



EXECUTIVE COMMITTEE AGENDA
Room 400, Government Center

Tuesday, July 12, 2005

4:30 p.m.

1. Call to Order
2. Chairman's Approval of Minutes – May 10, 2005
3. Appearance by Members of the Public
4. Departmental Matters
5. Report of Standing Committees:
 - A. Executive Committee – Chairman Sweeney
 - 1) Items to be Presented for Committee Action:
 - a) REAPPOINTMENTS:
None
 - b) APPOINTMENTS:
None
 - c) RESIGNATIONS:
None
 - d) Request Approval of Consulting Services Agreement With Dietrich Lockard Group for Telephony Feasibility Study – Information Services

- 2) Items to be Presented for Information:
 - a) Information Services Status Report 9
 - b) Press Release: *McLean County Government Website Picks up Award in Nation's Third Digital County Survey* 10-12
 - c) General Report
 - d) Other

B. Land Use and Development Committee – Chairman Gordon

- 1) Items to be Presented to the Board:
 - a) Request Approval of a Waiver of Preliminary Plan requirements and a Two Lot Final Subdivision Plat for the Bliss Subdivision on property located in Blue Mound Township at 17594 North 2500E Road and 17556 North 2500E Road, Towanda, File No. S-05-10
 - b) Request Approval of a Waiver of Preliminary Plan requirements and a Two Lot final plat for the Resubdivision of Lot 1 Dakota Grove Subdivision to allow two Commercial lots, File No. S-05-12
 - c) Request Approval to Vacate 40 feet of the Front Setback Area of Lot 8 in the Dover Ridge Subdivision on Property Located in Old Town Township at 20300 Murray Hill Road, Bloomington, Illinois, File No. S-05-11
 - d) General Report
 - e) Other

C. Property Committee – Chairman Bostic

- 1) Items to be Presented for Committee Action:
 - a) Request Approval of an Agreement between McLean County and the City of Bloomington for Parking in the Lincoln Parking Lot – County Administrator's Office 13-17
- 2) Items to be Presented to the Board:
 - a) Request Approval of Lease Agreement between the County of McLean and McLean County State's Attorney for Office Space Located on the 4th Floor Of 200 West Front Street, Bloomington, Illinois for the Child Support Enforcement Division – State's Attorneys Office

- b) Request Approval of Lease Amendment for Additional Space for Collaborative Solutions Institute – Facilities Management
- c) Request Approval of an Agreement between McLean County and the Bloomington Municipal Credit Union to provide an ATM Machine to be Located at the Government Center – Facilities Management
- d) General Report
- e) Other

D. Transportation Committee – Chairman Bass
 (NOTE: Committee is scheduled to meet on Tuesday, July 12, 2005, at 8:00 a.m.)

- 1) Items to be Presented to the Board:
 - a) General Report
 - b) Other

E. Finance Committee – Chairman Sorensen

- 1) Items to be Presented for Committee Action:
 - a) Request Approval of an Ordinance of the McLean County Board Amending the 2005 Combined Appropriation and Budget Ordinance for Fund 0104 – Health Promotion Grant – Health Department
- 2) Items to be Presented to the Board:
 - a) Request Approval of Amendment to the Ordinance to License and Regulate Raffles – First Assistant's States Attorney
 - b) Request Approval of a Resolution Amending the Fiscal Year 2005 McLean County Full-time Equivalent Position Resolution Associated with an Ordinance to Amend The Fiscal year 2005 McLean County Combined Appropriation and Budget Ordinance for Fund 0104 – Health Promotion Grant – Health Department
 - c) Request Approval to Offer Salary above Minimum Authorized under County Personnel Ordinance and Policies – State's Attorneys Office
 - d) General Report
 - e) Other

F. Justice Committee – Chairman Renner

- 1) Items to be Presented for Committee Action:
 - a) Request Approval of Intergovernmental Agreement with Illinois State University To Provide Network Access to Recorded Phone Calls – Information Services
2. Items to be Presented to the Board:
 - a) General Report
 - b) Other

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G. Report of the County Administrator

- 1) Items to be Presented to the Board:
 - a) General Report
 - b) Other

6. Other Business and Communications

7. Recommend Payment of Bills and Approval of Transfers, if any, to County Board

8. Adjournment



McLean County

INFORMATION SERVICES

(309) 888-5100 FAX (309) 888-5124

115 E. Washington, Room 202 P.O. Box 2400 Bloomington, Illinois 61702-2400

**Request for Approval
of Consulting Services with Dietrich Lockard Group
for Telephony Feasibility Study**

To the Honorable Members of the Executive Committee and the McLean County Board:

Please find attached a fixed price contract for consulting services provided by the Dietrich Lockard Group (DLG). The work to be performed is a feasibility study consisting of a review McLean County Government's current telephone system, a review of available alternatives and a review of the reasonable life cycle costs of ownership associated with each alternative.

The fixed price presented for the study is \$23,340, with \$6473 being billable upon execution of the agreement.

Information Services indicated in May, at the time the current phone services contract was renewed, that it would pursue an investigation of telephony alternatives. This is one of the preliminary steps in that investigation.

McLean County Information Services utilized the services and expertise of DLG in developing cabling requirements for the Government Center renovation. DLG proved to be an extremely knowledgeable and helpful ally in that process.

The monies for this contract are currently budgeted in the FY 2005 budget.

Information Services respectfully requests the approval of the attached services agreement.

I'll be happy to answer any questions you may have.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Craig Nelson", with a long horizontal flourish extending to the right.

Craig Nelson
Director, Information Services.



June 14, 2005

Mr. Craig Nelson
Director
McLean County Information Services
115 E. Washington
Bloomington, Illinois 61702

Dear Mr. Nelson:

It is with great pleasure that we submit our proposal for consulting services for the Telecommunications Feasibility Study to the McLean County Government (the County). The following documents describe our "step by step" process to a thorough analysis and recommendation of alternatives to your existing services. In addition, our proposal includes details on the subsequent phases of your overall telecommunications project; qualifying bidders, creating a thorough and comprehensive bidding document; analyzing vendor proposals; and providing project implementation services through final acceptance of your system.

As you consider our services, it is important to note that Dietrich Lockard Group (DLG) has no partnerships or affiliations with any vendors. We are proud of that fact. We have built our reputation by providing an *independent* analysis of our client's needs and requirements. As a condition of our membership in the Society of Telecommunications Consultants (STC), each DLG consultant signs a Code of Ethics document on an annual basis. We stay current in the newest technologies being deployed. Through the manufacturers' Consultant Liaison Programs we have ready access to key engineering and product management personnel in order to obtain "non-disclosure" information on the latest developments in technology.

Our proposal has been prepared with statistical information derived from our initial meetings with the County in 2003, and information which has been "brought up to date," over the past month. Collectively, this information forms the baseline of our pricing and process development. DLG understands that:

1. The County desires to replace the existing voice services with a County-owned system and realize a positive Return on Investment (ROI).
2. The estimated station count required for a one-to-one system replacement is approximately 800 stations. Based upon our conversation, the stations will be distributed as follows:



- Law and Justice Building
- Government Center
- Health Department
- Highway Dept.
- Parks and Recreation Dept.
- Metro Com and 911 Center
- Miscellaneous locations

Any existing payphones will not be included in the port count and will continue to be provided by the incumbent telephone company.

3. The Law and Justice building, the Government Center, and the Health Department building will be connected via the County provided fiber. Our proposal does include the system feature functionality and analysis of recurring costs but does not include interconnecting services between the remaining locations.
4. DLG understands that in some cases it may be more economically feasible for a couple of small, isolated facilities to remain on the existing CentraNet service. In these cases, consideration for the inter-communication between the new system and any “legacy” locations will be addressed.
5. DLG also recognizes that the County may elect to either re-use the existing cable infrastructure or install new cabling. As part of Phase 1, DLG will provide a review of the existing cabling system documentation provided by the County and provide Rough Order of Magnitude (ROM) budgets for replacing or augmenting it. If it is decided to install a new cable system, we can add the creation of a new cable design that will maximize both functionality and infrastructure lifetime issues to the Statement of Work (SOW).
6. DLG further understands that the County staff will be performing many functions of the total coordination for this Voice Systems project. As such, our proposal includes consultation with your data personnel, cable personnel and coordination efforts with any voice, data or other ancillary applications providers.

DLG’s consulting process has been developed and refined over a many years. We will employ all of the proven elements of our process with The County. However, we will remain flexible enough to customize our approach to meet the unique needs of the County. The proposal consists of the following Phases:

- **Phase I – Feasibility Study**
- **Phase II – Procurement**
- **Phase III– Vendor Proposal Review and Recommendation**
- **Phase IV – Vendor Implementation Guidance**
- **Phase V – System Acceptance**



DIETRICH LOCKARD GROUP™
Integrated. Technology. Consulting.

Each Phase is defined by a detailed "Scope of Work." This information is the foundation of our proposal. The Scope of Work contains thorough descriptions of the activities require to complete each of the five (5) phases.

In addition to the "Scope of Work" detail for each Phase, DLG has included the fees for our services. Separate pricing information is provided for each Phase.

Again, thank you for the opportunity to offer McLean County Government our proposal for telecommunication services. We look forward to working with you. If you have any questions, or need any additional information whatsoever, please give me a call/email. I will respond immediately.

Sincerely,

Larry Barnes
Business Development Director
Dietrich Lockard Group, Inc.
1516 S. Brentwood Blvd., Suite 110
St. Louis, MO 63144

Office: 314-301-4016
Cell: 314-409-0654
Email: Lbarnes@dietrichlockard.com



Scope of Work Phase I

Phase I – Feasibility Study

Dietrich Lockard Group shall develop telecommunications design alternatives for the County. The Feasibility Study will include a comprehensive review of the following voice/telecommunications alternatives:

- Retain current CentraNet services system, upgrade as possible
- Use of a VoIP (Voice over Internet Protocol) Hybrid PBX
- Use of a VoIP telecommunications system

These requirements will be specific. Alternative solutions to the County's current system will be provided. In choosing a new technology, options will be examined for any significant advantages they provide, and whether or not they can be acquired at a reasonable life cycle cost of ownership. Any alternatives to the present system must represent a proven technology with a significant user community in place. The technology must also have a published upgrade and migration strategy that protects the County's investment. All alternatives that DLG provides the County will be carefully considered and presented.

The Feasibility Study Phase will consist of two (2) basic elements:

A. Design Requirements Discovery

As part of the process, DLG will perform a Discovery Process that includes the following:

- Conduct approximately 5-to-6 on-site interviews of selected personnel. These individuals will be designated and the schedule coordinated by the County. These County "Focus Groups" will provide feedback on present system features and functionality, and areas of desired improvement. DLG will also interview selected senior Administrative personnel for their vision, priorities, and expectations for growth. These interviews will serve to further DLG's understanding of the County's strategic direction and ensure that the technical vision is consistent and supportable. These meetings provide a two-way exchange of information, answering County personnel's questions about the current and developing technologies. As appropriate, we will be exploring features, functionality and applications that may benefit the County through increased efficiency or effectiveness.
- Provide customized user surveys, with County's assistance. Once the survey format is approved, the County will distribute it to appropriate personnel. Upon conclusion of the survey process, the County will forward the data to DLG for review.



- Evaluate call handling procedures and call volume to determine present call flows and opportunities for improvement.
- Obtain and analyze service records and traffic studies to determine trunking and system common equipment capacities.
- Determine hardware and software feature requirements
- Verify numbers and locations of voice ports.
- Review existing and planned LAN/WAN configuration to identify any issues for telecommunications systems convergence on the LAN/WAN.
- Review County's cabling documentation and planned upgrades to identify any issues with running VoIP in the existing cabling environment.
- Analyze public network alternatives for physical diverse routing.
- Incorporate the County's established standards into the project specifications.
- Provide Discovery Process Status Report on tasks completed and progress to date.

B. Feasibility Study Report

DLG shall develop the County's requirements with respect to:

- Voice Systems and Stations
- Automated Attendant, Voice Messaging and Unified Messaging Systems
- Call Accounting System
- Customer System Administration
- Interface with Wireless-based models
- Private E-911 system hardware, software and network
- Speech Recognition
- Call Center applications
- Section 508 (disability access)
- Attendant Services
- System Redundancy
- Instrument Powering
- Network Redundancy



DLG will draft and deliver a summary in a PowerPoint format that includes recommendations for the preferred telecommunications design. Utilizing the information gleaned from the interview and survey process, DLG will develop initial planning assumptions and goals for this design. All alternatives will be examined with advantages, disadvantages and Rough Order of Magnitude (ROM) budgetary costs for the feasible alternatives as well as a ten-year Net Present Value (NPV) estimate. Any required data, cabling, network and staffing costs, will also be included in this budgetary discussion.

Phase I - Summary

Mode of Performance: On-Site Interviews; site walkthrough; attendant study; review of the County's user survey; analyze service records and traffic studies; review of cabling and network documentation; and coordination with telephone company.

Deliverables: Discovery Process Status Report, Feasibility Study Report and Recommendations

Completion Indicator: Approval of Feasibility Report by The County

Estimated Duration (Weeks): 10 – 12 weeks

Fixed Fee: \$ 22,140

Travel & Living Expenses: \$ 1,200



CONSULTING FEES AND EXPENSES
For
Phase I

DLG's total fee for Phase I is \$ 23,340.00. Travel and living expenses are included for the scope of work stated herein. The fee is payable as follows:

Milestone	Fee	Due upon Delivery and Acceptance by the County
Contract Signing	\$ 6,473	Signed Contract
Phase I – A	\$ 8,434	Discovery Process Status Report
Phase I – B	\$ 8,433	Feasibility Report & Recommendations
TOTAL	\$ 23,340	

An invoice will be provided to the County upon acceptance of each of the Deliverable milestones. Dietrich Lockard Group will begin work immediately upon notification from the County.

If significant changes in the program occur, appropriate changes will be made in DLG's fee for the balance of the program. Any significant changes in the program will be billed at \$180 per consultant hour, after consultation with, and written approval from The County. Additionally, Travel and living expenses for three (3) business days are included for the scope of work stated herein. If additional days are required, and approved by The County, actual travel and living expenses will be billed as applicable.

This agreement may be cancelled by either party upon written notice, in which case all fees incurred to date of cancellation are due and payable.

Accepted for:

Accepted for:

THE COUNTY

DIETRICH LOCKARD GROUP, INC.

Signature

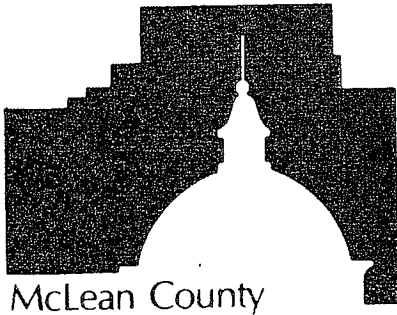
Signature

Title

Title

Date

Date



INFORMATION SERVICES

(309) 888-5100 FAX (309) 888-5124

115 E. Washington, Room 202 P.O. Box 2400 Bloomington, Illinois 61702-2400

**Information Services Status Report
July 12, 2005**

To the Honorable Members of the McLean County Executive Committee and the McLean County Board:

Following is a brief summary of issues addressed by Information Services since my last report.

General Administration:

- Participated on a panel at the Illinois Integrated Justice Information Systems Summit.
- Continued investigating telephony solutions.
- Continued management of the ongoing Property Tax implementation
- Continued management of the Integrated Justice Systems implementation
- Preparation of FY 2006 Departmental Budget.

Hardware/Network

- Windows 2003 Conversion completely finished.
- Implementation of email filtering system.
- Implementation of intrusion detection/prevention system.

Programming/Database/Web

- Provided on-site support to Tazewell County.
- Web development for new property tax system.
- County Picnic registration system
- Began work on web-based tool for use by ESDA.
- Migration of jail booking information from as/400 to SQL Server solution
- Migration of Assessor's PAMS system to new Server.

Respectfully submitted,

Craig Nelson

Craig Nelson
Director of McLean County Information Services

PRESS RELEASE
For Immediate Release
June 29, 2005

Contact: Rhonda Wilson
Phone: 916/932-1321
E-mail: rwilson@centerdigitalgov.com

McLean County Government Website Picks up Award in Nation's Third Digital County Survey

FOLSOM, Calif. – Based on a population category of 150,000 – 249,999 McLean County, IL ranks 10th in utilizing information technology (IT) to deliver high quality service to customers and citizens, according to the 2005 Digital Counties Survey, an annual study by the Center for Digital Government (Center) and National Association of Counties (NACo). McLean County was the only County from Illinois to place within the top 10 within any of the population categories. In recognition of their work and innovations, the survey's top-10 digital counties will be showcased and honored at a national awards ceremony in Honolulu, Hawaii.

In April, all counties in the U.S. were invited to participate in the 2005 Digital Counties Survey, which is underwritten by Onbase. Officials responded to a set of 22 questions that included more than 95 measurements or data points. The survey grouped counties into four population categories: 500,000 or more; 250,000-499,999; 150,000-249,999; and less than 150,000. A top-10 ranking was established for each category.

First-place winners in each respective category are Fairfax County, Va.; Prince William County, Va. (three-time first-place winner); Roanoke County, Va. (repeat winner from last year); and Charles County, Md. (repeat winner from last year).

"It is a pleasure to acknowledge and showcase our nation's most digitally-advanced county governments," said Cathilea Robinett, executive director of the Center. "There is so much hard work and planning going on behind the scenes in county government – to make life a little easier for all citizens. Local governments are to be commended for their ambitious efforts, accomplishments and outstanding customer service."

NACo Executive Director Larry Naake concurs. "The Digital Counties Survey effectively demonstrates how county governments of all sizes across the country are positively applying technology to deliver quality services to their citizens," he said. "This award is a reflection of their outstanding work and innovations."

2005 Top 10 Digital Counties Survey

500,000 or more population:

- 1st place: Fairfax County, Va.
- 2nd place: Fulton County, Ga. (tie)
- 2nd place: San Diego County (tie)
- 3rd place: Orange County, Fla.
- 4th place: King County, Wash.
- 5th place: Montgomery County, Md.
- 6th place: Oakland County, Mich.
- 7th place: Westchester County, N.Y.
- 8th place: Ann Arundel County, Md.
- 9th place: Alameda County, Calif. (tie)

--more--

2005 Digital Counties Survey -- 2

9th place: Tulsa County, Okla. (tie)
10th place: Miami-Dade County, Fla.

250,000-499,999 population:

1st place: Prince William County, Va.
2nd place: Loudoun County, Va.
3rd place: Dakota County, Minn.
4th place: Boulder County, Colo.
5th place: Sedgwick County, Kansas (tie)
5th place: Seminole County, Fla. (tie)
6th place: Utah County, Utah
7th place: Richland County, S.C.
8th place: Dutchess County, N.Y.
9th place: Washtenaw County, Mich.
10th place: Marin County, Calif.

150,000-249,999 population:

1st place: Roanoke County, Va.
2nd place: Merced County, Calif.
3rd place: Arlington County, Va. (tie)
3rd place: Hamilton County, Ind. (tie)
4th place: Clermont County, Ohio
5th place: Scott County, Iowa
6th place: Frederick County, Md.
7th place: Jackson County, Ore.
8th place: Racine County, Wis.
9th place: Carroll County, Md.
10th place: McLean County, Ill.

Less than 150,000 population:

1st place: Charles County, Md.
2nd place: Nevada County, Calif.
3rd place: Napa County, Calif.
4th place: Sutter County, Calif.
5th place: Boone County, Mo.
6th place: Stearns County, Minn.
7th place: Olmsted County, Minn.
8th place: Albemarle County, Va.
9th place: Delaware County, Ohio
10th place: Deschutes County, Ore.

Many of the winners attribute their success to the hard work put forth by their leadership and staff. Roanoke County Administrator Elmer C. Hodge said the staff in the county's IT department is the best you'll find. "They are committed to providing the highest level of service available for our citizens and businesses."

--more--

2005 Digital Counties Survey -- 3

As a three-peat winner, Charles County government leaders are pleased to retain their top position, even with the stiff competition, officials noted. "This honor is a credit to our very professional IT staff and our board of commissioners who have been consistently supportive in providing the resources necessary to realize the advances in the use of technology we are being recognized for today," said Eugene Lauer, county administrator.

Fairfax County, Va., has worked diligently over the years to provide citizens with greater access to their government. "It is gratifying to see our success in e-access recognized in this way," said Chairman Gerald E. Connolly, of the Fairfax County Board of Supervisors.

The top-10 Digital Counties Survey winners in all population categories will be showcased and honored at an awards reception held in conjunction with NACo's annual conference next month in Honolulu, Hawaii.

For more information on the 2005 Digital Counties Survey, contact Janet Grenslitt at jgrenslitt@centerdigitalgov.com. For more information on the Center for Digital Government, contact Rhonda Wilson at 916/932-1321 or rwilson@centerdigitalgov.com. For more information on NACo, contact Jeremy Ratner at 202/942-4220 or jratner@naco.org.

ABOUT US

The **Center for Digital Government** is a national research and advisory institute on information technology policies and best practices in state and local government. A division of e.Republic, publisher of Government Technology magazine, the Center's services and online resources provide public- and private-sector leaders with decision support and knowledge to help them effectively incorporate new technologies in the 21st century.

ABOUT NACo

The **National Association of Counties (NACo)** is a full-service organization that provides legislative, research, technical, and public affairs assistance to county governments. Created in 1935, NACo continues to ensure that the nation's 3,066 counties are heard and understood in the White House and Congress.

###

LEASE

THIS LEASE entered into this ____ day of July 2005, between the County of McLean, a body politic and corporate, hereinafter referred to as LESSEE, and the City of Bloomington, a Municipal Corporation, organized and existing under the laws of the State of Illinois, hereinafter referred to as LESSOR.

WITNESSETH:

ARTICLE I

The Lessor does hereby provide 176 parking spaces located in the Abraham Lincoln parking deck located at the corner of Front and East Streets in downtown Bloomington, Illinois, to the Lessee for use by Lessee's employees.

ARTICLE II

The Lessor warrants that it has full authority and power to execute this Lease and to lease the parking spaces on these premises to Lessee.

ARTICLE III

The premises presently meet the standards required by City ordinances relating to parking lots. The said premises shall be maintained in compliance with said ordinances by the Lessor during the term of this Lease and in compliance with any other ordinances presently in existence or hereafter adopted.

ARTICLE IV

The Lessee shall use the premises for parking purposes only. Parking shall be limited to the employees of McLean County government, not to exceed one hundred and seventy six (176)

spaces. Lessee shall be solely responsible for determining the identity and eligibility of the employees who park in said parking spaces. The Lessor warrants and agrees that it shall not during the term of this Lease interfere with or prevent the Lessee from so using the demised premises for parking for said employees. Lessor shall issue to the Lessee's Facilities Manager, 176 "wavetrend readers", or their proven equivalent, for distribution to Lessee's employees to gain access to said parking deck. Lessor also agrees to replace any "wavetrend reader" if it becomes defective.

ARTICLE V

The term of this lease shall begin on July 1, 2005 and terminate on December 31, 2010 (hereinafter "Lease Term") unless extended as herein provided. The rent shall be as follows:

For the balance of 2005 (July 1 - December 31) - \$25.00 per space per month

For January 1, 2006 – December 31, 2006 - \$28.00 per space per month

For January 1, 2007 – December 31, 2007 - \$31.00 per space per month

For January 1, 2008 – December 31, 2008 - \$34.00 per space per month

For January 1, 2009 – December 31, 2009 - \$37.00 per space per month

For January 1, 2010 – December 31, 2010 - \$40.00 per space per month

The Lessee agrees to withhold the monthly parking rent from each employee's paycheck in accordance with the above schedule. Lessee shall remit to Lessor payment in full for the July 1 – December 31, 2005 term no later than July 31, 2005. Thereafter, Lessee shall remit to Lessor annually the total payment due for the 176 parking spaces no later than January 31 of each successive year.

ARTICLE VI

Lessor agrees that Lessee shall have and is hereby granted five (5), one (1) year options to extend the term of this Lease, such extended term(s) to begin respectively upon the expiration of the Lease Term or of this Lease as extended. If Lessee shall elect to exercise the aforesaid option

or either of them, it shall do so by giving to the Lessor notice in writing of its intention to do so not later than sixty (60) days prior to the expiration of the Lease Term, or of this lease as extended, and said notice shall state the date to which it elects to extend the term of this Lease. Lessor reserves the right to increase the rates charged for parking spaces if this Lease is extended but such rates shall not exceed the rates charged for parking space leases for the City of Bloomington parking system at the time of such increase.

ARTICLE VII

The Lessor shall maintain the premises at its own expense, keep the demised premises in a reasonably clean condition, be responsible for all snow removal and indemnify, save and hold harmless the Lessee from all liability, causes of action, claims, judgments, costs and attorney fees arising out of or in any way connected with the performance of Lessor's obligations under this lease.

ARTICLE VIII

Lessor shall have the right to relocate Lessee to another premises at any time during the term of this Lease provided the following conditions are met:

- a) The substitute facility must have the same or comparable improvements, including but not limited to paving, lighting and pavement marking.
- b) There must be the same number of parking spaces as provided for in this lease.
- c) The new premises may not be more than two blocks in any direction from the premises described in this Lease.
- d) Lessor shall prepare the substitute facility for occupation by Lessee in advance so that Lessee will not experience any disruption in access to and use of parking spaces provided by this Lease. Lessor shall give Lessee 60 days advance written notice of its intent to relocate Lessee. The notice shall identify the location of the proposed substitute facility and give Lessee access to those premises for the purpose of determining whether Lessor has satisfied

all of the conditions recited in this paragraph. Lessee shall move to the new location on the date indicated in Lessor's notice unless Lessor fails to meet the conditions recited in this paragraph. Except as to the premises, all of the terms and provisions of this Lease will remain in full force and effect and shall apply equally to the new premises, including the amount of rent, in the event Lessor exercises the option to relocate Lessee.

ARTICLE IX

Lessor agrees that Lessee shall have the right to terminate this agreement or any extended term thereof and vacate the leased premises by giving to Lessor not less than ninety (90) days written notice of its intention to do so.

ARTICLE X

The covenants and agreements contained in this Agreement shall apply to and inure to the benefit of and be binding upon the Lessor and Lessee and upon their successors in interest, assigns and heirs.

IN WITNESS WHEREOF, the parties to these presents have hereunto set their hands and seals to this Agreement the date and year first above written.

CITY OF BLOOMINGTON (Lessor)

BY: _____
Steve Stockton, Mayor

ATTEST:

Tracy Covert, City Clerk

COUNTY OF McLEAN (Lessee)

BY: _____

Michael F Sweeney
Chairman, McLean County Board

ATTEST:

Peggy Ann Milton, McLean County Clerk

Y:\2005 Parking Lease with Bloomington



McLean County

Health Department

200 W. Front St. Room 304 Bloomington, Illinois 61701 (309) 888-5450

Memorandum

To: Honorable Members McLean County Board Finance Committee

From: Robert J. Keller, Director

A handwritten signature in black ink that reads "Robert J. Keller".

Date: June 28, 2005

Re: Budget Amendment and FTE Resolution Amendment Teen Pregnancy Prevention Grant.

As a result of a request for proposal (RFP) process for the Illinois Department of Human Services' FY06 (July 1, 2005 – June 30, 2006) Teen Pregnancy Prevention grant, the McLean County Health Department was not successful in renewing its approximate \$16,000 annual appropriation from DHS for this service. DHS chose to reallocate funding geographically and create larger programs. The loss in revenue results in the reduction of portions of two positions within the department.

On an annualized basis, .09 FTE of a 503-8113 Public Health Communications position will be eliminated from grant fund 0104. An adequate FTE compliment exists within grant fund 0107 to support the reduced position through bioterrorism funds for the remainder of the budget year. It is anticipated that this change will also be annualized within the County 2006 budget. A .19 FTE 0515-8115 Health Promotion Specialist will be eliminated. This is attached to an existing .90 FTE 0515-8115 which will be reduced to a .71 FTE within the same job class. The remainder of this budgeted position resides in grant fund 0105. A corresponding budget amendment eliminates \$6,666 from the grant fund 0104 budget for the remainder of County budget year 2005.

An Ordinance of the McLean County Board
Amending the 2005 Combined
Appropriation and Budget Ordinance for Fund 0104

WHEREAS, Chapter 55, Section 5/6-1003 of the Illinois Compiled Statutes (1992) allows the County Board to approve appropriations in excess of those authorized by the budget; and,

WHEREAS, the McLean County Health Department has requested an amendment to the McLean County Fiscal Year 2005 appropriation in Fund 0104 Health Promotion Grant program, and the Board of Health and Finance Committee concur; and,

WHEREAS, the County Board concurs that it is necessary to approve such amendment, now, therefore,

BE IT ORDAINED AS FOLLOWS:

1. That the Treasurer is requested to decrease revenue lines 0407-0139 Pregnancy Prevention Grant in Fund 0104, Department 0061, Program 0067, by \$6,666 from \$16,000 to \$9,334.

2. That the County Auditor is requested to decrease the appropriations of the following line - item accounts in Fund 0104, Department 0061, Program 0067, Pregnancy Prevention Grant as follows:

LINE	DESCRIPTION	PRESENT AMOUNT	DECREASE	NEW AMOUNT
0503-0001	Full-Time Employees	\$ 9,943	(\$ 4,822)	\$ 5,121
0599-0001	County IMRF	\$ 649	(\$ 386)	\$ 263
0599-0002	Employee Medical	\$ 363	(\$ 182)	\$ 181
0599-0003	Social Security	\$ 764	(\$ 369)	\$ 395
0612-0003	Educational Materials	\$ 1,757	(\$ 650)	\$ 1,107
0620-0001	OP/Off Supplies	\$ 96	(\$ 57)	\$ 39
0793-0001	Travel Exp.	\$ 294	(\$ 150)	\$ 144
0795-0001	Telephone	\$ 100	(\$ 50)	\$ 50
TOTALS:		\$13,966	(\$ 6,666)	\$ 7,300

3. That the County Clerk shall provide a copy of this ordinance to the County Administrator, County Treasurer, County Auditor, and the Director of the Health Department.

Adopted by the County Board of McLean County this _____ day of _____, 2005.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of
the McLean County Board of
the County of McLean

Michael F. Sweeney Chairman of the
McLean County Board

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A Resolution Amending the Fiscal Year 2005 McLean County Full-Time Equivalent Position Resolution Associated with an Ordinance to Amend the Fiscal Year 2005 McLean County Combined Appropriation and Budget Ordinance for Fund 0104.

WHEREAS, the County Board adopted a funded Full-Time Equivalent Position Resolution on November 16, 2004 which became effective on January 1, 2005; and,

WHEREAS, it becomes necessary to decrease the Funded Full-Time Equivalent Position Resolution to authorize position changes associated with the reduction of grant resources for the Teen Pregnancy Prevention Program associated with a Grant from the Illinois Department of Public Health.

Therefore, Be it resolved by the McLean County Board, now in regular session, that the said funded Full-Time Equivalent Positions Resolution be and hereby is amended as follows:

<u>Action</u>	<u>Fund</u>	<u>Program</u>	<u>Position Classification</u>	<u>Annual</u>		<u>Now</u>	<u>New</u>
				<u>FTE</u>	<u>Months</u>		
Decrease	0104-0061	0067	0503-8113	.09	6.0	.09	.04
Decrease	0104-0061	0067	0515-8115	.19	6.0	.19	.10

This Amendment shall become effective and be in full force immediately upon adoption.

Adopted by the County Board of McLean County this _____ day of _____ 2005.

APPROVED

Michael F. Sweeney, Chairman
McLean County Board

ATTEST:

Peggy Ann Milton, Clerk of McLean County
Board of the County of McLean

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**INTERGOVERNMENTAL AGREEMENT
BETWEEN ILLINOIS STATE UNIVERSITY AND THE
COUNTY OF McLEAN TO PROVIDE NETWORK
ACCESS TO JAIL PHONE CALLS**

WHEREAS, pursuant to Article VII, Section 10 of the Illinois Constitution, Illinois State University (hereinafter "ISU") is permitted to enter into Intergovernmental Agreements to obtain or share services with the County of McLean (hereinafter the "County"); and

WHEREAS, the County is a body politic and corporate and, pursuant to Article VII, Section 10 of the Illinois Constitution, is permitted to enter into Intergovernmental Agreements to obtain or share services with ISU; and

WHEREAS, the County's jail maintains a telephone system which its inmates are required use to make telephone calls while they are incarcerated; and

WHEREAS, all calls made through this telephone system are recorded and users on each end of a call are aware that their conversation is being recorded, and

WHEREAS, ISU and the County deem it to be in their best interests to enter into an Intergovernmental Agreement to make these jail recordings available to ISU's police department electronically, now, therefore

IT IS HEREBY AGREED AS FOLLOWS:

The County shall:

1. Provide ISU's police department with network access to phone calls made by McLean County jail inmates that have been recorded with their knowledge.
2. Provide to ISU's police department, on a best efforts basis, access to the jail phone recording system at a 95% level, 7 days per week, 24 hours per day. However, when the County deems that it is necessary to upgrade the operating system, software version or associated networking equipment, the system may be temporarily unavailable. Notwithstanding, catastrophes such as hardware failure and/or loss of power beyond the capacity of the universal power supply can and will occur. Therefore, availability and restoration of access to the phone recording system will be provided as soon as possible.

3. County shall, to the extent permitted under State and Federal law, indemnify and hold ISU harmless from all causes of action and the costs of defending any such actions arising out of the performance of County's contractual duties under this Intergovernmental Agreement.

ISU shall:

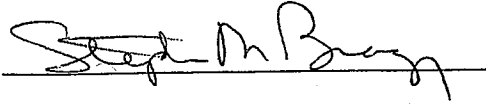
1. Be responsible for the cost, installation, and maintenance of the computer hardware and communication networks required to access the jail phone recording system from their location.
2. Agree to not unlawfully disclose, copy, or change or provide any of the information retrieved to any other person, entity, municipality, or corporation, and to refrain from damaging or losing data contained within the system. If ISU or its agents or employees do damage or lose data contained within the system, damages recoverable by the County will be limited to actual damages incurred.
3. ISU shall, to the extent permitted under State and Federal law, indemnify and hold the County harmless from all causes of action and the costs of defending any such actions arising out of the performance of ISU's contractual duties under this Intergovernmental Agreement.

ISU and the County agree that:

1. This Intergovernmental Agreement shall be binding upon both parties until and unless amended by agreement of the parties, provided, however, that either party may unilaterally terminate this Agreement with 6 months written notice to the other party.
2. This Intergovernmental Agreement is severable, and the validity or unenforceability of any provision of the Agreement, or any part hereof, shall not render the remainder of this Agreement invalid or unenforceable.
3. This Intergovernmental Agreement shall continue in full force and effect commencing upon the date the last party to this Agreement has signed until such time as it may be amended or revised by the same action that caused its adoption, or terminated as provided above.
4. ISU and the County hereto agree that the foregoing constitutes all of the Agreement and in witness whereof, the parties have affixed their respective signatures and certifications on the dates indicated below.

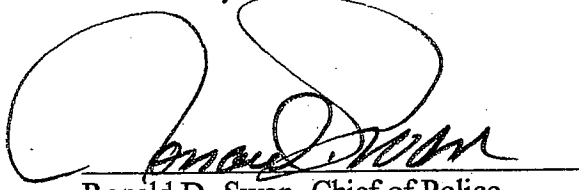
APPROVED:

ILLINOIS STATE UNIVERSITY



Stephen M. Bragg, Vice President
for Finance and Planning

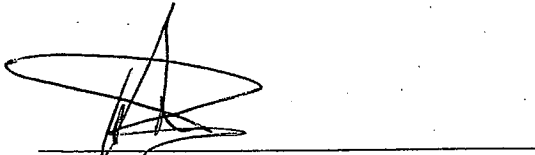
Date: 5/19/05



Ronald D. Swan, Chief of Police
Illinois State University

Date: 01 April 2005

APPROVED AS TO FORM:



Renee Smith Byas, General Counsel
Illinois State University

Date: 6/3/05

APPROVED:

COUNTY OF McLEAN

Michael F. Sweeney, Chairman
McLean County Board

Date: _____

ATTEST:

Peggy Ann Milton, County Clerk
for McLean County

Date: _____

David G. Owens, Sheriff
Of McLean County

Date: _____

APPROVED AS TO FORM:

Eric T. Ruud, First Assistant
McLean County State's Attorney

Date: _____