



JUSTICE COMMITTEE AGENDA
Law and Justice Center, Room 700
November 4, 2002

5:15 P.M.

1. Roll Call
2. Chairman's Approval of Minutes – October 7, 2002 and October 15, 2002
3. Appearance by Members of the Public
4. Departmental Matters:
 - A. Billie Larking, Children's Advocacy Center
 - 1) Items to be presented for Information:
 - a) Monthly Statistics Report 1 – 2
 - b) General Report
 - c) Other
 - B. Beth C. Kimmerling, Coroner's Office
 - 1) Items to be presented for Information:
 - a) Monthly Report for September 2002 3
 - b) General Report
 - c) Other
 - C. Sandra Parker, Circuit Clerk's Office
 - 1) Items to be presented for Information:
 - a) Statistical Reports for the Month of September 2002 4 - 20
 - b) General Report
 - c) Other

- D. Roxanne Castleman, Court Services Department
- 1) Items to be presented for Information:
 - a) Court Services Monthly Statistical Reports 21 - 22
 - b) Juvenile Detention Center Monthly Statistical Report 23 - 27
 - c) General Report
 - d) Other
- E. Jim Wahls, Director, E.S.D.A./Civil Defense
- 1) Items to be presented for Action:
 - a) Request Approval of a Grant from the Department of Nuclear Safety to Acquire a Mobile Data Terminal 28 - 37
 - b) Other
- F. Charles Reynard, State's Attorney's Office
- 1) Items to be presented for Action:
 - a) Request Approval of a State's Attorney's Appellate Prosecutor Resolution 38 - 40
 - b) Request Approval of a Donate a Phone PhoneRaising Collection Agreement with the Wireless Foundation 41 - 48
 - c) Request Approval of a Victim Center Prosecution Program Grant Application 49 - 83
 - 2) Items to be presented for Information:
 - a) Case Load Report 84
 - b) Asset Forfeiture Report 85
 - c) General Report
 - d) Other
- G. Amy Davis, Public Defender's Office
- 1) Items to be presented for Information:
 - a) Monthly Caseload/Disposition Report 86 - 88
 - b) General Report
 - c) Other
- H. Sheriff David Owens, Sheriff's Department
- 1) Items to be presented for Information:
 - a) Mclean County Detention Facility Report 89 - 90
 - b) General Report
 - c) Other
- I. Bill Gamblin, Administrator, E-911/ETSB
- 1) Items to be presented for Information:
 - a) Status Report for the E-911 System 91 - 105
 - b) General Report
 - c) Other

J. John M. Zeunik, County Administrator

1) Items to be presented for Information:

a) General Report

b) Other


5. Recommend payment of Bills and Transfers, if any, to County Board

6. Adjournment

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McLean County Children's Advocacy Center Monthly Statistics

September 2002

	2001 1st INTERVIEW MONTH/YTD STATS	1st. INTERVIEW 2002	JUV. SUSPECT INTERVIEW 2002	SIB/WITNESS INTERVIEW 2002	2ND INTERVIEW 2002	OUT OF COUNTY INTERVIEW	TOTAL MONTHLY INTERVIEWS	YTD TOTALS
JANUARY	19/19	12/12	2	2	0	2	18	18
FEBRUARY	13/32	13/25	2	6	0	2	23	41
MARCH	14/46	13/38	0	2	1	0	16	57
APRIL	5/51	13/51	3	3	0	0	19	76
MAY	10/61	16/67	0	5	1	4	26	102
JUNE	13/74	16/83	0	9	1	1	27	129
JULY	16/90	14/97	0	6	0	1	21	150
AUGUST	12/102	10/107	3	4	1	1	19	169
SEPTEMBER	12/114	14/121	1	3	0	0	18	187
OCTOBER	17/131							
NOVEMBER	7/138							
DECEMBER	5/143							
YEAR TO DATE TOTALS	143	121	11	40	4	11	187	187

**CASA Statistics
Month of September 2002**

	Current Month	YTD
New Cases Assigned	2	24
Cases Awaiting Assignment	13	N/A
Cases Closed	2	4
Children Awaiting Assignment	20	N/A
Children Currently Served	4	147
Total Number of CASA's Assigned	2	88
Resigned CASA's	2	11
Reports Filed	12	145
Court Hearings Attended	15	167

Updates:

The first Informational meetings for the fall CASA class were held on September 4th and September 7th, 2002. The Informational meetings gave the prospective volunteer an idea of their role as a volunteer, as well as the time commitment and dedication needed to become a successful CASA. Our case managers completed 21 interviews with prospective CASA volunteers. The fall class began on September 30th, 2002. We began class with 21 individuals; however, we now have 17 class participants. (It is very common that participants drop out in the first sessions of class, often due to the time commitment or other personal reasons). Since September 30, we have had the following speakers; Ms. Judy Renner, Assistant States Attorney, Ms. Dawn Webber, DCFS, Mr. Alan Novick, Defense Attorney, Mr. Brian Goldrick, Guardian Ad Litem, Judge Ronald Dozier, and Barb Adkins, Director of Community Affairs for the City of Bloomington. We believe that the speakers input is an integral part of CASA training, and ultimately will prepare the CASA's to be competent volunteers.

Judge Ron Dozier has been actively referring cases to our program, in anticipation of the new CASA graduates. This class will graduate on November 7, 2002. As you can see, we have 13 cases waiting for a CASA, to serve 20 new abused and neglected children in McLean County.

**Office of the Coroner
McLean County**

	SEP 2002	SEP 2001	TYTD 2002	LYTD 2001
<i>Cases</i>	57	57	556	583
<i>Autopsies</i>	10	8	84	77
<i>Out/County Autopsies</i>	11	11	102	101
<i>Inquests</i>	6	2	54	40

	Budget	Actual
<i>Copy Fees</i>	\$6000	\$5003
<i>Morgue Fees</i>	\$7300	\$20,003
<i>Reim/Services</i>	\$500	\$297
<i>Paid to Facilities MGT</i>	\$2700	\$3688

NEW CASES THIS MONTH

Traffic Crash- 2

OSHA (Grain Truck) -1

Possible Homicide-1

Other- 8

ACTIVE DEATH INVESTIGATIONS

Traffic Crash- 6

OSHA (Grain Truck)- 1

Other- 8

(other includes: drug related, medical, unexplained, etc.)

REPORT A
ACTIVITY OF ALL CIVIL CASES
DURING THE MONTH OF SEPTEMBER 2002
IN THE CIRCUIT COURT OF THE 11TH JUDICIAL CIRCUIT
McLEAN COUNTY

CATEGORY	BEGIN PENDING	CODE	NEW FILED	REINSTATED	DISPOSED	END PENDING 2002	END PENDING 2001
Adoption	31	AD	5	0	10	26	34
Arbitration	459	AR	126	13	79	519	377
Chancery	304	CH	20	0	141	183	363
Dissolution of Marriage	514	D	62	0	39	537	503
Eminent Domain	5	ED	0	0	0	5	13
Family	131	F	33	0	14	150	130
Law => \$50,000 - Jury	277	L	8	0	14	271	271
Law = > \$50,000 - Non-Jury	136	L	6	0	14	128	134
Law = < \$50,000 - Jury	22	LM	0	1	0	23	18
Law = < \$50,000 - Non-Jury	246	LM	54	10	70	240	190
Municipal Corporation	0	MC	0	0	0	0	1
Mental Health	6	MH	11	0	13	4	5
Miscellaneous Remedy	137	MR	29	0	33	133	145
Order of Protection	17	OP	13	0	10	20	10
Probate	1,085	P	21	0	20	1,086	1,013
Small Claim	663	SC	220	46	231	698	788
Tax	12	TX	0	0	0	12	11
TOTAL CIVIL	4,045		608	70	688	4,035	4,006

REPORT B
ACTIVITY OF ALL CRIMINAL CASES DURING THE MONTH OF SEPTEMBER 2002
IN THE CIRCUIT COURT OF THE 11TH JUDICIAL CIRCUIT
McLEAN COUNTY

CATEGORY	BEGIN PENDING	CODE	NEW FILED	NO. OF DEFTS. NEW	REINSTATED	DISPOSED	END PENDING 2002	END PENDING 2001
CONTEMPT OF COURT	2	C.C.	0	0	0	0	2	2
CRIMINAL FELONY	914	CF	168	168	4	130	956	925
CRIMINAL MISDEMEANOR	1,157	CM	188	188	0	199	1146	1,447
TOTAL CRIMINAL	2,073		356	356	4	329	2104	2,374

REPORT C
 ACTIVITY OF ALL JUVENILE CASES
 DURING THE MONTH OF SEPTEMBER 2002
 IN THE CIRCUIT COURT OF THE 11th JUDICIAL CIRCUIT
 McLEAN COUNTY

CATEGORY	BEGIN PENDING	CODE	NEW FILED	NO. OF DEFTS. NEW	REINSTATED	DISPOSED	END PENDING 2002	END PENDING 2001
JUVENILE	51	J	3	3	0	4	50	62
JUVENILE ABUSE & NEGLECT	182	JA	12	24	0	6	188	223
JUVENILE DELINQUENT	125	JD	14	14	13	16	136	133
TOTAL JUVENILE	358		29	41	13	26	374	418

REPORT D
ACTIVITY OF ALL DUI/TRAFFIC/CONSERVATION/ORDINANCE CASES
DURING THE MONTH OF SEPTEMBER 2002
IN THE CIRCUIT COURT OF THE 11th JUDICIAL CIRCUIT
McLEAN COUNTY

CATEGORY	BEGIN PENDING	CODE	NEW FILED	REINSTATED	DISPOSED	END PENDING 2002	END PENDING 2001
CONSERVATION VIOLATION	31	CV	15	0	9	37	124
DRIVING UNDER THE INFLUENCE	422	DT	81	0	75	428	472
ORDINANCE VIOLATION	731	OV	217	0	161	787	862
TRAFFIC VIOLATION	16,608	TR	3,165	9	3,237	16,545	15,938
TOTALS:	17,792		3,478	9	3,482	17,797	17,396

REPORT F
DISPOSITION OF DEFENDANTS CHARGED WITH FELONIES⁽¹⁾
DURING THE MONTH OF SEPTEMBER 2002
IN THE CIRCUIT COURT OF THE 11TH JUDICIAL CIRCUIT
McLEAN COUNTY

		NOT CONVICTED					CONVICTED			TOTAL DEFENDANTS DISPOSED OF
NOLLE	S.O.L.	REDUCED TO MISDEMEANOR	DISMISSED	OTHER(2)	ACQUITTED BY		GUILTY PLEA	BENCH TRIAL	JURY TRIAL	
					BENCH TRIAL	JURY TRIAL				
22	0	21	0	0	2	3	79	3	0	130

(1) NOT NECESSARILY DIFFERENT DEFENDANTS

(2) INCLUDES COURT ACTION: NO BILL, TRANSFERRED/NO JURISDICTION, DEATH SUGGESTED/CAUSE ABATED, UNFIT TO STAND TRIAL, SEXUALLY DANGEROUS, TRANSFERS TO WARRANT CALENDAR, AND EXTRADITION PROCEEDING FILED AS A FELONY.

REPORT F
DISPOSITION OF DEFENDANTS CHARGED WITH FELONIES⁽¹⁾
THROUGH THE MONTH OF SEPTEMBER 2002
IN THE CIRCUIT COURT OF THE 11TH JUDICIAL CIRCUIT
McLEAN COUNTY

	NOT CONVICTED							CONVICTED			TOTAL DEFENDANTS DISPOSED OF
	NOLLE	S.O.L.	REDUCED TO MISDEMEANOR	DISMISSED	OTHER(2)	ACQUITTED BY		GUILTY PLEA	BENCH TRIAL	JURY TRIAL	
						BENCH TRIAL	JURY TRIAL				
JAN	30	0	31	0	0	2	0	78	0	1	142
FEB	11	0	26	0	0	0	1	75	2	2	117
MAR	20	0	25	1	1	1	3	67	1	0	119
APR	27	0	27	0	0	1	1	73	2	1	132
MAY	22	0	29	0	0	0	0	63	3	2	119
JUNE	25	0	28	0	0	1	3	97	2	2	158
JULY	13	0	23	0	1	1	0	48	2	6	94
AUG	25	0	18	0	0	4	2	105	4	3	161
SEPT	22	0	21	0	0	2	3	79	3	0	130
OCT											0
NOV											0
DEC											0
TOTAL	195	0	228	1	2	12	13	685	19	17	1172

(1) NOT NECESSARILY DIFFERENT DEFENDANTS

(2) INCLUDES COURT ACTION: NO BILL, TRANSFERRED/NO JURISDICTION, DEATH SUGGESTED/CAUSE ABATED, UNFIT TO STAND TRIAL, SEXUALLY DANGEROUS, TRANSFERS TO WARRANT CALENDAR, AND EXTRADITION PROCEEDING FILED AS A FELONY.

REPORT G
SENTENCE OF DEFENDANTS CHARGED WITH FELONIES
DURING THE MONTH OF SEPTEMBER 2002
IN THE CIRCUIT COURT OF THE 11th JUDICIAL CIRCUIT
McLEAN COUNTY

TOTAL NUMBER OF DEFENDANTS CONVICTED OF FELONIES BY GUILTY PLEA, BENCH TRIAL AND JURY TRIAL (FROM REPORT F). THIS TOTAL MUST EQUAL THE NUMBER OF FELONY SENTENCES ON THE FELONY SENTENCE TABLE BELOW.

TOTAL NUMBER OF CONVICTED FELONIES: 82
(FROM REPORT F)

FELONY SENTENCE TABLE

	CLASS M	CLASS X	CLASS 1	CLASS 2	CLASS 3	CLASS 4	TOTALS
1. DEATH	0	0	0	0	0	0	0
2. LIFE	0	0	0	0	0	0	0
3. IDOC	0	1	6	8	5	15	35
4. PROBATION	0	0	0	11	9	25	45
5. OTHER	0	0	0	0	0	2	2
TOTALS:	0	1	6	19	14	42	82

REPORT H
ORDERS OF PROTECTION ISSUED
DURING THE MONTH OF SEPTEMBER 2002
IN THE CIRCUIT COURT OF THE 11TH JUDICIAL CIRCUIT
McLEAN COUNTY

	<u>EMERGENCY</u>	<u>INTERIM</u>	<u>PLENARY</u>
DIVORCE	3	0	0
FAMILY (OP)	6	0	2
CRIMINAL	2	0	1
TOTAL:	11	0	3

REPORT A
ACTIVITY OF ALL CIVIL CASES
DURING THE THIRD QUARTER OF 2002
IN THE CIRCUIT COURT OF THE 11th JUDICIAL CIRCUIT
McLEAN COUNTY

CATEGORY	BEGIN PENDING	CODE	NEW FILED	REINSTATED	DISPOSED	END PENDING 2002
Adoption	31	AD	21	0	26	26
Arbitration	448	AR	301	31	261	519
Chancery	365	CH	67	0	249	183
Dissolution of Marriage	520	D	170	3	156	537
Eminent Domain	4	ED	1	0	0	5
Family	133	F	71	0	54	150
Law => \$50,000 - Jury	274	L	34	0	37	271
Law = > \$50,000 - Non-Jury	138	L	19	0	29	128
Law = < \$50,000 - Jury	18	LM	3	2	0	23
Law = < \$50,000 - Non-Jury	227	LM	204	25	216	240
Municipal Corporation	0	MC	0	0	0	0
Mental Health	7	MH	25	0	28	4
Miscellaneous Remedy	125	MR	64	0	56	133
Order of Protection	14	OP	44	0	38	20
Probate	1,069	P	78	0	61	1,086
Small Claim	653	SC	622	109	686	698
Tax	12	TX	0	0	0	12
TOTAL CIVIL	4,038		1,724	170	1,897	4,035

REPORT B
 ACTIVITY OF ALL CRIMINAL CAES
 DURING THE 3RD QUARTER OF 2002
 IN THE CIRCUIT COURT OF THE ELEVENTH JUDICIAL CIRCUIT
 McLEAN COUNTY

CATEGORY	BEGIN PENDING	CODE	NEW FILED	NO. OF DEFTS. NEW	REINSTATED	DISPOSED	END PENDING 2002
CONTEMPT OF COURT	3	C.C.	2	2	0	3	2
CRIMINAL FELONY	924	CF	411	411	6	385	956
CRIMINAL MISDEMEANOR	1,080	CM	587	587	3	524	1,146
TOTAL CRIMINAL	2,007		1,000	1,000	9	912	2,104

REPORT C
 ACTIVITY OF ALL JUVENILE CASES
 DURING THE 3RD QUARTER OF 2002
 IN THE CIRCUIT COURT OF THE 11th JUDICIAL CIRCUIT
 McLEAN COUNTY

CATEGORY	BEGIN PENDING	CODE	NEW FILED	NO. OF DEFTS. NEW	REINSTATED	DISPOSED	END PENDING 2002
JUVENILE	54	J	5	5	1	10	50
JUVENILE ABUSE & NEGLECT	175	JA	35	69	0	22	188
JUVENILE DELINQUENT	120	JD	40	40	41	65	136
TOTAL JUVENILE	349		80	114	42	97	374

REPORT D
ACTIVITY OF ALL DUI/TRAFFIC/CONSERVATION/ORDINANCE CASES
DURING THE 3RD QUARTER OF 2002
IN THE CIRCUIT COURT OF THE ELEVENTH JUDICIAL CIRCUIT
McLEAN COUNTY

CATEGORY	BEGIN PENDING	CODE	NEW FILED	REINSTATED	DISPOSED	END PENDING 2002	
CONSERVATION VIOLATION	92	CV	32	0	87	37	
DRIVING UNDER THE INFLUENCE	443	DT	211	0	226	428	
ORDINANCE VIOLATION	936	OV	629	0	778	787	
TRAFFIC VIOLATION	17,408	TR	9,271	88	10,222	16,545	
TOTALS:	18,879		10,143	88	11,313	17,797	

REPORT NO. E
TIME LAPSE OF ALL CASES DISPOSED OF BY JURY VERDICT
IN ALL CATEGORIES
DURING THE 3RD QUARTER OF 2002
IN THE CIRCUIT COURT OF THE 11th JUDICIAL CIRCUIT
McLEAN COUNTY

CASE NUMBER	FILING DATE	DATE OF VERDICT
00 L 25	01-28-00	07-17-02
01 CF 884	8-15-01	7-17-02
01 CF 1088	10-7-01	7-18-02
02 CM 422	3-5-02	7-17-02
01 CM 1859	10-19-01	7-19-02
01 DT 540	9-17-01	7-16-02
01 DT 748	12-28-01	7-17-02
00 L 148	8-31-00	8-21-02
02 TR 6362	3-13-02	8-12-02
02 DT 590	10-11-01	8-13-02
02 CF 548	5-16-02	8-22-02
01 CF 595	5-29-01	8-21-02
02 CF 115	1-28-02	8-20-02
02 CM 754	4-26-02	8-15-02
01 CF 1011	9-15-01	8-15-02
02 CM 228	1-29-02	8-12-02
02 TR 6447	3-14-02	8-12-02
98 L 131	8-21-98	9-18-02
98 L 164	10-20-98	9-24-02
02 TR 11226	5-16-02	9-17-02
02 TR 9461	4-22-02	9-16-02
02 CF 122	1-31-02	9-10-02
02 CF 263	3-7-02	9-11-02
02 CM 665	4-16-02	9-16-02
02 CF 105	1-24-02	9-24-02
01 CF 1280	11-23-01	9-25-02
01 CF 1281	11-23-01	9-25-02
01 CF 1282	11-23-01	9-25-02
02 SC 476	3-25-02	9-20-02

NOTE: THIS REPORT SHOULD NOT INCLUDE ANY REINSTATED CASES UNLESS TIME-LAPSE IS COMPUTED FROM DATE OF REINSTATEMENT.

REPORT F
DISPOSITION OF DEFENDANTS CHARGED WITH FELONIES⁽¹⁾
DURING THE 3RD QUARTER OF 2002
IN THE CIRCUIT COURT OF THE 11TH JUDICIAL CIRCUIT
McLEAN COUNTY

		NOT CONVICTED					CONVICTED			TOTAL DEFENDANTS DISPOSED OF
NOLLE	S.O.L.	REDUCED TO MISDEMEANOR	DISMISSED	OTHER(2)	FOUND NOT GUILTY		GUILTY PLEA	BENCH TRIAL	JURY TRIAL	
60	0	62	0	1	7	5	232	9	9	385
					BENCH TRIAL	JURY TRIAL				

(1) NOT NECESSARILY DIFFERENT DEFENDANTS

(2) INCLUDES COURT ACTION: NO BILL, TRANSFERRED/NO JURISDICTION, DEATH SUGGESTED/CAUSE ABATED, UNFIT TO STAND TRIAL, SEXUALLY DANGEROUS, TRANSFERS TO WARRANT CALENDAR, AND EXTRADITION PROCEEDING FILED AS A FELONY.

REPORT H
ORDERS OF PROTECTION ISSUED
DURING THE 3RD QUARTER OF 2002
IN THE CIRCUIT COURT OF THE 11th JUDICIAL CIRCUIT
McLEAN COUNTY

	EMERGENCY	INTERIM	PLENARY
DIVORCE	5	0	1
FAMILY (OP)	20	1	8
CRIMINAL	6	0	6
TOTAL:	31	1	15

REPORT G
SENTENCE OF DEFENDANTS CHARGED WITH FELONIES
DURING THE 3rd QUARTER OF 2002
IN THE CIRCUIT COURT OF THE 11th JUDICIAL CIRCUIT
McLEAN COUNTY

TOTAL NUMBER OF DEFENDANTS CONVICTED OF FELONIES BY GUILTY PLEA, BENCH TRIAL AND JURY TRIAL (FROM REPORT F). THIS TOTAL MUST EQUAL THE NUMBER OF FELONY SENTENCES ON THE FELONY SENTENCE TABLE BELOW.

TOTAL NUMBER OF CONVICTED FELONIES: 250
(FROM REPORT F)

FELONY SENTENCE TABLE

	CLASS M	CLASS X	CLASS 1	CLASS 2	CLASS 3	CLASS 4	TOTALS
1. DEATH	0	0	0	0	0	0	0
2. LIFE	0	0	0	0	0	0	0
3. IDOC	0	3	16	23	25	47	114
4. PROBATION	0	0	2	22	39	69	132
5. OTHER	0	0	0	0	2	2	4
TOTALS:	0	3	18	45	66	118	250

September 2002

COURT SERVICES ADULT/JUVENILE DIVISION STATISTICS

ADULT DIVISION

7 Officer Supervision Unit - 3 Officer PSI Unit

Total Caseload – 1051 (1056 last month)

Average caseload per officer 150 (60 AOIC recommendation)

Pre-Sentence Reports Completed – 33 (40 last month)

* Total Workload Hours Needed – 1897.75 (1995.00 last month)

** Total Hours Available - 1650.00

* According to AOIC standards it would take this amount of hours per month to complete all requirements of case supervision and report writing.

** The number of work hours available to the division (11 officers working 150 hours each per month).

AOIC workload standards indicate **an additional 1.65 adult officers are needed.** (2.30 last month)

JUVENILE DIVISION

4 Officer Division

Total Caseload – 122 (132 last month)

Average caseload per officer 30.5 (35 AOIC recommendation)

Social History Reports Completed – 13 (6 last month)

* Total Workload Hours Needed – 528.00 (472.00 last month)

** Total Hours Available 600.00

* According to AOIC standards it would take this amount of hours per month to complete all requirements of case supervision and report writing.

** The number of work hours available to the division (4 officers working 150 hours each per month).

AOIC workload standards indicate **an additional -.48 juvenile officers are needed.** (-.85 last month)

EARLY INTERVENTION PROBATION (EIP)

3 Person unit with a maximum caseload of 45

Total caseload 28

September 2002

SPECIAL PROGRAMS

INTENSIVE PROBATION UNIT ADULT

3 person unit with a maximum caseload of 40

Total Caseload – 37 (37 last month)

INTENSIVE PROBATION UNIT JUVENILE

1 ½ person unit with a maximum caseload of 15

Total Caseload – 14 (12 last month)

DRIVING UNDER THE INFLUENCE UNIT

1 person unit with a maximum caseload of 40

Total Caseload - 87 (98 last month)

JUVENILE INTAKE

2 person unit

Total Informal Conferences - 23 (26 last month)

Total Caseload Informal Probation – 13 (12 last month)

Total Intake Screen Reports – 168 (63 last month)

COMMUNITY SERVICE PROGRAM

1 person unit

Total Caseload Adult - 484 (504 last month)

Total Caseload Juvenile - 35 (36 last month)

Total Hours Completed Adult –2773.00 (\$14,558.25 Symbolic Restitution)

Total Hours Completed Juvenile – 140.00 (\$735.00 Symbolic Restitution)

Total Worksites Used – 31 (31 last month)

DOMESTIC VIOLENCE PROGRAM

3 person unit (2 Officers and 1 Clerk)

Total Probation Caseload - 97 (97 last month)

Total Court Supervision/Conditional Discharge Caseload – 351 (350 last month)

From: Castleman, Roxanne
Sent: Friday, October 18, 2002 10:14
To:
Subject: FW: McLean County 2002

JUVENILE DETENTION CENTER 2002

McLean County Ages of Minors Detained	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
10	0	0	1	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0	1
12	1	0	3	0	1	0	1	1	0	0	0	0
13	0	2	2	2	2	2	0	1	0	0	0	0
14	1	2	4	3	2	3	4	1	4	0	0	0
15	6	5	9	5	4	5	2	5	4	0	0	0
16	3	11	16	11	7	8	12	20	13	0	0	0

Sex of Minors Detained

Male	9	15	25	14	12	12	7	20	15	15	7	7
Female	2	5	10	7	4	6	12	8	7	0	0	0

Race of Minors Detained

Caucasian	8	11	19	16	8	8	11	15	15	15	0	0
African-American	3	9	16	5	8	9	8	13	6	6	0	0
Hispanic	0	0	0	0	0	0	0	0	1	0	0	0
Asian Pacific	0	0	0	0	0	1	0	0	0	0	0	0

Offenses of Which Minor was Detained

Dispositional Detention	6	7	14	4	6	9	6	1	2	2	0	0
Warrant	1	2	5	4	2	3	2	6	2	2	0	0
Aggravated Assault	0	0	0	0	0	0	0	1	0	0	0	0
Aggravated Assault With a Knife	0	1	0	0	0	0	0	0	0	0	0	0
Aggravated Battery	0	1	1	2	0	0	1	0	4	0	0	0
Aggravated Battery W/Use of Firearm	0	0	0	0	0	0	0	1	0	0	0	0
Aggravated Criminal Sexual Assault	0	0	1	0	0	0	0	0	0	0	0	0
Armed Robbery	0	0	1	0	1	0	0	1	0	0	0	0
Armed Violence	0	0	1	0	0	0	0	0	1	0	0	0

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Attempted Arson	0	0	0	1	0	0	0	0	0	0	0	0
Attempted Murder	0	1	0	0	0	0	0	0	0	0	0	0
Battery	0	0	0	0	0	0	0	0	0	1	0	0
Burglary	0	0	1	0	0	0	0	0	3	2	0	0
Burglary to Motor Vehicle	0	2	0	0	0	0	0	0	0	0	0	0
Criminal Damage to Property	0	0	0	0	0	0	0	1	1	0	0	0
Criminal Sexual Abuse	0	0	0	0	0	0	0	0	0	1	0	0
Criminal Sexual Assault	0	0	1	0	0	0	0	0	0	0	0	0
Delivery of Cannabis	0	0	0	0	1	0	0	0	0	0	0	0
Domestic Battery	0	0	0	3	0	2	0	0	0	2	0	0
DOC Commitment	0	2	1	1	0	0	0	1	0	1	0	0
DOC Hold	0	0	0	0	0	1	0	0	0	0	0	0
DOC Warrant	0	0	0	0	0	0	0	2	0	0	0	0
Home Confinement Investigation	0	0	0	0	0	0	0	0	1	0	0	0
Possession of Cannabis/School Property	0	0	0	1	0	0	0	0	0	0	0	0
Poss of Cannabis & Paraphernalia/School	0	0	0	0	1	0	0	0	0	0	0	0
Possession of Cannabis Under 2.5 grams	0	0	0	0	0	0	0	0	0	1	0	0
Possession of Controlled Substance	0	0	0	0	1	0	0	0	0	1	0	0
Possession of Con Sub w/Intent to	0	0	0	0	1	0	1	0	0	0	0	0
Possession of Stolen Property Under	0	0	0	0	0	0	0	0	1	0	0	0
Probation Violation	0	0	0	0	0	0	0	0	0	0	0	0
Request for Apprehension	3	2	4	4	2	3	3	6	8	4	0	0
Residential Burglary	0	1	1	0	2	0	0	0	3	0	0	0
Retail Theft	0	0	2	0	0	0	0	0	0	0	0	0
Theft Of Motor Vehicle	0	0	0	0	0	0	0	0	0	1	0	0
Unlawful Use of Weapons	1	1	0	0	1	0	0	0	0	0	0	0
Residence of Minors Detained												
Bloomington	10	14	24	15	15	9	12	15	16			
Normal	1	2	9	4	1	6	6	6	5			
Colfax	0	0	0	0	0	0	0	1	0			
Chicago	0	2	0	0	0	0	0	1	0			
Danvers	0	0	0	0	0	0	0	2	0			
Downs	0	1	0	0	0	0	0	2	1			
EIPaso	0	0	0	0	0	1	0	0	0			
LeRoy	0	1	0	0	0	0	0	0	0			

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Lexington	0	0	0	1	0	1	0	0	0	0	0	0
Peoria	0	0	0	0	0	1	0	0	1	0	0	0
Pontiac	0	0	0	1	0	0	0	1	0	0	0	0
Springfield	0	0	1	0	0	0	0	0	0	0	0	0
Standford	0	0	1	0	0	0	0	0	0	0	0	0
Average Daily Population	7.8	10.6	14.6	14	10.3	12	9.5	12.7	12.8			
Average Daily Population:YTD	7.8	9.2	11	11.8	11.5	11.6	11.3	11.4	11.6			
Number of Days in Detention	241	296	452	420	320	361	293	396	383			
Revenue:	1013.4	180	915	7.5	207.5	107.5	7.5	100	7.5			

From: Castleman, Roxanne
Sent: Friday, October 18, 2002 10:14
To:
Subject: FW: Out of County 2002

JUVENILE DETENTION CENTER 2002

Out of County	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Ages of Minors Detained	0	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0	0
12	0	0	1	0	1	0	0	0	1	1	1	1
13	1	0	0	0	0	0	0	1	2	2	2	2
14	4	4	6	3	4	0	0	1	1	2	2	2
15	10	6	6	7	7	6	2	6	4	4	4	4
16	4	12	8	5	9	4	4	6	6	6	6	6

Sex of Minors Detained

Male	11	13	18	9	15	7	7	12	12	12	12	12
Female	8	9	3	6	6	3	1	4	4	3	3	3

Race of Minors Detained

Caucasian	19	21	21	13	20	9	7	15	14	14	14	14
African-American	0	0	0	1	0	1	1	1	1	1	1	1
Hispanic	0	1	0	1	1	0	0	0	0	0	0	0

Offenses of Which Minor was Detained

Dispositional Detention	12	18	19	11	14	5	2	9	6	6	6	6
Warrant	2	2	0	1	4	2	5	2	4	4	4	4
Aggravated Battery	1	0	0	0	0	0	0	0	0	0	0	0
Battery	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	1	0	0	1	0	0	0	0	0	0	0	0
Court Ordered	0	0	0	1	0	0	0	0	0	0	0	0
Criminal Damage to Property	0	0	0	0	1	0	0	0	0	0	0	0
Criminal Sexual Assault	0	0	0	0	0	0	0	0	1	0	0	0
Criminal Trespass to Residence	0	0	0	0	0	0	0	0	1	0	0	0
DOC Commitment	2	0	1	0	1	0	0	0	1	1	1	2

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
DOC Warrant	0	0	0	0	0	0	1	0	0	0	0	0
Domestic Battery	0	0	0	1	1	0	0	0	1	0	0	0
Motor Vehicle Theft	1	0	0	0	0	0	0	0	1	0	0	0
Obstructing Justice	0	1	0	0	0	0	0	0	0	0	0	0
Possession of Cannabis	0	0	0	0	0	0	1	0	0	0	0	0
Probation Violation	0	1	0	0	0	0	1	1	0	0	0	0
Retail Theft	0	0	0	0	0	1	0	0	0	0	0	0
Theft Over \$300	0	0	0	0	0	0	0	0	0	0	0	1

Residence of Minors Detained

Adams	1	1	0	0	0	0	0	0	0	0	0	0
DeWitt	2	1	2	1	1	1	1	0	1	2	0	0
DOC	0	0	0	0	0	2	0	0	0	0	0	0
Ford	1	0	0	0	0	0	0	0	0	0	0	0
Fulton	1	0	0	0	0	0	0	0	0	0	0	0
Jasper	0	0	0	0	0	0	0	0	1	0	0	0
Livingston	1	2	3	1	2	3	3	2	5	4	4	4
Logan	7	14	13	11	11	11	1	0	2	7	7	7
Macon	0	0	0	0	0	0	0	1	0	0	0	0
Mason	0	0	0	0	0	2	0	0	2	1	0	1
Menard	2	0	1	1	1	1	0	0	1	0	0	0
Moultrie	0	0	0	0	0	0	0	1	0	1	0	1
Ogle	1	0	0	0	0	0	0	0	0	0	0	0
Peoria	0	0	0	0	1	0	0	0	0	0	0	0
Rock Island	1	0	0	0	0	2	2	1	0	0	0	0
Tazewell	2	1	1	1	0	1	1	0	0	0	0	0
Woodford	0	3	1	1	0	1	0	3	4	0	0	0
Average Daily Population	4.1	6.8	5.9	4.5	4.7	5.6	5.6	3.6	5.1	9.4		
Adjusted Average Daily Population	3.6	6.5	5.7	4.5	4.8	5.6	5.6	3.8	4.6	9.5		
Average Daily Population:YTD	4.1	5.5	5.6	5.3	5.2	5.3	5.3	5	5	5.5		
Adjusted Daily Population:YTD	3.6	5.1	5.3	5.1	5	5.1	4.9	4.9	4.9	5.4		
Number of Days in Detention	127	190	183	136	146	168	112	159	281			
Revenue:	10270	17450	16945	13300	12530	15550	10130	16045	26750			

FY03

GRANT APPLICATION FOR

McLean County

(Government Entity)

Check Appropriate Box to
Indicate Purpose of Application:

- Initial Grant Award
- Revision to Grant Award
- Special Request
- Special Requirement

TO: Illinois Department of Nuclear Safety
 Division of Planning and Analysis
 1035 Outer Park Drive
 Springfield, Illinois 62704

In accordance with the Compensation of Local Governments for Emergency Planning and Participation in Nuclear Emergency Response Exercises (32 111. Adm. Code 501), this application for grant in the amount of \$5,700.00 is being submitted for the purpose of defraying the anticipated or incurred expenses of (government entity) in implementing the plans and programs authorized by the "Illinois Nuclear Safety Preparedness Act" (420 ILCS 5).

The term of the proposed grant is July 1 2002, to June 30, 2003, inclusive.

The major projects, activities and/or purchases for which compensable expenses will be incurred during the term of the proposed grant are summarized below:

For purchase of a Mobile Data Terminal for Secure Communications System with the State Weapons of Mass Destruction (SMWD) Team and the McLean County Sheriff's Department, as our primary communications device used during incidents involving the Clinton Power Station. We will continue to use the current communication systems as a backup.

An Annual Spend Plan, covering a detailed estimate of expenses for the term of the proposed grant, is attached.

HEAD OF GOVERNMENT ENTITY

DESIGNATED CONTACT PERSON

x _____
 (Signature)

James L. Wahls
 (Signature)

MICHAEL F. SWEENEY
 (Name)

JAMES L. WAHLS
 (Name)

CHAIRMAN, McLean County Board
 (Title)

DIRECTOR, McLean County E.S.D.A.
 (Title)

 (Date)

10/28/02
 (Date)

NOTICE: This state agency is requesting disclosure of information that is necessary to accomplish the statutory purpose as outlined under 420 ILCS 5. Disclosure of this information is REQUIRED. Failure to provide any information will result in this form not being processed. This form has been approved by the Forms Management Center.

**STATE OF ILLINOIS
DEPARTMENT OF NUCLEAR SAFETY
INTERGOVERNMENTAL GRANT AGREEMENT**

NO. 4453 MCLEAN

This Agreement is made and entered into by and between the Illinois Department of Nuclear Safety, 1035 Outer Park Drive, Springfield, IL 62704, hereinafter referred to as ("DEPARTMENT"), and

COUNTY OF MCLEAN

P.O. Box 2400

104 West Front Street

Bloomington, Illinois 61702-2400

hereinafter referred to as ("GRANTEE").

Introductory Statement

The Illinois Nuclear Safety Preparedness Act, 420 ILCS 5, (the Act) authorizes DEPARTMENT to compensate local governments from fees collected pursuant to Section 4 of the Act for expenses incurred in activities defined as necessary by the Director of the DEPARTMENT to implement and maintain the plans and programs authorized by the Act. The Intergovernmental Cooperation Act, 5 ILCS 220, authorizes the creation of intergovernmental agreements and contracts between public agencies of this State. Both DEPARTMENT and GRANTEE are public agencies of this State. The Grant Funds Recovery Act, 30 ILCS 705, provides for the recovery by DEPARTMENT of unused block grant funds.

Terms of Agreement

DEPARTMENT and GRANTEE hereby agree as follows:

- 1) **PURPOSE:** The purpose of this grant is to encourage participation by GRANTEE in the emergency planning and response activities conducted by DEPARTMENT pursuant to the Act. Under this grant, DEPARTMENT hereby agrees to compensate GRANTEE for expenses incurred in implementing plans and programs to deal with the possibility of a nuclear accident, as authorized by the Act.

- 2) TERM: This grant shall provide for compensation of funds expended between July 1, 2002, through June 30, 2003.
- 3) USE: Permissible expenditures by GRANTEE for which compensation will be made under this Agreement shall be those expenditures which are in accordance with the terms of the Act and with the standards set forth in 32 Ill. Adm. Code 501.90.
- 4) METHOD OF PAYMENT: As soon as practicable after execution of this Agreement, DEPARTMENT shall disburse to GRANTEE Five Thousand Seven Hundred Dollars and no/100 Dollars (\$5,700.00), an amount equal DEPARTMENTALLY approved grant expenses that are anticipated to be incurred by GRANTEE in State fiscal year 2003. Payments under this Agreement shall be directed to:

McLean County Treasurer
Law & Justice Center
104 West Front Street
- 5) GRANTEE shall maintain documentation of actual compensable expenditures made in accordance with Article 3 above. Such documentation shall be on forms provided by DEPARTMENT and subject to the provisions of 32 Ill. Adm. Code 501.80.
- 6) AMOUNT OF GRANT: The maximum amount payable to GRANTEE under this Agreement shall be Five Thousand Seven Hundred Dollars and no/100 (\$5,700.00)
- 7) RECOVERY OF FUNDS: As required by Section 4 of the Illinois Grant Funds Recovery Act, 30 ILCS 705, all funds remaining at the end of this Agreement shall be returned to DEPARTMENT within 45 days. In the event that GRANTEE is compensated by DEPARTMENT in excess of expenditures actually and legitimately compensable under this Agreement, GRANTEE shall return said excess compensation to DEPARTMENT within 45 days after the date that the DEPARTMENT makes such a request for payment. In addition, DEPARTMENT may pursue other recovery actions as specified in Section 6 of the Illinois Grant Funds Recovery Act, 30 ILCS 705.

- 8) **AUDIT:** DEPARTMENT may audit records required to be maintained under 32 Ill. Adm. Code 501.80 to verify that grant monies are being spent for permissible uses as specified in Article 3 of this grant agreement.
- 9) **RECORDS AND REPORTS:** GRANTEE shall maintain, for a minimum of 5 years after the completion of this Agreement, adequate books, records, and supporting documents to verify the amounts, recipients, and uses of all disbursements passing in conjunction with this Agreement. GRANTEE shall make available, on request, all books, records, and supporting documents related to this Agreement for review and audit by the Auditor General and/or the DEPARTMENT. GRANTEE agrees to cooperate fully with any audit conducted by the Auditor General or the DEPARTMENT and to provide full access to all relevant materials.
- 10) **INDEPENDENCE OF GRANTEE:** Any personnel, including contractors, who may be employed by GRANTEE in connection with this Agreement shall not be considered for any purpose to be agents or employees of DEPARTMENT. Nothing in this Agreement shall be construed to render GRANTEE an agent or employee of DEPARTMENT.
- 11) **ASSIGNMENT:** This Agreement shall not be assigned.
- 12) **MODIFICATION:** No modification of this Agreement may be made unless agreed to in writing by both parties.
- 13) **ILLINOIS LAW:** This Agreement shall be interpreted in accordance with Illinois law.
- 14) **NON-APPROPRIATION OF FUNDS:** This Agreement will cease immediately and without further liability, if in any fiscal year the Illinois General Assembly fails to appropriate or otherwise make available sufficient funds for this Agreement. In this event, GRANTEE will be paid for expenditures made during the period for which funds were available.
- 15) **TERMINATION:** Each party reserves the right to terminate this Agreement upon 30 days written notice.
- 16) **NON-DISCRIMINATION:** GRANTEE shall comply with all applicable provisions of state and federal laws and regulations pertaining to non-discrimination, equal employment opportunity, and sexual harassment.

- 17) INTERNATIONAL ANTI-BOYCOTT CERTIFICATION: GRANTEE certifies that neither GRANTEE nor any substantially-owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act, 30 ILCS 582.
- 18) TAXPAYER IDENTIFICATION NUMBER AND LEGAL STATUS DISCLOSURE: GRANTEE shall complete Attachment A entitled "CONTRACTOR'S FEDERAL TAXPAYER IDENTIFICATION NUMBER AND LEGAL STATUS DISCLOSURE CERTIFICATION FORM," which shall be provided by the Department and made a part of this grant agreement.
- 19) DRUG FREE WORKPLACE ACT: If applicable to GRANTEE, GRANTEE shall complete Attachment B entitled "STATE OF ILLINOIS DRUG FREE WORKPLACE CERTIFICATION," which is attached hereto and incorporated herein by reference, thereby certifying that GRANTEE will provide a drug free workplace in accordance with the Drug Free Workplace Act, 30 ILCS 580.
- 20) CONTACT PERSONS AND NOTICES: DEPARTMENT's contact person for matters related to this Agreement is:

Mr. Darryl Dragoo
 Illinois Department of Nuclear Safety
 Office of Mitigation & Response
 1035 Outer Park Drive
 Springfield, IL 62704
 217/785-9888

GRANTEE's contact person is:

JAMES L. WAHLS
MCLEAN County ESDA
104 W. FRONT ST.
Bloomington, IL 61701
Phone: 309-888-5020 Fax: 309-888 5534

DEPARTMENT and GRANTEE may, from time to time, designate in writing different contact persons or addresses. Unless otherwise specifically provided herein, all notices or submittals required or permitted pursuant to this Agreement shall be deemed given when personally delivered or upon three (3) days after being posted by certified or registered mail, return receipt requested, postage prepaid, to the designated contact person at the designated address.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

STATE OF ILLINOIS

GRANTEE

DEPARTMENT OF NUCLEAR SAFETY
1035 Outer Park Drive
Springfield, IL 62704

BY: _____

BY: *James J. Warren*

TITLE: DIRECTOR

TITLE: DIRECTOR, ESDA

DATE: _____

DATE: 10/18/2002

FEIN: 37-6001569

ATTACHMENT A

CONTRACTOR'S FEDERAL TAXPAYER IDENTIFICATION NUMBER
AND LEGAL STATUS DISCLOSURE CERTIFICATION FORM

Under penalties of perjury, I certify that the name, taxpayer identification number, and legal status listed below are correct.

Name: MCLEAN County

Taxpayer Identification Number:

Social Security Number _____

or

Employer Identification Number 37-6001569

(If you are an individual, enter your name and SSN as it appears on your Social Security Card. If completing this certification for a sole proprietorship, enter the owner's name followed by the name of the business and the owner's SSN. For all other entities, enter the name of the entity as used to apply for the entity's EIN and the EIN.)

Legal Status (check one):

- | | |
|---|---|
| <input type="checkbox"/> Individual | <input checked="" type="checkbox"/> Governmental Entity |
| <input type="checkbox"/> Owner of Sole Proprietorship | <input type="checkbox"/> Nonresident alien individual |
| <input type="checkbox"/> Partnership | <input type="checkbox"/> Estate or legal trust |
| <input type="checkbox"/> Tax-exempt hospital or extended care facility | <input type="checkbox"/> Foreign corporation, partnership, estate, or trust |
| <input type="checkbox"/> Corporation providing or billing medical and/or health care services | <input type="checkbox"/> Other |
| <input type="checkbox"/> Corporation NOT providing or billing medical and/or health care services | |

Signature: _____

Annex L. Waters

Date: 10/18/02

WILLFULLY FALSIFYING CERTIFICATIONS OR AFFIRMATIONS MAY SUBJECT YOU TO CRIMINAL PENALTIES INCLUDING FINES AND/OR IMPRISONMENT.

Disclosure of this information is required by the State Comptroller.

IL 473-0244 (Rev. 7/96)

ATTACHMENT B
PAGE 1 OF 2

STATE OF ILLINOIS
DRUG FREE WORKPLACE CERTIFICATION

This certification is required by the Drug Free Workplace Act, 30 ILCS 580/1 et seq. (1996). The Drug Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or contractor has certified to the State that the grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but not more than five (5) years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of issuing the grant or letting the contract, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

(a) Publishing a statement:

(1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.

(2) Specifying the actions that will be taken against employees for violations of such prohibition.

(3) Notifying the employees that, as a condition of employment on such contract or grant, the employees will:

(A) abide by the terms of the statement; and

ATTACHMENT B
PAGE 2 OF 2

(B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction;

- (b) Establishing a drug free awareness program to inform employees about:
 - (1) the dangers of drug abuse in the workplace;
 - (2) the grantee's or contractor's policy of maintaining a drug free workplace;
 - (3) any available drug counseling, rehabilitation, and employee Assistance programs; and
 - (4) the penalties that may be imposed upon employees for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, an employee who is so convicted, as required by Section 5 of the Drug Free Workplace Act.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that a trained referral team is in place.
- (g) Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

THE UNDERSIGNED AFFIRMS, UNDER PENALTIES OF PERJURY, THAT HE OR SHE IS AUTHORIZED TO EXECUTE THIS CERTIFICATION ON BEHALF OF THE DESIGNATED ORGANIZATION.

McLEAN County
Printed Name of Organization

James L. Wahls
Signature of Authorized Representative

4453 McLEAN
Contract/Grant Number

James L. Wahls
Printed Name and Title

10/18/02
Date

STATE'S ATTORNEYS APPELLATE PROSECUTOR



NORBERT J. GOETTEN
DIRECTOR

PATRICK DELFINO
ASSISTANT DIRECTOR

725 SOUTH SECOND STREET
SPRINGFIELD, ILLINOIS 62704
(217) 782-1628

725 SOUTH SECOND STREET
SPRINGFIELD, ILLINOIS 62704
(217) 782-1628
FACSIMILE MACHINE (217) 782-6305

PAUL A. LOGLI
CHAIRMAN

October 21, 2002

DEPUTY DIRECTORS

SECOND DISTRICT:
MARTIN P. MOLTZ

THIRD DISTRICT:
JOHN X. BRESLIN

FOURTH DISTRICT:
ROBERT J. BIDERMAN

FIFTH DISTRICT:
STEPHEN E. NORRIS

Honorable Charles G. Reynard
State's Attorney of McLean County
McLean County Courthouse
Bloomington, Illinois 61701

RECEIVED

OCT 29 2002

STATE'S ATTORNEY
MCLEAN COUNTY, ILL.

BOARD OF GOVERNORS

FIRST DISTRICT:
RICHARD A. DEVINE
STATE'S ATTORNEY
COOK COUNTY

SECOND DISTRICT:
PAUL A. LOGLI
STATE'S ATTORNEY
WINNEBAGO COUNTY

JOSEPH E. BIRKETT
STATE'S ATTORNEY
DUPAGE COUNTY

THIRD DISTRICT:
MARSHALL E. DOUGLAS
STATE'S ATTORNEY
ROCK ISLAND COUNTY

KEVIN LYONS
STATE'S ATTORNEY
PEORIA COUNTY

FOURTH DISTRICT:
CHARLES M. COLBURN
STATE'S ATTORNEY
MORGAN COUNTY

JOHN SCHMIDT
STATE'S ATTORNEY
SANGAMON COUNTY

JERRY HOOKER
STATE'S ATTORNEY
BROWN COUNTY

FIFTH DISTRICT:
GARY DUNCAN
STATE'S ATTORNEY
JEFFERSON COUNTY

ROBERT HAIDA
STATE'S ATTORNEY
ST. CLAIR COUNTY

Dear Charles:

The Board of Governors of the State's Attorneys Appellate Prosecutor has voted not to increase your county contribution for this fiscal year. Thus, your county contribution for FY03 will be the same as FY02. The amount due from your county is listed on the enclosed billing statement.

In consideration of your contribution, our Agency is ready to serve you in the following areas:

1. Criminal and civil appeals;
2. Assistance at trial and appeal of tax objection cases;
3. Labor matters arising under the Illinois Public Labor Relations Act;
4. Specialized service by our Local Drug Prosecution Support Unit to assist in research, trial, and appeal of drug cases with a particular emphasis on asset tracking and forfeiture; and
5. Comprehensive training programs provided by our Continuing Legal Education Division for prosecutors, consisting of specialized seminars, case law and legislative Newsletter, and the Uniform Complaint Book available in hard copy and/or CD-ROM format.

Last year I advised you that certain Fifth District Appellate cases were questioning the authority of our Special Prosecution Unit because our Enabling Statute did not directly authorize trial level assistance in criminal cases. Generally, those cases

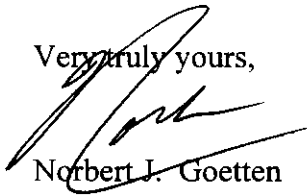
Re: County Contribution
October 21, 2002
Page Two

have been decided in favor of our Agency. More specifically, Public Act 92-0683 which became effective on July 16, 2002, allows attorneys employed by our Agency to assist State's Attorneys, upon request, with trial level prosecution. In addition, the law allows our attorneys to act as Special Prosecutors if duly appointed to do so by the Court; therefore, if a conflict of interest arises in your office, and an independent, detached review and prosecution by outside counsel is appropriate, our Special Prosecution Unit can assist you.

For your use and convenience, I am enclosing a sample resolution to be presented to your county board for consideration. When the enclosed resolution is approved, or one similar to it, please return an executed copy to our office.

Let me know if you require a Deputy Director, the Assistant Director, or me to appear before your county board. I want to thank you for your interest in our Agency's program, and I look forward to working with you in the upcoming year.

Very truly yours,



Norbert J. Goetten
Director

NJG:klc
enclosure

RESOLUTION

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor was created to provide services to State's Attorneys in Judicial Districts containing less than 3,000,000 inhabitants; and,

WHEREAS, the powers and duties of the Office of the State's Attorneys Appellate Prosecutor are defined and enumerated in the "State's Attorneys Appellate Prosecutor's Act", 725 ILCS 210/1 et. seq., as amended; and,

WHEREAS, the Illinois General Assembly appropriates monies for the ordinary and contingent expenses of the Office of the State's Attorneys Appellate Prosecutor, one-third from the State's Attorneys Appellate Prosecutor's County Fund and two-thirds from the General Revenue Fund, provided that such funding receives county approval and support from within the respective Judicial Districts eligible to apply; and,

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor shall administer the operation of the appellate offices so as to insure that all participating State's Attorneys continue to have final authority in preparation, filing, and arguing of all appellate briefs and any trial assistance; and,

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor and the Illinois General Assembly have reviewed and approved a budget for Fiscal Year 2003, which funds will provide for the continued operation of the Office of the State's Attorneys Appellate Prosecutor.

NOW, THEREFORE, BE IT RESOLVED that the McLean County Board, in regular session, this _____ day of _____, 2002 does hereby support the continued operation of the Office of the State's Attorneys Appellate Prosecutor, and designates the Office of the State's Attorneys Appellate Prosecutor as its Agent to administer the operation of the appellate offices and process said appellate court cases for this County.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor are hereby authorized to act as Assistant State's Attorneys on behalf of the State's Attorneys of this county in the appeal of all cases, when requested to do so by the State's Attorney, and with the advice and consent of the State's Attorney prepare, file, and argue appellate briefs for those cases; and also, as may be requested by the State's Attorney, to assist in the prosecution of cases under the Illinois Controlled Substances Act, the Cannabis Control Act, the Drug Asset Forfeiture Procedure Act and the Narcotics Profit Forfeiture Act. Such attorneys are further authorized to assist the State's Attorney in the State's Attorney's duties under the Illinois Public Labor Relations Act, including negotiations thereunder, as well as in the trial and appeal of tax objections.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor may also assist State's Attorneys in the discharge of their duties in the prosecution and trial of other cases, and may act as Special Prosecutor if duly appointed to do so by a court having jurisdiction.

BE IT FURTHER RESOLVED that the McLean County Board hereby agrees to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor for Fiscal Year 2003, commencing December 1, 2002, and ending November 30, 2003, by hereby appropriating the sum of \$27,000.00 for the express purpose of providing a portion of the funds required for financing the operation of the Office of the State's Attorneys Appellate Prosecutor, and agrees to deliver the same to the Office of the State's Attorneys Appellate Prosecutor on request during the Fiscal Year 2003.

Passed and adopted by the County Board of McLean County, Illinois, this _____ day of _____ 2002.

Chairman

ATTEST: _____
County Clerk

Donate a Phone PhoneRaising Collection Agreement

In this agreement, “you” and “your” refers to COUNTY OF MCLEAN. This document will provide some information about the operation of the Donate a Phone PhoneRaising Program and will serve as the agreement between you and the Wireless Foundation for participation in the PhoneRaising program. Please read this document carefully.

1. The Wireless Foundation (“Foundation”) is a tax-exempt 501(c)(3) organization organized in the District of Columbia. It is qualified to conduct charitable solicitations in all states.
2. Working with the Foundation, you agree to collect handheld portable wireless phones capable of operating on either cellular or PCS networks (referred to in this document as “Telephones”) and prepare them for shipment to the address provided by the Foundation. You acknowledge that you are collecting Telephones for the benefit of the Foundation and the charitable organization whose tax-exempt status is demonstrated in Attachment A to this agreement. You agree to identify your program in all promotional materials as “a Donate a Phone program,” consistent with the Foundation’s guidelines regarding such identification. You agree to collect, store, ship and handle donated Telephones in a safe, responsible and ethical manner and to obey all laws that apply to solicitation and collection of donations of the Telephones. You agree that you will cause to be delivered to the Foundation all Telephones collected in conjunction with your participation in the Donate a Phone PhoneRaising Program. You acknowledge that only handheld portable wireless phones capable of operating on either cellular or PCS networks are accepted by the program and that Telephones need not be in working order. You acknowledge that car phones, so-called “bag phones,” cordless telephones, walkie-talkies, pagers, two-way radios and other commercial radios will not be accepted by the Foundation.
3. The Foundation agrees to pay shipping costs for Telephones shipped from a single location. A minimum collection of one-hundred (100) Telephones is required before the Foundation will pay shipping costs. If you need to have Telephones shipped from multiple locations, the Foundation will pay for the shipping, but any increased costs to the Foundation for shipping from the additional locations will be deducted from the contributions to your organization. You agree to pay the cost of collecting, storing and boxing for shipment the Telephones you collect. You agree to provide shipping boxes or containers.
4. The Foundation will make available materials to support the collection and shipment of Telephones, including collection suggestions, shipping tips, suggestions for local advertising and publicity, and pre-addressed shipping labels for sending the collected Telephones to the Foundation’s collection facility. Any charge for materials will be disclosed to you before they are sent.
5. Through ReCellular, Inc., the Foundation will track the number, type and value of Telephones you send to the Foundation. As the Telephones are sold by the Foundation, the Foundation will contribute to your charitable organization thirty-three percent (33%) of the value determined for each Telephone donated, as determined by ReCellular or other organization

designated by the Foundation. The value of each Telephone as determined by ReCellular will be final for purposes of this agreement. You acknowledge that older and obsolete models of Telephones will be accepted but may have no value to the Foundation and thus will not generate funds for your charity. You acknowledge your receipt and understanding of the Foundation's document called *Guide to Successful Collection*, Attachment B to this agreement.

6. Contributions will be made by Foundation check to your charitable organization. Payments will be made within 90 days of receipt of Telephones by the Foundation.

7. The donation of a Telephone to the Foundation will be treated as made when the owner of the Telephone delivers it to you, provided the Foundation subsequently receives the Telephone. Any receipt given for a Telephone will indicate that the Telephone was donated to the Foundation.

8. Except as otherwise provided in Paragraph 3 above, the Foundation assumes no responsibility for any claim, loss, cost, expense or damage caused by or related to the collection, storage, shipping or handling of any Telephone collected by you, including, but not limited to, claims related to the actions of any person collecting Telephones and any carrier service charges incurred for wireless phones not deactivated prior to being donated. You assume no responsibility for the condition or usefulness of any donated Telephone. You agree not to make or encourage any other person to make a claim for any payment related to the program except for the payments to your charity.

9. You have no obligation to collect or provide any Telephones to the Foundation and you have no obligation to make any donation or payment to the Foundation except as specifically provided in this agreement. The Foundation assumes no responsibility to make any payment to you or any contribution to your charity except as specifically provided in this agreement.

10. This agreement is limited strictly to the matters described in the agreement and is an agreement only between the Foundation and you. No other party will be recognized as a party to or beneficiary of this agreement. You agree that neither you nor any person acting for you will represent either you or such person as a partner, co-venturer or affiliate of the Foundation.

11. You and the Foundation each have the right to terminate this agreement by written notice to the other at any time, with no obligation except as may be provided by law or under this agreement. If this agreement is terminated, the Foundation will make payments to your charity as provided in this agreement for all Telephones that the Foundation receives from you within 30 days after the date of termination.

12. The Foundation may notify you of the termination or change of the Donate a Phone PhoneRaising Program or any other Foundation program at any time. If a program termination or change affects the amount that is contributed to you under this agreement, the Foundation will make payments to you as provided in this agreement for all Telephones that the Foundation receives from you within 30 days after the date of termination.

13. Any notice under this agreement will be made in writing and will be delivered by first class mail or fax to the address or fax number of the party to whom the notice is being given, or

another address that is provided by notice under this section. Any notice will be effective when received. In the case of fax notice, fax confirmation will be treated as confirmation of receipt.

Notice to the Foundation shall be delivered to:

PhoneRaising
1580 East Ellsworth Ave.
Ann Arbor, MI 48108
Fax (734) 205-2312

Notice to you shall be delivered to:

<u>County of McLean</u>	(your organization's name)
<u>Attn: Jennifer Ho, Risk Manager</u>	(name of individual to contact)
<u>104 W. Front Street</u>	(street address)
<u>Bloomington, IL 61701</u>	(city, state, ZIP code)
<u>309-888-5940</u>	(telephone with area code)
<u>309-888-5949</u>	(fax number with area code)

14. This agreement represents our entire agreement about the Donate a Phone PhoneRaising Program. Any change will be the subject of a signed agreement between the parties.

15. This agreement will be governed by the law of the District of Columbia, without regard to any conflict of laws statute. No collection or payment will be made under this agreement if prohibited by law. Any lawsuit related to this agreement will be brought only in a court in the District of Columbia.

____ County of McLean _____
[your organization's name]

Wireless Foundation

By: _____
Signature

By: _____
Signature

____ Michael Sweeney _____
Name

Name

____ Chairman, McLean County Board _____
Title

Title

Date

Date

Attachment A: Your Taxpayer Identification Number and IRS Letter of Exemption
Attachment B: Guide to Successful Collection

Guide to Successful Collection

Thank you for your interest in starting a Donate a Phone PhoneRaising collection. Your efforts will help raise money for your charity while at the same time help the Wireless Foundation support its philanthropic programs that apply wireless technology to help address challenges facing American communities.

The purpose of this document is to help you understand how to create the most value for your charity through your phone collection efforts.

The Foundation, in partnership with ReCellular, Inc., accepts all handheld portable wireless phones capable of operating on either cellular or PCS networks. These phones are sorted by model, type and condition. Newer phones are refurbished and marketed throughout the world as economical alternatives to brand-new phones. Damaged phones can supply parts to repair other phones that can then be returned to service as refurbished used phones. Badly damaged phones and obsolete models have no value, but are recycled in accordance with all environmental regulations.

Remember, we accept ***all*** handheld portable wireless phones capable of operating on either cellular or PCS networks, whether they are working or not. If they are damaged beyond usefulness or if they are obsolete (very old models, outdated technology, or made by manufacturers who no longer make wireless telephones), they do not have any monetary value to us or to you. We will absorb the expense of recycling these phones safely, so even if some of the phones you collect have outlived their usefulness, you will know that they are being disposed of in an environmentally friendly manner. The following devices should not be sent to the Foundation as they will not generate any revenue for you or for us: car phones, so-called “bag phones,” cordless telephones, walkie-talkies, pagers, two-way radios and other commercial radios.

You don't need to be an expert in wireless technology to learn how to maximize the value of your collection effort. A few simple rules can help you gauge the value of the phones that you are collecting to raise funds.

1. **Newer is better.** Models change very rapidly in the wireless world. The most valuable phones are those under two years of age. Phones older than two years but under five years also have value, although understandably less than the newest models. But, it's not always easy to tell how old a phone is, so another rule is . . .
2. **Smaller is better.** Every year, phone models get smaller and smaller, so one good indicator of a phone's age is its size. The so-called “brick phones” that were popular in the late 1980s deserve their reputation for ruggedness, but because of their large size they are of no economic value today. On the other hand, models made within the past few years that are small and light are still in demand around the world, even if you've replaced the phone with an even smaller one.
3. **Digital is better.** Phones that identify themselves as being “CDMA” or “TDMA” or “GSM” employ newer digital technology. Curiously, some phones that say “digital” on the body aren't really digital.

One way to get a feel for which phones are most valuable is to visit a store that sells cellular and PCS phones. Current phone models are most in demand and can yield \$10.00 or more per phone for your charity. Second tier, older phones will typically generate between \$1.00 and \$3.00 for your charity. And, although we will recycle the obsolete models, they will yield no funding for your charity. If your collection is typical of those we have received in other collection efforts, you might conservatively target to get \$1.00 per phone on average for your charity, but it all depends on the mix of phones you collect.



DONATE a phone

What is PhoneRaising?

The Donate a Phone PhoneRaising program is a completely new approach to fundraising developed by the CTIA Wireless Foundation, the philanthropic organization for the country's wireless industry. PhoneRaising enables your organization to capitalize on the untapped value of the estimated 30 million used cell phones lying idle in America's closets and drawers. These phones are just waiting to be reprogrammed, refurbished or recycled to help benefit your community. Here's how it works: You collect used cell phones and we'll send you a check to help support your organization's revenue objectives.

How can my organization start a collection?

You can start a collection by visiting our Web site at www.donateaphone.com or by calling 1-800-456-9624. You can also spread the message in your community just as you would for other fundraisers. You can use this as your sole method of raising funds or make it a part of an existing fundraising plan.

Is my organization eligible to collect?

Any 501(c)(3) nonprofit, charity or grassroots organization is eligible to receive funds through PhoneRaising.

How much is each used cell phone worth?

Current phone models are most in demand and can yield \$10.00 or more per phone for your charity. Second tier, older phones will typically generate between \$1.00 and \$3.00 for your charity. And, although we will recycle the obsolete models, they will yield no funding for your charity. If the phones you collect are typical of those we have received in other collection efforts, you might conservatively target to get \$1.00 per phone on average for your charity, but it all depends on the mix of phones you collect.

Can we collect any and all cell phones?

Please collect only wireless (cellular or PCS) phones. Cordless phones meant for home use are not acceptable. All wireless or PCS hand-carried (not vehicle installed) phones will be accepted, but outdated wireless phones are discouraged. Smaller, newer phones generate the most funds. Mobile-installed telephones (including so-called "bag phones"), two-way radios, pagers, walkie-talkies, etc. are not accepted.

What if my phone doesn't work?

The collected phones need not be in working order. Phones that cannot be refurbished will be recycled and disposed of according to the appropriate EPA regulations.

How long should we conduct our collection effort?

The duration of your collection effort is up to you. Of course, the more cell phones you

collect, the more funds you will generate for your organization. We recommend a collection last at least 90 days.

How do I ship my phones?

Shipping will be free with the collection of 100 or more phones. When you are ready to ship, simply call 1-800-456-9624 to make shipping arrangements. Please note: We will not accept shipments sent C.O.D.

Does my organization have to worry about being charged for the airtime if the phones are refurbished?

No. When the phones are refurbished, they are completely cleared and reprogrammed. Donors should, however, be reminded to deactivate their wireless service before donating their phone(s).

How will you track the number of phones collected?

All wireless phones will be hand counted and entered into a database by our logistics partner and principal sponsor, ReCellular, Inc. We recommend that you put the amount of wireless phones inside each box.

What should my organization call this program?

You may determine the name of your own fundraising initiative. We ask that you please acknowledge it as a Donate a Phone program.

Are tax receipts available?

Yes. Donors may download a copy of the PhoneRaising tax receipt from the www.donateaphone.com Web site. The CTIA Wireless Foundation is a nonprofit 501(c)(3) organization, so a phone and any additional expenses are typically tax deductible. The Foundation makes no determination of the value of the gift, and the donor should consult a tax advisor regarding the tax effects of the gift.

When will my organization receive a check?

Your organization will receive a check within 90 days of the Wireless Foundation receiving your phones.

Who is sponsoring this program?

This program is made possible by the CTIA Wireless Foundation and ReCellular Inc. The Wireless Foundation is the philanthropic arm of the Cellular Telecommunications & Internet Association (CTIA). The Wireless Foundation oversees programs that address some of our country's greatest challenges through the creative use of wireless technology. For more information about the Wireless Foundation, please visit www.wirelessfoundation.org. ReCellular Inc. is the principal sponsor of the PhoneRaising program. ReCellular Inc. is the world's leading remanufacturer of wireless equipment. For more information about ReCellular Inc., please visit www.recellular.com.

What is the Donate a Phone CALL to PROTECT program?

Donate a Phone CALL to PROTECT is a national wireless phone collection drive designed to provide domestic violence victims with one of the most powerful tools in the fight against abuse....a wireless phone. The program is a partnership between the Wireless Foundation, the National Coalition Against Domestic Violence, Motorola and participating wireless service providers.

Whom may I contact if I have questions?

You may call 1-800-456-9624 or e-mail phoneraising@recellular.com.

ATTACHMENT 1: BACKGROUND INFORMATION

VICTIMS OF CRIME ACT
Law Enforcement and Prosecution - Based Victim Assistance Services

Organization Name: McLean County State's Attorney's Office

Organization Address: 104 W. Front Street
Room 605
Bloomington, IL 61701

Organization FEIN No: 37-6001569

Contact Person: Charles G. Reynard, State's Attorney

Telephone Number: 309-888-5400 (general) 5401 (direct)

Fax Number: 309-888-5429

E-mail Address: charles@mclean.gov

Amount of Federal Funds Requested: \$ 65,444.00/FIRST YEAR

Amount of Match Funds to be Used: \$ 16,361.00/FIRST YEAR

Total Program Cost (Federal and Match): \$81,805.00/FIRST YEAR

Type of Implementing Agency (Check one)

Criminal Justice-Government

Law Enforcement

Prosecution

Please Provide the Total Amounts of Funding Allocated to Victim Services Based on Your Agency's Current Fiscal Year Budget:

Federal (Excluding VOCA) \$ 0

VOCA Funds \$ 24,000

State \$ 0

Local \$ 142,468

Other \$ 0

For this Victim Services Project Indicate:

3.0 Number of New Staff (Full-time Equivalents) Proposed, Both Federal and Match Funds

3.0 Indicate the Number of Volunteer Staff used by Agency (Full-time Equivalents)

Requesting Waiver of Volunteer Requirements (See Attachment 7)

Geographic Area Served by Agency McLean County

Population of Service Area 150,000

NO Does this project make a special effort to target any Un-Served or Underserved Populations?

If So, Please Check All Un-Served or Underserved Populations being Targeted by this project

- | | |
|--|---|
| <input type="checkbox"/> African American | <input type="checkbox"/> Mentally Disabled |
| <input type="checkbox"/> Hispanic | <input type="checkbox"/> Physically Disabled |
| <input type="checkbox"/> Rural | <input type="checkbox"/> Underserved Urban |
| <input type="checkbox"/> Other (specify) _____ | <input type="checkbox"/> Children |
| <input type="checkbox"/> None | <input type="checkbox"/> Elderly |
| | <input type="checkbox"/> Non-English Speaking |

Identify the Victim(s) to be Served Through this Victim Services Project.

All Victims of Crime

or (check applicable)

- | | |
|--|--|
| <input type="checkbox"/> Survivors of Homicide Victims | <input type="checkbox"/> Child Physical Abuse |
| <input type="checkbox"/> Adult Sexual Abuse | <input type="checkbox"/> Child Sexual Abuse |
| XX Domestic Violence | <input type="checkbox"/> Robbery |
| <input type="checkbox"/> Elder Abuse | XX Other Violent Crimes |
| <input type="checkbox"/> DUI/DWI Crashes | <input type="checkbox"/> Other (name type) _____ |

ATTACHMENT 2: PROPOSAL CONTENT

Please respond to each of the items in the following seven sections. The answers to these questions will be your proposal. You may use additional sheets if necessary.

Part I: Description of Organization. In this section, we are trying to gain a general sense of your agency's overall goals and activities, NOT solely the project for which you are seeking VOCA funds.

a. Please provide a *brief* description of your agency.

The McLean County State's Attorney's Office (SAO) provides a full range of criminal prosecution services, civil child support enforcement services, and civil representation of county government.

b. What is your agency's mission?

To provide excellent legal services on behalf of criminal prosecution goals of the office, to serve victims of crime as if they were clients, to protect their statutory and constitutional rights within the criminal justice system; to provide excellent legal services in connection with non-criminal services listed in I-a above.

c. Does your agency have specialized units, e.g. personnel that target a specific population or that work with cases of a particular crime type?

CHECK ONE: XX YES NO

If YES, please list each unit and its general purpose below:

- ❖ Felony Prosecution Unit—Professional Staff devoted to criminal felony prosecutions of non-domestic violent and property crime cases
- ❖ Domestic Violence Unit—Professional Staff devoted to felony and misdemeanor prosecution of domestic violence cases.
- ❖ Juvenile Unit—Professional and Paraprofessional staff devoted to abuse and neglect proceedings, delinquency cases, and collaboration with Children's Advocacy Center.
- ❖ Victim-Witness Service—Paraprofessional Staff devoted to notification and other support services to victims of felony, misdemeanor, juvenile, and traffic crimes and witnesses in those cases.
- ❖ Misdemeanor Unit—Professional Staff devoted to prosecution of non-domestic violent and property crime cases
- ❖ Traffic Unit—Professional Staff devoted to prosecution of DUI, Major and Petty Traffic crime cases
- ❖ Child Support Enforcement Program—Professional and Non-Professional Staff devoted to Title IV-D child support services to citizens.

d. Does your agency have staff specifically assigned to provide support services to victims of crime?

CHECK ONE: XX YES NO

If YES, please list the title and responsibilities of each staff person that provides these support services:

- ❖ Victim Witness Director – Supervises staff and personally assists victims as an advocate through all stages of the criminal justice system. Provides training for law enforcement and social service personnel as to the needs of victims and services provided to/for them in the community
- ❖ Victim Witness Specialist – Notifies victims and witnesses in felony and juvenile cases of their court appearances, explains the criminal justice system, and reduces anxiety by informal counseling. Notifies victims and assists them in obtaining information about how to secure compensation under the Illinois Crime Victims Act.
- ❖ Victim Witness Specialist – Notifies victims and witnesses in misdemeanor and serious traffic cases of their court appearances, explains the criminal justice system, and reduces anxiety by informal counseling. Notifies victims and assists them in obtaining information about how to secure compensation under the Illinois Crime Victims Act.
- ❖ Victim Witness Office Support Specialist – Distributes pamphlets and originates letters providing information to victims.

e. How does your agency inform crime victims of their statutory rights?

Crime victims are informed of their rights through letters and pamphlets distributed by the Victim / Witness Service

f. What community based programs does your agency refer victims of crime to AND what types of services do each of these programs provide?

1. PATH – The Victim/Witness Service participates in training sessions for PATH volunteers. PATH refers clients to the Victim/Witness Service for information, counseling and assistance during court proceedings.
2. Hospital Social Service Agencies – Hospital social service agencies refer clients to the Victim/Witness Service regarding filing charges and questions about the criminal justice system. Clients are visited at the hospital by the director and victims are provided information and

assistance with Crime Victims Compensation. The Victim/Witness Service informs the agency on the progress and outcome of referred cases.

3. Rape Crisis – The Victim/Service used to participate in training sessions for CRISIS volunteers, with both agencies working together to provide emotional support and encouragement for victim. With the newly developing Sexual Assault Services Program at the YWCA, this partnership will be renewed.
4. Department of Children and Family Services –DCFS and VWS work together to provide emotional support and encouragement for victims and families throughout trial proceedings.
5. Catholic Social Services – CSS and VWS work together to provide emotional support and encouragement for victims and families throughout trial proceedings.
6. McLean County Center for Human Services – The VWS refers clients to the Center for professional counseling.
7. ISU Student Counseling Center – The VWS refers clients to the Center for professional counseling.
8. Home Sweet Home Mission – The VWS refers indigent clients to the Mission for temporary housing and meals.
9. Salvation Army/Safe Harbor Shelter – The VWS refers indigent clients to the Mission for temporary housing and meals.
10. The State's Attorney's Office and VWS participate in the following organizations with whom we collaboratively strive to solve individual victim's needs: Child Protection Network/Children's Advocacy Center; National Organization of Victims Assistance; Security Specialists Against Violence; Crime Stoppers; MADD; McLean County Domestic Violence Task Force; Area Counselors; Family Violence Coordinating Council for the 11th Judicial Circuit; Youth Impact (formerly Community Youth Liaison Council; McLean County Community Compact; Community Advocacy Network, AVERT (Abuser treatment agency); National Victim Center; Illinois Prosecutor-Based Victims Assistants Association

Part II: Summary of Program. This section will help us understand the project for which you are seeking VOCA funds. This must include all direct services to be provided to crime victims with VOCA and match funds. **Do not** include a description of activities that will not be funded with VOCA or match funds.

a. Will **additional** staff be hired to provide the direct services to be funded with this project, **AND/OR** will hours of existing staff be increased to provide these services?

CHECK ONE:

ADDITIONAL STAFF EXISTING STAFF BOTH
 ("match" hours only)

If **ADDITIONAL STAFF** will be hired for this project, please indicate each additional staff person's title to be hired for this project, **AND** the full-time equivalent (FTE) each person will work for this project.

<u>Title of additional staff person to be hired</u>	<u>% FTE for this project</u>
Internal Victim Advocate-Legal Asst. II	1.0
Office Support Specialist-Victim Witness Clerk	1.0
Independent Contract Liaisons (Intake & Follow-Up)	1.0

If **EXISTING STAFF*** will be used for this project, please indicate the title of each existing staff person who will work for this project. Then, first indicate the full-time equivalent (FTE) each person currently works **NOT INCLUDING** this project, Second, indicate the additional FTE the same person will be working for only this project. Finally, the total FTE should be indicated in the last column and should be equivalent to the sum of the first two columns.

<u>Title of existing staff person</u>	Current <u>% FTE of existing staff</u>	INCREASE in <u>% FTE for this project</u>	TOTAL <u>% FTE</u>
<u>NA</u>	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

*For existing staff, Federal dollars can only be used to fund additional hours above those that are currently worked.

b. Please provide a *brief* summary of the proposed project.

The "Victim-Centered Prosecution Services Program" will deliver services to victims of domestic and other violent crimes whose cases are being prosecuted by the State's Attorney. The operative principle will be that the central focus of prosecution services should be the victim of the crime being prosecuted and if in-depth services are effectively delivered to such crime victims, they will report more positive regard for the criminal justice system, regardless of case outcome, and will report being more likely to use law enforcement and courts in future such difficulties. Services include crisis counseling, follow-up contacts, information and referral, criminal justice support/advocacy, emergency legal advocacy, and personal advocacy.

c. How will victims be referred to your program for services?

Through partnership with local police, victim referrals to program will be made at or shortly after initial scene of crime investigation. Additional referrals will be made by assistant state's attorneys at the time of screening and filing of criminal charges, typically the day following incident and/or arrest. The Legal Assistant and the Contract Staff will also proactively seek referrals from initial responders and screening attorney on a daily basis in order to increase the number of "same day or next day" referrals

d. Will this project provide direct services for all crime victims, OR will this project provide direct services to a sub-population of crime victims (*e.g. domestic violence victims, non-English speaking victims, disabled victims, teenage victims*)?

CHECK ONE:

ALL CRIME VICTIMS SUB-POPULATION OF CRIME VICTIMS

If SUB-POPULATION OF CRIME VICTIMS, please identify:

Domestic (felony and misdemeanor) and non-domestic victims of violent crime (felony only); we will also seek to serve Spanish-speaking victims by seeking at least one of the three "intake" staff to be Spanish-speaking

e. What will be the primary qualifications of program-funded staff?

Bachelor's Degree in Criminal Justice, Psychology or related field, ability to work with police, victims of crime from diverse populations, prosecutors, current victim-witness staff and external victim advocates.

f. Who will oversee this project?

State's Attorney, Director of Victim-Witness Service, and oversight committee

consisting of representatives of partnering agencies (police, CDV-Neville House Program Director, and Illinois State University) and/or existing Multi-Disciplinary Domestic Violence Team meeting on bi-weekly frequency.

g. How will this project complement the current activities and services provided at your agency?

The above listed services are designed to be in addition to the traditional services currently being provided by the Victim-Witness Service. Current staff will continue to provide notification services to the wide array of populations served. New staff will provide "in-depth" services focusing on the victim's self-described needs for assistance. Capacity is contemplated to provide between 2 and 6 hours of in-person contact with victims, exclusive of trial preparation with victim and actual trial proceedings. Current capacity is estimated to be an average of less than 1 hour, exclusive of trial preparation with victim and actual trial proceedings, exclusive of trial preparation with victim and actual trial proceedings.

We also expect that considerable protocol development will be required to meaningfully coordinate with current activities and services. For example, the proposed internal advocate will be expected to conscientiously explain to victims that if they require *confidential* counseling services (i.e. involving communications not to be disclosed to the prosecutor or potentially required to be disclosed in criminal discovery to the defense), they will be referred to the external advocates in the office. Protocol will likely require considerable documentation of these explanations.

However, the project will, in the main, greatly simplify the various services they currently receive from multiple providers. Currently, order of protection services and victim notification services are provided by different "departments". The proposed project would have victims contacting a single advocate for both services.

Part III: Statement of Problem. This section will help us understand why this project is important to crime victims that come into contact with your agency as well as the community you serve.

Please complete the table below with the specified crime rates (number of offenses reported to police per 100,000 population) for the jurisdiction served by your agency during calendar years 1999, 2000, and 2001. If this information is not easily accessible within your agency, both county and municipal level data for Index offenses, and county level data for domestic offenses are available in the publication, *Crime in Illinois* produced by the Illinois State Police (ISP). This publication may be downloaded from the ISP web site: <http://www.isp.state.il.us/>. If you need municipal level data for domestic offense rates or other assistance obtaining any of this information, you may contact the Authority's Research & Analysis Unit at 312.793.8550.

Reported offense rates per 100,000 population for 56 McLean County.

(your municipality or county)

1999-2001

Jurisdiction(s) served by your agency	Violent Index Offense Rates			Property Index Offense Rates			Domestic Offense Rates		
	1999	2000	2001	1999	2000	2001	1999	2000	2001
McLean County	468.8	469.9	459.3	3144	3259	3104	418.6	456.0	347.7

If you are proposing to serve a sub-population of crime victims, such as sexual assault victims, children, or elderly victims, you may be able to provide crime rates more pertinent to your target population. Appendix C* provides a list of data sources that can be used to calculate rates and where you can access them. Please feel free to create another table if you find more than one data source relevant to your project. Again, if you need additional assistance in obtaining data that are relevant to your project, you may contact the Authority's Research & Analysis Unit at 312.793.8550.

Reported rates of CRIMINAL SEXUAL ASSAULT, DOMESTIC OFFENSES, AND ORDERS OF PROTECTION ENTERED IN LEADS

(Insert type of data used here, e.g. violent Index offenses, child abuse reports, etc.)

per 100,000 population for MCLEAN COUNTY, 1999-2001
(jurisdiction(s) served by your agency)

Jurisdiction(s) served by your agency	1999	2000	2001
MCLEAN COUNTY			
Criminal Sexual Assault	83.2	65.1	71.1
Domestic Offense	418.6	456.0	347.7
Orders of Protection in LEADS	217.2	176.8	214.7

* Appendix C indicates that several data sources only have information available at the county level. If your project does not serve an entire county, you may still provide county level rates, IF that is the smallest geographical level of data available.

Next, please respond to the following questions:

a. What is the problem(s) identified by crime victims that come into contact with your agency that this project will address? (What ~~5th~~ crime victims need that they are not

currently getting?)

Victims of violent crime (domestic and non-domestic) need extraordinary amounts of attention and time from criminal justice providers. They need to personally meet their providers of prosecution services, including internal advocates, prosecutors, and other collaborating disciplines (including police and external advocates). These providers are currently unable to provide the individual time and attention that violent crime victims require in order to have confidence in the criminal justice system.

- b. How are you aware that this problem exists? *(You may use the data entered in the offense rate table if applicable. You may also provide additional data if you feel it supports the need for your proposed project; please include the source of any such data. You may also use anecdotal information based on experiences of agency staff or other sources within your jurisdiction.)*

We are aware of this problem by reference to various sources:

- ❖ We believe the offense rates found in the above tables disclose that our community has a serious criminal violence problem compared to other communities. We also believe that our community has been exceptionally open to responding to the problem and that actual reporting of criminal violence may be proportionally higher in our community vis-à-vis actual incidence rates. However we come by our rates, they demonstrate a high volume of visible need for victim support services, a need that, with all of the collaboration we have currently mobilized, we still find ourselves unable to fully address.
- ❖ McLean County Victim-Witness Service (VWS) Director, Margie Meegan Jordan, reports that VWS currently serves an exceptionally high number of all crime victims. The current program, repeatedly recognized for being a model program, provides victim and witness notification services (court notification, restitution assistance, disposition reporting, etc.) to victims in felony, misdemeanor, juvenile, DUI, and major traffic cases. However, she also reports frequent experiences in which victims of violent crime complain of lack of sufficient time with prosecutors and other providers of related services. Frequently, complaints disclose a need for more assistance with court preparation, violent crime compensation applications, protection planning, and other services. She also states: "A common dilemma victims of domestic violence face is the difference in services provided by separate departments. Currently, we do not assist with orders of protection even though victims in need of such services are already calling us for information and assistance regarding the criminal cases we are handling. This project would provide victims with one advocate providing a considerably wider range of services."
- ❖ We currently work with Countering Domestic Violence/Neville House (CDV) who have an office within the State's Attorney's Office. Deborah White, Program Director and her staff have consistently reported being unable to provide sufficient time to meet all of their client needs in relation to domestic violence case prosecutions along with their client needs in relation to civil orders of protection for clients not yet caught up in criminal prosecution cases. She also

advises that they are unable to provide walk-in services or in-depth services to domestic violence victims due to the need for staff to expend time in court as well as spending time with various responsibilities outside of the office, e.g. back at the shelter facility located at Neville House. Ms. White also states: "At the present time, our legal advocacy to non-English speaking victims is lacking. A Spanish-speaking advocate would be a valuable asset."

- ❖ We currently participate in a multi-disciplinary Domestic Violence Team program and the participants in the program (external victim advocates, police, perpetrator providers, probation officers, and prosecutors) consistently observe that the high volume character of the individual disciplines' work results in victims of domestic violence crimes not receiving the individual attention and time they need to help themselves avoid revictimization.

c. Why is your agency unable to adequately address this problem(s) with existing resources?

Due to high volume of violence cases and resulting high volume of victims with respect to whom there are a high volume of responsibilities to supply statutory and constitutional notification services, the existing VWS staff does not have the capacity to provide the "in-depth" service contemplated by this project and, as a consequence, does not have the capacity to produce the kind of "client satisfaction" necessary for victim and community confidence in law enforcement and court functioning. Recent budget crises have resulted in a diminution of professional and support staff. While the VWS staff has not been reduced, there are no other human resources available to deliver services contemplated by the project.

d. Have there been prior efforts to address this problem by your agency?

CHECK ONE: YES NO

If YES, why was this effort not successful or not completely successful?

Our Domestic Violence Protocol Implementation Program (DVPIP), among other strategies, sought to connect victims with their prosecutors at the time of Grand Jury proceedings. The strategy has succeeded in establishing the earlier contacts with victims needed for more productive prosecution efforts. However, the continuity of this effort is not sufficiently consistent. With the loss of one attorney in the Domestic Violence Unit, the problem associated with insufficient client communication is worsening. Nor, for want of sufficient time with our staff, have we been able to sufficiently listen to violent crime victims as they articulate their own needs and expectations of the court process.

In addition, this current Grand Jury strategy occurs approximately 3 weeks after the incident/arrest. While this time lapse improves upon initial prosecutor contact not occurring for 3 months or more following the incident, it is clearly not soon enough to make the difference in many cases, as evidenced by cycle-of-violence-related recantations and witness disappearances. We do not have current staff capacity to

intervene earlier than 3 weeks in felony cases, i.e., at time of Grand Jury, nor do we have the time to connect prosecutors with victims in misdemeanor cases in even longer time frames.

Furthermore, the DVPIP program was designed to produce more effective prosecution outcomes, while this project will be focusing more attention on identifying and meeting victim's self-described needs. While our belief is that by more attentively responding to victim needs will likely improve prosecution outcomes, those outcomes are viewed as collateral benefits rather than key goals and objectives of the project.

e. Are there any other resources in the area you serve that can help crime victims with the need(s) you identified?

CHECK ONE: YES NO

If YES, what is this resource, AND why is this project needed in addition to this resource?

The McLean County community possesses a wealth of resources to assist victims of violent crime, from police, prosecution, external victim advocacy, counseling resources of various stripes, and related resources. We also possess a highly collaborative network of these resources. What we lack is the time and attention that the State's Attorney's Office could supply in order to listen to crime victims so that prosecution services could be more meaningfully directed to crime victims' self-described needs and information and referrals could be more productively provided and made to address those needs.

If a grant is awarded to your agency you will be required to enter into a networking agreement with other victim services agencies in your area.

We recognize this requirement and view this grant as a means to achieving more meaningful successes to be achieved by existing networks.

Part IV: Goal and Objectives. This section will help us better understand where your project is ultimately going (GOAL) and how it will get there (OBJECTIVES). Remember that goals and objectives should **only include VOCA grant and match** funded activities.

A. Goal: A universal goal has been developed for these projects. Please indicate the choice(s) that are most appropriate for your intended project.

To provide direct services to (CHECK ONE BELOW):

ALL CRIME VICTIMS

VIOLENT CRIME VICTIMS INVOLVING DOMESTIC AND NON-DOMESTIC VIOLENCE CRIMES

for the purpose of alleviating trauma and suffering incurred from crime victimization.

B. Objectives: Please complete the following objectives by inserting the number of clients that will be provided with that service. If you will not be providing a specific type of service, place a zero in the blank. Performance indicators will be developed for you based upon your responses to these objectives.

Example: *Provide court accompaniment to 6 victims each month.*

- 1) Provide criminal court-related advocacy and support services (e.g., court orientation, court escort) to 10 victims each month (in addition to current program).
- 2) Provide criminal case status & disposition information and/or appearance notification services to 0 victims each month (due to its being handled by current program).
- 3) Assist 5 victims each month with victim impact statements.
- 4) Provide other criminal justice advocacy and support services (e.g. assistance with restitution, transportation, child care, property return, and post-sentencing services and support) to victims each month.
- 5) Provide in-person appointments (e.g. 1 hour in length) for purpose of providing in depth identification of needs, direct assistance, as well as information and referral services to 20 victims each month.
- 6) Provide telephone information and referral services to 20 victims each month (in addition to current program).

- 7) Assist 5 victims with obtaining an order or protection each month.
- 8) Provide other emergency legal advocacy and support services (non-criminal justice, e.g. filing elder and child abuse petitions) to 5 victims each month.
- 9) Provide intake-referral and/or follow-up contact to 20 victims each month.
- 10) Provide assistance in filing compensation claims to 5 victims each month.
- 11) Provide crisis counseling services to 5 victims each month.
- 12) Provide personal advocacy to 5 victims each month.
- 13) Provide _____ services to _____ victims each month.
(other direct service proposed)
- 14) Provide _____ services to _____ victims each month.
(other direct service proposed)

C. Impact Objective(s): The objective(s) developed in response to this item will improve your ability to assess the *impact* of direct services from this project on your target population.

What kinds of smaller, observable changes do you want to see in crime victims that come into contact with your agency? *Will they behave or think differently? Will they have more information so they can make more informed decisions? Will there be an increase or decrease in something?*

The premise of the "Victim-Centered Prosecution Services Program" is that violent crime victims are not provided the kind of client-centric services that they ought to have, specifically the time and attention they would receive if they were accused persons as opposed to victims of crime. We believe that such victim-focused services will cause victims to report more positive regard for the criminal justice system, regardless of prosecution case outcomes, and will report being more likely to use law enforcement and courts (along with related advocacy services) in the event of future difficulties. Clients will report that prosecution services assisted in their personal healing process. There will be an increase in client and community confidence in the justice process.

Part V: Program Strategies. The problem statement has described the issue(s) to be addressed. Goals/objectives have defined the ends to be achieved. This section will tell us how these ends are going to be accomplished by describing how the **VOCA grant and match funded activities** will be implemented in clear, logical detail and should provide a clear picture of how the program will operate in order to achieve its goals and objectives.

a. Please check all applicable activities staff hired under this project will be providing to crime victims.

XXX CRIMINAL JUSTICE-RELATED SUPPORT/ADVOCACY (e.g., orientation to the criminal court system, accompaniment to criminal court)

CASE STATUS OR DISPOSITION INFORMATION AND/OR APPEARANCE NOTIFICATION (SUPPLIED BY CURRENT PROGRAM)

XXX ASSISTANCE WITH VICTIM IMPACT STATEMENTS

XXX OTHER CRIMINAL JUSTICE SUPPORT/ADVOCACY SERVICES (e.g. assistance with restitution, witness fees, protection services, transportation, child care, property return, or post-sentencing services)

XXX INFORMATION & REFERRAL - IN PERSON

XXX INFORMATION & REFERRAL - TELEPHONE

XXX ASSISTANCE WITH OBTAINING ORDERS OF PROTECTION

XXX OTHER EMERGENCY LEGAL ADVOCACY (non-criminal justice, e.g. filing elder and child abuse petitions)

XXX FOLLOW-UP CONTACT

XXX ASSISTANCE IN FILING COMPENSATION CLAIMS

XXX CRISIS COUNSELING

XXX PERSONAL ADVOCACY

OTHER ACTIVITY (Specify)

OTHER ACTIVITY (Specify)

b. How will the activities you listed in response to item (a) above benefit your target population?

In addition to the numerous benefits suggested previously, we believe that the efficacy of external advocacy and internal advocacy will increase due to these partnering providers having more time to **listen** to clients and to provide direct assistance as needed. Victim services would be consolidated more effectively with external advocates serving all civil order of protection clients, reaching more of such clients and in a more timely fashion. Similarly, more criminal orders of protection will be secured by virtue of the internal advocate's proactive services to victims on a same-day or next-day basis. More direct and prompt contact between prosecutors and victims will be facilitated, with the most significant benefit being that victims' fear of the legal system can be dramatically reduced by personally knowing and questioning "their" prosecutors. This connection will also serve to secure prompter, more significant professional commitment from the prosecutors to the victims by virtue of victims being significantly more personalized to the prosecutors.

c. How will crime victims be referred to this project?

- ❖ By police
- ❖ By internal advocate and contract staff working with the police at the time of or shortly after scene of crime investigations
- ❖ By assistant state's attorneys at the time of screening of criminal charges
- ❖ By internal advocate working with assistant state's attorneys at the time of screening of criminal charges
- ❖ By external advocates through their contacts with victims who are prepared to move forward with criminal prosecutions.

d. Does staff need to be trained to provide the direct services for this project?

CHECK ONE: YES NO

If YES, what kind of training will they receive, AND who will provide it?

Each of the 4 project staff will complete the 40 hour required training for external victim advocates employed by or volunteering for Countering Domestic Violence/ Neville House. Neville House will provide the training, per commitment by Program Director Deborah White.

If NO, why not?

Part VI: Implementation Schedule. The implementation schedule should be used as a planning tool for the project and should reflect a realistic projection of how the program will proceed and should indicate: how the **VOCA grant and match funded activities** which will be undertaken to accomplish each objective; who will be responsible for each activity; and the month or week from the start date of the program that you expect to complete each activity. Please use month or week—whichever term seems most appropriate for each activity. Please use the attached implementation schedule form.

IMPLEMENTATION SCHEDULE:

<u>ACTIVITY</u>	<u>DATE BEGUN</u>	<u>DATE COMPLETED</u>	<u>RESPONSIBLE PERSONNEL</u>
Hire Staff	Month 1	Month 2	S.A./VWS/CDV
Train staff w/ 40 hr CDV trng	Month 2	Month 2	S.A./VWS/CDV
Set up office space & obtain Staff address & phone contact info	Month 2	Month 3	S.A./VWS
Develop protocol for dividing Service responsibilities among Police; external advocates, CDV, VWS and S.A.	Month 3	Month 5	S.A./VWS/CDV & L.E.
Conduct in service training for S.A. staff	Month 4	Month 5	S.A./VWS
Conduct training for L.E., CDV, And VWS personnel	Month 5	Month 6	S.A./VWS/CDV
Develop proposed timetable for Victim contacts (i.e. 1 st contact w/i 24 hours; 2 nd within 5 days, etc)	Month 2	Month 3	S.A./VWS
Develop & use written forms to Document contacts & services Provided	Month 2	Month 4	S.A./VWS/CDV
Develop referral notification System	Month 2	Month 3	S.A./VWS/CDV/L.E.
Develop forms to be used for Follow-up contact personnel	Month 3	Month 5	S.A./VWS/I.S.U. staff

Provide in-depth services to Victims	Month 3	On going	S.A./VWS
Make follow up contacts w/ Victims after disposition	Month 6	On going	S.A./VWS
Prepare Brochures re: Services (ex: how to complete Victim Compensation Forms; Preparing Victim Impact Statements)	Month 8	Month 11	S.A./VWS
Schedule MDT team meetings & Review of program	Month 2	on going	S.A./VWS
Schedule & attend meetings w/ Service providers to coordinate Contacts for victim services	Month 3	on going	S.A./VWS

Part VII: Proposed Budget and Budget Narrative: This section will detail the staff and/or other items for the proposed project that are to be paid for with federal or match funds. **Instructions for this section can be found in Appendix A of this application packet.**

Appendix B lists allowable costs and their associated dollar amounts. Budget categories include: personnel services/fringe benefits, equipment, commodities, travel, and contractual. Only items listed in Appendix B may be included in your budget.

A **fringe benefit worksheet** has been included to detail the specific benefits and their associated percentages or dollar amounts. The worksheet **must** be submitted with your proposal.

As a reminder, all procurements must be competitive and all out-of-state travel requires prior Authority approval.

PROGRAM TITLE: VICTIM CENTERED PROSECUTION SERVICES
 AGENCY: MCLEAN COUNTY ON BEHALF OF THE MCLEAN COUNTY
 STATE'S ATTORNEY'S OFFICE
 GRANT # _____
 EXHIBIT B: BUDGET NARRATIVE

PERSONNEL:

The personnel line item allots for one full-time (1.0 FTE) Legal Assistant II (Internal Victim Advocate) at \$35,533 (comprised of salary in the amount of \$29,712 and benefits in the amount of \$5,821) and one full-time (1.0 FTE) Office Support Specialist (Victim Witness Clerk) at

\$27,072 (comprised of salary in the amount of \$22,148 and benefits in the amount of \$4,924). A total of \$50,084 will come from federal dollars. The balance, \$12,521, will be matching funds.

Legal Assistant II (Internal Victim Advocate) breakout:

Base Salary:	\$29,712
Fringes:	5,821
	\$2,300 medical insurance
	\$2,273 FICA (7.65%)
	\$1,248 IMRF (4.20%)
Total Cost:	\$35,533

Office Support Specialist I (Victim Witness Clerk) breakout:

Base Salary:	\$22,148	\$22,148
Fringes:	4,924	4,924
	\$2,300 medical insurance	
	\$1,694 FICA (7.65%)	
	\$ 930 IMRF (4.2%)	
Total Cost:	\$27,072	

MATCH:

The State's Attorney's Office will provide match funds through the following:

1. \$12,521 in employee salary and benefits expenses not covered by the federal share of the grant budget.

Total amount of the request for the personnel component is:

Federal:	\$50,084
Match:	\$12,521
TOTAL:	\$62,605

CONTRACTUAL:

The program will hire two (2) Independent Contract Liaisons (totaling 1.0 FTE) to provide intake and follow-up services to victims at the individual rate of eighty (80) hours per month at

\$10.00 per hour. Total monthly expense for these two contract positions will be \$1,600 for an annual total of \$19,200.

Total amount of the request for the contractual component is:

Federal:	\$15,360
Match :	\$ 3,840
TOTAL:	\$19,200

TOTAL BUDGET:

PERSONNEL:	\$62,605.00
CONTRACTUAL:	\$19,200.00
TOTAL:	\$81,805.00

Federal:	\$65,444.00
Match:	\$16,361.00

PERSONNEL SERVICES							
Job Title	Annual Salary Year 1	Annual Salary Year 2	# Months On Program	% Time On Program	Total Cost	Federal Amount	Match Contribute
Legal Asst II (Internal Advocate)	\$ 29,712.00		12	100%	\$ 29,712.00	\$ 23,770.00	\$ 5,942.00
Office Support Specialist	\$ 22,148.00		12	100%	\$ 22,148.00	\$ 17,718.00	\$ 4,430.00
					\$ -	\$ -	\$ -
Vicim / Service Provider Liaison (See Contractual Services)					\$ -	\$ -	\$ -
					\$ -	\$ -	\$ -
					\$ -	\$ -	\$ -
Total Salary					\$ 51,860.00	\$ 41,488.00	\$ 10,372.00
Fringe Benefits (Use figure from Fringe Benefit Worksheet)					\$ 10,745.00	\$ 3,596.00	\$ 2,149.00
TOTAL PERSONNEL COST					\$ 62,605.00	\$ 50,084.00	\$ 12,521.00

Budget Narrative for Personnel. Please give a brief description for each line of the Personnel Services Budget.
(See Attached Instructions in Appendix A and B)

See last three pages of Attachment 2—Proposal Content for budget narrative regarding personnel

EQUIPMENT				Total Cost	Federal Amount	Match Contribute
Item	Cost per Unit	# of Units				
Computer/Printer	\$ -			\$ -	\$ -	\$ -
Desk	\$ -			\$ -	\$ -	\$ -
Chair(s)	\$ -			\$ -	\$ -	\$ -
Bookcase	\$ -			\$ -	\$ -	\$ -
File cabinet	\$ -			\$ -	\$ -	\$ -
Table	\$ -			\$ -	\$ -	\$ -
Other (Specify)	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -
TOTAL EQUIPMENT				\$ -	\$ -	\$ -

Budget Narrative for Equipment. Please give a brief description for each line of the Equipment Budget.
 (See Attached Instructions in Appendix A and B)

COMMODITIES				Total Cost	Federal Amount	Match Contribution
Item	Cost Per Month	# of Months				
Office Supplies for Program Staff	\$ -			\$ -	\$ -	\$ -
Supplies for Program Clients	\$ -			\$ -	\$ -	\$ -
Postage	\$ -			\$ -	\$ -	\$ -
Printing/Copying costs	\$ -			\$ -	\$ -	\$ -
Other (Specify)	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -
TOTAL COMMODITIES COST				\$ -	\$ -	\$ -

Budget Narrative for Commodities. Please give a brief description for each line of the Commodities Budget.
 (See Attached Instructions in Appendix A and B)

000000

000000

TRAVEL				Total Cost	Federal Amount	Match Contribute.
	Cost per Mile	# of Miles	# of Months			
Program Staff Mileage*				\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -
Conference Travel**	Cost/ person	# of people	# of days			
Airfare				\$ -	\$ -	\$ -
PerDiem				\$ -	\$ -	\$ -
Lodging				\$ -	\$ -	\$ -
* State rate is calculated at \$.365/mile. If agency rate is less use that rate						
** Out of State Travel requires prior Authority approval.						
TOTAL TRAVEL COST				\$ -	\$ -	\$ -

Budget Narrative for Travel. Please give a brief description for each line of the Travel Budget.
 (See Attached Instructions in Appendix A and B)

CONTRACTUAL								
	Cost per month	# of months	Dollar per hour	# of hours per month	Pro-rated Share	Total Cost	Federal Amount	Match Contribute
Cell Service						\$ -	\$ -	\$ -
Telephone Service						\$ -	\$ -	\$ -
Pager service						\$ -	\$ -	\$ -
Conference Registration Fees						\$ -	\$ -	\$ -
Other (Specify)						\$ -	\$ -	\$ -
Other (Specify)						\$ -	\$ -	\$ -
Use These Boxes for Contractual Personnel						\$ -	\$ -	\$ -
Victim/Provider Liaison			10	80		\$ 9,600.00	\$ 7,680.00	\$ 1,920.00
Victim/Provider Liaison			10	80		\$ 9,600.00	\$ 7,680.00	\$ 1,920.00
TOTAL CONTRACTUAL						\$ 19,200.00	\$ 15,360.00	\$ 3,840.00

Budget Narrative for Contractual. Please give a brief description for each line of the Contractual Budget.
 (See Attached Instructions in Appendix A and B)

SEE LAST TWO PAGES OF ATTACHMENT TWO FOR BUDGET NARRATIVE INCLUDING CONTRACTUAL EXPENSES.

	Total Cost	Federal Amount	Match Contribute
GRAND TOTAL			
PERSONNEL SERVICES	\$ 62,605.00	\$ 50,084.00	\$ 12,521.00
EQUIPMENT	\$ -	\$ -	\$ -
COMMODITIES	\$ -	\$ -	\$ -
TRAVEL	\$ -	\$ -	\$ -
CONTRACTUAL	\$ 19,200.00	\$ 15,360.00	\$ 3,840.00
TOTAL COST	\$ 81,805.00	\$ 65,444.00	\$ 16,361.00

All procurements must be competitive

Fringe Benefit Worksheet

Indicate each fringe benefit paid using grant funds, both Federal and Match, for the total salary listed under Personnel Services on the Budget. Indicate whether it is calculated as a percentage of salary, indicate percentage used, or as a flat rate per employee, list dollar amount. Use the dollar amount calculated as the TOTAL FRINGE BENEFITS on this worksheet as the dollar amount on the BUDGET under PERSONNEL SERVICES, under FRINGE BENEFITS.

FRINGE BENEFITS <small>Use for all fringe benefits that are calculated as a % of salary.</small>	% OF FRINGE BENEFITS
FICA	7.65
UNEMPLOYMENT	
RETIREMENT/PENSION	4.20
WORKER'S COMP	
DENTAL/VISION	
HOSPITALIZATION	
TOTAL % FRINGE	Box A 11.85%

Line A: Total from Total % Fringe Benefits (Box A)

% 11.85

Line B: Total Salary Paid By Grant (take from Budget, Personnel Service.)

X
\$ 51,860

Line C: Total Line A multiplied by Total Line B

=
\$ 6,145

FLAT RATE FRINGE BENEFITS <small>Use for all fringe benefits that are calculated as a Flat Rate per employee.</small>	SAMOUNT PER POSITON
HEALTH/MEDICAL INS.	2,300
OTHER (SPECIFY)	
TOTAL FLAT RATE FRINGE	Box B 2,300

Line D: Total from Total Flat Rate Fringe Benefits (Box B)

\$ 2,300

Line E: Number of paid positions funded through grant.

X
2

If position is not funded 100% include as percent of time on program.

Line F: Total Line D multiplied by Total Line E.

=
\$ 4,600

Line G: Total Line C plus Total Line F. **TOTAL FRINGE BENEFITS**

= \$ 10,745

Place this dollar amount in PERSONNEL SERVICES Section of the BUDGET.

ATTACHMENT 3

Statement of Compliance with VOCA Eligibility Requirements

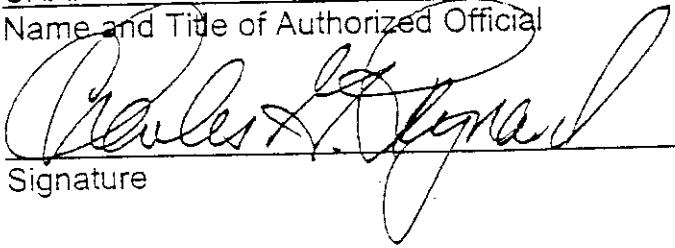
The applicant certifies that it meets the following eligibility requirements as stated in the Final Program Guidelines published by the Department of Justice, Office of Justice Programs for the Victims of Crime Act (VOCA) Victim Assistance Program:

- The applicant is a public or nonprofit organization and provides services to crime victims.
- The applicant has a record of providing effective services to crime victims including support and approval of its services by the community, a history of providing direct services in a cost-effective manner, and financial support from other sources.
- The applicant will help crime victims apply for compensation.
- The applicant will comply with the applicable provisions of VOCA, the Program Guidelines, and the requirements of the Office of Justice Programs' Financial Guide, which includes maintaining appropriate programmatic and financial records that fully disclose the amount and disposition of VOCA funds received.
- The applicant will maintain statutorily required civil rights statistics on victims served by race, national origin, sex, age and disability, within the timetable established by the Illinois Criminal Justice Information Authority (ICJIA); and permit reasonable access to books, documents, papers, and records to determine whether the recipient is complying with applicable civil rights laws.
- The applicant will abide by any additional eligibility or service criteria as established by the ICJIA including submitting statistical and programmatic information on the use and impact of VOCA funds, as requested by the ICJIA.
- The applicant must use volunteers unless the ICJIA determines there is a compelling reason to waive this requirement.
- The applicant will provide services to victims of Federal crimes on the same basis as victims of state/local crimes.
- The applicant will provide services to crime victims, at no charge, through the VOCA-funded project.
- The applicant will maintain confidentiality of client-counselor information as required by State and Federal law.

- Except as otherwise provided by federal law, no recipient of monies under VOCA shall use or reveal any research or statistical information furnished under this program by any person and identifiable to any specific private person for any purpose other than the purpose for which such information was obtained in accordance with VOCA.
- No person in any state shall, on the grounds of race, color, religion, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, be subjected to discrimination under, or denied employment in connection with any program or activity receiving federal financial assistance.

CHARLES G. REYNARD, MCLEAN COUNTY STATE'S ATTORNEY

Name and Title of Authorized Official



Signature

10-17-2008
Date

MCLEAN COUNTY STATE'S ATTORNEY'S OFFICE

Name of Organization

104 W. FRONT STREET, ROOM 605, BLOOMINGTON, ILLINOIS 61701

Address of Organization

ATTACHMENT 4

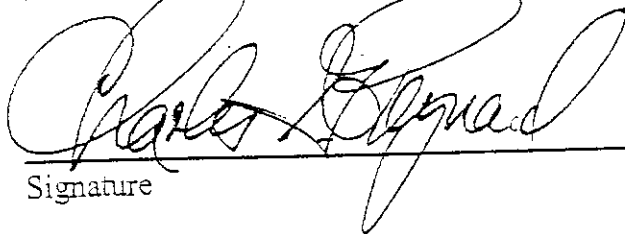
CERTIFICATION

The applicant certifies:

- (1) that it is not barred from contracting with any unit of state or local government as a result of 720 ILCS 5/33E-3 or 5/33E-4; and
- (2) that it shall notify the Authority's Ethics Officer if the applicant solicits or intends to solicit for employment any of the Authority's employees during any part of the application process or during the term of any contract awarded.

CHARLES G. REYNARD, MCLEAN COUNTY STATE'S ATTORNEY

Name and Title of Authorized Representative



Signature

10-17-2002

Date

MCLEAN COUNTY STATE'S ATTORNEY'S OFFICE

Name of Organization

104 W. FRONT STREET, ROOM 605, BLOOMINGTON, IL 61701

Address of Organization

ATTACHMENT 5

STATE OF ILLINOIS DRUG FREE WORKPLACE CERTIFICATION

This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or contractor has certified to the State that the grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant and debarment of contracting or grant opportunities with the state for at least one (1) year but not more than five (5) years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

(a) Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
- (2) Specifying the actions that will be taken against employees for violations of such prohibition.
- (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (A) abide by the terms of the statement; and
 - (B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

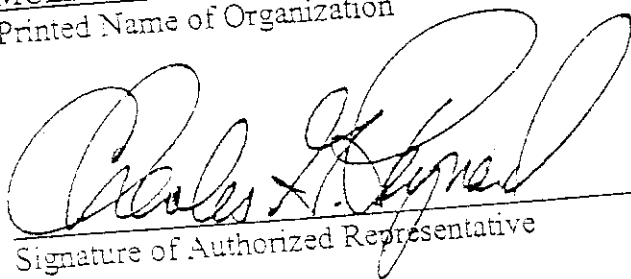
- (1) the dangers of drug abuse in the workplace;
- (2) the grantee's or contractor's policy of maintaining a drug free workplace;
- (3) any available drug counseling, rehabilitation, and employee assistance programs;
and
- (4) the penalties that may be imposed upon an employee for drug violations.

ATTACHMENT 5

- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by section 5 of the Drug Free Workplace Act.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that a trained referral team is in place.
- (g) Making good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

THE UNDERSIGNED AFFIRMS, UNDER PENALTIES OF PERJURY, THAT HE OR SHE IS AUTHORIZED TO EXECUTE THIS CERTIFICATION ON BEHALF OF THE DESIGNATED ORGANIZATION.

MCLEAN COUNTY STATE'S ATTORNEY
Printed Name of Organization


Signature of Authorized Representative

Requisition/Contract/Grant ID #

CHARLES G. REYNARD, STATE'S ATTORNEY
Printed Name and Title

10-17-2002
Date

ATTACHMENT 6

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions
(Sub-Recipient)

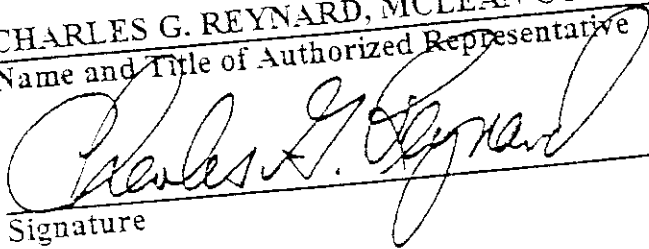
This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR Part 67, Section 67.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 *Federal Register* (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

CHARLES G. REYNARD, MCLEAN COUNTY STATE'S ATTORNEY

Name and Title of Authorized Representative



Signature

10-17-2002

Date

MCLEAN COUNTY STATE'S ATTORNEY'S OFFICE

Name of Organization

104 W. FRONT STREET, ROOM 605, BLOOMINGTON, IL 61701

Address of Organization

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

ATTACHMENT 7
VOCA VOLUNTEER CERTIFICATION AND WAIVER

According to federal VOCA guidelines, recipients of VOCA funds must use volunteers unless the Illinois Criminal Justice Information Authority (Authority) determines there is a compelling reason to waive this requirement. A "compelling reason" is a statutory or contractual provision concerning liability or confidentiality of counselor/victim information, which bars using volunteers for certain positions, or the inability to recruit and maintain volunteers after a sustained and aggressive effort.

1. If you use volunteers, what is the average number of volunteers used by your agency, the services performed by them and the amount of time spent performing these services during an average year? (attach additional pages, if necessary)

The McLean County State's Attorney's Office employs undergraduate student interns in order to support various paraprofessional functions within the office. These interns are ordinarily not provided any monetary compensation for their services and, in that sense, they are considered volunteer resources to our office. Many of them receive curricular credit for their services and receive written evaluations in connection with this arrangement. Frequently, the interns do not receive curricular credit and serve principally for the paraprofessional experience they receive. On the average, we employ approximately five volunteer interns each semester, as well as during the summer months. Interns are assigned to the various units (as listed in the submission materials, including the felony unit, misdemeanor unit, domestic violence unit, victim-witness service, etc.) Depending on the individual volunteer intern engagement, an intern will work from 40 hours per week for up to 17 weeks continuously. During an average year, our office receives approximately 4000-6000 hours of volunteer intern service each year.

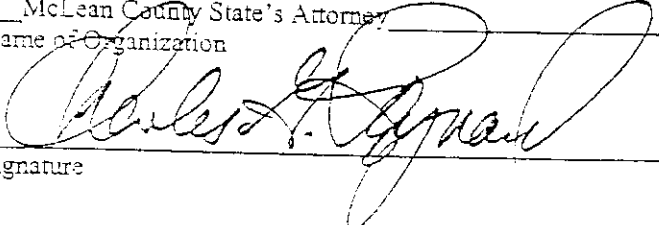
2. If you do not use volunteers, explain why your agency does not use volunteers. (attach additional pages, if necessary)

NA

3. If you plan to use volunteers in the future, explain your recruitment efforts and what activities you anticipate they performing (attach additional pages, if necessary)

Our office will continue its internship program in the future. We employ a full-time Legal Assistant who expends approximately .5 FTE coordinating the program.

I hereby certify that the above information is true and correct to the best of my knowledge:

McLean County State's Attorney
Name of Organization

Signature

Charles G. Reynard
Name and Title of Authorized Representative
10-17-2002
Date

- Waiver Approved
 Waiver Denied

Robert Taylor, Associate Director
Illinois Criminal Justice Information Authority

Date

McLean County State's Attorney's Office 2002 Case Load Report

Jan. Feb. Mar. April May June July Aug. Sept. Oct. Nov. Dec. 2002 YTD 2001 YTD Total Projected 2002

CRIMINAL

	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	2002 YTD	2001 YTD	Total	Projected
Felony	128	99	118	133	123	146	145	106	192	113			1,303	1,193	1,432	1,570
Misdemeanor	231	168	136	261	157	157	254	170	227	204			1,965	1,909	2,337	2,367
Asset Forfeiture	19	5	8	7	8	5	13	4	5	11			85	48	64	102
Family Totals	30	20	47	51	25	32	40	31	50	30			356	410	483	429
Family	10	10	28	31	15	16	29	10	35	17			201	260	303	242
Order of Protection	20	10	19	20	10	16	11	21	15	13			155	150	180	187
Juvenile Totals	18	20	19	28	14	36	24	24	33	28			244	218	251	294
Juvenile	1	2	0	6	3	0	2	0	3	4			21	12	15	25
Juvenile Abuse	4	4	5	1	6	14	15	7	14	7			77	58	70	93
Juvenile Delinquency	13	14	14	21	5	22	7	17	16	17			146	148	166	176
Traffic Totals	2,968	2,480	2,166	2,872	2,210	2,714	2,805	1,958	3,015	1,899			25,018	26,833	32,071	30,137
Traffic	2,899	2,411	2,095	2,790	2,146	2,647	2,733	1,899	2,924	1,829			24,304	26,196	31,309	29,277
DUI Traffic	69	69	71	82	64	67	72	60	90	70			714	637	762	860

CHILD SUPPORT

Paternity cases filed	3	0	12	9	2	7	5	2	12	0			52	69	83	63
Paternity cases established	4	3	4	4	5	4	6	4	1	10			45	52	62	54
Paternities excluded	0	1	0	2	2	1	0	2	0	1			9	6	6	11
Support Orders entered	27	25	27	33	26	40	28	32	22	47			307	312	375	370
Modification proceedings filed	15	11	17	23	14	9	11	6	12	35			219	102	134	264
Modification proceedings adjudicated	12	5	7	24	12	21	17	14	12	31			155	68	98	187
Enforcement actions filed	21	20	37	37	43	27	20	9	37	43			294	207	283	354
Enforcement actions adjudicated	34	64	41	36	55	61	54	72	77	72			566	294	371	682
Hearings set before Hearing Officer	26	46	48	62	58	54	57	49	58	64			522	429	528	629
Orders prepared by Hearing Officer	17	11	28	36	37	38	42	49	49	52			359	235	300	432

2002 Projected = (2002 YTD/Day of Year) x 365 Days

N/A = Numbers not available

ASSET FORFEITURE FUND

STATEMENT OF REVENUE, EXPENDITURES AND FUND BALANCE

October 30, 2002

STATE'S ATTORNEY:

Beginning Balance 01/01/2002	\$ 40,603.56
Revenue	<u>14,475.39</u>
Total Funds Available	\$ 55,078.95
Expenditures	<u>1,327.59</u>
Fund Balance 10/30/02	\$ 53,751.36

SHERIFF:

Beginning Balance 01/01/2002	\$ 49,469.29
Revenue	<u>17,409.78</u>
Total Funds Available	\$ 66,879.07
Expenditures	<u>10,267.44</u>
Fund Balance 10/30/02	\$ 56,611.63

TOTAL FUND BALANCE- October 30, 2002 **\$110,362.99**

November 4, 2002

**McLean County Board
Justice and Public Safety Committee
Bloomington, IL 61701**

Re: Monthly Caseload - MONTH ENDING September 30, 2002

Dear Committee Members:

Pursuant to statute, I am forwarding this report to your attention and I am causing a copy to be filed with the Circuit Clerk's office of McLean County.

During the above-mentioned time period, in the discharge of our duties to indigent persons in McLean County we have been assigned the following new cases in the area set forth. The activities in which we are involved differ in no substantial manner from those which have been earlier reported.

CASE TYPES	MONTHLY TOTALS 2001	MONTHLY TOTALS 2002	YTD TOTALS 2001	YTD TOTALS 2002	% CHANGE YTD
FELONIES	94	94	927	816	<12%>
MISDEMEANORS	115	102	983	904	<8%>
DUI	31	16	206	225	8%
TRAFFIC	66	58	672	662	<1%>
JUVENILE	30	33	169	248	32%
OTHER	0	0	2	1	
TOTAL	336	323	2,959	2,856	<3%>

DATE: November 4, 2002
TO: Justice Committee
FROM: Amy Johnson Davis
RE: Monthly Report

SEPTEMBER 2002 DISPOSITIONS

DISPOSITION	FELONY	MISDEMEANOR	TRAFFIC / DUI
PLEA / ORIGINAL OFFER	33	56	64
PLEA / LESSER	14	1	1
BENCH TRIAL / WIN	0	2	0
BENCH TRIAL / LOSS	1	2	0
JURY TRIAL / WIN	0	1	0
JURY TRIAL / LOSS	0	0	0
DISMISSED / UPFRONT	6	2	0
DISMISSED / TRIAL	6	17	3
KNOCKDOWN	5	N/A	N/A
PRIVATE COUNSEL	30	12	2
PLEA / BLIND	1	0	8
REFILED AS FELONY	N/A	1	1
WITHDRAWN	1	2	0
DIRECTED VERDICT	1	0	0
P.D. DENIED	3	2	0

Following are the caseload assignments to each of the full-time and contract attorneys for the reporting month of: **MONTH ENDING SEPTEMBER 2002.**

CASE TYPE	PUBLIC DEFENDER ATTORNEYS	YTD TOTALS	NEW MONTHLY TOTALS	NEW PTR/REVIEW TOTALS
F	JOHN WRIGHT-C	65	6	0
J	ARTHUR FELDMAN	108	12	1
F	LEE ANN HILL-C	63	5	0
F	JAMES TUSEK	109	11	9
M	BRIAN MCELLOWNEY	375	47	5
F	BRIAN MCELLOWNEY	109	15	4
F	TRACY SMITH	109	15	5
J	JON MCPHEE	60	11	0
DUI	ROBERT KEIR	225	15	2
F	ROBERT KEIR	7	0	0
TR	ANTHONY ORTEGA	642	59	3
F	ANTHONY ORTEGA	7	3	0
F	RON LEWIS	106	17	4
M	CARLA BARNES	527	55	2
F	CARLA BARNES	5	0	2
F	TONY TOMKIEWICZ-C	63	6	0
F	KIM CAMPBELL	109	13	4
J	KELLY CAVANAUGH	61	10	0
J	ALAN NOVICK-C	14	4	0
PRIV	PRIVATE COUNSEL	402	44	N/A
W/D	WITHDRAWN	30	8	N/A

PTR= Petition to Revoke Probation
 F = Felony
 J = Juvenile
 O = Other
 P.C.=Post Conviction Remedy Cases

C= Contract Attorney (7-8 Cases per Month)
 DUI= DUI
 TR= Traffic
 M= Misdemeanor



McLEAN COUNTY SHERIFF'S DEPARTMENT
DAVID OWENS, SHERIFF
"Peace Through Integrity"
Administration Office
(309) 888-5034
104 W. Front Law & Justice Center Room 105
P.O. Box 2400 Bloomington, Illinois 61702-2400

Detective Commander (309) 888-5051
Patrol Commander (309) 888-5166
Patrol Duty Sergeant (309) 888-5019
Jail Division (309) 888-5065
Process Division (309) 888-5040
Records Division (309) 888-5055
Domestic Crimes Division (309) 888-5860
FAX (309) 888-5072

October 29, 2002

TO: Mr. Joe Sommer, Chairman
Justice Committee
FROM: Sheriff David Owens
SUBJ: November 4th, 2002 Justice Committee Meeting

Dear Chairman Sommer:

I would respectfully request that the following item be placed on the November 4th, 2002 Justice Committee Agenda for information only.

Information

1) Mclean County Detention Facility Report: (Please see attached)

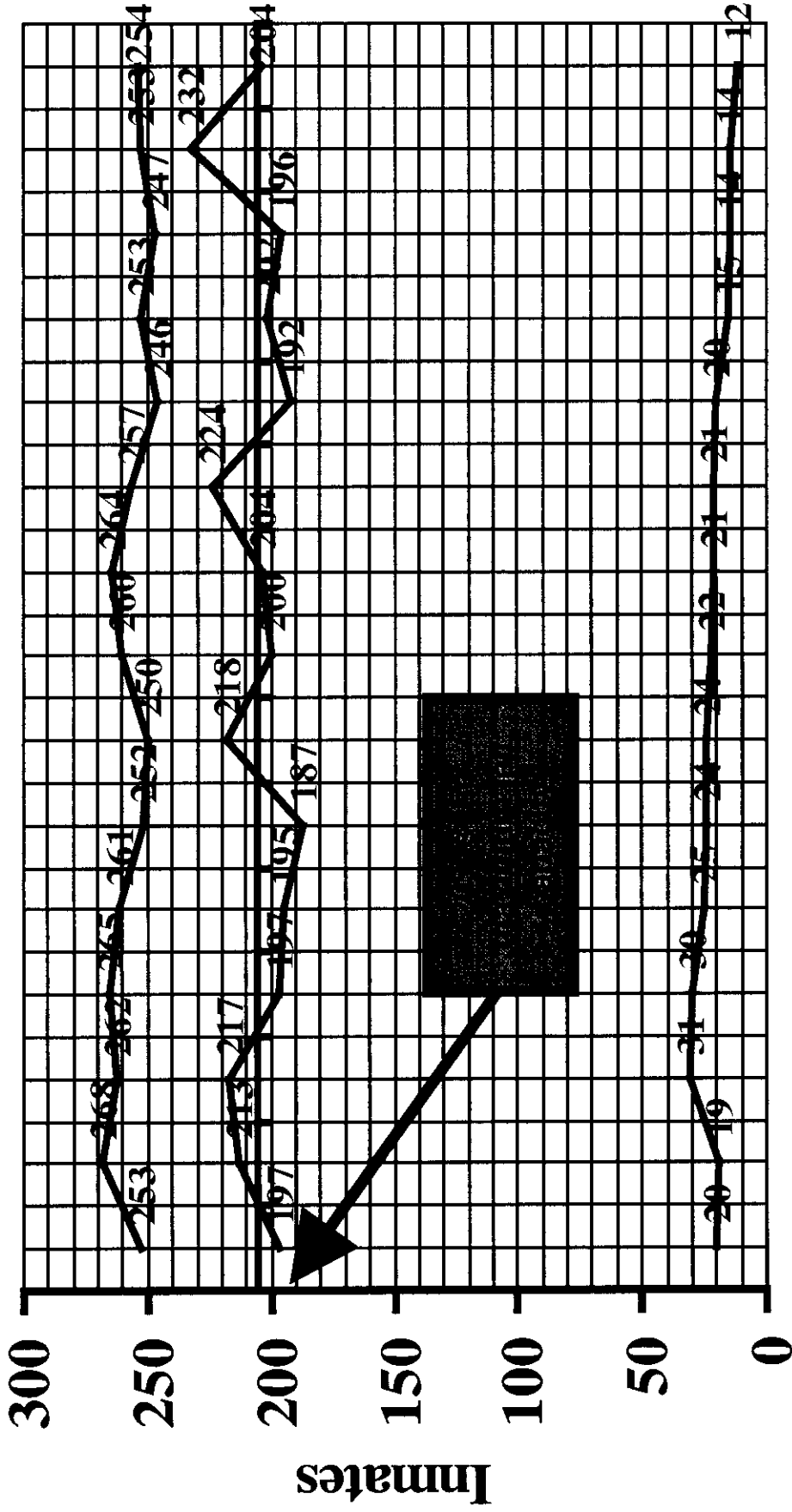
If you have any questions prior to the meeting, please feel free to give me a call.

Sincerely,

David Owens
Sheriff

McLean County Detention Facility

October Inmate Population Report



— Total — In House — Housed Out



EMERGENCY TELEPHONE SYSTEM BOARD

2411 E. Empire St.
Bloomington, IL 61704-8200

Ph. (309) 663-9911
Fax (309) 664-7917

Board Memo

Date: 10/25/2002
To: Honorable Joseph Sommer, Chairman, Justice Committee
Cc: Honorable Justice Committee Members
From: W.H. Gamblin, E9-1-1 Admin.
RE: 9-1-1 Monthly Status Report

First let me apologize for not being able to attend this month's meeting as I will be attending the National Emergency Number Assn's. (NENA) Best Practices Conference in St. Louis this week. This conference is attended by 9-1-1 personnel with the intent of reviewing and placing into effect the best procedures and protocols as they pertain to 9-1-1 services. This includes all aspects of 9-1-1 and I service on the committees working with wireless 9-1-1 as well as database issues.

Decisions made by these committees form the basis for Standard Operating Procedures used in the 9-1-1 industry. They also are quite often refined and used as Technical Standards.

I have sent forward information on the following issues:

Amtrak GPS

McLean County ETSB, Bloomington Fire, and METCOM have been chosen Amtrak and the Federal Transportation Safety Administration to conduct tests to determine if trains can be tracked using GPS and in the event of an accident in rural areas could be located accurately. McLean County was chosen because it is on the route for the high-speed rail line and because of our mapping capabilities. We are now working on integration of the web site and mapping software. I will keep the committee advised as this project moves forward.

Error Resolution

The report for Sept. shows that we have reduced the errors to a total of 267. Addressing Tech. Sarah Franks has been working with each city and we are seeing the results of those one on one meeting in the error totals.

Board Memo: 9-1-1 Montly Status Report

Call Statistics

Charts showing the number of 9-1-1 calls and types of calls are also provided. Color copies will be made available at the committee meeting.

Radio Ad Hoc Committee

Attached are minutes of the Radio Meeting along with reports that were discussed.

Respectfully submitted,



William H. Gamblin, ENP

McLean County ETSB

WHG/whg

Attachments



10/25/2002

Confidential

Board Memo

Date: 10/23/2002
To: Honorable Chairman ETSB
Cc: Honorable Members ETSB
From: W.H. Gamblin, E9-1-1 Admin.
RE: Amtrak GPS Test

Attached is correspondence regarding a test that the ETSB has been supporting for Amtrak, Fire/Rescue for the locating of derailed trains using GPS. Under the plan GPS units would be attached to Amtrak and in the future perhaps all trains to determine their location at any given time. This will allow dispatch centers to go on the web and obtain the latitude and longitude of engine and then compare it to the CAD map and aerial photography. By using this method it will be a very quick way to locate the train and to determine the best and quickest way to enter the scene.

We conducted a test using a train and the data was very good. We are now going to work on the integration of the location data and the mapping data.

McLean County has been selected for the Alpha site and is on the cutting edge of developing this system for all emergency responders in the United States.

WHG/whg

Attachments

Gamblin, Bill

From: kteutsch@cityblm.org
Sent: Thursday, July 25, 2002 11:49 AM
To: kranney@cityblm.org; awcannon@mclean.gov; WGamblin@McLean.gov; sfranks@mclean.gov; curtis@mclean.gov; JeffT@mclean.gov; DaveO@McLean.gov; chieftrfd@deskmic.com; bmatthews@normal.org; mleisner@normal.org; zip2442@cs.com
Cc: jimb@oreis.org; mkimmerling@cityblm.org; evaughn@cityblm.org
Subject: GPS Demonstration: Status Update

These dates are fine with me with Thursday Sept. 26 being the best choice. We will work with Jim to fulfill the test requirements. If any of you desire to view or participate in some fashion your most welcome to do so. I do not see this being a big ta do. In fact it should be very simple.

I will keep you all posted as things progress.

Kt.

-----Forwarded by Kenneth Teutsch/Cityblm on 07/25/2002 11:39 AM -----

To: <kteutsch@cityblm.org>
From: "James Boone" <jimb@oreis.org>
Date: 07/25/2002 09:06 AM
Subject: GPS Demonstration: Status Update

Dear Ken:

The meeting with Amtrak on July 22nd was sensational. They are fully gearing up and will set up for the demo and will also set up for some pre-tests on Train 303, probably in August. The Amtrak POC is Peter Hall, Director of Safety, Amtrak Intercity, Chicago. I am preparing a pre-test and test sequence plan for review and comment, and will forward it ASAP.

It looks like either the morning of Thursday, Thursday 9-26 or Friday, 9-27 would work for us as a demo date. Would you kindly let me know if either (or both) of these dates works for you and your colleagues?

Best, /s/ Jim Boone

Gamblin, Bill

From: kteutsch@cityblm.org
Sent: Friday, July 19, 2002 11:12 AM
To: kranney@cityblm.org; mkimmerling@cityblm.org; evaughn@cityblm.org; awcannon@mclean.gov; WGamblin@McLean.gov; sfranks@mclean.gov; curtis@mclean.gov; JeffT@mclean.gov; DaveO@McLean.gov; chieftrfd@deskmic.com; bmatthews@normal.org; mliesner@normal.org; zip2442@cs.com
Cc: jimbo@oreis.org; bhockensmith@cityblm.org; sbarr@cityblm.org; dadelsberger@cityblm.org
Subject: OREIS Meeting Summary

Everyone:

Enclosed is a summary of the recent meeting and a step-by-step plan from Jim Boone.

If you have questions as to the meeting or your continued participation with this drill please pass them back to me and I will work with Jim to clairify for everyone.

Thanks to all for your interest in this project.

Kenneth Teutsch
Communications Officer
~~~~~  
Bloomington Fire Department  
Bloomington, IL 61701-8384  
~~~~~  
309-434-2500 Office
309-434-2636 Desk/v-Mail
309-434-2291 Fax
~~~~~  
www.fire.ci.bloomington.il.us

**GPS TRAIN LOCATION COORDINATES FOR EMERGENCY RESPONSE  
TO RAIL PASSENGER INCIDENTS:  
CHICAGO-SPRINGFIELD-ST. LOUIS CORRIDOR**

---

**PILOT DEMONSTRATION PLANNING MEETING  
Bloomington, Il Fire Department  
July 16, 2002**

**MEETING SUMMARY**

---

Under the auspices of Bloomington Fire Chief Keith Ranney and BFD's Communications Officer, Captain Kenneth Teutsch, emergency response officials from the cities of Bloomington and Normal, and from McLean County, IL agencies (*see attached list*) were invited to a briefing conducted by Operation Respond's (ORI) Jim Boone. The purpose of the briefing was to seek agency participation in a pilot demonstration being conducted by ORI and Amtrak of the use of locomotive-based GPS position signals as an aid to railroad incident location when responding to emergencies.

The sponsors of the demonstration are the Federal Railroad Administration and the Illinois DOT, as part of the joint Positive Train Control (PTC) project being conducted on the Union Pacific Railroad's Chicago-Springfield-St. Louis corridor. Active participants in this demonstration include Amtrak, Qualcomm, Inc., and ORI.

The briefing elements included background on Operation Respond and the PTC project, and the need for better positioning linkages for determining the location of a railroad incident. McLean County recently completed a comprehensive, county-wide mapping and imagery database effort that establishes a multi-use county GIS. This GIS database includes a host of functionalities, including the capability to input specific latitude/longitude coordinates and to present mapping/imagery displays centered on those position coordinates. These features were described by McLean County 911 Administrator William Gamblin and E-911 Addressing Technician Sarah Franks, and demonstrated at the meeting with the assistance of Captain Teutsch, through a Web link to the E-911 (MetCom) Center from the Fire Department.

These enhanced capabilities clearly facilitate the quick and accurate display of exact locomotive position coordinates for emergency response. These enhancements also allow dispatchers to rapidly vector the appropriate emergency responders to the scene by placing the incident coordinates within a pre-determined area of responsibility and coverage, minimizing delays in response due to lack of precise information on the incident location, or nearest cross street or farm road.

ORI's Jim Boone then described a series of demonstration steps (*see attachment*), based on the use of GPS equipment installed aboard Amtrak Train 303. This one-day demonstration would be conducted in late September, and would serve as the first known test of a direct GPS-based link to emergency responders for the North American railroads. He then demonstrated a similar link already established with W.W. Rowland Trucking Company, of Houston Texas, whereby a specific tractor was "pinged" by the Qualcomm GPS equipment and presented on a screen shown at a location defined by

latitude, longitude and ZIP code. It is this type of link that will be developed for the locomotive demonstration, and emphasis will be placed on development of inputs suitable for use by the McLean County mapping system.

The briefing concluded with a discussion of next steps and action items:

- A meeting with Amtrak and other participants will be held in Chicago on July 22
- ORI's Jim Boone will coordinate with Ken Teutsch as POC and advise on date(s) recommended for demonstration after July 22 meeting
- Bill Gamblin will research format for direct input of lat/long coordinates to key the MetCom mapping system – default demo procedure is manual entry of decimal degrees or degrees, minutes seconds
- ORI will develop Web link for Amtrak locomotive position data between Qualcomm and ORI servers, together with Web-based protocol for McLean County responder access
- ORI will coordinate with Ken Teutsch as POC regarding demonstration logistics, format, test location, media, etc., once an acceptable date is determined.

#### Attachments

#### Meeting Participants:

Keith Ranney, Bloomington, IL Fire Department  
Ken Teutsch, BFD  
Eric Vaughn, BFD  
Mike Leisner, Normal, IL Fire Department  
Gary Trout, MetCom/NFD  
Curt Hawk, McLean County Emergency Services & Disaster Agency  
Bill Gamblin, Emergency Telephone System Board  
Sarah Franks, ETSB  
Jeff Thompson, McLean County Sheriff's Department

July 18, 2002/JWB

## Demonstration Action Plan

Midwest Corridor Train 303, operating between Chicago and Bloomington, IL:

1. Amtrak electrician performs pre-departure test of Qualcomm equipment on locomotive before Train 303 departs Chicago to ensure system is working.
2. Prior to departure from Chicago, Qualcomm will test the GPS with a signal from their operations center in San Diego. This will calibrate the onboard system and confirm the Latitude and Longitude coordinates in Chicago. Amtrak shall have one person (Amtrak Liaison) in the locomotive cab with a cell phone to maintain communications with the ORI/Qualcomm liaison personnel, as required.
3. During the demonstration run, at its discretion, Qualcomm may periodically signal the onboard system to confirm enroute continuity.
4. Upon reaching the UPRR Joliet Subdivision Timetable Station at Pontiac (MP 92.5), in Livingston County, the Amtrak Liaison will contact the ORI Liaison at Bloomington. ORI/Qualcomm will then begin to query the on-board GPS system to provide a refreshed coordinate set about every 2 minutes or so. The McLean County Metcom E-911 Center and the Bloomington Fire Dept. will then repetitively simulate linking the coordinates to the county-wide emergency dispatch mapping and aerial imagery system. This will be accomplished by establishing a passworded, direct Web-based link from Metcom to the Operation Respond Web site, to obtain Latitude/Longitude coordinates for input into McLean County's mapping and aerial imagery system.
5. Upon reaching UPRR Springfield Sub Timetable Station at McLean (MP 140.9), the Amtrak Liaison will contact the ORI Liaison at Bloomington, and demonstration activities will cease. (The on-board Amtrak Liaison may then go off-duty and detrain at Lincoln, IL or stations further on to meet Train 304 for return to Chicago.) In consultation with McLean County E-911 and Bloomington Fire Department officers and other area officials, the ORI Liaison will prepare an After-Action Report summarizing the demonstration activities and recommendations for changes and improvements for review and comment by the demonstration participants.

July 18, 2002/JWB

## Board Memo

**Date:** 10/23/2002  
**To:** Honorable Chairman ETSB  
**Cc:** Honorable Members ETSB  
**From:** W.H. Gamblin, E9-1-1 Admin.  
**RE:** Resolution Details

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As you can see we have reduced the number of errors to 267. Sarah has continued to work on the issues causing the errors, the last being the discovery of 69 records belonging to the ISU 9-1-1 system. Also, we are continuing to isolate data lines.

Our goal is to still determine what each error represents even if they still count in our ICC total. However, we are still under the 1% error rate allowed by the ICC.

WHG/whg  
Attachments

ERROR REPORT (MONTHLY)  
COMMUNITY

|              | #ERRORS     |          |       |      |            | TOTAL ERRORS | DATA | #CORRECTED                                     | ERROR TYPE |
|--------------|-------------|----------|-------|------|------------|--------------|------|------------------------------------------------|------------|
|              | RESIDENTIAL | BUSINESS | TOTAL | DATA | #CORRECTED |              |      |                                                |            |
| ANCHOR       | 0           | 3        | 3     | 1    | 2          |              |      | *2-N911                                        |            |
| ARROWSMITH   | 0           | 1        | 1     | 1    | 1          |              |      | *1-N911;COMM                                   |            |
| BELLFLOWER   | 8           | 0        | 8     | 2    | 8          |              |      | *6-N911; *2-COMM                               |            |
| BLOOMINGTON  | 87          | 142      | 229   | 41   | 134        |              |      | *79-N911; *26-ND; *10-RSD; *9-N911;WC; *7-MSAG |            |
| CARLOCK      | 11          | 0        | 11    | 3    | 10         |              |      | *9-WC; *1-N911                                 |            |
| CHENOA       | 3           | 2        | 5     | 4    | 3          |              |      | *2-RSD; *1-N911                                |            |
| COLFAX       | 6           | 0        | 6     |      | 5          |              |      | *2-MSAG; *3-N911                               |            |
| COOKSVILLE   | 0           | 0        | 0     |      |            |              |      |                                                |            |
| CROPSY       | 0           | 2        | 2     | 2    | 1          |              |      | *1-ND                                          |            |
| DANVERS      | 6           | 2        | 8     |      | 3          |              |      | *2-WC; *1-N911                                 |            |
| DOWNS        | 38          | 5        | 43    | 3    | 42         |              |      | *30-N911; *10-RSD; *2-MSAG                     |            |
| EL PASO      | 1           | 0        | 1     | 1    | 1          |              |      | *1-N911                                        |            |
| ELLSWORTH    | 0           | 2        | 2     | 2    |            |              |      |                                                |            |
| GRIDLEY      | 0           | 4        | 4     |      | 4          |              |      | *4-N911                                        |            |
| HEYWORTH     | 10          | 6        | 16    | 1    | 13         |              |      | *2-WC; *1-ND; *9-N911; *1-MSAG                 |            |
| HUDSON       | 8           | 1        | 9     | 1    | 1          |              |      | *1-N911                                        |            |
| LERoy        | 23          | 3        | 26    | 5    | 13         |              |      | *13-N911                                       |            |
| LEXINGTON    | 14          | 9        | 23    | 5    | 5          |              |      | *5-N911                                        |            |
| MANSFIELD    | 0           | 0        | 0     | 1    |            |              |      |                                                |            |
| MCLEAN       | 48          | 16       | 64    |      | 16         |              |      | *10-N911; *6-RSD                               |            |
| MINIER       | 0           | 0        | 0     |      |            |              |      |                                                |            |
| NORMAL       | 24          | 43       | 67    | 5    | 52         |              |      | *34-N911; *8-RSD; *4-ND; *6-MSAG               |            |
| SAYBROOK     | 12          | 43       | 55    | 4    | 7          |              |      | *7-N911                                        |            |
| SHIRLEY      | 3           | 2        | 5     | 1    | 3          |              |      | *3-N911                                        |            |
| STANFORD     | 1           | 1        | 2     |      | 1          |              |      | *1-N911                                        |            |
| TOWANDA      | 0           | 0        | 0     | 1    |            |              |      |                                                |            |
| OTHER        | 15          | 0        | 15    |      | 13         |              |      | *7-WC; *6-N911;COMM                            |            |
| TOTAL ERRORS | 318         | 287      | 605   | 84   | 338        |              |      |                                                |            |

\*NO STREET NAME = NSN  
 \*MSAG PROBLEM = MSAG  
 \*NEED 911 ADDRESS = N911  
 \*CITY JURISDICTION = CJ  
 \*CELL TOWER = CT  
 \*REMOVE STREET DIRECTIONAL = RSD  
 \*COMMUNITY ERROR=COMM  
 \*NUMBER DISCONNECTED=ND  
 \*WRONG COUNTY=WC

ERRORS AS OF AUGUST 31, 2002 384  
 NEW ERRORS FOR SEPTEMBER\* 221  
 ERRORS CORRECTED IN SEPTEMBER 338  
 ERRORS AS OF SEPTEMBER 30, 2002 267  
 DATA LINES 84  
 ILLINOIS STATE UNIVERSITY\*\* 69  
 \*\*ISU ERRORS WERE PULLED FROM NORMAL'S  
 TOTAL ERROR COUNT

SEPTEMBER, 2002

ERROR  
NO ALI

| NUMBER CORRECTED TESTED COMPLETE |    |   |   |
|----------------------------------|----|---|---|
| 35                               | 25 | 0 | 0 |

NO ANI

| NUMBER CORRECTED TESTED COMPLETE |   |   |   |
|----------------------------------|---|---|---|
| 3                                | 0 | 0 | 0 |

INCORRECT ADDRESS

| NUMBER CORRECTED TESTED COMPLETE |   |   |   |
|----------------------------------|---|---|---|
| 22                               | 9 | 0 | 0 |

MSAG-STREET RANGE/COMMUNITY

| NUMBER CORRECTED TESTED COMPLETE |    |  |    |
|----------------------------------|----|--|----|
| 10                               | 10 |  | 10 |

ASSIGNED ADDRESSES-UNINCORPORATED  
NEW ROADS (NEW MSAG LISTING)

|   |
|---|
| 6 |
| 4 |

TOTAL ERRORS  
TOTAL ERRORS CLEARED

|    |
|----|
| 70 |
| 10 |



## Board Memo

**Date:** 10/23/2002  
**To:** Honorable Chairman ETSB  
**Cc:** Honorable Members ETSB  
**From:** W.H. Gamblin, E9-1-1 Admin.  
**RE:** Call Statistics

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Attached are the call statistics for the month of September. Chart One is the 9-1-1 totals and Chart Two shows the September Call Responses to 9-1-1 calls by agency and priority.

WHG/whg

Attachments

Sept Responses to 9-1-1 Calls

Sept., Fire/EMS Non-Emgcy,  
226, 12%

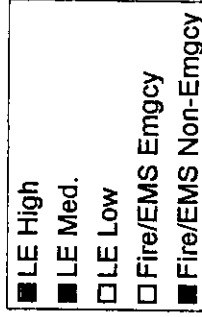


Sept., LE High, 599, 32%

Sept., Fire/EMS Emgcy, 385,  
21%

Sept., LE Low, 248, 13%

Sept., LE Med., 410, 22%



## Board Memo

**Date:** 10/24/2002  
**To:** Honorable Chairman ETSB  
**Cc:** Honorable Members ETSB  
**From:** W.H. Gamblin, E9-1-1 Admin.  
**RE:** 9-1-1 Call Statistics

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Attached are the 9-1-1 call statistics for the month of September.

WHG/whg  
Attachments

- Feb
- March
- April
- May
- June
- July
- Aug
- Sept

9-1-1 Calls by Month

