



FINANCE COMMITTEE AGENDA
Room 400, Government Center

Tuesday, May 2, 2006

4:00 p.m.

1. Roll Call
2. Approval of Minutes: April 4, 2006
3. Departmental Matters
 - A. Don Lee, Director, Nursing Home
 - 1) Items to be Presented for Information:
 - a) Monthly Reports 1-3
 - b) General Report
 - c) Other
 - B. Jennifer Ho, Risk Management
 - 1) Items to be Presented for Information:
 - a) First Quarter Risk Management Fund Report 4-5
 - b) General Report
 - c) Other
 - C. Lee Newcom, County Recorder
 - 1) Items to be Presented for Action:
 - a) Request Approval of an Ordinance Imposing a Tax upon the Transfer of Beneficial Interest in Real Property 6-9
 - 2) Items to be Presented for Information:
 - a) General Report 10-31
 - b) Other
 - D. Robert Kahman, Supervisor of Assessments
 - 1) Items to be Presented for Information:
 - a) Supervisor of Assessments Status Report 32-35
 - b) General Report
 - c) Other

- E. Becky McNeil, County Treasurer
 - 1) Items to be Presented for Information:
(To be Considered at Stand-up Meeting)
 - a) Accept and place on file County Treasurer's Monthly Financial Reports as of April 30, 2006
 - b) Other

- F. Peggy Ann Milton, County Clerk
 - 1) Items to be Presented for Action:
 - a) Request Approval of a Departmental Reorganization in the County Clerk's Office 36-39
 - 2) Items to be Presented for Information:
 - a) General Report
 - b) Other

- G. John M. Zeunik, County Administrator
 - 1) Items to be Presented for Action:
 - a) Request Approval of a Master Services Agreement for Employee Assistance Services With Chestnut Global Partners, LLC 40-49
 - b) Request Approval of the Resolution Establishing the Budget Policy for Fiscal Year 2007 50-60
 - c) Request Approval of an Ordinance of the McLean County Board Establishing the Annual Salary of the Sheriff, County Treasurer, and County Clerk 61-63
 - d) EXECUTIVE SESSION:
Collective Bargaining and State's Attorney Personnel Matter
 - 2) Items to be Presented for Information:
 - a) General Report
 - b) Other

4. Recommend Payment of Bills and Transfers, if any, to County Board

5. Adjournment

McLEAN COUNTY NURSING HOME

ACCRUED EXPENDITURE

Prt Date April 25, 2006

	2006 BUDGET	2006 MONTHLY ALLOC	MAR, 2006 ACCRUED EXPENSE	YTD ALLOC	ADJUSTED YTD EXPENSE	REMAINING BUDGET	YTD VARIANCE AMOUNT	PER CENT OF BUDGET SPENT	PROJECTED EXPENSE 12/31/05
SALARIES	3,335,996	283,331	304,939	822,522	883,703	2,452,293	2,452,293	26.49%	3,583,907
IMRF	286,229	24,310	26,164	70,577	75,822	210,408	5,245	26.49%	307,499
MED/LIFE	384,300	12,256	32,639	94,759	94,759	289,541	0	24.66%	384,300
SOC/SEC	255,204	21,675	23,328	62,927	67,603	187,601	4,676	26.49%	274,169
VAC LIAB	30,000	2,548	2,548	7,397	7,397	22,603	0	24.66%	30,000
SELLBACK	0	0	0	0	0	0	0	0.00%	#DIV/0!
PERSONNEL	4,291,729	344,119	389,618	1,058,182	1,129,284	3,162,445	71,102	26.31%	4,579,875
COMMODITIES	691,894	58,764	63,340	170,604	179,778	512,117	9,174	25.98%	729,098
CONTRACTUAL	1,377,186	115,710	110,313	339,580	334,421	1,042,766	(5,160)	24.28%	1,356,261
CAPITAL	188,770	16,287	11,200	47,286	15,221	173,549	(32,064)	8.06%	61,731
GRAND TOTAL	6,549,580	534,880	574,470	1,615,652	1,658,704	4,890,876	43,052	25.33%	6,726,965

McLEAN COUNTY NURSING HOME

ACCRUED REVENUE

Prt Date April 25, 2006

	2006 BUDGET	2006 MONTHLY ALLOC	MAR, 2006 ACCRUED REVENUE	YTD ALLOC	ADJUSTED YTD REVENUE	REMAINING BUDGET	YTD VARIANCE AMOUNT	OF BUDGET SPENT	PROJECTED REVENUE 12/31/05
MEDICARE REVENUE	775,400	65,856	69,438	191,195	198,070	577,330	6,875	25.54%	803,283
IDPA REVENUE	2,581,280	219,232	276,407	636,480	838,876	1,742,404	202,396	32.50%	3,402,110
SCHOOLING REIMB	0	0	0	0	0	0	0	#DIV/0!	0
JDC LAUNDRY	7,100	603	1,364	1,751	1,939	5,161	188	27.30%	7,862
JDC FOOD	31,501	2,675	5,821	7,767	8,312	23,189	544	26.38%	33,708
MEALS	500	42	45	123	153	347	30	30.60%	621
PVT PAY REVENUE	1,862,960	158,224	149,943	459,360	423,438	1,439,522	(35,922)	22.73%	1,717,277
UNCLASS	7,300	620	31	1,800	279	7,021	(1,521)	3.83%	1,133
INTEREST EARNED	41,604	3,533	23,885	10,259	17,920	23,684	7,662	43.07%	72,676
SALE OF ASSETS	0	0	0	0	0	0	0	#DIV/0!	0
TRANSFER IN	424,373	36,043	50,523	104,640	146,483	277,890	41,843	34.52%	594,071
TELEPHONE REIMB	0	0	960	0	2,940	(2,940)	2,940	#DIV/0!	11,923
TOTAL ACC REVENUE	5,732,018	486,829	578,417	1,413,374	1,638,410	4,093,608	225,036	28.58%	6,644,663
TOTAL ACC REVENUE	5,732,018	486,829	578,417	1,413,374	1,638,410	4,093,608	225,036	28.58%	6,644,663
LESS ACCRUED EXPENSE	(6,549,580)	(534,880)	(574,470)	(1,615,652)	(1,658,704)	(4,890,876)	(43,052)	25.33%	(6,726,965)
ACC REV - (ACC EXP)	(817,562)	(48,051)	3,947	(202,278)	(20,294)	(797,268)	181,984		(82,302)
PLUS CAP EXP	0	16,287	11,200	47,286	15,221	173,549	(32,064)		61,731
ACC BALANCE	(817,562)	(31,764)	15,147	(154,992)	(5,072)	(623,719)	149,920		(20,571)

McLEAN COUNTY NURSING HOME
MARCH 31 DAYS

2006

DAILY CENSUS

DAY OF MONTH 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 TOT AVG

MARCH

AVG

CERT	9	10	11	11	11	11	11	11	11	11	12	12	12	12	12	11	10	10	10	10	8	7	8	7	7	7	6	6	7	7	297
MEDICARE	9	10	11	11	11	11	11	11	11	12	12	12	12	12	11	10	10	10	10	10	8	7	8	7	7	7	6	6	7	7	297
PA SKILL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PA INT	4	4	4	4	4	4	5	4	4	3	3	3	3	3	4	3	3	3	3	3	3	3	3	3	3	3	3	3	3	104	
PP SKILL	0	0	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	11	
PP INT	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	2	3	3	3	3	3	3	3	3	52	
SUB TOTAL	14	15	17	17	17	17	18	17	17	17	17	16	16	16	17	16	14	14	14	14	13	14	14	13	13	12	12	14	14	464	

NON-CERT	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	93
PA SKILL	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	93
PA INT	87	87	87	87	87	88	88	88	88	88	88	88	88	88	89	89	89	89	89	88	86	86	86	86	86	87	88	88	88	2715
PP SKILL	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	93
PP INT	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	1047
SUB TOTAL	127	127	127	127	127	127	127	127	127	127	127	128	128	128	129	129	129	129	129	128	126	126	126	126	126	126	128	128	128	3948

TOTAL	9	10	11	11	11	11	11	11	11	12	12	12	12	12	11	10	10	10	10	10	8	7	8	7	7	7	6	6	7	7	297
MEDICARE	9	10	11	11	11	11	11	11	11	12	12	12	12	12	11	10	10	10	10	10	8	7	8	7	7	7	6	6	7	7	297
PA SKILL	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	93	
PA INT	91	91	91	91	91	92	92	92	91	91	91	91	91	91	92	92	92	92	92	91	89	89	89	89	89	90	91	91	91	2819	
PP SKILL	3	3	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	104	
PP INT	35	35	35	35	35	35	35	35	35	35	35	35	35	35	35	35	35	35	35	36	37	37	37	37	36	37	37	37	37	1089	
SUB TOTAL	141	142	144	144	144	144	144	144	143	144	144	144	144	144	145	143	143	143	143	141	140	139	140	139	138	139	140	140	142	4412	
PP BED HOLD	1	0	0	0	0	0	0	0	0	1	1	1	1	1	1	0	0	0	0	0	0	1	1	1	1	1	1	2	1	21	
PA BED HOLD	1	1	1	1	1	1	1	1	1	2	0	0	0	0	0	0	0	0	0	1	1	1	1	1	1	0	0	0	0	15	
SUB TOTAL	143	143	145	145	145	145	145	145	144	145	145	145	145	145	146	144	143	143	143	141	141	141	142	141	140	140	141	142	144	4448	
VACANCIES	7	7	5	5	5	5	4	4	4	5	5	5	5	4	4	7	7	7	7	9	9	8	9	10	10	9	8	6	7	7	

TOT IN HOUSE	141	142	144	144	144	144	144	144	143	144	144	144	144	144	145	143	143	143	143	141	140	139	140	139	138	139	140	140	142	4412
PP BED HOLD	1	0	0	0	0	0	0	0	0	1	1	1	1	1	1	0	0	0	0	0	0	1	1	1	1	1	1	2	1	21
PA BED HOLD	1	1	1	1	1	1	1	1	1	2	0	0	0	0	0	0	0	0	0	1	1	1	1	1	1	1	0	0	0	15
SUB TOTAL	143	143	145	145	145	145	145	145	144	145	145	145	145	145	146	144	143	143	143	141	141	141	142	141	140	140	141	142	144	4448
VACANCIES	7	7	5	5	5	5	4	4	4	5	5	5	5	4	4	7	7	7	7	9	9	8	9	10	10	9	8	6	7	7

TOT IN HOUSE	141	142	144	144	144	144	144	144	143	144	144	144	144	144	145	143	143	143	143	141	140	139	140	139	138	139	140	140	142	4412
PP BED HOLD	1	0	0	0	0	0	0	0	0	1	1	1	1	1	1	0	0	0	0	0	0	1	1	1	1	1	1	2	1	21
PA BED HOLD	1	1	1	1	1	1	1	1	1	2	0	0	0	0	0	0	0	0	0	1	1	1	1	1	1	1	0	0	0	15
SUB TOTAL	143	143	145	145	145	145	145	145	144	145	145	145	145	145	146	144	143	143	143	141	141	141	142	141	140	140	141	142	144	4448
VACANCIES	7	7	5	5	5	5	4	4	4	5	5	5	5	4	4	7	7	7	7	9	9	8	9	10	10	9	8	6	7	7

McLEAN COUNTY NURSING HOME

CENSUS Report - 2006

MONTH	AVG MEDICARE	AVG PVT PAY	AVG IDPA	AVG IN HOUSE	AVG BED HOLD	AVG CENSUS	AVG VACANT
JANUARY	7.61	37.81	99.71	145.13	2.32	147.45	2.55
FEBRUARY	7.79	37.75	96.89	142.43	2.04	144.46	5.54
MARCH	9.58	38.81	93.94	142.32	1.16	143.48	6.52
APRIL							
MAY							
JUNE							
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							

YTD AVERAGE 8.33 38.12 96.85 143.29 1.84 145.13 4.87
 % OF CAPACITY 5.55% 25.41% 64.56% 95.53% 1.23% 96.76% 3.24%



RISK MANAGEMENT OFFICE

TEL: (309) 888-5940
104 West Front Street

FAX: (309) 888-5949
P. O. Box 2400

E-MAIL: riskmgt@mclean.gov
Bloomington, IL 61702-2400

Memo to: Matt Sorensen, Chairman
Members, Finance Committee

From: Jennifer Ho

Date: April 25, 2006

Subject: First Quarter Risk Management Fund Report

For the first quarter in FY 2006, the County has three new auto physical damage claims, one auto liability claim and thirteen new workers compensation claims. As compared to prior first quarter claims experience since 2002, workplace injuries rank at second highest in terms of claims count, second to the forty-three claims for 2002, and the fourth lowest in terms of anticipated severity as measured by incurred costs. Of the three reported auto physical damage claims, two involve third-party liability, from whom we anticipate recovery for damages. The first quarter claims experience is as summarized in Table 2.

For all claims prior to FY 2006, we have not settled any claim in excess of \$ 10,000, of which we are required to report. We are anticipating partial reimbursement for legal expenses for a personal injury claim as provided by a contractual agreement, in an action for which the County was involved as a matter of vicarious liability. In the area of workers compensation claims activity, reserves were increased by \$ 345,330 from last quarter, due to the increased exposure from indemnity cases. The County remains hopeful that it will be able to recoup some of this increase from third-parties for three of the claims which involved negligent acts of third-parties. In the area of liability claims, we are monitoring the costs of defense which was increased by 40% and will advise if this substantially affect the Risk Management Fund.

For the first quarter, Risk Mananagement Fund dollars were judiciously used by five County departments for the cost of registration for OSHA workplace safety training. It should be noted that the departments are enthusiastic about on-going workplace safety training.

Should you have questions about this report, please contact me at 309-888-5940. Thank you. JH

**McLEAN COUNTY RISK MANAGEMENT FUND
AS OF March 31, 2006**

TABLE 1: CUMULATIVE CLAIMS SUMMARY BY LINE:

CLAIM TYPE	ALL	OPN	PD LOSSES	RESERVES	RECOVRS	INCRD LOSSES
A. AUTO PHYSICAL DAMAGE:						
PY 2002	8	0	52,866	0	32,046	20,820
PY 2003	11	0	33,596	0	700	32,896
PY 2004	13	0	31,720	0	3,489.58	28,230
PY 2005	15	3	43,370	0	9,653	33,717
PY 2006	3	1	1,462	2,210	582	3,090
B. AUTO LIABILITY:						
PY 2002	3	0	2,474	0	-	2,474
PY 2003	5	0	22,476	0	-	22,476
PY 2004	2	0	15,415	0	200	15,215
PY 2005	3	0	10,064	0	-	10,064
PY 2006	1	1	0	15,000	-	15,000
C. GENERAL LIABILITY:						
PY 2000-2001	19	2	79,319	4,256		\$75,063
PY 2002	7	0	3,304	-	-	\$3,304
PY 2003	15	3	31,667	39,469	-	\$71,135
PY 2004	8	3	28,093	20,714	-	\$48,808
PY 2005	11	1	2,916	6,573		\$9,489
PY 2006	1	0	2,240	0	0	2,240
D. WORKER'S COMPENSATION:						
PY 1992 - 1996*	450	1	\$3,860,657	\$37,712	1,993,479	\$1,904,890
PY 1997**	76	1	267,543	14,320	10,520	\$271,343
PY 1998	105	1	311,995	1	0	\$311,996
PY 1999	73	2	350,968	253,926	0	\$604,894
PY 2000	64	2	264,722	94,868	0	\$359,590
PY 2001	71	3	265,138	36,685	8,500	\$293,323
PY 2002	76	1	341,478	113,904	0	\$455,382
PY 2003	65	3	116,591	184,712	659	\$300,644
PY 2004	67	6	145,936	256,195	1,216	\$400,915
PY 2005	64	15	166,382	224,276	0	\$390,658
PY 2006	13	13	1,768	25,119	0	\$26,887

• Includes catastrophic incident of 2/16/93 ** Includes Fatality of 8/15/97

Table 2: Historical First Quarter experience FY 2001 - 05

COVERAGES:	FY 2002		FY 2003		FY 2004		FY 2005		FY 2006	
	#	INCRD \$	#	INCRD \$	#	INCRD \$	#	INCRD \$	#	INCRD \$
Auto Physical	2	6,174	3	2,479	3	12,244	2	5,387	3	3,090
Auto Liability	1	1,000	1	1,973	1	8,300	1	1,954	1	15,000
General Liability	0	-	0	-	0		1	1,000	1	2,240
Worker's Comp.	43	34,481	0	29,808	4	15,957	3	114,083	13	26,887
TOTAL:	46	41,655	4	34,260	7	36,501	17	122,424	18	47,217

ORDINANCE IMPOSING A TAX UPON THE TRANSFER OF BENEFICIAL INTERESTS IN REAL PROPERTY

WHEREAS, the Land Trust Recordation and Transfer Tax Act (765 ILCS 420 et seq) and 35 ILCS 200/31-5 authorize County Boards to impose a tax on the transfer of beneficial interests in real property; and

WHEREAS, Public Act 93-1099, effective July 1, 2005, clarified certain definitions relating to taxation of transfer of beneficial interests; and

WHEREAS, the County Board of Mclean County, Illinois deems it necessary and appropriate to enact an ordinance authorizing the imposition of a tax upon the transfer of beneficial interests in real property; now therefore,

BE IT ORDAINED by the County Board of McLean County, Illinois, as follows:

McLEAN COUNTY REVISED CODE

CHAPTER 11

Article III
Taxes

11.95 TAX UPON THE PRIVILEGE OF TRANSFERRING BENEFICIAL INTEREST IN REAL PROPERTY

- (A) A tax is imposed upon the privilege of transferring a beneficial interest in real property, as represented by the trust document that is filed for recordation, at the rate of 25 cents for each \$500 of value or fraction thereof stated in the declaration required by Section 3 of the "Real Estate Transfer Tax Act" of the State of Illinois. If, however, the interest is transferred subject to a mortgage, the amount of mortgage remaining outstanding at the time of transfer shall not be included in the basis of computing the tax.
- (B) Such tax shall be collected by the Recorder prior to recording the trust document or registering the beneficial interest in a land trust holding title subject to the tax. All trust documents exempted in Section 31-45 of the "Real Estate Transfer Tax Act" shall also be exempt from any tax imposed pursuant to this section.
- (C) Payment of this tax and the amount paid shall be indicated on each recorded trust document by the Recorder. The Recorder may write or type the information on the trust document or place the information on the trust document with a rubber stamp or other such device. Such information shall be affixed to the trust document by the Recorder either before or after recording as requested by the grantee.

- (D) The tax imposed pursuant to this Ordinance shall be in addition to all other occupation and privilege taxes imposed by the State of Illinois, the County of McLean, or any municipal corporation or political subdivision thereof.
- (E) All words used in this Ordinance shall have the same meaning as the words used in the "Real Estate Transfer Tax Act" of the State of Illinois.
- (F) The tax imposed pursuant to this Ordinance shall be collected on all trust documents transferring a beneficial interest in a land trust holding title to real estate presented for recording on and after April 1, 1986 except that no tax shall be collected on recordation of trust documents executed before, but recorded after January 1, 1986.
- (G) The tax imposed pursuant to this ordinance is due and shall be collected if the transfer is made by one or more related transactions or involves one or more persons or entities regardless of whether a document is recorded.

McLEAN COUNTY REVISED CODE

CHAPTER 19 - TAXATION

CHAPTER 19
TAXATION

19.30 REAL ESTATE TRANSFER TAX

19.31 DEFINITIONS - Or the definition in 35 ILCS 200/31-5 shall apply in this Ordinance.

Recordation - the issuance of certificates of title by Registrars of Title under "An Act concerning land titles," approved 1 May 1897, as amended, pursuant to the filing of deeds for that purpose, as well as the recording of deeds by McLean County Recorder.

Person - any natural individual, firm, partnership, association, joint stock company, joint adventure, public or private corporation, or a receiver, executor, trustee, conservator or other representative appointed by order of any court.

Value - the amount of the full actual consideration for the real property or the beneficial interest in real property including the amount of any lien or liens assumed by the transferee.

19.32 TAX ON THE PRIVILEGE OF TRANSFERRING REAL ESTATE

In addition to the State Real Estate Transfer Tax, a tax is imposed on the privilege of transferring title to real estate, as represented by the deed that is filed for recordation, and on the privilege of transferring a beneficial interest in real property, and on the privilege of transferring a controlling interest in any real estate entity at the rate of 25 cents for each \$500.00 of value or fraction of \$500 stated in the declaration required by Section 31-25. If, however, the deed, trust or transfer document states that the real estate is

transferred subject to a mortgage, the amount of the mortgage remaining outstanding at the time of transfer shall not be included in the basis of computing the tax. The tax imposed pursuant to this ordinance is due and shall be collected if the transfer is made by one or more related transactions or involves one or more persons or entities regardless of whether a document is recorded. 55 ILCS 5/5-1031; 35 ILCS 200/31-10

19.32-1 **Collection.** The tax must be paid at the time of recordation or, if a document is not recorded, at the time of presentation of the transfer declaration to the recorder, as provided in section 31-25 of the Property Tax Code. Such tax shall be collected by the McLean County Recorder or Registrar of Titles through the sale of revenue stamps whose design, denominations and form shall be described by the Department of Revenue.

(A) The revenue stamps shall be purchased or otherwise obtained from the Illinois Department of Revenue by the McLean County Recorder or Registrar of Titles.

(B) The McLean County Recorder or Registrar of Titles may sell the revenue stamps at a rate of 25 cents per \$500.00 of value or fraction thereof.

19.32-2 **Affixing of stamps.** Except as provided in Section 19.34 of this Ordinance, no deed, trust document or transfer document shall be accepted for filing by the McLean County Recorder or Registrar of Titles unless the prescribed revenue stamps in the required amount have been purchased from the McLean County Recorder or Registrar of Titles. Such revenue stamps shall be affixed to the deed or trust document by the McLean County Recorder or the Registrar of Titles either before or after recording as requested by the grantee.

(A) A person using or affixing a revenue stamp shall cancel it and so deface it as to render it unfit for reuse by marking it with his initials and the day, month and year when the affixing occurs.

(B) Such markings shall be made by writing or stamping in indelible ink or by perforating with a machine or punch. However, the revenue stamp shall not be so defaced as to prevent ready determination of its denomination and genuineness.

19.33 FILING OF REAL ESTATE TRANSFER DECLARATION

At such time as the tax levied by this Ordinance is paid, there shall be filed with the McLean County Recorder or Registrar of Titles a fully executed and completed copy of the "Real Estate Transfer Declaration" required by provisions of 35 ILCS 200/31-25.

19.34 EXEMPTIONS

Deeds or trust documents which are exempt under 35 ILCS 200/31-45 are similarly exempt under this Ordinance.

19.35 COLLECTION

All proceeds resulting from the collection of the tax imposed by this Ordinance shall be paid to the County treasury on a weekly basis.

19.36 ADDITIONAL TAX

The tax herein imposed shall be in addition to all other occupation or privilege taxes imposed by the State of Illinois or by any municipal corporation or political subdivision thereof.

19.37 CRIMINAL PENALTIES

Any person who violates this ordinance shall be punished as provided in the Illinois Real Estate Transfer Tax Law. (35 ILCS 200/31-50)

19.38 EFFECTIVE DATE

This Ordinance shall take effect and be in full force upon its adoption. The Ordinance adopted June 12, 1979 and the Ordinance adopted February 18, 1986 imposing a tax upon the privilege of transferring beneficial interests in real property are hereby repealed.

ADOPTED this 16th day of May, 2006.

APPROVED:

ATTEST:

Michael F. Sweeney, Chairman
McLean County Board

Peggy Ann Milton, Clerk of the County
Board of McLean County, Illinois



H. Lee Newcom
McLean County Recorder
115 E. Washington Street, Room M-104
Post Office Box 2400
Bloomington, IL 61702-2400
(309) 888-5170
(309) 888-5927 Fax

May 2, 2006

To: Honorable Members of the Finance Committee

From: Lee Newcom, County Recorder

For your information and approval at your May 2, 2006, meeting I present the following attached documents and action items.

1. March 2006 monthly financial reports.

FOR THE MONTH OF MARCH 2006

Description	Revenue Account #	GL Balance As Of 3/31/2006	Recorder's Rcpts For the Month Of March 2006	PLUS 02/28/2006 Rec Rcpts Dep To GL 03/01/2006	Less 03/31/2006 Rec Rcpts Dep To GL 04/03/2006	Total	Difference
		(A)	(B)	(C)	(D)	Sum(B:D)=E	(A-E)
Copy Fees	0001-0006-0008 0410-0008	1,875.80	1,877.30	17.50	(19.00)	1,875.80	-
Recording Fees	0001-0006-0008 0410-0029	46,515.00	46,347.00	2,528.00	(2,360.00)	46,515.00	-
County Revenue Stamps	0001-0006-0008 0410-0032	30,751.50	30,338.50	3,330.75	(2,917.75)	30,751.50	-
Micro Film Sales	0001-0006-0008 0410-0128	-	-	-	-	-	-
Compact Disc Sales	0001-0006-0008 0410-0132	280.00	280.00	-	-	280.00	-
Rental HSG Support Program	0001-0006-0008 0410-0195	2,702.00	2,690.00	145.00	(133.00)	2,702.00	-
Document Storage	0137-0006-0008 0410-0089	9,123.00	9,102.00	450.00	(429.00)	9,123.00	-
GIS Document Storage	0137-0006-0008 0410-0181	3,041.00	3,034.00	150.00	(143.00)	3,041.00	-
GIS Fund	0167-0006-0008 0410-0181	15,004.00	14,969.00	750.00	(715.00)	15,004.00	-

Adjustments are made to column C & D because the Recorder's daily receipts are not turned into the General Ledger until the next business day. These adjustments must be made in order to balance to the General Ledger.

Explanation of Differences:

DON EVERHART
CHIEF DEPUTY RECORDER



Monthly Account Balances

Final For 03/2006

Year-to-date Totals through March, 2006

Month-to-date Totals

Account #	Account Description	Cash/Check/ Change	Charge	Charges Paid	Total	Cash/Check/ Change	Charge	Charges Paid	Total
101-0-0-201-070-034	Due Idor-Rental Hsg Prog	\$24,210.00	\$0.00	\$0.00	\$24,210.00	\$62,820.00	\$0.00	\$0.00	\$62,820.00
101-6-8-410-008-034	Copy Fees	\$1,869.80	\$18.25	\$10.75	\$1,877.30	\$4,557.40	\$25.00	\$15.50	\$4,566.90
101-6-8-410-029-035	Recording Fees	\$46,013.00	\$695.00	\$361.00	\$46,347.00	\$120,022.00	\$1,518.00	\$1,439.00	\$120,101.00
101-6-8-410-032-036	County Revenue Stamps	\$30,338.50	\$0.00	\$0.00	\$30,338.50	\$87,054.50	\$0.00	\$0.00	\$87,054.50
101-6-8-410-111-111	Payment On Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-6-8-410-128-100	Microfilm Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-6-8-410-132-100	Compact Disc Sales	\$280.00	\$0.00	\$0.00	\$280.00	\$840.00	\$0.00	\$0.00	\$840.00
101-6-8-410-195-035	Rental Hsg Support Program	\$2,690.00	\$0.00	\$0.00	\$2,690.00	\$6,980.00	\$0.00	\$0.00	\$6,980.00
116-8-4-102-222-222	Balance Brought Forward	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
116-8-4-102-222-222	Balance Brought Forward/Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
37-6-8-410-089-284	Document Storage	\$8,973.00	\$267.00	\$138.00	\$9,102.00	\$23,697.00	\$642.00	\$699.00	\$23,640.00
37-6-8-410-181-100	Gis Document Storage	\$2,991.00	\$89.00	\$46.00	\$3,034.00	\$7,899.00	\$214.00	\$233.00	\$7,880.00
51-0-0-126-001-903	State Revenue Stamps	\$62,543.50	\$0.00	\$0.00	\$62,543.50	\$175,975.50	\$0.00	\$0.00	\$175,975.50
67-6-8-410-181-100	Gis Fund	\$14,841.00	\$256.00	\$128.00	\$14,969.00	\$38,841.00	\$566.00	\$538.00	\$38,869.00
Final Total :		\$194,749.80	\$1,325.25	\$683.75	\$195,391.30	\$528,686.40	\$2,965.00	\$2,924.50	\$528,726.90

PROJECT #	G/L DATE	JOURNAL	TYPE	SOURCE	TRANSACTION DESCRIPTION	BUDGET	REVENUES
G/L ACCOUNT NUMBER: 0001-0006-0008 0410-0008							
					DESCRIPTION: Copy Fees		
					BEGINNING BALANCE		
	3/01/2006	600810	RA	Copy Fees-	Copy Fees-Co. Recorder	10,000.00	2,672.10-
	3/02/2006	600832	RA	Copy Fees-	Copy Fees-Co. Recorder		17.50-
		600832	RA	Copy Fee	Copy Fee Charges		116.70-
	3/03/2006	600843	RA	Copy Fees-	Copy Fees-Co. Recorder		8.75-
	3/06/2006	600854	RA	Copy Fees-	Copy Fees-Co. Recorder		86.75-
		600854	RA	Copy Fee	Copy Fee Charges		19.25-
	3/07/2006	600862	RA	Copy Fees-	Copy Fees-Co. Recorder		1.25-
	3/08/2006	600906	RA	Copy Fees-	Copy Fees-Co. Recorder		464.35-
	3/09/2006	600916	RA	Copy Fees-	Copy Fees-Co. Recorder		19.75-
	3/10/2006	600927	RA	Copy Fees-	Copy Fees-Co. Recorder		62.85-
	3/13/2006	600937	RA	Copy Fees-	Copy Fees-Co. Recorder		59.50-
	3/14/2006	600958	RA	Copy Fees-	Copy Fees-Co. Recorder		221.25-
	3/15/2006	601008	RA	Copy Fees-	Copy Fees-Co. Recorder		114.10-
	3/16/2006	601031	RA	Copy Fees-	Copy Fees-Co. Recorder		33.50-
	3/17/2006	601050	RA	Copy Fees-	Copy Fees-Co. Recorder		68.75-
	3/20/2006	601060	RA	Copy Fees-	Copy Fees-Co. Recorder		24.00-
	3/22/2006	601109	RA	Copy Fees-	Copy Fees-Co. Recorder		16.75-
		601109	RA	Copy Fees-	Copy Fees-Co. Recorder		34.75-
	3/23/2006	601128	RA	Copy Fees-	Copy Fees-Co. Recorder		46.75-
	3/24/2006	601140	RA	Copy Fees-	Copy Fees-Co. Recorder		38.00-
	3/27/2006	601155	RA	Copy Fees-	Copy Fees-Co. Recorder		24.80-
	3/28/2006	601163	RA	Copy Fees-	Copy Fees-Co. Recorder		79.25-
	3/29/2006	601192	RA	Copy Fees-	Copy Fees-Co. Recorder		99.75-
	3/30/2006	601202	RA	Copy Fees-	Copy Fees-Co. Recorder		133.75-
	3/31/2006	601214	RA	Copy Fees-	Copy Fees-Co. Recorder		49.50-
		601214	RA	Copy Fee	Copy Fee Charges		26.00-
							8.25-
					MONTH TOTAL: MARCH 2006	.00	1,875.80-
	4/03/2006	601223	RA	Copy Fees-	Copy Fees-Co. Recorder		19.00-
					MONTH TOTAL: APRIL 2006	.00	19.00-
					Base Acct#/Detl Acct# TOTAL: Copy Fees	10,000.00	4,566.90-
					Sub-Dept. TOTAL : LEGAL REC	10,000.00	4,566.90-
					Department TOTAL : CO.RECORDR	10,000.00	4,566.90-
					Fund TOTAL : GEN. FUND	10,000.00	4,566.90-

PROJECT #	G/L DATE	JOURNAL	TYPE	SOURCE	TRANSACTION DESCRIPTION	BUDGET	REVENUES
G/L ACCOUNT NUMBER: 0001-0006-0008 0410-0029							
					DESCRIPTION: Recording Fees		
					BEGINNING BALANCE	600,000.00	71,268.00-
	3/01/2006	600810	RA	Recording	Recording Fees		2,528.00-
	3/02/2006	600832	RA	Recording	Recording Fees		2,380.00-
		600832	RA	Rec FeeCH	Recording Fee Charges		29.00-
	3/03/2006	600843	RA	Recording	Recording Fee Charges		1,931.00-
		600843	RA	Rec FeeCH	Recording Fee Charges		36.00-
	3/06/2006	600854	RA	Recording	Recording Fee Charges		2,025.00-
		600854	RA	Rec FeeCH	Recording Fee Charges		16.00-
	3/07/2006	600862	RA	Recording	Recording Fee Charges		1,694.00-
		600862	RA	Rec FeeCH	Recording Fee Charges		36.00-
	3/08/2006	600906	RA	Recording	Recording Fees		2,083.00-
	3/09/2006	600916	RA	Recording	Recording Fees		2,665.00-
		600916	RA	Rec FeeCH	Recording Fee Charges		21.00-
	3/10/2006	600927	RA	Recording	Recording Fees		2,382.00-
	3/13/2006	600937	RA	Recording	Recording Fees		1,864.00-
	3/14/2006	600958	RA	Recording	Recording Fees		2,117.00-
		600958	RA	Rec FeeCH	Recording Fee Charges		75.00-
	3/15/2006	601008	RA	Recording	Recording Fee Charges		1,483.00-
		601008	RA	Rec FeeCH	Recording Fee Charges		41.00-
	3/16/2006	601031	RA	Recording	Recording Fees		1,005.00-
		601031	RA	Rec FeeCH	Recording Fee Charges		14.00-
	3/17/2006	601050	RA	Recording	Recording Fee Charges		2,019.00-
		601050	RA	Rec FeeCH	Recording Fee Charges		5.00-
	3/20/2006	601060	RA	Recording	Recording Fees		1,941.00-
		601060	RA	Rec FeeCH	Recording Fee Charges		283.00-
	3/22/2006	601109	RA	Recording	Recording Fees		2,035.00-
		601109	RA	Rec FeeCH	Recording Fee Charges		1,696.00-
	3/23/2006	601128	RA	Recording	Recording Fee Charges		5.00-
		601128	RA	Rec FeeCH	Recording Fee Charges		2,265.00-
	3/24/2006	601140	RA	Recording	Recording Fees		65.00-
		601140	RA	Rec FeeCH	Recording Fee Charges		1,895.00-
	3/27/2006	601155	RA	Recording	Recording Fees		2.00-
	3/28/2006	601163	RA	Recording	Recording Fees		2,281.00-
		601163	RA	Rec FeeCH	Recording Fee Charges		2,219.00-
	3/29/2006	601192	RA	Recording	Recording Fee Charges		12.00-
		601192	RA	Rec FeeCH	Recording Fee Charges		1,703.00-
	3/30/2006	601202	RA	Recording	Recording Fee Charges		24.00-
		601202	RA	Rec FeeCH	Recording Fee Charges		1,614.00-
	3/31/2006	601214	RA	Recording	Recording Fees		25.00-
		601214	RA	Rec FeeCH	Recording Fee Charges		1,995.00-
							6.00-
					MONTH TOTAL: MARCH 2006	.00	46,515.00-
	4/03/2006	601223	RA	Recording	Recording Fees		2,360.00-
					MONTH TOTAL: APRIL 2006	.00	2,360.00-
					Base Acct#/Detl Acct# TOTAL: Recording	600,000.00	120,143.00-
					Sub-Dept. TOTAL : LEGAL REC	600,000.00	120,143.00-
					Department TOTAL : CO.RECORDR	600,000.00	120,143.00-
					Fund TOTAL : GEN. FUND	600,000.00	120,143.00-

PROJECT #	G/L DATE	JOURNAL	TYPE	SOURCE	TRANSACTION DESCRIPTION	BUDGET	REVENUES
G/L ACCOUNT NUMBER: 0001-0006-0008 0410-0032							
DESCRIPTION: Sale Of Revenue Stamps							
BEGINNING BALANCE							
	3/01/2006	600810	RA	CountyRevs	County Rev Stamp Sales	375,000.00	53,385.25-
	3/02/2006	600832	RA	CountyRevs	County Rev Stamp Sales		3,330.75-
	3/03/2006	600843	RA	CountyRevs	County Rev Stamp Sales		1,637.25-
	3/06/2006	600854	RA	CountyRevs	County Rev Stamp Sales		1,569.50-
	3/07/2006	600862	RA	CountyRevs	County Rev Stamp Sales		1,515.25-
	3/08/2006	600906	RA	CountyRevs	County Rev Stamp Sales		460.50-
	3/09/2006	600916	RA	CountyRevs	County Rev Stamp Sales		1,242.25-
	3/10/2006	600927	RA	CountyRevs	County Rev Stamp Sales		2,038.00-
	3/13/2006	600937	RA	CountyRevs	County Rev Stamp Sales		1,183.50-
	3/14/2006	600958	RA	CountyRevs	County Rev Stamp Sales		1,037.50-
	3/15/2006	601008	RA	CountyRevs	County Rev Stamp Sales		1,288.25-
	3/16/2006	601031	RA	CountyRevs	County Rev Stamp Sales		445.75-
	3/17/2006	601050	RA	CountyRevs	County Rev Stamp Sales		658.75-
	3/20/2006	601060	RA	CountyRevs	County Rev Stamp Sales		1,714.25-
	3/22/2006	601109	RA	CountyRevs	County Rev Stamp Sales		1,011.00-
		601109	RA	CountyRevs	County Rev Stamp Sales		1,562.00-
		601128	RA	CountyRevs	County Rev Stamp Sales		587.00-
	3/23/2006	601140	RA	CountyRevs	County Rev Stamp Sales		848.50-
	3/24/2006	601155	RA	CountyRevs	County Rev Stamp Sales		1,343.75-
	3/27/2006	601163	RA	CountyRevs	County Rev Stamp Sales		1,251.75-
	3/28/2006	601192	RA	CountyRevs	County Rev Stamp Sales		1,545.75-
	3/29/2006	601202	RA	CountyRevs	County Rev Stamp Sales		1,036.00-
	3/30/2006	601214	RA	CountyRevs	County Rev Stamp Sales		1,269.75-
	3/31/2006						2,174.50-
MONTH TOTAL: MARCH 2006						.00	30,751.50-
	4/03/2006	601223	RA	CountyRevs	County Rev Stamp Sales		2,917.75-
MONTH TOTAL: APRIL 2006						.00	2,917.75-
Base Acct#/Detl Acct# TOTAL: Rev.Stamps						375,000.00	87,054.50-
Sub-Dept. TOTAL : LEGAL REC						375,000.00	87,054.50-
Department TOTAL : CO.RECORDR						375,000.00	87,054.50-
Fund TOTAL : GEN. FUND						375,000.00	87,054.50-

McLean County
 DATE 4/11/06
 TIME 20:06:01

F I N A N C I A L M A N A G E M E N T
 REVENUE LEDGER - DETAIL LISTING

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 NWSTRRCT

PROJECT #	G/L DATE	JOURNAL	TYPE	SOURCE	TRANSACTION DESCRIPTION	BUDGET	REVENUES
=====							
G/L ACCOUNT NUMBER: 0001-0006-0008 0410-0128							
DESCRIPTION: Microfilm Roll Sales							
BEGINNING BALANCE							
Base Acct#/Detl Acct# TOTAL: Microfilm						3,000.00	.00
Sub-Dept. TOTAL : LEGAL REC						3,000.00	.00
Department TOTAL : CO.RECORDR						3,000.00	.00
Fund TOTAL : GEN. FUND						3,000.00	.00
						=====	=====
						3,000.00	.00
						=====	=====

PROJECT #	G/L DATE	JOURNAL	TYPE	SOURCE	TRANSACTION DESCRIPTION	BUDGET	REVENUES
G/L ACCOUNT NUMBER: 0001-0006-0008 0410-0195							
					DESCRIPTION: Rental Hsg Support Progra		
					BEGINNING BALANCE		
	3/01/2006	600810	RA	Hsg sppt	Rental Hsg Support Progra	35,000.00	4,145.00-
	3/02/2006	600832	RA	Hsg sppt	Rental Hsg Support Progra		145.00-
	3/03/2006	600843	RA	Hsg sppt	Rental Hsg Support Progra		148.00-
	3/06/2006	600854	RA	Hsg sppt	Rental Hsg Support Progra		91.00-
	3/07/2006	600862	RA	Hsg sppt	Rental Hsg Support Progra		132.00-
	3/08/2006	600906	RA	Hsg sppt	Rental Hsg Support Progra		96.00-
	3/09/2006	600916	RA	Hsg sppt	Rental Hsg Support Progra		108.00-
	3/10/2006	600927	RA	Hsg sppt	Rental Hsg Support Progra		156.00-
	3/13/2006	600937	RA	Hsg sppt	Rental Hsg Support Progra		144.00-
	3/14/2006	600958	RA	Hsg sppt	Rental Hsg Support Progra		111.00-
	3/15/2006	601008	RA	Hsg sppt	Rental Hsg Support Progra		123.00-
	3/16/2006	601031	RA	Hsg sppt	Rental Hsg Support Progra		84.00-
	3/17/2006	601050	RA	Hsg sppt	Rental Hsg Support Progra		57.00-
	3/20/2006	601060	RA	Hsg sppt	Rental Hsg Support Progra		118.00-
	3/20/2006	601060	RA	Hsg sppt	Rental Hsg Support Progra		111.00-
	3/22/2006	601109	RA	Hsg sppt	Rental Hsg Support Progra		125.00-
		601109	RA	Hsg sppt	Rental Hsg Support Progra		116.00-
	3/23/2006	601128	RA	Hsg sppt	Rental Hsg Support Progra		134.00-
	3/24/2006	601140	RA	Hsg sppt	Rental Hsg Support Progra		113.00-
	3/27/2006	601155	RA	Hsg sppt	Rental Hsg Support Progra		116.00-
	3/28/2006	601163	RA	Hsg sppt	Rental Hsg Support Progra		141.00-
	3/29/2006	601192	RA	Hsg sppt	Rental Hsg Support Progra		110.00-
	3/30/2006	601202	RA	Hsg sppt	Rental Hsg Support Progra		93.00-
	3/31/2006	601214	RA	Hsg sppt	Rental Hsg Support Progra		130.00-
					MONTH TOTAL: MARCH 2006	.00	2,702.00-
	4/03/2006	601223	RA	Hsg sppt	Rental Hsg Support Progra		133.00-
					MONTH TOTAL: APRIL 2006	.00	133.00-
					Base Acct#/Detl Acct# TOTAL: RntlHsgPrig	35,000.00	6,980.00-
					Sub-Dept. TOTAL : LEGAL REC	35,000.00	6,980.00-
					Department TOTAL : CO.RECORDR	35,000.00	6,980.00-
					Fund TOTAL : GEN. FUND	35,000.00	6,980.00-

PROJECT #	G/L DATE	JOURNAL	TYPE	SOURCE	TRANSACTION DESCRIPTION	BUDGET	REVENUES
G/L ACCOUNT NUMBER: 0137-0006-0008 0410-0089							
					DESCRIPTION: Document Storage Fees		
					BEGINNING BALANCE	120,000.00	14,109.00-
	3/01/2006	600810	RA	Recorder D	Recorder Document Storage		450.00-
	3/02/2006	600832	RA	Recorder D	Recorder Document Storage		471.00-
		600832	RA	Doc St Ch	Document Storage Charges		9.00-
	3/03/2006	600843	RA	Recorder D	Recorder Document Storage		369.00-
		600843	RA	Doc St Ch	Document Storage Charges		9.00-
	3/06/2006	600854	RA	Recorder D	Recorder Document Storage		405.00-
		600854	RA	Doc St Ch	Document Storage Charges		9.00-
	3/07/2006	600862	RA	Recorder D	Recorder Document Storage		345.00-
		600862	RA	Doc St Ch	Document Storage Charges		21.00-
	3/08/2006	600906	RA	Recorder D	Recorder Document Storage		426.00-
	3/09/2006	600916	RA	Recorder D	Recorder Document Storage		531.00-
		600916	RA	Doc St Ch	Document Storage Charges		12.00-
	3/10/2006	600927	RA	Recorder D	Recorder Document Storage		450.00-
	3/13/2006	600937	RA	Recorder D	Recorder Document Storage		357.00-
	3/14/2006	600958	RA	Recorder D	Recorder Document Storage		396.00-
		600958	RA	Doc St Ch	Document Storage Charges		36.00-
	3/15/2006	601008	RA	Recorder D	Recorder Document Storage		285.00-
		601008	RA	Doc St Ch	Document Storage Charges		12.00-
	3/16/2006	601031	RA	Recorder D	Recorder Document Storage		180.00-
		601031	RA	Doc St Ch	Document Storage Charges		3.00-
	3/17/2006	601050	RA	Recorder D	Recorder Document Storage		384.00-
		601050	RA	Doc St Ch	Document Storage Charges		3.00-
	3/20/2006	601060	RA	Recorder D	Recorder Document Storage		375.00-
		601060	RA	Doc St Ch	Document Storage Charges		111.00-
	3/22/2006	601109	RA	Recorder D	Recorder Document Storage		396.00-
		601109	RA	Doc St Ch	Document Storage Charges		354.00-
	3/23/2006	601109	RA	Recorder D	Recorder Document Storage		3.00-
		601128	RA	Recorder D	Recorder Document Storage		417.00-
		601128	RA	Doc St Ch	Document Storage Charges		15.00-
	3/24/2006	601140	RA	Recorder D	Recorder Document Storage		381.00-
		601140	RA	Doc St Ch	Document Storage Charges		3.00-
	3/27/2006	601155	RA	Recorder D	Recorder Document Storage		402.00-
	3/28/2006	601163	RA	Recorder D	Recorder Document Storage		435.00-
		601163	RA	Doc St Ch	Document Storage Charges		6.00-
	3/29/2006	601192	RA	Recorder D	Recorder Document Storage		351.00-
		601192	RA	Doc St Ch	Document Storage Charges		6.00-
	3/30/2006	601202	RA	Recorder D	Recorder Document Storage		291.00-
		601202	RA	Doc St Ch	Document Storage Charges		6.00-
	3/31/2006	601214	RA	Recorder D	Recorder Document Storage		405.00-
		601214	RA	Doc St Ch	Document Storage Charges		3.00-
MONTH TOTAL: MARCH 2006						.00	9,123.00-
MONTH TOTAL: APRIL 2006						.00	429.00-
Base Acct#/Detl Acct# TOTAL: Doc Storag						120,000.00	23,661.00-
Sub-Dept. TOTAL : LEGAL REC						120,000.00	23,661.00-
Department TOTAL : CO.RECORDR						120,000.00	23,661.00-
Fund TOTAL : RECORD DOC						120,000.00	23,661.00-

PROJECT #	G/L DATE	JOURNAL	TYPE	SOURCE	TRANSACTION DESCRIPTION	BUDGET	REVENUES
G/L ACCOUNT NUMBER: 0167-0006-0008 0410-0181							
DESCRIPTION: GIS Document Fees							
BEGINNING BALANCE							
				Rec GIS Fu	Recorder-GIS Fund	220,000.00	23,164.00-
	3/01/2006	600810	RA	Rec GIS Fu	Recorder-GIS Fund		750.00-
	3/02/2006	600832	RA	Rec GIS Fu	Recorder-GIS Fund		785.00-
		600832	RA	GIS Fd Ch	GIS Fund Charges		6.00-
	3/03/2006	600843	RA	Rec GIS Fu	Recorder-GIS Fund		615.00-
		600843	RA	GIS Fd Ch	GIS Fund Charges		15.00-
	3/06/2006	600854	RA	Rec GIS Fu	Recorder-GIS Fund		675.00-
		600854	RA	GIS Fd Ch	GIS Fund Charges		6.00-
	3/07/2006	600862	RA	Rec GIS Fu	Recorder-GIS Fund		575.00-
		600862	RA	GIS Fd Ch	GIS Fund Charges		14.00-
	3/08/2006	600906	RA	Rec GIS Fu	Recorder-GIS Fund		710.00-
	3/09/2006	600916	RA	Rec GIS Fu	Recorder-GIS Fund		885.00-
		600916	RA	GIS Fd Ch	GIS Fund Charges		8.00-
	3/10/2006	600927	RA	Rec GIS Fu	Recorder-GIS Fund		750.00-
	3/13/2006	600937	RA	Rec GIS Fu	Recorder-GIS Fund		592.00-
	3/14/2006	600958	RA	Rec GIS Fu	Recorder-GIS Fund		657.00-
		600958	RA	GIS Fd Ch	GIS Fund Charges		30.00-
	3/15/2006	601008	RA	Rec GIS Fu	Recorder-GIS Fund		475.00-
		601008	RA	GIS Fd Ch	GIS Fund Charges		17.00-
	3/16/2006	601031	RA	Rec GIS Fu	Recorder-GIS Fund		300.00-
		601031	RA	GIS Fd Ch	GIS Fund Charges		5.00-
	3/17/2006	601050	RA	Rec GIS Fu	Recorder-GIS Fund		637.00-
		601050	RA	GIS Fd Ch	GIS Fund Charges		2.00-
	3/20/2006	601060	RA	Rec GIS Fu	Recorder-GIS Fund		625.00-
		601060	RA	GIS Fd Ch	GIS Fund Charges		116.00-
	3/22/2006	601109	RA	Rec GIS Fu	Recorder-GIS Fund		590.00-
		601109	RA	GIS Fd Ch	GIS Fund Charges		2.00-
	3/23/2006	601128	RA	Rec GIS Fu	Recorder-GIS Fund		695.00-
		601128	RA	GIS Fd Ch	GIS Fund Charges		10.00-
	3/24/2006	601140	RA	Rec GIS Fu	Recorder-GIS Fund		635.00-
		601140	RA	GIS Fd Ch	GIS Fund Charges		5.00-
	3/27/2006	601155	RA	Rec GIS Fu	Recorder-GIS Fund		667.00-
	3/28/2006	601163	RA	Rec GIS Fu	Recorder-GIS Fund		725.00-
		601163	RA	GIS Fd Ch	GIS Fund Charges		4.00-
	3/29/2006	601192	RA	Rec GIS Fu	Recorder-GIS Fund		585.00-
		601192	RA	GIS Fd Ch	GIS Fund Charges		4.00-
	3/30/2006	601202	RA	Rec GIS Fu	Recorder-GIS Fund		485.00-
		601202	RA	GIS Fd Ch	GIS Fund Charges		10.00-
	3/31/2006	601214	RA	Rec GIS Fu	Recorder-GIS Fund		675.00-
		601214	RA	GIS Fd Ch	GIS Fund Charges		2.00-
MONTH TOTAL: MARCH 2006						.00	15,004.00-
	4/03/2006	601223	RA	Rec GIS Fu	Recorder-GIS Fund		715.00-
MONTH TOTAL: APRIL 2006						.00	715.00-
Base Acct#/Detl Acct# TOTAL: GIS Doc Fe						220,000.00	38,883.00-
Sub-Dept. TOTAL : LEGAL REC						220,000.00	38,883.00-
Department TOTAL : CO.RECORDR						220,000.00	38,883.00-
Fund TOTAL : GIS FEES						220,000.00	38,883.00-

STATE STAMP INVENTORY AND RECEIPTS TO GENERAL LEDGER FOR MARCH 2006		GENERAL LEDGER Acct# 0151-0126-0001	
RECORDER			
Inventory as of 02/28/2006	84,679.65	A	91,341.15
Inventory purchases for March 2006	-	B	65,023.00
Less stamps damaged or issued in error for March 2006	(233.00)	C	
Less inventory as of 03/31/2006	(21,903.15)	D	
Total Receipts for March 2006	62,543.50	E=SUM(A:D)	(92,994.65) K
Plus 02/28/2006 receipts	6,661.50	F	L
Less 03/31/2006 receipts	(5,835.50)	G	
Total	63,369.50	H=SUM(E:G)	63,369.50 M=SUM(I:L)
<p>B = Amount includes an IDOR credit of \$0.00 C = Stamps were voided and will be or have been submitted to IDOR for credit F = Receipts for the last business day of previous month G = Receipts for the last business day of report month Adjustments are made by F & G because the Recorder's daily receipts are not turned into the General Ledger until the next business day. These adjustments must be made in order to balance to the General Ledger.</p>			
<p>DON EVERHART CHIEF DEPUTY RECORDER</p>			

PROJECT #	G/L ACCOUNT NUMBER	G/L DATE	JOURNAL	TRAN JRN	TYPE	SOURCE	DESCRIPTION	DEBIT AMOUNT	CREDIT AMOUNT	ACTUAL BALANCE
								FISCAL YEAR	TO DATE:	
	0151 0126-0001						Stamp Inventory			91,341.15
	3/01/2006	600810	RA	JE	State	Revs	State Rev Stamp Sales	6,661.50		84,679.65
	3/02/2006	600832	RA	JE	State	Revs	State Rev Stamp Sales	3,274.50		81,405.15
	3/03/2006	600843	RA	JE	State	Revs	State Rev Stamp Sales	3,139.00		78,266.15
	3/06/2006	600854	RA	JE	State	Revs	State Rev Stamp Sales	3,030.50		75,235.65
	3/07/2006	600862	RA	JE	State	Revs	State Rev Stamp Sales	921.00		74,314.65
	3/08/2006	600906	RA	JE	State	Revs	State Rev Stamp Sales	2,484.50		71,830.15
	3/09/2006	600916	RA	JE	State	Revs	State Rev Stamp Sales	4,076.00		67,754.15
	3/10/2006	600927	RA	JE	State	Revs	State Rev Stamp Sales	4,233.50		63,520.65
	3/13/2006	600937	RA	JE	State	Revs	State Rev Stamp Sales	2,075.00		61,445.65
	3/14/2006	600958	RA	JE	State	Revs	State Rev Stamp Sales	2,576.50		58,869.15
	3/15/2006	601008	RA	JE	State	Revs	State Rev Stamp Sales	891.50		57,977.65
	3/16/2006	601031	RA	JE	State	Revs	State Rev Stamp Sales	1,317.50		56,660.15
	3/17/2006	601050	RA	JE	State	Revs	State Rev Stamp Sales	3,428.50		53,231.65
	3/20/2006	601060	RA	JE	State	Revs	State Rev Stamp Sales	2,022.00		51,209.65
	3/22/2006	601109	RA	JE	State	Revs	State Rev Stamp Sales	3,124.00		48,085.65
		601109	RA	JE	State	Revs	State Rev Stamp Sales	1,174.00		46,911.65
	3/23/2006	601128	RA	JE	State	Revs	State Rev Stamp Sales	1,697.00		45,214.65
	3/24/2006	601140	RA	JE	State	Revs	State Rev Stamp Sales	2,687.50		42,527.15
	3/27/2006	601155	RA	JE	State	Revs	State Rev Stamp Sales	2,503.50		40,023.65
	3/28/2006	601163	RA	JE	State	Revs	State Rev Stamp Sales	3,091.50		36,932.15
	3/29/2006	601169	AP	JE	AcctsPaybl		ILLINOIS D RECORDER/REAL	65,023.00		101,955.15
		601192	RA	JE	State	Revs	State Rev Stamp Sales	2,072.00		99,883.15
	3/30/2006	601202	RA	JE	State	Revs	State Rev Stamp Sales	2,539.50		97,343.65
	3/31/2006	601214	RA	JE	State	Revs	State Rev Stamp Sales	4,349.00		92,994.65
							MONTH TOTAL: MARCH	63,369.50		92,994.65
		4/03/2006	601223	RA	JE	State	Revs	State Rev Stamp Sales	5,835.50	87,159.15
							MONTH TOTAL: APRIL	5,835.50		87,159.15
							Base Acct#/Detl Acct# TOTAL: Supplies	69,205.00		87,159.15
							Fund TOTAL	69,205.00		87,159.15

MONTH OF FEBRUARY

192006

DATE	(A) ASCENDING REGISTER	(B) DESCENDING REGISTER	(C) TOTAL OF COLUMNS (A) AND (B)
2/1	60330235	6349065	
2/2	60780685	5898615	
2/3	60894235	5782065	
2/6	61202185	5477115	
2/7	61436685	5242615	
2/8	61673335	5005965	
2/9	61971985	4707315	
2/10	62205785	4673375	
2/13	62466785	4212515	
2/14	62576985	4102315	
2/15	62859635	3819665	
2/16	63006785	3672515	
2/17	63179135	3500165	
2/18	63358685	3320615	
2/20	63535535	3143765	
2/21	63662985	29734715	473397700
2/23	63801385	29596315	
2/24	63938235	29459465	
2/27	64263585	29134115	
2/28	644929735	28467965	

METER RECORD BOOK (STATE REVENUE STAMPS) FOR FEBRUARY 2006 AND MARCH 2006

MONTH OF MARCH

192006

DATE	(A) ASCENDING REGISTER	(B) DESCENDING REGISTER	(C) TOTAL OF COLUMNS (A) AND (B)
3/1	65257185	8140515	
3/2	65571085	7826615	
3/3	65874135	7523565	
3/6	65966235	7431465	
3/7	66214685	7183015	
3/8	66622285	6775415	
3/9	67045635	6352065	
3/10	67253135	6144565	
3/13	67510785	5886915	
3/14	67599935	5797765	
3/15	67731685	5666015	
3/16	68074535	5323165	
3/17	68276735	5120965	
3/20	68589135	4808565	
3/21	68706535	4691165	
3/22	68876235	4521465	
3/23	69150585	4247115	
3/24	69400935	3996765	
3/27	69710085	3687615	
3/28	69917285	3480415	
3/29	70121285	3226465	
3/30	70606135	2791565	
3/31	71207385	2190315	

METER RECORD BOOK (STATE REVENUE STAMPS) FOR FEBRUARY 2006 AND MARCH 2006

Date	End-of-day (EOD) register balance	CREDIT to General Ledger	EOD register + / (-)	Stamp Purchases
03/01/2006	81,405.15	3,274.50		
03/02/2006	78,266.15	3,139.00		
03/03/2006	75,235.65	3,030.50		
03/06/2006	74,314.65	921.00		
03/07/2006	71,830.15	2,484.50		
03/08/2006	67,754.15	4,076.00		
03/09/2006	63,520.65	4,233.50		
03/10/2006	61,445.65	2,075.00		
03/13/2006	58,869.15	2,576.50		
03/14/2006	57,977.65	891.50		
03/15/2006	56,660.15	1,317.50		
03/16/2006	53,231.65	3,428.50		
03/17/2006	51,209.65	2,022.00		
03/20/2006	48,085.65	3,124.00		
03/21/2006	46,911.65	1,174.00		
03/22/2006	45,214.65	1,697.00		
03/23/2006	42,471.15	2,687.50	56.00	
03/24/2006	39,967.65	2,503.50		
03/27/2006	36,876.15	3,091.50		
03/28/2006	34,804.15	2,072.00		
03/29/2006	32,264.65	2,539.50		
03/30/2006	27,915.65	4,349.00		
03/31/2006	21,903.15	5,835.50	177.00	
March Total:		62,543.50	233.00	
Day Average:		2,719.28		

don.everhart:
Stamp issued in error. Will be submitted to IDOR for credit.

don.everhart:
Stamp issued in error. Stamp voided & will be submitted to IDOR for credit.
File #: 2006-7802

Don Everhart
Chief Deputy Recorder

Date	End-of-day (EOD) register balance	CREDIT to General Ledger	EOD register +/- (-)	Stamp Purchases
02/01/2006	63,490.65	3,744.50	136.00	
02/02/2006	58,986.15	4,504.50		
02/03/2006	57,820.65	1,165.50		
02/06/2006	54,771.15	3,049.50		
02/07/2006	52,426.15	2,345.00		
02/08/2006	50,059.65	2,366.50		
02/09/2006	47,073.15	2,986.50		
02/10/2006	46,735.15	338.00		
02/13/2006	42,125.15	4,250.00	360.00	
02/14/2006	41,023.15	1,102.00		
02/15/2006	38,196.65	2,826.50		
02/16/2006	36,725.15	1,471.50		
02/17/2006	35,001.65	1,723.50		
02/21/2006	33,206.15	1,795.50		
02/22/2006	31,437.65	1,768.50		
02/23/2006	95,963.15	2,658.50		67,184.00
02/24/2006	94,594.65	1,368.50		
02/27/2006	91,341.15	3,253.50		
02/28/2006	84,679.65	6,661.50		
February Total:		49,379.50	496.00	67,184.00

LN:
Stamp issued in error. Will be submitted to IDOR for credit.

don.everhart:
Stamp issued in error. Stamp voided & will be submitted to IDOR for credit.
File #: 2006-3547

don.everhart:
\$ 564.00 IDOR credit
(\$68 - 1/30, \$136 2/1, \$360 -2/13)
\$ 66,620.00 purchase

Day Average: 2,598.92

Don Everhart
Chief Deputy Recorder

Recorder's Receivable Reconciliation

March 2006

<u>Date</u>		<u>General</u> <u>0001</u>	<u>Doc Storage</u> <u>0137</u>	<u>GIS</u> <u>0167</u>
3/1/2006	Recorder	1,467.75	1,028.00	550.00
3/2/2006	General Ledger	1,467.75	1,028.00	550.00
	Difference	-	-	-
3/2/2006	Recorder	1,503.75	1,040.00	565.00
3/3/2006	General Ledger	1,503.75	1,040.00	565.00
	Difference	-	-	-
3/3/2006	Recorder	1,469.00	1,012.00	551.00
3/6/2006	General Ledger	1,469.00	1,012.00	551.00
	Difference	-	-	-
3/6/2006	Recorder	1,505.00	1,040.00	565.00
3/7/2006	General Ledger	1,505.00	1,040.00	565.00
	Difference	-	-	-
3/7/2006	Recorder	1,505.00	1,040.00	565.00
3/8/2006	General Ledger	1,505.00	1,040.00	565.00
	Difference	-	-	-
3/8/2006	Recorder	1,526.00	1,056.00	573.00
3/9/2006	General Ledger	1,526.00	1,056.00	573.00
	Difference	-	-	-
3/9/2006	Recorder	1,358.00	1,008.00	513.00
3/10/2006	General Ledger	1,358.00	1,008.00	513.00
	Difference	-	-	-
3/10/2006	Recorder	1,358.00	1,008.00	513.00
3/13/2006	General Ledger	1,358.00	1,008.00	513.00
	Difference	-	-	-
3/13/2006	Recorder	1,413.00	1,040.00	535.00
3/14/2006	General Ledger	1,413.00	1,040.00	535.00
	Difference	-	-	-
3/14/2006	Recorder	1,454.00	1,056.00	552.00
3/15/2006	General Ledger	1,454.00	1,056.00	552.00
	Difference	-	-	-
3/15/2006	Recorder	1,468.00	1,060.00	557.00
3/16/2006	General Ledger	1,468.00	1,060.00	557.00
	Difference	-	-	-
3/16/2006	Recorder	1,473.00	1,064.00	559.00
3/17/2006	General Ledger	1,473.00	1,064.00	559.00
	Difference	-	-	-
3/17/2006	Recorder	1,747.25	1,212.00	675.00
3/20/2006	General Ledger	1,747.25	1,212.00	675.00
	Difference	-	-	-
3/20/2006	Recorder	1,747.25	1,212.00	675.00
3/21/2006	General Ledger	1,747.25	1,212.00	675.00
	Difference	-	-	-

PROJECT #	G/L DATE JOURNAL	TRAN JRN	TYPE	SOURCE	DESCRIPTION	DEBIT AMOUNT	CREDIT AMOUNT	ACTUAL BALANCE
	G/L ACCOUNT NUMBER:	0137 0122-0022			Due From Recording Chrgs		FISCAL YEAR TO DATE:	
	3/02/2006	600832	RA	JE Doc St Ch	Document Storage Charges	9.00		1,016.00
	3/03/2006	600843	RA	JE GIS Doc Ch	GIS Document Storage Char	3.00		1,025.00
	3/06/2006	600854	RA	JE Doc St Ch	Document Storage Charges	9.00		1,028.00
	3/07/2006	600854	RA	JE Stg Rec	Storage Receivable	3.00	40.00	1,037.00
	3/09/2006	600862	RA	JE Doc St Ch	Document Storage Charges	9.00		1,040.00
	3/10/2006	600916	RA	JE GIS Doc Ch	GIS Document Storage Char	7.00		1,040.00
	3/14/2006	600927	RA	JE Doc St Ch	Document Storage Charges	12.00		1,052.00
	3/15/2006	600958	RA	JE Stg Rec	Storage Receivable	4.00		1,056.00
	3/16/2006	601008	RA	JE Doc St Ch	Document Storage Charges	36.00	48.00	1,008.00
	3/17/2006	601031	RA	JE GIS Doc Ch	GIS Document Storage Char	12.00	16.00	992.00
	3/20/2006	601050	RA	JE Doc St Ch	Document Storage Charges	12.00		1,028.00
	3/22/2006	601109	RA	JE GIS Doc Ch	GIS Document Storage Char	12.00		1,040.00
	3/23/2006	601128	RA	JE Doc St Ch	Document Storage Charges	4.00		1,052.00
	3/24/2006	601140	RA	JE GIS Doc Ch	GIS Document Storage Char	3.00		1,056.00
	3/28/2006	601163	RA	JE Doc St Ch	Document Storage Charges	1.00		1,059.00
	3/29/2006	601192	RA	JE GIS Doc Ch	GIS Document Storage Char	3.00		1,060.00
	3/30/2006	601202	RA	JE Doc St Ch	Document Storage Charges	1.00		1,063.00
	3/31/2006	601214	RA	JE Stg Rec	Storage Receivable	3.00		1,064.00
						111.00		1,175.00
						37.00		1,212.00
						3.00		1,215.00
						1.00		1,216.00
						15.00		1,231.00
						5.00		1,236.00
						3.00	68.00	1,168.00
						1.00		1,171.00
						6.00		1,172.00
						2.00		1,178.00
						6.00		1,180.00
						2.00		1,185.00
						2.00		1,188.00
						6.00		1,194.00
						2.00		1,196.00
						3.00	12.00	1,184.00
						1.00		1,187.00
						356.00	184.00	1,188.00
						.00		1,188.00
						356.00	184.00	1,188.00
						356.00	184.00	1,188.00

MONTH TOTAL: MARCH

MONTH TOTAL: APRIL

Base Acct#/Detl Acct# TOTAL: From Recrd

Fund TOTAL : RECORD DOC

F I N A N C I A L M A N A G E M E N T
 ACCUMULATED TRANSACTION LISTING

PROJECT #	G/L DATE	JOURNAL	TRAN JRN	TYPE	TYPE SOURCE	DESCRIPTION	DEBIT AMOUNT	CREDIT AMOUNT	ACTUAL BALANCE
	G/L ACCOUNT NUMBER:	0167 0122-0022				Due From Recording Chrgs			
	3/02/2006	600832	RA	JE	GIS Fd Ch	GIS Fund Charges	6.00		544.00
	3/03/2006	600843	RA	JE	GIS Fd Ch	GIS Fund Charges	15.00		550.00
	3/06/2006	600854	RA	JE	GIS Rec	GIS Receivable		20.00	565.00
	3/07/2006	600854	RA	JE	GIS Fd Ch	GIS Fund Charges	6.00		551.00
	3/09/2006	600862	RA	JE	GIS Fd Ch	GIS Fund Charges	14.00		565.00
	3/10/2006	600927	RA	JE	GIS Fd Ch	GIS Fund Charges	8.00		573.00
	3/14/2006	600958	RA	JE	GIS Rec	GIS Receivable		60.00	513.00
	3/15/2006	600958	RA	JE	GIS Fd Ch	GIS Fund Charges	30.00	8.00	505.00
	3/16/2006	601008	RA	JE	GIS Fd Ch	GIS Fund Charges	17.00		535.00
	3/17/2006	601031	RA	JE	GIS Fd Ch	GIS Fund Charges	5.00		552.00
	3/20/2006	601050	RA	JE	GIS Fd Ch	GIS Fund Charges	2.00		557.00
	3/22/2006	601060	RA	JE	GIS Fd Ch	GIS Fund Charges	116.00		559.00
	3/23/2006	601109	RA	JE	GIS Fd Ch	GIS Fund Charges	2.00		675.00
	3/24/2006	601128	RA	JE	GIS Fd Ch	GIS Fund Charges	10.00		677.00
	3/28/2006	601140	RA	JE	GIS Rec	GIS Receivable		34.00	687.00
	3/29/2006	601163	RA	JE	GIS Fd Ch	GIS Fund Charges	5.00		653.00
	3/30/2006	601192	RA	JE	GIS Fd Ch	GIS Fund Charges	4.00		658.00
	3/31/2006	601202	RA	JE	GIS Fd Ch	GIS Fund Charges	4.00		662.00
		601214	RA	JE	GIS Rec	GIS Fund Charges	10.00		666.00
		601214	RA	JE	GIS Fd Ch	GIS Receivable		6.00	676.00
									670.00
									672.00

MONTH TOTAL: MARCH 256.00 128.00 672.00

MONTH TOTAL: APRIL .00 128.00 672.00

Base Acct#/Detl Acct# TOTAL: From Recid 256.00 128.00 672.00

Fund TOTAL 256.00 128.00 672.00

Memo

To: Honorable Finance Committee Members
From: Robert T. Kahman
CC: file
Date: April 25, 2006
Re: Status Report

Please find three reports attached to this memorandum.

1. Assessment Status Report – The status report is an over-view of the assessment cycle that begins with a blank page except for the township, newspaper and prior year factor (township multiplier). This report is used by staff and the Board of Review to follow the progress of each township as we work with the assessor and public. The report also signals the official start of the 2006 assessment year. It should not be confused with the 2005 assessment year which is manifested in the tax bills that will be mailed on May 3rd.
2. 10 Year History of McLean County Township Multipliers – A prudent assessor might use this report to track their performance over time, much like a mutual fund will report the same information. The difference is that a 1.0000 multiplier is the ultimate goal. If you follow the City and Normal, both run by full time assessor's and staff, you will see that the annual multiplier typically falls between the annual median and the CPI (consumer price index). Large multipliers are indicative of a lack of reassessment at the local level, usually because the assessor has not done any revaluation work.
3. Principal Taxpayers – This is a report that I prepare on an annual basis for many different taxing bodies. The format of the attached report is typical, although each taxing body wants something a little different, such as current EAV and prior year taxes. It is always interesting to watch the ebb and flow of the top taxpayer list. For instance, our number two taxpayer did not even make the list a few years ago. At one time the old Holiday Inn was on the list, now it is making headlines. This report demonstrates one of my personal dogma's of real property which is that we think of real estate as static, but in truth it is quite dynamic.

Assessment Status Report

Township	Book to S/A	To Printer	To Publisher	Newspaper	Date of Publication	Final Filing Date	2005 Factor	2006 Factor	Complaints Filed	Books Closed
Allin				Pantagraph			1.0341			
Anchor				Ridgeview Review			1.0491			
Arrowsmith				Pantagraph			1.0000			
Bellflower				LeRoy Journal			1.0000			
Bloomington				Pantagraph			1.0128			
Blue Mound				Ridgeview Review			1.1040			
Cheney's Grove				Ridgeview Review			1.0000			
Chenoa				Chenoa Town Crier			1.0297			
City				Pantagraph			1.0300			
Cropsey				Ridgeview Review			1.1033			
Dale				Pantagraph			1.0158			
Danvers				Quill			1.0044			
Dawson				Pantagraph			1.0732			
Downs				Pantagraph			1.0000			
Dry Grove				Quill			1.0000			
Empire				LeRoy Journal			1.0210			
Funk's Grove				Heyworth Star			1.0000			
Gridley				Gridley Village Times			1.0590			
Hudson				Quill			1.0603			
Lawndale				Ridgeview Review			1.0157			
Lexington				Lexingtonian			1.0315			
Martin				Ridgeview Review			1.0000			
Money Creek				Lexingtonian			1.0815			
Mount Hope				Heyworth Star			1.0277			
Normal				Normalite			1.0422			
Old Town				Pantagraph			1.0327			
Randolph				Heyworth Star			1.0073			
Towanda				Pantagraph			1.0350			
West				LeRoy Journal			1.1036			
White Oak				Quill			1.0731			
Yates				Chenoa Town Crier			1.0319			
									0	

10 Year History of McLean County Township Multipliers

	2005	2004	2003	2002	2001	2000	1999	1998	1997	1996
Final State Multiplier	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000
Allin Twp.	1.0341	1.0000	1.0346	1.0561	1.0629	1.0235	1.0209	1.0338	1.0383	1.0594
Anchor Twp.	1.0491	1.0322	1.0100	1.0323	1.0586	1.0514	1.0433	1.0338	1.0383	1.0000
Arrowsmith Twp.	1.0000	1.1189	1.1067	1.0000	1.0335	1.0674	1.0480	1.0338	1.0383	1.0000
Bellflower Twp.	1.0000	1.0000	1.0188	1.0943	1.0278	1.0000	1.0000	1.0338	1.0383	1.0000
Bloomington Twp.	1.0128	1.0000	1.0125	1.0215	1.0228	1.0247	1.0355	1.0205	0.9836	1.0406
Blue Mound Twp.	1.1040	1.0704	1.1327	1.0419	1.0208	1.0727	1.1492	1.0338	1.0383	1.0000
Cheney's Grove Twp.	1.0000	1.0417	1.0163	1.0585	1.0154	1.0000	1.0404	1.0338	1.0383	1.0000
Chenoa Twp.	1.0297	1.0000	1.0501	1.0177	1.0638	1.0084	1.0544	1.0598	1.0233	1.0000
City of Bloomington Twp.	1.0300	1.0406	1.0000	1.0412	1.0461	1.0305	1.0000	1.0221	1.0492	1.0652
Cropsey Twp.	1.1033	1.0000	1.0000	1.0000	1.0568	1.0514	1.0440	1.0338	1.0383	1.0000
Dale Twp.	1.0158	1.0514	1.0321	1.0283	1.0201	1.0221	1.0247	1.0477	1.0472	1.0594
Danvers Twp.	1.0044	1.0420	1.0390	1.0362	1.0385	1.0000	1.0504	1.0338	0.9500	1.0537
Dawson Twp.	1.0732	1.1189	1.1161	1.0000	1.0406	1.1040	1.0414	1.0338	1.0485	1.0000
Downs Twp.	1.0000	1.0498	1.0525	1.1121	1.0098	1.0185	1.0000	1.0521	1.0243	1.0594
Dry Grove Twp.	1.0000	1.0729	1.0190	1.0663	1.0165	1.0496	1.0000	1.0383	0.9583	1.0971
Empire Twp.	1.0210	1.0286	1.0229	1.0526	1.0258	1.0000	1.0197	1.0557	1.0523	1.0000
Funks Grove Twp.	1.0000	1.0000	1.0188	1.0906	1.0644	1.1017	1.0328	1.0338	1.0383	1.0594
Gridley Twp.	1.0590	1.0432	1.0133	1.0122	1.0488	1.0312	1.1126	1.0338	1.0440	1.0594
Hudson Twp.	1.0603	1.0248	1.0000	1.0702	1.0204	1.0410	1.0058	1.0069	0.9500	1.0594
Lawndale Twp.	1.0157	1.0450	1.0156	1.0000	1.0377	1.0423	1.0489	1.0338	1.0383	1.0000
Lexington Twp.	1.0315	1.0405	1.0512	1.0192	1.0979	1.0606	1.0432	1.0435	1.0000	1.0638
Martin Twp.	1.0000	1.0000	1.0085	1.0476	1.0609	1.0706	1.1415	1.0338	1.0383	1.0000
Money Creek Twp.	1.0815	1.0057	1.0297	1.0539	1.0178	1.0000	1.0432	1.0550	1.0523	1.0638
Mt. Hope Twp.	1.0277	1.0151	1.0399	1.0107	1.0625	1.1040	1.0446	1.0338	1.0383	1.0594
Normal Twp.	1.0422	1.0122	1.0000	1.0396	1.0403	1.0167	1.0081	1.0278	1.0523	1.0409
Old Town Twp.	1.0327	1.0432	1.0127	1.0490	1.0352	1.0217	1.0086	1.0521	1.0383	1.0594
Randolph Twp.	1.0073	1.0400	1.0228	1.0350	1.0111	1.0000	1.0000	1.0676	1.0000	1.0967
Towanda Twp.	1.0350	1.0361	1.0000	1.0582	1.0370	1.0123	1.0216	1.0338	1.0523	1.0594
West Twp.	1.1036	1.1160	1.0029	1.1385	1.1085	1.0000	0.9356	1.0338	1.0383	1.0000
White Oak Twp.	1.0731	1.0538	1.0074	1.0000	1.0000	1.0505	1.0000	1.0383	0.9500	1.0971
Yates Twp.	1.0319	1.0377	1.0723	1.0323	1.0858	1.0407	1.0472	1.0338	1.0383	1.0000
median multiplier	1.0300	1.0400	1.0188	1.0396	1.0377	1.0305	1.0355	1.0338	1.0383	1.0537
CPI	1.0430	1.0300	1.0220	1.0160	1.0280	1.0340	1.0220	1.0160	1.0230	1.0290

McLean County, Illinois
Principal Taxpayers
2004

RANK	TAX BILLING NAME - TYPE OF BUSINESS	2004 EAV	% OF TOTAL EAV	TAXES PAID 2005
1	STATE FARM MUTUAL - Insurance	\$156,762,359	5.11%	\$11,892,640
2	WAL-MART STORES - Retail	\$12,394,268	0.40%	\$936,545
3	COUNTRY LIFE INSURANCE CO - Insurance	\$9,471,823	0.31%	\$714,683
4	B-M-J DEVELOPMENT CO - Retail	\$9,258,423	0.30%	\$696,479
5	ILLINOIS AG ASSOC - Consulting & Insurance	\$9,102,909	0.30%	\$684,780
6	MITSUBISHI MOTOR SALES - Manufacturing	\$7,470,795	0.24%	\$569,443
7	WESTMINSTER VILLAGE-Retirement Community	\$5,184,403	0.17%	\$344,869
8	VERIZON - Communications	\$5,155,448	0.17%	\$388,527
9	AMRESKO - Retail	\$5,000,000	0.16%	\$378,019
10	DPR LIMITED PARTNERSHIP- Distribution Warehouse	\$4,344,772	0.14%	\$328,481
	Totals:	\$224,145,200	7.31%	\$16,934,466
	Total 2004 McLean County EAV:	\$3,067,935,130		



OFFICE OF THE ADMINISTRATOR

(309) 888-5110 FAX (309) 888-5111

115 E. Washington, Room 401 P.O. Box 2400 Bloomington, Illinois 61702-2400

To: Chairman and Members, Finance Committee
From: Peggy Ann Milton, County Clerk
Terry Lindberg, Assistant County Administrator
Date: May 2, 2006
Re: County Clerk Departmental Reorganization

The County Administrator's Office worked with the County Clerk to develop an office reorganization proposal for your consideration. It is budget neutral and does not increase the number of full-time equivalent positions in the Clerk's Office.

Two changes are proposed. First, the existing Grade 8 position of Program Administrator—Elections would be replaced with a Grade 6 Office Support Specialist II position which would be the top position in the Elections area. Second, the existing Grade 4 Lead Deputy Clerk position would be replaced with a Grade 6 Office Support Specialist II position which would be the top position in the Records area.

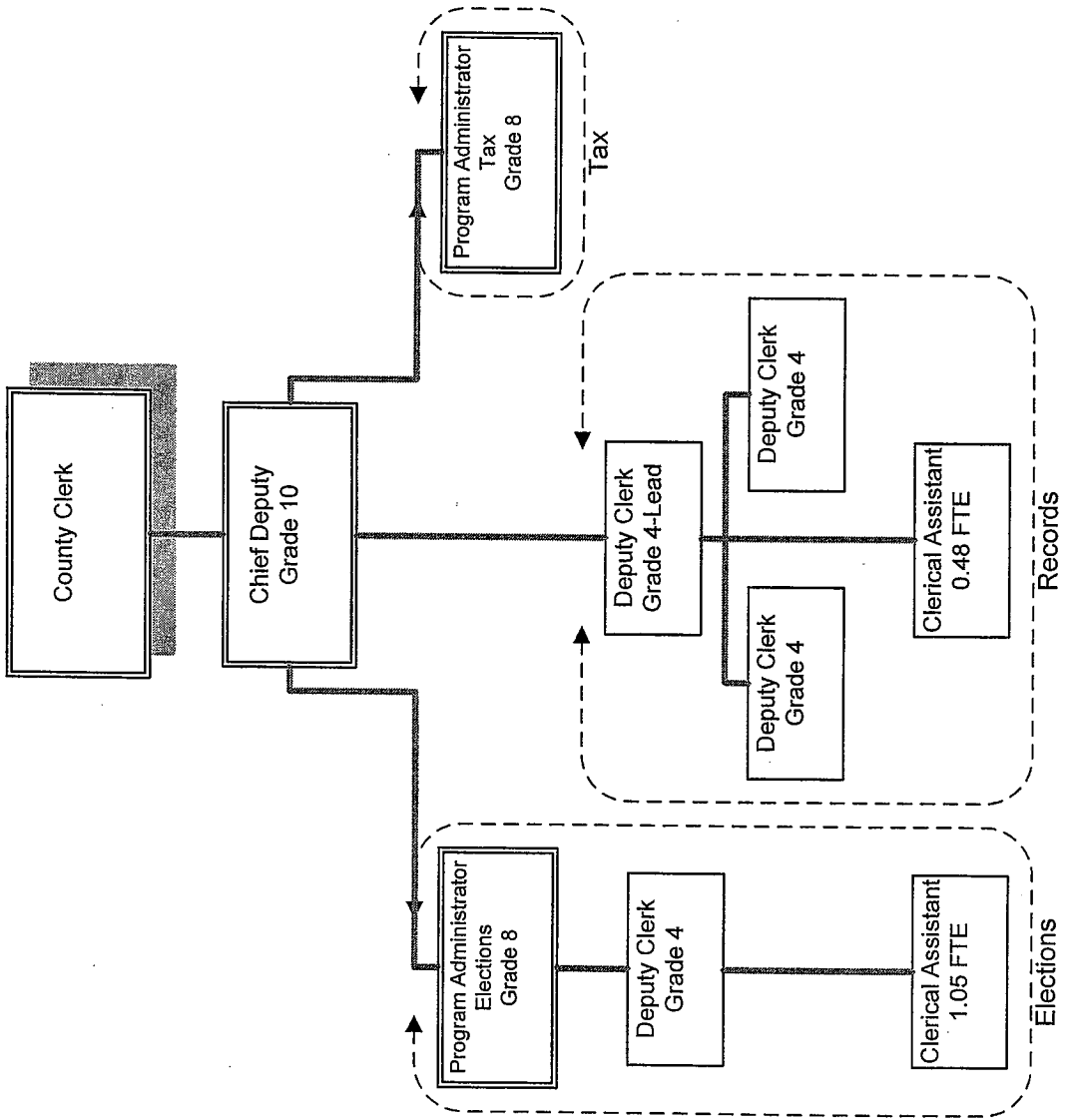
We have been successful finding candidates from the private sector with appropriate banking and financial skills. They have been able to assume significant responsibility in the Tax area at the Grade 8 level. However, experience suggests that the skills and training necessary to function at the Grade 8 level in the Elections area are not readily available from the private sector. Our proposal to reduce the top Election position to a Grade 6 is more realistic based on our actual experience.

The County Clerk's Office has four Grade 4 Deputy clerk positions. One of those has been designated a "lead" position, per the guidelines of the PAS study. The incumbent is given responsibility for the most difficult tasks assigned to this job class, and is called upon to train new incumbents and provide daily guidance. As the tasks handled in the Records area have become more complex and the time spent by the Clerk and the Chief Deputy

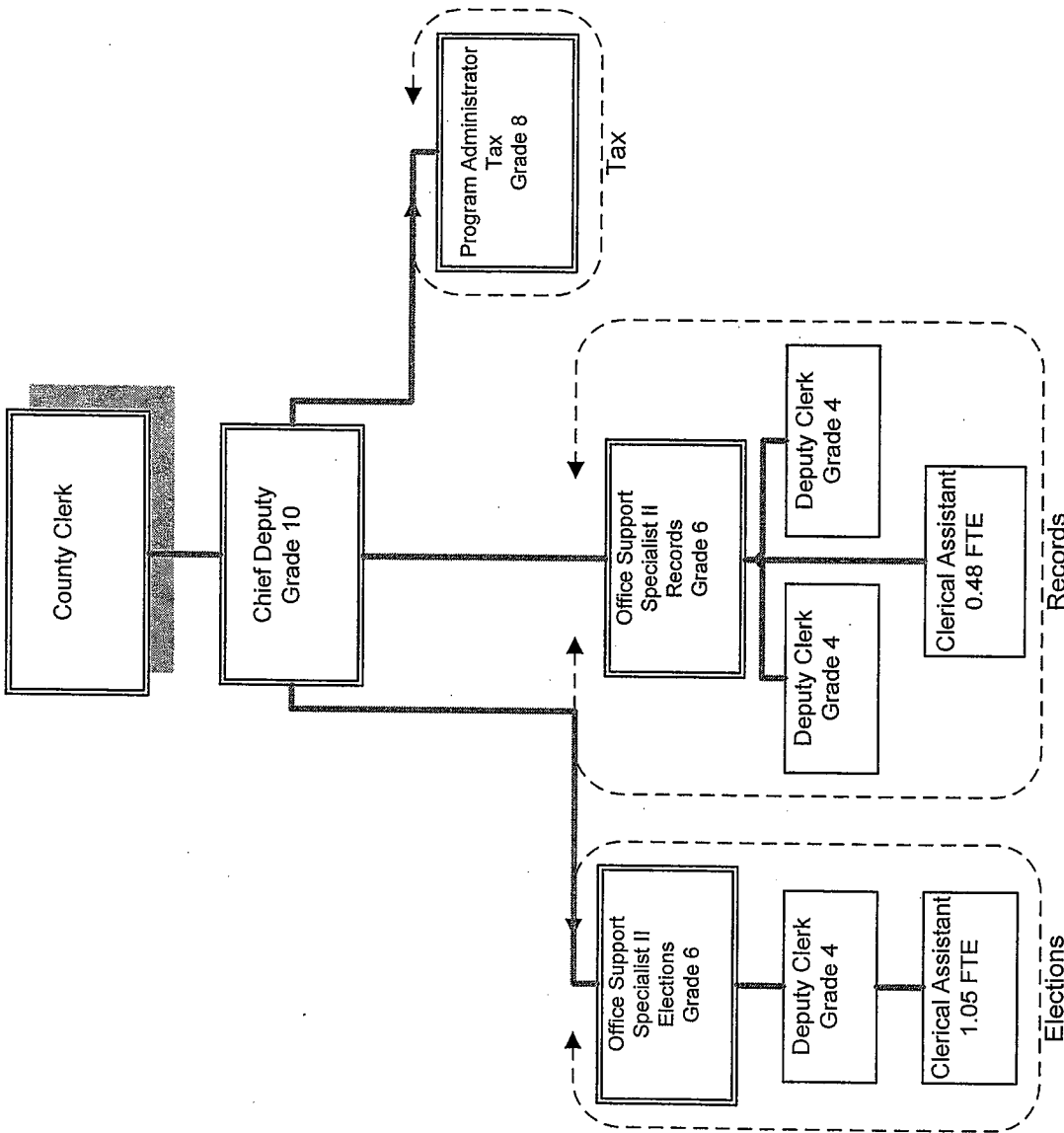
managing the election and Tax functions has increased, it has become necessary to designate an in-charge position for the Records function. We propose to replace the existing Grade 4 lead position with a Grade 6 position.

This proposed reorganization more accurately reflects how the office works on a day-to-day basis, and more properly compensates incumbents for the level of complexity present in their positions.

There is no budgetary increase and there is no FTE increase as a result of this proposal.



County Clerk -- CURRENT



County clerk -- PROPOSED

MASTER SERVICES AGREEMENT FOR EMPLOYEE ASSISTANCE SERVICES

THIS AGREEMENT is made and entered into this 1st day of May, 2006 by and between Chestnut Global Partners, LLC, an Illinois Limited Liability Company (hereinafter referred to as "CGP") and County of Mclean)hereinafter referred to as "EMPLOYER").

This Agreement shall serve as the Master Services Agreement and sets forth the terms under which CGP shall implement and administer Employee Assistance Services.

In consideration of the mutual agreements hereinafter set forth and for other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, CGP and EMPLOYER hereby agrees to the following:

SECTION 1 PROGRAM SCOPE

- 1.1 Employees.** Full and Part time employees of EMPLOYER and their eligible dependents shall be covered by the EAP Program ("Covered Persons"). Eligible dependents shall include spouse and dependent children under the age of 21.

SECTION 2 ADMINISTRATIVE SERVICES

- 2.1 Administrative Consultation.** CGP shall provide consultation to EMPLOYER concerning referrals due to work performance or conduct at work issues.
- 2.2 Administrative Training.** CGP shall collaborate with EMPLOYER in conducting administrative training for supervisory personnel designated by EMPLOYER. This training shall include an overview of EAP services, procedures for referring job impaired employees, and appropriate utilization of EAP services by EMPLOYER and its employees. The location and duration of the training and the materials used in the training sessions are to be agreed upon by CGP and EMPLOYER. CGP shall provide a training manual, as well as provide an experienced EAP professional to lead and facilitate the training. EMPLOYER agrees to pay reasonable travel expenses incurred by CGP for administrative training. All travel expenses require the prior approval of EMPLOYER. See Appendix A for pricing on administrative services.
- 2.3 Seminars.** CGP shall offer 4 specialized workshop(s) or seminar(s) to EMPLOYER on an annual, as requested basis. CGP shall provide EMPLOYER access to its Speakers Bureau, which provides educational workshops on a wide range of behavioral and organizational health subjects. EMPLOYER shall be responsible for requesting a seminar, reserving seminar accommodations, and assisting in promoting the seminar. CGP shall provide a qualified trainer to lead the seminar sessions and promotional materials and seminar handouts. EMPLOYER agrees to pay CGP reasonable travel expenses incurred by CGP for seminars. . All travel expenses require the prior approval of EMPLOYER. See Appendix A for pricing on seminars.

- 2.4 **Program Consultation.** CGP shall provide consulting services to EMPLOYER regarding the development, communication, and implementation of the EAP Program and shall assist EMPLOYER in developing relevant personnel policies. CGP shall also support the workforce development efforts of EMPLOYER with customized consulting services in response to specific behavioral and organizational risk management issues in the workplace that fall within the role and expertise of CGP. CGP shall provide these consultations as agreed upon between CGP and EMPLOYER. Any expenses associated with such consultations shall require the prior approval of the EMPLOYER.
- 2.5 **Program Communications.** CGP shall assist EMPLOYER in promoting the EAP Services to its employees, management and supervisory personnel through on-going communications, including face-to-face employee orientations and the production of customized written materials, which will be subject to the approval of EMPLOYER. EMPLOYER and CGP shall agree which party shall be responsible for copying and disseminating the written materials.
- 2.6 **Reporting.** Upon EMPLOYER's request, CGP shall provide utilization reports to EMPLOYER summarizing EAP Services used and highlighting prevalent employee problems. CGP and EMPLOYER shall mutually agree upon the format of the utilization report. The utilization report shall include aggregate data only and shall maintain the confidentiality of all Covered Persons receiving EAP services. Other reports provided shall be as mutually agreed to by the parties.

SECTION 3 EMPLOYEE ASSISTANCE PROGRAM (EAP) SERVICES

- 3.1 **Personal Problem Assistance.** CGP shall provide information, assessment, counseling, and referral services to Covered Persons. Personal problem assistance may be provided for marital discord, adjustment to divorce, substance abuse, domestic abuse, emotional strains, addictive behavior, psychological disorders, behavior problems with children or adolescents, life and career transitions, family stresses, financial difficulties, interpersonal problems at work and other issues that affect job performance, increase healthcare utilization and compromise general well-being.
- 3.2 **EAP Counseling Sessions.** On an annual basis, CGP shall provide up to 5 outpatient counseling sessions to each Covered Person for each incident. CGP shall contract with affiliate providers to provide the counseling sessions. All contacts related to the initial presenting problem shall be considered a single incident. CGP, at its sole discretion, shall determine whether problems relate to a prior incident or represent a new incident for which additional services are available. At its discretion, CGP may provide additional services to a Covered Person as necessary to stabilize a situation until an appropriate referral can be made. CGP shall address crisis situations and facilitate appropriate referrals if indicated.
- 3.3 **Critical Incident Response.** CGP shall provide on site critical incident stress debriefing response services as requested or required to appropriately respond to a given work place

event. These services may include: crisis intervention, one-on-one counseling, critical incident stress debriefing, defusing, management consultation and appropriate follow-up. See Appendix A for pricing.

- 3.4 **Availability.** CGP shall maintain a 24-hour toll-free access line. CGP shall use commercially reasonable efforts to provide telephone consultation within a maximum time frame of one-half hour from the initial contact. Appointments shall be offered as soon as possible in emergency situations and within three (3) working days of the initial telephone contact for non-emergency situations. CGP shall offer day and evening appointments.

SECTION 4 DUTIES AND RESPONSIBILITIES OF EMPLOYER

- 4.1 **Covered Person Information.** To enable CGP to render appropriate services under this Agreement, EMPLOYER or its designee shall provide CGP with a current list of Covered Persons and such additional information as CGP shall reasonably request. EMPLOYER or its designee agrees to provide such information every month or more often if reasonably required by CGP. CGP shall be permitted to share such information with its subcontractors.
- 4.2 **Benefits Information.** EMPLOYER or its designee shall provide CGP with current information regarding its employee benefits for behavioral healthcare services, including substance abuse and mental health treatment services. EMPLOYER or its designee shall provide CGP with prior notice of all revisions or changes to its employee benefits plans. CGP shall be permitted to share such information with its subcontractors.
- 4.3 **Policies/Procedures.** EMPLOYER shall provide CGP with copies of relevant policies and procedures, including EMPLOYER's drug testing policy. EMPLOYER further agrees to consult with CGP concerning the development of relevant EMPLOYER personnel policies, including policies addressing substance abuse, drug free workplace, violence prevention and fitness for duty. EMPLOYER acknowledges that it has an affirmative duty to comply with its policies and procedures and to monitor the fitness of its employees in accordance with its policies and procedures.
- 4.4 **Contact Person.** EMPLOYER shall designate a contact person within its organization to communicate with and assist CGP concerning implementation of the employee assistance program. The designated contact person shall have sufficient authority and decision making power with respect to the EAP program, including authority to schedule administrative trainings and seminars.
- 4.5 **Employee Complaints.** EMPLOYER agrees to inform CGP of employee complaints related to the provision of EAP Services. EMPLOYER and CGP shall cooperate in the resolution of such complaints.
- 4.6 **Compliance with Laws.** EMPLOYER is responsible for ensuring that its EAP program complies with all applicable laws, and agrees to notify CGP of any requirements related to the provision of services by CGP hereunder.

4.7 **Authority** EMPLOYER retains the final authority and responsibility for the operation of its health benefits plan.

SECTION 5 COMPENSATION

5.1 **Compensation.** For services rendered under this Agreement, EMPLOYER shall compensate CGP as set forth in Appendix A, attached hereto and made a part of this Agreement.

SECTION 6 CONFIDENTIALITY

6.1 **Confidentiality of Records.** CGP shall maintain, and shall cause its subcontractors to maintain, the confidentiality of information concerning recipients of services pursuant to this Agreement in accordance with applicable confidentiality statutes and regulations, including federal and state rules governing substance abuse and mental health patient information. EMPLOYER acknowledges and agrees that confidentiality laws may prevent CGP from providing information to EMPLOYER without the written authorization of the Covered Person.

6.2 **Confidentiality of CGP Proprietary Information.** EMPLOYER recognizes that it will have access to confidential and proprietary information developed, created and/or owned by CGP or its subcontractors, including, but not limited to, data, procedures, trade secrets, formulas, specifications, processes, methods, ideas, compilations and systems (referred to in the aggregate as "Confidential Information"). EMPLOYER, for itself and for its agents, employees, officers and directors, agrees, understands and acknowledges that such Confidential Information shall forever remain the sole and exclusive property and proprietary interest of CGP or its subcontractors, as applicable, and EMPLOYER shall not usurp, misappropriate or effect the Confidential Information for EMPLOYER's business or personal benefit, or use or disclose the Confidential Information without the prior written express consent of CGP or its subcontractors, as applicable. The term "confidential information" shall not include (a) information known to EMPLOYER at the time of disclosure by CGP, (b) information that is or becomes known through no fault of EMPLOYER through the public domain, (c) information received by EMPLOYER from a third party not in violation of any right of CGP or its subcontractors, or (d) information which is independently developed by EMPLOYER. To the extent copyrights exist in any works of authorship, such works shall be deemed, to the extent legally permitted, to be works made for hire as that term is used in the Copyright Act of 1976. EMPLOYER covenants and agrees that it shall not disclose (except pursuant to the order of a court or governmental agency) any such information to any person, firm, corporation, association or other entity, for any reason or purpose whatsoever, except for any such information that is ascertainable from public or published information or trade sources, has become known in the industry through no wrongful act of EMPLOYER, or has been rightfully received from a third party without restriction and without breach of this Agreement. The provisions set forth under this Section shall survive the expiration of this Agreement.

- 6.3 **Confidentiality of EMPLOYER Proprietary Information.** CGP expressly acknowledges that EMPLOYER's employee information, survey results, trade secrets and other confidential information pertaining to the operations and business affairs of EMPLOYER, as they may exist from time to time, are valuable, special and unique assets, and CGP agrees that it shall not disclose (except pursuant to the order of a court or governmental agency) any such information to any person, firm, corporation, association or other entity, except for any such information that is ascertainable from public or published information or trade sources, has become known in the industry through no wrongful act of CGP, or has been rightfully received from a third party without restriction and without breach of this Agreement. Notwithstanding the foregoing, CGP may provide such confidential information to its employees, agents and subcontractors when necessary for the provision of services under this Agreement. This Section shall survive the expiration of this Agreement.

SECTION 7 TERM AND TERMINATION

- 7.1 **Term.** This Agreement shall be effective as of May 1, 2006 and, subject to earlier termination as provided in Section 7.2, shall remain in effect until April 30, 2008 (the "Term"). THIS AGREEMENT SHALL AUTOMATICALLY RENEW FOR A PERIOD OF TWO (2) YEARS UNLESS EITHER PARTY PROVIDES WRITTEN NOTICE OF ITS INTENT NOT TO RENEW AT LEAST NINETY DAYS (90) PRIOR TO THE EXPIRATION OF THE TERM.

- 7.2 **Termination.** This Agreement may be terminated as follows:

- A. By CGP or EMPLOYER upon thirty (30) days prior written notice in the event the other party commits a material breach of this Agreement. The written notice shall specify the precise nature of the breach. In the event the breaching party cures the breach within thirty (30) days after receiving notice, this Agreement shall not terminate.
- B. By CGP immediately if CGP or one of its subcontractors is found to be subject to federal, state or local licensing or other regulatory requirements which substantially burden or increase the cost of it providing services under this Agreement or which require CGP to obtain licensure as an insurer, health maintenance organization, health service plan, third party administrator or other similar license.

- 7.3 **Effect of Termination.**

- A. Immediately upon termination of this Agreement, EMPLOYER shall notify Covered Persons of such termination.
- B. CGP shall cooperate with EMPLOYER or EMPLOYER's new EAP vendor in transitioning the care and management of Covered Persons. The parties agree that

CGP is the owner of all EAP records developed and maintained by CGP pursuant to this Agreement and that transfer of any records shall be in accordance with federal and state confidentiality laws. CGP shall be permitted to maintain the original of any record.

SECTION 8 INSURANCE AND INDEMNIFICATION

- 8.1 Insurance.** CGP shall maintain professional and general liability insurance in connection with this Agreement and shall provide EMPLOYER with a certificate of its insurance, upon request and after full execution of this Agreement. The minimum coverage levels shall be \$1,000,000. per occurrence and \$3,000,000. annual aggregate.
- 8.2 Indemnification.** Each party hereby indemnifies and agrees to defend and hold harmless the other and their respective officers, directors, trustees, employees, successors, and assigns from and against any and all loss, injury, liability, claim, damage or expense (including without limitation, reasonable attorney fees, interest and court costs) incurred by the other resulting from, relating to or arising out of: (a) the acts or omissions of the other party; (b) breach of this Agreement and (c) any claim made against CGP by any employee of the EMPLOYER for a wrongful suspension or termination that is not the result of the negligence of CGP in rendering services pursuant to this Agreement.
- 8.3 Limitation of Liability.** It is specifically understood and agreed by the parties that neither CGP nor its subcontractors shall have any financial responsibility of any kind to EMPLOYER or any other person, firm, corporation, or entity for any of the following: (a) any medical, hospital or other bills, debts, obligations or other liabilities of any kind relating to any medical, surgical, mental health or substance abuse treatment, confinement or medications (b) rendering medical treatment decisions and (c) making final decisions regarding payment of benefits.

SECTION 9 GENERAL PROVISIONS

- 9.1 Compliance with Law.** Each party agrees to perform its responsibilities hereunder in accordance with all applicable law. EMPLOYER shall be responsible for operating its health benefits plans in accordance with the terms of all applicable law, including ERISA.
- 9.2 Independent Contractor.** This Agreement shall not be construed to create any relationship between CGP and EMPLOYER other than that of independent entities contracting with each other solely for the purpose of effecting the provisions of this Agreement. The parties shall be independent contractors and neither of them shall be construed to be the agent, employee, partner, joint venturer or representative of the other. The parties agree that neither party shall have any express or implied right or authority to assume or create any obligation or responsibility on behalf of or in the name of the other party, except as may otherwise be provided in this Agreement.

- 9.3 **No-Hire Clause.** Each party agrees that during the period that this agreement is in force, including extensions or modifications thereto, and for an additional 12 months following this period, neither CGP nor EMPLOYER shall actively recruit, or solicit permanent employees of either party without the prior written approval of the party whose employee is being considered for employment. This provision does not prohibit any employee from responding to or pursuing employment opportunities through normal media channels, i.e. newspaper, internet, professional journals, etc. so long as it is not an attempt to avoid the intent of the above restriction.
- 9.4 **Amendments.** This Agreement may only be amended or modified in writing as mutually agreed upon by the parties.
- 9.5 **Assignment.** The parties expressly agree that neither party may assign any of its rights and responsibilities under this Agreement to any individual or entity without the prior written consent of the other party. Notwithstanding the foregoing, EMPLOYER further acknowledges that CGP may assign any or all of its rights and responsibilities under this Agreement to any entity in which Chestnut Heath Systems has an ownership interest and such assignment shall not require EMPLOYER's prior written consent. EMPLOYER also acknowledges that persons and entities under contract with CGP may perform certain services under this Agreement.
- 9.6 **Notices.** Except as provided below, all notices required under this Agreement shall be in writing, signed by the party giving notice and delivered by hand, overnight delivery or first-class mail to the other party at such address as set forth immediately below or at such other address as designated by the party. Any notice shall be deemed to have been given at the time of actual receipt, or if mailed, five (5) days from the date of mailing.

If to CGP:

Chestnut Global Partners, L.L.C.
1003 Martin Luther King Drive
Bloomington, Illinois 61701
Attn: Russell J. Hagen, CEO and Manager

If to EMPLOYER:

McLean County Government
115 E Washington
Suite 401, Government Center
Bloomington, IL. 61701
Attn: Lucretia Wherry, Human Services Assistant

Correspondence relating to the day-to-day operations of the EAP Services may be sent by facsimile or other means as agreed upon by the parties.

- 9.7 **Waiver.** The waiver of either party of a breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach

of the same or other provisions hereof.

9.8 Headings. Section headings have been inserted in this Agreement as a matter of convenience of reference only, and it is agreed that such section headings are not part of this Agreement and shall not be used in the interpretation of any provisions of this Agreement.

9.9 Controlling Law. This Agreement shall be interpreted and construed in accordance with the laws of the State of Illinois.

9.10 Severability. If any provisions of this Agreement shall for any reason be held to be invalid or unenforceable, such invalidity or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid or unenforceable provisions were omitted.

9.11 Counterparts. This Agreement may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document.

9.12 Entire Agreement. This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all prior understandings and/or written or oral agreements among the Parties. There are no representations, agreements, arrangements, restrictions, limitations or understandings, oral or written, between and among the Parties relating to the subject matter of this Agreement which are not fully expressed herein.

9.13 Non-Exclusivity. EMPLOYER understands and agrees that CGP is free to contract with and provide the same or similar services to other companies during the term of this Agreement,

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above written.

CHESTNUT GLOBAL PARTNERS, L.L.C.

By: _____

Print Name: Russell J. Hagen

Title: CEO and Manager

Date: _____

EMPLOYER

By: _____

Print Name: _____

Title: _____

Date: _____

APPENDIX A

COMPENSATION

As compensation for services rendered by CGP and its subcontractors to Covered Persons, EMPLOYER shall make quarterly payments to CGP based on the number of employees eligible to receive services pursuant to this Agreement as follows. Employer shall pay CGP by the 15th day of the first month of each quarter and shall include with the payment the list of employees used to compute the quarterly capitation payment. The capitation rate shall be guaranteed for 2 years and shall be as follows:

EAP Services	\$32.30 Per employee per year
Critical Incident Response	no additional charge
Seminars	4 seminars per contract year are provided at no charge. Compensation for additional seminar requests are subject to negotiation with employer.
Administrative Training	provided at no additional charge
Identity Theft Services	provided at no additional charge
Elder Care Services	provided at no additional charge

MCLEAN COUNTY REVISED CODE BUDGET POLICY RESOLUTION

CHAPTER 12 - BUDGET

**RESOLUTION ESTABLISHING THE BUDGET POLICY
FOR FISCAL YEAR 2007**

WHEREAS, the *Rules of the County Board* provide that the Finance Committee exercise continuous review of revenues and expenditures and identify new or alternative revenue sources for the County; and

WHEREAS, the *Rules of the County Board* provide that the Executive Committee recommend each year to the County Board a Budget Policy for the preparation of the annual budget; and

WHEREAS, the Executive Committee has determined that the annual budget be considered as a policy document, an operations guide, the County financial plan, and an avenue of communications; and

WHEREAS, the Executive Committee has determined that, in order to achieve this end in all County programs, a three year budget be developed beyond the next subsequent Budget; and,

WHEREAS, based on the receipt of revenues anticipated for the next fiscal year and the need for careful study of both revenues and expenditures for the period 2008-2010, the Executive Committee recommended certain budget policies be adopted for Fiscal Year 2007; now, therefore,

BE IT RESOLVED by the County Board of McLean County, Illinois, that the following policies are hereby adopted and applied to all McLean County departments for the submission, review and preparation of the Fiscal Year 2007 Budget and the proposed Three Year Budget.

12.21 COUNTY SERVICES

12.21-1 New Services shall be considered in the following order of priority:

- (A) State or federal law specifically mandates such action and imposes penalties on County government for failure to provide such services; or
- (B) The Oversight Committee and the Executive Committee recommend and the County Board approves the proposed new services and/or implementation of certain changes based upon analysis of existing programs, processes, and procedures.

12.22 REVENUE

12.22-1 Property Tax and Other Revenue

- (A) Real property taxes and all other 2007 revenues shall be sufficient to meet required expenditures for Fiscal Year 2007, with the following recommendation:

When preparing the Recommended Budget for Fiscal Year 2007, the County Administrator shall make every effort to hold the 2006 County overall property tax rate as close to the 2005 County overall property tax rate as possible.

12.22-2 User Fees and Charges

- (A) Every effort shall be made to identify and/or establish appropriate user fees for charges, as authorized by State law, for appropriate public services as recommended in the Fiscal Year 2007 Budget.

12.22-3 Intergovernmental Revenue

- (A) There shall be no new categorical grant programs considered in Fiscal Year 2007 that establish ongoing County funding obligations.
- (B) Each categorical grant which decreases in Fiscal Year 2007, thereby possibly increasing County funding obligations, shall be clearly identified so that the Oversight Committee and the Executive Committee may evaluate whether the present expenditure level should be maintained and/or increased.
- (C) Recognizing the unpredictability of future estimates of both revenues and expenditures, it is acknowledged that the proposed budget for Fiscal Year 2008, Fiscal Year 2009, and Fiscal Year 2010 may not reflect a balanced budget. Adjustments will be made to all projected future budgets, as any such estimated year becomes the next subsequent year for budgeting purposes.

12.22-4 Enterprise Fund - Nursing Home

- (A) Pursuant to the Resolution adopted by the McLean County Board on April 18, 1995, the private pay rate for the McLean County Nursing Home shall be calculated by dividing the annual operating budget by the number of patient days.

12.23 FUND BALANCES

12.23-1 Fund Balances

- (A) Recognizing the need for the County to maintain a sufficient unencumbered fund balance to meet necessary operating expenditures during the first five months of the fiscal year and to maintain fiscal stability, the County Board shall make every effort to maintain in the Corporate General Fund an unencumbered fund balance equal to 10% of the County's total Combined Annual Budget and Appropriation Ordinance.
- (B) Upon approval by the County Board, the aggregate amount of the unencumbered fund balance in the Corporate General Fund and the Working Cash Fund shall be available for transfer to other Special Revenue Funds, Fiduciary Funds and the Enterprise Fund in order to meet necessary operating expenditures during the first five months of the fiscal year and to maintain the fiscal stability of the Special Revenue Funds, Fiduciary Funds and Enterprise Fund.
- (C) If the unencumbered fund balance in the Corporate General Fund exceeds the recommended minimum level of not less than 10% of the County's total Combined Annual Budget and Appropriation Ordinance, after review of the audited accrued fund balance as reported in the Outside Auditor's Comprehensive Annual Financial Report for the prior fiscal year, and upon approval of the County Board at the regular meeting in June and/or July, these excess funds may be appropriated as a reserve for specific capital improvement projects and for specific software development and related computer hardware expenses related to the Integrated Justice Information System Project, and for the annual debt service payment due to the Public Building Commission.
- (D) In the Special Revenue Funds, every effort shall be made to keep the year-end unencumbered fund balance at a minimum level taking into account the need for Working Cash.
- (E) In accordance with the provisions of the Downstate Working Cash Fund Act (55 ILCS 5/6-29001 - 29007), a Working Cash Fund line-item account may be established in the General Fund and the Special Revenue Funds where needed. Monies appropriated in this line-item account shall be transferred to the Working Cash Fund by action of the County Board.

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- (F) In order to protect the long term viability of the Employee (Health) Benefit Fund, rate schedules for employees and the per capita cost assessed to each department shall provide sufficient funding to pay 100% of the expected claims' cost and/or the premium cost for the County's Employee Health Benefit Plan.

12.24 CONTINGENCY

12.24-1 Contingency

- (A) Upon the recommendation of the County Administrator, a contingency line-item account, not to exceed five percent (5%) of the total appropriations in each fund, may be established in each fund in the Fiscal Year 2007 Budget to cover emergencies and unanticipated expenditures.
- (B) The Executive Committee shall make recommendations for approval by the County Board on all transfers from the Contingency line-item account. The Contingency line-item account in each fund shall only be used as a transfer account.

12.25 CAPITAL IMPROVEMENTS AND CAPITAL EQUIPMENT PURCHASES

12.25-1 Capital Improvements

- (A) Recognizing the need for the County to plan for future capital improvement projects and the replacement of depreciated capital fixed assets, there shall be established as a part of the Fiscal Year 2007 Budget a Five-Year Capital Improvement Budget.
- (B) The County Administrator shall prepare the recommended Five-Year Capital Improvement Budget for review and approval by the Oversight Committees and County Board.
- (C) To establish and fund the Capital Improvement Budget, the County Board shall appropriate monies from the unencumbered fund balance of the Corporate General Fund and such other Special Revenue Funds as appropriate.

12.25-2 Capital Equipment Purchases

- (A) Recognizing the need for the County to purchase capital equipment in a cost effective and efficient manner, the purchase of the following capital

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equipment items shall be consolidated in a single Countywide bid document:

- (1) Purchase of Furnishings/Office Equipment;
- (2) Lease/Purchase of Office Equipment;
- (3) Purchase of Computer Equipment;
- (4) Lease/Purchase of Computer Equipment;
- (5) Purchase of Computer Software;

- (B) Within the General Corporate Fund, the annual appropriation for the Purchase of Vehicles shall be consolidated in one line-item account in a Fleet/Vehicle Program in the departmental budget of the County Board. All County offices and departments within the General Corporate Fund shall be required to submit budget requests for the Purchase of Vehicles to the County Board.

Upon the approval and adoption of the Annual Budget, the County Board shall prepare one consolidated Bid Document for the purchase of all vehicles in the General Corporate Fund.

12.26 ADMINISTRATIVE FEES FOR SPECIAL REVENUE FUNDS

12.26-1 Administrative Fees for Special Revenue Funds

- (A) Administrative service fees or surcharges for central services (e.g. data processing, payroll, accounting, personnel, budgeting, records management) which are provided by County Offices/Departments in the General Fund shall be assessed to the Special Revenue funds.

12.27 PERSONNEL

12.27-1 Staffing Levels

- (A) Departmental staffing shall be identified in the proposed Fiscal Year 2007 Budget and shall be approved by each Oversight Committee and the Executive Committee, prior to final action by the County Board.

12.27-2 Employee Compensation

- (A) The needs of the County to attract and retain qualified employees require that employee salaries be budgeted in accordance with the County's Personnel Policies and Procedures Ordinance.

(6)

- (B) Principles of equity vis-a-vis the approved contract increases for bargaining units in Fiscal Year 2007, the general impact of inflation and employee morale shall be considered in determining any increases in compensation.
- (C) The County's General Compensation Plan for Non-Union Employees, adopted by the County Board on May 16, 2000 and last amended on April 19, 2005, shall govern the preparation of the Fiscal Year 2007 Budget.
- (D) Employees who are not regularly scheduled may receive an increase if the department so requests, in accordance with Schedule A, the Calendar for Preparation of the Fiscal Year 2007 Budget, and the County Administrator's Office agrees with this request. Such requests shall be subject to the review and approval of the Finance Committee.
- (E) Employees who occupy exempt positions, as identified in the document entitled Position Classification and Pay Ranges for Fiscal Year 2006, adopted by the County Board on January 17, 2006, are considered salaried employees and thereby not entitled to additional compensation. The Treasurer shall deny any request for additional pay for an exempt employee without the specific approval of the Finance Committee.
- (F) The Oversight Committee for all personnel actions which impact on the County's Position Classification Schedules and Compensation System policies, such as reclassifications, salary re-grades, and the creation of new position classifications, shall be the Finance Committee. During the review and consideration of the Fiscal Year 2007 Budget, the Oversight Committee for all other personnel actions, such as the number of employees budgeted within an existing position classification, shall be that department's regular Oversight Committee.
- (G) All requests for new positions shall be submitted in writing, using the New Position Request Form, to the Office of the County Administrator for evaluation and review. The Office of the County Administrator shall be responsible for reviewing and analyzing the request and the rationale of the department head, and recommending to the appropriate Oversight Committee and then to the Executive Committee that:
 - (1) the request be approved and the reasons/justification for approval; or
 - (2) the request be denied and the reasons/justifications for denial at this time.

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- (H) Requests for reclassifications of current positions shall be submitted in writing, using the Position Reclassification Form, to the Office of the County Administrator for evaluation and review. The Office of the County Administrator shall be responsible for reviewing and analyzing the request and the rationale of the department head, and recommending to the appropriate Oversight Committee and then to the Executive Committee that:
 - (1) the request be approved and the reasons/justification for approval; or
 - (2) the request be denied and the reasons/justifications for denial at this time.
- (I) All requests for reclassification of current positions and/or salary regrade(s) shall be reviewed using the Position Appraisal Method (PAM) factors and methodology employed by Public Administration Service, Inc. (PAS) during their comprehensive study of the County's position classification system.
- (J) Any position which has been reclassified or has received a salary regrade during the Fiscal Year 2006 budget preparation cycle shall not be considered for reclassification or salary regrade during the Fiscal Year 2007 budget preparation cycle.
- (K) This policy shall also apply to any requests for new positions submitted at any time during the fiscal year. All such requests shall be reviewed by the Finance Committee prior to being recommended to the Executive Committee and the County Board.

12.28 COMPLIANCE WITH BUDGET PROCEDURES

- (A) All County departments shall prepare and submit their Fiscal Year 2007 Budget requests in accordance with the Fiscal Year 2007 Budget Calendar (see Schedule A attached).
- (B) At any identified deadline, failure to provide the required data will result in a computer generated budget for that incomplete section(s), which will represent Fiscal Year 2006 budgeted expenditures/revenues less any known non-recurring expenditures.

12.29 FISCAL YEAR 2007 BUDGET ADOPTION

- (A) Pursuant to the *Rules of the McLean County Board*, the Executive Committee shall submit the Fiscal Year 2007 Budget to the County Board

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for adoption in accordance with the budget calendar.

- (B) In order to facilitate Committee deliberations, each Oversight Committee shall receive the complete proposed budget, including all departments and all funds, and any additional fiscal information deemed necessary and appropriate for budget review.

12.30 EFFECTIVE DATE AND REPEAL

- (A) This resolution shall supersede the Fiscal Year 2006 Budget Policy Resolution.

ADOPTED by the County Board of McLean County, Illinois, this 16th day of May, 2006.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the County Board
McLean County, Illinois

Michael F. Sweeney, Chairman
McLean County Board

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SCHEDULE A

CALENDAR FOR PREPARATION OF THE
FISCAL YEAR 2007 BUDGET,
FIVE YEAR CAPITAL IMPROVEMENT BUDGET,
AND RECOMMENDED THREE YEAR BUDGET

MONTH/DATE

ACTIVITY TO BE COMPLETED

May 16, 2006

County Board approves and adopts the Resolution Establishing the Budget Policy for Fiscal Year 2007

June 2, 2006

Department Head Meeting with Administrator - Distribution of Fiscal Year 2007 Budget Manual of Instructions

June 6-8, 2006

Training Meetings scheduled with Information Services staff for departmental personnel who will be entering budget requests into the computer.

Departments should review the Fiscal Year 2007 Budget Manual of Instructions and bring questions along with departmental budget worksheets to the training meetings.

PLEASE NOTE: Information Services will schedule individual department training sessions. Please call Information Services at ext. 5109 to schedule an appointment or use the departmental sign-up sheet.

June 9, 2006

Departments begin entering and revising Fiscal Year 2007 budget data, Five-Year Capital Improvement Budget, and the Recommended Three-Year Budget.

June 30, 2006

New Position(s) Requests and Justification for New Position(s) completed and submitted to the Administrator's Office.

PLEASE NOTE: Department personnel will **NOT** enter Personnel expenses (500 series line-item accounts) into the computer. The Assistant County Administrator will enter all Personnel expenses (500 series line-item accounts). Departments must submit Personnel budget requests to the Administrator's Office by **June 30, 2006**.

(2)

MONTH/DATE

ACTIVITY TO BE COMPLETED

July 7, 2006

Personnel expenses (500 series line-item accounts) will be entered into the computer by July 14, 2006 and transmitted to the departments by July 21, 2006.

Department Narrative Description, Program Objectives completed.

Revenue (400 series line-item accounts) completed and entered into computer.

Materials and Supplies (600 series line-item accounts) completed and entered into computer.

Contractual Expenses (700 series line-item accounts) completed and entered into computer.

Capital Outlay (800 series line-item accounts) completed and entered into computer.

Recommended Three Year Budget for Fiscal Year 2008, Fiscal Year 2009, and Fiscal Year 2010 completed and entered into computer.

Five Year Capital Improvement Budget completed and submitted to the Administrator's Office.

July 7, 2006

Budget Data Entry System locked by Information Services. All Fiscal Year 2007 Budget data and Recommended Three Year Budget data should be completed and entered.

July 24, 2006
through
August 18, 2006

County Administrator reviews the departmental budget requests and meets with department heads to discuss their budget requests.

September 8, 2006

County Administrator advises departments of revenue/expenditure status.

(3)

MONTH/DATE

ACTIVITY TO BE COMPLETED

September 19, 2006

Recommended Fiscal Year 2007 Budget presented to the County Board.

September 20, 2006
through
November 9, 2006

Oversight Committees and Executive Committee review the Recommended Budget.

November 14, 2006

Review of Fiscal Year 2007 Recommended Budget, including all Oversight Committee recommendations, by the Executive Committee.

November 21, 2006

County Board approves and adopts Fiscal Year 2007 Combined Annual Budget and Appropriation Ordinance, 2006 Property Tax Levy Ordinance, and Amendment to the Full-Time Equivalent Positions Resolution for Fiscal Year 2007.

December 29, 2006

Fiscal Year 2007 Adopted Budget entered to create the Auditor's and Treasurer's record for the new fiscal year.

**AN ORDINANCE OF THE McLEAN COUNTY BOARD
ESTABLISHING THE ANNUAL SALARY
OF THE SHERIFF, COUNTY TREASURER, AND COUNTY CLERK**

WHEREAS, pursuant to 50 *ILCS* 145/2, the McLean County Board must set the annual salary of the Sheriff, County Treasurer, and the County Clerk at least 180 days before the beginning of their terms of office; and

WHEREAS, after a thorough review of those County Officials whose salaries can be fixed by the County Board, the Finance Committee, at its regular meeting on Tuesday, May 2, 2006, recommended to the Executive Committee approval of the following salaries for said County Officials; and,

WHEREAS, the Executive Committee, at its regular meeting on Tuesday, May 9, 2006, recommended approval of the following salaries for said County Officials; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the annual salary for the Sheriff shall be follows:

a)	January 1 - December 31, 2007	\$82,891
	January 1 - December 31, 2008	\$86,207
	January 1 - December 31, 2009	\$89,655
	January 1 - December 31, 2010	\$93,241

2. That the annual salary for the County Treasurer shall be follows:

a)	January 1 - December 31, 2007	\$77,261
	January 1 - December 31, 2008	\$80,351
	January 1 - December 31, 2009	\$83,565
	January 1 - December 31, 2010	\$86,908

3. That the annual salary for the County Clerk shall be follows:

a)	January 1 - December 31, 2007	\$77,261
	January 1 - December 31, 2008	\$80,351
	January 1 - December 31, 2009	\$83,565
	January 1 - December 31, 2010	\$86,908

(2)

For purposes of computing the salaries of the above Elected Officials:

1. The annual salaries stated above shall be divided by 26 to determine the biweekly salary.
2. Regardless of the days actually worked, pay shall be based upon the 10 week days (Monday through Friday) of each biweekly period if a pro-ration of salary is necessitated by election, resignation, death, or any other reason which results in the elected official no longer holding the office to which he/she was elected.

BE IT FURTHER ORDAINED this 16th day of May, 2006, the salaries as set forth above are hereby established for these Elected Officials. Any salary not set shall be as provided by Statute.

BE IT FURTHER ORDAINED that any and all Ordinances previously adopted, which set the salaries for the aforementioned Officials, are hereby rescinded to the extent such Ordinances conflict with this Ordinance. The articles, provisions and sections of this Ordinance shall be deemed to be separable and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

ADOPTED by the County Board of McLean County, Illinois this 16th day of May, 2006.

APPROVED:

Michael F. Sweeney, Chairman
McLean County Board

ATTEST:

Peggy Ann Milton, Clerk of the McLean County Board
McLean County, Illinois

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**McLean County
Elected Officials Salaries 2006-2010**

Office	Term Expires	Salary 2002	% Increase	Salary 2003	% Increase	Salary 2004	% Increase	Salary 2005	% Increase	Salary 2006	% Increase	Salary 2007	% Increase	Salary 2008	% Increase	Salary 2009	% Increase	Salary 2010	% Increase
Sheriff	2010	\$ 68,130	4.00%	\$ 70,855	4.00%	\$ 73,690	4.00%	\$ 76,638	4.00%	\$ 79,703	4.00%	\$ 82,891	4.00%	\$ 86,207	4.00%	\$ 89,655	4.00%	\$ 93,241	4.00%
Treasurer	2010	\$ 63,502	4.00%	\$ 66,042	4.00%	\$ 68,684	4.00%	\$ 71,431	4.00%	\$ 74,289	4.00%	\$ 77,260	4.00%	\$ 80,351	4.00%	\$ 83,565	4.00%	\$ 86,907	4.00%
Clerk	2010	\$ 63,502	4.00%	\$ 66,042	4.00%	\$ 68,684	4.00%	\$ 71,431	4.00%	\$ 74,289	4.00%	\$ 77,260	4.00%	\$ 80,351	4.00%	\$ 83,565	4.00%	\$ 86,907	4.00%
Circuit Clerk	2008	\$ 63,502	4.00%	\$ 66,042	4.00%	\$ 68,684	4.00%	\$ 71,431	4.00%	\$ 74,289	4.00%	\$ 77,260	4.00%	\$ 80,351	4.00%				
Coroner	2008	\$ 60,245	4.25%	\$ 62,806	4.15%	\$ 65,413	4.15%	\$ 68,030	4.00%	\$ 70,751	4.00%	\$ 73,581	4.00%	\$ 76,524	4.00%				
Auditor	2008	\$ 60,478	4.00%	\$ 62,897	4.00%	\$ 65,413	4.00%	\$ 68,030	4.00%	\$ 70,751	4.00%	\$ 73,581	4.00%	\$ 76,524	4.00%				
Recorder	2008	\$ 57,551	7.50%	\$ 61,868	7.50%	\$ 65,413	5.73%	\$ 68,030	4.00%	\$ 70,751	4.00%	\$ 73,581	4.00%	\$ 76,524	4.00%				

Board Chair	2006-2008	\$ 8,500	0.00%	\$ 8,500	0.00%	\$ 8,500	0.00%	\$ 8,500	0.00%	\$ 8,500	0.00%	\$ 8,713	2.50%	\$ 8,930	2.50%				
Exec. Comm.	2006-2008	\$ 5,000	0.00%	\$ 5,000	0.00%	\$ 5,000	0.00%	\$ 5,000	0.00%	\$ 5,000	0.00%	\$ 5,125	2.50%	\$ 5,253	2.50%				
Bd Member	2006-2008	\$ 4,000	0.00%	\$ 4,000	0.00%	\$ 4,000	0.00%	\$ 4,000	0.00%	\$ 4,000	0.00%	\$ 4,100	2.50%	\$ 4,203	2.50%				