the last seven years. Because the blood draw is only one component of the screening, all men were encouraged to schedule an appointment with their physician and receive a digital exam as well. **Two of the forty-six men screened this year tested in the above normal range (< 4.00ng/ml).** They were referred to their personal physician for further testing.

### Breast Cancer

According to the American Cancer Society, breast cancer is the most frequently diagnosed non-skin cancer in women and the second leading cause of cancer deaths behind lung cancer. An estimated 212,920 new cases of invasive breast cancer were expected to be diagnosed in 2006 resulting in 41,430 deaths. Because there is no known method for breast cancer prevention, early detection is the best protection against the disease. The survival rate is approximately 97% when found in beginning stages. Mammography can detect breast cancer as early as 3 years before a lump is large enough to be detected by breast self exams or clinical examinations. All female employees age 40 and over were encouraged to schedule a yearly mammogram, whether on site or at another location. This was the seventh year of nine years that a mobile mammography van was made available to employees for screening mammograms. To be eligible for a screening mammogram, a woman must be 40 years of age and not have had prior breast health issues. **Thirty-four women were screened and three needed additional imaging and were referred to their personal physicians.** Nine women were recalled for additional views in 2004 and 2005, seven in 2002 and six in 2001 and 2000. Digital mammography equipment replaced analog equipment on the mobile mammography van in 2006, and fewer women needed additional radiographs. The digital equipment being much more accurate than analog equipment in diagnosis eliminated the need for numerous retakes.

### Smoking

Smoking is the most preventable cause of death in this country, and it is directly related to cardiovascular disease and cancer. The U.S. Surgeon General's Report released in May 2004 revealed for the first time that smoking causes diseases in nearly every organ of the body. "We've known for decades that smoking is bad for your health, but this report shows that it's even worse than we knew," Dr. Richard H. Carmona said. "The toxins from cigarette smoke go everywhere the blood flows." According to the report smoking kills an estimated 440,000 Americans each year. On the average, women who smoke cut their lives short by 14.5 years and male smokers lose 13.2 years.

Much progress has been made in reducing the use of tobacco in McLean County. Recent data from the 2004 Behavioral Risk Factor Survey (BRFS) of McLean County indicates that 20.1 % of the adult population in the county uses tobacco products compared to 25% in the 1997 Behavioral Risk Factor Survey. The health risk assessments revealed that **17% of persons screened reported to be smokers.** This number decreased from 19% in 2005 and is below the national average of 25% but still above the Healthy People 2010 Objective of 12%.

### **Employee Wellness Activities to Address Health Risks**

Approximately 400 County employees from 30 departments participated in the Employee Wellness Program in 2006. Two hundred two employees participated in cardiovascular screenings and 197 completed the health risk assessment, 231 attended the wellness fair, and approximately 400 people took part in the various wellness programs.

According to the Wellness Councils of America, small adjustments in lifestyle can make dramatic improvements in people's health. These can be simple things like taking the stairs instead of the elevator or limiting the amount of soft drinks consumed in a day. The many activities and programs provided for employees were developed to encourage employees to make healthy lifestyle changes and thus address the health risks identified by the screenings and the corporate summary report. As reported earlier in this document, the top six health concerns were fitness, cancer risks, nutrition, weight management, coronary risks, and elevated cholesterol levels. Most programs included nutrition and physical activity, both interventions needed to reduce the cardiovascular and cancer risks identified in the screenings. In fact, experts report that physical activity can reduce one's risk for cardiovascular disease, stroke, diabetes, and cancer by as much as 30% to 50%. A brief description of each wellness activity for the past year is listed below:

Ninety-nine employees participated in *Active for Life*, a ten-week program provided by the American Cancer Society. The program encouraged employees to become more active in their daily lives by setting individual goals and forming teams for motivation and support. Participants received a point for each minute of activity and recorded the number of points earned toward their total goal. Throughout the ten weeks, activities and workshops, ranging from group walks to lunch and learns addressing nutrition, stress management and exercise bands, helped inform and motivate the participants.

The eighth annual *Employee Wellness Fair* held on May 25, 2006 was attended by 231 employees from 26 departments. The fair is an excellent way for employees to learn about a variety of health topics and interact with health professionals. Agencies represented at the fair included: American Red Cross, Benefit Planning Associates, Bloomington Parks and Recreation, Bloomington Public Library, BroMenn Community Wellness Services, The Body Shop at Home, Carle Clinic, Chestnut Health Services, Community Cancer Center, Eastland Chiropractic and Wellness Center, Four Seasons Association, Health Alliance Medical Plans, Healthy Connections, Illinois Wesleyan University students, McLean County Gardeners Association, McLean County Health Department (MCHD) Health Promotions, McLean County Affiliate Susan G. Komen Breast Cancer Foundation, OSF St. Joseph Center for Healthy Lifestyles, and Weight Watchers. Sixty-seven women also participated in the heel screenings to help detect risks for osteoporosis and 43 employees received tetanus boosters from the health department nurses on the day of the fair.

Eighty-three percent of the participants completed evaluations of the fair. Many stated that as a result of the fair they planned to make changes to their health behavior including increased exercise, improved eating habits, lowering cholesterol and improving their health overall. The majority were very pleased with the fair would recommend the fair to their coworkers.

*Passport to Your Health* was a 6 week program allowing 98 employees to take a whirlwind journey around the world inspiring them to eat healthy foods and incorporate physical activity into their daily routine. Each week participants visited different sections the world featured in the passport. To complete each visit and move to the next country, participants needed to take part in physical activity, meet nutritional goal, answer a trivia question about that country and record in the passport. All of those completing the program were eligible for prize drawings.

*Colorful Choices*, held in September during Fruit and Vegetable Month, encouraged employees to add more color in their food consumption. The messages of the program stressed the importance of eating fruits and vegetable of all colors since each color contains different nutrients needed in the daily diet. This 20-day nutritional program provided suggestions to 58 participants for how to incorporate more fruits and vegetables into their diet and provided recipes for preparing the foods. Participants reported eating 4,570 servings of fruits and vegetables with an average of 106 servings per employee.

*Walktober*, a 31-day program encouraged employees to track steps or minutes dedicated to walking each day. The eighty-nine participants selected a beginning activity level and then chose a goal to be reached by the end of the walking program. *Walktober* materials were designed for individuals who were inactive to those already engaged in regular physical activity. Daily e-mails containing health, nutrition, and walking tips were sent to help motivate the participants. Free pedometers were made available to all participants in need of one. Participants completing the program were eligible for a prize drawing.

At employee's request, the *Weight Watchers at Work* class was reinstated in June 2005 and continued through June 2006. Research indicates that the Weight Watchers program is a very safe and successful way to loose weight. Participants lost more than 800 pounds in 12 months and a number of women reached their goal weight and became life time members. An article, highlighting the successes of the program, was included in a County Comments Newsletter.

The Pilates class implemented in the fall of 2005 continues to be requested by employees. Pilates is a form of isometric exercise and physical movement designed to stretch, strengthen, tone and balance the body, while eliminating tension and strain on the joints. It is an exercise designed to improve posture and coordination, increase flexibility, develop optimal core control, create flat abdominals and a strong back, as well as provide a refreshing mind-body workout. **Approximately twenty women have participated in the class taught twice a week by an instructor from Bodies and Balance.**

A new vending company, Joe Abraham and Sons Vending, was contracted to provide food for all County vending machines beginning in November 2006. This company offered a complete line of low carbohydrate and low fat food choices and would make at least 25% of the food selections in each machine to be healthier options. Staff members from Health Department Health Promotion and Assessment section helped select healthier choices to be included in the vending machines.

### **Activities Addressing Cancer Risks**

Research shows that physical activity and a diet rich in fruits, vegetables, and grains help to lower the risks for many types of cancer. In addition to the aforementioned

programs, several programs specifically addressed cancer awareness and/or cancer risks. A breast cancer awareness campaign available for employees in October included breast health information through electronic mail *Health Beat*, trivia questions and, the opportunity to participate in *Paint the County Pink Campaign*. Employees could donate \$5 to the Susan G. Komen Breast Cancer Foundation in exchange for wearing jeans to work on the second Friday in October. One hundred fifty three employees participated in the event and donated \$1130 to the McLean County Affiliate. Seventy five per cent of the money will help to pay for education and mammograms for McLean County women that can not afford the services and the remainder of the money is sent the National Komen Foundation for breast cancer research.

Employees that smoke were given the opportunity to go smoke free during the *Go Cold Turkey and Win a Turkey* campaign on the American Cancer Society's Great American Smoke-out. Employees signed a pledge card and received a "quit kit". Two employees committed to quit with the help of a "buddy" for at least 24 hours. Both were entered into a drawing to win a free turkey for their buddy and themselves.

McLean County Health Department Health Promotion staff also has nicotine patches available for employees wanting to quit smoking and willing to be counseled by staff at the Illinois Tobacco Quitline. The employee can call the Quitline (1-866-quit-yes) and request help with quitting. The certified counselor will then email or call a health promotion staff member to specify what strength patch the person needs and then a one-week supply can be given to the employee. The employee must call the quitline each week for counseling before another supply of patches can be given. The limit is four weeks of patches.

#### **Other Wellness Programs in 2006**

Several lunch and learn sessions were scheduled throughout the year touching on a variety of health topics including **How to Shake the Salt Habit, Healthy Eating, Healthy Habits for Stress Management, Dance and the Benefits to Your Health, Yoga, Breast Health, and Sensational Salads From Around the World**. The average attendance for the lunch and learn sessions was twenty four people. The program discussing healthy eating drew the greatest attendance.

Random Acts of Kindness Week was held in February and gave all employees an opportunity to engage in a Random Act of Kindness. During the designated week, the recipient(s) received a flower with a quotation about kindness or a note from the sender. It was the hope of the employee wellness program that both the giver and the recipient benefited by the random act. Approximately 160 employees participated in the popular activity.

This was the fourth year the Wellness Employee of the Year Award was given to a County employee. The honor is awarded to an employee who was working toward or had succeeded in improving his/her health or that of their peers in the past year. A certificate was given to the five persons nominated for the award and a framed award from Successories was presented to the winner.

A Wellness Open House was held in December to reward employees for participating in the Employee Wellness program during 2006. Employees received a gift based on the number of activities participated in during the year. Fifty-five employees attended the event and more than 100 participants received a wellness gift.

The monthly *County Comments* newsletter and County electronic mail articles on *Health Beat* are other avenues used to deliver pertinent health topics and information regarding National Health Observances to County employees.

The intranet site, I-Wellness, developed in 2005 continues to be expanded. Employees can go to this site to contact wellness program staff, learn of the latest activities sponsored by wellness program, find links to health sources, and a variety of health related articles addressing nutrition, physical activity, smoking cessation, stress management, women's health and men's health.

### **Summary**

Reviews of county health insurance claims over the past several years clearly show that heart disease, diabetes, cancer, stress related illnesses make up the greatest share of payouts. Risk factors such as poor nutrition, smoking, and lack of physical activity are major contributors in the development and progression of chronic diseases. An employer's attention to health promotion and early detection efforts plays a significant role in controlling health care expenditures. According to Larry Chapman, Chairman and Founder of the Summex Corporation, health promotion programs are very beneficial in the workplace and business cannot afford not to invest in employee wellness. We strongly encourage all employees to participate in the employee wellness program. This program is one benefit which can improve health, increase productivity and yield a significant return on investment for the employer and the employee. The proposed wellness program for 2007 is listed below.

### **Proposed Events and Activities for 2007**

A new component will be incorporated into the employee wellness program in 2007. McLean County will participate in a Health Alliance (HAMP) pilot program, *Better Health by Choice*. The program includes an online health risk appraisal (HRA) and counseling as well as telephonic counseling for employees covered by HAMP and demonstrating at risk biometric screening results or behaviors. Non HAMP employees will participate in screenings, online health risk appraisal, and online counseling.

Participation in *Better Health by Choice*, will affect the coverage and reimbursement amounts received by employees insured through HAMP. Health Alliance subscribers and spouses must complete the HRA between February 1, 2007 and February 23, 2007 to be eligible for \$500 reimbursement for single coverage and \$1,000 reimbursement for all other coverage. Failure to complete the HRA will limit single coverage reimbursement to \$250 and other coverage to \$500.

In addition to the maximum medical expense reimbursement, screenings, and health counseling, participants are also eligible to receive valuable incentives for participation in other employee wellness program activities. All persons participating in the health risk appraisal will be entered into a drawing for a sizeable prize. Employees attending the health fair, consenting to telephonic counseling and participation in additional wellness activities are eligible for entry into additional drawings. The incentives will include such gifts as: round trip airline tickets for two, a weekend for two to Chicago or St. Louis, season tickets to the Illinois Shakespeare Festival, and other valuable items.

The cholesterol and glucose screenings will be scheduled as in the past at the Regional Office of Education, Highway Department, Health Department, and the Law and Justice Center in April. If participation substantially increases with this new plan, additional screening locations will be added including the Government Center. The costs of the screenings for employees and spouses carrying Health Alliance Insurance will be paid by HAMP as part of the pilot program and the costs for those employees not insured by Health Alliance will be paid from the Employee Benefit Fund.

The scheduled date for the annual employee wellness fair is Wednesday, May 23, 2007. The osteoporosis screening will be held on the day of the fair and the mammogram van will be available in July.

#### **Cardiovascular Screenings**

- Complete Health Risk Appraisal prior to February 23, 2007
- Screenings conducted by Carle Clinic in April
- Locations: Health Department, Law and Justice Center, Highway Department, Government Center, and Regional Office of Education
- Includes Cholesterol, Glucose, and Blood Pressure, Height, Weight, Body Composition
- Online and telephonic counseling
- A corporate report compiled from data received in wellness profiles
- Tracking patients with high risk screening scores to determine how many schedule appointments with physician

#### **Osteoporosis**

- Screenings to be conducted by BroMenn Women's Center on May 23rd in conjunction with the Wellness Fair

#### **Tuberculosis Skin Tests**

- Tests administered by Health Department staff on screening days

#### **Tetanus Vaccine**

- Administered by Health Department staff on day of health fair

#### **Cancer Screenings**

- Mammography Van from Methodist Medical Center in Peoria
- PSA (Prostate-Specific Antigen) blood test for men 50 and over or for those 40 and over and at risk for prostate cancer
- Skin Cancer Screenings

#### **Wellness Fair**

- Wednesday, May 23, 2007 from 8:30 until 2:30
- Variety of vendors focusing on all aspects of health and prevention

#### **Activities**

- Form Employee Wellness Committee
- Promotion of Heart Month and Wear Red Day

- Random Acts of Kindness Week
- McLean County Team Challenge
- Weight Management Program: Healthy Weight – Healthy You by OSF
- Promotion of National Nutrition Month
- Spring Training Activity
- Passport to Health Activity
- Promotion of Men’s Health Week
- Promotion of Summer Safety
- Feel Like a Million Activity
- Color Choices Activity
- Breast Cancer Awareness Month activities during October
- Observation of the Great American Smoke-out in November
- Go Cold Turkey and Receive a Turkey
- Promotion of Illinois Tobacco Quitline and free nicotine patches from Health Promotion as result of Illinois Tobacco Free Communities Grant
- Holiday Stress Management
- Lunch and Learns: Healthy Eating, Summer Safety, Stress Management
- Observation of National Health Observances
- Select McLean County Wellness Employee of the year
- Wellness Celebration with mini health fair
- County Comment articles pertaining to pertinent health topics
- Health Beat Articles on County-E-mail
- Intranet site: I Wellness

## 2006 Employee Wellness Budget

	<b>Proposed</b>	<b>Actual Cost</b>
<b>Carle Clinic</b>		
Screenings \$36 x 250 persons = (\$36 x 202)	\$9,000	\$7272
Health Risk Appraisal \$12 x 250 (Including Individual & Corporate Report)	\$3,000	\$2,367
PSA \$26 x 60 men (\$26 x 46)	\$1,560	\$1,196
<b>Methodist Hospital</b>		
Mammograms \$130.00 x 50 women \$180 x 34	\$ 6,500	\$6,120
<b>BroMenn Medical Center</b>		
Osteoporosis screening (heel) \$5 x 75 (67 x 5)	\$375	\$335
<b>Total estimated for screening</b>	<b>\$20,435</b>	<b>\$17,290</b>
<b>Amount paid by Benefit Fund for Screenings</b>		<b>\$11,950</b>
<b>Health Alliance Insurance paid</b>	<b>\$8,000</b>	<b>\$5,340</b>
National Wellness Conference	\$ 600	00
Membership to WELCOA	\$300	\$ 292
Incentives, supplies for fair and wellness activities	\$6,400	\$6,905.55
Scholarships for Weight Watchers	\$600	\$288
Wellness programs/Health Fair printing/paper \$300		\$254.29
<b>Total amount requested</b>	<b>\$20,635.</b>	<b>\$19,689.84</b>
Balance remaining \$945.16		

# **Executive Summary of Wellness Profiles**

McLean County Wellness Screenings  
Executive Summary of Wellness Profiles  
2002-2006

	2002	2003	2004	2005	2006
<b>Demographics</b>	57 men 97 women	77 men 127 women	91 men 140 women	88 men 139 women	77 men 120 women
<b>Cardiovascular Risks</b>					
Personal history of heart disease, stroke, diabetes	5 (3%)	23 (19%)	19 (8%)	19 (8%)	15 (8%)
Family history of heart disease	41 (27%)	53 (26%)	62 (27%)	62 (27%)	43 (22%)
High Total Cholesterol (240+)	29 (19%)	31 (15%)	52 (23%)	28 (10%)	17 (9%)
High LDL (160+)	19 (12%)	18 (9%)	31 (13%)	30 (13%)	24 (12%)
Low HDL Cholesterol (less than 40)	8 (5%)	40 (20%)	76 (33%)	59 (26%)	73 (40%)
High Blood Pressure	37 (24%)	28 (14%)	52 (23%)	66 (29%)	36 (18%)
Smoking	23 (15%)	39 (19%)	36 (16%)	38 (17%)	31 (16%)
Diabetes (110 + Fasting: 140 + Non fasting) 2005: (100+fast, 140+ non) **	24 (16%)	50 (25%)	19 (8%)	47 (21%)	30 (15%)
Excess Weight (BMI >25, high waist girth, or % fat)	111 (72%)	174 (85%)	186 (81%)	169 (70%)	138 (70%)
High overall coronary risk	49 (32%)	70 (34%)	94 (41%)	98 (43%)	77 (39%)
<b>Cancer Risks</b>	82%	87%	78%	74%	78%
Personal History	6 (4%)	14 (7%)	11 (5%)	10 (4%)	14 (7%)
Tobacco Use (all forms)	25 (16%)	42 (21%)	44 (19%)	43 (19%)	34 (17%)
Drinking more than recommended	25 (16%)	31 (15%)	22 (10%)	22 (10%)	22 (11%)
High fat diet	26 (17%)	43 (21%)	45 (20%)	51 (22%)	35 (18%)
Low fiber diet	126 (82%)	173 (85%)	182 (79%)	181 (80%)	160 (81%)
Less than 5 fruits and vegetables per day	109 (71%)	151 (74%)	161 (70%)	167 (74%)	130 (66%)
Weight outside recommended range	119 (77%)	174 (85%)	186 (81%)	160 (70%)	138 (70%)

	2002	2003	2004	2005	2006
	6 (4%)	20 (16%)	13 (6%)	13 (6%)	6 (3%)
Bowel Disease					
Positive PSA	1 (1%)	0	1 (1%)	3 (1%)	2 (1%)
<b>Top Interventions Needed to Address Risks</b>					
Cancer Risk Reduction	1 82%	1 87%	2 78%	3 74%	2 78%
Weight Management	2 81%	2 85%	1 81%	4 70%	4 70%
Improve Fitness	3 81%	3 80%	3 75%	2 75%	1 79%
Better Nutrition	4 74%	4 80%	4 74%	1 78%	3 71%
Managing Cholesterol Levels	5 52%	6 50%	8 17%	6 52%	6 53%
Coronary Risk Reduction	6 51%	5 60%	5 67%	5 68%	5 69%
Managing High Blood Pressure	7 24%	10 14%	6 23%	7 29%	7 18%
Alcohol Management	8 16%	9 15%	10 10%	10 10%	10 11%
Managing Stress	9 16%	8 19%	9 15%	8 20%	8 17%
Quit Smoking	10 16%	7 20%	7 17%	9 18%	9 17%
Better Back care	11 10%	11 12%	11 9%	11 9%	11 7%

## **2006 Screenings by Department**

## 2006 Screenings by Department

Administration	4
Adult Literacy	2
Adult Probation	0
Assessor's Office	8
Auditor's Office	2
Building and Zoning	5
CASA	2
Circuit Clerk	19
County Board	2
County Clerk	4
Court Services	14
Election Commission	0
Facilities Management	1
Health Department	49
Highway Department	23
Information Services	8
Jail	5
Judicial	5
Juvenile Detention Center	5
Met Com	1
Nursing Home	7
Public Defender	1
Recorder	2
Regional Office of Education	5
Regional Planning	1
Risk Management	0
Sheriff	8
States Attorney's Office	15
Treasurer's Office	4
Veteran's Assistance	1

**Nine Year Employee Screening Results  
1998 – 2006**

**Nine Year Employee Screening Results  
1998-2006**

Gender	1998	1999	2000	2001	2002	2003	2004	2005	2006
Male	20	32	43	54	59	77	91	88	77
Female	75	61	74	89	101	127	140	139	120
Average Age						45	44	45	46
Total Screened	95	93	117	143	160	204	231	227	197

Tobacco Use	1998	1999	2000	2001	2002	2003	2004	2005	2006
Male	--	--	9 of 42 (21%)	12 of 54 (22%)					
Females	--	--	8 of 68 (11%)	9 of 89 (10%)					
Total			17 of 110 (15%)	21 of 143 (15%)	22 of 152 (14%)	37 of 204 (19%)	44 of 231 (19%)	43 of 227 (19%)	34 of 187 (17%)

Total Cholesterol	1998	1999	2000	2001	2002	2003	2004	2005	2006
High Risk (>240 mg/dL)	13 (13.6%)	20 (21.5%)	10 (9%)	15 (10.4%)	29 (18%)	22 (11%)	30 (13%)	23 (10.1%)	17 (9%)
Moderate Risk (200-239 mg/dL)	35 (36.8%)	31 (33.3%)	38 (34.5%)	55 (38.4%)	51 (32%)	67 (32%)	66 (29%)	85 (37.4%)	64 (33.9%)
Fair (200 mg/dL)	47 (49.4%)	42 (45%)	62 (56.4%)	73 (51%)	80 (50%)	120 (57%)	130 (58%)	82 (36.1%)	84 (44.4%)
Ideal (161 or below)								37 (16.3%)	24 (12.7%)
Number Screened	95	93	117	143	160	209	231	227	189

Low Density Lipid (LDL)	1998	1999	2000	2001	2002	2003	2004	2005	2006
High Risk (160 – 189 mg/dL)	--				5 (5%)	2 (1%)	36 (15.9%)	31 (13.7%)	25 (13.2%)
Moderate Risk (130 – 159 mg/dL)	--	11 (12.5%)	31 (29%)	35 (24%)	19 (12%)	13 (6%)	67 (29.6%)	63 (27.8%)	66 (34.7%)
Low Risk (100-129 mg/dL)	--	17 (19%)			41 (26%)	43 (21%)	76 (33.6%)	87 (38.3%)	75 (39.5%)
Ideal Risk (100 or less)	--	58 (66%)	77 (71%)	105 (73%)	95 (59%)	149 (71%)	47 (20.8%)	46 (20.3%)	24 (12.6%)

\*\* Data that did not read due to high Triglycerides

2 (1%)

High Density Lipid (HDL)	1998	1999	2000	2001	2002	2003	2004	2005	2006
Too Low (< 40 mg/dL)	14 (14.7%)	5 (5%)	11 (10%)	3 (2%)	21 (13%)	42 (20%)	76 (33%)	59 (26.1%)	78 (41.1%)
Moderate Risk								44 (19.5%)	27 (14.2%)
Normal (40-59 mg/dL)	81 (85.3%)	88 (95%)	98 (90%)	140 (98%)	139 (87%)	165 (79%)	154 (67%)	123 (54.4%)	85 (44.7%)

\*\*Data that did not read due to high Triglycerides \*\*

2 (1%)

Triglycerides	1998	1999	2000	2001	2002	2003	2004	2005	2006
Very High Risk (> 500 mg/dL)	--	1 (1%)	0	1 (.6%)	2 (1%)	2 (1%)	28 (12.5%)	29 (12.8%)	16 (8.4%)
High Risk (200-499 mg/dL)	--	6 (6.5%)	4 (3.6%)	2 (1%)	24 (15%)	41 (20%)	33 (14.7%)	34 (15%)	25 (13.2%)
Moderate (150-199 mg/dL)	--	15 (16.4%)	22 (19.8%)	20 (14%)	40 (25%)	46 (22%)	52 (23.2%)	50 (22.1%)	49 (25.8%)
Normal Level (< 150mg/dL)	--	69 (76%)	85 (76.5%)	120 (84%)	94 (59%)	120 (57%)	111 (49.6%)	113 (50%)	100 (52.6%)

Blood Glucose	1998	1999	2000	2001	2002	2003	2004	2005	2006
Elevated (Fasting) (>110 mg/dL)	3 (3.2%)	8 (8.6%)	9 (7.8%)	7 (5%)	18 (11%)	37 (18%)	19 (8%)	47 (20.7%)	30 (15.2%)
Normal Blood Glucose (65-110 mg/dL)	92 (96.8%)	84 (90.4%)	105 (91.3%)	135 (95%)	142 (89%)	135 (65%)	211 (92%)	180 (79.3%)	167 (84.8%)
Below Normal	0	1 (1%)	1 (.8%)	0	0	0	0	0	
Elevated (nonfasting) (> 140 mg/dL)						3 (1%)			
Normal Non Fasting Blood Glucose						34 (16%)			

EKG and/or Heart Card	1998	1999	2000	2001	2002	2003	2004	2005	2006
New Heart Cards	97 (100%)	69 (79%)	--	--	147	103 (78%)	0	0	0
Renewals	0	17 (5%)	--	--	--	29 (22%)	0	0	0
Normal EKG		51 (51%)	84 (76%)	96 (67%)	140 (95%)	100 (76%)	0	0	0
Abnormal EKG		20 (23%)	16 (14.5%)	35 (24%)	7 (5%) No Referrals	3 (2%) 1 referral	0	0	0
Borderline EKG		16 (18%)	10 (9%)	12 (8%)		29 (22%)	0	0	0

<b>Blood Pressure</b>	<b>1998</b>	<b>1999</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>
Normal Range (< 130/85) (<120/80) 2004*	82	64			69 (50%)	133 (63.6%)	73 (33.6%)	51 (22.8%)	59 (30.1%)
Moderate/Prehypertension (130-139) (85-89) (120/80 -139/89) 2004*					32 (23%)	34 (16.3%)	99 (44.2%)	107 (47.8%)	101 (51.5%)
High Blood pressure (140/90+)	15	23			38 (27%)	29 (13.9%)	52 (23.2%)	66 (29.5%)	36 (18.4%)
No blood pressure taken						13 (6.2%)			
High systolic blood pressure (90-139)			9 males 16 females	12 males 8 females					
Normal systolic range			33 males 52 females	42 males 81 females					
High diastolic range (60-89)			10 males 10 females	14 males 5 females					
Normal diastolic range			32 males 58 females	40 males 84 females					

\* Ideal blood pressure is 115/75 or below (2004)

<b>Mammograms</b>	<b>1998</b>	<b>1999</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>
Number of women	0	4	24	36	31	0	36	46	34
Recalled for additional films	0	0	6	6	7	0	9	9	3

<b>(PSA)Prostate Specific Antigen Screening</b>	<b>1998</b>	<b>1999</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>
Above Normal Range (< 4.00ng/ml)			0	0	1	2	1	3	2
Below Normal Range			29	37	41	44	62	49	44
Total Screened	0	0	29	37	42	46	63	52	46

<b>Heart Health Score Coronary Risk</b>	<b>1998</b>	<b>1999</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>
Ideal Risk	-	-	9 (8%)	13 (9%)	9 (5.8%)	6 (2.9%)	12 (5.2%)	18 (7.9%)	13 (6.6%)
Low Risk	-	-	38 (35%)	51 (36%)	66 (42.9%)	76 (37.3%)	65 (28.1%)	54 (23.8%)	49 (24.9%)
Moderate Risk	-	-	20 (18%)	31 (22%)	30 (19.5%)	52 (25.5%)	60 (26%)	57 (25.1%)	58 (29.4%)
High Risk	-	-	43 (39%)	48 (34%)	49 (31.8%)	70 (34.3%)	94 (40.7%)	98 (43.2%)	77 (39.1%)
Total Screened			42 men 68 women	54 men 89 women	57 men 97 women	77 men 127 women	91 men 140 women	88 men 139 women	77 men 12 women

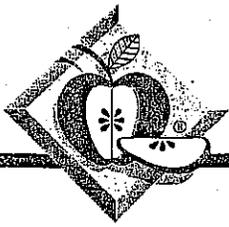
<b>Fitness Score</b>	<b>1998</b>	<b>1999</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>
Low Fitness	-	-	-	57 (39.8%)	56 (36.4%)	70 (34.3%)	59 (25.5%)	48 (21.1%)	51 (25.9%)
Fair Fitness	-	-	-	28 (19.5%)	69 (44.8%)	94 (46.1%)	115 (49.8%)	122 (53.7%)	104 (52.8%)
Good Fitness	-	-	-	44 (30.7%)	19 (12.3%)	24 (11.8%)	32 (10.8%)	33 (14.5%)	26 (13.2%)
Excellent	-	-	-	14 (9.7%)	10 (6.5%)	16 (7.8%)	25 (10.8%)	24 (10.6%)	16 (8.1%)

<b>Percent Fat, Men</b>	<b>1998</b>	<b>1999</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>
Below Average Range	-	-	5 (12%)	8 (14.8%)	0	0	0	0	0
Average Range BMI <=23 Ideal (2005)	-	-	29 (70%)	15 (27.7%)	7 (12%)	12 (15.8%)	9 (14.1%)	10 (11.4%)	7 (9.1%)
Above Average Range BMI <=25 Desired (2005)	-	-	7 (17%)	31 (57%)	8 (14%)	11 (14.5%)	7 (10.9%)	16 (18.2%)	10 (13%)
Overweight BMI 25 + (2005)	-	-	-	-	14 (24.5%)	17 (22.4%)	24 (37.5%)	42 (47.7%)	39 (50.6%)
High Risk BMI 30+ Obese (2005)	-	-	-	-	25 (43.8%)	36 (47.4%)	24 (37.5%)	20 (22.7%)	21 (27.3%)
Total Screened	-	-	41	54	57	76	64	88	77

Percent Fat, Women	1998	1999	2000	2001	2002	2003	2004	2005	2006
Below Average	-	-	2 (3%)	6 (6.7%)	2 (2%)	3 (2.5%)	2 (2.2%)	0	0
Average Range BMI = <23 Ideal (2005)	-	-	24 (36%)	14 (15.7 %)	17 (17.5 %)	14 (11.8%)	16 (18%)	30 (21.6%)	26 (21.7%)
Above Average Range BMI = <25 Desired (2005)	-	-	40 (60.6%)	69 (77.5%)	5 (5%)	8 (6.7%)	3 (3.4%)	13 (9.4%)	17 (14.2%)
Overweight BMI 25+ (2005)	-	-	-	-	11 (11%)	15 (12.6%)	16 (18%)	50 (36%)	34 (28.3%)
High Risk BMI 30+ Obese (2005)	-	-	-	-	51 (52.5%)	79 (66.4%)	52 (58.4%)	46 (33.1%)	43 (35.8%)
Total	-	-	66	89	97	119	89	139	120

Yearly Results	1998	1999	2000	2001	2002	2003	2004	2005	2006
Number Screened	95	93	117	143	160	209	233	227	202
Attended Health Fair	144	142	158	175	203	181	192	231	231
Participated in Additional Wellness Activities/Programs	61	91	199	244	250	428	548	618 Total all programs 1076	928 Total all programs 1361
Total Employee Participation	150	222	244	306	343	386	400	418	377

**Personal Wellness Profiles  
Executive Summary Report  
McLean County Employees  
2006**



# Executive Summary Report

Carle Clinic

Page 1

## Introduction

This report summarizes the primary health findings for those individuals who completed the Personal Wellness Profile (PWP) health assessment. Group health needs and risks are presented along with recommendations for initiating risk reduction and health enhancement programs. This information is very helpful in planning a comprehensive health enhancement program for the participant population.

Improved control of behavioral risk factors, such as:

- ◆ use of tobacco
- ◆ alcohol
- ◆ drugs
- ◆ lack of exercise
- ◆ poor nutrition

could prevent:

- ◆ 1/2 of all premature deaths
- ◆ 1/3 of all cases of accidental disability
- ◆ 1/2 of all causes of chronic disability

From a report of the U.S. Preventive Services Task Force

## Health Practices

By living a healthful lifestyle, much can be done to prevent serious illness and premature death. Recently, the U.S. Task Force on Disease Prevention and Health Promotion delivered a report to the health care providers of the nation. They stated that "the most effective interventions available to clinicians for reducing incidence of disease and disability in the United States are those that address the personal health practices of patients."

## Group Needs

The PWP Executive Summary Report highlights those personal health practices most closely associated with high risk for disease and premature death. The most likely causes of death and disability for the participant population are shown with the prevalence of each contributing risk factor.

## Health Age and Quality of Life

The impact of lifestyle is dramatically shown in the Health Age Summary. Studies show that most people could add five to 10 years or more to their life expectancy by choosing to follow good health practices. The potential for increased life expectancy for your group is shown.

Participant quality of life is illustrated using Health Status scores. These are compared with national norms.

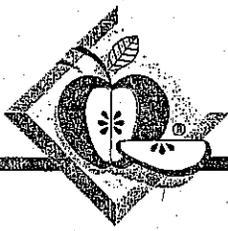
## Risk Reduction

The last section makes recommendations for specific interventions to reduce identified health problems in your organization. Based on this information, specific goals and planning can be provided for reducing risks, enhancing health, and improving the productivity of your group.

## Demographics

There were 197 individuals from this group who participated in the wellness assessment program. The group consisted of 77 men and 120 women. The average age of the group was 46. The health norms and comparisons used in this report are based on these demographics.

The ethnicity mix was 81% Caucasian, 4% Black, 2% Asian, 2% Hispanic, 4% Native American, and 1% other races. 8% chose not to indicate their ethnicity.



# Executive Summary Report

Carle Clinic

Page 2

## Health Hazards

This report shows the personal health practices and risks of your group by leading causes of death nationwide. Both the number and percent of people with each risk factor are shown.

## Reducing Risk

Reducing the number of people with these health risks can significantly decrease health problems and costs, while improving the health and productivity of the individuals.

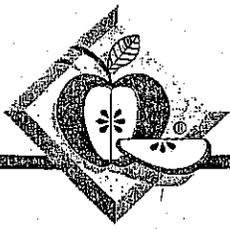
### Cardiovascular (697,754 deaths per year)

Contributing Risk Factors	#	%
Personal history of heart disease, stroke or diabetes	15	8
Family history of heart disease	43	22
High total cholesterol (240+ or 200+ if CHD or Diabetes)	17	9
High LDL cholesterol (160+ or 130+ if CHD or Diabetes)	24	12
Low HDL cholesterol (less than 40)	78	40
High blood pressure (140/90 and above)	36	18
Smoking	31	16
Diabetes/high blood sugar (100+ fast, 140+ non)	30	15
Low aerobic exercise score	65	33
Excess weight (BMI > 25, high waist girth or % fat) (1)	138	70
*Abnormal ECG	0	0
High overall coronary risk	77	39

### Cancer (558,847 deaths per year)

Contributing Risk Factors	#	%
Personal history of cancer	14	7
Tobacco use (all forms)	34	17
Drinking more than recommended (more than 1-2/day)	22	11
High-fat diet	35	18
Low-fiber diet	160	81
Fruits and vegetables (less than 5/day)	130	66
Excess weight (BMI > 25, high waist girth or % fat) (1)	138	70
Bowel disease	6	3
*Positive blood in stool	0	0
*Positive PSA	2	1

\* Concise Plus Profile does not include Factors with an asterisk.  
(1) If done, waist girth or % fat may override BMI.



# Executive Summary Report

Carle Clinic

Page 3

## Accidents

(102,303 deaths per year)

Contributing Risk Factors	#	%
Does not wear seat belt all the time	3	2
*No working smoke alarm in home	11	6
Drinks and drives occasionally	17	9
Does not use good lifting technique	13	7
*Does not wear a helmet when applicable	60	30

## Lung Disease

(125,500 deaths per year)

Contributing Risk Factors	#	%
Smoking (cigarettes)	31	16
*Low lung function (FEV1 <80% of predicted)	0	0
No regular exercise	65	33
Unusual shortness of breath	4	2
Chronic bronchitis or emphysema (COPD)	0	0

## Diabetes

(73,119 deaths per year)

Contributing Risk Factors	#	%
Personal history of Diabetes	9	5
High blood sugar (100+ fasting, 140+ non)	28	14
Poor weight score (score < 50 or high waist girth)	138	70

## Cirrhosis, Liver

(27,045 deaths per year)

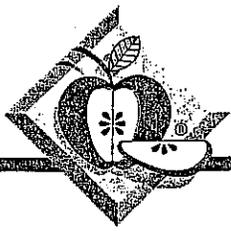
Contributing Risk Factors	#	%
Drinking more than recommended (more than 1-2/day)	22	11

## Suicide

(30,646 deaths per year)

Contributing Risk Factors	#	%
"I have recently thought about ending my life"	1	1
"Feel down-hearted and blue"	13	7
"Have been a happy person" .. "little of the time"	11	6

\* Concise Plus Profile does not include Factors with an asterisk.



# Executive Summary Report

Carle Clinic

Page 4

## Other Key Health Practices

Lifestyle Risks	#	%
Low nutritional status	140	71
Heavily stressed (often have trouble coping)	2	1
Numerous stress signals present (3 or more)	6	3
Very unhappy with life	3	2
Low in sleep (less than 7 hours per day))	79	40
Low energy level (feel tired most the time)	27	14
Have no good social support system	9	5
Regularly use drugs that affect mood or ability to relax or sleep	20	10
*Consumes caffeine heavily (6 or more servings per day)	9	5

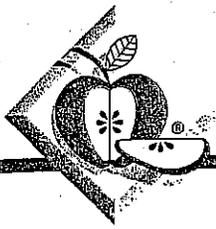
## Disease States

Disease States	#	%
*Allergies	50	25
*Arthritis	26	13
Asthma	14	7
*Blindness or trouble seeing	2	1
Bowel polyps or inflammatory bowel disease	6	3
*Cataracts	5	3
*Deafness or trouble hearing	5	3
*Glaucoma	2	1
*Kidney disease	0	0
*Macular degeneration (AMD)	0	0
Sciatica or chronic back problem	3	2
*Skin problems or dermatitis	13	7
*Ulcer or bleeding in stomach or bowels	10	5
Chronic bronchitis or emphysema (COPD)	0	0
Personal history of diabetes	9	5
Personal history of heart disease or stroke	15	8
Personal history of cancer	14	7

## Medical Care Summary

Medical Care Issues	#	%
*Doctor visits in past 12 months	179	91
Sick and missed work 5 or more days last year	38	19
*Spent at least 1 day in hospital last year	14	7

\* Concise Plus Profile does not include Factors with an asterisk.



## Health Status and Quality of Life

This is an evaluation of your population's current health status, including:

- ◆ Health perception and health status change.
- ◆ Functional status, both physical and social, as well as limitations due to physical or emotional problems.
- ◆ Well-being including bodily pain, mental health, and energy level.

By monitoring health status change over time, general health outcomes from medical care and health interventions can be measured. This type of research can help determine what procedures, treatments, and health care delivery methods are most effective or ineffective in enhancing personal health.

## Health Age

### Good Health Practices

- ◆ Not smoking
- ◆ Eat a good breakfast daily
- ◆ Regular aerobic exercise
- ◆ Weight in desirable range
- ◆ None or light drinking
- ◆ Seven to eight hours of sleep daily
- ◆ Avoid frequent snacking

## Health Status and Quality of Life (HSQ-12)

Quality of Life Scale	Group Score	U.S. National Norms*	Low Scores (n)	Low Scores (%)
Physical Health Composite Score (PCS)	males 52.86 females 51.50	51.05 49.07	4 10	5.6 9.0
Mental Health Composite Score (MCS)	males 52.39 females 48.18	50.73 49.33	1 28	1.4 25.2

Note: Low scores are 40 or less. A high score is desirable

The participants' perceptions of their physical and mental health explains the variability of these scores. Compared to national norms, higher scores indicate better functioning and a higher than average quality of life. Lower scores indicate unsatisfactory mental outlook or poor perception of physical health.

Very low scores are associated with a number of health and health care consequences. These include limitations in physical activities, subsequent job loss, increased hospital stays, increase in doctor visits, probability of a chronic condition, likelihood of depression, and likelihood of five-year survival. These scores are compared with national norms.

\* Ware, JE; Kosinski, M; Keller, SD. The Health Institute, New England Medical Center; *SF-12 An Even Shorter Health Survey*, Medical Outcomes Trust Bulletin, January 1996.

Ware, JE; Kosinski, M; Keller, SD. *A 12-Item Short-Form Health Survey SF-12: Scale Construction and Preliminary Tests of Reliability and Validity*, Medical Care, 1996.

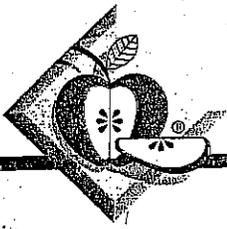
## Health Age Summary

One's choice of health practices has a significant effect on health and longevity. In a prospective study of some 7,000 people for 15 years, people who followed a healthy lifestyle lived on average 11.5 years longer than those with poor health practices, e.g., smoking, living a sedentary lifestyle, poor eating habits, being overweight, etc.

The health practices of people in your organization were compared to this study population to determine the effect of their lifestyle on longevity.

Average Age	Average Health Age	Average Achievable Age	Potential Years of Added Life for Group
45.8	45.8	40.4	1,072.3

The average person in this group may add 5.4 years to his or her life expectancy by maintaining good health practices. For the entire group of 197 people, over 1,072.3 person years may be gained. The addition of these person years is invaluable. People will feel better and be more productive all the years of their lives.



## *Recommended Health Actions*

Based on the prevalence of health risks identified in this group, the following intervention programs are recommended. They are listed in order of need. Additional programs may include Healthy Pregnancy, Living with Diabetes, and Senior Living.

### *Fitness*

#### **1. Improving Fitness**

**(79% showed need for improving fitness levels)**

Regular exercise is a positive lifestyle practice that helps prevent many serious health problems: heart disease, stroke, diabetes, obesity, hypertension, and osteoporosis. It also helps ease tension and generally builds energy, self-worth, and motivation for other healthy practices such as not smoking and better nutrition. A good fitness program can form the foundation for a good health enhancement program.

### *Cancer*

#### **2. Cancer Risk Reduction**

**(78% have higher cancer risk)**

These individuals could make lifestyle changes to significantly reduce their cancer risk. The National Cancer Institute has stated that most premature deaths from cancer could be prevented by lifestyle changes and regular preventive exams.

### *Nutrition*

#### **3. Better Nutrition**

**(71% showed need for making nutritional changes)**

Good nutrition is a positive step toward preventing heart disease, cancer, obesity, osteoporosis, and improving general health and resistance to disease.

### *Weight Management*

#### **4. Weight Management**

**(70% are above their recommended weight range)**

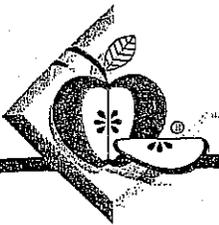
Weight control is a commonly reported need. By losing or preventing excess weight, risk for heart problems, cancer risk, hypertension, diabetes, and other serious health problems can be prevented. Losing weight can also have a positive effect on self-image.

### *Coronary Risk*

#### **5. Coronary Risk Reduction**

**(69% have a moderate to high coronary risk)**

These individuals are high risk due to existing disease, current symptoms, or multiple (two or more) risk factors. Emphasis on reducing overall coronary risk and a systematic program to build heart health are always important.



## *Cholesterol*

### **6. Managing Cholesterol Levels**

**(53% had cholesterol over recommended levels)**

Lowering cholesterol levels can significantly reduce risks for heart disease. For every 1% cholesterol is lowered, the risk for heart disease drops by 2%. A program of nutritional education, dietary counseling, and medical referral is needed for these individuals.

## *Blood Pressure*

### **7. Managing High Blood Pressure**

**(18% had elevated blood pressure levels, 140/90 and above)**

Reducing blood pressure is a proven effective way to reduce risk for cardiovascular disease and increase longevity. Much can be done to control high blood pressure through lifestyle changes and medications. Regular opportunities for blood pressure checks, education programs, and medical referral are needed to decrease this problem.

## *Stress*

### **8. Managing Stress**

**(17% are bothered by excessive stress or have an MCS score < 40)**

Excessive stress or poor coping ability can lead to diseases of the body and mind including ulcers, tension headaches, back problems, depression, and decreased job satisfaction and performance. Learning good stress management techniques can help people deal better with stress before it causes serious problems.

## *Smoking*

### **9. Quit Smoking**

**(17% are smokers)**

Smoking cessation significantly reduces health risks and health care expense. Smoking is the most preventable cause of premature death in the United States.

## *Alcohol*

### **10. Alcohol Management**

**(11% report drinking more than recommended)**

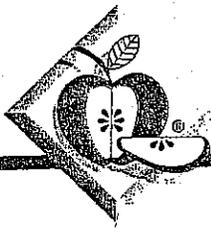
High levels of drinking lead to high accident rates, decreased job performance, and serious health problems including cirrhosis of the liver and increased cancer risk. Alcohol awareness education and referral help for those dependent upon alcohol can have a significant impact on the health of these individuals.

## *Back Care*

### **11. Better Back Care**

**(7% do not know or practice correct lifting techniques)**

Back injury is a major cause of injury and medical expense for most organizations. Education and training programs in lifting and back care are vital for this group.



## Your Next Step

To reduce costs and enhance health, the *next step* must be taken -- implementing risk-reduction actions. Providing a class or a self-study guide for reducing known risks is a vital step. This table identifies the number of people in your group who could benefit from one or more of these risk-reduction interventions.

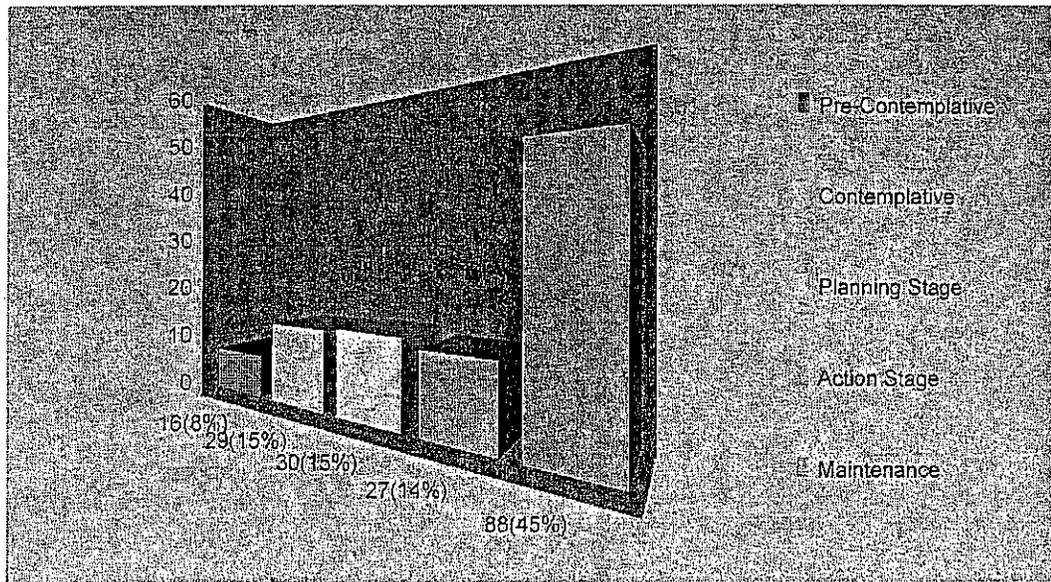
## Health Action Opportunities

Self-Help Study Guide or Class	Number of People	Percent of Group
Alcohol Management	22	11
Better Nutrition	140	71
Healthy Pregnancy	5	3
Managing High Blood Pressure	36	18
Improving Fitness	155	79
Living With Diabetes	9	5
Managing Cholesterol Levels	105	53
Stress Management	34	17
Protecting Your Heart	135	69
Quit Smoking	33	17
Senior Living	46	23
Strengthen Your Back	13	7
Weight Management	138	70

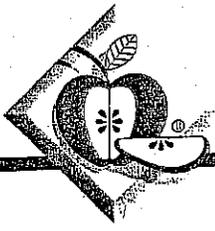
## Readiness to Change

When planning your intervention strategies, it is valuable to know what portion of your group is ready to make changes for a healthier lifestyle. This graph illustrates the distribution of responses to the "live an overall healthy lifestyle" question in the "Readiness to Change" section, and includes only those who answered this question. The percentages are taken from the total population in this group.

## Estimated Readiness to Change Distribution



Participants in the precontemplative stage are not ready to make change but are ideal targets for health awareness strategies. Those in the contemplative stage need more information with encouragement and incentives. Those who are planning lifestyle improvements may need additional tools and methods for making those changes. Those in the action and maintenance stages continue to need encouragement with positive support and reinforcement.



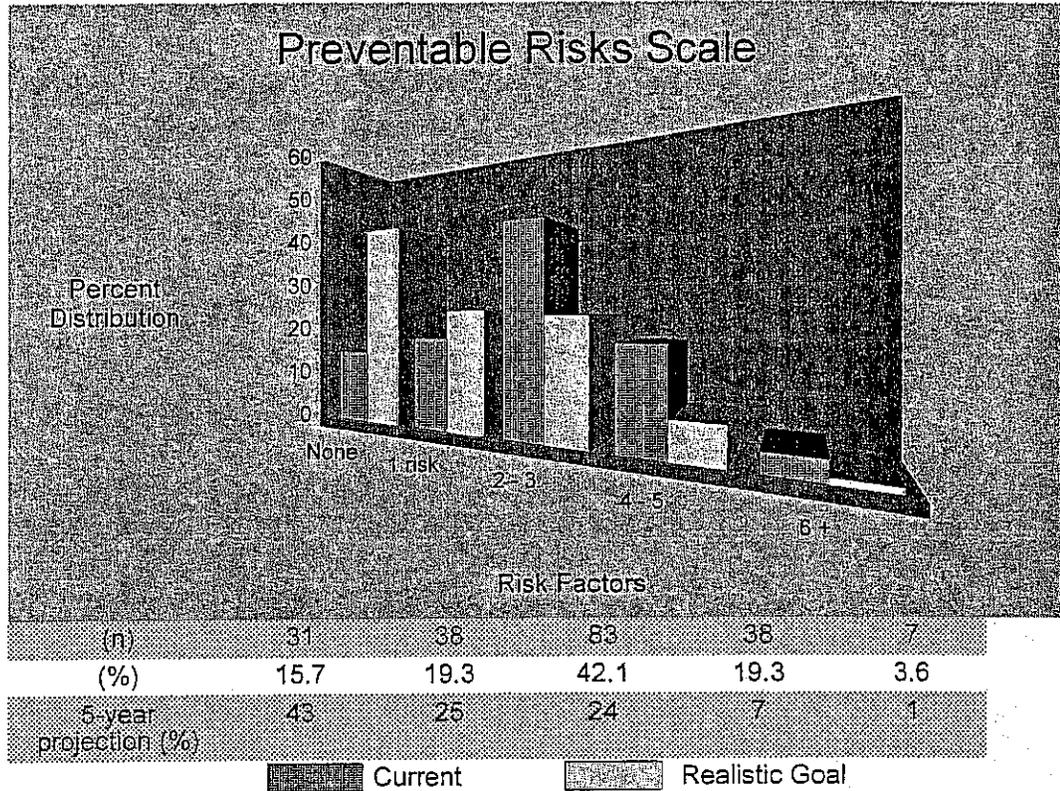
## Economic Impact of Major Health Risks

The national health care expenditure is currently 15% of the nation's gross national product, or nearly \$6,000 per person per year. Due to high health care costs, many organizations are keenly interested in the financial savings that wellness programs can provide. Over two-thirds of all companies surveyed have initiated wellness and safety programs to help curb these fast-rising costs. Recent scientific research reveals significant cost savings can be achieved by reducing health risks. Other benefits include increased productivity and job satisfaction and decreased lost time from sickness.

### Risk Factors Associated with Higher Medical Claims:

- ◆ 5+ sick days/year
- ◆ Monthly drug use
- ◆ 21+ alcohol drinks/week
- ◆ Smoker
- ◆ Sedentary
- ◆ Occasional seat belt use
- ◆ Low life satisfaction
- ◆ 3+ stress signs
- ◆ > 20% overweight
- ◆ Systolic BP >= 140
- ◆ Health age > 4 years over potential health age
- ◆ Cholesterol > 240
- ◆ Diastolic BP >= 90
- ◆ Not satisfied with job
- ◆ Has COPD
- ◆ Serious health problem
- ◆ Poor health perception

## Preventable Risks Scale



## Preventable Risks and Health Care Costs

A number of health risk factors have been shown to be associated with higher medical claims (see side bar). The presence of multiple risk factors provides a better prediction of future claims experience than any single factor. Based on the risk factors of participants in this group, the average medical claim per person is projected to be \$2,779.45.\* (A)

When your group is compared to a group with zero risk factors (average claim = \$1,017.50), your average preventable cost per person is \$1,761.95 per year. However, to achieve zero risk factors for all people is not a realistic goal. A more realistic method of estimating preventable costs is to compare your group with a company that has had an ongoing comprehensive wellness program in place for a number of years (average claim = \$1,963.50). This comparison shows preventable costs per person for your group to be \$815.95.

Therefore, by reducing preventable risks with an effective ongoing wellness program, your group could achieve a realistic total savings of \$160,743.00 per year. (815.95 x 197 = 160,743.00)

\* Average annual individual medical claims do not include spouse, dependent, or maternity claims.

(A) Adapted from - Yen, L. et al., Associations between health risk appraisal scores and employee medical claims costs in a manufacturing company. American Journal of Health Promotion, 1991; 6(1):46-54. Claims have been present-value adjusted using average premium inflation rates.

## Proposed 2007 Employee Wellness Budget with Pilot

<b>Carle Clinic</b>		
Screenings (Including Cholesterol, Glucose) \$36 x 100 persons =		\$3,600
Health Risk Appraisal for Non Health Alliance employees (10.20 X 250)		\$2,550
PSA	\$26 x 100 men =	\$ 2600
<b>Methodist Hospital</b>		
Mammograms in mammogram van for women 40 and over \$258.00 x 35 women =		\$ 9,030
<b>BroMenn Medical Center</b>		
Osteoporosis screening (heel)	\$5 x 75 women	\$375
<b>Total for screenings</b>		<b>\$18,155</b>
Health Alliance Insurance will pay for employees having HA Insurance		
<b>Amount paid by Benefit Fund for Screenings</b>		<b>\$18,155</b>
National Wellness Conference at Stevens Point, Wisconsin		\$ 600
Membership to WELCOA		300
Incentives, supplies for fair and wellness activities		\$5,500
Scholarships for Weight Management program (25x \$20)		500
Tobacco Replacement Patches		250
Wellness programs/Health Fair printing/paper		300
Large Incentives for enrolling in program		\$4,000
<b>Total amount requested</b>		<b>\$29,605</b>

STATE OF ILLINOIS  
COUNTY OF McLEAN

A RESOLUTION FOR APPOINTMENT OF STEVEN CRUMBAUGH  
AS A COMMISSIONER OF THE  
SOUTH EMPIRE DRAINAGE DISTRICT

WHEREAS, due to the expiration of term of Steven Crumbaugh as a Commissioner of the South Empire Drainage District, it is advisable to consider a reappointment or appointment to this position; and,

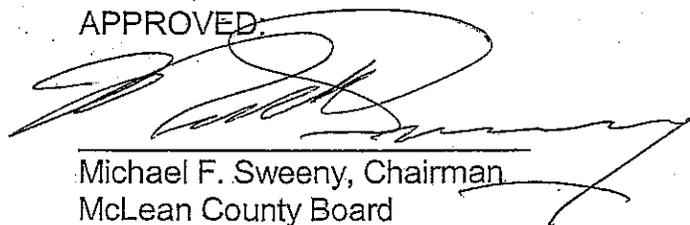
WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes, 605/3-9, 4-1, has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board, now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Steven Crumbaugh as a Commissioner of the South Empire Drainage District for a term of three years to expire on the first Tuesday in September, 2009, or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this resolution of appointment to Steven Crumbaugh, Commissioner, the County Clerk, the County Auditor and the County Administrator.

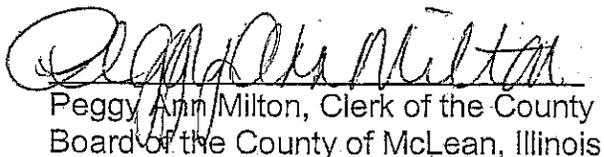
Adopted by the County Board of McLean County, Illinois, this 20th day of February, 2007.

APPROVED.



Michael F. Sweeny, Chairman  
McLean County Board

ATTEST:



Peggy Ann Milton, Clerk of the County  
Board of the County of McLean, Illinois

STATE OF ILLINOIS  
COUNTY OF McLEAN

A RESOLUTION FOR REAPPOINTMENT OF EUGENE WILLIAMS  
AS A TRUSTEE OF THE  
SOUTHEASTERN McLEAN COUNTY WATER AUTHORITY

WHEREAS, due to the expiration of term for Eugene Williams, as a member of the Southeastern McLean County Water Authority, it is advisable to consider an appointment or reappointment to this position; and,

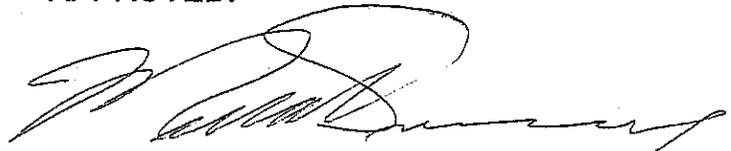
WHEREAS, the Chairman of the County Board, in accordance with the provisions of Illinois Compiled Statutes, Chapter 70, Section 2705/4, has the responsibility to fill a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Eugene Williams as a trustee of the Southeastern McLean County Water Authority for a three-year term that expires on February 19, 2010, or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this resolution of reappointment to Eugene Williams, Hunt Henderson, attorney for the Southeastern McLean County Water Authority, the County Clerk, the County Auditor and the County Administrator.

ADOPTED by the County Board of McLean County, Illinois, this 20th day of February, 2007.

APPROVED:



Michael F. Sweeney, Chairman  
McLean County Board

ATTEST:



Peggy Ann Milton, Clerk of the County  
Board of the County of McLean, Illinois

A RESOLUTION FOR REAPPOINTMENT OF RICHARD STOLLER  
AS A COMMISSIONER OF THE  
YATES DRAINAGE DISTRICT

WHEREAS, due to the expiration of term of Richard Stoller as a Commissioner of the Yates Drainage District, it is advisable to consider a reappointment to this position; and,

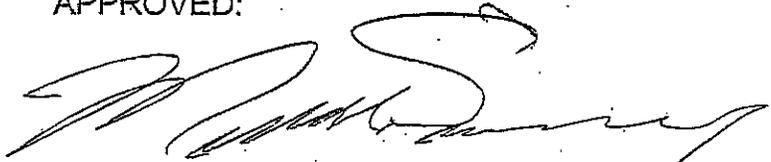
WHEREAS, the Chairman of the County Board, in accordance with the provisions of 70 Illinois Compiled Statutes, 605/3-9, 4-1, has the responsibility to fill the expiration of a three year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Richard Stoller as a Commissioner of the Yates Drainage District for a term of three years to expire on the first Tuesday in September, 2009 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this resolution of reappointment to Richard Stoller, Al Freehill, Attorney for the District, the County Clerk, County Auditor and County Administrator.

ADOPTED by the County Board of McLean County, Illinois, this 20<sup>th</sup> day of February, 2007.

APPROVED:



Michael F. Sweeney, Chairman  
McLean County Board

ATTEST:



Peggy Ann Milton, Clerk of the County  
Board of the County of McLean, Illinois

Members Owens/Renner moved the County Board approve the Consent Agenda as presented. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

EXECUTIVE COMMITTEE:

Member Gordon, presented the following:

**RESOLUTION OF THE McLEAN COUNTY BOARD  
ADOPTING THE  
2007 LEGISLATIVE PROGRAM  
FOR McLEAN COUNTY**

WHEREAS, the Legislative Subcommittee of the Executive Committee, after careful research and considerable discussion with County Officials and Members of the Illinois Senate and House of Representatives, has prepared a legislative program for 2007; and,

WHEREAS, the 2007 Legislative Program supports amendments to the Enterprise Zone Act (20 ILCS 655/) to allow a County to more easily establish more than one Enterprise Zone and to amend the 13 square mile limit on the size of an Enterprise Zone to more accurately relate to the size of a County; and,

WHEREAS, the 2007 Legislative Program supports new legislation to authorize County Boards to add a fee of up to \$5.00 to certain Civil Cases in the Divorce, family and Adoption categories to provide additional financial support to Child Advocacy Center programs; and,

WHEREAS, the 2007 Legislative Program supports new legislation and amendments to existing state laws to restore the separate Election Levy to fund election commissions and County Clerk election operations, and to provide the necessary fiscal capacity to deal with added state and federal election mandates elections; and,

WHEREAS, the 2007 Legislative Program supports new legislation which will enact a statewide smoking ban in public places; and,

WHEREAS, the 2007 Legislative Program strongly urges the Governor and the General Assembly to maintain current funding levels for County reimbursement programs, to oppose any actions which would burden County Government with additional unfunded mandates, and to enable County Government to exercise more control over its own fiscal policies; and,

WHEREAS, the Legislative Subcommittee recommends that the McLean County Board adopt the attached 2007 Legislative Program which lists in detail the specific requests for the various state laws to be amended, for new legislation to be introduced, and for resolutions to be forwarded; now, therefore,

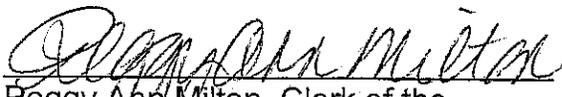
BE IT RESOLVED by the McLean County Board, in regular session, that the attached 2007 Legislative Program is hereby adopted and that said Program be sent to each State Representative and State Senator who represents McLean County, and to the Governor, respectfully requesting their support.

BE IT FURTHER RESOLVED that a copy of this 2007 Legislative Program be transmitted to Mr. William Anderson of Anderson Legislative Consulting, who represents McLean County's interests to the Government of the State of Illinois, and to the United Counties Council of Illinois (U.C.C.I.) and the Metro Counties of Illinois with the request that they give serious consideration to supporting McLean County's 2006 Legislative Program.

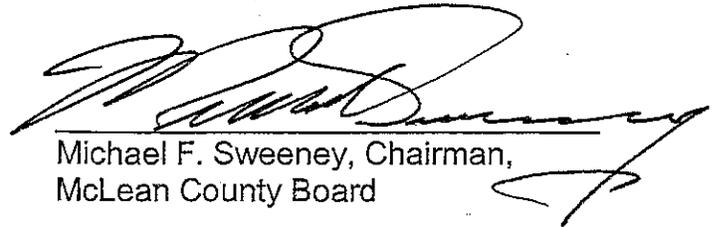
ADOPTED by the County Board of McLean County, Illinois this 20<sup>th</sup> day of February, 2006.

ATTEST:

APPROVED:



Peggy Ann Milton, Clerk of the  
County Board of the County of  
McLean, Illinois



Michael F. Sweeney, Chairman,  
McLean County Board

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# AMEND THE ENTERPRISE ZONE ACT TO ALLOW MORE THAN ONE ENTERPRISE ZONE IN A COUNTY

## Background

The Enterprise Zone Act (20 ILCS 655/) makes it difficult for a County to establish more than one Enterprise Zone and limits the size of the zone to 13 square miles in any County. This law should be amended to allow Counties to more easily create more than one enterprise zone and to provide some flexibility as to the size of the zone.

The current 13 square mile limit means that the smallest County in the State, at 160 square miles, could designate 7.5% of its area as an Enterprise Zone, while McLean County, with a size of 1,186 square miles, is limited to only 1% of its area.

The difficulty in establishing more than one Enterprise Zone per County can also result in inefficient "gerrymandering" when more than one area of a County qualifies for Enterprise Zone status and those areas are separated by considerable distance.

For example, when a large wind farm project was proposed for the eastern portion of McLean County, consultants for the project devised a way to link the project area to the existing Mitsubishi Enterprise Zone located west of Bloomington and Normal by identifying a three-foot wide strip of land running down the centerline of State Route 9. This involved extensive surveying and write-up of metes and bounds, and used a portion of the Enterprise Zone that otherwise could have been reserved for a future project to benefit the McLean County economy.

## Proposal

The following table lists all Illinois Counties in order of geographical size. It shows the current 13 square mile limit as a percent of total County size, and shows how much area would be added if the standard would be changed to 1.50%, 2.00% or 2.50% of total area.

If Counties were allowed to designate an Enterprise Zone as the greater of 13 square miles or 1.50% of their overall area, nine (9) Counties could gain as much as 18.87 total square miles of Enterprise Zone if all nine used the maximum allowable new area. As the largest County in the State, McLean County could add up to 4.76 square miles to its present 13 square mile Enterprise Zone.

At the 2.00% standard, 28 Counties could increase their Enterprise Zones, and at 2.50% 50 Illinois Counties could expand their Enterprise Zones if they chose to do so.

## Illinois Counties by Geographic Size

County	Square Miles	2000 Population	County Seat	13 Miles	150%	200%	250%	150% Adds	200% Adds	250% Adds
McLean County	1,184	150,433	Bloomington	1.10%	17.76	29.68	29.60	18.87	210,683	256,710
La Salle County	1,135	111,509	Ottawa	1.15%	17.03	27.70	28.93			
Iroquois County	1,116	31,334	Watseka	1.16%	16.74	22.32	27.90			
Livingston County	1,044	39,678	Pontiac	1.25%	15.66	20.83	26.10			
Champaign County	997	179,669	Urbana	1.30%	14.96	31.24	24.99			
Cook County	946	5,376,741	Chicago	1.37%	14.19	39.21	23.65			
Vermilion County	899	83,919	Danville	1.45%	13.49	17.93	22.13			
Bureau County	869	35,503	Princeton	1.50%	13.04	17.31	21.73			
Sangamon County	868	188,951	Springfield	1.50%	13.02	17.35	21.70	9 Counties		
Fulton County	866	38,250	Lewistown	1.50%	12.99	17.32	21.65			
Macoupin County	864	49,019	Carlinville	1.50%	12.96	17.27	21.56			
Adams County	857	68,277	Quincy	1.52%	12.86	17.14	21.43			
Will County	837	502,266	Joliet	1.55%	12.56	15.74	20.99			
Pike County	830	17,384	Pittsfield	1.57%	12.45	15.60	20.75			
Henry County	823	51,020	Cambridge	1.58%	12.35	15.47	20.53			
Hancock County	795	20,121	Carthage	1.64%	11.93	15.20	19.88			
Ogle County	759	51,032	Oregon	1.71%	11.39	15.11	18.98			
Shelby County	759	22,893	Shelbyville	1.71%	11.39	15.11	18.98			
Lee County	725	36,062	Dixon	1.79%	10.88	14.50	18.13			
Madison County	725	258,941	Edwardsville	1.79%	10.88	14.50	18.13			
Fayette County	716	21,802	Vandalia	1.82%	10.74	14.62	17.99			
Knox County	716	55,836	Galesburg	1.82%	10.74	14.62	17.99			
Wayne County	714	17,151	Fairfield	1.82%	10.71	14.23	17.85			
Christian County	709	35,372	Taylorville	1.83%	10.64	14.13	17.73			
Montgomery County	704	30,652	Hillsboro	1.85%	10.56	14.03	17.60			
Whiteside County	685	60,653	Morrison	1.90%	10.28	13.70	17.13			
Kankakee County	678	103,833	Kankakee	1.92%	10.17	13.53	16.95			
St. Clair County	664	256,082	Belleville	1.96%	9.96	13.23	16.60	28 Counties		
Tazewell County	649	128,485	Pekin	2.00%	9.74	12.98	16.26			
DeKalb County	634	88,969	Sycamore	2.05%	9.51	12.68	15.86			
Edgar County	624	19,704	Paris	2.08%	9.36	12.48	15.60			
Peoria County	620	183,433	Peoria	2.10%	9.30	12.40	15.50			
Logan County	618	31,183	Lincoln	2.10%	9.27	12.36	15.45			
McHenry County	604	260,077	Woodstock	2.15%	9.06	12.08	15.10			
Jo Daviess County	601	22,289	Galena	2.16%	9.02	12.02	15.03			
McDonough County	589	32,913	Macomb	2.21%	8.84	11.78	14.78			
Jackson County	588	59,612	Murphysboro	2.21%	8.82	11.76	14.70			
Macon County	581	114,706	Decatur	2.24%	8.72	11.62	14.68			
Randolph County	578	33,893	Chester	2.25%	8.67	11.56	14.65			
Marion County	572	41,691	Salem	2.27%	8.58	11.44	14.50			
Jefferson County	571	40,045	Mount Vernon	2.28%	8.57	11.42	14.28			
Morgan County	569	36,616	Jacksonville	2.28%	8.54	11.38	14.28			
Stephenson County	564	48,979	Freeport	2.30%	8.46	11.28	14.10			
Washington County	563	15,148	Nashville	2.31%	8.45	11.26	14.08			
Mercer County	561	16,957	Aledo	2.32%	8.42	11.22	14.03			
Greene County	543	14,761	Carrollton	2.39%	8.15	10.86	13.58			
Warren County	543	18,735	Monmouth	2.39%	8.15	10.86	13.58			
Mason County	539	16,038	Havana	2.41%	8.09	10.78	13.48			
Woodford County	528	35,469	Eureka	2.46%	7.92	10.56	13.20			
Kane County	521	404,119	Geneva	2.50%	7.82	10.42	13.03	50 Counties		

Source (Information and map): National Association of Counties (<http://www.naco.org>)

## Illinois Counties by Geographic Size

County	Square Miles	2000 Population	County Seat	13 Miles	1.50%	2.00%	2.50%	1.50% Adds	2.00% Adds	2.50% Adds
Winnebago County	514	278,418	Rockford	2.53%	7.71	10.28	12.85			
Coles County	508	53,196	Charleston	2.56%	7.62	10.16	12.70			
Clark County	502	17,008	Marshall	2.59%	7.53	10.04	12.55			
White County	495	15,371	Carmi	2.63%	7.43	9.90	12.38			
Jasper County	494	10,117	Newton	2.63%	7.41	9.88	12.35			
Ford County	486	14,241	Paxton	2.67%	7.29	9.72	12.15			
Effingham County	479	34,264	Effingham	2.71%	7.19	9.58	11.98			
Clinton County	474	35,535	Carlyle	2.74%	7.11	9.48	11.85			
Clay County	469	14,560	Louisville	2.77%	7.04	9.38	11.73			
Lake County	448	644,356	Waukegan	2.90%	6.72	8.96	11.20			
Carroll County	444	16,674	Mount Carroll	2.93%	6.66	8.88	11.10			
Crawford County	444	20,452	Robinson	2.93%	6.66	8.88	11.10			
Perry County	441	23,094	Pinckneyville	2.95%	6.62	8.82	11.03			
Platt County	440	16,365	Monticello	2.95%	6.60	8.80	11.00			
Schuyler County	437	7,189	Rushville	2.97%	6.56	8.74	10.93			
Hamilton County	435	8,621	McLeansboro	2.99%	6.53	8.70	10.88			
Rock Island County	427	149,374	Rock Island	3.04%	6.41	8.54	10.68			
Williamson County	424	61,296	Marion	3.07%	6.36	8.48	10.60			
Grundy County	420	37,535	Morris	3.10%	6.30	8.40	10.50			
Douglas County	417	19,922	Tuscola	3.12%	6.26	8.34	10.43			
Union County	416	18,293	Jonesboro	3.13%	6.24	8.32	10.40			
Franklin County	412	39,018	Benton	3.16%	6.18	8.24	10.30			
De Witt County	398	16,798	Clinton	3.27%	5.97	7.96	9.95			
Monroe County	388	27,619	Waterloo	3.35%	5.82	7.76	9.70			
Marshall County	386	13,180	Lacon	3.37%	5.79	7.72	9.65			
Saline County	383	26,733	Harrisburg	3.39%	5.75	7.66	9.58			
Bond County	380	17,633	Greenville	3.42%	5.70	7.60	9.50			
Henderson County	379	8,213	Oquawka	3.43%	5.69	7.58	9.48			
Cass County	376	13,695	Virginia	3.46%	5.64	7.52	9.40			
Lawrence County	372	15,452	Lawrenceville	3.49%	5.58	7.44	9.30			
Pope County	371	4,413	Golconda	3.50%	5.57	7.42	9.28			
Jersey County	369	21,668	Jerseyville	3.52%	5.54	7.38	9.23			
Richland County	360	16,149	Olney	3.61%	5.40	7.20	9.00			
Cumberland County	346	11,253	Toledo	3.76%	5.19	6.92	8.65			
Johnson County	346	12,878	Vienna	3.76%	5.19	6.92	8.65			
Moultrie County	336	14,287	Sullivan	3.87%	5.04	6.72	8.40			
DuPage County	334	904,161	Wheaton	3.89%	5.01	6.68	8.35			
Gallatin County	324	6,445	Shawneetown	4.01%	4.86	6.48	8.10			
Kendall County	321	54,544	Yorkville	4.05%	4.82	6.42	8.03			
Menard County	314	12,486	Petersburg	4.14%	4.71	6.28	7.85			
Brown County	306	6,950	Mount Sterling	4.25%	4.59	6.12	7.65			
Stark County	288	6,332	Toulon	4.51%	4.32	5.76	7.20			
Boone County	281	41,786	Belvidere	4.63%	4.22	5.62	7.03			
Calhoun County	254	5,084	Hardin	5.12%	3.81	5.08	6.35			
Scott County	251	5,537	Winchester	5.18%	3.77	5.02	6.28			
Massac County	239	15,161	Metropolis	5.44%	3.59	4.78	5.98			
Alexander County	236	9,590	Cairo	5.51%	3.54	4.72	5.90			
Wabash County	224	12,937	Mount Carmel	5.80%	3.36	4.48	5.60			
Edwards County	222	6,971	Albion	5.86%	3.33	4.44	5.55			
Pulaski County	201	7,348	Mound City	6.47%	3.02	4.02	5.03			
Hardin County	178	4,800	Elizabethtown	7.30%	2.67	3.56	4.45			
Putnam County	160	6,086	Hennepin	8.13%	2.40	3.20	4.00			

Source (Information and map): National Association of Counties (<http://www.naco.org>)

## **SUPPORT SB 716 TO AUTHORIZE COUNTY BOARDS TO PASS A CIGARETTE TAX OF UP TO \$2.00 PER PACK**

### Background

SB 716 passed the House in the Fall 2006 Special Session and is expected to be reintroduced in the current session as well. It would enable a County Board to enact a tax of up to \$2.00 per pack on cigarettes and use the proceeds for public health or safety purposes.

We estimate a tax equal to 50 cents per pack would provide \$1,000,000 in new revenue and a tax of \$1.00 per pack would provide almost \$2,000,000 in new annual revenue for County health and safety programs.

### Proposal

We respectfully request your support for this measure to give County Boards much needed discretion and flexibility to increase revenue. This authority already exists in Cook County.

## **PASS LEGISLATION TO AUTHORIZE COUNTY BOARDS TO ASSESS A \$5.00 FEE ON CIVIL COURT CASES TO SUPPORT CHILD ADVOCACY CENTERS**

### Background

The Children's Advocacy Act (55 ILCS 80/) authorized counties, upon referendum approval to levy a tax of up to .004 percent (.004 cents per \$100.00 of Equalized Assessed valuation) for the purpose of funding a children's Advocacy Center for the investigation, prosecution and treatment of child sexual abuse.

In McLean County, this levy will raise \$122,650 at the maximum allowable rate. The total budget for the McLean County Child Advocacy Center (CAC) is \$464,174. Because the tax levy supports barely 25% of the CAC's total costs, the remaining \$324,524 is dependent on State and Federal grant sources. Given the long-term uncertainty of continuing grant funding, heavy dependence on this type of support makes it difficult to sustain staff and program efforts.

The McLean County CAC experienced a 28% growth in caseload from 2005 to 2006, while the tax levy grew by less than 5.00%. Although staffing cost increases were held to a 2.00% increase in the FY 2007 CAC budget, other expenses had to be trimmed to keep the total budget at the same level as FY 2006. With little expectation of increased State or Federal support in FY 2008, and given that the tax levy is already at the maximum rate, it is imperative that the CAC program find a new source of financial support to sustain its current level of effort.

### Proposal

Amend the Clerks of Courts Act (705 ILCS 105/) to allow County Boards to add a fee of up to \$5.00 to Civil Cases in the Divorce, Family and Adoption categories in order to provide additional financial support to operate the Child Advocacy Center programs.

## **PASS LEGISLATION TO RESTORE THE ELECTION LEVY**

### Background

For several years we have shared our concern about funding the Bloomington Election Commission based on an archaic formula that is based on changes in property valuation instead of the actual needs of the Commission. During the 2005 Legislative Session, **SB 512** was introduced, but did not get out of Committee. It would have restored the separate Election Levy that existed until the mid-1980's.

During 2005, we worked with the nine City Election Commissions and other Counties to try to develop an agreed approach to improving the funding mechanism for the election process. There is general agreement that the best approach would be to seek local option authority to restore the separate Election Levy that existed in the early 1980's, and use it to fund city commissions and that portion of the County Clerk's office that deals with elections.

A separate election Levy would also provide necessary fiscal capacity for local election authorities to fund new voting requirements being imposed by State and federal law; these are frequently in the form of unfunded mandates.

### Proposal

Reintroduce and support legislation to authorize County Boards to enact a separate election levy not to exceed .05 percent (.05 cents per \$100.00 of Equalized Assessed Valuation). The FY 2007 budgets for the County Clerk's Election Division (\$558,266.00) and the County's share of City election Expenses (\$399,928.00) would require a levy rate of approximately .03 cents per \$100.00.

## **SUPPORT LEGISLATION TO ENACT A STATEWIDE SMOKING BAN**

### Background

McLean County and our two largest municipalities have passed smoking bans in slightly different forms. Other incorporated municipalities in the County have not acted at this point. We support a statewide smoking ban to level the playing field for businesses and minimize confusion for the citizens.

### Proposal

Support HB 246 and its companion bill in the Senate when introduced.

Mr. Lindberg stated the following: on page 131 of your packet there are five items highlighted in this year's legislative program. It got off to a good start on Tuesday, February 6, 2007. We met with all of the Members of the House side of our legislative delegation in Springfield and presented these items and had good discussion with them. That was the first day that we had considerable amounts of snow and ice. We didn't see the Senate side but we have been in communication with both of those Members since then. On page 133 is the first item regarding amending the enterprise zone act to allow a County to either establish more than one enterprise zone and/or to amend the 13 square mile limit so that the amount of space we can have in an enterprise zone is more properly related to the overall size of the County. Right now we are about 1.1% of our County's size, and the smallest County is about 7.5% of its size so we think the 13 square mile standard is a bit out of step. We are encouraging them to go with a percent of overall County size, and we showed options of 1.5% to 2% of County area. The second item on page 136 is something that currently only Cook County enjoys and that is legislation to authorize County Boards to enact a tax of up to \$2.00 per pack of cigarettes. Right now only Cook County does this and we propose that every County be given the authority to do this if they so wish. The third is to shore up our Child Advocacy Center for funding. Right now we are at the maximum statutory tax levy for Child Advocacy and we are pinched for funds there. We rely on State and Federal Grants and it is difficult to expect to get any acceleration in that area so the proposal here is to add a fee of up to \$5.00 to the cases that relate to the Child Advocacy Program area and in so doing we can garner as much as \$20,000 additional revenue to support this important program. Years ago, we used to have a separate election levy and we would like to see that tax levy restored. It would give us sufficient revenue to support the County Clerk's election operation as well as the City Election Commission which is one of eight city election commissions that remain in Illinois. We have always been frustrated about how we go about the business of funding that City Election Commission. We believe if we had the election levy restored, that it would put that budget on equal footing with every other budget the County Board reviews. So we are asking to restore the election budget. Finally, during the hearings we held on McLean County's smoking ordinance we heard repeatedly that if this was a statewide effort that there would much more support from our businesses and from some of our citizens. This bill to enact the statewide smoking ban has been introduced in both the House and the Senate and you will see, on page 139, our support to level the playing field for statewide smoking ban. Member Selzer asked the following: has there been any feedback from our legislators about enterprise zone recommendations? Mr. Lindberg said they have received all favorable feedback. Member Rackauskas stated the following: it seems counter-productive to go for statewide smoking ban and then try to economically be dependent. Mr. Lindberg stated the following: the history of this is that the notion of giving counties the authority to levy a tax of up to \$2.00 per pack started well before the statewide smoking ban was introduced. There are elements in State government who have decided that cigarette tax might be so lucrative that if we do get something passed that it will be primarily to benefit

State government and there would be very little left for counties. I guess the hypocrisy might be at the State level rather than the County level. The one effort started before the other and we felt that given what we had been through on the countywide smoking ban we certainly had to support statewide smoking ban. I don't think we'll end up in any conflict because if there is any effort on the cigarette tax, it will be largely confined to State revenue. Member Rackauskas asked the following: are you asking us to support each of these issues separately? Mr. Lindberg stated the following: they are all in the resolution we are asking you to support. Member Rackauskas asked the following: if there is one we don't support, what do we do? Mr. Lindberg stated the following: you can amend the resolution. You can take one out if you do not support it. Member Caisley stated the following: when you tack on a fee to court cases, you are getting the fees up there at a very high level and maybe beyond the means for some people to pay. We can't simply continue to add fees to various types of civil cases. Member Baggett stated the following: I thought I would comment on smoking issues as well. If we are voting as a packet, I cannot support this because I cannot support this type of intrusion into peoples' lives. Not that I support the right to smoke, but I do not support mandating individual behavior. The other point I have is on the tax. I have no problem with raising taxes as a discouragement but there is a point where you raise the tax too high and you effectively prohibit a substance and at that point you are creating a black market. We have to make sure that we do not step over that line because we would be encouraging criminal behavior if we tax too high. Member Segobiano stated the following: could we separate the issues and vote by voice vote individually? Chairman Sweeney stated the following: we can but I don't know that we want to do that because then we will have to discuss each one of the issues. Do you want to discuss each one of these issues? Member Segobiano stated the following: I don't care that we discuss them but I prefer we vote separately. If we don't then I will have to vote against this. Member Owens stated the following: I was going to make a motion to take one of these out and I don't how we do that? I need some guidance on how to do this. Chairman Sweeney stated the following: I think we will deal with each individually. Member Gordon: I'd like to move adoption of the resolution before we start separating them. Gordon/Selzer made motion to facilitate the discussion of a Resolution of the McLean County Board Adopting the 2007 Legislative Program for McLean County – Legislative Subcommittee. Chairman Sweeney stated the following: if people want to separate each one of the issues we can make a motion on each one of them. Members Segobiano/Owens moved a substitute motion to divide each issue. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried. We will start off with request to amend the enterprise zone act to allow more than one enterprise zone in a County. The motion was made by Owens and seconded by Harding. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Members Bostic/Selzer moved the Board approve a request to support SB 716 to authorize County Boards to pass a cigarette tax of up to \$2.00. Clerk Milton shows the roll call vote as follows: Bostic-yes; Butler-no; Caisley-yes; Cavallini-

no; Dean-yes; Gordon-yes; Harding-no; Hoselton-no; Moss-yes; Nuckolls-yes; Owens-no; Rackauskas-no; Renner-yes; Segobiano-no; Selzer-yes; Ahart-no; Baggett-no; Bass-no; and Sweeney-yes. Motion defeated ten to nine.

Members Bostic/Harding moved the County Board approve a request to pass legislation to authorize County Boards to assess a \$5.00 fee on civil court cases to support Child Advocacy Centers. Member Caisley stated the following: I do not know what adoption of a child has to do with the Child Advocacy Center. Certainly people who are getting divorced who have no children are not configured into the business of the Child Advocacy Center. It is a good program that we have but I do not favor putting an additional \$5.00 fee on these categories of cases. It prices it out of moderate income peoples' means. Clerk Milton shows the roll call vote as follows: Bostic-yes; Butler-no; Caisley-no; Cavallini-yes; Dean-yes; Gordon-yes; Harding-yes; Hoselton-yes; Moss-yes; Nuckolls-yes; Owens-yes; Rackauskas-yes; Renner-yes; Segobiano-no; Selzer-no; Ahart-no; Baggett-no; and Bass-no. Motion carried eleven to seven.

Members Gordon/Caisley moved the County Board approve a request to pass legislation to restore the election levy. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Members Owens/Bostic moved the County Board approve a request to support legislation to enact a statewide smoking ban. Clerk Milton shows the roll call vote as follows: Bostic-yes; Butler-yes; Caisley-yes; Cavallini-yes; Dean-yes; Gordon-yes; Harding-yes; Hoselton-yes; Moss-yes; Nuckolls-yes; Owens-yes; Rackauskas-yes; Renner-yes; Segobiano-no; Selzer-yes; Ahart-no; Baggett-no; Bass-no; and Sweeney-yes. Motion carried fifteen to four.

Chairman Sweeney stated the following: now we need to go back to the main motion as amended. Member Selzer stated the following: I understand how the vote went. I want to give credit to those who worked on this. I don't understand sometimes when we separate resolutions at this level. Does that mean we need more input? Personally I don't know why we wouldn't want to support a tax. It is just money we are not going to get now. It will go to other places. I hate to rip apart resolutions like this. Chairman Sweeney stated the following: this is just an agenda for McLean County, not the State of Illinois. Member Rackauskas stated the following: first of all, it gives us an overall look where we might need further discussion. Chairman Sweeney stated the following: I have no problem with separating but I was hoping to do the whole thing but I do not have a problem with separating.

Member Gordon presented the following:

RESOLUTION OF THE McLEAN COUNTY BOARD  
APPROVING THE *RULES OF THE COUNTY BOARD OF McLEAN COUNTY* AS AMENDED

WHEREAS, the *Rules of the County Board of McLean County* state that the adopted Rules shall remain in effect until the first Monday in December, 2006; and,

WHEREAS, the McLean County Board, at the reorganization meeting on December 4, 2006, adopted a Resolution to Continue the *Rules of the County Board of McLean County* until such time as the McLean County Board approves, amends and/or rescinds the *Rules of the County Board of McLean County* by formal action of the McLean County Board; and,

WHEREAS, the Rules Subcommittee of the Executive Committee met on Tuesday, February 6, 2007, to review the *Rules of the County Board of McLean County*; and,

WHEREAS, the Rules Subcommittee of the Executive Committee recommended to the Executive Committee approval of the *Rules of the County Board of McLean County* as amended; and,

WHEREAS, the Executive Committee of the McLean County Board, at its regular meeting on Tuesday, February 13, 2007, recommended approval of the *Rules of the County Board of McLean County*, as amended; now, therefore,

BE IT RESOLVED by the McLean County Board, now meeting in regular session, as follows:

(1) The *Rules of the County Board of McLean County*, as amended, are hereby approved and adopted.

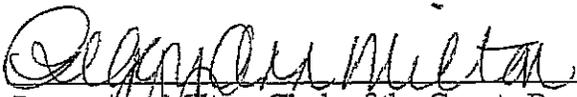
(2) The County Clerk shall provide a copy of this Resolution to the County Administrator, the State's Attorney, and the First Civil Assistant State's Attorney.

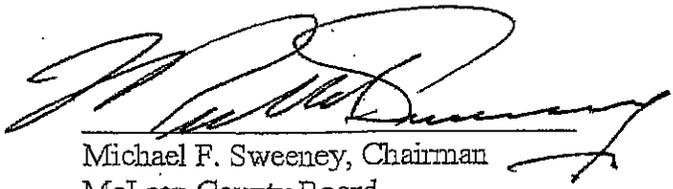
(3) This Resolution shall become effective immediately upon approval and adoption.

ADOPTED by the McLean County Board this 20th day of February, 2007.

ATTEST:

APPROVED:

  
Peggy Ann Milton, Clerk of the County Board,  
McLean County, Illinois

  
Michael F. Sweeney, Chairman  
McLean County Board

RULES OF THE COUNTY BOARD  
OF MCLEAN COUNTY

PREAMBLE

The members of the County Board of McLean County, Illinois wish to individually and collectively express their expectation and intent that all Board members follow a high standard of ethical behavior in exercising their duties, responsibilities and judgment as Board members. All members of the McLean County Board shall:

1. Handle County affairs with a deep sense of responsibility, upholding the spirit as well as the letter of the law and constitution.
2. Faithfully perform all duties as Board members by studying Board issues and by attending all sessions of the Board and assigned Committees, unless prevented from so doing by a compelling reason.
3. Avoid participation in any action, which would result in a conflict of personal interest with County responsibility.
4. Refrain from obtaining improper personal benefit with regard to public funds, equipment, property, or the services of employees.
5. Respect the confidentiality of privileged information.
6. Refrain from accepting gifts, favors or promises of future benefit, which could tend to impair independence of judgment or action as a Board member.
7. Refrain from considering ex parte communications involving matters where a public hearing is required according to law and when such consideration would interfere with the due process of law.

The following rules shall govern the County Board of McLean County, Illinois.

5.10 APPLICABLE FEDERAL AND STATE LAWS. The McLean County Board in carrying out its duties and responsibilities shall be governed by all applicable federal and state laws and regulations.

## 5.11 ORGANIZATION AND OFFICERS

### 5.11-1 Initial Meeting and Election of Officers

(A) In years of County Board elections, the initial meeting of the County Board (hereinafter called the "Board") shall be on the first Monday in December. The County Clerk shall call the meeting to order and preside

during the election of a Temporary Chairman. A vote of the majority of the members of the Board shall be required for the election of a Temporary Chairman. The Chairman and Vice Chairman shall be elected to a two-year term. A vote of a majority of the members of the Board shall be required for election of Chairman and Vice Chairman. All votes shall be publicly recorded. The Board may adopt such other rules as may be necessary to conduct said election.

(B) If, in the event, the Board is unable to meet on the first Monday in December in years following a County Board election, then at least one-third of the members of the Board may request a special meeting of the Board for the purpose of electing officers as provided in Section 5.11-1 (a). Such request shall be in writing, addressed to the County Clerk, and specifying the time and place of said meeting. The County Clerk shall then transmit notice immediately as provided by statute.

5.11-2 General Powers of Chairman. The Chairman shall preside at all meetings of the Board and the Executive Committee. The Chairman shall conduct the business of the meeting in the order prescribed in these rules. The Chairman shall have general powers to recognize members entitled to the floor; to state and to put to a vote all questions which are regularly moved and seconded or which necessarily arise in the course of the proceedings; to announce the results thereof; to protect the Board from all frivolous or dilatory action; to decide all questions of order, subject to an appeal to the Board; in case of disturbances, breach of decorum, or disorderly conduct, to take action pursuant to Section 5.14-12, to assist in expediting the business of the Board and to perform all other duties prescribed by law or by action of the Board. In case of the absence of the Chairman or at the request of the Chairman, the Vice Chairman shall assume the duties and responsibilities of the Chairman on an interim basis, during which time the Vice Chairman shall have all of the powers and duties of the Chairman, including the authority to execute and sign on behalf of the County all Ordinances, Resolutions, Intergovernmental Agreements, Contracts and any other Legal Instruments approved by the County Board,

~~unless otherwise provided by law, serve as the Chairman at meetings of the Board and Executive Committee.~~ In case of the absence of the Chairman and the Vice Chairman at any meeting, the Clerk shall convene the meeting and the members present shall choose one of their members as temporary Chairman.

5.11-3 Appointment of Standing Committees. The Chairman shall appoint the members of all standing committees not later than the December Board meeting in each year in which Board elections are held, subject to approval by the members of the Board. Members of standing committees shall serve for two years. The first member named shall be Chairman and the second named shall be Vice Chairman. In case of a vacancy on the Board, the person named to fill the vacancy may also fill any vacancies on standing or special committees except that such person shall not be designated as Chairman or Vice Chairman thereof. When a vacancy has been created on a Committee of the Board, the Chairman of the Board shall have the authority to fill the vacancy by shifting a Board Member from another committee, providing the affected Board Member gives consent. Chairmen of standing committees shall serve as members of the Executive Committee, including the Vice Chairman of the Board when not Chairman of a standing Committee. The Chairman of the Board shall appoint the members of all standing and special subcommittees of the Executive Committee subject to the approval of the Executive Committee.

5.11-4 Clerk of the Board. The County Clerk or a deputy selected by the County Clerk shall be the Clerk of the Board. The Clerk shall be the keeper of the records and the minutes of the Board and its committees and shall be in attendance at all meetings of the Board.

5.11-4.1 Minutes of Closed Meetings or Sessions. Minutes of any closed meeting or session held pursuant to Sections 5.14-11 and 5.15-3(C) shall be reviewed at least semi-annually by the Board for continued confidentiality in accordance with the Illinois Open Meetings Act.

5.11-5 Parliamentarian. The State's Attorney or an Assistant State's Attorney shall be in attendance at all meetings of the Board and shall be Parliamentarian of the Board. Upon request of the Chairman, the Parliamentarian shall render to the Chairman advice or an opinion on questions of parliamentary law and procedure applicable to matters arising before the Board. The rules or parliamentary procedures as set forth in the latest published edition of "Roberts Rules of Order, Revised" shall govern the procedure of the Board in all cases applicable and in which the same are not inconsistent with these rules.

5.11-6 Appointment Policy Other Than Board Vacancies. Appointments of officers and/or members to various Boards, Councils, Commissions, Special Authorities, Special Districts, and other agencies shall be made according to law.

5.11-7 Procedure for Filling County Board and Countywide Elected Official Vacancies. When a vacancy in the office of Board Member or Countywide Elected Official occurs, the procedure for filling such vacancy shall be as follows:

(A) When such vacancy occurs, the Chairman shall fix the date upon which the appointment to fill the vacancy shall be made, said appointment to be made at a regular Board meeting not later than sixty days after the vacancy occurs.

(B) Written applications and resumes must be submitted to the office of the County Administrator by 12:00 Noon of the Thursday prior to the regularly scheduled meeting of the Executive Committee in the month in which the appointment is to be made. No applications will be considered unless they have been so submitted and signed by the applicant. The County Administrator shall screen all applications for eligibility and shall mail copies of all applications of all eligible candidates to all Board Members with their packets prior to the Executive Committee meeting.

(C) Any applicant for a County Board seat must be a resident of the Board District in which the vacancy exists and must meet all the qualifications for holding public office. Any applicant for a Countywide Elected Office must be a resident of the County and must meet all the qualifications for holding public office. Each applicant must provide evidence of membership in the same political party as the person whom the applicant proposes to succeed.

(D) At the regular Executive Committee meeting, all eligible applicants will be invited to address the Executive Committee. At the next regularly scheduled Board meeting, the Board Chairman will recommend an appointment to fill the vacancy subject to the approval of the Board.

## 5.12 MEETINGS

5.12-1 Regular Meetings. Regular meetings shall be held monthly on the third Tuesday of each month except when other meeting dates are designated. An annual schedule of meetings shall be published and made available to all members and other interested persons.

5.12-2 Special Meetings. Special meetings of the Board shall be held when requested by at least one-third of the members of the Board. The requests shall be in writing, addressed to the Clerk and specify the time, place and the nature of matters to be considered. The Clerk shall notify each member of the time and place of such meeting by ordinary mail and shall also cause notice of such meeting to be published in a newspaper published in McLean County.

5.12-3 Meeting Time and Place. All regular meetings of the Board shall commence at 9:00 A.M. unless otherwise agreed to by a majority of the members of the Board, in a place designated by the Board Chairman. All meetings of the Board and its committees shall be open to the public, except for limited purposes as specified by law.

5.12-4 Agenda Preparation. The Chairman, in consultation with the Administrator, shall prepare an agenda for each regular meeting, listing the order of business in as much detail as is sufficient for identification, and shall file the agenda with the Clerk. The agenda shall include a "consent agenda" which shall include all matters that are to come before the Board that in the opinion of the Chairman will be of routine nature.

5.12-5 Resolutions, Reports and Communications. Any committee Chairman, any elected or appointed County official or any other person who desires to present any ordinance, resolution, report or communication to the Board shall deliver a copy of same to the Administrator by the sixth business day prior to the Board meeting. A copy to be presented to the Board for action shall be delivered to the State's Attorney at the same time, unless the State's Attorney prepared it. Matters that are frequently adopted by the Board in the same form except as to certain detail, such as Highway resolutions, need not be so filed with the Administrator or furnished to the State's Attorney. Furthermore, failure to comply with this rule will not prohibit an ordinance, resolution, report or communication from being considered by the Board.

5.12-6 Agenda Mailing. At least five days before each regular meeting, the Clerk shall send to each member, the following documents:

- (A) Agenda for the next meeting.
- (B) Resolutions, ordinances and written reports to come before the Board at the next meeting, which have been filed with the Board Office.
- (C) All committee minutes filed with the Clerk since the previous meeting.

(D) All other material that in the opinion of the Chairman or Administrator will be of interest to Members.

5.12-6.1 Board Proceedings and Minutes. At least five days before each regular meeting, the Clerk shall have prepared the minutes of the previous meeting and made them available to each member by:

(A) Making printed copies available, upon request, in the Office of the County Clerk.

(B) Posting electronically to the World Wide Web in a standard format that can be read online, or printed.

#### 5.12-7 Resolutions of Congratulations

Any Board member who desires to have the Board adopt a Resolution of Congratulations in recognition to an individual, group achievement, and/or community special event shall forward the Resolution (or the information to be included in the Resolution) to the Administrator's Office one week prior to the Board meeting. The Administrator shall include all such Resolutions on the Consent Agenda of the Board meeting.

In lieu of a formal Resolution of Congratulations, a Board member may move that the Board Chairman prepare a letter of congratulations in recognition of an individual, group achievement and/or community special event. The Administrator shall include all such letters on the Consent Agenda of the next regularly scheduled Board meeting.

5.13 ORDER OF BUSINESS. The order of business before the Board shall be as follows, unless otherwise determined by action of the Board:

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Call of Roll
5. Appearance by Members of the Public and County employees

6. Consent Agenda
  - (A) Approval of the Proceedings of the County Board
  - (B) Highway Department
  - (C) Building and Zoning
  - (D) Transfer Ordinances
  - (E) Resolutions, ordinances, reports and communications from elected and appointed County Officials
  - (F) Appointments
  - (G) Approval of Resolutions of Congratulations and Commendation
7. Reports of Standing Committees
  - (A) Reports of Special Committees
8. Report of County Administrator
9. Other Business and Communications
10. Approval of Bills
11. Adjournment

#### 5.14 PROCEDURE AT MEETINGS

5.14-1 Quorum. A majority of the members of the Board shall constitute a quorum.

5.14-1.1 Members. Whenever a vacancy (or vacancies) occurs on the Board and upon formal declaration of a vacancy (or vacancies) by the County Board Chairman, the number of members for purposes of defining a quorum shall be reduced by one or more.

5.14-1.2 General Voting. Unless otherwise expressly provided, any action taken by the Board or any Committee shall only require the affirmative vote of the

majority of the members present and voting.

5.14-2 Roll Call Vote. A roll call vote of the Board shall be taken by a "yes" or "no" or "present" vote on the following matters:

- (A) Appropriation and tax levy ordinances.
- (B) Any other matter required by law.
- (C) Upon any other matters, when announced by the Chairman or requested by any member, providing such request is made before another item of business has been taken up by the Board.

The Clerk, on a roll call, shall call the names of the members of the Board in alphabetical order, with the first name called each month being the second name called the previous month, except that the Chairman shall be last called last. The Chairman shall be required to vote only when the vote of the Board results in a tie. The Chairman may vote at any time if the intention to vote is announced prior to voting. In any action requiring a roll call vote, if any member asks for and receives unanimous consent of the members present for the Clerk to show all members present as voting in favor of such action, the Clerk shall show and record such vote accordingly.

A member who has voted "yes" or "no" or "present" on a roll call vote shall not be allowed to change that vote on the matter under consideration. A member not voting when called upon by the Clerk will be presumed absent and will not be allowed to cast a vote on the matter under consideration.

5.14-3 Recognition

- (A) Every member who desires to speak or make a motion shall respectfully address the Chairman, be recognized before speaking, and address only the issue under consideration at that time by the Board.
- (B) When two or more members seek recognition at the same time, the Chairman shall recognize the member who is to speak first.
- (C) No person shall speak more than once nor more than five minutes on the same matter without permission from the Chairman.
- (D) A member called to order by the Chairman shall immediately come to order. If there is no appeal, the decision of the Chairman shall be final.

5.14-4 Motion to Adjourn. A motion to adjourn shall always be in order and shall be decided without debate, unless a question of the time to adjourn shall occur.

5.14-5 Reconsideration. An action may be reconsidered at any time during the meeting or at the next meeting held thereafter. A motion to reconsider shall {must} be made and seconded by members of the Board who voted on the prevailing side of the question to be reconsidered.

5.14-6 Second Required. No motion shall be debated or put to a vote unless it is seconded. It shall then be stated by the Chairman before debate or vote and every motion shall be reduced to writing when requested by the Chairman or any member.

5.14-7 Appearance by Non-Members

(A) Any member may request that a County Officer or employee, or other persons, be permitted to appear before the Board on matters of County business, and such request shall be granted by the Chairman unless there is objection by any member, in which event Board action will be required to overrule the Chairman.

(B) All requests by non-members of the Board for appearance before the Board shall be made to the Administrator, in writing with the subject matter stated, not less than five working days before the next scheduled Board meeting. Such appearance with regard to any particular topic shall be limited to a time not to exceed three minutes for each individual, five minutes for a representative spokesman of a group and fifteen minutes total. The Chairman may act to prevent repetition or digression, to maintain decorum and to exclude discussion of matters which have had a previous public hearing conducted according to law, discussion of matters where public comment would interfere with the due process of law or discussion of matters which would be in direct conflict with restrictions placed upon the Board by other applicable law.

5.14-8 Requests for Legal Opinions. Requests to the State's Attorney on questions of law shall be submitted in writing by any standing committee established by Section 5.15 of these rules or by the Chairman of the Board. The Chairman and Vice Chairman of the Board and members of the Executive Committee shall receive copies of such requests. Said copies shall also be included in materials distributed to members of the Board as provided in Section 5.12-6 of these rules prior to the next meeting of the Board unless such request originated after said materials have been distributed, in which case such copies

shall be distributed at the beginning of the meeting. Any member of the Board desiring an advisory opinion on a matter within the jurisdiction of a standing committee shall submit such request to the appropriate standing committee. If unsuccessful before a standing committee, a member may then take such request in the form of a motion at any meeting of the Board, which shall be granted upon approval by a majority of the members of the Board.

5.14-9 Suspension of Rules. Any of these rules may be temporarily suspended by action of the Board. Immediately upon the termination of the business arising out of the event for which the rules were suspended, these rules shall again be in effect without vote of the Board.

5.14-10 Consent Agenda. All matters on the Consent Agenda that are not removed will be voted on by one vote. An item shall be removed from the Consent Agenda upon the oral request of any member of the Board made prior to the vote. Any matter taken off of the Consent Agenda shall be considered at the time of the standing committee report to which it pertains.

5.14-11 Closed Meeting or Session. Any closed meeting or closed session held by the Board shall be held in accordance with the provisions of the Illinois Open Meetings Act. Neither the news media nor the general public shall be allowed to record the proceedings of any said closed meeting or closed session.

5.14-12 Decorum. During the proceedings of the County Board, decorum shall be maintained at all times by members, interested parties, the public and the media. The Chairman shall be authorized to take appropriate action to maintain said decorum. Decorum during the proceedings of all committee meetings shall be maintained at all times by members, interested parties, the public and the media. The Committee Chairman shall be authorized to take appropriate action to maintain said decorum.

## 5.15 COMMITTEES - NUMBER, DESIGNATION AND MEMBERSHIP

5.15-1 There shall be six (6) Standing Committees:

(A) The Executive Committee shall have not more than nine members with the membership consisting of the Chairman and the Vice Chairman of the Board and the Chairman of the other standing committees and not more than three (3) members of the Board appointed as at-large members of the Committee by the County Board Chairman.

(B) The Finance Committee, Justice Committee, Land Use and Development Committee, Property Committee, and Transportation Committee; each committee shall have not more than six members each, at the discretion of the County Board Chairman.

5.15-2 Each Board Member shall serve on two or more standing committees at the discretion of the County Board Chairman, with the Chairman of the Board being an ex-officio member of all standing committees. The Chairman's attendance at a committee meeting shall be counted when determining if a quorum is present; however, such attendance shall not increase the number of members constituting a quorum.

5.15-2.1 Recording of Votes. If any action does not require a roll call vote under Section 5.14-2, any member may request the Clerk to record a vote made by said member in the minutes.

5.15-3 Alternate Members and Attendance of Members at Committee Meetings Other Than Those to Which They Are Assigned.

(A) An alternate member may be appointed to each standing committee by the Chairman of the Board. Such alternate shall attend meetings of such committee if required to constitute a quorum and shall have all the privileges and duties of a regular member while so serving.

(B) Board Members may attend and have access to minutes resulting from any open or closed meetings or sessions of committees of which they are not members. At the discretion of the Committee Chairman during the meeting, the Board Member may participate in the meeting but without voting, seating, or travel privileges. Conversely, if a Board Member is invited to attend a committee meeting by the Chairman of that committee, the member is entitled to travel expenses only.

#### 5.15-4 Subcommittees of Standing Committees

(A) Subcommittees of the Executive Committee. There shall be three standing subcommittees of the Executive Committee: the Legislative Subcommittee, Liquor Control Commission and the Rules Subcommittee, appointed by the Chairman. In addition, the Chairman may create and appoint up to seven members to such subcommittees and advisory groups deemed necessary from time to time to more efficiently accomplish the business of the committee. Membership of any subcommittee of the Executive Committee shall consist of Board members but shall not be

restricted to members of the Executive Committee. Membership of any advisory group shall not be restricted to Board Members. Except as otherwise provided by statute or ordinance, such subcommittees shall report to the Executive Committee.

(B) Subcommittees of Other Standing Committees. The Chairman of any standing committee may create such subcommittees of his committee as may be necessary from time to time to more efficiently accomplish the business of such standing committee. Appointments to such subcommittees shall be made by the committee Chairman and shall be restricted to members of the standing committee. Except as otherwise provided by statute or ordinance, such subcommittees shall report to their standing committee.

#### 5.16 COMMITTEES-GENERAL FUNCTIONS AND RESPONSIBILITIES OF ALL COMMITTEES

The general functions and responsibilities of all Committees shall be as follows:

- (A) With the aid of the Administrator, Auditor, Treasurer and Executive Committee, the Committees shall keep informed concerning appropriations and budget for activities under the purview of the Committee and to help keep expenditures within the budget.
- (B) The Committees shall keep written minutes and to report regularly to the Board the substance of all meetings.
- (C) The Committees shall file minutes of all Committee meetings with the Administrator's Office, which shall then be filed with the County Clerk, prior to the next regularly scheduled meeting.
- (D) The Committees shall submit to the County Board for consideration all policies and procedures as recommended by the Committee.
- (E) The Committees shall act on all matters referred to the Committee by the Chairman of the Board or by the Board itself, in addition to duties otherwise prescribed.
- (F) The Committees shall review all requests originated by a Department Head under its oversight for staffing changes which require amendment of the Authorized Positions Resolution and to submit any comments it deems appropriate to the Finance Committee.

(G) The Committees shall keep informed with regard to activities of a department which is under its general supervision or for which it serves as liaison with the Board in instances where such activities are concerned with another committee.

(H) The Committees shall take final action only on those matters authorized herein or by ordinance, resolution or policy adopted by the Board.

(I) The Committees shall allow non-members to appear before the Committees when such appearance is appropriate and does not violate due process of law. A request for such appearance shall be directed to the Administrator in writing with the subject matter stated at least five working days in advance of the meeting. The Committees shall have the right to set reasonable time limits, prevent unruly conduct and require groups to be represented by one spokesman.

(J) The Chairs of the Committees shall set regular Committee meeting dates and times after consultation with the Committee members.

(K) Each Committee Chairman shall require the Administrator or the Administrator's designee to prepare and mail an agenda to all Committee members in advance of a regularly scheduled meeting.

(L) A majority of the members of a Committee shall constitute a quorum.

#### 5.17 COMMITTEES - FUNCTIONS AND RESPONSIBILITIES OF SPECIFIC COMMITTEES

In addition to the general duties otherwise prescribed, the individual Committees shall have the functions, responsibilities, and areas of jurisdiction and overview as set forth in this section.

##### 5.17-1 Executive Committee

The Executive Committee shall have the following specific functions and responsibilities:

(A) To provide general direction for all Board programs, business, planning and policy-making functions and to review the reports of Board Committees.

- (B) To exercise general supervision of the administration of all Board affairs, the Administrator's Office, and Information Services Department.
- (C) To act in an advisory capacity to the Chairman of the Board.
- (D) To review and make recommendations for changes in Committee organization and scope and in rules as may be deemed necessary.
- (E) To be responsible for the general overview of, and coordination with, all "Ad-Hoc" Committees, task force and other like organizations as their activities relate to County business, unless specifically under the jurisdiction of another Standing Committee.
- (F) To be responsible for all matters concerning the employment and activities of all consultants, both paid and unpaid, unless specifically under the jurisdiction of another Standing Committee.
- (G) To review and make recommendations to the Board on salaries and compensation of elected and appointed officials; and to be responsible for the performance evaluation of the County Administrator.
- (H) To be responsible for all relationships with other units of government and for all intergovernmental agreements unless specifically under the jurisdiction of another Standing Committee.
- (I) To exercise general supervision over all matters relating to the codification of County ordinances and resolutions.
- (J) To exercise general supervision over any federal or state entitlement programs for which the Board has a responsibility.
- (K) To make recommendations on all emergency appropriations, transfer ordinances, and any transfers from the Contingent Account in all Funds.
- (L) To prepare and submit an annual Budget Policy Resolution to the Board for its approval.
- (M) To direct the County Administrator to prepare, recommend and submit to the appropriate oversight Committees each year a five-year capital improvement program. The five-year capital improvement program shall be updated annually by the County Administrator as a part of the

budget process.

(N) To receive the proposed annual operating and annual capital improvements budgets for each of the departments of County government as recommended by the respective oversight committees; and to study, review and adjust such departmental budget requests in order to accommodate budgetary priorities and fiscal constraints. To then direct the County Administrator to consolidate these adjusted budget requests into a Proposed Budget and Appropriation Ordinance and a Proposed Tax Levy Ordinance that shall be submitted to the Board, with the Executive Committee's recommendation, in accordance with the Statutes of the State of Illinois.

(O) To serve as liaison in the Board's relationship with external boards and Commissions with which the Board may have a working relationship.

(P) To be responsible for County government public relations and information matters.

#### 5.17-1.1.1 Liquor Control Commission

The Liquor Control Commission shall have the following specific functions and responsibilities:

(A) To be responsible for all matters upon which the Commission may be required to act under the regulations of the Liquor Control Ordinance.

(B) To review and recommend appropriate amendments to such ordinances as may be deemed necessary.

#### 5.17-1.1-2 Rules Subcommittee

The Rules Subcommittee shall have the following specific functions and responsibilities:

(A) To periodically review the rules of the Board and recommend revisions deemed necessary and appropriate.

(B) To receive and consider proposals for changes in the rules of the Board and make appropriate recommendations.

### 5.17-1.1.3 Legislative Subcommittee

The Legislative Subcommittee shall have the following specific functions and responsibilities:

- (A) To be generally responsible for the County's interest in all matters concerned with Federal and State legislation.
- (B) To develop an annual legislative program of primary County legislative concerns; and said program to be adopted by the County Board in January of each Fiscal Year.
- (C) To engage in a review of all legislation affecting the County which has been introduced in the General Assembly.
- (D) To take action consistent with the best interests of the County on proposed or pending legislation at all stages.
- (E) To take action consistent with the best interests of the County, on existing and proposed rules and regulations issued by agencies of the United States of the State of Illinois.

### 5.17-2 Finance Committee

The Finance Committee shall have the following specific functions and responsibilities:

- (A) To exercise continuous review of the overall tax cycle from the initial assessment of property through the tax collection.
- (B) To exercise continuous review of revenues and expenditures, and to identify new or alternative revenue sources for the County.
- (C) To review and make recommendations to the Board with respect to purchasing and contracting policies and procedures.
- (D) To exercise continuous review of the integrated financial management and the accounting and fiscal operations policies.
- (E) To serve as the oversight committee for the office of Supervisor of Assessments.

- (F) To serve as the oversight committee for the Auditor, Recorder, Treasurer, County Clerk, Superintendent of the McLean-DeWitt-Livingston Education Service Region, University of Illinois Cooperative Extension Service and Bloomington Board of Election Commissioners.
- (G) To be responsible for fiscal instruments.
- (H) To recommend to the Board a public accounting firm to conduct an annual audit of all funds and accounts of the County.
- (I) To be responsible for the County's Risk Management Program including insurance matters.
- (J) Upon completion of each fiscal year's annual audit, to review and recommend the Comprehensive Annual Financial Report and the Annual County Financial Report to the Board for its acceptance prior to their submission to the Illinois State Comptroller.
- (K) To review the outside auditor's management letter, request departmental responses to same, make recommendations to the Board and the various oversight committees, and monitor corrective actions.
- (L) To exercise general supervision over all collective bargaining agreements, employee benefits, and entitlement and recommend changes to the Board.
- (M) To exercise general supervision over the administration of the Position Classification Schedule and the Salary Schedules.
- (N) To prepare and make recommendations to the Board with respect to the Personnel Policies and Procedures Ordinance.
- (O) To consider all requests for compensation changes or reclassification and make a recommendation to the Board, as may be provided in the Personnel Policies and Procedures Ordinance.
- (P) To consider all requests for staffing changes which require amendment to the Funded Full-time Positions Resolution after review by the appropriate Oversight Committee and make a recommendation to the Board.

- (Q) To serve as the oversight Committee for the County Nursing Home and recommend policies and programs for the Nursing Home administration.
- (R) To aid in the coordination of public health activities of the County and to prepare plans and policies for County participation in physical and mental health programs and make appropriate recommendations to the Board.
- (S) To serve as liaison in the Board's relationship with the Board of Health, TB Care and Treatment Board, Persons with Developmental Disabilities Board, and any other County physical and mental health service.
- (T) To exercise general supervision over the Animal Control Program.
- (U) To exercise general supervision over the following specific responsibilities as they pertain to properties and facilities:
- (1) Janitorial work consisting of cleaning, mowing, and minor repairs for the Animal Control Facility, Health Department Building, and the Nursing Home.
  - (2) Recommend construction and remodeling of buildings, additions, structures, parking lots, and other land improvements for the Animal Control Facility, Health Department Building, and the Nursing Home.
  - (3) Construction or remodeling of buildings, additions, structures, parking lots, and other land improvements at a cost of \$2,500.00 or less when less than 50% of the cost is by contract or contracts for the Animal Control Facility, Health Department Building, and the Nursing Home.
- (V) To exercise general supervision over all licensing activities which are not under the jurisdiction of other committees.

#### 5.17-3 Justice Committee

The Justice Committee shall have the following specific functions and responsibilities:

- (A) To serve as the oversight committee for the Sheriff, Circuit Clerk, Circuit Court (11th Judicial Circuit), Coroner, Court Services, State's Attorney, Public Defender, Jury Commission and the Sheriff's Office Merit

Commission.

(B) To serve as the oversight committee for the Emergency Services and Disaster Agency and the McLean County Rescue Squad.

(C) To exercise general supervision over the following specific responsibilities as they pertain to properties and facilities:

- (1) Janitorial work consisting of cleaning, mowing, and minor repairs for the E.S.D.A. / Rescue Squad Garage Building on the Fairview Campus.
- (2) Recommend construction or remodeling of buildings, additions, structures, parking lots, and other land improvements for the Law and Justice Center and the E.S.D.A. / Rescue Squad Garage Building.
- (3) Construction or remodeling of buildings, additions, structures, parking lots, and other land improvements at a cost of \$2,500.00 or less or when 50% of the costs is by contract or contracts for the Law and Justice Center and the E.S.D.A. / Rescue Squad Garage Building.

(D) To exercise general supervision over fireworks licensing.

#### 5.17-4 Transportation Committee

The Transportation Committee shall have the following specific functions and responsibilities:

(A) To serve as the oversight Committee for the County Highway Department.

(B) To exercise general supervision over all bridge, road and right-of-way matters under the jurisdiction of the County; over the acquisition and disposition of County Highway equipment and materials.

(C) To recommend to the Board approval of contracts for all highway work for which the County is responsible.

(D) To exercise general supervision over the letting of bids and right-of-way acquisitions relating to County Highways or the County Highway Department.

(E) To provide the Board with long range plans for the highways in the County, including those to be undertaken by the County and those planned jointly with other political units.

(F) To exercise general supervision over the following specific responsibilities as they pertain to properties and facilities:

- (1) Janitorial work consisting of cleaning, mowing, and minor repairs for the County Highway Building and Garages.
- (2) Recommend construction or remodeling of buildings, additions, structures, parking lots, and other land improvements for the County Highway Building and Garages.
- (3) Construction or remodeling of buildings, additions, structures, parking lots, and other land improvements at a cost of \$2,500.00 or less, or when less than 50% of the cost is by contract or contracts for the County Highway Building and Garages.

#### 5.17-5 Property Committee

The Property Committee shall have the following specific functions and responsibilities:

(A) To serve as the oversight Committee for the Department of Parks and Recreation and to prepare plans and policies for County participation in recreational facilities and programs and make appropriate recommendations to the Board.

(B) To coordinate with appropriate standing committees and the Public Building Commission in planning for any remodeling and expansion of the Law and Justice Center.

(C) To prepare, in cooperation with the Public Building Commission and the State's Attorney, procedures for transferring title to the Law and Justice Center to the County.

(D) To prepare recommendations for methods of financing operations and maintenance of the Law and Justice Center at such time as title is transferred to McLean County.

(E) To exercise general supervision over the following specific responsibilities as they pertain to properties and facilities:

- (1) Janitorial work consisting of cleaning, mowing, and minor repairs for all County buildings and facilities, except where specific authority and responsibility is vested in another Standing Committee.
- (2) Repair of and maintenance contracts for elevators, electrical, heating, ventilation and air conditioning and other such mechanical equipment and systems at all County buildings and facilities.
- (3) Contract services for pest control, garbage pick-up, and other like services.
- (4) Recommend construction or remodeling of buildings, additions, structures, parking lots, and other land improvements.
- (5) Purchase of janitorial and paper supplies and any other joint purchase of supplies used to clean, maintain, and operate County buildings and facilities.

#### 5.17-6 Land Use and Development Committee

The Land Use and Development Committee shall have the following specific functions and responsibilities:

- (A) To serve as the oversight Committee for the Department of Building and Zoning and to handle all matters upon which the McLean County Zoning Ordinance requires action by a Committee of the Board.
- (B) To exercise general supervision over matters concerning maps, plats and subdivisions and to conduct public hearings and handle all other matters upon which the Land Subdivision Ordinance of McLean County, Illinois requires action by a Committee of the Board.
- (C) In cooperation with the Director of Building and Zoning, to review and recommend environment, zoning, building, subdivision, mobile home and nuisance ordinances and resolutions and recommend any necessary changes to the Board.
- (D) To act as liaison between the Board and the McLean County Regional Planning Commission, Zoning Board of Appeals, Soil Conservation and Cooperative Extension Services and with other agricultural organizations.
- (E) In cooperation with the appropriate agencies to recommend for adoption of a long-range comprehensive plan or portion thereof for the use

of land, for protection of the environment and to coordinate economic development.

(F) To act as members of the McLean County Regional Pollution Control Site Hearing Committee and to hold public hearings and to make recommendations to the Board on all matters pursuant to that authority.

#### 5.18 POLICY AND GUIDELINES ON TRAVEL FOR COUNTY BOARD MEMBERS ATTENDING CONFERENCES

5.18-1 County Board members shall be permitted to request approval to attend Conferences at County expense subject to the following provisions. A Board member interested in attending a Conference shall submit a written request to the Board Chairman no sooner than 120 days and not less than 90 days in advance of the conference. The Board Chairman shall consider the following factors in deciding whether to approve a Board member's request:

- a. budget limitations,
- b. relevance to County Board member responsibilities,
- c. current needs of the County Board.

The Board Chairman may approve, partially approve, or deny the request in writing to the Board member within 30 days of receiving the request. In the event the Board Chairman does not fully approve the request of the Board member to attend a Conference, the Board member may petition the County Board for approval.

5.18-2 Whenever a County Board member attends a Conference, the Board member shall prepare either a written report or an oral report to be presented to the appropriate oversight Committee or the County Board.

#### 5.19 POLICY AND GUIDELINES ON RECOGNIZING, NAMING AND DEDICATING COUNTY FACILITIES, ROADS AND HIGHWAYS

5.19-1 The following process of approval shall be established to recognize, name and dedicate County facilities, roads and highways:

- (A) The request shall be presented to the appropriate Oversight Committee of the County Board for the Committee's review and approval.
- (B) The recommendation of the Oversight Committee shall be presented to the Executive Committee for review and approval.

(C) Upon approval of the Executive Committee, the recommendation to recognize, name and dedicate County facilities, roads and highways shall be presented to the County Board for review and approval.

5.20 AMENDMENT OF RULES. Amendment of these rules requires the affirmative vote of a majority of the members of the Board. Any proposed amendment shall be voted upon only if it is distributed in writing to the members at least five days before the meeting at which the amendment is presented to the Board for adoption.

#### 5.21 MISCELLANEOUS PROVISIONS

5.21-1 Any appropriate document shall be placed on file among the records of the Board or a committee, as the case may be, by direction of the Chairman. Minutes of the Board or a committee shall be approved at the direction of the Chairman after opportunity is given for correction, addition or deletion. Such action shall be reflected in the minutes of that meeting.

5.21-2 There shall not be any smoking allowed at (in) any convened meeting of the Board or at any committee meeting of the Board.

5.22 SEVERABILITY. The provisions and sections of these rules shall be deemed to be separable and the invalidity of any portion of these rules shall not affect the validity of the remainder.

5.23 REPEAL. Any Rules of the County Board of McLean County, Illinois, adopted prior to the effective date of these rules are hereby repealed.

5.24 EFFECTIVE DATE. These Rules shall become effective immediately upon and after their adoption, and shall remain in effect until the first Monday in December, 2008.

The Rules of the County Board of McLean County were approved and adopted by the McLean County Board on February 20, 2006.

Members Gordon/Selzer moved the County Board approve a Request for Approval of a Resolution Adopting the Rules of the County Board of McLean County as Amended – Rules Subcommittee. Member Selzer stated the following: I would like to point out the addition regarding refraining from ex parte communication. I think we've all been faced with this especially with the recent hearings. I think it is important that we fully understand it. When there is a matter before the County Board, like zoning or a legislative matter, it is okay for constituents to contact us. We should encourage our constituents to do this but another responsibility we have as Board Members is to act in a quasi-judicial state over these public hearings. To go to some public hearings and not others, we taint ourselves. These are not matters of legislation that are before us they are matters of quasi-judicial nature. We have to return those letters, we can't read them. As elected officials, we take no action. I'm glad to see we added this, and that the Administrator's office is working on a form letter to use when we return those letters so the constituents know that they have not been read. This is a great addition. Member Gordon stated the following: I want to be sure that it is clear that the amendments to the existing rules are found in newly added #7 and on pages 142-143 general powers of the Chairman there is underlying language and if I'm not mistaken those are the proposed changes. Member Selzer: I have a question about page 159. It refers to oversight of the emergency services and disaster agency. That name official changed to Emergency Management "EMA." A clerical correction will need to be made to done to correct the name of that agency. Clerk Milton shows all Members present voting in favor of the motion. Motion carried.

NORTHROP GRUMMAN E\*Justice System™  
Work Order #18

**INTEGRATED JUSTICE INFORMATION SERVICES (IJIS)**  
**MASTER CONSULTING SERVICES AGREEMENT**

**CHANGE ORDER #1 to WORK ORDER #18**

This is a Change Order which defines certain Services to be performed by Northrop Grumman Information Technology, Inc., (formerly Northrop Grumman Space and Mission Systems Corporation), hereinafter referred to as "NORTHROP GRUMMAN", in accordance with the terms and conditions of that certain Master Consulting Services Agreement between McLean County, Illinois ("the COUNTY") and NORTHROP GRUMMAN.

**Change Order Topic:**

McLean County Integrated Justice Information, Northrop Grumman Mission Systems Proposal No. 1F436.000, Civil Case Management Proposal dated 27 August 2003.

**Objectives of the Change Order:**

To provide professional services to include additional requirements to Phase II of the McLean County Integrated Justice Information, Northrop Grumman Mission Systems Proposal No. 1F436.000 dated 27 August 2003. The objective of this Change Order is to support the following major initiative:

- The ability to enter a Case Filed Date for a Court Case that can be modifiable by authorized end users.
- The ability to query a Court Case by a Case Filed Date Range.

**Location of Consulting Services:**

At the offices of the COUNTY, NORTHROP GRUMMAN corporate offices, and such other facilities necessary or useful for the implementation of the E\*Justice System.

**Activities to be Performed:**

NORTHROP GRUMMAN will perform the following services:

- Prepare and deliver the Deliverable Materials set forth below.
- Software development and implementation of any enhancements identified and subsequently approved for implementation by the County as a result of this Change Order shall be performed following mutual agreement on price, scope and schedule for implementing said enhancements.

**Deliverable Materials:**

The following Deliverable Materials shall be prepared in Northrop Grumman format and delivered to the County under this Work Order.

- Functional Requirements Definition Document for additional Phase II requirements.
- Fixed Price Proposal for the development and implementation of the additional Phase II requirements as approved by the County for the E\*Justice System.
- Software Enhancements as defined in the Functional Requirements Definition Documents.

**Change Order Price:**

In accordance with Attachment A (Payment Schedule), the price for this Change Order is \$69,117 (Dollars).

**Price/Invoice and Payment:**

NORTHROP GRUMMAN will invoice the COUNTY for based on the attached payment schedule. The price for the services rendered and or supplies delivered under this Change Order are exclusive of all federal, state and local taxes applicable to the sale of these services or products.

The COUNTY agrees to make payment NET 30 days after receipt of an accurate invoice. Invoice shall be submitted containing the following information as a minimum:

- (a) Basic Agreement Number and Work Order Number
- (b) Name and address of Contractor
- (c) Invoice number, date, and total amount billed
- (d) Payment will be mailed to: NORTHROP GRUMMAN- SODAS  
550 W. Van Buren Street 14th Floor  
Lockbox 088028  
Chicago, IL 60607

**Completion Date:**

The Services in this Change Order shall begin immediately upon the execution of this document and will be performed in accordance with the period of performance as stated in the original Work Order. The COUNTY shall provide written notice and authorization to NORTHROP GRUMMAN that Change Order #1 services can be commenced.

Any additional support services or consulting services (Change Orders) shall be mutually agreed to in scope by NORTHROP GRUMMAN and the COUNTY and shall be performed by NORTHROP GRUMMAN at the Hourly Rate for Professional Services as set forth in the

Schedule of Rates of Professional and Support Staff current at the time of the Change Order.

This Agreement shall become effective on the date the second of the two parties to sign executes this Agreement below.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives on the day, month, and year set forth below.

NORTHROP GRUMMAN  
INFORMATION TECHNOLOGY, INC.  
12005 Sunrise Valley Drive  
MS C202  
Reston, VA 20191

McLEAN COUNTY, ILLINOIS  
115 E. Washington Street  
Bloomington, IL 61701

\_\_\_\_\_  
Signature / Date

\_\_\_\_\_  
Signature / Date

\_\_\_\_\_  
Printer or Typed Name

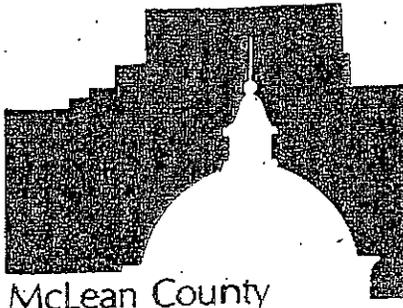
\_\_\_\_\_  
Printed or Typed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

**PAYMENT SCHEDULE  
ATTACHMENT A**

<i>Month</i>	<i>Invoice Date</i>	<i>Amount</i>
March	March 5, 2007	\$69,117
<b>TOTAL</b>		<b>\$ 69,117</b>



**INFORMATION SERVICES**

(309) 888-5100 FAX (309) 888-5124

115 E. Washington, Room 202 P.O. Box 2400

Bloomington, Illinois 61702-2400

# Memo

**To:** McLean County Justice Committee and McLean County Board

**From:** Craig Nelson, Director of Information Services

A handwritten signature in black ink, appearing to read "Craig Nelson", is written over the "From:" line.

**Date:** January 29, 2007

**Re:** Work Order 18 Change Order #1 for Integrated Justice Information System Project

---

Work Order 18 for the Integrated Justice Information System is nearly complete. There remains one last go-live issue that needs to be addressed in order to complete this Work Order, a change that modifies the creation and use of the case filing date in the Civil Court system.

Attached is Change Order #1 to Work Order #18. This change order is designed to remedy the Civil filing date issue.

The Circuit Clerk has agreed to provide the funding for this change order from unused time and material funds allocated to the data load of the Civil system.

On behalf of the Integrated Justice Information project team, I respectfully request approval of Work Order 18 and the accompanying Emergency Appropriation Ordinance.

Thank you.

Members Renner/Selzer moved the County Board approve a Request for Approval of Integrated Justice Information Services (IJIS) Master Consulting Services Agreement – Amendment to Work Order #18 – Information Services. Clerk Milton shows all Members present voting in favor of the motion. Motion carried.

Member Renner, Chairman, presented the following:

**An EMERGENCY APPROPRIATION Ordinance  
Amending the McLean County Fiscal Year 2007  
Combined Annual Appropriation and Budget Ordinance  
General Fund 0001, County Board 0001, Fleet Program 0100**

WHEREAS, the McLean County Board, on November 21, 2006, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2007 Fiscal Year beginning January 1, 2007 and ending December 31, 2007; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the General Fund 0001, County Board 0001, Fleet Program 0100; and,

WHEREAS, EMA has received notice of the sale of a 1990 GMC Kodiak Commander Emergency Support Vehicle from the City of Richmond, Illinois; and,

WHEREAS, EMA desires to purchase the 1990 GMC Kodiak Commander Emergency Support Vehicle to replace two older vehicles: a 1968 Chevrolet Truck and a 1984 Ford Truck; and,

WHEREAS, EMA plans to dispose of the 1968 Chevrolet Truck and the 1984 Ford Truck in accordance with the County's policy for the disposition of capital equipment; and,

WHEREAS, the purchase of the 1990 GMC Kodiak Commander Emergency Support Vehicle will enhance EMA's operations in scene lighting, water rescue and recovery, mass casualty incident response and ground search and rescue; and,

WHEREAS, the Justice Committee, on Monday, February 5, 2007, recommended approval of an Emergency Appropriation Ordinance to amend the Fiscal Year 2007 Combined Annual Appropriation and Budget Ordinance to appropriate sufficient funds to permit EMA to purchase the 1990 GMC Kodiak Commander Emergency Support Vehicle; now, therefore,

**BE IT ORDAINED** by the McLean County Board as follows:

1. That the County Treasurer is directed to add to the appropriated budget of the General Fund 0001, County Board 0001, Fleet Program 0100 the following revenue:

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED</u>
Unappropriated Fund Balance 0001-0001-0100-0401.0001	\$ 0.00	\$ 50,000.00	\$ 50,000.00

2. That the County Auditor is directed to add to the appropriated budget of the General Fund 0001, County Board 0001, Fleet Program 0100 the following appropriation:

Capitalized Assets 0001-0001-0100-0850.0001	\$ 165,000.00	\$ 50,000.00	\$ 215,000.00
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(2)

3., That the County Clerk shall provide a certified copy of this ordinance to the County Administrator, County Auditor, County Treasurer, and the Director of the Emergency Services.

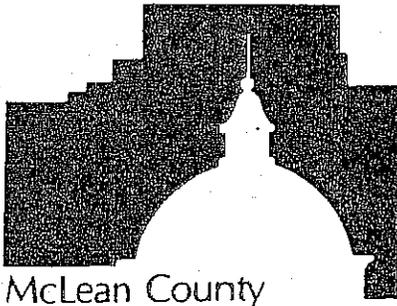
**ADOPTED** by the McLean County Board this 20th day of February, 2007.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Peggy Ann Milton, Clerk of the County Board,  
McLean County, Illinois

\_\_\_\_\_  
Michael F. Sweeney, Chairman  
McLean County Board



McLean County

EMERGENCY MANAGEMENT AGENCY

(309) 888-5020 FAX: (309) 888-5534

104 W. Front St., Room B10 P.O. Box 2400 Bloomington, Illinois 61702-2400

**To: The Honorable Chairman and Members of the Justice Committee**

**From: *Curtis Hawk*  
Curtis Hawk, Director**

**Date: January 19, 2007**

**Re: Truck Purchase Request**

As recommended by the Executive Committee we are returning the request to purchase a truck for EMA to the Justice Committee for further review.

You may recall that the Rescue Squad was discontinued as a separate operation in 2005 and combined into the Emergency Management budget in 2006. Beginning in 2007, we have eliminated four areas of emergency response:

- Extrication
- Hazardous Materials
- Technical Rescue
- Air-Cascade

The EMA CAD Activity Report for these services in 2006 indicated there were 35 callouts, and 10 were subsequently cancelled before our arrival on scene. Eight calls were for Air Cascade and two were vehicle collisions. The remaining 25 calls were for Incident Management and other EMA related services that have complemented and will continue to support the response of other agencies within the community.

The proposed purchase of the truck will not re-establish the former Rescue Squad but will enhance the remaining duties required by the EMA Ordinance of McLean County.

I have prepared a 2006 Annual Report for EMA and will be available at the February 5<sup>th</sup> Justice meeting to answer any questions.

# EMA CAD Activity Report

<u>Date/Time</u>	<u>Incident Number</u>	<u>Problem</u>	<u>Unit</u>	<u>Address</u>
2/17/2006 2:55:24 PM	LXF/2006-0000018	Fire Structure	R51	N Vine St & W North St
2/28/2006 7:15:15 AM	CHF/2006-000004	29D2 Accident	R51	I55
2/28/2006 7:15:15 AM	CHF/2006-000004	29D2 Accident	R52	I55
3/14/2006 5:30:16 AM	LXF/2006-0000037	Fire Structure	R51	114 N Cedar St
3/14/2006 5:30:16 AM	LXF/2006-0000037	Fire Structure	R52	114 N Cedar St
3/14/2006 5:30:16 AM	LXF/2006-0000037	Fire Structure	R51	114 N Cedar St
4/8/2006 12:25:06 PM	LXF/2006-0000048	Fire Structure	R51	228 W Main St
5/12/2006 3:22:21 PM	BEF/2006-000001	29D2 Accident	R52	37885 Illinois54 Hwy
X 5/12/2006 3:22:21 PM	BEF/2006-000001	29D2 Accident	R51	37885 Illinois54 Hwy
X 5/13/2006 4:01:25 PM	NFF/2006-0001667	Fire Structure	R51	505 Ironwood Cc Dr
5/13/2006 4:01:25 PM	NFF/2006-0001667	Fire Structure	R52	505 Ironwood Cc Dr
7/22/2006 5:35:48 AM	HDF/2006-000007	Assist Other Agency	R51	Comlara Park Rd
X 7/22/2006 5:35:48 AM	HDF/2006-000007	Assist Other Agency	R52	Comlara Park Rd
7/24/2006 4:16:20 AM	LXF/2006-0000120	Alarm Fire	R51	0 N Cherry St & E Wall St
7/24/2006 12:06:46 PM	dalf/2006-0000051	Alarm Fire	R51	8174 Kings Mill Rd
8/23/2006 10:43:12 AM	CHF/2006-000017	Elevator (Farm / Grain)	R51	33559 Hazel St
X 8/23/2006 10:43:12 AM	CHF/2006-000017	Elevator (Farm / Grain)	R52	33559 Hazel St
9/21/2006 8:13:47 AM	LXF/2006-0000146	Fire Structure	R51	405 W Walnut St
9/24/2006 5:16:44 PM	MRF/2006-000000	Assist Other Agency	R51	14980 Kappa Rd
X 9/24/2006 5:16:44 PM	MRF/2006-000000	Assist Other Agency	R52	14980 Kappa Rd
9/24/2006 5:16:44 PM	MRF/2006-000000	Assist Other Agency	R53	14980 Kappa Rd
X 10/13/2006 12:13:18 PM	NFF/2006-0003703	Smoke Investigation (Inside)	R51	509 N Adelaide St
10/31/2006 12:12:55 AM	NFF/2006-0003981	Fire Structure	R51	905 GREEN AVE
10/31/2006 12:12:55 AM	NFF/2006-0003981	Fire Structure	R52	905 GREEN AVE
10/31/2006 12:12:55 AM	NFF/2006-0003981	Fire Structure	R53	905 GREEN AVE
11/30/2006 7:56:56 PM	LRF/2006-0000447	Assist Other Agency	R51	110 S East St
11/30/2006 7:56:56 PM	LRF/2006-0000447	Assist Other Agency	R52	110 S East St
X 11/30/2006 8:51:52 PM	CLF/2006-0000133	Assist Other Agency	R53	Town Of Colfax
12/14/2006 8:19:01 AM	LXF/2006-0000212	Smoke Investigation (Inside)	R51	305 E Wall St
12/14/2006 8:19:01 AM	LXF/2006-0000212	Smoke Investigation (Inside)	R52	305 E Wall St

17

Chairman Sweeney stated the following: I want to discuss this because I think there is some confusion. The Justice Committee has met a couple of times with this issue and the Executive Committee has discussed it. I'd like to send this back to the Justice Committee and deal with the 2008 budget regarding this request for this type of service. In the Executive Committee people were really questioning our doing this in the timeframe that we are talking about right now. I think the only way we are going to make any sense of this is to hand it over to the process. Members Renner/Cavallini moved the County Board to send back to Justice the following: Request for Approval of an Emergency Appropriation Ordinance Amending the FY'2007 Combined Annual Appropriation and Budget Ordinance – Purchase of Vehicle – EMA. Member Selzer stated the following: I support sending this back because we need to understand that the vehicle was being purchased outside of the budget cycle because it became available. We just need to be aware that in the 2008 budget cycle that that particular vehicle won't be available. We may save money on another vehicle or cost us a little more. Chairman Sweeney stated the following: if people disagree with my thought process you can make a substitute motion to incorporate this into the main motion. A lot of people were questioning the timing of doing this thing in January and February versus waiting for the budget cycle. Member Renner asked the following: the real question would be are we interested in sending this back to Justice and making it part of the budget cycle? Member Harding stated the following: I don't know what bringing it back to our committee would do. It is still the same vehicle, the same money, and the same reason. The reason it came before us is because the vehicle became available at this price. It is a second hand vehicle. I don't know what else we would discuss that we haven't already discussed. Member Selzer: It wouldn't go into the 2008 budget because there is no way that it will still be available. If you vote it down you can include a vehicle in the 2008 budget. Member Selzer stated the following: we should approve this or vote it down. Member Bostic stated the following: used fire apparatus lingers in the market. There is not a huge market for that apparatus. It is a moot point whether that vehicle will be available but there might be another vehicle that is more suited. The feeling I have is that we need more of an evolution with EMA and if we can get a good clarification what their role is going to be, then we may need to buy them a piece of equipment adapted to their needs. Member Caisley stated the following: do I understand that the Justice Committee is recommending sending this back? Member Sweeney stated the following: not at this stage. We are recommending that it be sent back to Justice to be dealt with during the 2008 budget cycle. I was confused at the Executive Committee meeting. Also, people are questioning the need for this, the timing and spending \$50,000 for a vehicle that they may or may not think is appropriate and instead of going through that full discussion at this Board meeting I thought it would be more prudent for us to send this back for the 2008 budget cycle. Member Renner asked the following: if the current motion would be defeated, we would go back to main motion? Chairman Sweeney indicated that was correct. Clerk Milton shows the roll call vote as follows: Bostic-yes; Butler-no; Caisley-yes; Cavallini-yes; Dean-yes; Gordon-yes; Harding-no; Hoselton-yes; Moss-no; Nuckolls-yes; Owens-no; Rackauskas-no; Renner-present; Segobiano-yes; Selzer-no; Ahart-yes; Baggett-yes; Bass-no; and Sweeney-yes. The motion to send this back to the Justice Committee passed 11-7.

Member Renner, Chairman, presented the following:

**SHULMAN  
ROGERS  
GANDAL  
PORDY &  
ECKER, P.A.**

Lawrence A. Shulman  
Donald R. Rogers  
David A. Pordy\*  
David D. Frishur  
Martin P. Schaffer  
Christopher C. Roberts  
Edward M. Hanson, Jr.  
David M. Kochanski  
Robert B. Canzer  
Daniel S. Runkewer  
Kevin P. Kennedy  
Nancy P. Regelin  
Samuel M. Spiritos\*  
Mardo Levine  
Worthington H. Talcott, Jr.\*  
Fred S. Sommer  
Morton A. Faller  
Alan S. Tilles  
James M. Hoffman  
Michael W. Nakamura

Jay M. Ehrenberg\*  
Douglas K. Hirsch  
Glenn C. Ercelon  
Karl J. Prodi, Jr.\*  
Timothy Eagan\*  
Kim Viti Fiorentino  
Sean P. Sherman\*  
Gregory D. Gray\*  
Jacob S. Frenkel\*  
William C. Davis, III  
Rebecca Oshoway  
Alan B. Stenstein  
Michael J. Froehlich  
Sandy David Baron  
Christine M. Sorce  
Michael L. Kahik  
Jeffrey W. Rubin  
Simon M. Nadler  
Scott D. Muscles  
Karl W. Means

Michelle R. Cairns\*  
Mimi L. Magyar  
Glenn W.D. Goding\*  
Michael J. Lichtenstein  
Bruce A. Henoch  
Jeremy W. Schulman  
William F. Askinazi  
Matthew M. Moore\*  
Jeannie Eun Cho  
David S. Wachen\*  
Debra S. Friedman\*  
Eric J. von Vorys  
Heather L. Howard\*  
Stephen A. Metz  
Hong Suk "Paul" Chung  
Patrick J. Howley  
Carmen J. Morgan\*  
Kristin E. Drepper\*  
Heather L. Spurner\*  
Melissa G. Benstein

Patricia Teck  
Jacob A. Ginsberg  
John D. Srdler  
Marc E. Paschoff  
Erin J. Ashbary  
Alexis H. Peters\*  
Merodith S. Campbell  
Kristen Mungar\*  
Leslie E. Gallagher\*  
Michael T. Ebbagh  
Anne Marie Vassallo\*  
Matthew D. Alegri  
Christopher W. Poverman  
Chnoech D. Krovavsky  
Thomas A. Gravelly  
Rebekah L. Bins\*  
William F. Gibson\*  
William B. Schroeder\*  
Mary Clare H. Kramer\*  
Lawrence M. Kramer  
Alexander C. Vincent\*+

*Of Counsel*  
Larry N. Gandal  
Jeffrey A. Shane  
Richard B. Meyer\*  
Larry E. Gordon\*  
David E. Weisman  
Lawrence Eisenberg  
Deborah L. Moran  
Scott D. Field

*Special Counsel*  
Philip R. Hochberg\*

*Retired*  
Karl L. Ecker

*Maryland and D.C. except as noted;  
+ Virginia also \* D.C. only  
\* Maryland only*

Writer's Direct Dial Number

301/231-0930  
atilles@srgpe.com

February 7, 2007

**VIA ELECTRONIC MAIL**

McLean County Sheriff's Department  
Attn: Jeff Thompson  
104 West Front Street  
Bloomington, IL 91702

Re: Engagement Letter and Attorney/Client Agreement  
800 MHz Re-banding

Dear Mr. Thompson:

This letter will confirm our understanding regarding this Firm's representation of McLean County and the McLean County Sheriff's Department, in connection with re-banding negotiations with Nextel Communications.

As discussed, I will be the attorney primarily responsible for your legal work although other Firm personnel may assist me, as we deem appropriate.

We are looking forward to a long and pleasant relationship with you and sincerely hope that we will be able to render the services which you require in a manner which will be of the greatest assistance to you.

11921 Rockville Pike, Rockville, Maryland 20852-2743 • Tel: (301) 230-5200 • Fax: (301) 230-2891  
Washington, D.C. Office: (202) 872-0400 • Greenbelt, Maryland Office: (301) 699-9883 • Tysons Corner, Virginia Office: (703) 664-5200  
E-mail: lawfirm@srgpe.com • Internet: www.shulmanrogers.com

SHULMAN  
ROGERS  
GANDAL  
PORDY &  
ECKER, P.A.

If the foregoing, together with the Attorney-Client Agreement, is acceptable to you, please have Chairman Sweeney sign the enclosed copy of this letter below and return it to us. Should you have any questions regarding our representation, please do not hesitate to communicate with me.

Sincerely,

SHULMAN, ROGERS, GANDAL,  
PORDY & ECKER, P.A.

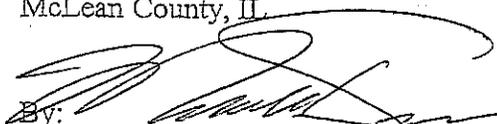
By:   
Alan Tilles

AST/rmb

Enclosure: Attorney/Client Agreement

**APPROVED AND ACCEPTED:**

McLean County, IL

By:  Date:   
Name: Michael Sweeney  
Title: Chairman, McLean County Board

**SHULMAN, ROGERS, GANDAL,  
PORDY & ECKER, P.A.**

**Billing Policy** Shulman, Rogers, Gandal, Pordy & Ecker, P.A. provides clients with timely detailed statements for professional services performed and out-of-pocket expenses incurred. Bills are typically rendered monthly and are due and payable upon receipt. However, the firm recognizes that the project which is the subject of this representation, a Re-tuning Agreement with Nextel Communications, Inc. ("Nextel") may result in the payment by Nextel or the 800 MHz Transition Administrator ("TA") of legal fees at the conclusion of the project and may result in the Firm rendering bills at certain milestones in the project. In such an event, the Firm will waive its normal policy, and expect all fees to be paid by McLean County immediately upon receipt by the County of compensation from Nextel or the TA. Alternatively, McLean County may, at its own discretion, elect to have the Firm's compensation paid directly to the Firm by Nextel or the TA.

The Firm will assume the risk of payment or reimbursement of fees through Nextel and/or the TA. However, if, as part of the engagement you ask us to perform work on your behalf which we reasonably believe will be outside the scope of legal expenses reimbursable by the TA, we will promptly inform you in writing. You may then either (1) ask us not to perform the requested work; or (2) ask us to proceed with the requested work, in which case you should be aware that you will be responsible for any fees for such services you requested which are outside the scope of work directly related to rebanding.

Fees will be based upon hourly rates of members of the Firm currently ranging from \$180.00 to \$415.00 per hour for attorneys and \$125.00 - \$160.00 per hour for legal assistants and law clerks. Hourly rates are subject to review and change periodically. At the present time, work performed by Alan Tilles, the attorney primarily responsible for your matter, is billed at \$400 per hour. Work performed by Rebekah Bina, another attorney who will also be assisting with your matter, is currently billed at \$195 per hour. The aggregate amount of legal fees in this matter will be determined by your final Re-tuning agreement negotiated with Nextel according to reimbursement guidelines established by the TA.

The selection of the lawyers and legal assistants who will render services will be made by the lawyer having overall supervisory responsibility for each engagement, taking into consideration the nature of the engagement, the degree of legal experience and knowledge required to achieve the client's objective, the availability of lawyers and legal assistants to work on the engagement, and their hourly billing rates.

All monthly statements will be sent to you for your review and approval, and it will be your responsibility to submit such statements to the TA for payment according to procedures set out by the TA. Failure on your part to timely submit Firm invoices to the TA may result in your responsibility for such fees. The TA will then pay the Firm directly on your account and behalf if you chose this option. Should the TA refuse to reimburse the Firm for any time or cost expenditures,

the Firm reserves the right to protest such refusal through the FCC's processes, at no additional cost to you.

Each statement reflects services rendered and all out-of-pocket expenses incurred through the end of the billing period. Such expenses include charges for long distance telephone calls, telecopying, duplication, extraordinary secretarial services, postage, deliveries, on-line research charges, travel expenditures, and filing and recording fees. In the event that an attorney must travel out of the Washington, D.C. metropolitan area, clients are billed for actual time worked subject to a minimum of seven hours per day for each full day away from the office, including actual travel time. However, travel time within the Washington, D.C. metropolitan area is billed on the basis of the actual travel time involved.

Failure to receive payment for any bill by the sixtieth day after receipt will ordinarily result in a discontinuance of legal services (or in this case, sixty days after the TA issues a charge order for payment). The Firm will not, however, discontinue services without giving the client notice of such intended discontinuance. The Firm will suggest other counsel, allowing reasonable time for the client to employ other counsel; deliver all papers and property to which the client is entitled and which the Firm is obligated to deliver; cooperate with counsel subsequently employed; and otherwise endeavor to assure that the client's case will not be prejudiced by the discontinuance.

It is further understood that, notwithstanding TA's (or Nextel's) payment of the Firm's fees, the Firm is acting solely on your behalf and does not represent either the TA and/or Nextel in this matter. The TA is serving purely in a fiduciary capacity, and will release funds to the Firm only with your express consent and according to the terms of the Re-tune Agreement.

**Representation in Other Matters.** We are not presently aware of any potential conflicts of interest that would or may interfere with our full representation of your interests on the rebanding project. However, as you know, Shulman Rogers is a relatively large firm, and we represent many other concerns and individuals. Consequently, it is possible that during the time that we are representing you, some of our present or future clients will have disputes or transactions with you.

Therefore, we request that you, by signing the engagement letter, agree that the Firm may continue to represent existing clients, or may undertake in the future to represent new clients, in any matter that is not substantially related to our work for you, even if the interests of such clients in those other matters are or may be adverse to your interests. We agree, however, that your consent to such possible conflict shall not apply in any instance where, as the result of our representation of you, we have obtained confidential information that, if known to any other client of ours, could be used by that client to your substantial disadvantage.

Specifically, you acknowledge and accept by signing this engagement letter that the Firm represents several communications and/or public safety trade associations and individual FCC licensees whose regulatory and policy interests may now or in the future be adverse to your own general interests as an FCC licensee. Because our representation of you in this matter is specifically limited to the negotiation, drafting, and consummation of an appropriate system relocation agreement

with Nextel, you hereby expressly waive such potential conflicts without further notice by the Firm to you.

In the event that a direct, specific conflict should arise, we also reserve the right, in the course of our representation, to limit the scope of our legal services in order to avoid such conflict, or, if necessary, to withdraw from the case or take other appropriate measures, after having made sufficient efforts to assure that you will continue to be fully represented.

**Termination of Engagement** You may terminate our engagement with or without cause at any time on written notice to us. Termination of our services will not affect your responsibility to pay for legal services rendered or to submit Firm invoices to the TA, and all expenses incurred through the date we receive notice of termination. You will be required to pay for any further work required of us to carry out an orderly turnover of matters in process at the time of termination.

We may terminate our engagement for any of the reasons permitted under the applicable rules of professional conduct. These include misrepresentation of (or failure to disclose) material facts, action taken contrary to our advice, and failure to pay our bills on time. We may also terminate our engagement for any other conduct or situation that, in our judgment, impairs maintaining an effective attorney-client relationship between us, or that presents conflicts with our professional responsibilities. We may request you to sign a stipulation or authorization allowing us to withdraw as your attorney in any judicial, arbitration or similar proceeding, in which event you hereby agree in advance to our withdrawal.

This Agreement shall be interpreted, construed and governed by and under the laws of the State of Maryland and any action hereunder or between us shall be brought only in the Circuit Court for Montgomery County, Maryland or the District Court for Montgomery County, Maryland.

Members Renner/Cavallini moved the County Board approve a Request for Approval of Agreement for Legal Representation regarding 800 MHz Re-banding – Sheriff's Department. Clerk Milton shows all Members present voting in favor of the motion. Motion carried.

Member Renner stated that the General Report can be found on pages 220-232.

LAND USE AND DEVELOPMENT COMMITTEE:  
Member Gordon, Chairman, stated the following: the Land Use and Development Committee had no Items for Action and the General Report can be found on pages 233-239.



**AN INTERGOVERNMENTAL AGREEMENT  
TO PROVIDE FOR PUBLIC TRANSPORTATION**

**IN FORD, IROQUOIS, LIVINGSTON AND MCLEAN COUNTIES**

This Agreement is entered into by and between Ford, Iroquois, Livingston and McLean Counties (hereinafter referred to as the "Participants") for the provision of public transportation in said counties.

**WHEREAS**, the provision of public transit service is essential to the transportation of persons in non-urbanized areas; and

**WHEREAS**, the Participants wish to provide public transportation for their citizens and become eligible for grants from the State of Illinois or any department or agency thereof, from any unit of local government, from the Federal government or any department or agency thereof; and

**WHEREAS**, it is the mutual desire of the Participants that McLean County be designated as the "Primary Participant"

**THEREFORE BE IT RESOLVED BY THE PARTICIPANTS**

1. That application be made by McLean County, the Primary Participant, to the Division of Public Transportation, Department of Transportation, State of Illinois, for financial assistance grants under Section 5311 of the Federal Transit Act of 1991, for the purpose of off-setting a portion of the Public Transportation Program operating deficits of the Participants.
2. That the McLean County Board Chairman is hereby authorized and directed to execute and file on behalf of the Participants the grant applications named above.
3. That the McLean County Board Chairman is hereby authorized and directed to execute and file on behalf of the Participants all required Grant Agreements with the Illinois Department of Transportation.
4. That it shall be the responsibility of the Primary Participant to receive all Section 5311 funds from the Illinois Department of Transportation and disburse them to Meadows Mennonite Retirement Community, a not-for-profit corporation d/b/a SHOW BUS, the service provider under the terms and conditions of the agreement.
5. That the delivery of services by the service provider will be made in accordance with agreements entered into by the service provider and the Primary Participant.
6. That any revisions to this Agreement must be agreed to by the Participants as evidenced by an addendum signed by the authorized representative of each.

7. That this Agreement or any part thereof may be renegotiated where changes are required by State or Federal law, rules, regulations or court action, or when Participants agree that a new Agreement would meet their particular needs.

8. That this Agreement is binding upon the Participants, their successors and assigns.

9. That if any section, sentence, clause, phrase or portion of this Intergovernmental Agreement is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this Agreement. It is hereby declared the intent of the Participants that this Agreement shall remain valid and enforceable, notwithstanding the invalidity of any part hereof.

10. That this Agreement will be ongoing unless a Participant chooses to withdraw from the Agreement.

11. That only one original copy of this Intergovernmental Agreement shall be signed and executed by Participants and that any photocopies of the executed Intergovernmental Agreement shall be deemed to be duplicate originals.

APPROVED by the Ford County Board on the 12th day of March, 1996

[Signature]  
Ford County Board Chairman

ATTEST: [Signature]

Date March 12, 1996

APPROVED by the Iroquois County Board on the 12th day of March, 1996

[Signature]  
Iroquois County Board Chairman

ATTEST: [Signature]

Date March 12, 1996

APPROVED by the Livingston County Board on the 12th day of March, 1996

[Signature]  
Livingston County Board Chairman

ATTEST: [Signature]

Date March 14, 1996

APPROVED by the McLean County Board on the 19th day of March, 1996

[Signature]  
McLean County Board Chairman

ATTEST: [Signature]

Date March 19, 1996

January 24, 2007

Mr. Gary DeLeo  
Illinois Department of Transportation  
Division of Public and Intermodal Transportation  
300 West Adams, Second Floor  
Chicago, IL 60606

Dear Mr. DeLeo:

Recent changes in the Downstate Public Transportation Act (Public Act 94-0070) and thus the Downstate Operating Assistance Program (DOAP) have brought an opportunity to strengthen and expand rural transportation services.

With the support of Illinois Public Transportation Association (IPTA) and SHOW BUS, the current service provider, McLean County intends to seek such funding to enhance and expand rural public transportation in McLean County and in those counties for which McLean County currently receives Section 5311 Federal Operating Funds through an Intergovernmental Agreement (Ford, Iroquois and Livingston Counties).

In order to receive the funds, an appropriation will be sought through the General Assembly. All requirements for DOAP funding will be fulfilled and verification will be submitted to IDOT.

Sincerely,

Michael Sweeney  
McLean County Board Chair



INTER-OFFICE COMMUNICATION  
DEPARTMENT OF BUILDING AND ZONING  
Phone: 888-5160

TO: Chairman Matt Sorensen and Finance Committee  
FROM: *MJB* Mike Behary, County Planner  
DATE: January 29, 2007  
RE: **SHOW BUS – Addendum to the Current Intergovernmental Agreement with Ford, Iroquois, and Livingston Counties**

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This request is in response to recent changes in the Downstate Public Transportation Act (Public Act 94-0070) that will allow SHOWBUS the opportunity to obtain additional funding through the Downstate Operating Assistance Program (DOAP). These funds could help meet the Federal funding match requirement. An addendum to the current Intergovernmental Agreement with Ford, Iroquois, and Livingston counties will need to be approved in order to make an application for these funds. The intergovernmental agreement allows McLean County to obtain federal funds for rural public transportation in all four counties. The other three counties are in the process of approving this addendum in their February board cycles.

I have attached a letter from SHOWBUS, a copy of the existing intergovernmental agreement, a copy of the proposed addendum, and a copy of a letter of intent to the Illinois Department of Transportation.

Laura Dick the Director of SHOW BUS and I will be present at the February 6<sup>th</sup> Finance Committee meeting to answer any questions or concerns. Please call me if I can be of further assistance.

Enclosures: 1) Current Intergovernmental Agreement, 2) Proposed Addendum to the Intergovernmental Agreement, 3) Memo from the Director of SHOWBUS, 4) Letter of intent to the Illinois Department of Transportation

SHOW BUS Public Transportation  
24588 Church Street  
Chenoa, IL 61726-9705

Business # 309-747-2454

Reservation # 800-525-2454

January 24, 2007

Mr. Michael Sweeney  
Chairman, McLean County Board  
PO Box 2400  
Bloomington, IL 61702

Dear Mr. Sweeney:

Recent changes in the Downstate Public Transportation Act (Public Act 94-0070) and thus the Downstate Operating Assistance Program (DOAP) have brought an opportunity to strengthen and expand rural transportation services. Counties are now considered one of the eligible entities allowed to seek appropriations from DOAP funds. The funds are derived from a percentage (3/32 of 80%) of the State sales tax generated in a potential recipient's area.

In order to receive the funds, an appropriation must be secured and approved by the General Assembly, and, after an appropriation has been approved, an application will be submitted to the Illinois Department of Transportation (IDOT) for approval. The application requirements are very similar to those currently required by the annual 5311 Federal Operating Funds Application.

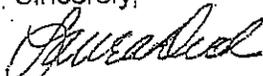
This year, SHOW BUS, in conjunction with the Illinois Public Transportation Association (IPTA) and on behalf of the five counties now served by SHOW BUS, would like to seek such funding through the General Assembly and IDOT. IPTA recently sponsored a downstate needs assessment through RLS Associates, Inc., and their draft report indicates a DOAP need for FY 2008 of \$366,300 for rural McLean County and the three other counties for which McLean County acts as the recipient of Section 5311 Federal funding by Intergovernmental Agreement (Ford, Iroquois and Livingston Counties). SHOW BUS also serves Kankakee County and receives Section 5311 Federal funding for that county as well.

If such a plan meets with your approval, a letter of intent to seek such funding needs to be sent to IDOT as soon as possible. In addition, a revision to the current Intergovernmental Agreement would need to be done by addendum to specifically address such funding.

I am attaching a copy of the current Intergovernmental Agreement and the letters sent to the three other participating counties, a sample addendum and a sample letter of intent. I will attend any meetings and hearings you deem appropriate.

Thank you so much for your ongoing support of rural public transportation, and please telephone me if you have any questions or concerns.

Sincerely,



Laura Dick

cc: McLean County Building and Zoning Dept.

Members Owens/Cavallini moved the County Board approve a Request for Approval of Amendment to an Intergovernmental Agreement to Provide for Public Transportation in Ford, Iroquois, Livingston, and McLean Counties (SHOWBUS) – Building and Zoning. Clerk Milton shows all Members present voting in favor of the motion. Motion carried.

Member Owens, Vice-Chairman, presented the following:

**AN ORDINANCE TRANSFERRING MONIES FROM THE  
COUNTY GENERAL FUND 0001  
TO THE F.I.C.A./SOCIAL SECURITY FUND 0130 AND THE  
TORT JUDGMENT FUND 0135  
FISCAL YEAR 2007**

**WHEREAS**, the County Board of McLean County heretofore appropriated monies for the purposes set forth in the F.I.C.A./Social Security Fund 0130 and the Tort Judgment Fund 0135 in the Fiscal Year 2007 Combined Annual Appropriation and Budget Ordinance; and,

**WHEREAS**, it is necessary to provide sufficient monies to meet ordinary and necessary expenses that have been budgeted; and,

**WHEREAS**, there are sufficient monies available in the County General Fund 0001 that may be drawn upon temporarily to meet this projected shortfall; and,

**WHEREAS**, it is desirable to transfer said monies; and,

**WHEREAS**, the County Administrator has recommended the need for borrowing and transferring up to \$1,235,200.00 from the General Fund 0001 to the F.I.C.A./Social Security Fund 0130 and the Tort Judgment Fund 0135; and,

**WHEREAS**, the Finance Committee concurs with the County Administrator's recommendation and so recommends this Ordinance to the McLean County Board; now, therefore,

**BE IT ORDAINED** by the McLean County Board in regular session that the sum of up to \$1,235,200.00 be and the same is hereby ordered transferred on an as needed basis as follows:

FROM:	County General Fund 0001	<u>\$1,235,200.00</u>
TO:	F.I.C.A./Social Security Fund 0130	\$ 118,737.00
	Tort Judgment Fund 0135	<u>\$1,116,463.00</u>
		Total: \$1,235,200.00

**BE IT FURTHER ORDAINED** that the Treasurer of McLean County be and is hereby directed to make such transfer of up to \$1,235,200.00 accordingly.

**BE IT FURTHER ORDAINED** that said County Treasurer be directed on or before October 1, 2007 to reimburse said County General Fund 0001 after receipt of general property taxes until the full amount so transferred has been returned to these funds.

(2)

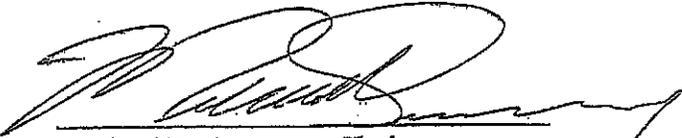
BE IT FURTHER ORDAINED that the County Clerk transmit certified copies of this Ordinance to the County Administrator, County Auditor, and the County Treasurer.

ADOPTED by the County Board of McLean County, Illinois this 20th day of February, 2007.

ATTEST:

APPROVED:

  
Peggy Ann Milton, Clerk of the McLean County Board  
McLean County, Illinois

  
Michael F. Sweeney, Chairman  
McLean County Board

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Members Owens/Butler moved the County Board approve a Request for Approval of an Ordinance Transferring Monies from the County General Fund 0001 to the F.I.C.A./Social Security Fund 0130 and the Tort Judgment Fund 0135, Fiscal Year 2007 – Administrator's Office. Clerk Milton shows all Members present voting in favor of the motion. Motion carried.

Member Owens, Vice-Chairman, presented the following:

**AN ORDINANCE TRANSFERRING MONIES FROM THE  
TB CARE AND TREATMENT FUND 0111 AND THE  
HEALTH DEPARTMENT FUND 0112  
TO THE PERSONS WITH DEVELOPMENTAL DISABILITIES FUND 0110  
FISCAL YEAR 2007**

**WHEREAS**, the County Board of McLean County heretofore appropriated monies for the purposes set forth in the Persons with Developmental Disabilities Fund 0110 in the Fiscal Year 2007 Combined Annual Appropriation and Budget Ordinance; and,

**WHEREAS**, it is necessary to provide sufficient monies to meet ordinary and necessary expenses that have been budgeted; and,

**WHEREAS**, there are sufficient monies available in the TB Care and Treatment Fund 0111 and the Health Department Fund 0112 that may be drawn upon temporarily to meet this projected shortfall; and,

**WHEREAS**, it is desirable to transfer said monies; and,

**WHEREAS**, the County Administrator has recommended the need for borrowing and transferring up to \$94,168.00 from the TB Care and Treatment Fund 0111 and \$58,247.00 from the Health Department Fund 0112 to the Persons with Developmental Disabilities Fund 0110; and,

**WHEREAS**, the Finance Committee concurs with the County Administrator's recommendation and so recommends this Ordinance to the McLean County Board; now, therefore,

**BE IT ORDAINED** by the McLean County Board in regular session that the sum of up to \$115,482.00 be and the same is hereby ordered transferred on an as needed basis as follows:

<b>FROM:</b>	TB Care and Treatment Fund 0111	\$ 94,168.00
	Health Department Fund 0112	<u>\$ 52,247.00</u>
<b>TO:</b>	Persons with Developmental Disabilities Fund 0110	<u>\$152,415.00</u>

**BE IT FURTHER ORDAINED** that the Treasurer of McLean County be and is hereby directed to make such transfer of up to \$152,415.00 accordingly.

**BE IT FURTHER ORDAINED** that said County Treasurer be directed on or before October 1, 2007, to reimburse said Health Department Fund 0112 upon the receipt of general property taxes until the full amount so transferred has been returned to these funds.

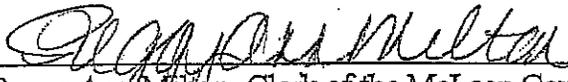
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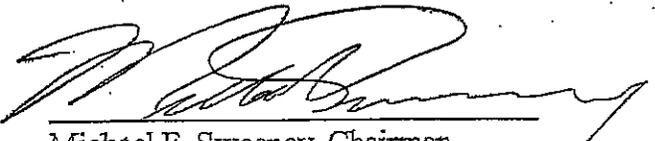
BE IT FURTHER ORDAINED that the County Clerk transmit certified copies of this Ordinance to the County Administrator, County Auditor, and the County Treasurer.

ADOPTED by the County Board of McLean County, Illinois this 20th day of February, 2007.

ATTEST:

APPROVED:

  
Peggy Ann Milton, Clerk of the McLean County Board  
McLean County, Illinois

  
Michael F. Sweeney, Chairman  
McLean County Board

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Members Owens/Harding moved the County Board approve a Request for Approval of an Ordinance Transferring Monies from the TB Care and Treatment Fund 0111 and the Health Department Fund 0112 to the Persons with Developmental Disabilities Fund 0110, Fiscal Year 2007 – Administrator's Office. Clerk Milton shows all Members present voting in favor of the motion. Motion carried.

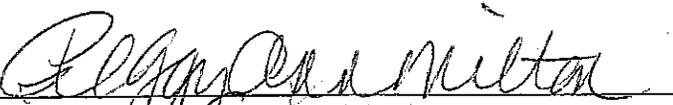
(2)

**BE IT FURTHER RESOLVED** that the County Clerk transmit certified copies of this Ordinance to the County Administrator, County Auditor, and the County Treasurer.

**ADOPTED** by the County Board of McLean County, Illinois this 20th day of February, 2007.

**ATTEST:**

**APPROVED:**

  
Peggy Ann Milton, Clerk of the McLean County Board  
McLean County, Illinois

  
Michael F. Sweeney, Chairman  
McLean County Board

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Member Owens Vice-Chairman, presented the following:

**A RESOLUTION TRANSFERRING MONIES FROM THE  
WORKING CASH FUND 0002  
TO THE I.M.R.F. FUND 0131  
FISCAL YEAR 2007**

**WHEREAS**, the County Board of McLean County heretofore appropriated monies for the purposes set forth in the I.M.R.F. Fund 0131 in the Fiscal Year 2007 Combined Annual Appropriation and Budget Ordinance; and,

**WHEREAS**, it is necessary to provide sufficient monies to meet ordinary and necessary expenses that have been budgeted; and,

**WHEREAS**, the County has heretofore established a Working Cash Fund and has accordingly collected a special tax therefore pursuant to statute; and,

**WHEREAS**, it is desirable to transfer to the I.M.R.F. fund, monies from said Working Cash Fund; and,

**WHEREAS**, the County Administrator has recommended the need for borrowing and transferring up to \$658,271.00 from the Working Cash Fund 0002 to the I.M.R.F. Fund 0131; and,

**WHEREAS**, the Finance Committee concurs with the County Administrator's recommendation and so recommends this resolution to the McLean County Board; now, therefore,

**BE IT RESOLVED** by the McLean County Board in regular session that the sum of up to \$658,271.00 be and the same is hereby ordered transferred on an as needed basis from the Working Cash Fund 0002 to the following funds as follows:

FROM:	Working Cash Fund 0002	<u>\$658,271.00</u>
TO:	I.M.R.F. Fund 0131	<u>\$658,271.00</u>
	Total:	\$658,271.00

**BE IT FURTHER RESOLVED** that the Treasurer of McLean County be and is hereby directed to make such transfer of up to \$658,271.00 accordingly.

**BE IT FURTHER RESOLVED** that said County Treasurer be directed to immediately reimburse said Working Cash Fund on or before October 1, 2007, upon receipt of general property taxes until the full amount so transferred has been returned to the Working Cash Fund 0002.

PROJECTED CASH FLOW FOR FISCAL YEAR 2007  
 JANUARY 1, 2007 - MAY 31, 2007

COUNTY FUND	REVENUE			EXPENDITURES		
	CASH BALANCE AS OF 12/31/06	ACTUAL REVENUE AS OF 5/31/06	EST. REVENUE AS OF 5/31/07	ACTUAL EXPENSES AS OF 5/31/06	EST. EXPENSES AS OF 5/31/07	EST. BALANCE AS OF 5/31/07
General Fund 0001	7,412,845	8,514,360	16,097,492	11,951,639	12,428,705	3,667,786
Sub-Total	7,412,845	8,514,360	16,097,492	11,951,639	12,428,705	3,667,786
Persons Devel. Disabilities Fund 0110	43,963	-	43,963	239,445	196,378	(152,415)
TB Care & Treatment Fund 0111	211,830	42	211,830	107,912	117,563	94,167
Health Department Fund 0112	1,473,756	557,187	1,879,619	1,398,046	1,428,766	452,853
Highway Department Fund 0120	1,364,771	1,230,616	1,747,859	1,597,911	1,090,332	657,527
Bridge Matching Fund 0121	2,235,456	98,290	2,235,456	520,491	1,060,162	1,175,274
County Matching Fund 0122	1,691,467	-	1,921,531	4,164	572,797	1,348,734
Children's Advocacy Center Fund 0129	19,814	139,359	195,914	171,549	175,561	20,363
FICA - Social Security Fund 0130	391,743	-	710,343	797,192	829,080	(118,737)
IMRF Fund 0131	6,922	64,716	281,422	903,551	939,693	(658,271)
Tort Judgment Fund 0135	(203,727)	40,138	122,073	1,100,900	1,238,536	(1,116,463)
Veterans Assistance Commission 0136	94,613	-	119,113	51,929	54,006	65,107
Sub-Total	7,530,608	2,131,350	9,459,123	6,990,490	7,700,994	1,768,129
TOTAL Working Cash Fund	14,943,453	10,645,710	25,566,615	18,932,129	20,130,698	742,423
TOTAL AVAILABLE	15,685,876	-	26,309,038	-	-	-

Members Owens/Selzer moved the County Board approve a Request for Approval of a Resolution Transferring Monies from the Working Cash Fund 0002 to the I.M.R.F. Fund 0131, Fiscal Year 2007 – Administrator’s Office. Clerk Milton shows all Members present voting in favor of the motion. Motion carried.

Member Owens, Vice-Chairman, presented the following:

RESOLUTION of the McLEAN COUNTY BOARD  
ADOPTING an AMENDMENT to the  
REVISED PERSONNEL POLICIES AND PROCEDURES ORDINANCE

WHEREAS, the McLean County Board adopted the Revised Personnel Policies and Procedures Ordinance; and,

WHEREAS, the Revised Personnel Policies and Procedures Ordinance, as adopted, includes Article 7 Miscellaneous Benefits and Entitlements, Section 10.79 County Travel and Business Expense Reimbursement Policy; and,

WHEREAS, the Finance Committee, at its regular meeting on Tuesday, February 6, 2007, recommended that Article 7- Section 10.79-5 Allowable Living Expenses be amended to provide County offices and departments with the flexibility to save money on hotel and lodging expenses when traveling on County business while, at the same time, limiting the risk of expending County funds without the option to seek a refund or to modify or cancel a reservation; and,

WHEREAS, the Finance Committee, at its regular meeting on Tuesday, February 6, 2007, recommended approval of the following amendment to Article 7, Section 10.79-5 Allowable Living Expenses, paragraph D) Overnight Travel Reimbursement for Lodging Expenses; now, therefore,

BE IT RESOLVED by the McLean County Board, now meeting in regular session, as follows:

(1) Article 5, Section 10.79-5 Allowable Living Expenses, paragraph D) Overnight Travel Reimbursement for Lodging Expenses of the Revised Personnel Policies and Procedures Ordinance is hereby amended as follows:

10.79-5 D) Overnight Travel Reimbursement for Lodging Expenses

9) The use of discount internet sites and hotel internet sites for booking reservations using the County credit card shall be restricted to those discount internet sites and hotel sites that permit reservations to be cancelled or modified with advance notice.

10) An employee who wishes to make a reservation by using a discount internet site or a hotel internet site that offers no refund and no changes to the reservation must use the employee's personal credit card and assume full risk if the reservation needs to be cancelled or modified. The

(2)

employee's lodging expenses are eligible for reimbursement pursuant to the County's Travel and Business Expense Reimbursement Policy.

11) If an employee elects to use an approved discount internet site or hotel site to make a reservation using the County credit card and then fails to abide by the internet site's Terms and Conditions and, as a result, the County is liable for additional charges, the employee may be responsible for reimbursing the County the full amount of the additional charges.

The employee will not be responsible for reimbursing the County if the Conference is cancelled or the dates of the Conference are changed for any reason. The employee will not be responsible for reimbursing the County if the employee is unable to attend the Conference due to illness, including illness in the employee's family, unexpected family or business emergency, and/or weather conditions that restrict travel.

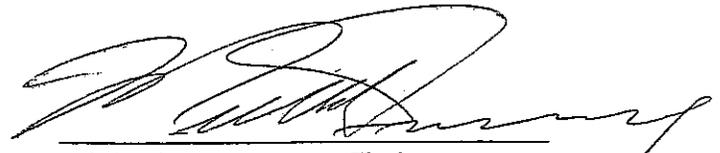
(2) The County Clerk is hereby requested to forward a certified copy of this Resolution to the County Auditor, the First Assistant State's Attorney, and the County Administrator.

ADOPTED by the McLean County Board this 20th day of February, 2007.

ATTEST:

APPROVED:

  
Peggy Ann Milton, Clerk of the County Board  
McLean County, Illinois

  
Michael F. Sweeney, Chairman  
McLean County Board



**OFFICE OF THE ADMINISTRATOR**

(309) 888-5110 FAX (309) 888-5111

115 E. Washington, Room 401 P.O. Box 2400 Bloomington, Illinois 61702-2400

February 1, 2007

Memo to: The Honorable Chairman and Members of the Finance Committee

From: John M. Zeunik 

Re: County Credit Card Use Policies

At the January Finance Committee meeting, County Recorder Lee Newcom asked the Finance Committee to amend the County's Travel and Credit Card Use Policy to permit the purchase of hotel rooms using discount internet sites. In addition, Mr. Newcom requested that the policy be amended to permit the purchase of office supplies and commodities from discount internet sites. The Finance Committee referred Mr. Newcom's request to the Administrator's Office for further follow-up and a recommendation.

As a part of this review, I asked a sample of County elected officials and appointed department heads whether they use the discount internet sites to purchase hotel rooms and office supplies and commodities. Based on their response and my review of qualified internet sites for the purchase of office supplies and commodities, I will first present my findings and recommendations on the request to amend the policy to permit the purchase of office supplies and commodities from discount internet sites.

(1) Purchase of Office Supplies and Commodities

County offices and departments are currently purchasing office supplies and commodities from discount internet sites. The following internet sites are currently being used by County offices and departments: Corporate Express, Office Depot, Quill, and U.S. Communities (the NACo sponsored Government Purchasing Alliance). Corporate Express, Office Depot, Quill and U.S. Communities permit a County office or department to register at no charge and then use the internet site to order office supplies and commodities. Corporate Express, Office Depot and Quill will guarantee delivery on the following business day and will provide a separate itemized department invoice that can be forwarded to the Auditor's Office for payment. Corporate Express, Office Depot, Quill and U.S. Communities offer discount pricing to government offices.

The Honorable Chairman and Members of the Finance Committee  
February 1, 2007  
Page Two

The Information Services Department uses the department credit card to order online certain computer supplies, hardware and software from companies like CDWG. In this instance, the Department is ordering a specific item that must be compatible with the County's installed computer equipment and network. IBM now requires credit card authorization prior to dispatching a service representative to fix a problem or install a piece of equipment or software.

Current practice in the County by elected offices and appointed department heads permits using discount internet sites to order and purchase office supplies and commodities. The only caution that needs to be exercised is to use reputable sites that offer itemized billing at the department level.

Therefore, I do not see any need for the Finance Committee to recommend an amendment to the current County policy regarding credit card purchases of office supplies and commodities.

#### (2) County Travel and Credit Card Policy

Purchasing hotel rooms from discount internet sites presents several issues that should be addressed in any amendment to the current County policy. The survey sample of County elected officials and appointed department heads returned a split vote. Four County offices and departments do not use discount internet sites to reserve or purchase hotel rooms. Two County offices and departments expressed an interest in being able to use discount internet sites to reserve or purchase hotel rooms.

For the Committee's review and comparison, I have attached copies of hotel reservation pages from the discount internet sites, the NACo Conference Hotel registration and one hotel internet sites. I have also included an EXCEL spreadsheet comparing the rates for a five-night stay in Washington, D.C. during the NACo Annual Legislative Conference, March 2 - 7, 2007. For comparison, I used the same hotels that are listed as official conference hotels on the NACo Legislative Conference Registration form. As illustrated on the spreadsheet, the NACo Conference Rate is lower than the rate available from all of the discount internet sites except for Hotwire.com. Please note that Hotwire.com does not provide the name and address of the 3 star or the 3.5 star hotels. I would also note that if an employee stays at a remote hotel (e.g. in Alexandria, Virginia or near Reagan or Dulles Airport), then the average nightly rate is less than the NACo Conference Rate. The decision to stay at a location that is not near the Conference Center is ultimately up to the individual. By doing so, it is possible to save on the costs of the hotel. The trade-off that must be considered is the distance and travel time to and from the hotel and how this might affect attendance and networking with other Conference attendees.

When considering amending County policy to permit elected officials and department heads to use the discount internet sites to secure hotel rooms, it is important to consider the terms and conditions of each internet site. Listed below are the terms and conditions of the NACo Conference Registration and each discount internet site.

NACo Conference Registration: One night's room charge will be billed through the credit card if guest fails to arrive for the assigned housing at the confirmed date, or if guest departs earlier than the date confirmed, unless reservation has been canceled with the hotel at least 72 hours in advance. One night's room charge may be billed immediately to hold reservation.

Expedia.com: Any changes to or cancellation of your reservation may result in fees from \$25.00 up to the full cost of your stay. Cancellations or changes made before 6:00 P.M. EST on the day before arrival are subject to a \$25.00 penalty. Cancellations or changes made after 6:00 P.M. EST on the day before arrival are subject to a 1 night room and tax penalty. Cancellations or changes made after check-in are subject to a 100% penalty.

Hilton.com: If you wish to cancel, please do so 1 day prior to arrival to avoid cancellation penalties.

Hotels.com: You may cancel or change your reservation, but you will be charged the cancellation or change fee indicated on the reservation order form. In addition, if you do not cancel or change your reservation before the cancellation policy period applicable to the hotel you reserved, which varies by hotel (usually 24 to 72 hours prior to the date of arrival) you will be subject to a charge of one night's room rate, tax recovery charges and service fees. No refunds will be made for no-shows or early checkouts.

Hotwire.com: You can't get a refund or change this reservation once your purchase is complete.

Orbitz.com: Cancellations or changes made more than 1 day prior to 12:01 A.M. local hotel time on the day of arrival are subject to a \$25.00 charge. Cancellations or changes made within 1 day prior to 12:01 A.M. local hotel time on the day of arrival are subject to a charge equal to room and tax for the first night. Cancellations or changes made after 12:01 A.M. local hotel time on the day of arrival are subject to a 100% charge. Refunds are not available for early check-out.

Priceline.com: Cancellations after 12:00 P.M. local hotel time on day of arrival - No Refund. Cancellations within 72 hours prior to 12:00 P.M. local hotel time on day of arrival - first night's room rate plus tax and fees and \$25.00 cancellation fee. More than

72 hours prior to 12:00 P.M. Local Hotel Time on day of arrival - \$25.00 Cancellation fee per room.

Travelocity.com: Any changes to or cancellations of your reservation may result in fees from \$25.00 up to the full cost of your stay. Changes to the name on a reservation are not permitted after the booking is completed. No refunds for unused nights, including those resulting from delayed check-in or early check-out will be given. Cancellations or changes occurring within 24 hours of 12:01 A.M. CST on the day of check-in are subject to a cancellation penalty. This includes a 1 night room charge plus applicable fees and taxes. Cancellations or changes made after check-in are subject to a 100% charge.

All hotel reservations including the NACo Conference registration place restrictions on when a reservation may be cancelled and the penalties that will be assessed if the reservation is cancelled. The penalty assessed for cancellation of a reservation varies based on the time of cancellation prior to the arrival date. Hotwire.com is the only site with no refund and no changes to the reservation once the purchase is made online.

Per Internal Revenue Service policy and County policy, documentary evidence is required to substantiate all business travel expenses of \$75.00 or more. Documentary evidence ordinarily will be considered adequate if it shows the amount, date, place and essential character of the expense. A hotel receipt is adequate to support business travel expenses if it has all of the following information: name and address of the hotel, dates of the stay at the hotel, and separate amounts for charges such as lodging, meals, and telephone calls. A credit card statement is not sufficient documentary evidence of a business lodging expense. If an employee uses a discount internet site to reserve a hotel room, the employee must obtain proof of stay at the hotel and submit this to the Auditor's Office.

To provide County offices and departments with the flexibility to save money on hotel expenses when traveling on County business while, at the same time, recognizing the risk of expending County funds without the option to seek a refund or change a reservation, I would respectfully recommend the following amendments to the current County Travel Policy and Credit Card Policy:

- (1) Restrict the use of discount hotel internet sites for booking reservations using the County credit card to those sites which permit reservations to be cancelled or modified with advance notice. Currently, the following sites offer the most flexibility and the least risk to the County: Expedia.com, Hotels.com and Orbitz.com. Internet discount sites that offer no refund and no changes to the reservation should be blocked by the County's credit card provider.
- (2) If an employee wishes to make a reservation on an internet discount site that offers no refund and no changes to the reservation, then the employee must

The Honorable Chairman and Members of the Finance Committee  
February 1, 2007  
Page Five

use the employee's personal credit card and assume full risk if the reservation needs to be cancelled or modified. The employee's lodging expenses are eligible for reimbursement pursuant to the County's Travel Expense Reimbursement Policy.

- (3) If an employee elects to use an approved discount hotel internet site to make a reservation using the County credit card and then fails to abide by the site's terms and conditions and, as a result, the County is liable for additional charges, the employee may be responsible for reimbursing the County the full amount of the additional charges. The employee will not be responsible for reimbursing the County if the Conference is cancelled or the dates of the Conference are changed for any reason. The employee will not be responsible for reimbursing the County if the employee is unable to attend the Conference due to illness, including illness in the employee's family, unexpected family or business emergency, and/or weather conditions that restrict travel.

Should you have any questions regarding this recommendation, please do not hesitate to call me at 888-5110.

Thank you.



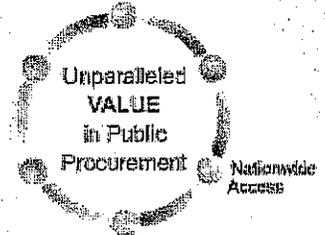
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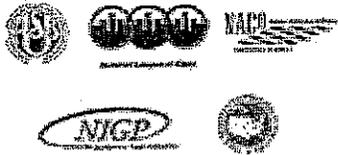
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**Contract Updates:** Janitorial contract with Zep, Carpet and Flooring contract with Milliken and Electrical contract with Graybar are extended through January 2008.



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## AUTHORIZING STATE STATUTES

State of Illinois Statutes  
 Chapter 5 General Provisions  
 Act 220 Intergovernmental Cooperation Act

### 5 ILCS 220/2

Sec. 2. Definitions. For the purpose of this Act:

(1) The term "public agency" shall mean any unit of local government as defined in the Illinois Constitution of 1970, any school district, any public community college district, any public building commission, the State of Illinois, any agency of the State government or of the United States, or of any other State, any political subdivision of another State, and any combination of the above pursuant to an intergovernmental agreement which includes provisions for a governing body of the agency created by the agreement.

For the purposes of this Act, "public agency" includes the Mid-America Intermodal Authority Port District created under the Mid-America Intermodal Authority Port District Act.

(2) The term "state" shall mean a state of the United States.

### 5 ILCS 220/3

Sec. 3. Intergovernmental cooperation.

Any power or powers, privileges, functions, or authority exercised or which may be exercised by a public agency of this State may be exercised, combined, transferred, and enjoyed jointly with any other public agency of this State and jointly with any public agency of any other state or of the United States to the extent that laws of such other state or of the United States do not prohibit joint exercise or enjoyment and except where specifically and expressly prohibited by law. This includes, but is not limited to, (i) arrangements between the Illinois Student Assistance Commission and agencies in other states which issue professional licenses and (ii) agreements between the Illinois Department of Public Aid and public agencies for the establishment and enforcement of child support orders and for the exchange of information that may be necessary for the enforcement of those child support orders.

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U.S. Communities  
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 Suite 700  
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NACo ANNUAL LEGISLATIVE CONFERENCE - March 2 - 7, 2007  
 Washington, D.C.

	The Churchill Hotel	Hilton Embassy Row Hotel	Jury's Normandy Hotel	3 - 3.5 Star Hotel Location/Name ??	Red Roof Inn Downtown D.C.
NACo Conference Rate	\$190.00	\$189.00	\$168.00		
Internet Site					
Expedia.com	\$273.80				
Hilton.com		\$249.00			
Hotels.com		\$279.00	\$219.00		\$168.00
Hotwire.com				\$119.00 - \$162.00	
Orbitz.com			\$204.99		\$167.98
Priceline.com		\$269.00			
Travelocity.com		\$249.00	\$272.99		\$143.99

## How To Prove Expenses

Table 5-1 is a summary of records you need to prove each expense discussed in this publication. You must be able to prove the elements listed across the top portion of the chart. You prove them by having the information and receipts (where needed) for the expenses listed in the first column.



You cannot deduct amounts that you approximate or estimate.

You should keep adequate records to prove your expenses or have sufficient evidence that will support your own statement. You must generally prepare a written record for it to be considered adequate. This is because written evidence is more reliable than oral evidence alone. However, if you prepare a record in a computer memory device with the aid of a logging program, it is considered an adequate record.

## What Are Adequate Records?

You should keep the proof you need in an account book, diary, statement of expense, or similar record. You should also keep documentary evidence that, together with your record, will support each element of an expense.

**Documentary evidence.** You generally must have documentary evidence, such as receipts, canceled checks, or bills, to support your expenses.

**Exception.** Documentary evidence is not needed if any of the following conditions apply.

- You have meals or lodging expenses while traveling away from home for which you account to your employer under an accountable plan, and you use a per diem allowance method that includes meals and/or lodging. (Accountable plans and per diem allowances are discussed in chapter 6.)
- Your expense, other than lodging, is less than \$75.
- You have a transportation expense for which a receipt is not readily available.

**Adequate evidence.** Documentary evidence ordinarily will be considered adequate if it shows the amount, date, place, and essential character of the expense.

For example, a hotel receipt is enough to support expenses for business travel if it has all of the following information.

- The name and location of the hotel.
- The dates you stayed there.
- Separate amounts for charges such as lodging, meals, and telephone calls.

A restaurant receipt is enough to prove an expense for a business meal if it has all of the following information.

- The name and location of the restaurant.
- The number of people served.
- The date and amount of the expense.

If a charge is made for items other than food and beverages, the receipt must show that this is the case.

**Canceled check.** A canceled check, together with a bill from the payee, ordinarily establishes the cost. However, a canceled check by itself does not prove a business expense.

Table 5-1. How To Prove Certain Business Expenses

IF you have expenses for...	THEN you must keep records that show details of the following elements...			
	Amount	Time	Place or Description	Business Purpose and Business Relationship
Travel	Cost of each separate expense for travel, lodging, and meals. Incidental expenses may be totaled in reasonable categories such as taxis, daily meals for a traveler, etc.	Dates you left and returned for each trip and number of days spent on business.	Destination or area of your travel (name of city, town, or other designation).	<u>Purpose:</u> Business purpose for the expense or the business benefit gained or expected to be gained.  <u>Relationship:</u> N/A
Entertainment	Cost of each separate expense. Incidental expenses such as taxis, telephones, etc., may be totaled on a daily basis.	Date of entertainment. (Also see <i>Business Purpose</i> .)	Name and address or location of place of entertainment. Type of entertainment if not otherwise apparent. (Also see <i>Business Purpose</i> .)	<u>Purpose:</u> Business purpose for the expense or the business benefit gained or expected to be gained. For entertainment, the nature of the business discussion or activity. If the entertainment was directly before or after a business discussion, the date, place, nature, and duration of the business discussion, and the identities of the persons who took part in both the business discussion and the entertainment activity.  <u>Relationship:</u> Occupations or other information (such as names, titles, or other designations) about the recipients that shows their business relationship to you. For entertainment, you must also prove that you or your employee was present if the entertainment was a business meal.
Gifts	Cost of the gift.	Date of the gift.	Description of the gift.	<u>Purpose:</u> Business purpose for the expense.  <u>Relationship:</u> N/A
Transportation	Cost of each separate expense. For car expenses, the cost of the car and any improvements, the date you started using it for business, the mileage for each business use, and the total miles for the year.	Date of the expense. For car expenses, the date of the use of the car.	Your business destination.	<u>Purpose:</u> Business purpose for the expense.  <u>Relationship:</u> N/A

Members Owens/Cavallini moved the County Board approve a Request for Approval of a Resolution Adopting an Amendment to the Revised Personnel Policies and Procedures Ordinance. Clerk Milton shows all Members present voting in favor of the motion. Motion carried.

Member Owens, Vice-Chairman, presented the following:

An Ordinance  
Of the McLean County Board  
Amending the 2007 Combined  
Annual Budget and Appropriation Ordinance

WHEREAS, it has become necessary to reappropriate the unliquidated encumbrances of the prior Fiscal Year 2006 budget, and

WHEREAS, reappropriations in the amount of \$631,014.25 for the Fiscal Year 2006 would be added; and

WHEREAS, the Executive Committee has deemed it necessary and advisable to reappropriate the unliquidated encumbrances outstanding at the close of the 2006 Fiscal Year, now therefore,

BE IT ORDAINED, by the County Board of McLean County, Illinois, that the Fiscal Year 2007 budget is amended by reappropriation of the outstanding purchase orders at the close of the 2006 Fiscal Year as follows:

COUNTY GENERAL FUND/0001

AUDITOR

06-0149	Widmer Interiors	\$1,159.52
TOTAL AUDITOR		\$1,159.52

CIRCUIT COURT

06-0109	Widmer Interiors	\$ 758.44
06-0148	Widmer Interiors	2,562.50
TOTAL CIRCUIT COURT		\$3,320.94

### COURT SERVICES

06-0094	Lincoln Office Supply	\$18,850.00
06-0120	HP GEM/CEI	11,430.00
06-0121	CDW Government, Inc.	2,676.42
06-0124	Widmer Interiors	4,200.00
06-0147	Bob Barker Company	1,221.44
<b>TOTAL COURT SERVICES</b>		<b>\$38,377.86</b>

### SHERIFF

06-0110	Ray O'Herron Company, Inc.	\$2,613.80
06-0123	Ray O'Herron Company, Inc.	1,899.70
06-0132	Robinson Textiles, Inc.	501.90
06-0134	Robinson Textiles, Inc.	587.52
06-0135	Robinson Textiles, Inc.	327.05
<b>TOTAL SHERIFF</b>		<b>\$5,929.97</b>

### PARKS & RECREATION

06-0154	Hanson Professional Services	\$17,000.00
06-0155	Crescent Electric Supply	3,000.00
06-0156	Recreation Concepts, Inc.	21,000.00
06-0157	Prairie Materials	4,000.00
<b>TOTAL PARKS &amp; RECREATION</b>		<b>\$45,000.00</b>

### FACILITIES MANAGEMENT

06-0074	Hill Radio	\$1,500.00
06-0118	R. R. Brink Locking System	270.00
06-0140	Cushing's Commercial Carpet	15,000.00
06-0141	Hill Radio	820.00
06-0142	Weber Electric	8,000.00
06-0143	R. R. Brink Locking System	3,330.00
06-0144	Brucker Company	2,340.00
06-0145	Hill Radio	5,850.00

06-0146	Technical Solutions & Services	5,000.00
06-0150	Henricksen & Company, Inc.	4,840.00
06-0151	Widmer Interiors	6,410.00

**TOTAL FACILITIES MANAGEMENT** **\$53,360.00**

**INFORMATION SERVICES**

06-0112	McLean County Regional Planning	\$47,873.19
06-0115	Northrop Grumman Corporation	56,834.00
06-0119	CDW Government, Inc.	6,000.00

**TOTAL INFORMATION SERVICES** **\$110,707.19**

**TOTAL COUNTY GENERAL FUND/0001** **\$257,855.48**

**T. B. CARE & TREATMENT/FUND 0111**

06-0125	Enloe Drugs, Inc.	\$5,786.00
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**TOTAL T. B. CARE & TREATMENT/FUND 0111** **\$5,786.00**

**HEALTH DEPARTMENT/FUND 0112**

06-0126	Best Buy	\$1,000.00
06-0127	Widmer Interiors	1,319.00
06-0128	Ikon Financial Services	6,800.00
06-0130	McLean County Treasurer	9,380.00
06-0139	Heyworth Printing	2,500.00

**TOTAL HEALTH DEPARTMENT/FUND 0112** **\$20,999.00**

**HIGHWAY MOTOR FUEL/FUND 0123**

06-0158	Cargill, Inc.	\$184,999.69
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**TOTAL HIGHWAY MOTOR FUEL/FUND 0123** **\$184,999.69**

CIRCUIT CLERK AUTOMATION/FUND 0140

06-0153	Northrop Grumman Corporation	\$77,019.00
TOTAL CIRCUIT CLERK AUTOMATION/FUND 0140		\$77,019.00

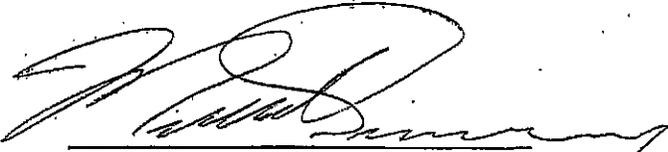
SHERIFF/COURT SECURITY/FUND 0141

06-0110	Ray O'Herron Company, Inc.	\$367.02
TOTAL SHERIFF/COURT SECURITY/FUND 0141		\$367.02

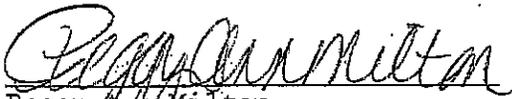
CIRCUIT CLERK/COURT DOCUMENT STORAGE/FUND 0142

06-0098	Henricksen & Company, Inc.	\$1,734.67
06-0099	Henricksen & Company, Inc.	5,234.39
06-0152	Northrop Grumman Corporation	77,019.00
TOTAL CIRCUIT CLERK/COURT DOCUMENT STORAGE/0142		\$83,988.06

GRAND TOTAL COMBINED FUNDS	\$631,014.25
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Michael F. Sweewney, Chairman  
McLean County Board



Peggy Ann Milton,  
Clerk of the McLean County Board

Members Owens/Renner moved the County Board approve a Request for Approval of an Ordinance of the McLean County Board Amending the 2007 Combined Annual Budget and Appropriation Ordinance to Re-appropriate the Unliquidated Encumbrances of the Prior Fiscal Year 2006 Budget – Auditor's Office. Clerk Milton shows all Members present voting in favor of the motion. Motion carried.

Member Owens, Vice-Chairman, presented the following:

**RESOLUTION AMENDING THE FUNDED  
FULL-TIME EQUIVALENT POSITIONS RESOLUTION  
FOR 2007**

WHEREAS, the McLean County Board adopted a Funded Full-Time Equivalent Positions (FTE) Resolution on November 21, 2006 which became effective on January 1, 2007; and,

WHEREAS, the Sheriff's Department has operated at and maintained a staffing level of six (6.00) Deputy Patrol Officer positions in the Court Security Division for the past four years; and,

WHEREAS, the FY 2007 Budget for the Court Security Fund 0141 has sufficient funds to pay the costs of six (6.00) Deputy Patrol Officer positions; and,

WHEREAS, the Finance Committee, at its meeting on February 6, 2007, recommended the approval of this change in the Full-Time Equivalent Positions Resolution for the remainder of the 2007 Fiscal Year; now, therefore,

BE IT RESOLVED, by the County Board of McLean County, Illinois, now in regular session, that the Funded Full-Time Equivalent Positions Resolution be and hereby is amended as follows:

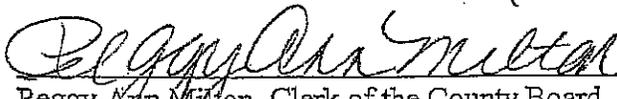
<u>Fund-Dept-Program</u>	<u>Pay Grade</u>	<u>Position Classification</u>	<u>Full-Time</u>		
			<u>Now</u>	<u>Amend</u>	<u>New</u>
0141-0029-0035	U	0503.3001 (full-time) Deputy Patrol Officer	5.00	1.00	6.00

BE IT FURTHER RESOLVED by the County Board of McLean County, Illinois that the County Clerk is hereby directed to provide a certified copy of this Resolution to the Sheriff's Office, the County Treasurer, and the County Administrator's Office.

ADOPTED by the McLean County Board this 20<sup>th</sup> day of February, 2007.

ATTEST:

APPROVED:

  
Peggy Ann Milton, Clerk of the County Board,  
McLean County, Illinois

  
Michael F. Sweeney, Chairman  
McLean County Board

Members Owens/Selzer moved the County Board approve a Request for Approval of Resolution Amending the Funded Full-Time Equivalent Positions Resolution for 2007 – Sheriff's Department. Clerk Milton shows all Members present voting in favor of the motion. Motion carried.

Member Owens, Vice-Chairman, presented the following:

**RESOLUTION of the McLEAN COUNTY BOARD  
AMENDING THE RESOLUTION ESTABLISHING THE BUDGET POLICY  
FOR FISCAL YEAR 2007**

**WHEREAS**, the *Rules of the County Board* provide that the Finance Committee exercise continuous review of revenues and expenditures and identify new or alternative revenue sources for the County; and

**WHEREAS**, the *Rules of the County Board* provide that the Executive Committee recommend each year to the County Board a Budget Policy for the preparation of the annual budget; and

**WHEREAS**, the Finance Committee, at its regular meeting on Tuesday, February 6, 2007 was advised of a conflict in County Board policy that is found in the adopted Personnel Policy and Ordinance and the Resolution Establishing the Budget Policy for Fiscal Year 2007; and,

**WHEREAS**, the Finance Committee, at its regular meeting on Tuesday, February 6, 2007, recommended approval of an amendment to the Resolution Establishing the Budget Policy for Fiscal Year 2007 to correct this conflict in County Board policy; now, therefore,

**BE IT RESOLVED** by the County Board of McLean County, Illinois, that Section 12.27-2 (E) of the Resolution Establishing the Budget Policy for Fiscal Year 2007 is hereby amended as follows:

**12.27 PERSONNEL**

**12.27-2 Employee Compensation**

(E) Employees who occupy exempt positions, as identified in the document entitled Position Classification and Pay Ranges for Fiscal Year 2006, adopted by the County Board on January 17, 2006, are considered salaried employees and thereby not entitled to additional compensation. The Treasurer shall deny any request for additional pay for an exempt employee without the specific approval of the Finance Committee, notwithstanding the provisions of Section 10.82 Outside Employment of the County's Personnel Policy and Ordinance.

The County Clerk is hereby directed to forward a certified copy of this Resolution to the County Treasurer, County Auditor and the County Administrator.

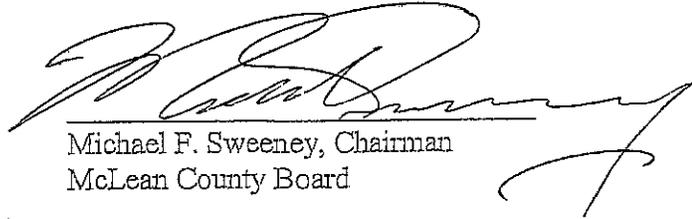
ADOPTED by the County Board of McLean County, Illinois, this 20th day of February, 2007.

ATTEST:

APPROVED:



Peggy Ann Milton, Clerk of the County Board,  
McLean County, Illinois



Michael F. Sweeney, Chairman  
McLean County Board



**PeggyAnn Milton**  
**McLean County Clerk**

(309) 888-5190  
Fax (309) 888-5932  
Tax Administration (309) 888-5187  
Elections Administration (309) 888-5186  
104 W. Front Street, Room 704 • P.O. Box 2400 • Bloomington, IL 61702-2400  
E-mail: [peggyann@mclean.gov](mailto:peggyann@mclean.gov) Website: [www.mclean.gov/countyclerk](http://www.mclean.gov/countyclerk)

*We've moved to:*  
Government Center  
115 E Washington Street, Room 102  
PO Box 2400  
Bloomington, IL 61702-2400  
[www.mcleancountyil.gov/countyclerk](http://www.mcleancountyil.gov/countyclerk)  
[peggyann.milton@mcleancountyil.gov](mailto:peggyann.milton@mcleancountyil.gov)

DATE: February 1, 2007  
TO: Finance Committee Members  
FROM: PeggyAnn Milton *PeggyAnn Milton*  
RE: County Board's Resolution Adopting the Budget Policy Resolution vs  
County Board Personnel Policy and Ordinance

There is a conflict between the County Board's Resolution Adopting the Budget Policy and the Board's Personnel Policy and Ordinance.

The Budget Policy states as follows:

"Employees who occupy exempt positions, as identified in the document entitled Position Classification and Pay Ranges for Fiscal Year 2006, adopted by the County Board on January 1, 2006, are considered salaried employees and thereby not entitled to additional compensation. The Treasurer shall deny any request for additional pay for an exempt employee without the specific approval of the Finance Committee."

The Board's Personnel Policy and Ordinance states as follows:

"10.82 OUTSIDE EMPLOYMENT: No permanent full-time or part-time employee shall engage in outside employment which is not compatible with the full and proper discharge and responsibilities of one's position or which tends to impair the capacity to perform one's duties and responsibilities in an acceptable manner. The County must insure that no conflict or appearance thereof occurs, and that no unauthorized use of position or County facilities or property takes place.

10.82-1 Procedure – A full-time or part-time employee wishing to engage in outside employment shall obtain prior approval of outside employment from the employee's Department Head. The Department Head shall evaluate the outside employment and determine its compatibility with the employer's obligation for full discharge of duties and responsibilities.

10.82-2 Internal Regulations – To ensure compliance with the Fair Labor Standards Act, part-time employment within the full-time employee's own department, or within another unit of County government is prohibited, except when all three of the following conditions apply:

A) Performance of the extra duties are completely voluntary;

B) Performance of the extra duties are occasional and sporadic, and on a part-time basis; and,

C) Performance of the extra duties are in a different capacity from any capacity in which the employee is regularly employed.

Any activities or duties that meet the aforementioned criteria are not subject to overtime.”

To assist my office during the election season, I have hired exempt and non-exempt employees from other County offices and departments to work part-time, after hours, or on weekends. Because of the conflict between the Budget Policy and the Personnel Ordinance, the issue of paying these employees for the time worked needs to be clarified for my office and the Treasurer's Office. When I hire County employees, I traditionally pay them at an hourly rate, a lump sum for election night duties, or as an election judge working Election Day.

I believe the conflict with the Budget Policy can be resolved by clarifying that the Budget Policy does not apply when the three conditions listed in Section 10.82-2 apply.

Thank you for your assistance.

Members Owens/Bostic moved the County Board approve a Request for Approval of a Resolution Amending the Resolution Establishing the Budget Policy for Fiscal Year 2007. Clerk Milton shows all Members present voting in favor of the motion. Motion carried.

Member Owens stated the General Report can be found on pages 273-293.

**TRANSPORTATION COMMITTEE:**  
Member Bass, Chairman, stated the Transportation Committee had no Items for Action and their General Report is on pages 298-304.

PROPERTY COMMITTEE:

Member Bostic, Chairman, presented the following:



McLEAN COUNTY BOARD  
(309) 888-5110 FAX (309) 888-5111  
115 E. Washington P.O. Box 2400  
Bloomington, Illinois 61702-2400

Michael F. Sweeney  
Chairman

February 20, 2007

Mr. Peter Millburg  
Supervisor, Business Administration and Customer Service  
Ameren IP  
501 East Lafayette Street  
Mail Code P-15  
Bloomington, Illinois 61701

Re: Ameren IP Transformer – McLean County Health Department Building

Dear Mr. Millburg:

In the interest of employee and public safety, building equipment safety and disruption of County and tenant business, we are writing to express our concern about Ameren IP's apparent lack of preventive maintenance on high voltage electrical transformers owned and operated by Ameren IP that service County government facilities.

At approximately 11:20 a.m. on Friday, January 19, 2007, the McLean County Health Department Building, 200 West Front Street, Bloomington, Illinois lost all electrical power to the building. County Facilities Management staff determined that the building had lost two of the three phases of electrical service. This was confirmed by Weber Electric Company, a private electrical contractor called by the County to assist with the restoration of electrical power to the building. Ameren IP was called as soon as it was determined that the electrical power failure was not caused by County owned building equipment.

An Ameren IP crew opened the electrical transformer servicing this building and discovered that two of the three fuses had failed. After the two fuses were removed by Ameren IP, County Facilities Management staff noted that the manufacturer's stamped date on one fuse was 1977 and on the second fuse, the date was 1978. These two fuses may be the original fuses that were installed when the building was constructed and the electrical transformer was installed in 1978. Two replacement fuses were located in Decatur, Illinois. When the Ameren IP crew installed the two new fuses, both failed. At this point, Ameren IP determined that the electrical transformer needed to be replaced.

District #1 Stan Hoeselton Don J. Cavallini	District #3 Michael F. Sweeney Diane R. Bostic	District #5 B.H. "Duffy" Bass William T. Caisley	District #7 John A. Butler Betie Rackauskas	District #9 Cathy Ahart Terry Baggell
District #2 Mell Sorenson Rick Dean	District #4 Ann Herding Duane Moss	District #6 George J. Gordon David F.W. Selzer	District #8 Paul R. Segobiano Tari Renner	District #10 Benjamin J. Owens Bob Nuckolls

After locating a new electrical transformer, an Ameren IP crew, electricians from Weber Electric and County maintenance staff worked through the night to install the electrical transformer and restore power to the Health Department Building. County Emergency Management provided lighting of the area so that the Ameren IP crew could complete the installation of the new transformer. When electrical power was finally restored to the Health Department Building, County maintenance staff discovered that a variable frequency HVAC drive had suffered damage as a result of the power outage and had to be replaced. County staff and Weber Electric worked to locate a replacement drive. In order to insure that heat would be restored to the building prior to the building opening at 8:00 a.m. on Monday, January 22<sup>nd</sup>, County staff met a cargo shipment at O'Hare Airport and then drove back to Bloomington with the replacement drive. Working through the weekend, County Facilities Management staff was able to replace the variable frequency HVAC drive and restore heat to the building.

The Property Committee of the McLean County Board is very concerned that someone could be severely injured or killed as a result of Ameren IP's equipment maintenance policy and practice of not replacing high voltage electrical transformers until the equipment fails. We ask you to schedule a complete preventive maintenance review of all Ameren IP electrical transformers that service County government buildings and facilities. We would request that after Ameren IP completes this preventive maintenance review, a complete report be forwarded to Mr. Jack Moody, Director of Facilities Management, Law and Justice Center, 104 West Front Street, Bloomington, Illinois 61702-2400 for his review and transmittal to the Property Committee and McLean County Board.

Sincerely,

Diane Bostic, Chairman  
Property Committee

Rick Dean, Vice Chairman  
Property Committee

Cathy Ahart, Member  
Property Committee

Duane L. Moss, Member  
Property Committee

Don Cavallini, Member  
Property Committee

Ann Harding, Member  
Property Committee

cc: Mr. Charles Box, Chairman, Illinois Commerce Commission  
Members of the Illinois Commerce Commission

Members Bostic/Renner moved the County Board approve a Request for Approval of Letter to Ameren IP. Clerk Milton shows all Members present voting in favor of the motion. Motion carried.

Member Bostic stated the General Report is located on pages 307-319.

**REPORT OF THE COUNTY ADMINISTRATOR:**

Mr. Zeunik stated the following: I have two items. As was mentioned earlier, the Administrator's office prepared a letter that has been reviewed by the office in concert with Building and Zoning. If you do receive a letter and want to respond in a way that does not violate ex parte communication, we will be happy to prepare a response that you can send back to the citizen. Secondly, you will receive a DVD regarding all of the transcripts of all of the hearings. I understand they have not yet received the last three meetings. Please contact the Building and Zoning office ahead of time to be sure they have a full set. If you decide to take a set, please try to be expedient in case other Board members want to look at the transcripts.

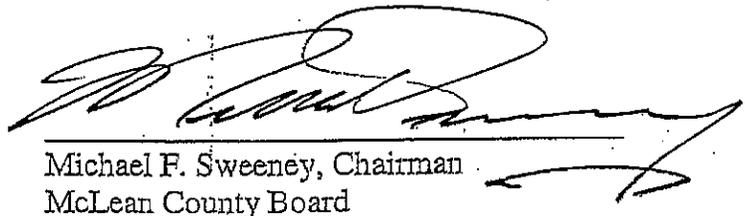
The McLean County Auditor presented the following and recommends it for payment:

MCLEAN COUNTY BOARD COMPOSITE

January 31, 2007

2007 Budget Expenditures

COMMITTEE	PENDING EXPENDITURES	PRE-PAID EXPENDITURES	TOTAL EXPENDITURES
Executive	\$250.00	\$290,922.23	\$291,172.23
Finance		\$668,315.24	\$668,315.24
Human Services		\$429,159.80	\$429,159.80
Justice	\$1,288.60	\$1,864,643.03	\$1,865,931.63
Land Use		\$21,524.03	\$21,524.03
Property		\$386,081.60	\$386,081.60
Transportation		\$229,371.66	\$229,371.66
Health Board		\$404,876.71	\$404,876.71
Disability Board		\$48,942.71	\$48,942.71
T. B. Board		\$17,353.62	\$17,353.62
Total	\$1,538.60	\$4,361,190.63	\$4,362,729.23



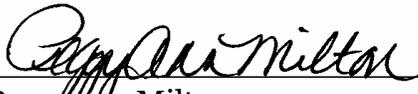
Michael F. Sweeney, Chairman  
McLean County Board

Members Bostic/Gordon fir 2006 and second for 2007 Cavallini/Owens moved the County Board approve the bills as presented, cast unanimous ballot, and authorize Chairman Sweeney to sign them. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Members Cavallini/Owens for adjournment until March 20, 2007 at 9:00 a.m., in Government Center, Room 400, Bloomington, Illinois. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Time: 10:12 a.m.

\_\_\_\_\_  
Michael Sweeney  
County Board Chairman

  
\_\_\_\_\_  
PeggyAnn Milton  
County Board Clerk

STATE OF ILLINOIS        )  
  ) ss.  
COUNTY OF McLEAN        )

I, PeggyAnn Milton, County Clerk in and for the State and County aforesaid, do hereby certify the foregoing to be a full, true, and correct copy of the proceedings had by the McLean County Board at a meeting held on the 20th day of February, 2007, and as the same appears of record.

IN WITNESS WHEREOF, I have set my hand and official seal this 15th day of March, 2007.

  
\_\_\_\_\_  
PeggyAnn Milton  
McLean County Clerk