

Minutes of the Property Committee Meeting

The Property Committee of the McLean County Board met on Thursday, June 4, 2004 at 3:00 p.m. in Room 700 of the Law and Justice Center, 104 West Front Street, Bloomington, Illinois.

Members Present: Chairman Bostic, Members Dean, Ahart, Moss, Selzer

Members Absent: Member Harding

Staff Present: Mr. John Zeunik, County Administrator, Ms. Karina Bak,
Assistant to the County Administrator

Department Heads/
Elected Officials
Present:

Mr. Jack Moody, Director, Facilities Management
Mr. Bill Wasson, Director, Parks and Recreation
Mr. Bill Gamblin, Director, E-911

Members of the

Public Present: Mr. Richard Suhadolc, Engineering Manager/Chief
Electrical Engineer, Farnsworth Group

Chairman Bostic called the meeting to order at 3:00.

Chairman Bostic presented the Minutes of the May 6, 2004 Property Committee meeting. Hearing no objections or corrections, Chairman Bostic accepted and placed the minutes on file as submitted.

Mr. Jack Moody, Director, Facilities Management, presented a request for approval of a Stericycle Contract for the McLean County Nursing Home. He stated the Nursing Home currently pays \$64.00 per pick-up with an average of one pick-up per week. Mr. Moody has negotiated a contract with Stericycle for a flat monthly fee of \$160.00. The contract would be in effect from July 1, 2004 through June 30, 2005. Mr. Moody informed the Committee that this could amount to an \$800.00 savings to the Nursing Home budget.

Motion by Selzer/Moss to recommend approval of the
Stericycle Contract for the McLean County Nursing Home.
Motion carried.

Mr. Moody updated the Committee on the status of the remodeling of the Government Center. He stated the remodeling project is on schedule and departments will be able to begin moving into their new locations during the month of August. The first departments to be moved will be Information Services and Facilities Management. Mr. Moody informed the Committee that the department moves will occur over the weekend

with the departments closing at 4:30 p.m. on Friday afternoon in the Law and Justice Center and re-opening at 8:00 a.m. Monday morning in the Government Center.

Mr. Moody informed the Committee that the repairs on the McLean County Museum of History's dome and roof are about to begin. The security fencing has already been installed along the grass ways. The possibility of moving the dome to another location for renovation has been discussed with the contractor and the architect. The dome would be removed from the site, the site would be secured, and roof repairs would be able to begin around the dome area. The dome would be placed in a secure location where the contractor would be able to work on it. Mr. Moody stated the contractor has set a completion date of October 30, 2004.

Mr. Selzer suggested that the Committee should start talking about Phase II of the project. Mr. Moody stated that the dome and roof were not the first items recommended for repair on the list prepared by Wiss, Janney, Elstner, Associates, the architect for this project. The priority item identified for repair were the exterior walls. Chairman Bostic recommended that the Committee begin thinking about how they would like to proceed with the renovation of the McLean County Museum of History since budget time is fast approaching.

Mr. Moody updated the Committee on the status of the coffee kiosk to be placed in the lobby of the Law and Justice Center. The name that Mr. Crutcher has chosen is the "Coffee Depot". Mr. Moody stated that the City of Bloomington is requiring Mr. Crutcher to have a grease trap on site. The Health Department is requiring running hot and cold water for the kiosk. Mr. Moody informed the Committee that Mr. Crutcher is working on solving these issues and is planning a tentative August 1, 2004 opening.

Chairman Bostic thanked Mr. Moody for the information he presented to the Committee.

Mr. Bill Wasson, Director, Parks and Recreation, presented a request for approval of a lease agreement for a tractor/loader for use in the County Parks. He stated this was an annual lease agreement, the cost will remain the same as in 2003, which was \$3,500.00. Mr. Wasson indicated that the tractor/loader is used for a variety of tasks including moving docks and fallen trees to mowing the grass.

Motion by Moss/Selzer to recommend approval of the
Tractor/Loader Agreement between McLean County Parks
and Cross Implement for a 1 year lease in the amount of
\$3,500.00.

Motion carried

Mr. Wasson presented an agreement with the Farnsworth Group for electrical engineering services for the COMLARA Park Campground Electrical Renovation Project. Mr. Wasson informed the Committee that the Farnsworth Group is very familiar with the facility and they can meet the requirements on scheduling for this project. Mr. Wasson introduced Mr. Richard Suhadolc to the Committee and said that he is available to answer any questions the Committee might have.

Motion by Moss/Ahart to recommend approval of the proposed lease agreement between the Parks and Recreation Department and the Farnsworth Group for electrical engineering services.

Chairman Bostic asked what does NEC mean. Mr. Suhadolc explained that NEC was the National Electric Code. The current NEC code being enforced is from 2002. The National Electric Code is expected to change in 2005.

Mr. Moss asked if the employees at the County Park can do this work. Mr. Wasson replied that the employees are able to do the majority of the work. Licensed electrical contractors will have to do the final connections. Mr. Wasson said that the cost is approximately \$3,000.00 per site.

Motion carried.

Mr. Wasson informed the Committee that camping nights are down slightly over last year. Since the monthly report was done prior to the Memorial Day Weekend the report does not reflect the activity over the holiday weekend. Overall, the general numbers are consistent with what has been seen in the past.

Mr. Moss asked if there was a decrease in the registration of personal watercrafts. Mr. Wasson said that the number residents are up slightly and non-residents are down slightly.

Mr. Wasson also informed the Committee that the County Employee Picnic is going to be held on July 29, 2004.

Mr. Gamblin said that he was at the meeting in case the Committee members had any questions.

Mr. Selzer asked Mr. Gamblin what was going on with the request from the City of Bloomington. Mr. Gamblin stated he was meeting with Lt. Siron, Bloomington Police Department, and they are looking at operational, financial, and regulatory items. The City of Bloomington has requested two primary items: 1) that they become a primary PSAP within the 911 System, 2) that the ETSB financially support the City as they support the MetCom system. Mr. Gamblin stated he is preparing a report that will address these questions and believes the report will be done within the next 90 days for review by the ETSB.

Chairman Bostic asked if Mr. Gamblin, along with his staff, are keeping track of the time that is spent answering the questions and working on the project. Mr. Gamblin responded that they keep track of the time that they spend working on the report.

Mr. Zeunik presented a request for approval of an amendment to the Intergovernmental Agreement between McLean County and the PBC. This agreement reiterates what was discussed at last month's Property Committee Meeting and what the McLean County Board approved by Resolution at the May 2004 Board Meeting. The agreement finalizes the financing for the courthouse, the use of proceeds from the sale of the McBarnes Building, the \$500,000.00 grant from the Department of Natural Resources, and the balance to be paid for by the PBC with the County to repay at no interest for a 10 year period.

Motion by Selzer/Dean to recommend approval of the
Amendment to the Intergovernmental Agreement with
McLean County and the PBC.
Motion carried

Since item 4, Approval of Bills and Transfers, is not listed as an Item for Action on the agenda, the Committee cannot act on approving the bills . Mr. Zeunik suggested the approval of bills and transfers be addressed at a Stand-up Meeting prior to the Board Meeting.

With no other items to be brought before the Committee, Chairman Bostic adjourned the meeting at 4:04 p.m.

Respectfully Submitted,

Karina L. Bak
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