

## **Minutes of the Property Committee Meeting**

The Property Committee of the McLean County Board met on Thursday, March 6, 2008 at 3:45 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman Bostic, Members Dean, Moss, and Ahart (arrived at 3:55 p.m.)

Members Absent: Members Harding and Sweeney

Other Members

Present: None

Staff Present: Mr. John Zeunik, County Administrator; and Ms. Jude LaCasse, Assistant to the County Administrator

Department Heads/

Elected Officials

Present: Mr. Jack Mitchell, County Engineer, Highway Department and Mr. Jack Moody, Director, Facilities Management

Others Present: None

Chairman Bostic called the meeting to order at 3:55 p.m.

Mr. Jack Mitchell, County Engineer, Highway Department, announced that, at the last Board Meeting, the Board approved an Engineering Agreement with Clark Dietz, Inc. to design an emergency generator for the Highway Department. He advised that the Highway Department has the funds in its budget for this generator. Mr. Mitchell indicated that bid documents will be prepared in the near future.

Mr. Mitchell stated that a representative of Clark Dietz attended the Transportation Committee meeting on Tuesday. Mr. Mitchell noted that the question of diesel or natural gas was discussed at that time. He advised that they will likely go with diesel as it is the only uninterruptable source of energy in an emergency. Mr. Mitchell also stated that there was some question on whether to have one generator or several. He stated that, economically, it was determined that one generator was the best choice.

Chairman Bostic asked what is the projected cost of the generator. Mr. Mitchell replied that the cost is approximately \$50,000.00-\$60,000.00, including the emergency generator, wiring, throw-out switch, etc.

Chairman Bostic asked if the generator will be housed in a covered building. Mr. Mitchell replied that it will be covered by a metal casing, but it will not be in a building.

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Ms. Ahart asked if there was a concern that the diesel might freeze. Mr. Mitchell responded that the diesel will not freeze.

Mr. Moss asked if this generator is replacing something else. Mr. Mitchell replied that they have never had this type of generator in the past. He noted that the Highway Department had a small generator that was only powerful enough to open a door. He advised that it has been evident for a long time that the Department needs an emergency generator.

Chairman Bostic asked if there were any additional questions. Hearing none, she thanked Mr. Mitchell.

Chairman Bostic presented the Minutes of the Thursday, February 7, 2008 Property Committee meeting. Hearing no objections or corrections, Chairman Bostic accepted and placed the minutes on file as submitted.

Mr. Jack Moody, Director, Facilities Management, reported that the Illinois Clean Energy Foundation is offering a grant program specifically for lighting upgrades in historic courthouses. Mr. Moody advised that all of the paperwork to apply for the grant has been completed and the grant guidelines have been reviewed. He also noted that he toured the Old McLean County Courthouse with an electrical contractor to look at all of its lighting needs. Mr. Moody indicated that the grant application was then submitted to the Illinois Clean Energy Foundation. He stated that the maximum grant award per applicant can be no greater than \$40,000.00. Mr. Moody advised that there are two pieces of information that he does not know, namely:

- The date the grant awards will be announced;
- The value of the entire fund.

Mr. Moody reported that the cost to do the lighting conversions at the Old Courthouse is \$18,550.00 for everything. He pointed out that some track lighting at the Courthouse cannot be replaced. Mr. Moody indicated that he will report back to the Committee when that information is available.

Mr. Moody reported that the Law and Justice Center renovation is nearing completion. He reviewed the projects that remain to be done, as follows:

- First Floor Men's Work Release area, which is projected to be done by the end of April;
- First Floor Jail Booking area;
- Second Floor Women's Dormitory;

- The three outside concrete stairwell handrails need to be installed when the temperature reaches 50-55 degrees;
  - One set of handrails was the incorrect size and a new set needs to be made and shipped.
- Concrete brick barricades to go around dumpsters.

Mr. Moody reported that the project is estimated to be completed July 8<sup>th</sup>.

Mr. Moody encouraged the Committee members to visit and tour the new Children's Waiting Room on the 3<sup>rd</sup> Floor of the Law and Justice Center. He indicated that the facility opened last week. Mr. Moody stated that the quality of the facility is outstanding.

Mr. Moody reviewed the status report on the emergency replacement of the Energy Management Control System at the McLean County Health Department. He indicated that most of the work has been completed on the \$25,000.00 project. Mr. Moody reported that the temperature control in the building is now working very well.

Mr. Moody updated the Committee on the project to replace the electrical service feed at COMLARA Park. He reported that Weber Electric has done a great deal of the preparation and work to replace the service feed, but some of the work cannot be completed until the temperature is warmer. In the meantime, a temporary electrical feed is supplying the necessary power at the Park.

Mr. Moody stated that he attended a pre-construction meeting yesterday with Wiss, Janney, Elstner Associates, Inc., Otto Baum Construction Company, and Mr. Greg Koos, Executive Director, McLean County Museum of History. He advised that work has already begun on Phase II of the Renovation Project at the Old McLean County Courthouse. Mr. Moody indicated that construction will begin on the north stairs first, followed by the west side, east side and then the south side.

Mr. Moody reported that Phase II should be completed by October 21, 2008. He noted that construction meetings will be held the second and fourth Monday of each month at 9:00 a.m. at the Old County Courthouse.

Chairman Bostic asked who owns the sound system in the Fifer Courtroom at the Old Courthouse. She noted that the system is not very effective. Mr. Zeunik stated that the sound system belongs to the McLean County Museum of History. Chairman Bostic indicated that the sound system should be replaced.

Chairman Bostic asked if there were any other questions or comments. Hearing none, she thanked Mr. Moody.

Mr. John Zeunik, County Administrator, reminded the Committee that McLean County owns the land on which Fairview Park is located in north Normal. He noted that the Town of Normal has a land lease with the County for the Fairview Aquatic Center. As part of that lease, they are required to advise the County when they want to make any capital improvements. Mr. Zeunik advised that the Committee packet contains a letter from the Town of Normal Parks and Recreation Department announcing that they are getting ready to start the next phase of the renovation of the Aquatic Center to replace the water slides at Fairview Park.

Mr. Zeunik indicated that Williams Aquatics of Carol Stream, IL will coordinate with a local architectural firm, Shive-Hattery, to provide the civil engineering of the project. He noted that the design process is anticipated to begin in the next thirty days, followed by permitting, bid letting, award of the contract and then complete construction in time to re-open the facility to the public for the 2009 season. Demolition will not begin until after Labor Day of 2008, so no interruption of service is anticipated this summer.

Chairman Bostic presented the February 29, 2008 Property Committee bills, which have been reviewed and recommended for transmittal to the Property Committee by the County Auditor. The Property Committee bills include a Fund Total of \$409,781.14 and a Prepaid Total that is the same.

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Motion by Ahart/Dean to recommend approval of the bills as of February 29, 2008, which have been reviewed and recommend for transmittal by the County Auditor.  
Motion carried.

Chairman Bostic asked if there was any other business or communication for the Property Committee. Hearing none, Chairman Bostic adjourned the meeting at 4:24 p.m.

Respectfully Submitted,

Judith A. LaCasse  
Recording Secretary