

Proceedings
of the
County Board
of
McLean County,
Illinois

November 19, 2002

*Subject to approval at
December 17, 2002
County Board Meeting*



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November 19, 2002

The McLean County Board met on Tuesday, November 19, 2002 at 9:00 a.m. in Room 700 of the Law and Justice Center, 104 W. Front Street, Bloomington, Illinois with Chairman Michael Sweeney presiding.

Invocation was given by Member Sommer and was followed by the Pledge of Allegiance.

The following Members answered to roll call:

Members Sue Berglund, Diane Bostic, Bill Emmett, George Gordon, Stan Hoselton, Susie Johnson, Adam Kinzinger, Robert Nuckolls, Benjamin Owens, Tari Renner, Ray Rodman, Eugene Salch, Paul Segobiano, David Selzer, Joseph Sommer, Matt Sorensen, Duffy Bass, and Michael Sweeney.

The following Member was absent:

Member Robert Arnold.

Proceedings of October Meeting:

The Proceedings of the October 15, 2002 meeting had been submitted to each Member of the County Board prior to this meeting. Members Nuckolls/Selzer moved the County Board approve the Minutes as submitted. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Appearance by Members of the Public and County Employees:

Notice of Truth in Taxation Public Hearing – Public Hearing to consider Approval of a Proposed Property Tax Increase for McLean County, Illinois, for the Fiscal Year 2003 (January 1, 2003 – December 31, 2003). Mr. Zeunik stated the following:

Mr. Chairman and Members of the McLean County Board:

In accordance with Chapter 35, Section 200 of the *Illinois Compiled Statutes*, a Notice of Proposed Property Tax Increase for McLean County, Illinois, was published in *The Pantagraph*, a newspaper of general circulation in McLean County, on Sunday, November 10, 2002. The notice was published not more than 14 days nor later than 7 days prior to the date of the public hearing. The notice was published in accordance with the requirements set forth in the Property Tax Code. The notice was published as follows:

**NOTICE OF PROPOSED PROPERTY TAX INCREASE
FOR McLEAN COUNTY, ILLINOIS**

I. A public hearing to approve a proposed property tax levy increase for McLean County, Illinois, for the fiscal year 2003 (January 1, 2003 – December 31, 2003) will be held on Tuesday, November 19, 2002, at 9:00 A.M. in Room 700, McLean County Law and Justice Center, 104 West Front Street, Bloomington, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Mr. John M. Zeunik, McLean County Administrator, McLean County Law and Justice Center, Room 701, 104 West Front Street, Bloomington, Illinois 61702-2400, telephone (309) 888-5110.

II. The Corporate and Special Purpose property taxes extended or abated for the fiscal year 2002 (January 1, 2002 – December 31, 2002) were \$18,553,770.57.

The proposed Corporate and Special Purpose property taxes to be levied for fiscal year 2003 (January 1, 2003 – December 31, 2003) are \$19,699,653.00. This represents a 6.17% increase over the previous year.

III. The property taxes extended for debt service and Public Building Commission leases for fiscal year 2002 (January 1, 2002 – December 31, 2002) were \$4,282,953.28.

The estimated property taxes to be levied for debt service and Public Building Commission leases for fiscal year 2003 (January 1, 2003 – December 31, 2003) are \$4,314,234.00. This represents a 0.007% increase over the previous year.

IV. The total property taxes extended or abated for fiscal year 2002 (January 1, 2002 – December 31, 2002) were \$22,817,723.85.

The estimated total property taxes to be levied for fiscal year 2003 (January 1, 2003 – December 31, 2003) are \$24,013,887.00. This represents a 5.24% increase over the previous year.

John M. Zeunik
County Administrator
McLean County, Illinois

The proposed Property Tax Increase for McLean County, Illinois is a direct of the following budgetary and economic issues facing County government.

First, the Fiscal Year 2003 Recommended Budget for McLean County's General Fund, the County's primary operating fund and the County's largest fund, projects total revenue growth of 1.86% over the Fiscal Year 2002 Adopted Budget. Other than the General Fund property tax levy, the three most significant revenue sources are the Retailers Occupation Tax, the State Income Tax, and the Personal Property Replacement Tax. The Illinois General Assembly enacted a change in the State law governing the payment of sales tax revenues to local governments. Effective as of July 1, 2002, local governments including McLean County do not receive any photo processing sales tax receipts. For McLean County government, this change in State law means a reduction of approximately \$42,000.00 in annual Sales Tax revenue. In June, 2002, the City of Bloomington annexed the Farm & Fleet retail store on West Market Street. Prior to the annexation by the City of Bloomington, Farm & Fleet was the County's single largest source of Sales Tax revenues. As a result of these two actions and the continuing economic slowdown in Illinois, County government expects to receive 5.3% less Sales Tax revenue in Fiscal Year 2003.

Second, the continuing economic slowdown in Illinois impacts the revenues to be received from the State of Illinois Local Income Tax Distributive Fund and the County's share of the State Personal Property Replacement Tax. In Fiscal Year 2003, County government expects to receive the same dollar amount from the State Local Income Tax Distributive Fund. The County's share of Personal Property Replacement Tax dollars is expected to decrease by 16.22% in Fiscal Year 2003.

The significant decrease in Sales Tax revenue, State Local Income Tax Distributive revenue, and Personal Property Replacement Tax revenue results in an increase of \$480,583.00 or 8.08% in the General Fund property tax levy.

In addition, County government's overall property tax levy increases as a result of an I.M.R.F. rate increase for regular employees and for Sheriff's Law Enforcement personnel. The combined rate increases for these employee groups resulted in a 6.92% increase in the I.M.R.F. tax levy.

Finally, County government's overall property tax levy increases as a result of an increase in the tax levy for the following three Special Revenue Funds: TB Care and Treatment Fund increases 7.96%; the County Highway Bridge Matching Fund increases by 7.91%; and the County Highway Matching Fund increases by 7.91%.

Chairman Sweeney asked if any members of the public wished to speak. No one responded.

Consent Agenda:

Chairman Sweeney questioned if there were items any Member would like removed. No requests were made at this time.

The Consent Agenda read as follows:

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John M. Zeunik
County Administrator
McLean County, Illinois

27778

7. CONSENT AGENDA:

A. County Highway Department – Jack Mitchell, County Engineer

Petitions

- a) Request Approval of a City of Chenoa Joint Culvert Letcher Street 1 - 7
- b) Request Approval of Yates Road Bridge Petition 8

Agreements

- a) Request Approval of a Farm Lease Agreement with Larry Durbin 9 - 13

Resolutions

- a) Request Approval of Letting Results from October 30, 2002 for 2002 Chenoa Joint Culvert 14 - 15

Audit Reports

- a) Request that Audits Reports from the Illinois Department of Transportation be accepted and placed on file 16 - 42

B. Building & Zoning – Phil Dick, Director

1) Zoning Cases:

- 1. Approve the application of Douglass G. Reeves in case 02-48-S. He is requesting a special use to allow a single family residence in the Agriculture District for the son of a farm owner on property located in Money Creek Township immediately north of 2100 N Road and approximately 450 feet west of 1975E Road. 43 - 44

C. Transfer Ordinances 45

D. Other Resolutions, Contracts, Leases, Agreements, Motions

Executive Committee

- 1. Items to be presented for Action:
 - a) Request Approval of a Proclamation Declaring the Official Christmas Ornament for the City of Bloomington, Town of Normal and McLean County, Illinois 46 - 47

Finance Committee

1. Items to be presented for Action:
- a) Request Approval to fill Vacant Position of the County Administrator's Assistant – County Administrator's Office 48 - 50
 - b) Request Approval to fill Vacant Position of the Program Administrator (Elections) in the County Clerk's Office – County Clerk's Office 51
 - c) Request Approval to fill Vacant Position of a Circuit Court Secretary position within the Associate Criminal Division in the Circuit Court – Circuit Court 52

Property Committee

- 1) Items to be presented for Action:
- a) Request Approval of Approved Vendor List for Purchase of Janitorial and Paper Products for County Offices and Department - County Nursing Home 53 - 56

E. Chairman's Appointments with the Advice and Consent of the County Board:

a) REAPPOINTMENTS:

Regional Planning Commission

Mr. William Bartley
(For the Town of Normal)
204 N. Cornell Drive
Normal, Illinois 61761
Appointed to a Three-Year Term that expires
on December 31, 2005

Ms. Sharon McGinnis
(For the Town of Normal)
1012 Porter Lane
Normal, Illinois 61761
Appointed to a Three-Year Term that expires
on December 31, 2005

b) APPOINTMENTS:

South Empire Drainage District

Mr. Jim Rafferty
28356 E. Highway 150
LeRoy, Illinois 61752
Appointed to a Three-Year Term
that expires on September 30, 2005

Regional Planning Commission

Mr. Bill Mullins Jr.

(Bloomington-Normal Water Reclamation District)

Bloomington, Illinois 61701

Appointed to a Three-Year Term that expires
on December 31, 2005

Zoning Board of Appeals – Alternate Member

Mr. Dale L. Williamson

701 W. Randolph Street

Heyworth, Illinois 61745

Appointed to a Five-Year Term
that expires on January 31, 2007

c) RESIGNATIONS

NONE

F. Approval of Resolutions of Congratulations and Commendation

TO: McLean County Board
Care of County Clerk
Law and Justice Center
Bloomington, Illinois

Letcher Street Drainage Structure, Located on Letcher St, North of Clark St in the City of Chenoa.

Gentlemen:

The City of Chenoa, McLean County, Illinois requests that McLean County in accordance with the Illinois Highway Code, 605 ILCS 5/5-501 of the current Illinois Compiled Statutes, construct a drainage structure with approach fills located on Letcher St, North of Clark St in the Village of Chenoa.


That of the funds appropriated at the November 2001 meeting of the McLean County Board \$50,000 be used as the County's share of the cost of this structure.

The City of Chenoa certifies that they have levied the full amount allowed by law for corporate purposes the last two years.


The City of Chenoa further states that the County Engineer has made a survey of the water shed and has determined that the site of the new drainage structure shall be as mentioned above and has estimated that the cost of the new drainage structure shall be \$100,000 and the present structure is inadequate.

The City of Chenoa further certifies that the cost of the new structure exceeds 0.02% of the assessed valuation of the Village.

Respectfully submitted.

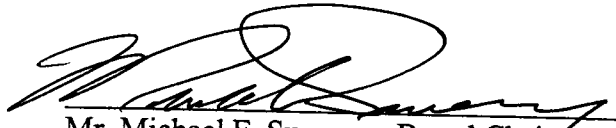


Mayor, City of Chenoa

Approved 

County Engineer, McLean County, IL


ATTEST



Mr. Michael F. Sweeney, Board Chairman



Peggy Ann Milton, County Clerk

Municipality Chenoa	LOCAL AGENCY	 Illinois Department of Transportation Preliminary Engineering Services Agreement For Motor Fuel Tax Funds	CONSULTANT	Name Farnsworth Group, Inc.
Township				Address 2709 McGraw Drive
County McLean				City Bloomington
Section 02-00024-00-DR				State IL 61704

THIS AGREEMENT is made and entered into this 19th day of November, 2002 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Section Description

Name Letcher Street Culvert

Route _____ Length 0.189 Mi. 1000 FT (Structure No. None)

Termini Letcher Street from Clark Street to 1000 FT. North

Description:

Replace Culvert with new aluminum Box Culvert and minimal approach roadway. Construction to be performed by McLean county Highway Department & City of Chenoa Forces.

Agreement Provisions

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
 - a. Make such detailed surveys as are necessary for the preparation of minimal roadway plans
 - b. Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.
 - c. Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
 - d. Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
 - e. Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.
 - f. Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.
 - g. Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.

Note: Four copies to be submitted to District Engineer

- h. Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.
 - i. Assist the LA in the tabulation and interpretation of the contractors' proposals
 - j. Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets.
 - k. Prepare the Project Development Report when required by the DEPARTMENT.
- (2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.
- (3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department (does not include council board meetings).
- (4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
- (5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
- (6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

The LA Agrees,

1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1b, 1e, 1f, 1g, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:
- a. A sum of money equal to _____ percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT.
 - b. A sum of money equal to the percent of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost Time and Materials--Not to Exceed	Percentage Fees \$10,500	(see note)
		%
		%
		%
		%
		%

Note: Not necessarily a percentage. Could use per diem, cost-plus or lump sum.

2. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 1a, 1b, 1e, 1f, and 1g. If the ENGINEER sublets all or part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge.

"Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed in accordance with the following schedule:
 - a. Upon completion of detailed plans, special provisions, proposals and estimate of cost - being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES - to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.
 - b. Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.

By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.

4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, through 1h and prior to the completion of such services, the LA shall reimburse the ENGINEER in accordance with the attached Schedule of Charges up to the time he is notified in writing of such abandonment.
5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of the attached Schedule of Charges. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

ATTEST:

By *Regina Milton*
County Clerk
(Seal)

McLean County of the
(Municipality/Township/County)

State of Illinois, acting by and through its
County Board
By *Michael F Sweeney*
Title Michael F Sweeney Chairman

Executed by the ENGINEER:

ATTEST:

By *Donald K. Rutledge*
Title Secretary

Farnsworth Group, Inc.
2709 McGraw Drive
Bloomington, IL 61704
By *Mah S W Jia*
Title Sr. Project Manager

SCOPE OF SERVICES
McLean County 2002 Joint Culvert Replacement
City of Chenoa - Letcher Street

Hydraulic Report will be completed and delivered to County by December 1, 2002. Pre-Final Plans completed and delivered to County by April 1, 2003. Final Mylars by May 15, 2003 (Assuming review time schedules met). See attached sheet for further schedules.

1. Street Survey Complete with Total Station/Data Collector
 - Letcher Street (1000 ft.) (100 ft. Intervals)
 - Hydraulic Survey (1000 ft.) (3 Upstream/3 Downstream)
 - Re-Establish existing R.O.W.
 - Conduct Topographic and Contour Field Survey
2. Hydraulic Report
 - Provide Joint 3-way permit for IDOT, Corp of Engineers, IEPA (Certification based on Permit No. 12)
3. Plans (Construction by City of Chenoa & McLean County Highway Employees)
 - New Aluminum Box Culvert with Aluminum Headwalls and Splash walls (No Cast-in-Place Concrete)
 - No Sidewalk on Bridge on either side
 - Project length = 1000 feet
 - Design speed - 30 mph
 - Two lane facility (match existing)
 - Maintain Existing Road Alignment
 - Existing/Proposed R.O.W. - varies
 - Pavement cross slope $\pm 2.00\%$ (Match existing)
 - No Sidewalk on either side of road
 - Soil borings performed by others (not included in this contract)
 - TBP Funding & Local MFT Funding
 - Provide Mylars
 - Prepare IDOC and IHPA sign-off permits

Note: Not included in this Scope of Services - No Specifications, Proposal, or Estimates since construction by City of Chenoa & McLean County Highway Employees. Any watermain or sanitary sewer work, any purchase of title commitments, IHPA historical/archeological level I studies, IDOC endangered species detailed action reports. Any Right-of-Way plats, Easement Plats, Temporary Use Permits or descriptions. This work will be done on a time and material basis if requested.

Farnsworth Group, Inc.
Engineers, Architects, Surveyors & Scientists

Schedule of Charges - January 1, 2002

Professional Staff – Engineering/Surveying	Per Hour
Engineering Intern I	\$ 68.00
Engineering Intern II	\$ 73.00
Engineer & Land Surveyor	\$ 84.00
Senior Engineer & Senior Land Surveyor	\$ 90.00
Planner	\$ 75.00
Project Engineer & Project Land Surveyor	\$ 95.00
Project Manager	\$100.00
Senior Project Manager	\$105.00
Principal	\$120.00

Technical Staff – Engineering/Surveying	
Assistant	\$ 42.00
Technician	\$ 60.00
Senior Technician	\$ 63.00
Chief Technician	\$ 73.00
Computer Specialist	\$ 85.00
Designer/Surveyor	\$ 75.00
Senior Designer/Surveyor	\$ 83.00
Project Designer/Surveyor	\$ 88.00
Clerical	\$ 40.00

Professional Staff - Architecture	
Architectural Intern I	\$ 62.00
Architectural Intern II	\$ 68.00
Architect & Landscape Architect	\$ 78.00
Senior Architect & Senior Landscape Architect	\$ 83.00
Planner	\$ 75.00
Project Architect & Project Landscape Architect	\$ 93.00
Project Manager	\$100.00
Senior Project Manager	\$105.00
Principal-Architecture	\$110.00

Technical Staff - Architecture	
Architectural Technician	\$ 52.00
Senior Architectural Technician	\$ 63.00
Chief Architectural Technician	\$ 68.00
Computer Specialist	\$ 85.00
Architectural Designer	\$ 72.00
Senior Architectural Designer	\$ 78.00
Project Architectural Designer	\$ 83.00
Clerical-Architecture	\$ 40.00

Miscellaneous – Engineering/Architecture/Surveying	
Overtime Requested by Client	Negotiated
Expert Testimony	2 x billing rate
Field Vehicle & Equipment	\$ 7.00
Automobile (per mile)	\$ 0.38
CADD Computer	\$ 10.00
Consultants & Reimbursable Expenses Related to Project *	Cost + 10%
GPS Equipment Not to Exceed \$200/day per receiver	\$20.00/hour/receiver

* Includes the actual cost of blueprints, supplies, toll charges, testing services, personnel subsistence, and other costs directly incidental to the performance of the above services.

RATES EFFECTIVE FOR CHENOA LETCHER STREET CULVERT SECTION 02-00024-00-DR

14

Sec. 2002 Yates R.D. Non-MFT Bridge Repair

TO: McLean County Board
Care of County Clerk
Law and Justice Center
Bloomington, Illinois

2002 Yates R.D. Non-MFT Bridge Repair Drainage Structure located 2,250 feet East of the
Intersection of 3360E & 3000N.

Gentlemen:

Yates Road District, McLean County, Illinois requests that McLean County in accordance with the Illinois Highway Code, 605 ILCS 5/5-501 of the Illinois Compiled Statutes as amended; repair a drainage structure located at 3403E, 3000N in Yates Road District.

That of the funds appropriated at the November 2001 meeting of the McLean County Board, \$1,750.00 be used as the County's share of the cost to repair this structure.

Yates Road District certifies that they have levied the maximum on their Road and Bridge Funds the last two years.

Yates Road District further states that the County Engineer of Highways has made a survey of the damage and has determined that repairs are necessary and has estimated that the cost of the repair work shall be \$3,500.00.

Yates Road District further certifies that the cost of the repair work exceeds 0.02% of the assessed valuation of the Road District.

Respectfully submitted,

Clement Rosenberger Approved [Signature]
Highway Commissioner County Engineer, McLean County, IL

Yates Road District

ATTEST

[Signature]
Peggy Ann Milton, County Clerk

[Signature]
Mr. Michael F. Sweeney, County Board Chairman

County Board Meeting On November 19, 2002

Illinois Cash Farm Lease

To use this lease form: Complete two identical copies – one for the Lessor (Landowner) and one for the Lessee (Tenant). Cross out any provisions that are not to become a part of the contract and add any additional provisions that are desired. If preparing the lease manually, use ink or typewriter; however, the web-based lease form can be filled in on-line before printing. This lease form is available on the farmdoc website at <http://www.farmdoc.uiuc.edu/legal/farm_lease_forms_abs.html>. Additional leasing information can be found in the Leasing Fact Sheets prepared by University of Illinois Farm Business Management Educators located at <http://www.farmdoc.uiuc.edu/manage/leasing_fact_sheets.html>. Note: A lease creates and alters legal rights; thus, Landowners and Tenants may want to discuss specific lease provisions with their respective legal advisors.

Date and names of parties. This lease is entered into on October 15, 2002, between:

Lessor(s) (Insert Landowner's exact name): McLean County Highway Department

whose mailing address is 102 S Towanda-Barnes Rd, Bloomington, IL 61704

and

Lessee(s) (Insert Tenant's exact name): Larry E Durbin

whose mailing address is 13603 N 2300 East Rd, Bloomington, IL 61704

and whose Social Security Number or Employer Identification Number is 354-36-2133

The parties to this lease agree to the following provisions.

Section 1. Description of Rented Land and Length of Tenure

A. Description of Land. The Landowner (Lessor) rents and leases to the Tenant (Lessee), to occupy and to use for agricultural purposes only, the following real estate located in the County of McLean and the State of Illinois, and described as follows:

In the North 1/2 of Section 3 T23N R3E in Old Town Township

commonly know as the Cox farm and consisting of approximately 38 acres, together with all buildings and improvements thereon belonging to the Lessor, except 10 Acres for net 28 Acres

B. Length of tenure. The term of this lease shall be from March 1, 2003, to Feb. 28, 2004, and the Lessee shall surrender possession at the end of this term or at the end of any extension thereof. Extensions must be in writing and attached to this lease, and both parties agree that failure to execute an extension at least * months before the end of the current term shall be constructive notice of intent to allow the lease to expire.

* by November 1, 2003

Section 2. Fixed Cash Rent

Tenant agrees to pay Landowner an annual fixed cash rent as identified below; however, if the "option for indexing" is also completed, the rent shall be adjusted as described in the option for the years following the first year.

Fixed Rent: The annual cash rent shall be the sum of \$ 3,080. This represents 28 acres of cropland at \$ 110.00 per acre, plus 0 acres of N/A at \$ 0 per acre, plus 0 acres of N/A at \$ 0 per acre, plus 0

Option for Indexing: After the first year, the annual cash rent for a particular lease year shall be the Fixed Rent identified above, but adjusted annually after the first year as follows: N/A

Farmdoc Form: CL 01-0912. Form edited by D. L. Uchtman, Professor of Agricultural Law, and Denny Ehmwald, Extension Educator. The editors express appreciation to other University of Illinois Extension Farm Business Management and Marketing Educators for their assistance with this form.

Section 3. Investments and Expenses

A. The Landlord agrees to furnish the property and to pay the items of expense listed below:

1. The above-described farm, including fixed improvements.
2. Materials for necessary repairs and improvements to buildings and permanent fences except as agreed to in B+ and amendments to this lease.
3. Skilled labor employed in making and repairing improvements and all labor for painting buildings.
4. Taxes on land, improvements, and personal property owned by the Lessor.
5. Fire and wind insurance, at a fair replacement value, on the residence and all buildings owned by the Lessor and used by the Lessee in storing or housing grain, feed, livestock and equipment.
6. Ground limestone: Lessor is to furnish 0 percent or share of total cost, including hauling and spreading.
- ~~7. A water supply adequate for household use and animal units of livestock.~~
8. Other items:
None

B. The Lessee agrees to furnish the property and to pay the items of expense listed below:

1. All the machinery, equipment, labor, fuel, and power necessary to farm the premises properly.
2. The hauling to the farm, except when otherwise agreed, of all material which the Lessor furnishes for making repairs and minor improvements, and the performing of labor, except skilled, required for such repairing and improving.
3. All seed, inoculation, disease-treatment materials, and fertilizers, except that which the Lessor agrees to furnish above.
4. The following described items and all other items of expense not furnished by the Lessor as provided in A:
None

Section 4. Tenant's Duties in Operating Farm

The Tenant further agrees to perform and carry out the stipulations below. (Strike out any not desired.)

A. Activities required:

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. To cultivate the farm faithfully and in a timely, thorough, and businesslike manner. 2. To prevent noxious weeds from going to seed on said premises and to destroy the same and keep the weeds and grass cut. 3. To haul and spread all manure on appropriate fields at times and in quantities consistent with environmental protection requirements. 4. To keep open ditches, tile drains, tile outlets, grass waterways, and terraces in good repair. 5. To preserve established watercourses or ditches, and to refrain from any operation that will injure them. 6. To keep the building, fences (including hedges), and other improvements in good repair and condition as they are when the Tenant takes possession or in as good repair and condition as they may be put by the Lessor during the term of the lease - ordinary wear, loss by fire, or unavoidable destruction excepted. 7. To take proper care of all trees, vines, and shrubs, and to prevent injury to the same. 8. To keep the farmstead neat and orderly. 9. To prevent all unnecessary waste, or loss, or damage to the property of the Lessor. 10. To comply with pollution control and environmental protection requirements as required by local, state, and federal agencies, as well as to implement soil erosion control practices to comply with the soil loss standards mandated by local, state, and federal agencies. | <ol style="list-style-type: none"> 11. To use prudence and care in transporting, storing, handling, and applying all fertilizers, pesticides, herbicides, and other chemicals and similar substances; to read and follow label instructions for the use of such materials in order to avoid injury or damages to persons or property or both on the leased premises and adjoining areas; and to comply with state pesticide training, licensing, storing, and usage. 12. Any chemicals for weed or insect control or other use, when used, should be applied at levels not to exceed the manufacturer's recommendation for the soil types involved. The Tenant agrees to provide to the Lessor, annually, a written report indicating the product name, amount, date of application and location of application of all pesticides, fertilizers, and seed used on the farm. 13. No chemicals will be stored on the property for more than one year. When chemicals or petroleum products are stored on the farm, they will be only those planned to be used on the farm and they will be in closed, tight containers above ground and clearly marked. No chemicals or chemical containers will be disposed of on the property. 14. To generally follow Natural Resource Conservation Service and Farm Service Agency recommendations and to maintain all other requirements necessary to qualify current and future farm operators to participate in federal farm programs. 15. Other: <u>#13 should read: No chemicals will be stored on the property for more than ONE MONTH.</u> |
|---|---|

B. Activities restricted. The Tenant further agrees, unless the written consent of the Lessor has been obtained:

1. Not to assign this lease to any person or persons or sublet any part of the premises herein leased.
2. Not to erect or permit to be erected any structure or building or to incur any expense to the Lessor for such purposes.
3. Not to add electrical wiring, plumbing, or heating to any building. (If consent is given such additions must meet standards and requirements of power and insurance companies.)
4. Not to plow permanent pasture or meadowland.
5. Not to allow any stock on any tillable land except by annual agreement.
6. Not to burn or remove cornstalks, straw, or other crop residues grown upon the farm.
7. Not to cut live trees for sale purposes or personal uses.
8. Not to erect or permit to be erected any commercial advertising signs on the farm, other than seed variety signs.
9. Not to enter into any agreement, contract, or other farming or business arrangement that alters rights in the Lessor's security interest, right of entry, default or possession.
10. Not to permit, encourage, or invite other persons to use any part or all of this property for any purpose or activity not directly related to its use for agricultural production, except as specifically noted here:
None
11. Other: None

Section 5. Management and Business Procedures

The Lessor and Tenant agree that they will observe the following provisions (Strike out any not desired.)

A. General Cropping System. Except when mutually decided otherwise, the land use and cropping shall be approximately as follows:

28 acres for rotated crops
0 acres in permanent pasture
0 acres in non-grazed woodland
0 acres in building and lots
0 acres in other _____

B. Insurance. For the term of the lease, Tenant shall maintain insurance with a carrier acceptable to the Landlord, insuring Tenant while performing on these premises hereunder for the following types and in stated minimum amounts:

Crop Insurance	\$ <u>N/A</u> per acre
Liability Insurance:	\$ <u>1,000,000</u> per person \$ <u>1,000,000</u> per occurrence
Property Damage:	\$ <u>1,000,000</u> per occurrence
Workers Compensation:	As required by statute

Tenant shall furnish Landlord with a Certificate of Insurance and give notice of termination of coverage.

Tenant agrees that all applicable insurance policies name the Landlord as an additional insured

C. Financial and production records. The Tenant agrees to keep financial and production records of the farm business and to furnish an annual report to the Lessor, on such forms as the Lessor may provide, on or before March 1, 2004

D. Cash Rent Installments. The cash rent shall be paid each year in the following installments:

Dollars of percent of rent due	Date Due
<u>50%</u>	<u>March 1, 2003</u>
<u>50%</u>	<u>Nov. 1, 2003</u>
_____	_____
_____	_____
Balance Due	<u>0</u>

E. End of lease reimbursements. At the end of this lease, the Lessor agrees to reimburse the Tenant:

1. For the Tenant's remaining cost in limestone. The Tenant's remaining cost shall be calculated by depreciating the Tenant's net cost at the rate of 33 percent annually.

~~2. For the Tenant's cost of soluble phosphate (P₂O₅) and potash (K₂O) fertilizers applied on crops harvested for grain in the last year of this lease minus the amount of these plant food elements, valued at the same rates contained in the Tenant's share of these crops.~~

3. None

F. Land use in last year of lease. If, during the last six months of the lease term, or after notice to terminate has been given if this lease has become a year to year lease, the parties fail to agree on questions of land use, cropping system, fertilizer applications, or any deviations from the lease provisions, then the specific agreements in this lease shall prevail or, in the absence of agreements in the lease, the Lessor shall decide and the Tenant agrees to abide by the Lessor's decisions. The Lessor's decisions shall not contradict any provisions in this lease or violate good farming procedures.

G. Conservation. Both Lessor and Tenant affirm the goals of minimizing soil erosion losses and preserving the productivity of the land in ways that are consonant with their needs and desires for acceptable current returns to their individual inputs on the leased premises. To these ends they agree to implement as far as possible the best management practices recommended by the Natural Resource Conservation Service and to cooperate with that agency's soil and water conservation programs.

H. Tenant responsible for hired labor. The Tenant shall be solely responsible for all employer obligations on hired labor with respect to safety requirements and social security and workers' compensation contributions, and the Lessor shall have no responsibilities therefore.

I. Other management agreements: None

Section 6. Default, Possession, Landlord's Lien, Right of Entry, Mineral Rights, Liability, Extent of Agreement

The Lessor and Tenant agree to the following provisions. (Strike out any not desired.)

A. Termination upon default. If either party fails to carry out substantially the terms of this lease in due and proper time, the lease may be terminated by the other party by serving a written notice citing the instance(s) of default and specifying a termination date of 5 days from the date of such notice. Settlement shall then be made in accordance with the provisions of Clause B of this section, the reimbursement agreements of Section 5, and any amendments to this lease.

B. Yielding possession. The Tenant agrees at the expiration or termination of this lease to yield possession of the premises to the Lessor without further demand or notice, in as good order and condition as when they were entered upon by the Tenant, loss by fire, flood, or tornado, and ordinary wear excepted. If the Tenant fails to yield possession, the Tenant shall pay to the Lessor a penalty of \$ 25.00 per day or the statutory double rent, whichever is less, for each day the Tenant remains in possession thereafter, in addition to any damages caused by the Tenant to the Lessor's land or improvements, and said payments shall not entitle the Tenant to any interest of any kind or character in or on the premises.

C. Landlord's lien. The Landlord's lien provided by statute on crops grown or growing, together with any other security agreement(s) created by Tenant in favor of Landlord, shall be the security for the rent herein specified and for the faithful performance of the terms of the lease. The Tenant shall provide the Lessor with the names of persons to whom the Tenant intends to sell crops grown on these premises at least 30 days prior to the sale of such crops. A lesser period may be allowed by mutual written agreement. Tenant consents to any filing required by law to perfect the statutory landlord's lien upon crops. If the Tenant fails to pay the rent due or fails to keep any of the agreements of this lease, all costs and attorney fees of the Lessor in enforcing collection or performance shall be added to and become a part of the obligations payable by the Tenant.

D. Landowner's right of entry. The Lessor reserves the right personally or by agents, employees, or assigns to enter upon the premises at any reasonable time to view them, to work or make repairs or improvements thereon, to care for and dispose of the Lessor's share of crops, to develop mineral resources as provided in Clause E below, or, after constructive notice has been given that the lease may not be extended, and following severance of crops, to plow and prepare a seed bed, apply fertilizers, and any other operation necessary to good farming by the succeeding operator, these operations not to interfere with the Tenant in carrying out the regular farming operations.

E. Mineral rights. Nothing in this lease shall confer upon the Tenant any right to minerals underlying the land. Such mineral rights are hereby reserved by the Lessor together with the full right to enter upon the premises and to bore, search, excavate, work, and remove the minerals, to deposit excavated rubbish, to pass over the premises with vehicles, and to lay down and work any railroad track or tracks, tank, pipelines, power lines, and structures as may be necessary or convenient for the above purpose. The Lessor agrees to reimburse the Tenant for any actual damage the Tenant may suffer for crops destroyed by these activities and to release the Tenant from obligation to continue farming this property when development of mineral resources interferes materially with the Tenant's opportunity to make a satisfactory return.

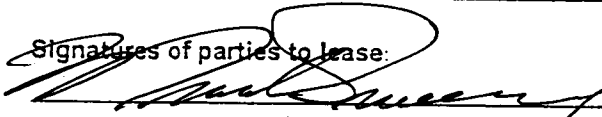
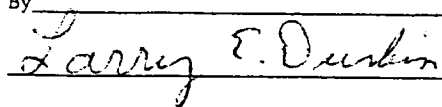
F. Landowner liability. The Tenant takes possession of the leased premises subject to the hazards of operating a farm, and assumes all risk of accidents personally as well as for family, employees, or agents in pursuance of farming operations, or in performing repairs on buildings, fences, tile, and other improvements.

G. Binding on heirs, etc. The terms of this lease shall be binding on the heirs, executors, administrators, and assigns of both Lessor and Tenant in like manner as upon the original parties.

Section 7. Additional Lease Provisions

Should the Landlord use more acreage than indicated on this lease, prior to the tenants use of the property, the acreage will be deducted from the lease payments. Should the Landlord damage the Tenants crop, the Landlord will reimburse the Tenant for his lost crop at the prevailing crop values.

Signatures of parties to lease:

	Landowner		Date
Mr. Michael F Sweeney, Chairman	Landowner	November 19, 2002	Date
By 	Agent		Date
	Tenant	10/23/02	Date
	Tenant		Date

Amendments and Extensions to the Lease

(Must be completed manually/cannot be completed on-line)

Amendments, alterations, and extensions to this lease may be made in writing in the space below at any time by mutual agreement. The written amendments should be noted on both the Landlord's and Tenant's copies of the lease (complete and sign two identical copies). If the parties fail to agree on a proposed alteration, the existing provisions of the lease shall control operations.

A. Improvements made by the Tenant at the Tenant's own expense. When the Lessor and Tenant agree that the Tenant may make all or part of an improvement (such as buildings, additions to buildings, major repairs, fences, bathrooms, water systems, etc.) to the farm at the Tenant's own expense and that the Tenant is to be reimbursed for any costs remaining at the end of the lease, the necessary information shall be recorded in one of the following blanks and, after being duly signed by both parties, it shall become a part of the lease above and obligate the Lessor and his or her heirs and assigns to make such reimbursement. Such improvements become the Lessor's property upon completion of the form below. The Lessor thereby assumes the responsibility for property taxes, insurance coverage, and risk of loss.

Description and location of the improvement	Tenant's net cost	Annual rate of depreciation (percent)	Date depreciation begins	Signatures and Date Signed
1. N/A				Lessor: _____ Tenant: _____
2.				Lessor: _____ Tenant: _____
3.				Lessor: _____ Tenant: _____

B. Lessor's written consent to Tenant's participation in items in Section 4, Clause B.

1. Item: N/A Description and restrictions: _____

 Date: _____ Lessor's Signature _____

2. Item: N/A Description and restrictions: _____

 Date: _____ Lessor's Signature _____

C. Other amendments: To be dated, signed and attached to both Landowner's and Tenant's copies of lease.

D. Lease Extensions

Lease Extension # 1	Lease Extension # 2	Lease Extension # 3
This lease, originally dated _____, 20____, shall be extended ... From _____, 20____, To _____, 20____. Signed: _____, 20____ _____ Lessor _____ Tenant	This lease, originally dated _____, 20____, shall be extended ... From _____, 20____, To _____, 20____. Signed: _____, 20____ _____ Lessor _____ Tenant	This lease, originally dated _____, 20____, shall be extended ... From _____, 20____, To _____, 20____. Signed: _____, 20____ _____ Lessor _____ Tenant

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RESOLUTION BY THE COUNTY BOARD OF MCLEAN COUNTY

WHEREAS, the bids were reviewed by the Transportation Committee of the McLean County Board at their meeting on November 5, 2002, for a letting held on October 30, 2002 for one (1) Township Section, and

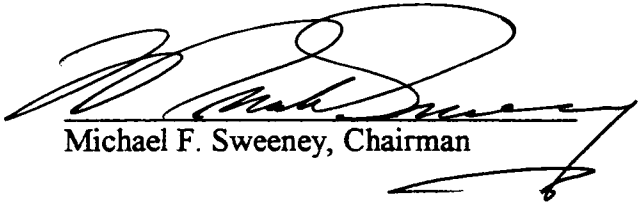
WHEREAS, the Transportation Committee duly approved the bids on November 5, 2002, now, therefore,

BE IT RESOLVED by the County Board of McLean County that they award the following materials:

TOWNSHIP BRIDGE PROGRAM SECTION:

Contech Construction Products, Inc., Metamora, Illinois was the successful bidder on the following section:

2002 Chenoa Joint Culvert \$25,168.00


Michael F. Sweeney, Chairman

STATE OF ILLINOIS]
] SS
COUNTY OF MCLEAN]

I, Peggy Ann Milton, County Clerk in and for said County is the State aforesaid and keeper of the records and files thereof, as provided by statutes, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of McLean County at its monthly meeting held at Bloomington, Illinois on November 19, 2002.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington, Illinois, in said County this 19th day of November, A.D., 2002.

[SEAL]


County Clerk

McLEAN COUNTY HIGHWAY DEPARTMENT
 OCTOBER-30-2002 LETTING

BELLFLOWER R.D.
 SEC. 96-04138-00-BR

REJECTED

ITEM	QUANTITY	UNIT	UNIT PRICE	ENGINEERS ESTIMATE		STARK BID BOND		TWIN BLDRS CONST	
				ESTIMATE TOTAL	UNIT PRICE	BID PRICE	ESTIMATE TOTAL	UNIT PRICE	ESTIMATE TOTAL
EARTH EXCAVATION	309	CU YD	\$10.00	\$3,090.00	\$20.00	\$6,180.00	\$0.00	\$0.00	\$0.00
FURNISHED EXCAVATION	88	CU YD	\$15.00	\$1,320.00	\$9.00	\$792.00	\$0.00	\$0.00	\$0.00
CONCRETE SUPER STRUCTURES	85.2	CU YD	\$550.00	\$46,860.00	\$650.00	\$55,380.00	\$0.00	\$0.00	\$0.00
RE-BARS (EPOXY COATED)	15,240	POUND	\$0.85	\$12,954.00	\$0.75	\$11,430.00	\$0.00	\$0.00	\$0.00
FURN PRECAST CONC PILES 14"	503	FOOT	\$18.00	\$9,054.00	\$42.00	\$21,126.00	\$0.00	\$0.00	\$0.00
DRIVING PRECAST CONC PILES	503	FOOT	\$15.00	\$7,545.00	\$0.10	\$50.30	\$0.00	\$0.00	\$0.00
TEST-PILES PRECAST CONC	2	EACH	\$2,500.00	\$5,000.00	\$3,500.00	\$7,000.00	\$0.00	\$0.00	\$0.00
NAME PLATES	1	EACH	\$250.00	\$250.00	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00
REMOVAL OF EXISTING STRUCTS	1	EACH	\$7,500.00	\$7,500.00	\$12,500.00	\$12,500.00	\$0.00	\$0.00	\$0.00
STEEL RAILING TYPE S-1	113	FOOT	\$60.00	\$6,780.00	\$66.00	\$7,458.00	\$0.00	\$0.00	\$0.00
STONE DUMPED RIP-RAP SPEC.	281	SQ YD	\$26.00	\$7,306.00	\$32.00	\$8,992.00	\$0.00	\$0.00	\$0.00
AGG BASE CRSE, TY B, SPECIAL (RR1)	750	TON	\$15.00	\$11,250.00	\$19.50	\$14,625.00	\$0.00	\$0.00	\$0.00
AGG SURF CRSE, TY B	750	TON	\$15.00	\$11,250.00	\$14.50	\$10,875.00	\$0.00	\$0.00	\$0.00
CUL TY 1 15" PRECOATED	80	FOOT	\$23.00	\$1,840.00	\$23.00	\$1,840.00	\$0.00	\$0.00	\$0.00
GEOTECH FAB FOR GROUND STABIL	1,710	SQ YD	\$1.50	\$2,565.00	\$1.00	\$1,710.00	\$0.00	\$0.00	\$0.00
SEEDING CLASS 2	0.9	ACRE	\$3,000.00	\$2,700.00	\$2,400.00	\$2,160.00	\$0.00	\$0.00	\$0.00
				\$137,264.00		\$162,318.30			\$0.00
									-100.00%
									18.25%

CHENOA R.D.
 SEC. 2002 CHENOA JOINT CULVERT

ITEM	QUANTITY	UNIT	UNIT PRICE	ENGINEERS ESTIMATE		CONTECH BID CHECK		CLARK CO SUPPLY BID CHECK		TWIN BLDRS CONST.	
				ESTIMATE TOTAL	UNIT PRICE	ESTIMATE TOTAL	UNIT PRICE	ESTIMATE TOTAL	UNIT PRICE	ESTIMATE TOTAL	
ALUMINUM BOX CULVERT	36	FOOT	\$560.00	\$20,160.00	566	\$20,376.00	\$633.62	\$22,810.32	\$0.00	\$0.00	
HEADWALLS	2	EACH	\$1,244.00	\$2,488.00	1244	\$2,488.00	\$1,392.62	\$2,785.24	\$0.00	\$0.00	
HINGED CORNER WING WALL	4	EACH	\$576.00	\$2,304.00	576	\$2,304.00	\$645.13	\$2,580.52	\$0.00	\$0.00	
				\$24,952.00		\$25,168.00		\$28,176.08		\$0.00	
										-100.00%	
										12.92%	



Illinois Department of Transportation

Division of Highways / District 3
700 East Norris Drive / Ottawa, Illinois / 61350-0697
Telephone 815/434-6131

October 11, 2002

Mr. John E. Mitchell
McLean County Engineer
102 Towanda Barnes Road
Bloomington, IL 61704

Dear Mr. Mitchell:

Enclosed is a copy of Audit Report Supplemental No. 50 covering the receipt and disbursement of Township Bridge Program funds by your county's road districts for the period beginning January 1, 2001 and ending December 31, 2001.

This report should be presented to the County Board at its first regular meeting after the receipt of this letter and then filed as a permanent record in your office.

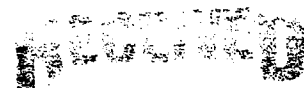
Sincerely,

James J. Jereb
District Engineer

A handwritten signature in cursive script that reads "James R. Threadgill III".

By: James R. Threadgill III
District Local Roads & Streets Engineer

cc: Debra Baxter, MFT Auditor



OCT 15 2002

MCLEAN CO. HIGHWAY DEPT.

Audit

Agency <i>McLean County Road Districts Township Bridge</i>	
Audit for: <input type="checkbox"/> Motor Fuel Tax <input checked="" type="checkbox"/> Township Bridge <input type="checkbox"/> Special Assessment <input type="checkbox"/> G.O. Bond Issue <input type="checkbox"/> MFT Fund Bond Issue	Audit Year <i>2001</i>
	Audit Number <i>Supplemental No. 50</i>
	Date <i>8-8-02.</i>



**Illinois Department
of Transportation**
Bureau of Local Roads and Streets

MCLEAN COUNTY ROAD DISTRICTS TOWNSHIP BRIDGE

Supplemental
Audit Report Number: 50

We hereby certify that we have audited the books and records in so far as they pertain to the receipt and disbursement of Township Bridge Funds for McLean County Road Distri for the period beginning Jan. 1, 2001 and ending Dec. 31, 2001, and that the entries for receipts in these books and records are true and correct and are in agreement with the records maintained by the Department of Transportation and that entries for disbursements are supported by canceled warrants or checks with exceptions noted in the audit findings.

We further certify that we have verified entries in the claim registers with the original claims and canceled warrants, that we have examined and checked the records of the County Clerk and County Treasurer, have compared the expenditures listed in the warrant registers of those offices against the minutes of the County Board maintained by the County Clerk and have found them to be in accordance therewith with exceptions noted in the audit findings.

D. Payne
Auditor

REVIEWED AND APPROVED BY

Date: 9-16-02

J. M. [Signature]
District Local Roads and Streets Engineer

BLR 7401

ILLINOIS DEPARTMENT
OF TRANSPORTATION

McLean County Road Districts Township Bridge

AUDITOR'S COMMENTS

Supplemental
Audit Report No. 50

Audit Period: Jan. 1, 2001 to Dec. 31, 2001

Purpose of Audit : To determine the status of Motor Fuel Tax Funds as of Dec. 31, 2001.

Other Receipts to the Motor Fuel Tax Fund were as follows:

2001 INTEREST	\$11,042.15
	\$12,650.40

TOTAL \$23,692.55

Final Reports are on file for the following sections:

94-03125-00-BR
96-21129-00-BR
89-22133-00-BR
88-31131-00-BR

This Audit was done on a selective sampling basis.

There are adequate records to support Fund Activity.

The Auditor wishes to thank the staff for the courtesy extended during the audit.

BLR 7402 (Rev.1-90)

[Handwritten Signature]

**ILLINOIS DEPARTMENT
OF TRANSPORTATION**

**Fund Balance and Bank Reconciliation
Supplemental
Audit Report No. 50**

McLean County Road Districts Township Bridge

Date: August 8, 2002

Audit Period Jan.1, 2001, - Dec.31, 2001

Fund Balance	Unobligated	Obligated	Total	Outstanding Warrants
Balance Previous Audit Allotments & Cert.		604,282.54	604,282.54	
Total MFT Funds	0.00	604,282.54	604,282.54	
Approved Authorizations		416,268.58	XXXXXXX	
Other Receipts	0.00	23,692.55	23,692.55	
Total	0.00	1,044,243.67	1,044,243.67	
Disbursements	0.00	370,745.39	370,745.39	
Surplus		0.00	XXXXXXX	
Unexpended Balance	0.00	673,498.28	673,498.28	
Bank Reconciliation				
Balance in Fund per Bank Certificate Dec.31, 2001			445,188.80	
Deduct Outstanding Warrants				
Add Outstanding Investments			225,839.21	
Additions			2,470.27	
Subtractions				
Net Balance in Account Dec. 31, 2001			673,498.28	

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BLR 7403(Rev. 1/90)
IL 494-0654

Certified Correct *D. B. [Signature]*
Auditor



Illinois Department of Transportation

Division of Highways / District 3
700 East Norris Drive / Ottawa, Illinois / 61350-0697
Telephone 815/434-6131

October 11, 2002

Mr. John E. Mitchell
McLean County Engineer
102 Towanda Barnes Road
Bloomington, IL 61704

Dear Mr. Mitchell:

Enclosed is a copy of Audit Report No. 50 covering the receipt and disbursement of Motor Fuel Tax funds by your county's road districts for the period beginning January 1, 2001 and ending December 31, 2001.

This report should be presented to the County Board at its first regular meeting after the receipt of this letter and then filed as a permanent record in your office.

Sincerely,

James J. Jereb
District Engineer


By: James R. Threadgill III
District Local Roads & Streets Engineer

cc: Debra Baxter, MFT Auditor

RECEIVED

OCT 15 2002

MCLEAN CO. HIGHWAY DEPT.

28

Audit

Agency <i>McKean County Road Districts</i>	
Audit for: <input checked="" type="checkbox"/> Motor Fuel Tax <input type="checkbox"/> Township Bridge <input type="checkbox"/> Special Assessment <input type="checkbox"/> G.O. Bond Issue <input type="checkbox"/> MFT Fund Bond Issue	Audit Year <i>2001</i>
	Audit Number <i>50</i>
	Date <i>7-30-02</i>

AUDITOR'S CERTIFICATE

**ILLINOIS DEPARTMENT
OF TRANSPORTATION**

Audit Report Number: 50

MCLEAN COUNTY ROAD DISTRICTS

We hereby certify that we have audited the books and records in so far as they pertain to the receipt and disbursement of MOTOR FUEL TAX FUNDS of MCLEAN COUNTY ROAD DISTRICTS for the period beginning Jan. 1, 2001 and ending Dec. 31, 2001, and that the entries for receipts in these books and records are true and correct and are in agreement with the records maintained by the Department of Transportation and that entries for disbursements are supported by cancelled warrants or checks with exceptions noted in the audit findings.

We further certify that we have verified entries in the claim registers with the original claims and cancelled warrants, that we have examined and checked the records of the County Clerk and County Treasurer, have compared the expenditures listed in the warrant registers of those offices against the minutes of the County Board maintained by the County Clerk and have found them to be in accordance therewith with exceptions noted in the audit findings.

W. Baytes

Auditor

REVIEWED AND APPROVED BY

J. M. July 17
District Local Roads and Streets Engineer

Date: 9-16-02

BLR 7401

ILLINOIS DEPARTMENT
OF TRANSPORTATION

AUDITOR'S COMMENTS

MCLEAN COUNTY ROAD DISTRICTS

Audit Report No. 50

Audit Period: Jan. 1, 2001 to Dec. 31, 2001

Purpose of Audit : To determine the status of Motor Fuel Tax Funds as of Dec. 31, 2001.

Other Receipts to the Motor Fuel Tax Fund were as follows:

2001 INTEREST	\$67,653.92
Needy County	\$83,823.00
JT transfer	\$81,000.00
Reimbursements	\$6,783.36
<u>TOTAL</u>	<u>\$239,260.28</u>

Final Reports are on file for the following sections:

Maintenance Expenditure Statements for all Road Districts for the 2001 program are on file.

This Audit was done on a selective sampling basis.

There are adequate records to support Fund Activity.

The Auditor wishes to thank the staff for the courtesy extended during the audit.

BLR 7402 (Rev. 1-90)

W. Carter

ILLINOIS DEPARTMENT
OF TRANSPORTATION

Fund Balance and Bank Reconciliation

MCLEAN COUNTY ROAD DISTRICTS

Audit Report No. 50

Date: July 30, 2002

Audit Period Jan.1, 2001, - Dec.31, 2001

Fund Balance	Unobligated	Obligated	Total	Outstanding Warrants
Balance Previous Audit Allotments & Cert.	58,295.77	1,694,502.28	1,752,798.05	
Total MFT Funds	2,038,815.16	0.00	2,038,815.16	
Approved Authorizations	2,097,110.93	1,694,502.28	3,791,613.21	
Other Receipts	(3,457,102.34)	3,457,102.34	XXXXXXXXXX	
Total	0.00	239,260.28	239,260.28	
Disbursements	(1,359,991.41)	5,390,864.90	4,030,873.49	
Surplus	0.00	2,288,659.12	2,288,659.12	
Unexpended Balance	718,532.37	(718,532.37)	XXXXXXXXXX	
	(641,459.04)	2,383,673.41	1,742,214.37	
Bank Reconciliation				
Balance in Fund per Bank Certificate Dec.31, 2001			1,336,251.37	
Deduct Outstanding Warrants			27,897.00	
Add Outstanding Investments			432,000.00	
Additions (Outstanding Deposit - CD int)			1,860.00	
Subtractions				
Net Balance in Account Dec. 31, 2001			1,742,214.37	

BLR 7403(Rev. 1/90)
IL 494-0654

Certified Correct

W. B. Batten
Auditor



Illinois Department of Transportation

Division of Highways / District 3
700 East Norris Drive / Ottawa, Illinois / 61350-0697
Telephone 815/434-6131

October 11, 2002

Mr. John E. Mitchell
McLean County Engineer
102 Towanda Barnes Road
Bloomington, IL 61704

Dear Mr. Mitchell:

Enclosed is a copy of Audit Report No. 68 covering the receipt and disbursement of Motor Fuel Tax funds by your county for the period beginning January 1, 2001 and ending December 31, 2001.

This report should be presented to the County Board at its first regular meeting after the receipt of this letter and then filed as a permanent record in your office.

Sincerely,

James J. Jereb
District Engineer

A handwritten signature in cursive script that reads "James R. Threadgill III".

By: James R. Threadgill III
District Local Roads & Streets Engineer

cc: Debra Baxter, MFT Auditor

RECEIVED

OCT 15 2002

MCLEAN CO. HIGHWAY DEPT.

33

Audit

Agency <i>McLean County</i>	
Audit for: <input checked="" type="checkbox"/> Motor Fuel Tax <input type="checkbox"/> Township Bridge <input type="checkbox"/> Special Assessment <input type="checkbox"/> G.O. Bond Issue <input type="checkbox"/> MFT Fund Bond Issue	Audit Year <i>2001</i>
	Audit Number <i>68</i>
	Date <i>7-30-02</i>



**Illinois Department
of Transportation**
Bureau of Local Roads and Streets

ILLINOIS DEPARTMENT
OF TRANSPORTATION

AUDITOR'S CERTIFICATE

MCLEAN COUNTY

Audit Report Number: 68

We hereby certify that we have audited the books and records in so far as they pertain to the receipt and disbursement of MOTOR FUEL TAX FUNDS of MCLEAN COUNTY for the period beginning Jan. 1, 2001 and ending Dec. 31, 2001, and that the entries for receipts in these books and records are true and correct and are in agreement with the records maintained by the Department of Transportation and that entries for disbursements are supported by cancelled warrants or checks with exceptions noted in the audit findings.

We further certify that we have verified entries in the claim registers with the original claims and cancelled warrants, that we have examined and checked the records of the County Clerk and County Treasurer, have compared the expenditures listed in the warrant registers of those offices against the minutes of the County Board maintained by the County Clerk and have found them to be in accordance therewith with exceptions noted in the audit findings.

D. M. [Signature]
Auditor

REVIEWED AND APPROVED BY

J. W. [Signature]
District Local Roads and Streets Engineer

Date: 9/1/02

BLR 7401

Audit Period: Jan. 1, 2001 to Dec. 31, 2001

Purpose of Audit : To determine the status of Motor Fuel Tax Funds as of Dec. 31, 2001.

Other Receipts to the Motor Fuel Tax Fund were as follows:

2001 INTEREST	\$58,357.57
FEMA Reimbursement	\$23,534.48
Deposit Error	\$567.50
County Consolidated	\$396,950.00
Federal	\$986,000.00
<u>TOTAL</u>	<u>\$479,409.55</u>

Final Reports are on file for the following sections:

01-00000-00-GM
01-00000-00-CS

This Audit was done on a selective sampling basis.

There are adequate records to support Fund Activity.

The Auditor wishes to thank the staff for the courtesy extended during the audit.



ILLINOIS DEPARTMENT
OF TRANSPORTATION

Fund Balance and Bank Reconciliation

MCLEAN COUNTY

Audit Report No.68

Date: July 30, 2002

Audit Period Jan.1, 2001, - Dec.31, 2001

Fund Balance	Unobligated	Obligated	Total	Outstanding Warrants
Balance Previous Audit	2,341,401.66	(1,006,611.89)	1,334,789.77	
Allotments & Cert.	2,676,485.64	0.00	2,676,485.64	
Total MFT Funds	5,017,887.30	(1,006,611.89)	4,011,275.41	
Approved Authorizations	(2,834,382.84)	2,834,382.84	XXXXXXX	
Other Receipts	0.00	1,934,756.08	1,934,756.08	
Total	2,183,504.46	3,762,527.03	5,946,031.49	
Disbursements	0.00	2,261,742.00	2,261,742.00	
Surplus	742,246.15	(742,246.15)	XXXXXXX	
Unexpended Balance	2,925,750.61	758,538.88	3,684,289.49	
Bank Reconciliation				
Balance in Fund per Bank Certificate Dec.31, 2001			1,623,613.36	
Deduct Outstanding Warrants			2,220.53	
Add Outstanding Investments			2,063,061.50	
Additions			535.74	
Subtractions			700.58	
Net Balance in Account Dec. 31, 2001			3,684,289.49	

BLR 7403 (Rev. 1/90)
IL 494-0654

Certified Correct

D. Meyer

Auditor

ILLINOIS DEPARTMENT
OF TRANSPORTATION

MCLEAN COUNTY

PAGE # 1

Audit Period: Jan. 1, 2001 - Dec. 31, 2001

Audit Report No. 67

SUMMARY OF MOTOR FUEL TAX FUND TRANSACTIONS
BY SECTIONS AND CATEGORIES

SECTION	Balance Prev. Audit	Total Amount Authorized	Adjustments	Other Receipts	Total Funds Available	Total Dis- bursements	Surplus to Unobligated Balance	Unexpended Balance	Prev. Accumu- lated Dis- bursements	Total Accumu- lated Dis- bursements
Construction					0.00			0.00		
87-00122-02-BR					0.00			0.00	4,489.00	4,489.00
ENG	(9,572.11)				(9,572.11)			(9,572.11)	9,572.11	9,572.11
90-00081-00-AS CON	(99,091.78)				(99,091.78)			(99,091.78)	99,091.78	99,091.78
ENG					0.00			0.00		0.00
90-00156-00-AS	(58,372.46)				(58,372.46)			(58,372.46)	58,372.46	58,372.46
ENG	(9,752.22)				(9,752.22)			(9,752.22)	9,752.22	9,752.22
ROW	(20,250.50)				(20,250.50)			(20,250.50)	20,250.50	20,250.50
92-00159-00-FP CONS	86,303.86				86,303.86			86,303.86	1,473,969.14	1,473,969.14
ENG	(119,080.18)				(119,080.18)			(119,080.18)	119,080.18	119,080.18
ROW	(44,729.30)				(44,729.30)			(44,729.30)	51,282.55	51,282.55
96-00056-05-RS					0.00			0.00		0.00
ENG	(8,239.37)				(8,239.37)			(8,239.37)	8,239.37	8,239.37
96-00168-00-FP				414,000.00	414,000.00	88,391.72		325,608.28		88,391.72
ENG	(1,730.09)		(629.58)		(2,359.67)	141,386.96		(143,746.63)	4,381.05	145,768.01
ROW	(5,520.00)				(5,520.00)			(5,520.00)	95,700.00	95,700.00
96-00169-00-RS CONS	(38,812.72)	38,812.72			0.00			0.00	335,426.04	335,426.04
UJ	(5,099.64)	5,099.64			0.00			0.00	5,099.64	5,099.64
ENG	191,908.65	191,908.65			191,908.65			191,908.65		0.00
97-00042-06-SM CONS	(3,140.18)				(3,140.18)			(3,140.18)	3,140.18	3,140.18
ENG	(13,970.24)				(13,970.24)			(13,970.24)	30,035.85	30,035.85
97-00046-09-RS	159,693.28				159,693.28			159,693.28	140,000.00	140,000.00
ENG	(6,430.77)				(6,430.77)			(6,430.77)	6,430.77	6,430.77
97-00135-04-WR	196,616.10				196,616.10	31,930.30		164,685.80	451,251.85	483,182.15
ENG	(113,096.92)				(113,096.92)	477.30		(113,576.22)	43,727.91	44,205.21
97-00148-01-FP CONS	(40,971.30)				(40,971.30)			(40,971.30)	199,049.44	199,049.44
ENG	(11,920.76)				(11,920.76)			(11,920.76)	11,569.26	11,569.26
97-00165-00-FP				572,000.00	572,000.00	11,281.52		560,718.48		11,281.52
ENG	(260,062.85)				(260,062.85)	162,484.86		(422,547.71)	260,062.85	422,547.71
ROW	(417,950.00)		629.58		(417,320.42)	8,000.00		(425,320.42)	417,950.00	425,950.00
98-00113-03-FP					0.00			0.00		0.00
ENG	(194,757.75)				(194,757.75)	15,888.13		(210,645.88)	194,757.75	210,645.88
ROW	148,484.50				148,484.50	341,742.00		(148,484.50)	437,172.50	437,172.50
98-00159-01-WR	(15,238.50)				(15,238.50)			(15,238.50)	15,238.50	15,238.50
ENG										
XXXXXXXXXXXXXXXXXX	(742,051.69)	43,912.36	0.00	986,000.00	287,860.67	801,582.79	0.00	(513,722.12)	4,546,329.58	5,347,912.37

ILLINOIS DEPARTMENT
OF TRANSPORTATION

SUMMARY OF MOTOR FUEL TAX FUND TRANSACTIONS
BY SECTIONS AND CATEGORIES

MCLEAN COUNTY

PAGE # 2

Audit Period: Jan. 1, 2001 - Dec. 31, 2001

Audit Report No. 67

SECTION	Balance Prev. Audit	Total Amount Authorized	Adjustments	Other Receipts	Total Funds Available	Total Dis- bursements	Surplus to Unobligated Balance	Unexpended Balance	Prev. Accumu- lated Dis- bursements	Total Accumu- lated Dis- bursements
98-00038-03-WR					0.00			0.00		
ENG					0.00					0.00
98-00170-00-RS	(313,041.40)	313,041.40			0.00	4,660.03		(4,660.03)	313,041.40	4,660.03
ENG	(5,205.81)				(5,205.81)			(5,205.81)	5,205.81	5,205.81
98-00171-00-RS CONS	64,564.07				64,564.07			64,564.07	541,757.21	7,469.11
ENG	(7,469.11)				(7,469.11)			(7,469.11)	100,805.73	4,193.54
98-00174-00-RS CONS	137,453.18				137,453.18			137,453.18	12,544.98	260.11
ENG	(4,193.54)				(4,193.54)			(4,193.54)	(29,376.91)	(2,841.20)
99-00057-08-WR					0.00			0.00		
ENG	(12,544.98)				(12,544.98)	260.11		(12,544.98)	2,841.20	0.00
99-00056-07-RS CONS	(29,376.91)				(29,376.91)			(29,376.91)	52,700.23	59,119.34
ENG	(2,841.20)				(2,841.20)			(2,841.20)	880.00	40,662.28
99-00044-06-WR					0.00			0.00		
ENG	(52,700.23)				(52,700.23)	6,419.11		(52,700.23)	1,321,605.00	11,744.95
ROW	(880.00)				(880.00)	39,782.28		(880.00)	11,744.95	0.00
99-00179-00-WR CONS	396,761.17				396,761.17			396,761.17	48,019.84	52,147.30
ENG	(11,744.95)	11,744.95			0.00			0.00	0.00	0.00
99-00140-02-WR					0.00			0.00		
ENG	(48,019.84)				(48,019.84)	4,127.46		(52,147.30)	7,394.45	14,040.69
99-00035-04-WR					0.00			0.00		
ENG	(5,980.65)	5,980.65	(1,413.80)		(1,413.80)	6,646.24		(8,060.04)	9,963.18	15,942.29
99-00057-09-DR					0.00			0.00		
ENG	(9,963.18)				(9,963.18)	5,979.11		(15,942.29)	0.00	0.00
00-00035-05-WR					0.00			0.00		
ENG	(1,413.80)				(1,413.80)			0.00		
00-00130-08-RS					0.00			0.00		
ENG	(717.61)				(717.61)	11,223.59		(11,941.20)	717.61	11,941.20
00-00145-01-WR					0.00			0.00		
ENG	(11,506.75)				(11,506.75)	55,459.81		(66,966.56)	(11,506.75)	43,953.06
00-00180-00-RS	(834,994.36)	834,994.36			0.00	17,109.19		(17,109.19)	849,000.00	866,109.19
ENG	(19,520.85)	19,520.85			0.00	64.16		(64.16)	19,520.85	19,585.01
00-00181-00-FP					0.00			0.00		
ENG	(80.00)				(80.00)	334.67		(334.67)		334.67
ROW					0.00			(80.00)		0.00
					0.00			0.00		0.00
XXXXXXXXXXXXXXXXXX	(773,216.75)	1,165,282.21	0.00	0.00	412,065.46	152,065.76	0.00	259,999.70	3,637,534.83	3,789,600.59



Commerce Bank

120 N Center PO Box 68
Bloomington IL 61702-0068

205 M B 3 04303

21

McLean County Treasurer
James E Boylan
Motor Fuel Tax Fund
104 W Front St
PO Box 2400
Bloomington IL 61701-5005

Bank Statement

Primary Account Number: **720001082**

*If you have questions about your statement,
please call us at 800-746-8704.*

Taxpayer ID: **376001569**
Statement Date: **December 31, 2001**
Page Number: **1 of 2**

FOR YOUR INFORMATION

Enclosed is an updated Deposit Agreement for your Commerce account. A booklet version with larger type is available at any Commerce Bank branch.

BUSINESS INTEREST CHECKING Account # 720001082

Account Summary Account # 720001082

Beginning Balance on November 30, 2001	\$ 1,591,322.28
Deposits & Other Credits	+ 229,559.77
Checks Paid	- 197,268.69
	<hr/>
Ending Balance on December 31, 2001	\$ 1,623,613.36

Daily Balance Summary Account # 720001082

Date	Balance	Date	Balance	Date	Balance
12-04	1,591,110.92	12-11	1,555,412.48	12-20	1,695,657.70
12-05	1,588,187.45	12-13	1,784,630.87	12-21	1,623,371.98
12-06	1,559,446.78	12-18	1,715,105.69	12-28	1,623,271.98
12-10	1,555,691.78	12-19	1,713,056.79	12-31	1,623,613.36

Interest Summary Account # 720001082

Current Interest Rate	0.25%
Interest Paid This Statement Period	341.38
2001 Interest Paid Year-to-date	2,969.16

Deposits & Other Credits Account # 720001082

Description	Ref Nbr.	Date Credited	Amount
Deposit	27504598	12-13	229,218.39

Ji

Deposits & Other Credits Account # 720001082 (Cont.)

Description	Ref Nbr:	Date Credited	Amount
Interest Payment	160778727	12-31	341.38
Total Deposits & Other Credits			\$ 229,559.77

Checks Paid Account # 720001082

Date Paid	Check Number	Amount	Reference Number	Date Paid	Check Number	Amount	Reference Number
12-10	2313	2,570.50	22108497	12-06	2457	598.31 ✓	22597807
12-06	2314	2,091.00	22597943	12-04	2458	169.98 ✓	21082559
12-06	2356*	12,871.87	21450416	12-05	2459	1,317.97 ✓	21259978
12-20	2357	17,399.09	21900949	12-28	2460	100.00 ✓	21626449
12-10	2387*	1,184.50	22108496	12-18	2461	66,411.28 ✓	21614479
12-06	2388	179.49	22597944	12-21	2462	67.00 ✓	21046612
12-11	2432*	279.30	21790310	12-19	2463	12.00 ✓	21768919
12-05	2433	1,605.50	21260052	12-18	2464	3,113.90 ✓	21607493
12-06	2450*	13,000.00	22598305	12-19	2465	1,603.83 ✓	21764648
12-04	2451	41.38	21083520	12-21	2466	72,218.72 ✓	21047536
12-19	2456*	433.07	22483742				

* - Indicates a skip in sequential check numbers

Total Checks Paid							\$ 197,268.69
--------------------------	--	--	--	--	--	--	----------------------

**Commerce Bank**120 N Center PO Box 88
Bloomington IL 61702-0068

205 M B 2 04303 0

McLean County Treasurer
James E Boylan
Motor Fuel Tax Fund
104 W Front St
PO Box 2400
Bloomington IL 61701-5005**Bank Statement**

Primary Account Number: 727001082

*If you have questions about your statement,
please call us at 800-746-8704.*Taxpayer ID: 376001569
Statement Date: December 31, 2001
Page Number: 1 of 2**FOR YOUR INFORMATION***Enclosed is an updated Deposit Agreement for your Commerce account. A booklet version with larger
type is available at any Commerce Bank branch.***INTEREST CHECKING-GOVT BID Account # 727001082****Account Summary Account # 727001082**

Beginning Balance on November 30, 2001	\$ 712.33
Deposits & Other Credits	+ 2.42
	<hr/>
Ending Balance on December 31, 2001	\$ 714.75

Daily Balance Summary Account # 727001082

Date	Balance
12-31	714.75

Interest Summary Account # 727001082

Current Interest Rate	4.00%
Interest Paid This Statement Period	2.42
2001 Interest Paid Year-to-date	31.62

Deposits & Other Credits Account # 727001082

Description	Ref Nbr.	Date Credited	Amount
Interest Payment	71233	12-31	2.42
Total Deposits & Other Credits			\$ 2.42

MONTHLY ACTIVITY STATEMENT
MCLEAN CTY TREASURER
FOR DEC 2001

Account Name : MCLEAN COUNTY TREASURER
 ATTN: JANET SMITH
 LAW AND JUSTICE CENTER RM 806
 104 W FRONT ST
 BLOOMINGTON, IL 61701-5049

Account ID : MC60G-07021

Portfolio Name : 637 US TREASURY WEEKLY Start: 12/03/2001 End: 12/10/2001 # of Days: 7

TRANSACTION DATE	OPENING BALANCE	TRANSACTION TYPE	INVEST RATE	TRANSACTION AMOUNT	CLOSING BALANCE
12/03/2001	\$1,160,790.78	Paid Interest	1.5500	\$349.85	\$1,161,140.63
12/03/2001	\$1,161,140.63	Investment Matured	1.5500	-\$1,161,140.63	\$0.00
12/03/2001	\$0.00	Rolled Investment	1.5500	\$1,161,140.63	\$1,161,140.63
12/03/2001	\$1,161,140.63	Interest Update	1.5300	\$0.00	\$1,161,140.63

Portfolio Interest Paid For Statement Period: **\$345.44**

Portfolio Name : 637 US TREASURY WEEKLY Start: 12/10/2001 End: 12/17/2001 # of Days: 7

TRANSACTION DATE	OPENING BALANCE	TRANSACTION TYPE	INVEST RATE	TRANSACTION AMOUNT	CLOSING BALANCE
12/10/2001	\$1,161,140.63	Paid Interest	1.5300	\$345.44	\$1,161,486.07
12/10/2001	\$1,161,486.07	Investment Matured	1.5300	-\$1,161,486.07	\$0.00
12/10/2001	\$0.00	Rolled Investment	1.5300	\$1,161,486.07	\$1,161,486.07
12/10/2001	\$1,161,486.07	Interest Update	1.2500	\$0.00	\$1,161,486.07

Portfolio Interest Paid For Statement Period: **\$282.31**

Portfolio Name : 637 US TREASURY WEEKLY Start: 12/17/2001 End: 12/24/2001 # of Days: 7

TRANSACTION DATE	OPENING BALANCE	TRANSACTION TYPE	INVEST RATE	TRANSACTION AMOUNT	CLOSING BALANCE
12/17/2001	\$1,161,486.07	Paid Interest	1.2500	\$282.31	\$1,161,768.38
12/17/2001	\$1,161,768.38	Investment Matured	1.2500	-\$1,161,768.38	\$0.00
12/17/2001	\$0.00	Rolled Investment	1.2500	\$1,161,768.38	\$1,161,768.38
12/17/2001	\$1,161,768.38	Interest Update	1.2800	\$0.00	\$1,161,768.38

Portfolio Interest Paid For Statement Period: **\$289.15**

**MONTHLY ACTIVITY STATEMENT
MCLEAN CTY TREASURER
FOR DEC 2001**

Portfolio Name : 637 US TREASURY WEEKLY Start: 12/24/2001 End: 12/31/2001 # of Days: 7

TRANSACTION DATE	OPENING BALANCE	TRANSACTION TYPE	INVEST RATE	TRANSACTION AMOUNT	CLOSING BALANCE
12/24/2001	\$1,161,768.38	Paid Interest	1.2800	\$289.15	\$1,162,057.53
12/24/2001	\$1,162,057.53	Investment Matured	1.2800	-\$1,162,057.53	\$0.00
12/24/2001	\$0.00	Roll'd Investment	1.2800	\$1,162,057.53	\$1,162,057.53

Portfolio Interest Paid For Statement Period: \$289.22

Portfolio Name : 637 US TREASURY WEEKLY Start: 12/31/2001 End: 01/07/2002 # of Days: 7

TRANSACTION DATE	OPENING BALANCE	TRANSACTION TYPE	INVEST RATE	TRANSACTION AMOUNT	CLOSING BALANCE
12/31/2001	\$1,162,057.53	Paid Interest	1.2800	\$82.22	\$1,162,346.75
12/31/2001	\$1,162,346.75	Investment Matured	1.2800	-\$1,162,346.75	\$0.00
12/31/2001	\$0.00	Roll'd Investment	1.2800	\$1,162,346.75	\$1,162,346.75

Portfolio Interest Paid For Statement Period: \$82.66

TOTAL INTEREST PAID FOR STATEMENT PERIODS: \$1,288.78

1555.97

COUNTY MOTOR FUEL TAX FUND

FORM 20-A JAN

	BANK	CERT	AMOUNT	RATE	DUE	EARNED	PAID	
1	10-29-01	CIB	545970	900M	2.07%	11-28-01	1,977.45	11-28-01
2	11-28-01	CIP	569239	900M	1.25%	1-11-02	1,898.63	1-15-02
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COUNTY MOTOR FUEL TAX FUND

FORM 20-4 N.J.A.

			CERT	AMOUNT	RATE	ADJUSTED DUE	9-11-98	12-4-98
							EARNED	PAID
1	10/23-98	COMMERCIAL PR	14402117	1,200M	5.10%	11-22-98	5,100.00	12-2-98
2	10/25-98	COMMERCIAL PR	14402150	1,000M	5.10%	11-25-98	4,250.00	12-2-98
3	11/25-98	COMMERCIAL PR	14402203	1,200M	5.35%	2-24-99	16,228.33	2-25-99
4	11/25-98	COMMERCIAL PR	14402272	1,000M	5.35%	2-24-99	7,270.83	2-25-99
5	2/24/99	COMMERCIAL PR	14402400	1,000M	5.10%	3-26-99		
6	2/24/99	COMMERCIAL PR	14402409	1,200M	5.10%	3-26-99	COMBINED	
7	2/21/99	COMMERCIAL PR	14402430	2,200M	5.20%	5-27-99	28,253.78	5-22-99
8	5/27/99	COMMERCIAL PR	14402590	2,200M	5.35%	7-22-99	19,616.67	7-28-99
9	7/27/99	COMMERCIAL PR	144027420	2,200M	5.15%	9-22-99	19,178.06	9-22-99
10	7/27/99	COMMERCIAL PR	144028987	2,200M	5.20%	12-22-99	28,717.78	12-22-99
11	12/2/99	COMMERCIAL PR	131026167	2,200M	5.25%	3-23-98	29,195.83	4-23-98
12	3-23-98	COMMERCIAL PR	144021971	2,200M	5.25%	5-22-98	18,250.00	5-22-98
13	5-22-98	COMMERCIAL PR	144022885	2,200M	5.20%	6-22-98	9,851.11	6-22-98
14	6-22-98	COMMERCIAL PR	144033476	2,200M	5.30%	7-22-98	9,716.67	7-22-98
15	7-22-98	COMMERCIAL PR	131031587	2,200M	5.30%	8-21-98	9,716.67	8-21-98
16	8-21-98	COMMERCIAL PR	14402437	2,000M	5.20%	9-21-98	9,127.78	7-21-98
17	9-21-98	COMMERCIAL PR	131033125	2,000M	5.30%	10-21-98	9,833.33	10-21-98
18	10-21-98	COMMERCIAL PR	131034075	2,000M	4.70%	12-21-98	15,727.78	12-21-98
19	12-21-98	COMMERCIAL PR	144026716	2,000M	4.25%	1-20-99	6,847.22	1-22-99
20	1-20-99	COMMERCIAL PR	144027117	2,000M	4.95%	2-19-99	7,083.33	2-19-99
21	2-19-99	COMMERCIAL PR	144027593	2,000M	4.50%	3-21-99	7,750.00	3-23-99
22	3-21-99	COMMERCIAL PR	131027477	2,000M	4.50%	4-21-99	9,500.00	4-22-99
23	4-21-99	COMMERCIAL PR	131027877	2,000M	4.70%	5-21-99	7,466.67	5-21-99
24	5-21-99	COMMERCIAL PR	131028516	2,000M	5.20%	6-21-99	9,405.56	6-21-99
25	6-21-99	COMMERCIAL PR	13102908	2,000M	4.90%	7-21-99	9,166.67	7-22-99
26	7-21-99	COMMERCIAL PR	131029988	2,000M	4.30%	8-19-99	6,727.78	8-19-99
27	8-19-99	COMMERCIAL PR	131040020	2,000M	4.50%	10-18-99		
28	10-5-99	COMMERCIAL PR	144040577	1,750M	4.50%	10-19-98	11,582.25	10-19-98
29	10-18-99	COMMERCIAL PR	131041225	1,500M	4.40%	11-17-99	5,500.00	11-17-99
30	11-17-99	COMMERCIAL PR	13104168	1,500M	4.55%	12-19-99	5,687.50	12-21-99
31	12-17-99	COMMERCIAL PR	131042224	1,500M	4.55%	1-18-00	3,412.50	1-14-00
32	5-15-01	CIB	490011	900M	3.75%	6-24-01	9,779.97	6-19-01
33	6-14-01	CIB	499640	900M	3.45%	7-10-01	9,722.19	7-16-01
34	7-16-01	CIB	505479	900M	3.40%	8-15-01	8,575.01	8-16-01
35	8-15-01	CIB	512905	900M	3.20%	9-14-01	9,441.10	9-18-01
36	9-14-01	CIB	523639	900M	2.60%	10-27-01	2,884.93	10-31-01

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ANNUAL LOCAL AGENCY MOTOR FUEL TAX AUDIT REPORT

DISTRICT 03 COUNTY 113 AGENCY TYPE 1 AGENCY NAME MCLEAN

TRANS. DATE	TRANS. TYPE	TRANS. NUMBER	SECTION NUMBER	CATEGORY	ALLOTMENT	AUTHORIZATION	CREDIT	PAY TO STATE	UNOBLIGATED BALANCE
12-31-00	ALLOTMENT				\$ 207,389.86				\$ 2,341,401.66
01-17-01	AUTH	010117417	0100000000GM	MT ENGINE		\$ 110,000.00			\$ 2,548,791.52
01-17-01	AUTH	010117417	0100000000GM	MAINT		\$ 1,340,000.00			\$ 2,438,791.52
01-18-01	AUTH	010118624	0100000000CS	SALARY		\$ 89,409.00			\$ 1,098,791.52
01-31-01	ALLOTMENT				\$ 235,462.04				\$ 1,009,382.52
02-28-01	ALLOTMENT				\$ 190,021.40				\$ 1,244,844.56
03-27-01	CREDIT	010327860	0000000000GM	MAINT		\$ 275,699.19			\$ 1,434,865.96
03-27-01	AUTH	010327861	0000000000GM	MT ENGINE		\$ 25,485.51			\$ 1,710,565.15
03-31-01	ALLOTMENT				\$ 170,363.97				\$ 1,685,079.64
04-04-01	CREDIT	010404244	0000000000CS	SALARY		\$ 4,454.00			\$ 1,855,443.61
04-30-01	ALLOTMENT				\$ 215,706.96				\$ 1,859,897.61
05-31-01	ALLOTMENT				\$ 239,862.12				\$ 2,075,604.57
06-30-01	ALLOTMENT				\$ 223,510.85				\$ 2,315,466.69
07-31-01	ALLOTMENT				\$ 249,851.92				\$ 2,538,977.54
08-31-01	ALLOTMENT				\$ 242,932.36				\$ 2,788,829.46
09-13-01	CREDIT	010913721	0000000000AC	INTEREST		\$ 64,867.96			\$ 3,031,761.82
09-17-01	AUTH	010917872	9900000000GM	MAINT		\$ 40,293.76			\$ 3,096,629.78
09-17-01	CREDIT	010917877	9700000000CS	SALARY		\$ 275.00			\$ 3,056,336.02
09-17-01	AUTH	010917882	000018000RS	CONT CONS		\$ 834,994.36			\$ 3,056,611.02
09-17-01	AUTH	010917882	000018000RS	ENGINEERING		\$ 19,520.85			\$ 2,221,616.66
09-17-01	AUTH	010917883	990003504WR	ENGINEERING		\$ 5,980.65			\$ 2,202,095.81
09-17-01	AUTH	010917885	990017900WR	ENGINEERING		\$ 11,744.95			\$ 2,196,115.16
09-17-01	AUTH	010917889	980017000RS	CONT CONS		\$ 313,041.40			\$ 2,184,370.21
09-17-01	AUTH	010917893	960016900RS	CONT CONS		\$ 38,812.72			\$ 1,871,328.81
09-27-01	AUTH	010917893	960016900RS	ENGINEERING		\$ 5,099.64			\$ 1,832,516.09
09-27-01	CREDIT	010927173	020000001AC	OTHER CAT		\$ 396,950.00			\$ 1,827,416.45
09-30-01	ALLOTMENT				\$ 234,550.59				\$ 2,224,366.45
10-31-01	ALLOTMENT				\$ 237,615.18				\$ 2,458,917.04
11-30-01	ALLOTMENT				\$ 229,218.39				\$ 2,696,532.22
TOTALS					\$ 2,676,485.64	\$ 2,834,382.84	\$ 742,246.15	\$.00	\$ 2,925,750.61

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McLEAN COUNTY HIGHWAY DEPARTMENT
 OCTOBER-30-2002 LETTING

REJECTED

BELLFLOWER R.D. SEC. 96-04138-00--BR		ENGINEERS ESTIMATE		STARK BID BOND		TWIN BLDRS CONST	
ITEM	QUANTITY	UNIT	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
EARTH EXCAVATION	309	CU YD	\$10.00	\$3,090.00	\$20.00	\$6,180.00	\$0.00
FURNISHED EXCAVATION	88	CU YD	\$15.00	\$1,320.00	\$9.00	\$792.00	\$0.00
CONCRETE SUPER STRUCTURES	85.2	CU YD	\$550.00	\$46,860.00	\$650.00	\$55,380.00	\$0.00
RE-BARS (EPOXY COATED)	15,240	POUND	\$0.85	\$12,954.00	\$0.75	\$11,430.00	\$0.00
FURN PRECAST CONC PILES 14"	503	FOOT	\$18.00	\$9,054.00	\$42.00	\$21,126.00	\$0.00
DRIVING PRECAST CONC PILES	503	FOOT	\$15.00	\$7,545.00	\$0.10	\$50.30	\$0.00
TEST-PILES PRECAST CONC	2	EACH	\$2,500.00	\$5,000.00	\$3,500.00	\$7,000.00	\$0.00
NAME PLATES	1	EACH	\$250.00	\$250.00	\$200.00	\$200.00	\$0.00
REMOVAL OF EXISTING STRUCTS	1	EACH	\$7,500.00	\$7,500.00	\$12,500.00	\$12,500.00	\$0.00
STEEL RAILING TYPE S-1	113	FOOT	\$60.00	\$6,780.00	\$66.00	\$7,458.00	\$0.00
STONE DUMPED RIP-RAP SPEC.	281	SQ YD	\$26.00	\$7,306.00	\$32.00	\$8,992.00	\$0.00
AGG BASE CRSE, TY B, SPECIAL (RR1)	750	TON	\$11,250.00	\$8,325.00	\$19.50	\$14,625.00	\$0.00
AGG SURF CRSE, TY B	750	TON	\$15.00	\$11,250.00	\$14.50	\$10,875.00	\$0.00
P CUL TY 1 15" PRECOATED	80	FOOT	\$23.00	\$1,840.00	\$23.00	\$1,840.00	\$0.00
GEOTECH FAB FOR GROUND STABIL	1,710	SQ YD	\$1.50	\$2,565.00	\$1.00	\$1,710.00	\$0.00
SEEDING CLASS 2	0.9	ACRE	\$3,000.00	\$2,700.00	\$2,400.00	\$2,160.00	\$0.00
				\$137,264.00		\$162,318.30	\$0.00
							-100.00%

CHENOA R.D.
 SEC. 2002 CHENOA JOINT CULVERT

CHENOA R.D. SEC. 2002 CHENOA JOINT CULVERT		ENGINEERS ESTIMATE		CONTECH BID CHECK		CLARK CO SUPPLY BID CHECK		TWIN BLDRS CONST.	
ITEM	QUANTITY	UNIT	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
ALUMINUM BOX CULVERT	36	FOOT	\$560.00	\$20,160.00	566	\$20,376.00	\$533.62	\$22,810.32	\$0.00
HEADWALLS	2	EACH	\$1,244.00	\$2,488.00	1244	\$2,488.00	\$1,392.62	\$2,785.24	\$0.00
HINGED CORNER WING WALL	4	EACH	\$576.00	\$2,304.00	576	\$2,304.00	\$645.13	\$2,580.52	\$0.00
				\$24,952.00		\$25,168.00		\$28,176.08	\$0.00
									-100.00%
									18.25%
									0.87%

**FINDINGS OF FACT AND RECOMMENDATION
OF THE McLEAN COUNTY ZONING BOARD OF APPEALS**

This is the findings of fact and the recommendation of the McLean County Zoning Board of Appeals to the McLean County Board concerning an application of Douglass G. Reeves in case 02-48-S. He is requesting a special use to allow a single family residence in the Agriculture District for the son of a farm owner on property which is part of Section 29, Township 25N, Range 3E of the 3rd PM and is located in Money Creek Township immediately north of 2100N Road and approximately 450 feet west of 1975E Road.

After due notice, as required by law, the Board of Appeals held a public hearing in this case on November 5, 2002 in the ESDA Room of the Law and Justice Center, 104 West Front Street, Bloomington, Illinois, and hereby report their findings of fact and their recommendation as follows:

PHYSICAL LAYOUT – The 5.4 acre property is currently in crop production. The property has 270 feet of frontage on the north side of 2100N Road, an oil and chip road 18 feet in width. The property is relatively flat – it drains to the center and then to the east.

SURROUNDING ZONING AND LAND USES - The land on all sides is in the A-Agriculture District. The land to the north is in timber and crop production. The land to the east is used in part for crop production and part is occupied by a single family residence. The land to the south and west is in crop production.

LAND EVALUATION AND SITE ASSESSMENT (LESA) - A LESA analysis was completed for the site. The soils score was 113 out of 125 points. The site assessment score was 119 out of 175 points. The total LESA score was 232 points out of 300. A score of 225 points and above means the property is of high value for agricultural land protection.

ANALYSIS OF SEVEN STANDARDS - After considering all the evidence and testimony presented at the hearing, this Board makes the following analysis of the seven standards contained in Article 8 Section 803 (Standards for Special-Use Permits) of the McLean County Zoning Ordinance.

1. **The proposed special use will not be detrimental to or endanger the health, safety, morals, comfort, or welfare of the public.** This standard is met. The applicant is the son of the owner of the original agriculture tract from which this property is being set aside.
2. **The proposed special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for purposes already permitted or substantially diminish property values in the immediate area.** This standard is met. The proposed dwelling for the son of the owner of the farm is compatible with uses in the vicinity.
3. **The proposed special use will not impede the orderly development of the surrounding property for uses permitted in the district.** The farm owner has chosen a corner of the farm, adjacent to a residential property, where it is appropriate to build a dwelling for her son.

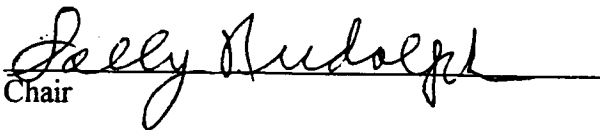
4. **Adequate utilities, access roads, drainage and/or other necessary facilities have been or will be provided.** This standard is met. The proposed dwelling will be served by private well and septic system approved by the County Health Department. The property has 270 feet of frontage on the north side of 2100 North Road.
5. **Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.** This standard is met. It appears that safe sight distance can be provided at the existing entrance. The applicant has obtained an entrance permit from the Money Creek Township Road Commissioner.
6. **The establishment, maintenance and operation of the special use will be in conformance with the preamble to the regulations of the Agriculture District.** This standard is met. This residence is for a farm owner and as such is found to be necessary for the conduct of agriculture in the area.
7. **The proposed special use, in all other respects, conforms to the applicable regulations of the Agriculture District.** This standard is met.

After considering all the evidence and testimony presented, this Board finds that the application meets all the standards as found in the McLean County Zoning Ordinance and also the application meets one of the individual criteria for establishing a residential use in the A-Agriculture District, the applicant is the son of a farm owner. The applicant's mother owns 640 acres. This farm consists of at least 60 acres.

Therefore this Board recommends that a special use be approved on the property described above to allow the construction of one single family dwelling and that the construction and placement follow the plans and specifications as presented with such minor changes as the Director of Building and Zoning may determine to be in general compliance with such plans and specifications and with zoning regulations.

ROLL CALL VOTE - The roll call vote was seven members for the motion to recommend approval, none opposed and no members were absent.

Respectfully submitted this 5th day of November 2002, McLean County Zoning Board of Appeals


Chair

Sally Rudolph, Chair
Richard Dean
James Finnigan
Joe Elble
David Kinsella
Jerry Hoffman
Michael Kuritz

APPROPRIATION TRANSFER ORDINANCE
 AMENDING THE MCLEAN COUNTY FISCAL YEAR 2002
 COMBINED ANNUAL APPROPRIATION AND BUDGET ORDINANCE

WHEREAS, THE FOLLOWING TRANSFERS OF APPROPRIATED MONIES HAVE BEEN REVIEWED AND APPROVED BY THE APPROPRIATE COMMITTEE, AND

WHEREAS, SUCH TRANSFERS DO NOT AFFECT THE TOTAL AMOUNT APPROPRIATED IN ANY FUND, AND


WHEREAS, IT IS DEEMED DESIRABLE THAT THE FOLLOWING TRANSFERS ARE HEREBY AUTHORIZED AND APPROVED, NOW, THEREFORE,

BE IT ORDAINED BY THE County Board Of McLean County, Illinois THAT THE FOLLOWING TRANSFERS BE MADE AND THAT THE COUNTY CLERK PROVIDE THE COUNTY AUDITOR AND TREASURER WITH CERTIFIED COPIES OF THIS ORDINANCE.

DEBIT: FROM	ACCOUNT TITLE	AMOUNT	CREDIT: TO	ACCOUNT TITLE	AMOUNT
<hr style="border-top: 1px dashed black;"/>					
Executive Committee					
	FUND 0136 DEPARTMENT 0065 VETERAN'S ASSISTANCE PGM 0074 VETERAN'S ASSISTANCE				
0795 0003 TELEPHONE SERVICE		500.00			
0779 0002 VETERANS EMERGENCY ASST.		3,000.00			
0760 0001 CONTINGENT		500.00			
	FUND 0001 DEPARTMENT 0001 COUNTY BOARD PGM 0001 LEGISLATION & POLICY			0706 0001 CONTRACT SERVICES	4,000.00-
0760 0001 CONTINGENT		7,000.00			
		11,000.00			4,000.00-
		=====			=====
Justice Committee					
	FUND 0001 DEPARTMENT 0032 RESCUE SQUAD PGM 0039 EMERGENCY RESCUE				
				0838 0001 PURCH. MACHINERY & EQUIP.	7,000.00-
					7,000.00-
		=====			=====

ADOPTED BY THE County Board Of McLean County, Illinois

THIS 19TH DAY OF NOVEMBER , 2002



 CHAIRMAN, MCLEAN COUNTY BOARD

ATTEST 

 COUNTY CLERK, MCLEAN COUNTY

PROCLAMATION
Declaring the Official Christmas Ornament
for the City of Bloomington, Town of Normal
and McLean County, Illinois

WHEREAS, McLean County Easter Seals-UCP is offering a Christmas ornament for 2002, it's thirteenth year, which features the Central Illinois Regional Airport; and

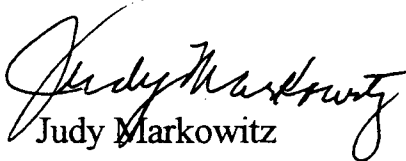
WHEREAS, each ornament comes with a numbered limited edition Certificate highlighting the history of the Central Illinois Regional Airport; and


WHEREAS, all of the proceeds from the sale of the said ornament will benefit the programs and services of McLean County Easter Seals-UCP including pediatric therapy services as well as programs at Timber Pointe Outdoor Center located at Lake Bloomington; and

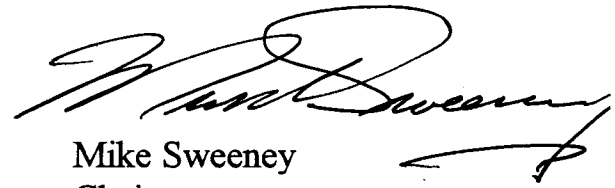
WHEREAS, the Easter Seal ornament represents our hope that each and every person who is working to overcome a disability will be given the opportunity to lead an independent and productive life,

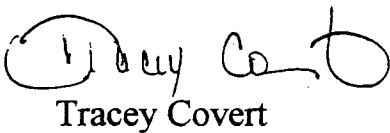
NOW, THEREFORE, We, Judy Markowitz, as Mayor of the City of Bloomington, Kent Karraker, as Mayor of the Town of Normal and Mike Sweeney, as Chairman of the McLean County Board, do hereby proclaim the ornament to be the official City of Bloomington, Town of Normal and County of McLean Christmas Ornament for 2002 and urge our citizens to support the programs and services of the Easter Seals-UCP by purchasing one of these limited edition ornaments.


AND FURTHER, we urge community awareness of the efforts of Easter Seals-UCP on this 12th day of November, 2002.


Judy Markowitz
Mayor


Kent Karraker
Mayor


Mike Sweeney
Chairman


Tracey Covert
City Clerk


Wendy Briggs
City Clerk

Peggy Ann Milton
County Clerk



Easter Seals-UCP

A friend of the family

October 11, 2002

Michael Sweeney
Chairman, McLean County Board
McLean County Administrative Office
104 W. Front
Bloomington, IL 61701

Dear Mr. Sweeney:

I am writing to you on behalf of Easter Seals-UCP in McLean County. We are excited to once again offer to our community a very unique collectible Christmas ornament representing Bloomington, Normal and McLean County.

We are very grateful to you for your past support over the past twelve years via proclamations declaring the Easter Seal-UCP Christmas Ornament the "Official Christmas Ornament of Bloomington-Normal and McLean County." Enclosed you will find a copy of year's past proclamations. We are once again asking for support in this way.

Steven R. Thompson
President & CEO

www.easterseals-ucp.org

This year's ornament will feature the new passenger building of the Central Illinois Regional Airport. A certificate highlighting the history of the airport, located in Bloomington, will accompany each ornament.

Peoria Center
507 East Armstrong Ave.
Peoria, Illinois 61603
309.686.1177 phone
309.686.7722 fax

We greatly appreciate your continued support and look forward to your response to this request. My contact information is found on this letterhead under the Bloomington Center.

Bloomington Center
1505 Eastland Dr., Suite 110
Bloomington, Illinois 61701
309.663.8275 phone
309.662.7872 fax

Sincerely,

Dan Gassel
Director of Development, McLean County

**Timber Pointe
Outdoor Center**
20 Timber Pointe Lane
Hudson, Illinois 61748
309.365.8021 phone
309.365.8934 fax

Enclosure



511



McLEAN COUNTY BOARD
(309) 888-5110 FAX (309) 888-5111
104 W. Front Street P.O. Box 2400

Michael F. Sweeney
Chairman
Bloomington, Illinois 61702-2400

November 14, 2002

To the Honorable Chairman and Members of the McLean County Board:

Pursuant to the Resolution approved by the County Board on July 23, 2002, your
FINANCE COMMITTEE herewith respectfully recommends approval of the requests
received to fill the following vacant positions:

- (1) Position of County Administrator Assistant in the County Administrator's
Office;
- (2) Position of Program Administrator – Elections in the County Clerk's Office;
- (3) Position of Circuit Court Secretary in the Circuit Court's Office.

Respectfully submitted,

The **FINANCE COMMITTEE** of the McLean County Board

District #1
Stan Haselton
Joseph Sommer

District #3
Michael F. Sweeney
Diane R. Bostic

District #5
Ray Rodman
B.H. "Duffy" Bass

District #7
John J. "Jack" Pokorney
P.A. "Sue" Berglund

District #9
Gene Salch
Adam D. Kinzinger

District #2
Matt Sorensen
W. Bill Emmett

District #4
Susie Johnson
Dr. Robert L. Arnold

District #6
George J. Gordon
David F.W. Selzer

District #8
Paul R. Segobiano
Tari Renner

District #10
Benjamin J. Owens
Bob Nuckolls

55



OFFICE OF THE ADMINISTRATOR

(309) 888-5110 FAX (309) 888-5111


104 W. Front, Room 701

P.O. Box 2400

Bloomington, Illinois 61702-2400

October 23, 2002

Memo to: The Honorable Chairman and Members of the Finance Committee

From: John M. Zeunik 

Re: Request to Fill Vacant Position in County Administrator's Office

On October 15, 2002, Ms. Martha Ross left the County Administrator's Office to accept a position with the Corporate Law Department at State Farm. In accordance with the Resolution approved by the County Board on July 23, 2002, I am hereby requesting approval to begin the recruitment process to fill the vacant position of County Administrator Assistant.

The position of County Administrator Assistant serves both the County Board and the County Administrator's Office. On a daily basis, this position handles the correspondence and phone calls concerning the monthly appointments to the various local governing bodies in the County. The County Administrator Assistant is responsible for maintaining the calendar for all appointments and reappointments that are presented to the County Board each month. This responsibility requires a high degree of coordination with the local governing bodies and their corporate counsel and the Chairman of the County Board. In addition, this position is responsible for coordinating and managing the flow of departmental requests for items to be included on the various Board Oversight Committee agendas. The County Administrator Assistant prepares the monthly Agenda packet for four of the Oversight Committees and for the County Board meeting. After each month's Board meeting, this position prepares the documents for signature by the Chairman and County Clerk and sees that the executed documents are properly distributed. This position is also responsible for attending three Oversight Committee meetings each month and preparing Minutes of each meeting. This position also handles any individual request from a Board member, for example, travel arrangements to and from a Conference, Board stationary or business cards.

Within the Administrator's Office, this position provides executive secretarial support to both the County Administrator and Assistant County Administrator. This position manages the many telephone and written requests received for information about County

The Honorable Chairman and Members of the Finance Committee

October 23, 2002

Page Two

government. The position maintains and updates the information on Oversight Committee meetings, agendas, and minutes, which is posted to the County web site. On a daily basis, the County Administrator Assistant represents the County Board and County government in the many contacts and dealings with members of the public, other governmental entities, and County elected officials and department heads.

Recognizing the many responsibilities and critical tasks that this position performs for the County Board and County Administrator's Office, I am respectfully requesting approval to fill the vacant position of County Administrator Assistant. Should you have any questions about this request, please call me at 888-5110.

Thank you for your kind consideration.



PEGGY ANN MILTON
COUNTY CLERK
(309) 888-5190
Fax (309) 888-5932
Tax Extension (309) 888-5187
Voter's Registration (309) 888-5186
104 W. Front Room 704 Bloomington, IL 61701
E-mail: peggyann@mclean.gov Website: www.mclean.gov

DATE: October 30, 2002

TO: Honorable Chairman Matt Sorensen
Honorable Members of the Finance Committee

FROM: Peggy Ann Milton *Peggy Ann Milton*

RE: Replacement of Election Administrator and
Additional Deputy Clerk

Thank you for your verbal approval to proceed with the hiring of our Elections Administrator.

I respectfully request formal permission to hire a replacement for our Elections Administrator's position. As I shared with you on October 22, 2002, our current Administrator has given notice of her resignation.

Circuit Court of Illinois

Eleventh Judicial Circuit

McLean County




COUNTIES
FORD
LIVINGSTON
LOGAN
McLEAN
WOODFORD

CHAMBERS OF
ELIZABETH A. ROBB
CIRCUIT JUDGE
LAW & JUSTICE CENTER
ROOM 511
BLOOMINGTON, IL 61701
(309) 888-5254

October 29, 2002

TO: Honorable Matt Sorensen and Members of the Finance Committee

FROM: Judge Elizabeth A. Robb 

RE: Circuit Court Secretary Position

The Circuit Court respectfully requests approval of the McLean County Finance Committee to fill the pending vacancy of a Circuit Court Secretary position within the Associate Criminal Division. This senior secretary position is currently classified within Pay Grade 6 with a salary range of \$12,323.6 to \$17,874.1 per hour. The incumbent, Stephanie Woolridge, is resigning from the position effective November 15, 2002.

The Associate Criminal Division has the highest volume of cases within the Circuit Court. In 2001, over 39,000 cases were filed within this division. The Circuit Court fully expects the number of cases filed in 2002 to exceed 41,000 cases.

The four secretaries within the Associate Criminal Division jointly coordinate the calendars of four judges – arraignments, pre-trials, bench trials and jury trials. These positions work closely with the Circuit Clerk's Office in entering data into the EJS system. This Circuit Court Secretary position also coordinates with the State's Attorney's Office and the Victim/Witness Program the scheduling for Civil Order for Protection hearings. Chief Judge John Freese and I will be present at the November 5, 2002 Finance Committee meeting to discuss this issue.

Thank you for your consideration in this matter.

cc: Chief Judge John Freese
John Zeunik, County Administrator



McLEAN COUNTY BOARD
(309) 888-5110 FAX (309) 888-5111
104 W. Front Street P.O. Box 2400

Michael F. Sweeney
Chairman
Bloomington, Illinois 61702-2400

November 14, 2002

To The Honorable Chairman and Members of the McLean County Board:

Your PROPERTY COMMITTEE herewith respectfully recommends approval and award of the attached approved vendor list for bids and quotations received for the purchase of janitorial and paper supplies for Fiscal Year 2003.

Respectfully submitted,

The PROPERTY COMMITTEE of the McLEAN COUNTY BOARD

District #1
Stan Hoselton
Joseph Sommer

District #3
Michael F. Sweeney
Diane R. Bostic

District #5
Ray Rodman
B.H. "Duffy" Bass

District #7
John J. "Jack" Pokorney
PA. "Sue" Berglund

District #9
Gene Saich
Adam D. Kinzinger

District #2
Matt Sorensen
W. Bill Emmett

District #4
Susie Johnson
Dr. Robert L. Arnold

District #6
George J. Gordon
Dr. F.W. Selzer

District #8
Paul R. Segobiano
Tarl Renner

District #10
Benjamin J. Owens
Bob Nuckolls

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McLean County

NURSING HOME
(309) 888-5380
901 N. Main Normal, Illinois 61761

DATE: October 22, 2002

TO: Chairman and Members of the Property Committee

FROM: Sharon VanNote, Director of Domestic Service

RE: 2003 Approved Vendor List for Janitorial & Paper Supply

According to my analysis of the janitorial & paper quotations, I would recommend that the following vendor list be approved for the year 2003.

MILLER JANITORIAL SUPPLY - Janitorial
Daryl Miller - 1-309-452-8396

Mop bucket w/casters/Mop wringer (gear type) Combo	48.67 set
13" stripping pads	14.25 cs
13" scrubbing pads	9.75 cs
Sanitary napkins #4HJ66	26.05 cs
Air Freshner - Air Lift Lemon	51.04 cs
Cleaner All Purpose 12-18 oz cans - SD20	29.16 cs
Terrazzo Finish Terra Glaze	59.47 5-gal
Floor wax - Spartan Upper Limits	56.07 5-gal
Floor Stripper - Emuislfer	44.07 5-gal
Floor Cleaner & Restorer - San Swept	54.00 5-gal
Germicidal Cleaner 1 oz per gallon HDQ	48.76 5-gal
Germicidal Cleaner 2 oz per gallon DMQ	30.27 5-gal

R.D. McMillen - Janitorial & paper
Mark Hanson - 1-800-543-5376

Pipe Cleaner 0 Intergon Main Drain	20.49 cs
Insecticide for crawling insects - Int. AIFS	39.45 cs
23 x 17 x 46 liner	11.20 cs
1 ply toliet tissue - ATL Recycled	29.00 cs

VONACHEN INDUSTRIAL SUPPLY - Janitorial & paper
Mark Dickman 1-309-692-7107

Dust mop heads 48"	5.98 ea
Wet Mop handle Ultra polymer light	5.86 ea
Drain plungers	4.20 ea
Scrubbing Sponge SSS #74	13.47 cs
Spray bottles	.29 ea
Scouring powder SSS	14.28 cs
Window Squeegees 18" Brass	8.19 ea
Replacement blade 18"	1.43 ea

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VONACHEN - cont'd - Janitorial & paper

Commercial Rodenticide AC Formula	32.07 cs
Neutralizer	30.93 cs
22 x 16 x 58 Mobile Tuff Tote	10.30 cs
9 1/2 x 9 1/2 bleached multifold paper towel - Bay West 480	13.08cs
1 ply toliet tissue Bay West 115	36.21 cs
Toliet tissue 1500 sheets KCC7105	35.96 cs
Toliet tissue JRT Jr. Bay West 1002	20.67 cs
6 oz syrofoam cups	10.81 cs
Paper towel - household	16.71 cs

LORENZ WHOLESALE - Paper

Rick Thompson 1-217-234-3677 or 1-800-395-3677

1 ply napkins 13 x 13	26.77 cs
1 ply napkins 8 x 13.5 Dispenser	26.98 cs
8 oz stryfoam cups Dart 8J8	11.96 cs
Lids for 8 oz Dart	7.25 cs

ALL AMERICAN POLY - Paper

Aharon Miller - 1-732-752-3200

20 x 13 x 39 can liner 500 cs	17.94 cs
22 x 14 x 58 can liner	9.34 cs
15 x 9 x 23 can liners 1000 cs	7.86 cs

GRAINGER - Janitorial

Nicole Krupa - 1-708-396-1452

poyproplene broom #34801	4.99 ea
Dust pans #5W636	1.81 ea
Dust mop heads 24" spread #5W652	5.10 ea
Dust mop treatment #36039	22.20 cs
Pails 10 qt. #4W246	3.36 ea
Stainless steel cleaner #3U035	22.80 cs
Lamb wool duster #3U467	4.20 ea
40 W lamp - fluorescent C.W. F40 C.W. #3V477	.88 ea
40 W lamp - U Bend C.W. FB40 C.W. #3V528	3.90 ea
F48T12 C.W. HO #3V443	2.69 ea
60 W Lamp - 130 V #5V598	.33 ea
Counter brush #36788	3.50 ea

MASCO - Janitorial

Jeff Kurmann - 1-217-744-0339

Cleaner All Purpose 5-gallon Franklin compare	21.75 cs
Ice Melt - Scottwood Roadrunner 50# bag	6.50 ea

K T M ENTERPRISES - Janitorial & Paper

Kenneth Miller - 1-309-726-1162

Tampons	42.80 cs
Wasp, bee, hornet killer	13.93 cs
Facial Tissue	28.95 cs
Gloves FDA approved 1000 cs	13.93 cs
9" paper plate	21.44 cs

JAN SAN - Janitorial
Stephen Boltz - 1-800-252-1650

36" H.D. metal frame - UN51236	3.25 ea
60" Lacquer hardwood - UN51490	11.56 ea
Window Brush 100% horsehair - FloPac #1210	9.95 ea
Bowl cleaner - Stix	24.12 cs

NORD JANITORIAL SUPPLY - Janitorial & paper
Jim Purcell - 1-309-663-8008

18" dust mop head 3 1/2" trim	3.50 ea
Shout Stain Remover	33.83 dz
Snuggle Fabric Softner	24.28 cs
Wet mop handle 54" screw type	3.19 ea
20 oz cotton mop	27.73 cs
24 oz rayon mop	34.56 cs
Folding wet floor sign 37" tall	12.76 ea
17" stripping pads	12.27 cs
Antimicrobial soap	29.63 cs
Lotion handsoap refills	25.07 cs
Spray triggers	.39 ea
Spic & Span cleaning powder	53.46 cs
Brown flat single fold paper towel	12.10 cs
Paper towel C-fold	30.85 cs
Paper towel - tork 9" x 600	20.48 cs
2 ply toliet tissue	24.33 cs
Brillo pads	31.24 cs

GULF SOUTH MEDICAL SUPPLY - Janitorial & paper
Michael Kellenberger 1-309-256-2342

Liquid Creme Comet	18.95
Carpet Spot Remover	22.37 cs
Toliet bowl swabs	.51 ea
Synthetic Scouring pads 10 to a box	3.18 bx
Glass Cleaner	14.98 cs
Straws 500 to a box	2.39 bx
Wax sandwich bags	27.11 cs
Spoon Jet Plastics	7.28 cs
Forks Jet Plastics	7.28 cs
Knives Jet Plastics	7.28 cs
12 oz bowls Ziff bunzel	16.41 cs
3/4 oz souffle cups Hoffmaster	20.50 cs
1 oz plastic cup Vollrath	24.48 cs
7 oz paper cup Ziff Bunzel	44.71 cs

KIRBY RISK ELECTRICAL SUPPLY - Janitorial
Scott Stockstill 1-309-662-0407

100 W lamp - 130 V	.34 ea
75 W lamp - Fluorescent F96T12 C.W.	2.77 ea
R30 FL	1.83 ea
75 W lamp - Fluroescent F96T12 C.W. 2 contacts	3.11 ea
13 W Fluorescent tube #F13TT/27K	1.94 ea
F9TT/27K G23 base	1.88 ea

STATE OF ILLINOIS
COUNTY OF McLEAN

A RESOLUTION OF REAPPOINTMENT OF WILLIAM BARTLEY
AS A MEMBER OF THE McLEAN COUNTY REGIONAL PLANNING COMMISSION

WHEREAS, pursuant to authority granted by the Illinois State Legislature by "An Act to Provide for Regional Planning and for the Creation, Organization and Powers of Regional Planning Commission, has the responsibility to fill a three year term by appointment or reappointment;" and,

WHEREAS, the Chairman of the McLean County Board shall appoint, subject to confirmation by the County Board, three members to serve on the Regional Planning Commission, which members shall be residents of McLean County; and,

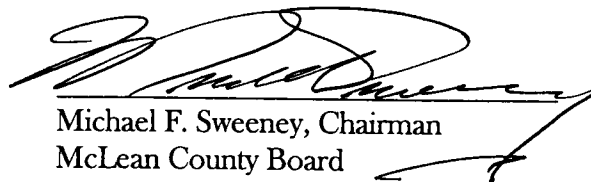
WHEREAS, due to the expiration of the term of William Bartley, of the McLean County Regional Planning Commission, it is advisable to consider an appointment or reappointment to this position; now, therefore,

BE IT RESOLVED that the McLean County Board, now in regular session, deems it necessary to give its advice and consent to the reappointment of Willaim Bartley for a three-year term as a member of the McLean County Regional Planning Commission, with the term to expire on December 31, 2005 or until a successor shall have been qualified and appointed.


BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this resolution of reappointment to William Bartley and the Director of the McLean County Regional Planning Commission.

Adopted by the County Board of McLean County, Illinois, this 19th day of November, 2002.

APPROVED:


Michael F. Sweeney, Chairman
McLean County Board

ATTEST:


Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

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STATE OF ILLINOIS
COUNTY OF McLEAN

A RESOLUTION OF REAPPOINTMENT OF SHARON MCGINNIS
AS A MEMBER OF THE McLEAN COUNTY REGIONAL PLANNING COMMISSION

WHEREAS, pursuant to authority granted by the Illinois State Legislature by "An Act to Provide for Regional Planning and for the Creation, Organization and Powers of Regional Planning Commission, has the responsibility to fill a three year term by appointment or reappointment;" and,

WHEREAS, the Chairman of the McLean County Board shall appoint, subject to confirmation by the County Board, three members to serve on the Regional Planning Commission, which members shall be residents of McLean County; and,

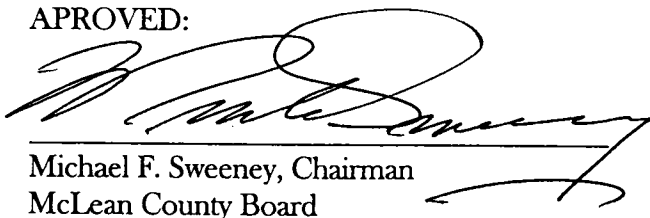
WHEREAS, due to the expiration of the term of Sharon McGinnis, of the McLean County Regional Planning Commission, it is advisable to consider an appointment or reappointment to this position; now, therefore,

BE IT RESOLVED that the McLean County Board, now in regular session, deems it necessary to give its advice and consent to the reappointment of Sharon McGinnis for a three-year term as a member of the McLean County Regional Planning Commission, with the term to expire on December 31, 2005 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this resolution of reappointment to Sharon McGinnis and the Director of the McLean County Regional Planning Commission.


Adopted by the County Board of McLean County, Illinois, this 19th day of November, 2002.

APPROVED:



Michael F. Sweeney, Chairman
McLean County Board

ATTEST:



Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

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STATE OF ILLINOIS
COUNTY OF McLEAN

A RESOLUTION FOR APPOINTMENT OF JIM RAFFERTY
AS A MEMBER OF THE
SOUTH EMPIRE DRAINAGE DISTRICT

WHEREAS, due to the expiration of term on September 30, 2002 of Mr. Wesley Rafferty, as a member of the South Empire Drainage District, it is advisable to consider an appointment to this position; and,


WHEREAS, the Chairman of the County Board, in accordance with the provisions of Illinois Compiled Statutes, Chapter 55, Sec. 5/105-5 has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board, now, therefore,

BE IT RESOLVED that the McLean County Board, now in regular session, deems it necessary to give its advice and consent to the appointment of Jim Rafferty, as a member of the South Empire Drainage District for a term of three years to expire on September 30, 2005 or until a successor shall have been qualified and appointed.


BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this resolution of appointment to Jim Rafferty, at 28356 East Highway 150, LeRoy, Illinois 61752.

Adopted by the County Board of McLean County, Illinois, this 19th day of November, 2002.

APPROVED:


Michael F. Sweeney, Chairman
McLean County Board

ATTEST:


Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

STATE OF ILLINOIS)
COUNTY OF McLEAN)

A RESOLUTION FOR APPOINTMENT OF WILLIAM MULLINS, JR.
AS A MEMBER OF THE
REGIONAL PLANNING COMMISSION

WHEREAS, due to the resignation of Scott King as a member of the Regional Planning Commission, it is advisable to consider an appointment or reappointment to this position; and,

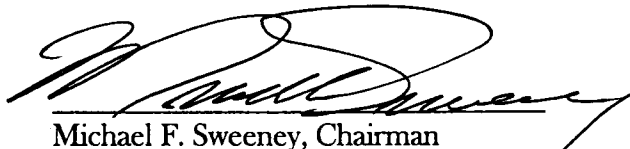
WHEREAS, the Chairman of the County Board, in accordance with the provisions of Illinois Compiled Statutes, Chapter 70, Section 2705/4, has the responsibility to fill a three year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the appointment of William Mullins, Jr. as a member of the Regional Planning Commission for a three year term that expires on December 31, 2005, or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this resolution of appointment to William Mullins, Jr. and the Director of the McLean County Regional Planning Commission.

ADOPTED by the County Board of McLean County, Illinois, this 19th day of November, 2002.

APPROVED:


Michael F. Sweeney, Chairman
McLean County Board

ATTEST:


Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

STATE OF ILLINOIS
COUNTY OF McLEAN

A RESOLUTION FOR APPOINTMENT OF DALE L. WILLIAMSON AS AN
ALTERNATE MEMBER OF THE ZONING BOARD OF APPEALS

WHEREAS, Article 2, Section 203(2)(D) of the McLean County Zoning Ordinance authorized the Chairman of the McLean County Board to appoint alternate members to the Zoning Board of Appeals, subject to confirmation by a majority vote of the members of the McLean County Board, and


WHEREAS, the County Board of McLean County, Illinois deems it necessary and proper to appoint an alternate member to the Zoning Board of Appeals, now, therefore,

BE IT RESOLVED that the County Board of McLean County, Illinois, now in regular session, deems it necessary to confirm the County Board Chairman's appointment of Dale L. Williamson as an alternate member of the Zoning Board of Appeals for a term of four years.


BE IT FURTHER RESOLVED that the McLean County Clerk forward a certified copy of this resolution of appointment to Dale L. Williamson, at 701 West Randolph Street, Heyworth, Illinois 61745.

Adopted by the County Board of McLean County, Illinois, this 19th day of November, 2002.

APPROVED:


Michael F. Sweeney, Chairman
McLean County Board

ATTEST:


Peggy Ann Milton, Clerk of the
County Board of McLean County,
Illinois

Members Owens/Renner moved the County Board approve the Consent Agenda as presented. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

EXECUTIVE COMMITTEE:

Chairman Sweeney presented the Chairman's Recommendation on Appointment of State's Attorney to fill Balance of Term of Office, December 2, 2002 – December 1, 2004. Chairman Sweeney stated the following: yesterday Keith Davis asked that his name be withdrawn from consideration. I think this open process is great. I've had over 200 – 250 letters, e-mails, and conversations with people, and I've been threatened a couple of times. I have that one on voicemail with their name and telephone number. Anyway, somebody asked what percentage of people were supporting the candidates. After 147, I stopped counting but the percentages were about 60-65% in favor of Mr. Bill Yoder and 35-40% in favor of Teena Griffin. I also looked at the legal profession and got feedback from attorneys, former State's Attorneys, prosecutors, and defense attorneys, and their position was at least 80-85% and maybe closer to 90% in favor of Mr. Yoder. I also got feedback from County Board Members. A couple of County Board Members indicated that either Mr. Yoder or Ms. Griffin would be fine, a couple people indicated that they supported Teena Griffin, but the majority of the people supported Bill Yoder. So, at this time I am going to ask the Board for the appointment of Bill Yoder to fill the unexpired term of Charley Reynard. Can I have a motion from the floor? So moved by Sorensen/Johnson. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried. Mr. Yoder stated the following: I am ecstatic about standing here before you this morning. This is an opportunity that I have looked forward to for many years, thought about, and prepared myself for. I want to thank Chairman Sweeney for this nomination, and the rest of the County Board for your vote and support. I know this has not been an easy decision for anyone to make. You had three solid candidates for this position, and one slot. I am thrilled you are giving me the opportunity to serve McLean County as its State's Attorney. A couple of weeks ago, I sat down with Charley Reynard and said in the contingency that I should be appointed as the next State's Attorney I would like to sit down and meet with you. Charley assured me that he would do anything he could do to assist me in making a smooth transition. I truly appreciate that. Charley has been a great State's Attorney for McLean County. The citizens of McLean County consider Charley a great State's Attorney and I consider Charley a great State's Attorney. My goal in accepting and pursuing this office is that when I choose to step aside that the citizens of McLean County will be saying the same thing about me. Again, I want to thank the County Board and I will assure that the citizens of McLean County will not be disappointed. Thank you.

Member Sommer, Vice-Chairman, presented the following:

RESOLUTION OF THE McLEAN COUNTY BOARD
APPROVING THE REQUEST RECEIVED FROM THE COUNTY CLERK
TO RESTRICT THE NUMBER OF MEETINGS SCHEDULED
ON ELECTION NIGHT IN THE LAW AND JUSTICE CENTER

WHEREAS, the County Clerk has formally requested that the number of meetings scheduled on election night in the Law and Justice Center be restricted in order to facilitate the counting of the precinct ballots and to insure appropriate security and integrity of the precinct ballots as the precinct ballots are delivered to the Law and Justice Center; and,

WHEREAS, the Executive Committee has carefully reviewed the request received from the County Clerk and has considered the impact that this recommendation will have on various County Board Oversight Committees and the County offices and departments; and,

WHEREAS, the Executive Committee, at its regular meeting on Tuesday, November 12, 2002, recommended approval of the request received from the County Clerk to restrict the number of meetings scheduled on election night in the Law and Justice Center; now, therefore,

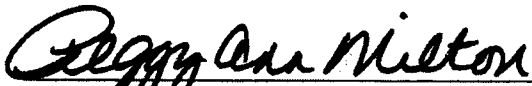
BE IT RESOLVED by the McLean County Board as follows:

- (1) The McLean County Board hereby approves the recommendation received from the County Clerk that no County Board meetings, County Board Oversight Committee meetings, or any County office or department meeting be scheduled in the Law and Justice Center after 4:00 p.m. on election night.
- (2) The McLean County Board hereby requests that the County Clerk provide a certified copy of this Resolution to the County Administrator, Director of Facilities Management, McLean County Sheriff, Director of Building and Zoning, and the Director of E.S.D.A.

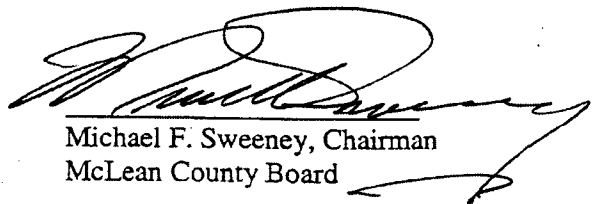
ADOPTED by the McLean County Board this 19th day of November, 2002.

ATTEST:

APPROVED:



Peggy Ann Milton, Clerk of the County Board
McLean County, Illinois



Michael F. Sweeney, Chairman
McLean County Board

Members Sommer/Owens moved the County Board approve a Request for Approval of a Resolution Approving the Request Received from the County Clerk to Restrict the Number of Meetings Scheduled on Election Night in the Law and Justice Center. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sommer, Vice-Chairman, presented the following:

TERMS AND CONDITIONS

- I. INTRODUCTION
 - i. This Agreement is entered into by and between McLean County Law & Justice Center hereinafter called "CLIENT" and STL TECHNOLOGY PARTNERS, Inc., 501 S. Towanda-Barnes Road, PO Box 1899, Bloomington, Illinois, 61704, hereinafter called STL.
 - ii. Whereas CLIENT desires to receive services.
 - iii. Whereas STL is willing to provide such services. In consideration of the mutual promises and covenants contained herein, CLIENT and STL agree as follows:
- II. SERVICES AND PERFORMANCE PERIOD
 - i. STL will perform the services described in the attached "Proposal".
 - ii. The performance period for the agreed services will begin at CLIENT'S request and ultimate control.
- III. ADMINISTRATION
 - i. CLIENT will assign a technical representative during the Performance Period. S/He is fully authorized to act for and on behalf of CLIENT except to change this Agreement. CLIENT will notify STL in writing in advance of any change of representative or his authority. STL will not unreasonably withhold written consent thereto. STL will deliver to CLIENT all work in process and work completed as of the effective termination date. CLIENT will pay for all time expended and expenses incurred through this date.
 - ii. STL will perform the agreed services as a fully independent contractor to CLIENT with sole responsibility for personnel staffing.
- IV. PAYMENT
 - i. CLIENT shall pay full and complete compensation for agreed services and related expenses at the prices stated in the Proposal and covering:
 - ii. Hours worked by STL personnel in directly performing the services.
 - iii. Actual and reasonable expenses directly incurred for and related to travel to perform the services. Personnel travel time is charged at the normal rate for services. STL will provide expense reports and receipts supporting all unit expenses over \$25.00.
 - iv. Purchased materials will be billed upon delivery of equipment to CLIENT. CLIENT will be made aware before purchasing any items in excess of \$100.
 - v. All quoted hardware prices are subject to change without prior approval.
 - vi. Prices do not include applicable taxes and shipping charges.
 - vii. STL will bill CLIENT at the end of every month.

V. MISCELLANEOUS PROVISIONS

- i. This Agreement shall be construed under the laws of the State of Illinois.
- ii. STL is an equal opportunity employer and renders its services in compliance with all applicable Federal and State laws.
- iii. For work required to be performed at the CLIENT'S facility, CLIENT will provide office space, ordinary office supplies, and support services at CLIENT'S facility for use by personnel, at no charge to STL.
- iv. STL warrants personnel with professional training and experience suitable to the performance of the agreed services will be available through the Performance Period. This warranty is in lieu of all other warranties, either expressed or implied. In no event shall STL be held liable to CLIENT for loss of use, loss of profit, or any other kind of direct or consequential damages.
- v. STL will treat as "proprietary" and/or "business confidential" all information CLIENT provides about his/her business.

VI. NONSOLICITATION

- i. Neither CLIENT nor CLIENT'S Employee(s) shall have the right to solicit employment to current employees of STL or its Subcontractors for a period of period of two years following the termination of this Agreement. Irreparable harm should be presumed if CLIENT or CLIENT'S Employee(s) breaches this covenant in this Agreement for any reason. The faithful observance of this covenant in this Agreement is of the essence and STL will rely in substantial way on absolute compliance. If CLIENT acts in any of the aforementioned capacities, then the CLIENT shall immediately pay liquidated damages equal to \$25,000.00.

VII. SPECIAL PROVISIONS

- i. Client Technical Representative shall make his/her own time available and that of any others s/he deems useful to monitor the work and provide assistance and guidance. S/He will also provide STL's personnel access to CLIENT'S documentation as appropriate to expedite the agreed services.

VIII. LIMITATIONS OF LIABILITY

- i. The limit of STL's liability (whether in contract, tort, negligence, strict liability or otherwise) to CLIENT or to any third party concerning performance or non-performance by STL, or in any manner related to this Agreement, for any and all claims shall not exceed in the aggregate the fees paid by CLIENT to STL during the previous year under this proposal. CLIENT'S exclusive remedy for any claim arising out of these shall be for STL. Any action by CLIENT must be brought within two (2) years after the cause of action arose. The allocations of liability in this paragraph represent the agreed and bargained for understanding of the parties and STL Technology Partners compensation for the services reflect such allocations.
- ii. CLIENT agrees to release and hold blameless STL TECHNOLOGY PARTNERS from any potential loss of data as a result of the work to be completed on CLIENT'S equipment. Further, CLIENT will not hold STL responsible for the costs associated with the recovery of any lost data.

STL TECHNOLOGY PARTNERS SOLUTIONS
 SKY'S THE LIMIT


SUMMARY OF SERVICES

Service Description	Qty	Unit Price	Extended Price
Service Contract to be billed monthly	12	800.00	9,600.00
TOTAL PRICE TO CUSTOMER			\$9,600.00

*Pricing excludes any applicable taxes.

TECHNOLOGY
PARTNERS

Acceptance of Proposal:

X 
 Client Signature

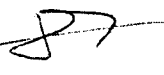
Date: 11/21/02

X 
 Salesperson Signature

Date: 11/20/02

Completion of Work:

X _____
 Client Signature

Date: 

X _____
 Technician Signature

Date: _____

A synopsis for Law & Justice Center from STL Technology Partners
 Monday October 15, 2002 • Page 14 of 14

Members Sommer/Nuckolls moved the County Board approve a Request for Approval of a Warranty Contract with STL Technologies for Computer Repair and Support Services - Information Services Department. Member Kinzinger asked to be recorded as voting "present" due to a conflict of interest. Clerk Milton shows all other Members present voting in favor of the Motion. Motion carried.

Member Sommer, Vice-Chairman, presented the following:

Virtual Private Network (VPN) Policy

1.0 Purpose

The purpose of this policy is to provide guidelines for Virtual Private Network (VPN) connections to the Government of McLean County network.

2.0 Definitions

Term	Definition
InfoSec	Standards organization governing network security
IPSec Concentrator	A device in which VPN connections are terminated
VPN	Virtual Private Network

3.0 Scope

This policy applies to all Government of McLean County employees, contractors, consultants, temporaries, and other workers including all personnel affiliated with third parties utilizing VPNs to access the Government of McLean County network. This policy applies to implementations of VPN that are directed through an IPSec Concentrator.

4.0 Policy

Approved employees of the Government of McLean County and authorized third parties (customers, vendors, etc.) may utilize the benefits of VPNs, which are a "user managed" service. This means that the user is responsible for selecting an Internet Service Provider (ISP), coordinating installation, installing any required software, and paying associated fees.

Additionally,

1. It is the responsibility of employees with VPN privileges to ensure that unauthorized users are not allowed access to Government of McLean County internal networks.
2. VPN use is to be controlled using either a one-time password, authentication device such as a token device, or a public/private key system with a strong password.
3. When actively connected to the Government of McLean County network, VPNs will force all traffic to and from the PC over the VPN tunnel: all other traffic will be dropped.
4. Dual (split) tunneling is *NOT* permitted; only one network connection is allowed.
5. VPN gateways will be set up and managed by Government of McLean County network operational groups.
6. All computers connected to the Government of McLean County internal networks via VPN or any other technology must use the most up-to-date anti-virus software that is the corporate standard (www.symantec.com); this includes personal computers. Proof of installation of this anti-virus software is necessary before access will be granted to the VPN.
7. VPN users will be automatically disconnected from Government of McLean County's network after thirty minutes of inactivity. The user must then logon again to reconnect to the network. Pings or other artificial network processes are not to be used to keep the connection open.
8. The VPN concentrator is limited to an absolute connection time of 24 hours.
9. Users of computers that are not Government of McLean County-owned equipment must configure the equipment to comply with Government of McLean County's VPN and Network policies.
10. Only InfoSec-approved VPN clients may be used.
11. By using VPN technology with personal equipment, users must understand that their machines are a de facto extension of Government of McLean County's network, and as such are subject to the same rules and regulations that apply to the Government of McLean County-owned equipment, i.e., their machines must be configured to comply with the Government of McLean County's Security Policies.
12. There are no guarantees issued by the Government of McLean County as to the availability of the VPN. The lack of availability of the VPN shall not constitute an emergency on the part of Information Services, whether during normal business hours or during extended hours.
13. The installation of client software at the remote station is the sole responsibility of the user. Information Services shall supply a copy of the necessary software and instructions for

installation. In no case shall Information Services be required to make a visit to the employee's home to resolve connectivity issues.

14. All parties being granted access to the VPN shall be provided a copy of this policy which they must agree to and sign before being granted access to the network of the Government of McLean County. This form must also be signed by the sponsoring department head.
15. In no case shall a party accessing the network of the Government of McLean County install software at home to simulate their work environment where that installation constitutes a breach in the spirit of the license of that licensed software.

5.0 Enforcement

Any employee found to have violated this policy may be subject to disciplinary action, up to and including termination of employment. At the sole discretion of the Director of Information Services, all privileges to access the network of the Government of McLean County via the VPN may be terminated for an indefinite period of time. Appeal of these enforcements may be made through the office of the County Administrator and the oversight committee of Information Services.

Members Sommer/Emmett moved the County Board approve a Request for Approval to Adopt a Virtual Private Network (VPN) Policy - Information Services Department. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sommer, Vice-Chairman, presented the following:

Wireless Communication Policy

1.0 Purpose

This policy prohibits access to the Government of McLean County's networks via unsecured wireless communication mechanisms. Only wireless systems that meet the criteria of this policy or have been granted an exclusive waiver by Information Services are approved for connectivity to the Government of McLean County's networks.

2.0 Definitions

Terms

User Authentication

Definitions

A method by which the user of a wireless system can be verified as a legitimate user independent of the computer or operating system being used.

3.0 Scope

This policy covers all wireless data communication devices (e.g., personal computers, cellular phones, PDAs, etc.) connected to any of the Government of McLean County's internal networks. This includes any form of wireless communication device capable of transmitting packet data. Wireless devices and/or networks without any connectivity to Government of McLean County's networks do not fall under the purview of this policy.

3.0 Policy

To comply with this policy, wireless implementations must: Maintain point to point hardware encryption of at least 128 bits. Maintain a hardware address that can be registered and tracked, i.e., a MAC address. Support strong user authentication which checks against an external database such as TACACS+, RADIUS or something similar.

4.0 Enforcement

Any employee found to have violated this policy may be subject to disciplinary action, up to and including termination of employment. The Director of Information Services may terminate wireless network access privileges at any time if it is deemed to be in the best interest of the Government of McLean County. Appeal of this enforcement may be made through the office of the County Administrator and the oversight committee of Information Services

Members Sommer/Kinzinger moved the County Board approve a Request for Approval of a Wireless Communications Policy - Information Services Department. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sommer stated the reports are located on pages 68-88.

PROPERTY COMMITTEE:
Member Salch, Chairman, stated they had no items for action.

JUSTICE COMMITTEE:

Member Sommer, Chairman, presented the following:



U.S. Department of Justice

Office of Justice Programs

Violence Against Women Office

Washington, D.C. 20531

November 6, 2002

Michael Sweeney, Chairman
County of McLean
Room 700
104 West Front St.
Bloomington, IL 61701

Dear Mr. Sweeney,

Congratulations on your recent grant award under the FY 2002 Safe Havens: Supervised Visitation and Safe Exchange Grant Program (Supervised Visitation Program). The Violence Against Women Office (the Office) looks forward to working with the County of McLean to increase supervised visitation and exchange options for victims of domestic violence, child abuse, sexual assault and stalking.

I am the Program Specialist assigned to manage the Supervised Visitation Program and provide day-to-day oversight and monitoring of your grant. I am also responsible for the daily administration of the Supervised Visitation Program, the coordination of technical assistance to grantees, and the development of policies related to the program. If you have any questions regarding your grant, I can be reached via telephone at 202-353-7345 and via email at dodgem@ojp.usdoj.gov.

To accept your award, please sign the award and return a copy to the Office of the Comptroller, Office of Justice Programs, Attention: Control Desk, 810 7th Street, NW, 5th Floor, Washington, DC 20531. Keep the original documents for your file. I encourage you to review your award documents, including the special conditions. The terms detailed are binding and provide clarification regarding the obligations of your organization throughout the grant period. In reviewing the award documents, you will see the following special condition:

"The recipient agrees to allocate \$20,000 of project funds for allowable costs to participate in VAWO-sponsored or approved technical assistance. Technical Assistance includes, but is not limited to, peer-to-peer consultations, focus groups, mentoring site visits, conferences and workshops conducted by OJP-designated contractors and on-site consultations with OJP-designated contractors. The grantee, after obtaining approval, shall use allocated technical assistance funds to send project staff to at least four OJP/VAWO sponsored conferences per year."

Praxis International (Praxis), in partnership with the National Council of Juvenile and Family Court Judges (NCJFCJ), will provide consultation and comprehensive technical assistance for all grant

projects funded under the Supervised Visitation Program. The \$20,000 allocated in your budget may be used to fund your project's participation in any events sponsored by Praxis, NCJFCJ, or other OJP-designated contractors. Grant funds may not be used for participation in non-OJP sponsored events/trainings without prior approval from the Office. (Grantees will not be reimbursed for costs, related to non-OJP sponsored events, incurred without prior written approval from the Office). Included with this letter is a listing of audio-conferences and trainings which will be available to all grantees funded under the Supervised Visitation Program. In addition, Praxis will be contacting grantees shortly to provide greater detail about their technical assistance program and a mandatory new grantee meeting planned for January/February 2003.

We strongly encourage all grant recipients to send a financial officer to a Financial Management Training Session offered by the OJP Office of the Comptroller. In most cases, the budget officer or grants compliance officer in charge of overseeing your grants should attend. This training will ensure that all reporting guidelines are understood and will improve your organization's ability to stay in compliance with grant requirements. A list of these regional trainings is located on the internet at http://www.ncja.org/financial_management.html. Grant funds may be used to support the travel and expenses of a financial officer attending this training.

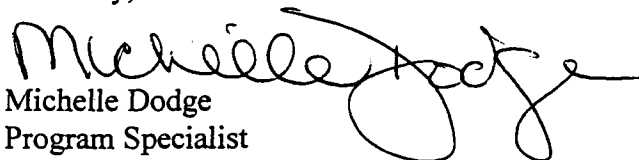
Lastly, I want to remind you about the Office of Justice Programs' policy concerning the need to file progress and financial status reports in a timely manner. Progress reports must be submitted within 30 days after the end of the reporting periods, which are June 30 and December 31 for the life of the award (due by July 30 and January 30). Financial status reports must be submitted within 45 days after the end of the reporting periods, which are March 31, June 30, September 30, and December 31 for the life of the award (due by May 15, August 15, November 15, and February 15). Please send an original and two copies of all grant progress and financial reports directly to:

Office of the Comptroller
Office of Justice Programs
ATTN: Control Desk
810 7th Street NW, 5th Floor
Washington DC 20531

The Control Desk will forward copies of these reports to me. You may also fax your reports to the Office of the Comptroller at 202-353-8475. Please note that it is important that these reports be submitted in a timely manner because the Office of Justice Programs **will freeze the release of funds until grantees are current in the filing of all progress reports and financial status reports.**

Our Office is confident that your project will make an important contribution toward increasing safety for victims and their children. I look forward to working with you.

Sincerely,


Michelle Dodge
Program Specialist

**Future Technical Assistance Activities
FY 2002 Safe Havens: Supervised Visitation
and Safe Exchange Grant Program**

October - December 2002:

Grantees will be surveyed by technical assistance providers to identify training and technical assistance needs. A series of audio conference calls will be arranged to identify training issues and introduce grantees to the comprehensive technical assistance project.

Nov 20, 2002:

Video Conference Training "Repairing the damage...the changing approach of child protective services to cases where mothers are battered" 1:00 - 4:00 CST. An Interactive video conference on child protective service responses to domestic violence cases. Call Amanda at 218-525-0487, ext 103 for questions

Dec 4, 2002:

Audio conference call: "Parental Alienation Syndrome; the effects on battered women and their children" 2:00 - 3:15 CST. Dial 918-222-7479 and punch in code #9393 to participate.

January/February 2003:

New Grantee Meeting. Grantees are required to attend this orientation and training session. Staff from the Office on Violence Against Women (OVAW) will be available to answer questions about reporting requirements and other issues related to implementation of your grant project. Grantees will have the opportunity to meet technical assistance staff, collaborative partners, and learn more about upcoming TA events and other projects funded under the Safe Havens Supervised Visitation and Safe Exchange Grant Program. *Please mark your calendar for this session and plan to send 1-2 representatives.* OVAW training funds may be used to cover travel expenses for this training. You will receive further publicity and registration information in a separate mailing.

February 5, 2003:

Audio conference call: "Visitation Center programs with a domestic violence emphasis" 2:00 - 3:15 CST. Dial 918-222-7479 and punch in code #9393 to participate.

Beginning in 2003:

- Web Site to include articles, chat rooms and calendar
- Toll-free consultation line and library
- Biannual newsletter
- Regular on-going audio conference calls that will focus on training topics and provide networking opportunities with other grantees
- Video Conference Consultations; grantees will be given the opportunity to meet, through the use of video conferencing, with technical assistance providers to address issues they are facing in their programs.
- Institutes, seminars & trainings: Over the course of the 24 month grant period, grantees will be given the opportunity to attend five 3-day institutes, two 2-day seminars, and additional training through video conferencing. Topics for these trainings opportunities will cover a variety of issues facing visitation and safe exchange centers.
- Three "think-pieces" will be developed to address new and emerging issues in the field of visitation and exchange.
- The current theatrical performance "Will You Hold My Child", which addresses the issues of battered women and their children, will be expanded to illustrate the issues victims face in cases of custody and visitation. The performance will be featured at training institutes and also at three regional or national venues. The script, video and discussion guide will be available to grantees that wish to adopt it as a training tool and create local productions.



U.S. Department of Justice
Office of Justice Programs
Office of Comptroller

Washington, D.C. 20531

Michael F. Sweeney
County Board Chairman
104 West Front Street
P.O. Box 2400
Bloomington, IL 61702

Reference Grant Number: 2002-CW-BX-0004

Dear Chairman Sweeney:

I am pleased to inform you that my office has approved the following budget categories for the aforementioned grant award in the cost categories identified below:

Category	BUDGET
PERSONNEL	\$131,650
FRINGE BENEFITS	\$29,437
TRAVEL	\$27,192
EQUIPMENT	\$100
SUPPLIES	\$7,880
CONSTRUCTION	\$0
CONTRACTUAL	\$20,700
OTHER	\$6,600
TOTAL DIRECT COST	\$223,559
INDIRECT COST	\$0
TOTAL PROJECT COST	\$223,559
Federal Funds Approved:	\$223,559
Non-Federal Share:	\$0

If you have questions regarding this award, please contact:

- Program Questions, Michelle B. Dodge, Program Manager at (202) 353-7345; and
- Financial Questions, the Office of the Comptroller, Customer Service Center(CSC) at (800) 458-0786, or you may contact the CSC at askoc@ojp.usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

Cynthia J. Schwimer
Comptroller



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

Violence Against
Women Office

Grant

PAGE 1 OF 4

1. RECIPIENT NAME AND ADDRESS (Including Zip Code)

County of McLean Illinois
104 West Front Street P.O. Box 2400
Bloomington, IL 61702

4. AWARD NUMBER: 2002-CW-BX-0004

5. PROJECT PERIOD: FROM 10/01/2002 TO 09/30/2004
BUDGET PERIOD: FROM 10/01/2002 TO 09/30/2004

6. AWARD DATE 09/30/2002

7. ACTION

1A. GRANTEE IRS/VENDOR NO.
376001568

8. SUPPLEMENT NUMBER

Initial

9. PREVIOUS AWARD AMOUNT \$ 0

3. PROJECT TITLE

Safe Havens: Supervised Visitation and Safe Exchange Grant Program

10. AMOUNT OF THIS AWARD \$ 223,559

11. TOTAL AWARD \$ 223,559

12. SPECIAL CONDITIONS

THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED 2 PAGE(S).

13. STATUTORY AUTHORITY FOR GRANT

This project is supported under 42 USC 10420

15. METHOD OF PAYMENT

PAPRS

AGENCY APPROVAL

GRANTEE ACCEPTANCE

16. TYPED NAME AND TITLE OF APPROVING OJP OFFICIAL

Deborah J. Daniels
Assistant Attorney General

18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL

Michael F. Sweeney
County Board Chairman

17. SIGNATURE OF APPROVING OJP OFFICIAL

Deborah J. Daniels

19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

Michael F. Sweeney

19A. DATE

11/19/02

AGENCY USE ONLY

20. ACCOUNTING CLASSIFICATION CODES

FISCAL YEAR	FUND CODE	BUD. ACT.	DIV. OFC.	DIV. REG.	SUB.	POMS	AMOUNT
X	B	CW	29	00	00		223559

21. CW02D00019

Attest
Deborah J. Daniels
McLean County Clerk



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

Violence Against
Women Office

AWARD CONTINUATION
SHEET
Grant

PAGE 2 OF 4

PROJECT NUMBER 2002-CW-BX-0004

AWARD DATE 09/30/2002

SPECIAL CONDITIONS

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. The grantee agrees to comply with all relevant statutory and regulatory requirements including, but not limited to, the Violence Against Women Act of 1994, P. L. 103-322, the Violence Against Women Act of 2000, P. L. 106-386, the Safe Streets Act, 42 U.S.C 3711 et seq., and STOP Violence Against Women Formula and Discretionary Grants Program Final Rule, 28 CFR Part 90.
5. Supervised Visitation Grant Program grantees are required to develop formal affiliations with organizations that will be able to provide services and consultation to the programs in their work with children and parents. Accordingly, grantees must establish an advisory board which includes experts in the following fields: child abuse and neglect, mental health, substance abuse counseling, batterers' intervention, law enforcement, child protection services, and advocacy for victims of domestic violence and sexual assault.
6. The grantee agrees to submit for VAWO review and approval any anticipated addition of, removal of, or change in collaborating partner agencies or individuals who are signatories of the Memorandum of Understanding.
7. The grantee agrees to submit one copy of all reports and proposed publications resulting from this agreement twenty (20) days prior to public release for VAWO review and approval. Any publications (written, visual, or sound), whether published at the grantee's or government's expense, shall contain the following statements:
"This project was supported by Grant No. _____ awarded by the Violence Against Women Office, Office of Justice Programs, U.S. Department of Justice. Points of view in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." (NOTE: This excludes press releases, newsletters, and issue analyses.)
8. The recipient agrees to submit quarterly financial reports on Standard Form SF 269A. These reports will be submitted within 45 days after the end of the calendar quarter, and a final report is due 120 days following the end of the award period. The reports shall be submitted to the Office of Justice Programs, Office of the Comptroller, Attn: Control Desk, Room 5303, 810 7th Street, N.W., Washington, D.C. 20531.



U.S. DEPARTMENT OF JUSTICE
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Violence Against
Women Office

AWARD CONTINUATION
SHEET
Grant

PAGE 3 OF 4

PROJECT NUMBER 2002-CW-BX-0004

AWARD DATE 09/30/2002

SPECIAL CONDITIONS

9. (a) The grantee agrees to submit semiannual progress reports that describe project activities during the reporting period. Progress reports must be submitted within 30 days after the end of the reporting periods, which are January 1-June 30 and July 1 - December 31 for the life of the award. Future awards and fund drawdowns will be withheld if the progress reports are delinquent. The report should be submitted to the Office of Justice Programs Office of the Comptroller, Attn: Control Desk, Room 5303, 810 7th Street, NW, Washington, DC 20531.

(b) A final report, which provides a summary of progress toward achieving the goals and objectives of the award, significant results, and any products developed under the award, is due 120 days after the end of the award. Future awards and fund drawdowns may be withheld if the final report is delinquent. The report should be submitted to the Office of Justice Programs Office of the Comptroller, Attn: Control Desk, Room 5303, 810 7th Street, NW, Washington, DC 20531.

(c) The grantee shall include in each progress report that it submits to the Violence Against Women Office the cumulative number of persons that have received services through the project, detailing the nature of victimization (domestic violence, sexual assault, and/or stalking), for what kind of case the person received services, as well as the number of those persons that received services during each respective reporting period, the number of persons who were refused services and the reason for the refusal of services. Additionally, where applicable, the grantee shall detail project attorney's and/or advocate's caseload.
10. The grantee agrees to provide VAWO with the following, additional data in each progress report. VAWO is statutorily required to collect data on the number of child abuse victims served or denied services and the reason for refusal of services. Additionally, the grantee shall provide information on security or safety problems concerning persons served by the program which occurred during the reporting period and the number of cases referred by civil, criminal, and/or family courts.
11. In accordance with the Government Performance and Results Act (GPRA), Public Law 103-62, which addresses the collection and reporting of performance measurement data, and the program effectiveness initiatives of VAWO, the grantee agrees to report to VAWO, in its progress reports, information pertaining to the outcomes or benefits of grant funded activities, including increased skills, new knowledge, and changed attitudes or values. The information must be valid and auditable. The grantee also agrees to cooperate with VAWO and the National Institute of Justice on officially-sponsored initiatives to measure the effectiveness of their programs.
12. The grantee agrees to allocate \$20,000 of project funds to obtain technical assistance as directed by the Violence Against Women Office. Technical assistance includes, but is not limited to, peer-to-peer consultations, focus groups, mentoring site visits, conferences and workshops conducted by OJP-designated contractors and on-site consultation with OJP-designated contractors. The grantee, after obtaining approval, shall use allocated technical assistance funds to send project staff to at least four OJP/VAWO sponsored conferences per year.
13. Approval of this award does not indicate approval of any consultant rate in excess of \$450 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.
14. The grantee agrees to submit to VAWO for review and approval, written policies and procedures for case selection and termination; standards by which supervised visitation and/or safe exchanges will occur; security measures; and fees charged to individuals for use of program services.
15. The grantee agrees that grant funds will be used to support services for supervised visitation and safe visitation exchange of children by and between custodial and non-custodial parents. The grantee agrees that funds will not be used to support visitation or exchange of children in foster care, kinship care, or protective custody of courts or social service agencies.

sd



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

Violence Against
Women Office

AWARD CONTINUATION
SHEET

Grant

PAGE 4 OF 4

PROJECT NUMBER 2002-CW-BX-0004

AWARD DATE 09/30/2002

SPECIAL CONDITIONS

16. The grantee agrees that funds will not be used to provide offsite or overnight visitation services. Offsite visitation includes, but is not limited to, any visit or exchange between a child and a non-custodial parent that occurs outside the premises of the visitation center. Overnight visitation includes, but is not limited to any visit or exchange between a child and a non-custodial parent that occurs after or between the normal operating hours of the visitation center.
17. The grantee agrees to develop adequate security measures, including but not limited to, adequate facilities, procedures, and personnel capable of preventing violence, for the operation of supervised visitation programs or safe visitation exchange.
18. The grantee agrees that if fees are charged for use of programs or services, any fees charged must be based on the income of the individuals using the programs or services, unless otherwise provided by court order.



U.S. DEPARTMENT OF JUSTICE
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Violence Against
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GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY

Grant

PROJECT NUMBER

2002-CW-BX-0004

PAGE 1 OF 1

This project is supported under 42 USC 10420

1. STAFF CONTACT (Name, address & telephone number)

Michelle B. Dodge
(202) 353-7345

2. PROJECT DIRECTOR (Name, address & telephone number)

Walter F. Lindberg
Assistant County Administrator
104 West Front Street
P.O. Box 2400
Bloomington, IL 61702
(309) 888-5110

3a. TITLE OF THE PROGRAM

Safe Havens: Supervised Visitation and Safe Exchange Grant Program

3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)

4. TITLE OF PROJECT

5. NAME & ADDRESS OF GRANTEE

County of McLean Illinois
104 West Front Street P.O. Box 2400
Bloomington, IL 61702

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2002 TO: 09/30/2004

8. BUDGET PERIOD

FROM: 10/01/2002 TO: 09/30/2004

9. AMOUNT OF AWARD

\$ 223,559

10. DATE OF AWARD

09/30/2002

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Safe Havens: Supervised Visitation and Safe Exchange Grant Program (Supervised Visitation Program) was authorized as a two- year pilot program under the Violence Against Women Act of 2000 to increase supervised visitation and exchange options for families with a history of domestic violence, child abuse, sexual assault or stalking. Eligible applicants for the program include states, Indian tribal governments, and units of local government. By statute, projects funded under the Supervised Visitation Program must demonstrate expertise in the area of family violence, provide a sliding fee scale for clients, demonstrate adequate security measures, and prescribe standards and protocols by which supervised visitation or safe exchanges will occur.

With this initial Supervised Visitation grant, McLean County will contract with the Family Violence Center (FVC) to increase services for victims of domestic violence, sexual assault, or stalking who are at risk of harm during unsupervised visitations and exchanges. In addition to expanding operating hours and increasing center staff, the FVC will hire a Spanish-Speaking consultant to translate center documents, inform families of FVC services, and supervise visits and exchanges for Spanish-Speaking families.

CA/NCF

Members Sommer/Renner moved the County Board approve a Request for Approval of a Grant Award under the Fiscal Year 2002 Safe Haven's Supervised Visitation and Safe Exchange Guest Program (Supervised Visitation Program). Member Sommer stated this item was presented to the Executive Committee earlier. The information that you will see is what we received after that meeting. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sommer, Chairman, presented the following:

Check Appropriate Box to Indicate Purpose of Application:

- Initial Grant Award
- Revision to Grant Award
- Special Request
- Special Requirement

GRANT APPLICATION FOR

FY03

McLean County

(Government Entity)

TO: Illinois Department of Nuclear Safety
Division of Planning and Analysis
1035 Outer Park Drive
Springfield, Illinois 62704

In accordance with the Compensation of Local Governments for Emergency Planning and Participation in Nuclear Emergency Response Exercises (32 111. Adm. Code 501), this application for grant in the amount of \$5,700.00 is being submitted for the purpose of defraying the anticipated or incurred expenses of (government entity) in implementing the plans and programs authorized by the "Illinois Nuclear Safety Preparedness Act" (420 ILCS 5).

The term of the proposed grant is July 1 2002, to June 30, 2003, inclusive.

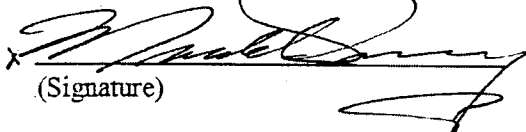
The major projects, activities and/or purchases for which compensable expenses will be incurred during the term of the proposed grant are summarized below:

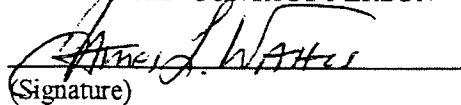
For purchase of a Mobile Data Terminal for Secure Communications System with the State Weapons of Mass Destruction (SMWD) Team and the McLean County Sheriff's Department, as our primary communications device used during incidents involving the Clinton Power Station. We will continue to use the current communication systems as a backup.

An Annual Spend Plan, covering a detailed estimate of expenses for the term of the proposed grant, is attached.

HEAD OF GOVERNMENT ENTITY

DESIGNATED CONTACT PERSON


(Signature)


(Signature)

MICHAEL F. SWEENEY

JAMES L. WAHLS

(Name)

(Name)

CHAIRMAN, McLean County Board

DIRECTOR, McLean County E.S.D.A.

(Title)

(Title)

11-19-02

10/28/02

(Date)

(Date)

NOTICE: This state agency is requesting disclosure of information that is necessary to accomplish the statutory purpose as outlined under 420 ILCS 5. Disclosure of this information is REQUIRED. Failure to provide any information will result in this form not being processed. This form has been approved by the Forms Management Center.

STATE OF ILLINOIS
DEPARTMENT OF NUCLEAR SAFETY
INTERGOVERNMENTAL GRANT AGREEMENT

NO. 4453 MCLEAN

This Agreement is made and entered into by and between the Illinois Department of Nuclear Safety, 1035 Outer Park Drive, Springfield, IL 62704, hereinafter referred to as ("DEPARTMENT"), and

COUNTY OF MCLEAN
P.O. Box 2400
104 West Front Street
Bloomington, Illinois 61702-2400

hereinafter referred to as ("GRANTEE").

Introductory Statement

The Illinois Nuclear Safety Preparedness Act, 420 ILCS 5, (the Act) authorizes DEPARTMENT to compensate local governments from fees collected pursuant to Section 4 of the Act for expenses incurred in activities defined as necessary by the Director of the DEPARTMENT to implement and maintain the plans and programs authorized by the Act. The Intergovernmental Cooperation Act, 5 ILCS 220, authorizes the creation of intergovernmental agreements and contracts between public agencies of this State. Both DEPARTMENT and GRANTEE are public agencies of this State. The Grant Funds Recovery Act, 30 ILCS 705, provides for the recovery by DEPARTMENT of unused block grant funds.

Terms of Agreement

DEPARTMENT and GRANTEE hereby agree as follows:

- 1) **PURPOSE:** The purpose of this grant is to encourage participation by GRANTEE in the emergency planning and response activities conducted by DEPARTMENT pursuant to the Act. Under this grant, DEPARTMENT hereby agrees to compensate GRANTEE for expenses incurred in implementing plans and programs to deal with the possibility of a nuclear accident, as authorized by the Act.

- 2) TERM: This grant shall provide for compensation of funds expended between July 1, 2002, through June 30, 2003.
- 3) USE: Permissible expenditures by GRANTEE for which compensation will be made under this Agreement shall be those expenditures which are in accordance with the terms of the Act and with the standards set forth in 32 Ill. Adm. Code 501.90.
- 4) METHOD OF PAYMENT: As soon as practicable after execution of this Agreement, DEPARTMENT shall disburse to GRANTEE
Six Thousand Four Hundred and Six Dollars
(\$ 6,406.00), an amount equal to the DEPARTMENTALLY approved grant expenses that are anticipated to be incurred by GRANTEE in State fiscal year 2003. Payments under this Agreement shall be directed to:
McLean County Treasurer

Law & Justice Center

104 W. Front Street

Bloomington, IL 61702-2400
- 5) GRANTEE shall maintain documentation of actual compensable expenditures made in accordance with Article 3 above. Such documentation shall be on forms provided by DEPARTMENT and subject to the provisions of 32 Ill. Adm. Code 501.80.
- 6) AMOUNT OF GRANT: The maximum amount payable to GRANTEE under this Agreement shall be Six Thousand Four Hundred and Six Dollars
(\$ 6,406.00).
- 7) RECOVERY OF FUNDS: As required by Section 4 of the Illinois Grant Funds Recovery Act, 30 ILCS 705, all funds remaining at the end of this Agreement shall be returned to DEPARTMENT within 45 days. In the event that GRANTEE is compensated by DEPARTMENT in excess of expenditures actually and legitimately compensable under this Agreement, GRANTEE shall return said excess compensation to DEPARTMENT within 45 days after the date that the DEPARTMENT makes such a request for payment. In addition, DEPARTMENT may pursue other recovery actions as specified in Section 6 of the Illinois Grant Funds Recovery Act, 30 ILCS 705.

- 8) **AUDIT:** DEPARTMENT may audit records required to be maintained under 32 Ill. Adm. Code 501.80 to verify that grant monies are being spent for permissible uses as specified in Article 3 of this grant agreement.
- 9) **RECORDS AND REPORTS:** GRANTEE shall maintain, for a minimum of 5 years after the completion of this Agreement, adequate books, records, and supporting documents to verify the amounts, recipients, and uses of all disbursements passing in conjunction with this Agreement. GRANTEE shall make available, on request, all books, records, and supporting documents related to this Agreement for review and audit by the Auditor General and/or the DEPARTMENT. GRANTEE agrees to cooperate fully with any audit conducted by the Auditor General or the DEPARTMENT and to provide full access to all relevant materials.
- 10) **INDEPENDENCE OF GRANTEE:** Any personnel, including contractors, who may be employed by GRANTEE in connection with this Agreement shall not be considered for any purpose to be agents or employees of DEPARTMENT. Nothing in this Agreement shall be construed to render GRANTEE an agent or employee of DEPARTMENT.
- 11) **ASSIGNMENT:** This Agreement shall not be assigned.
- 12) **MODIFICATION:** No modification of this Agreement may be made unless agreed to in writing by both parties.
- 13) **ILLINOIS LAW:** This Agreement shall be interpreted in accordance with Illinois law.
- 14) **NON-APPROPRIATION OF FUNDS:** This Agreement will cease immediately and without further liability, if in any fiscal year the Illinois General Assembly fails to appropriate or otherwise make available sufficient funds for this Agreement. In this event, GRANTEE will be paid for expenditures made during the period for which funds were available.
- 15) **TERMINATION:** Each party reserves the right to terminate this Agreement upon 30 days written notice.
- 16) **NON-DISCRIMINATION:** GRANTEE shall comply with all applicable provisions of state and federal laws and regulations pertaining to non-discrimination, equal employment opportunity, and sexual harassment.

- 17) INTERNATIONAL ANTI-BOYCOTT CERTIFICATION: GRANTEE certifies that neither GRANTEE nor any substantially-owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act, 30 ILCS 582.
- 18) TAXPAYER IDENTIFICATION NUMBER AND LEGAL STATUS DISCLOSURE: GRANTEE shall complete Attachment A entitled "CONTRACTOR'S FEDERAL TAXPAYER IDENTIFICATION NUMBER AND LEGAL STATUS DISCLOSURE CERTIFICATION FORM," which shall be provided by the Department and made a part of this grant agreement.
- 19) DRUG FREE WORKPLACE ACT: If applicable to GRANTEE, GRANTEE shall complete Attachment B entitled "STATE OF ILLINOIS DRUG FREE WORKPLACE CERTIFICATION," which is attached hereto and incorporated herein by reference, thereby certifying that GRANTEE will provide a drug free workplace in accordance with the Drug Free Workplace Act, 30 ILCS 580.
- 20) CONTACT PERSONS AND NOTICES: DEPARTMENT's contact person for matters related to this Agreement is:

Mr. Darryl Dragoo
 Illinois Department of Nuclear Safety
 Office of Mitigation & Response
 1035 Outer Park Drive
 Springfield, IL 62704
 217/785-9888

GRANTEE's contact person is:

JAMES L. WAHLS, Director
McLean County E.S.D.A.
104 W. Front Street
Bloomington, IL 61702-2400
Phone: 309-888-5020 Fax: 309-888-5534

DEPARTMENT and GRANTEE may, from time to time, designate in writing different contact persons or addresses. Unless otherwise specifically provided herein, all notices or submittals required or permitted pursuant to this Agreement shall be deemed given when personally delivered or upon three (3) days after being posted by certified or registered mail, return receipt requested, postage prepaid, to the designated contact person at the designated address.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

STATE OF ILLINOIS

GRANTEE

DEPARTMENT OF NUCLEAR SAFETY
1035 Outer Park Drive
Springfield, IL 62704

BY: _____

BY:  _____

TITLE: DIRECTOR

TITLE: CHAIRMAN, McLean County Board

DATE: _____

DATE: 11/19/02

FEIN: 37-6001569

ATTACHMENT A

CONTRACTOR'S FEDERAL TAXPAYER IDENTIFICATION NUMBER
AND LEGAL STATUS DISCLOSURE CERTIFICATION FORM

Under penalties of perjury, I certify that the name, taxpayer identification number, and legal status listed below are correct.

Name: McLean, County of

Taxpayer Identification Number:

Social Security Number _____

OR

Employer Identification Number 37-6001569

(If you are an individual, enter your name and SSN as it appears on your Social Security Card. If completing this certification for a sole proprietorship, enter the owner's name followed by the name of the business and the owner's SSN. For all other entities, enter the name of the entity as used to apply for the entity's EIN and the EIN.)

Legal Status (check one):

- | | |
|---|--|
| <input type="checkbox"/> Individual | <input checked="" type="checkbox"/> Governmental Entity |
| <input type="checkbox"/> Owner of Sole Proprietorship | <input type="checkbox"/> Nonresident alien individual |
| <input type="checkbox"/> Partnership | <input type="checkbox"/> Estate or legal trust |
| <input type="checkbox"/> Tax-exempt hospital or
extended care facility | <input type="checkbox"/> Foreign corporation, partnership,
estate, or trust |
| <input type="checkbox"/> Corporation providing or billing
medical and/or health care
services | <input type="checkbox"/> Other |
| <input type="checkbox"/> Corporation NOT providing or
billing medical and/or health
care services | |

Signature: _____ Date: _____

WILLFULLY FALSIFYING CERTIFICATIONS OR AFFIRMATIONS MAY SUBJECT YOU TO
CRIMINAL PENALTIES INCLUDING FINES AND/OR IMPRISONMENT.

Disclosure of this information is required by the State Comptroller.

IL 473-0244 (Rev. 7/96)

ATTACHMENT B
PAGE 1 OF 2

STATE OF ILLINOIS
DRUG FREE WORKPLACE CERTIFICATION

This certification is required by the Drug Free Workplace Act, 30 ILCS 580/1 et seq. (1996). The Drug Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or contractor has certified to the State that the grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but not more than five (5) years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of issuing the grant or letting the contract, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

(a) Publishing a statement:

(1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.

(2) Specifying the actions that will be taken against employees for violations of such prohibition.

(3) Notifying the employees that, as a condition of employment on such contract or grant, the employees will:

(A) abide by the terms of the statement; and

ATTACHMENT B
PAGE 2 OF 2

(B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction;

- (b) Establishing a drug free awareness program to inform employees about:
 - (1) the dangers of drug abuse in the workplace;
 - (2) the grantee's or contractor's policy of maintaining a drug free workplace;
 - (3) any available drug counseling, rehabilitation, and employee Assistance programs; and
 - (4) the penalties that may be imposed upon employees for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, an employee who is so convicted, as required by Section 5 of the Drug Free Workplace Act.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that a trained referral team is in place.
- (g) Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

THE UNDERSIGNED AFFIRMS, UNDER PENALTIES OF PERJURY, THAT HE OR SHE IS AUTHORIZED TO EXECUTE THIS CERTIFICATION ON BEHALF OF THE DESIGNATED ORGANIZATION.

McLean, County of _____
Printed Name of Organization

Signature of Authorized
Representative

4453 McLean _____
Contract/Grant Number

MICHAEL F. SWEENEY, Chairman _____
Printed Name and Title

Date

Members Sommer/Johnson moved the County Board approve a Request for Approval of a Grant from the Department of Nuclear Safety to acquire a Mobile Data Terminal - E.S.D.A. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sommer, Chairman, presented the following:

RESOLUTION

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor was created to provide services to State's Attorneys in Judicial Districts containing less than 3,000,000 inhabitants; and,

WHEREAS, the powers and duties of the Office of the State's Attorneys Appellate Prosecutor are defined and enumerated in the "State's Attorneys Appellate Prosecutor's Act", 725 ILCS 210/1 et. seq., as amended; and,

WHEREAS, the Illinois General Assembly appropriates monies for the ordinary and contingent expenses of the Office of the State's Attorneys Appellate Prosecutor, one-third from the State's Attorneys Appellate Prosecutor's County Fund and two-thirds from the General Revenue Fund, provided that such funding receives county approval and support from within the respective Judicial Districts eligible to apply; and,

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor shall administer the operation of the appellate offices so as to insure that all participating State's Attorneys continue to have final authority in preparation, filing, and arguing of all appellate briefs and any trial assistance; and,

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor and the Illinois General Assembly have reviewed and approved a budget for Fiscal Year 2003, which funds will provide for the continued operation of the Office of the State's Attorneys Appellate Prosecutor.

NOW, THEREFORE, BE IT RESOLVED that the McLean County Board, in regular session, this _____ day of _____, 2002 does hereby support the continued operation of the Office of the State's Attorneys Appellate Prosecutor, and designates the Office of the State's Attorneys Appellate Prosecutor as its Agent to administer the operation of the appellate offices and process said appellate court cases for this County.

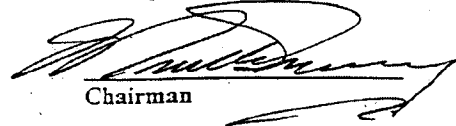
BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor are hereby authorized to act as Assistant State's Attorneys on behalf of the State's Attorneys of this county in the appeal of all cases, when requested to do so by the State's Attorney, and with the advice and consent of the State's Attorney prepare, file, and argue appellate briefs for those cases; and also, as may be requested by the State's Attorney, to assist in the prosecution of cases under the Illinois Controlled Substances Act, the Cannabis Control Act, the Drug Asset Forfeiture Procedure Act and the Narcotics Profit Forfeiture Act. Such attorneys are further authorized to assist the State's Attorney in the State's Attorney's duties under the Illinois Public Labor Relations Act, including negotiations thereunder, as well as in the trial and appeal of tax objections.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor may also assist State's Attorneys in the discharge of their duties in the prosecution and trial of other cases, and may act as Special Prosecutor if duly appointed to do so by a court having jurisdiction.

BE IT FURTHER RESOLVED that the McLean County Board hereby agrees to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor for Fiscal Year 2003, commencing December 1, 2002, and ending November 30, 2003, by hereby appropriating the sum of \$27,000.00 for the express purpose of providing a portion of the funds required for financing the operation of the Office of the State's Attorneys Appellate Prosecutor, and agrees to deliver the same to the Office of the State's Attorneys Appellate Prosecutor on request during the Fiscal Year 2003.

Passed and adopted by the County Board of McLean County, Illinois, this
14th day of November 2002.

ATTEST: Peggy Ann Milton
County Clerk


Chairman

Members Sommer/Kinzinger moved the County Board approve a Request for Approval of the State's Attorney's Appellate Prosecutor Resolution - State's Attorney's Office. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sommer, Chairman, presented the following:

Donate a Phone PhoneRaising Collection Agreement

In this agreement, "you" and "your" refers to COUNTY OF MCLEAN. This document will provide some information about the operation of the Donate a Phone PhoneRaising Program and will serve as the agreement between you and the Wireless Foundation for participation in the PhoneRaising program. Please read this document carefully.

1. The Wireless Foundation ("Foundation") is a tax-exempt 501(c)(3) organization organized in the District of Columbia. It is qualified to conduct charitable solicitations in all states.
2. Working with the Foundation, you agree to collect handheld portable wireless phones capable of operating on either cellular or PCS networks (referred to in this document as "Telephones") and prepare them for shipment to the address provided by the Foundation. You acknowledge that you are collecting Telephones for the benefit of the Foundation and the charitable organization whose tax-exempt status is demonstrated in Attachment A to this agreement. You agree to identify your program in all promotional materials as "a Donate a Phone program," consistent with the Foundation's guidelines regarding such identification. You agree to collect, store, ship and handle donated Telephones in a safe, responsible and ethical manner and to obey all laws that apply to solicitation and collection of donations of the Telephones. You agree that you will cause to be delivered to the Foundation all Telephones collected in conjunction with your participation in the Donate a Phone PhoneRaising Program. You acknowledge that only handheld portable wireless phones capable of operating on either cellular or PCS networks are accepted by the program and that Telephones need not be in working order. You acknowledge that car phones, so-called "bag phones," cordless telephones, walkie-talkies, pagers, two-way radios and other commercial radios will not be accepted by the Foundation.
3. The Foundation agrees to pay shipping costs for Telephones shipped from a single location. A minimum collection of one-hundred (100) Telephones is required before the Foundation will pay shipping costs. If you need to have Telephones shipped from multiple locations, the Foundation will pay for the shipping, but any increased costs to the Foundation for shipping from the additional locations will be deducted from the contributions to your organization. You agree to pay the cost of collecting, storing and boxing for shipment the Telephones you collect. You agree to provide shipping boxes or containers.
4. The Foundation will make available materials to support the collection and shipment of Telephones, including collection suggestions, shipping tips, suggestions for local advertising and publicity, and pre-addressed shipping labels for sending the collected Telephones to the Foundation's collection facility. Any charge for materials will be disclosed to you before they are sent.
5. Through ReCellular, Inc., the Foundation will track the number, type and value of Telephones you send to the Foundation. As the Telephones are sold by the Foundation, the Foundation will contribute to your charitable organization thirty-three percent (33%) of the value determined for each Telephone donated, as determined by ReCellular or other organization

Guide to Successful Collection

Thank you for your interest in starting a Donate a Phone PhoneRaising collection. Your efforts will help raise money for your charity while at the same time help the Wireless Foundation support its philanthropic programs that apply wireless technology to help address challenges facing American communities.

The purpose of this document is to help you understand how to create the most value for your charity through your phone collection efforts.

The Foundation, in partnership with ReCellular, Inc., accepts all handheld portable wireless phones capable of operating on either cellular or PCS networks. These phones are sorted by model, type and condition. Newer phones are refurbished and marketed throughout the world as economical alternatives to brand-new phones. Damaged phones can supply parts to repair other phones that can then be returned to service as refurbished used phones. Badly damaged phones and obsolete models have no value, but are recycled in accordance with all environmental regulations.

Remember, we accept all handheld portable wireless phones capable of operating on either cellular or PCS networks, whether they are working or not. If they are damaged beyond usefulness or if they are obsolete (very old models, outdated technology, or made by manufacturers who no longer make wireless telephones), they do not have any monetary value to us or to you. We will absorb the expense of recycling these phones safely, so even if some of the phones you collect have outlived their usefulness, you will know that they are being disposed of in an environmentally friendly manner. The following devices should not be sent to the Foundation as they will not generate any revenue for you or for us: car phones, so-called "bag phones," cordless telephones, walkie-talkies, pagers, two-way radios and other commercial radios.

You don't need to be an expert in wireless technology to learn how to maximize the value of your collection effort. A few simple rules can help you gauge the value of the phones that you are collecting to raise funds.

1. **Newer is better.** Models change very rapidly in the wireless world. The most valuable phones are those under two years of age. Phones older than two years but under five years also have value, although understandably less than the newest models. But, it's not always easy to tell how old a phone is, so another rule is . . .
2. **Smaller is better.** Every year, phone models get smaller and smaller, so one good indicator of a phone's age is its size. The so-called "brick phones" that were popular in the late 1980s deserve their reputation for ruggedness, but because of their large size they are of no economic value today. On the other hand, models made within the past few years that are small and light are still in demand around the world, even if you've replaced the phone with an even smaller one.
3. **Digital is better.** Phones that identify themselves as being "CDMA" or "TDMA" or "GSM" employ newer digital technology. Curiously, some phones that say "digital" on the body aren't really digital.

One way to get a feel for which phones are most valuable is to visit a store that sells cellular and PCS phones. Current phone models are most in demand and can yield \$10.00 or more per phone for your charity. Second tier, older phones will typically generate between \$1.00 and \$3.00 for your charity. And, although we will recycle the obsolete models, they will yield no funding for your charity. If your collection is typical of those we have received in other collection efforts, you might conservatively target to get \$1.00 per phone on average for your charity, but it all depends on the mix of phones you collect.

designated by the Foundation. The value of each Telephone as determined by ReCellular will be final for purposes of this agreement. You acknowledge that older and obsolete models of Telephones will be accepted but may have no value to the Foundation and thus will not generate funds for your charity. You acknowledge your receipt and understanding of the Foundation's document called *Guide to Successful Collection*, Attachment B to this agreement.

6. Contributions will be made by Foundation check to your charitable organization. Payments will be made within 90 days of receipt of Telephones by the Foundation.

7. The donation of a Telephone to the Foundation will be treated as made when the owner of the Telephone delivers it to you, provided the Foundation subsequently receives the Telephone. Any receipt given for a Telephone will indicate that the Telephone was donated to the Foundation.

8. Except as otherwise provided in Paragraph 3 above, the Foundation assumes no responsibility for any claim, loss, cost, expense or damage caused by or related to the collection, storage, shipping or handling of any Telephone collected by you, including, but not limited to, claims related to the actions of any person collecting Telephones and any carrier service charges incurred for wireless phones not deactivated prior to being donated. You assume no responsibility for the condition or usefulness of any donated Telephone. You agree not to make or encourage any other person to make a claim for any payment related to the program except for the payments to your charity.

9. You have no obligation to collect or provide any Telephones to the Foundation and you have no obligation to make any donation or payment to the Foundation except as specifically provided in this agreement. The Foundation assumes no responsibility to make any payment to you or any contribution to your charity except as specifically provided in this agreement.

10. This agreement is limited strictly to the matters described in the agreement and is an agreement only between the Foundation and you. No other party will be recognized as a party to or beneficiary of this agreement. You agree that neither you nor any person acting for you will represent either you or such person as a partner, co-venturer or affiliate of the Foundation.

11. You and the Foundation each have the right to terminate this agreement by written notice to the other at any time, with no obligation except as may be provided by law or under this agreement. If this agreement is terminated, the Foundation will make payments to your charity as provided in this agreement for all Telephones that the Foundation receives from you within 30 days after the date of termination.

12. The Foundation may notify you of the termination or change of the Donate a Phone PhoneRaising Program or any other Foundation program at any time. If a program termination or change affects the amount that is contributed to you under this agreement, the Foundation will make payments to you as provided in this agreement for all Telephones that the Foundation receives from you within 30 days after the date of termination.

13. Any notice under this agreement will be made in writing and will be delivered by first class mail or fax to the address or fax number of the party to whom the notice is being given, or

another address that is provided by notice under this section. Any notice will be effective when received. In the case of fax notice, fax confirmation will be treated as confirmation of receipt.

Notice to the Foundation shall be delivered to:

PhoneRaising
1580 East Ellsworth Ave.
Ann Arbor, MI 48108
Fax (734) 205-2312

Notice to you shall be delivered to:

<u>County of McLean</u>	(your organization's name)
<u>Attn: Jennifer Ho, Risk Manager</u>	(name of individual to contact)
<u>104 W. Front Street</u>	(street address)
<u>Bloomington, IL 61701</u>	(city, state, ZIP code)
<u>309-888-5940</u>	(telephone with area code)
<u>309-888-5949</u>	(fax number with area code)

14. This agreement represents our entire agreement about the Donate a Phone PhoneRaising Program. Any change will be the subject of a signed agreement between the parties.

2

15. This agreement will be governed by the law of the District of Columbia, without regard to any conflict of laws statute. No collection or payment will be made under this agreement if prohibited by law. Any lawsuit related to this agreement will be brought only in a court in the District of Columbia.

County of McLean
[your organization's name]

Wireless Foundation

By: _____
Signature

By: _____
Signature

Michael Sweeney
Name

Name

Chairman, McLean County Board
Title

Title

Date

Date

Attachment A: Your Taxpayer Identification Number and IRS Letter of Exemption
Attachment B: Guide to Successful Collection

Members Sommer/Nuckolls moved the County Board approve a Request for Approval of a Donate a Phone Raising Collection Agreement with the Wireless Foundation. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sommer stated the following: as retiring Chairman of the Justice Committee it is my pleasure to present to the retiring State's Attorney a token of the appreciation we have had over the years for the service you have given us and for the opportunity for verbal jousting I have had with you. I have appreciated it very much and I appreciate your service. Mr. Reynard stated the following: I very much appreciate this gift today. I truly appreciate Chairman Sommer's association and leadership on the Justice Committee. I truly appreciate this Board. As Chairman Sweeney wished to Mr. Yoder, all I can say is good luck well. Good luck because you are probably going to have the privilege of the verbal jousting that Chairman Sommer referred to. It was always an uplifting experience and it was always a sign and symbol of the partnership that the County Board has had with its justice system. In 1987, you placed me in what I believe to be the most powerful and most awesome position in the justice system, the position between the executive branch and the judicial branch, and in partnership with the legislative branch of County government. I truly believe we've made a difference and I can't tell you how grateful I am. Thank you.

LAND USE AND DEVELOPMENT COMMITTEE:
Member Gordon, Chairman, presented the following:

RESOLUTION of the McLEAN COUNTY BOARD
AMENDING AND APPROVING THE
FIVE YEAR UPDATE OF THE
INTEGRATED SOLID WASTE MANAGEMENT

WHEREAS, pursuant to the Solid Waste Planning and Recycling Act, McLean County adopted an Integrated Solid Waste Management Plan; and,

WHEREAS, the Solid Waste Planning and Recycling Act requires that Illinois Counties update and review the Integrated Solid Waste Management Plan every five years; and,

WHEREAS, the Five Year Update of the McLean County Integrated Solid Waste Management Plan was prepared in accordance with the Solid Waste Planning and Recycling Act; and,

WHEREAS, the Five Year Update of the McLean County Integrated Solid Waste Management Plan has been reviewed and approved by the Solid Waste Technical Committee; and,

WHEREAS, the Land Use and Development, at its regular meeting on Thursday, November 7, 2002, recommended approval of the Five Year Update of the Integrated Solid Waste Management Plan, now, therefore,

BE IT RESOLVED by the McLean County Board as follows:


- (1) The McLean County Integrated Solid Waste Management Plan is hereby amended to include the Five Year Update of the Integrated Solid Waste Management Plan.
- (2) The Five Year Update of the Integrated Solid Waste Management Plan is hereby approved and a copy of the Five Year Update of the Solid Waste Management Plan shall be forwarded to the Illinois Environmental Protection Agency, in accordance with the provisions of the Solid Waste Planning and Recycling Act.
- (3) The County Clerk is hereby directed to provide a certified copy of this Resolution to the McLean County Regional Planning Commission, the Director of Building and Zoning, the County Administrator, and the First Civil Assistant State's Attorney.

ADOPTED by the McLean County Board this 19th day of November, 2002.

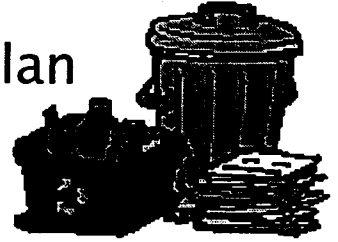
ATTEST:

APPROVED:


Peggy Ann Milton, Clerk of the McLean County Board
McLean County, Illinois

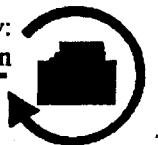

Michael F. Sweeney, Chairman
McLean County Board

McLean County, Illinois
Integrated Solid Waste Management Plan
Five-Year Update, 2002

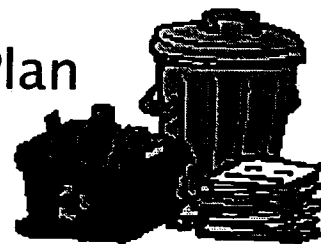


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Plan Adoption Date: October 1991
Plan Re-Adoption Date: October 1992
First Plan Update Adoption Date: October 1997
Second Plan Update Due: December 2002

December 2002

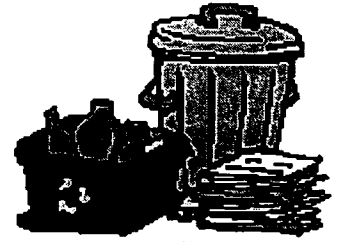
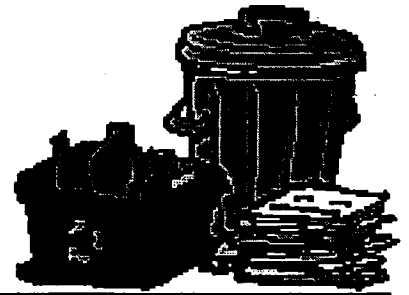


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Introduction





ISWMP Key Elements

McLean County's Integrated Solid Waste Management Plan (ISWMP) integrates the technologies that are most suitable for McLean County into three waste management system options—source reduction, recycle and reuse, and disposal in landfills—to develop a system that will achieve the state-mandated recycling goals and that the county will adopt and implement.

After detailed evaluation of the systems options, McLean County Board adopted a system that includes the following key elements.

ISWMP Key Elements

- #1 > Increased source reduction through an active educational and promotional program.
- #2 > Expansion of commercial and industrial recycling throughout McLean County.
- #3 > Substantial expansion of residential recycling through a combined program of curbside collection and drop-off centers.
- #4 > Continued composting and land application of landscape waste.
- #5 > Development of opportunities for the recycling of construction and demolition debris.
- #6 > Continued land application of sludge from wastewater treatment facilities.
- #7 > Evaluate options for the separate collection and disposal of household hazardous wastes.
- #8 > Increased opportunities for the recycling of bulky waste, tires, and motor oil.
- #9 > Landfill disposal of wastes that are neither recycled nor combusted.

Purpose of the 2002 ISWMP Update

The 2002 ISWMP five-year update presents McLean County's strategy for managing the solid waste disposal and recycling services over the next five years. The Illinois Solid Waste Planning and Recycling Act requires Illinois counties to prepare, adopt, and implement a twenty-year municipal solid waste management plan. The Act also requires that the adopted plans be reviewed and updated every five years. At each five-year interval, any necessary or appropriate revisions are to be submitted to the Illinois Environmental Protection Agency (IEPA) for review and comments.

This 2002 five-year plan update is submitted in fulfillment of the IEPA requirements for the next scheduled update. It is the second such update to the McLean County ISWMP, which was adopted in October of 1991 and readopted in October of 1992. In 1997, the Solid Waste Coordinator of McLean County prepared a five-year update that satisfied the IEPA five-year update requirements.

This report outlines the work completed in support of the key elements of the McLean County ISWMP. Effective implementation of these key elements helps achieve the State-mandated recycling goals and conserves landfill space and natural resources. This report summarizes the progress made to date toward these ends.

Document Layout

The document is presented in three parts as follows: 1) source reduction, 2) recycle and reuse, and 3) disposal in landfills. Each part begins with a description of the activity recommended in the ISWMP and has designated letters (A, B, C...etc.) which correspond to the implementation activities listed in the text and presented graphically as illustrated below. When multiple activities apply to key elements, those activities are identified by the appropriate letter, followed by a corresponding number as follows: A-1, A-2, A-3, etc. Recent implementation efforts (2002 update) are listed along with the previously reported implementation efforts (1997 update) for each key element in order to facilitate comparison of progress made since adoption of McLean County's ISWMP. Plan recommendations not implemented are identified after each implementation table, along with a brief statement of the reason it was not implemented.

Table X.X
KEY ELEMENT IMPLEMENTATION STATUS
Name of Key Element
(Key Element No. __)

McLean County, IL Integrated Solid Waste Management Plan

	1997	2002
A.		
B.		

I. Source Reduction





ISWMP Recommended Implementation Efforts and Schedule

The ISWMP recommends that the source reduction component of the County's system be implemented immediately following creation and staffing of the County solid waste coordinator position. This position is to direct the solid waste program and encourage source reduction and recycling in the residential, commercial, and industrial sectors. Additionally, formation of an advisory committee of representatives from the aforementioned sectors of McLean County is recommended. It is the responsibility of the solid waste coordinator and advisory committee to address the recommendation efforts associated with source reduction provided below.

Recommended Source Reduction Efforts

- A** Implement a comprehensive education and promotion program, which will educate residents on household hazardous wastes, the benefits of purchasing materials with recycled content, and inform residents of opportunities to recycle.
- B** Implement an education program that focuses on the commercial and industrial sectors of McLean County.
- C** Utilize existing social and educational networks serving county residents to carry forth the education and promotion programs.
- D** Communicate the message of the education programs through presentations, brochures, newsletters, videotapes, media coverage of promotional events, and displays at civic events and shopping centers.
- E** Use professional multimedia advertising campaigns during the third and fifth year to aggressively promote participation in recycling to ensure the county reaches the state's recycling rates as mandated in Public Act 85-1198. This Act requires that each county waste management plan be designed to recycle by 15 percent and 25 percent of the municipal waste generated in the county by the end of the third and fifth years of the program respectively.
- F** Offer source reduction technical assistance to commercial and industrial programs, including wastestream audits and source reduction programs. Disseminate information via manuals, brochures, videos, newsletter articles, presentations, on-site technical assistance, and an annual awards program.
- G** Offer information to the public through a solid waste information center.

Implementation efforts, which address these ISWMP recommendations, are presented in Table I.1.

Table I.1
KEY ELEMENT IMPLEMENTATION STATUS
Increased Source Reduction
Through an Active Educational and Promotional Program
(Key Element No. 1)
McLean County, IL Integrated Solid Waste Management Plan

1997	2002
<p>A. Information regarding the proper management of household hazardous wastes was made available through: 1) a series of leaflets, 2) an Internet website, and 3) a phone line capable of responding to inquiries regarding the disposal of household hazardous wastes.</p> <p>B. During 1993, the Solid Waste Program offered four waste reduction workshops for retail, office, restaurant, and transportation/auto sectors in McLean County.</p> <p>C. The Solid Waste Program has utilized existing social and educational networks, including local libraries, the Cooperative Extension Service, and the Soil and Water Conservation District, the EAC, the local news media, the local historical society, and others. Examples include a series of presentations given to the Homemaker Extension Units of the Cooperative Extension Service, serving as a volunteer with the Soil and Water Conservation Districts annual "Conservation Day," and using the local libraries to distribute leaflets and brochures.</p>	<p>A. The EAC has made available information regarding the proper management of household hazardous wastes through: 1) up-dating and redistribution of leaflets, 2) maintenance of an Internet website, and 3) responding to all phone inquiries.</p> <p>B. The EAC offers waste reduction workshops for local organizations, businesses, schools, and governments upon request.</p> <p>C. The Solid Waste Program has utilized social and educational networks including: 1) the EAC and its connections with local environmental agencies and organizations, 2) the Cooperative Extension Service, 3) the Soil and Water Conservation District, 4) local libraries, where a recycling program is presented through the summer reading program, 5) local universities, 6) local news media, 7) the local historical society, and others. Additionally, the EAC hosts Environment Education Network meetings six times a year.</p>



D. Information was provided to residents, businesses, and schools via brochures, presentations, pamphlets, the Internet, press releases, special projects, and other forums. Each of these materials was specific to McLean County. Examples include: 1) an Earth Day leaflet, which was formed as a cooperative project of the solid waste management coordinator, the EAC, and the local newspaper (The Pantagraph). (This leaflet lists all available recycling opportunities in the county and provides a variety of other waste reduction information.), 2) an array of brochures discussing the services available through the McLean County Solid Waste Program. (These brochures include the use of worms to compost food scraps, starting an office recycling program, the County Compost Demonstration Site, and others.)

F. An annual waste reduction and recycling awards program was offered to businesses, schools, and other organizations. This program was in its fifth year and recognized many local businesses and schools for exemplary waste reduction and recycling programs.

F. Technical assistance was offered to the business community, including waste audits, educational support of in-house recycling programs, set-up of new recycling programs, writing of grants for the commencement or expansion of recycling programs, and assistance with joining the United State's Environmental Protection Agency's "WasteWise" program.

G. A solid waste coordinator was hired to implement the plan in 1992. This position was discontinued in 1998, and the McLean County Regional Planning Commission was contracted by the County to coordinate the solid waste management program.

D. The Ecology Action Center continues to educate residents, businesses, and schools via brochures, presentations, pamphlets, the Internet, press releases, special projects, and other forums. Examples of new programs include: 1) a brochure entitled "Shoppers Guide to Reducing, Reusing, and Recycling." This brochure was made available at local grocery retailers, 2) bookmarks and pencils distributed at local libraries and bookstores, 3) EarthSchool Class presentations given at local elementary schools, 4) "Talkin' Trash" newsletter distributed to all local 7th graders, and 5) poster contests held in the local newspapers. All such programs are now offered through the EAC.

F. A waste reduction and recycling awards program still recognizes local organizations and individuals. The program is administered by the EAC and is in its tenth year of operation.

F. Technical assistance is offered to the business community primarily through efforts of the EAC. These efforts include: 1) waste audits, 2) educational support of in-house recycling and source reduction programs including informational presentations for local schools and governments, and 3) facilitation of submission of grants by schools and private businesses for the commencement or expansion of recycling and source reduction programs. This includes assistance with joining the United State's Environmental Protection Agency's "WasteWise" program.

G. McLean County Regional Planning Commission administers the Solid Waste Program and acts as the overall solid waste information center. In 1998, the Commission contracted with EAC to support recycling and provide educational programs. The purpose of the EAC is to function as a walk-in information and environmental education center for individuals, classes, workshops, and meetings.

G. A citizens advisory committee initially served to provide guidance to the solid waste coordinator and educate the public. The committee is no longer in existence since McLean County contracts with the McLean County Regional Planning Commission to coordinate the solid waste program.

The EAC is a local not-for-profit environmental group that promotes environmental stewardship in McLean county by educating people about the environment and coordinating communications among environmental groups.

McLean County Regional Planning Commission continues to administer the Solid Waste Program, and reports to the Solid Waste Technical and Policy Committees.

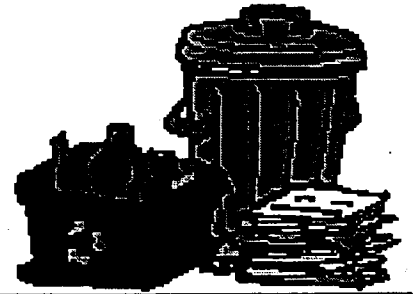
Recommendations Not Implemented

All recommendations, which were implemented, were done so according to the ISWMP schedule. Those recommendations within the ISWMP addressing source reduction that have not been implemented or to which the implementation schedule has been modified are identified below along with the reason.

- E Professional multi-media advertising campaigns were not used during the third and fifth year to aggressively promote participation in recycling as the County was already reaching the state-mandated recycling rates. The 1997 ISWMP Update altered the implementation strategy to incorporate the logic that as long as the County is reaching ideal recycling rates, the cost of aggressive advertising is not necessary.

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II. Recycle and Reuse





ISWMP Recommended Implementation Efforts and Schedule

The ISWMP recommends implementation of the recycling and reuse component to immediately follow the creation and staffing of the solid waste coordinator position. The solid waste coordinator should coordinate overall implementation of recycling and reuse efforts and monitor their overall progress. The primary recommendation is to expand residential, commercial, and industrial recycling programs. Initial focus should concentrate on increasing participation by the commercial and industrial sectors in existing recycling programs. Recommendations associated with recycling and reuse to be addressed by the solid waste coordinator are listed in the chart below.

Recommended Recycle and Reuse Efforts

- A** Encourage residential recycling by working with existing recycling operations and establishing a public awareness of the need for recycling through the comprehensive educational program.
- B** Implement curbside recycling in the city of Bloomington and Normal.
- C** Evaluate high potential areas for curbside recycling expansion and the potential for a county-owned recycling processing facility.
- D** Increase the County tipping fee surcharge at the Sexton Landfill and offer grants to individual municipalities or public interest groups.
- E** Expansion of the existing drop-off program through an independent contractor or at the County level by the solid waste coordinator.
- F** Have a drop-off program within an acceptable distance for 75 percent of the county population.
- G** Identify commercial and industrial operations to be targeted for education and technical assistance. Identify an additional 5 percent of the commercial and industrial wastestream that could be recycled.
- H** Provide technical assistance to the commercial and industrial sectors in the form of waste audits and educational and promotional materials.
- I** Shift emphasis to residential recycling if the desired commercial and industrial recycling rate is not achieved.
- J** Audit construction and demolition industry to determine current recycling and potential for expansion.
- K** Maintain and monitor land application of municipal sewage sludge for full recycling credit.
- L** Encourage residential yard waste reapplication and composting through a public education program.

Implementation efforts, which address these ISWMP recommendations, are presented in the accompanying tables.

Current Plan Implementation Efforts

Recommendations within the ISWMP addressing recycle and reuse that have been implemented follow in the chart below.

Table II.1

KEY ELEMENT IMPLEMENTATION STATUS Expansion of Commercial and Industrial Recycling Throughout McLean County (Key Element No. 2)

McLean County, IL Integrated Solid Waste Management Plan

1997	2002
H-1. Through its educational program, the Solid Waste Program has encouraged increased participation by the commercial and industrial sectors in existing recycling programs.	H-1. The Solid Waste Program continues to encourage increased participation of the commercial and industrial sectors in existing recycling program. This is accomplished primarily through educational efforts of the EAC.
H-2. McLean County businesses and other organizations have received in excess of twenty grants from state agencies in support of either in-house recycling programs or the commencement or expansion of recycling services to the community.	H-2. The EAC continues to offer assistance in the submission of grants by local schools and private businesses. Within the past five years, the EAC has assisted five local schools, one local municipality, and two local businesses obtain grants.
H-3. Recycling market information is provided to schools, businesses, governmental entities, and others as requested.	H-3. Recycling market information is provided, primarily by the EAC, to schools, businesses, governmental entities, and others as requested.
H-4. The Solid Waste Program has funded the operation of a Business Materials Exchange. The exchange has won local, state, and federal awards and promotes the reuse of materials from businesses, schools, churches, and other organizations.	H-4. The Business Materials Exchange continues to list and connect businesses that offer resources with schools, organizations, and churches that may use those resources. Over 3,500 copies are distributed monthly, and the operations are now being provided through an EAC operated Internet website as well.
I-1. The Solid Waste Program tracks the County's recycling rate through a voluntary program with local recycling service vendors.	I-1. The County's recycling rate is tracked by the EAC through a voluntary program with local recycling service vendors.



<p>I-2. The Solid Waste Program has conducted special projects, including a survey conducted in conjunction with the Illinois State University Department of Economics and Peace Corps Fellows Program that assessed the impact of recycling on McLean County's economy.</p>	<p>I-2. The Solid Waste Program continues to monitor the effects of different recycling and reuse efforts by conducting and supporting special projects as the opportunities arise.</p>
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Table II.2
KEY ELEMENT IMPLEMENTATION STATUS
Substantial Expansion of Residential Recycling Through a
Combined Program of Curbside Collection and Drop-Off Centers
(Key Element No. 3)

McLean County, IL Integrated Solid Waste Management Plan

1997	2002
<p>A-1. The Solid Waste Program offered a grants program during 1993 for McLean County governmental entities outside of Bloomington/Normal to encourage the expansion of drop-off recycling throughout the County. Drop-off and curbside programs are now available in thirteen villages/cities outside of Bloomington/Normal.</p>	<p>A-1. McLean County re-introduced the grants program in 2002. Through the Solid Waste Program funding, McLean County offered grants to encourage the expansion of recycling throughout the County.</p>
<p>A-2. Relationships have been formed with local recycling vendors. Suggestions and support are given with existing or proposed recycling programs. Brochures and leaflets list available services through local vendors. Ideas are informally and formally suggested to local vendors for additional recycling services to the community. One example of a cooperative relationship that has been formed with a local recycling vendor is the provision of tours of a local recycling plant to schools and other organizations. The Solid Waste Program works in conjunction with the vendor to give the tours, which educate the community as to the importance of recycling.</p>	<p>A-2. The EAC has established relationships with local vendors. It coordinates communication among environmental groups as well as educates and informally and formally suggests additional recycling services for the county. Examples include workshops, board meetings, a comprehensive calendar of events, and brochures and an Internet website addressing innovative recycling programs. A series of brochures entitled "Green Guide" are in the process of being produced. This series will more comprehensively list the services available locally through vendors.</p>
	<p>As of December of 2001, tours of a local recycling plant are no longer offered due to a change in management of the plant.</p>

<p>B. The City of Bloomington has established a curbside recycling program that collects containers and all forms of fiber. The Town of Normal offers a series of drop-off sites for the collection of containers and a monthly paper drive for the collection of all fiber. The Solid Waste Program promotes these programs through its educational program and offers assistance to the City and Town as requested.</p>	<p>B. There are currently 13 drop-off locations within the Town of Normal. The City of Bloomington continues a curbside recycling pick-up operating every other week that includes all forms of fiber. Both municipalities organize special pick-ups and/or drop-off events for other products. One example is a monthly electronics drop-off event coordinated by the Town of Normal and the EAC.</p>
<p>D. The County tipping fee surcharge at the Sexton Landfill was raised to the maximum allowable rate. This was done in order to fund the Solid Waste Program.</p>	<p>D. McLean County continues to receive a solid waste management fee (tipping fee surcharge) at the maximum allowable rate. The solid waste management fee is held in a separate account and used to fund the solid waste program for McLean County.</p>
<p>F. The County maintains a recycling drop-off program within an acceptable distance for 75 percent of the county population. (See Appendix B for locations and acceptable materials.)</p>	<p>F. The EAC coordinates and supports the expansion and creation of drop-off and collection locations and events within all county municipalities.</p>

Table II.3
KEY ELEMENT IMPLEMENTATION STATUS
Continued Composting and Land Application of Landscape Waste
(Key Element No. 4)
McLean County, IL Integrated Solid Waste Management Plan

1997	2002
<p>L-1. The Town of Normal and the City of Bloomington maintain compost sites and provide for the collection of landscape waste, which is mulched and applied to the land.</p>	<p>L-1. The Town of Normal and the City of Bloomington provide collection service for landscape waste and leaves. A site is also available for grass disposal. Leaves and grass are applied to the land and brush is chipped and sold or given away.</p>
<p>L-2. N/A</p>	<p>L-2. The EAC encourages and supports individual household composting efforts via brochures, the Internet, and newsletters. In 2001, the EAC sponsored a composter sales event.</p>



Table II.4
KEY ELEMENT IMPLEMENTATION STATUS
Development of Opportunities for the Recycling of
Construction and Demolition Debris
(Key Element No. 5)

McLean County, IL Integrated Solid Waste Management Plan

	1997	2002
J.	N/A	The EAC has assisted local businesses in obtaining grants for the commencement and expansion of in-house recycling programs, and offers advise to any business upon request.

Table II.5
KEY ELEMENT IMPLEMENTATION STATUS
Continued Land Application of Sludge from Wastewater Treatment Facilities
(Key Element No. 6)

McLean County, IL Integrated Solid Waste Management Plan

	1997	2002
K.	Land application of sludge from wastewater treatment facilities was provided through the Bloomington-Normal Water Reclamation District (BNWRD).	BNWRD continues the land application of bio-solids (sludge) from wastewater treatment facilities.

Table II.6
KEY ELEMENT IMPLEMENTATION STATUS
Evaluate Options for the Separate Collection and Disposal of
Household Hazardous Wastes
(Key Element No. 7)
McLean County, IL Integrated Solid Waste Management Plan

1997	2002
A-1. N/A	A-1. Addressing household hazardous wastes, the EAC provides: 1) numerous brochures, which are distributed to all county residents, 2) maintains an Internet website, which provides links to other websites that offer new and innovative ideas in the handling of household hazardous wastes, and 3) answers numerous phone inquires.
A-2. N/A	A-2. The EAC coordinates with the IEPA to provide household hazardous waste events when available.

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Table II.7
KEY ELEMENT IMPLEMENTATION STATUS
Increased Opportunities for the Recycling of
Bulky Waste, Tires, and Motor Oil
(Key Element No. 8)

McLean County, IL Integrated Solid Waste Management Plan

1997	2002
A-1. N/A	A-1. The EAC offers educational resources and support to any individual, business, or municipality concerning the recycling of bulky waste, tires, and motor oil upon request.
A-2. The City of Bloomington provided annual pick-up of bulky waste events.	A-2. The City of Bloomington continues to hold an annual pick-up of bulky waste event. The Town of Normal operates a weekly curbside collection of bulky waste.
A-3. N/A	A-3. The Town of Normal in cooperation with the EAC provided an electronics drop-off event in 2001, and has continued this program monthly since 2002.
A-4. N/A	A-4. Both the City of Bloomington and the Town of Normal provide for the collection and recycling of tires. Collection occurs with the collection of other bulky waste.
A-5. N/A	A-5. Motor oil is recycled at a variety of local auto repair businesses.

Recommendations Not Implemented

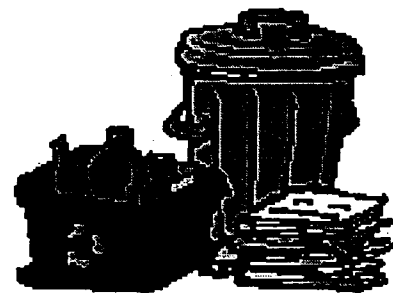
All recommendations, which were implemented, were done so according to the ISWMP schedule. Those recommendations within the ISWMP addressing recycling and reuse that have not been implemented or to which the implementation schedule has been modified are bulleted below along with a brief reasoning as to why.

- B** Drop-off locations for recycling were implemented in Normal over curbside recycling. This method has proved to be extremely successful in helping the Town reach and maintain a recycling rate above 25 percent and keep the implementation costs low. The number of drop-off locations have increased to 13 in 2002.
- C** The County did not evaluate nor pursue a County-owned recycling processing facility because more than adequate privately-owned processing facilities exist in the County, and the County had reached a 25 percent recycling rate within three and five years of the

adoption of the ISWMP. (See Appendix A for current municipal waste generation and recycling rates.)

- C The County did not evaluate high potential areas for curbside recycling as the offering of curbside recycling is (adequately) addressed by all municipalities. (See Appendix B for a complete listing of county-wide recycling programs and acceptable materials.)
- E Expansion by the County of the existing drop-off program through an independent contractor was not accomplished due to an already existing drop-off program servicing an acceptable distance for 75 percent of the county population.
- G An additional 5 percent of the commercial and industrial wastestream that could be recycled was not identified due to the voluntary system used to report commercial and industrial wastestream recycling rate, which is done to protect privacy rights of privately-owned businesses. Alternatively, all commercial and industrial businesses were targeted for education and technical assistance in recycling wastestreams.
- I Due to difficulty in quantifying commercial and industrial recycling rates, emphasis in recycling and reuse program expansion shifted to residential recycling. However, educational and promotional effort emphasis remain equal.
- J Waste audits within the construction and demolition industry were only accomplished for those businesses requesting the service. Much difficulty was found in efforts to expand construction and demolition debris recycling opportunities. The private company work within their own network operations in terms of recycling and reusing. Educational resources were made available through the EAC.

III. Disposal in Landfills





ISWMP Recommended Implementation Efforts and Schedule

The ISWMP recommends that the landfilling component of the County's system receive immediate attention in order to keep landfilling as a disposal option and as a funding mechanism for the solid waste program. The specific recommendations associated with landfill disposal follow under *Recommended Landfill Disposal Efforts* below.

The proposed general timetable for landfill siting is presented in the table below.

Landfill Siting and Development Timetable

Year and Duration of Activity	Phase	Activity
1991 (3 months)	1	Develop County criteria and determine ownership
1991 (6 to 12 months)	2	Select and rank sites
1991 (6 to 12 months)	3	Property negotiations
1992 to 1994	4	Preliminary investigation (24 months) and local approval process
1994 (3 months)	5	Prepare financing plan
1994 (6 months)	6	State approval process
1995 (6 months)	7	Prepare specifications and bid documents
1995 (6 months)	8	Construction
1996	9	Begin operation

Recommended Landfill Disposal Efforts

- A.** Landfilling of residual solid waste not recycled, composted, or combusted will continue at the Sexton Landfill and at landfills outside of the County.
- B.** Additional landfill capacity will need to be established beyond the life of the Sexton site.
- C.** The County develop landfill siting criteria to establish low, medium, and high potential siting areas and select ownership and financing options for additional landfill capacity.

Implementation efforts, which address these ISWMP recommendations, are presented in Table III.1.

Table III.1
KEY ELEMENT IMPLEMENTATION STATUS
Landfill Disposal of Wastes That Are Neither Recycled nor Combusted
(Key Element No. 9)

McLean County, IL Integrated Solid Waste Management Plan 1997	2002
<p>A. The landfilling of residual waste not recycled, composted, or combusted had continued at the Sexton Landfill until December 1994. Since that time, the majority of the County's waste has been transferred to landfills located in adjacent counties, with a small percentage continuing to be landfilled at the Sexton Landfill.</p> <p>C. McLean County has taken advantage of the County Assistance Program offered by the Illinois State Geological Survey and the Illinois Department of Commerce and Community Affairs. This program develops a series of maps that identifies high, medium, and low priority areas for the siting of a landfill in McLean County. Five of the seven maps are now completed, with the remaining two maps to be completed in the near future. In the process of forming these maps, surface landfill siting criteria were identified and incorporated into the Integrated Solid Waste Management Plan.</p>	<p>A. In 1997, American Disposal took over operation of the Sexton Landfill and has since "re-opened" the landfill for landfilling of residual waste not recycled, composted, or combusted. A large percentage of the County's waste continues to be landfilled at American Disposal Landfill (formerly Sexton Landfill).</p> <p>C. With the "re-opening" of the American Disposal landfill, efforts to identify a siting for a landfill in McLean County are no longer being actively pursued.</p>

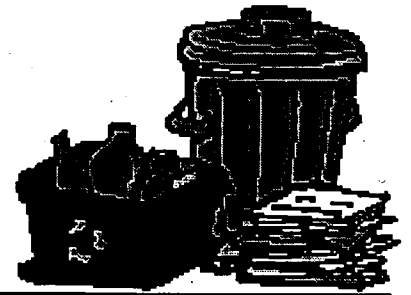
Recommendations Not Implemented

All recommendations addressing disposal in landfills have been implemented. Those recommendations within the ISWMP addressing disposal in landfills to which the implementation schedule has been modified are bulleted below along with a brief reasoning as to why.

- B** The ISWMP recommendation of provision for a suitable landfill site in McLean County was revised after the 1997 Integrated Solid Waste Management Plan Five Year Update. The 1997 Plan Update provided a revised implementation schedule for the siting of a new landfill. That implementation schedule has been followed. (Rationale for changes in the implementation schedule are provided in the 1997 Integrated Solid Waste Management Plan Five Year Update.)

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2002 ISWMP Five-Year Update
Recommendations and
Implementation Schedules



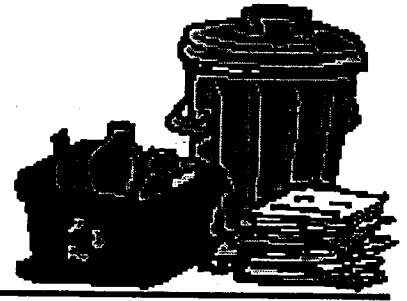


2002 ISWMP Update Recommended Implementation Efforts and Schedule

Planned activities of the McLean County Solid Waste Program are outlined in this section. New ownership of the former Sexton Landfill, presently American Disposal, has provided the opportunity for McLean County to receive a revenue stream in the form of Solid Waste Management Fees (tipping-fees) that will be used to implement and enhance existing and develop new recycling efforts in the county. Programs will be evaluated on an annual basis for renewal of support. In addition to funding the existing McLean County Solid Waste Program, several opportunities are presently being planned as follows:

- 1) **Electronic Recycling** - Currently the Town of Normal assists Access of Peoria (nonprofit) with a monthly electronics drive. This agency collects computer and electrical appliances to be repaired or recycled. Over fifty-five tons of electronics have been recycled in the past nine months. The Town of Normal has requested \$200 per month (\$2,400/year) to help offset trucking costs.
- 2) **Children's Discovery Museum Display** - The Children's Discovery Museum of Central Illinois is currently designing new innovative and hands-on exhibits for the new museum that will be an integral part of the redevelopment of downtown Normal. The projected ground breaking is Fall of 2002 with completion in early 2004. Currently the museum hosts over 40,000 children and adults annually and projects that over 100,000 visitors may visit the new facility. The Children's Discovery Museum is currently working on a proposal to incorporate a recycling/landfill element to their program.
- 3) **Rural Communities Recycle Programs** - In response to the increasing costs of operating recycling drop-off programs, the McLean County Solid Waste Management Program will offer funding assistance to rural municipalities in order to offset recycling costs. This grant may also include educational materials and recycling signs.
- 4) **Tire Recycling Events** - The City of Bloomington plans to hold a tire recycling event once a year for the residents of the city. Last year the city collected over 18,000 tires in one event. The City of Bloomington estimates that such an event costs the city approximately \$20,000. The city is requesting \$10,000 to cover the cost of disposal of the tires.
- 5) **Battery Recycling** - The Ecology Action Center and the Town of Normal is planning a battery recycling program. It is anticipated the costs associated with the battery disposal would be approximately \$2,000 per year.
- 6) **Household Hazardous Waste/Stormwater Educational Display** - The development of a Household Hazardous Waste Disposal element of a future Stormwater Educational Display is being planned for Ecology Action Center Programs. This display would be portable and could be taken to educational events, as well as used for display at libraries, malls and other locations.
- 7) **Household Hazardous Waste Event** - The Town of Normal and the City of Bloomington are working with the Ecology Action Center to provide a Household Hazardous Waste Event. The frequency of the events will depend on funding and location of a disposal site.
- 8) **Recycling and Reuse Furniture and Older Homes** - Several programs exist within McLean County which provide reuse opportunities. The McLean County Solid Waste Management Program is planning to offer grants to non-profit groups to aid in the recycling and reuse of furniture and older homes as a means to address this potentially significant component of solid waste management.
- 9) **Student Composting Demonstration Projects** - Schools would be eligible for grant funding to develop composting projects for food and/or landscape waste. This project would help students realize how composting waste generated at home can benefit the family and the community. McLean County Parks and Recreation Department currently has a composting demonstration site at Comolara Park and could serve as a resource for schools interested in this project.

Appendix





Appendix A

Municipal Waste Generation Rates

McLean County

a) Municipal Waste Generated per Year:	217,053.4 tons
b) Municipal Waste Generation Rate:	7.9 pcd (pound capita per day)
c) Municipal Waste Recycled per Year:	72,624.25 tons
d) Municipal Waste Incinerated per Year:	--
e) Municipal Waste Landfilled per Year:	144,432.15 tons
Time Period for this Information:	2001

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Appendix B

McLean County Recycling Drop-Off and Pick-Up Services

	Number of Drop-off Locations	Curbside Pick-up	Newspaper	Magazines	Paperboard	Office Paper	Catalogs	Phone Books	Corrugated Cardboard	Aluminum Cans	Steel ("tin") Cans	Plastics*	Glass
Arrowsmith		2/mo.	x	x	x	x	x	x	x	x	x	#1-7	x
Bellflower	1		x	x						x	x	#1, #2	
Bloomington		2/mo.	x	x	x	x	x	x	x	x	x	#1-7	x
Chenoa	1		x	x	x	x	x	x	x	x	x	#1-7	x
Colfax	1		x	x	x	x	x	x	x	x	x	#1-7	x
Danvers	1		x						x			#1-7	
Downs	1		x	x	x	x	x	x	x			#1-7	
Ellsworth		2/mo.	x	x	x	x	x	x	x	x	x	#1-7	x
Gridley		1/mo.	x	x	x	x	x	x	x	x		#1-7	
Heyworth	1		x						x			#1-7	
Hudson	1		x						x			#1-7	
LeRoy	1		x						x			#1-7	
Lexington	1		x	x	x	x	x	x	x	x	x	#1-7	x
Normal	13		x	x	x	x	x	x	x	x	x	#1-7	x
Saybrook	1		x	x	x	x	x	x		x	x	#1-7	x

* except #6 Polystyrene



Appendix C

IEPA's Recycling Program Status Questionnaire

Recycling Program Status

a) **Has the program been implemented throughout the County or planning areas?**

yes

b) **Has a recycling coordinator been designated to administer the program?**

yes

The McLean County Regional Planning Commission oversees all solid waste management plan efforts. Since 1998, the EAC has supported recycling and provided educational programs under a contract with the McLean County Regional Planning Commission.

c) **Does the program provide for separate collection and composting of leaves?**

yes

d) **Does the recycling program provide for public education and notification to foster understanding of and encourage compliance with the program?**

yes

e) **Does the recycling program include provisions for compliance, including incentives and penalties?**

no

f) **Does the program include provisions for recycling the collected materials, identifying potential markets for at least three materials, and promoting the use of products made from recovered or recycled materials among businesses, newspapers, and local governments?**

yes

Several for-profit and not-for-profit recycling programs exist in the County which provide for the collection, processing, and marketing of at least three materials. The Solid Waste Program's educational efforts include the promotion of the use of products made from recycled materials among residents, businesses, schools, and other organizations.

g) **Provide any other pertinent details on the recycling program.**

Recycling is available to all of the residents of McLean County through curbside and drop-off programs offered by every municipality in the County. Additionally, for-profit drop-off programs exist in Bloomington, Normal, and the Village of Colfax. Commercial recycling is available in Bloomington-Normal through several for-profit recycling vendors.

Appendix D

Combustion in McLean County

The ISWMP recognizes combustion as a viable means to extending the life of the (Sexton) American Disposal Landfill, but it also recognizes the fact that due to the current situation, combustion is not a cost-effective means. However, as sanitary landfill regulations become more strict, management fees increase, and prices offered by Illinois utilities for the purchase of power from combustion with energy recovery facilities increases, combustion may possibly be more cost effective in the future.

Combustion has continually been tested by private businesses and is re-evaluated during each plan update. As of this 2002 five-year update, no specific recommendations for expanding combustion for energy recovery or volume reduction of municipal solid waste have been established due to costs and heavy permit restrictions. However, the addition of small-scale commercial and industrial combustion operations would be consistent with the ISWMP, providing required permits are obtained.

Members Gordon/Hoselton moved the County Board approve a Request for Approval of a Resolution Amending and Approving the Five Year Update of the McLean County Integrated Solid Waste Management Plan to be Submitted to the Illinois Environmental Protection Agency - Solid Waste Management. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Chairman Gordon noted the General Report located on pages 189-193

FINANCE COMMITTEE:
Member Sorensen, Chairman, presented the following:

**AMENDING CHAPTER 26 OF THE MCLEAN COUNTY CODE
FOOD SERVICE**

WHEREAS, the McLean County Board has certain ordinances which promulgate certain rules and regulations pertaining to the regulation of food service establishments, retail food stores, and bed and breakfast establishments for the promotion and protection of health and the control of disease; and

WHEREAS, the McLean County Board of Health has recommended on September 5, 2002, that permit fees be increased, and clarifications be made to the ordinance, and

WHEREAS, the Finance Committee, at their November 5, 2002 meeting, has concurred with such recommendation, now, therefore,

BE IT ORDAINED by the County Board of McLean County, now in regular session, that the aforesaid Chapter 26 be and hereby is amended to read as follows:

26.08-6 Food Service Establishment Permit Fees. The annual fees for these food permits shall be:

CLASS A Permit	-	\$347.00	\$357.00
CLASS B Permit	-	\$261.00	\$269.00
CLASS C Permit	-	\$175.00	\$180.00
CLASS D Permit	-	Reserved for future use	
CLASS E Permit	-	Reserved for future use	
CLASS F Permit	-	No Fee	

26.26-6 Retail Food Store Permit Fees. The annual fees for these food permits shall be:

CLASS A Permit	-	\$347.00	\$357.00
CLASS B Permit	-	\$261.00	\$269.00
CLASS C Permit	-	\$175.00	\$180.00
CLASS D Permit	-	\$175.00	\$180.00
CLASS E Permit	-	\$ 85.00	\$ 88.00
CLASS F Permit	-	No Fee	

26.58-1 Bed and Breakfast Permit Fees. The annual fees for these permits shall be:

CLASS H Permit	-	\$261.00	\$269.00
CLASS I Permit	-	\$175.00	\$180.00

26.91 EQUIPMENT STANDARDS


All new and replacement equipment shall meet or be equivalent to applicable National Sanitation Foundation (NSF) standards or be approved by the Board of Health. In addition, adequate cold holding equipment must be provided to maintain potentially hazardous cold foods at 41°F or

below. Mechanical refrigeration must be provided for temporary food events lasting 2 days or longer. Mechanical refrigeration is strongly recommended for all temporary food events.

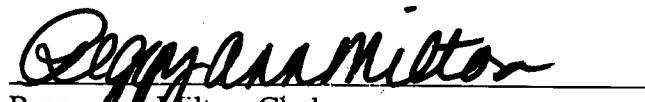
Handwashing facilities must be provided including a hands-free flowing type container with a spout, warm water, liquid soap, single use/disposable paper towels, and a container for catching waste water. Avoid direct hand contact with ready-to-eat foods by providing gloves, tongs, deli tissue, etc.

This amendment shall become effective and in full force on January 1, 2003. Adopted by the County Board of McLean County, Illinois, this 19th day of November 2002.

APPROVED:


Michael F. Sweeney, Chairman
McLean County Board

ATTEST:


Peggy Ann Milton, Clerk
of the McLean County Board

**AMENDING CHAPTER 28 OF THE MCLEAN COUNTY CODE
HEALTH AND SANITATION**

WHEREAS, the McLean County Board has certain ordinances which promulgate certain rules and regulations pertaining to the regulation of sewage for the promotion and protection of health and the control of disease; and

WHEREAS, the McLean County Board of Health has recommended on September 5, 2002, that permit and license fees be increased, and clarifications be made to the Ordinance, and

WHEREAS, the Finance Committee, at their November 5, 2002 meeting, has concurred with such recommendations, now, therefore

BE IT ORDAINED by the County Board of McLean County, now in regular session, that the aforesaid Chapter 28 is and hereby is amended to read as follows:

28.55 Horizontal Geothermal Exchange System Setback

In order to protect the sewage disposal system and the horizontal geothermal exchange system, there shall be a minimum of ~~ten~~ fifteen feet between the systems.

28.57 Permit Fees. The annual fees for these private sewage disposal system permits shall be:

(A) Septic tank or Imhoff tank	\$66.00	\$68.00
(B) 1. Subsurface seepage field	\$97.00	\$100.00
2. Seepage bed	\$97.00	\$100.00
3. Sand filter (buried or recirculating)	\$97.00	\$100.00
4. Waste stabilization pond	\$97.00	\$100.00
5. 8" or 10" gravel-less seepage field	\$97.00	\$100.00
6. Chamber systems	\$97.00	\$100.00
(C) Aerobic treatment plant discharging to supplementary treatment or to the surface	\$129.00	\$133.00
(D) Treatment unit(s) and waste stabilization pond	\$129.00	\$133.00
(E) Privies, chemical toilet, recirculating toilet, incinerator toilet, compost toilet	\$129.00	\$133.00
(F) Private sewage mound (77 Ill. Adm Code 906)	\$129.00	\$133.00
(G) Holding tank(s)	\$129.00	\$133.00

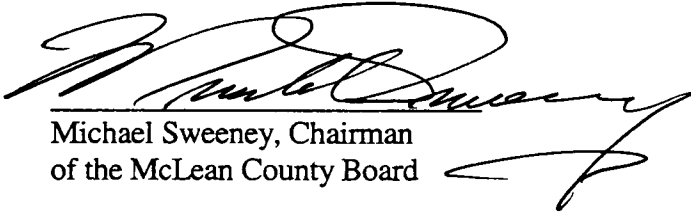
(H) Dump station	\$129.00	\$133.00
(I) Any other system for which a variance in accordance with Section 28.60 of this Ordinance, has been issued.	\$129.00	\$133.00

28.57-1 License Fees The non-refundable fees for the following licenses are:

(A) Installer license	\$184.00	\$190.00
(B) Pumper license	\$184.00	\$190.00

This amendment shall become effective and in full force on January 1, 2003. Adopted by the County Board of McLean County, Illinois, this 19th day of November 2002.

APPROVED:



Michael Sweeney, Chairman
of the McLean County Board

ATTEST:



Peggy Ann Milton, Clerk
of the McLean Board

1901-SDP

AMENDING CHAPTER 21 OF THE McLEAN COUNTY CODE
ANIMALS

WHEREAS, the McLean County Board has certain ordinances which promulgate certain rules and regulations pertaining to the supervision of Animal Control; and

WHEREAS, the McLean County Board of Health has recommended on January 01, 2003, that registration fees be increased and clarifications be made to the Ordinance, and

WHEREAS, the Finance Committee, at their October 22, 2002 meeting, has concurred with such recommendations, now, therefore,

BE IT ORDAINED by the County Board of McLean County, now in regular session, that the aforesaid Chapter 21 by and hereby is amended to read as follows:

21.22-2 The registration fee shall be based on the following schedule:

(A) The annual registration fee for a dog shall be ~~eight dollars (\$8.00)~~ nine dollars (\$9.00).

21.53 RECLAMATION FEES. The following fees for reclamation of an animal shall be paid before an animal is released:

\$30.00 For owner reclamation of the animal; and

\$ 5.00 Additional boarding charge for each day or part of a day the animal is impounded; and,

\$8.00 Additionally, for a rabies vaccination deposit if an impounded dog has not been currently vaccinated; and,

~~\$8.00~~ \$9.00 Additionally, if a dog is not currently registered in McLean County; and,


\$15.00 Additionally, per occurrence, for each prior incident of impoundment of any animal owned by a person owning, or having owned, any animals impounded two (2) or more times during a calendar year.

21.55 ADOPTION FEES. The following fees for an animal shall be paid before the animal is released:

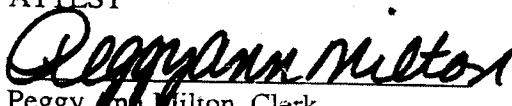
	Dogs	Dogs	Cats
Boarding	\$ 10.00	\$ 10.00	\$10.00
Registration	\$ 8.00	\$ 9.00	-----
Vaccination Deposit	\$35.00	\$35.00	\$35.00
Total Fee	\$61.00	\$62.00	\$53.00

This amendment shall become effective and in full force on January 1, 2003. Adopted by the County Board of the County of McLean, Illinois, this 19th day of November, 2002.

APPROVED


Michael Sweeney, Chairman
of the McLean County Board

ATTEST


Peggy Ann Milton, Clerk
of the McLean County Board

Members Sorensen/Kinzingler moved the County Board approve Requests for Approval of Proposed Amendments to the Food Ordinance, Health and Sanitation Ordinance, and the Animal Ordinance - Health Department. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen, Chairman, presented the following:



McLEAN COUNTY SHERIFF'S DEPARTMENT
DAVID OWENS, SHERIFF
"Peace Through Integrity"
Administration Office
(309) 888-5034
104 W. Front Law & Justice Center Room 105
P.O. Box 2400 Bloomington, Illinois 61702-2400

Detective Commander (309) 888-5051
Patrol Commander (309) 888-5166
Patrol Duty Sergeant (309) 888-5019
Jail Division (309) 888-5065
Process Division (309) 888-5040
Records Division (309) 888-5055
Domestic Crimes Division (309) 888-5860
FAX (309) 888-5072

November 13, 2002

TO: Mr. Matt Sorensen, Chairman
Finance Committee
FROM: Sheriff David Owens
SUBJ: McLEAN COUNTY SHERIFF'S OFFICE STAFFING

Dear Mr. Sorensen:

I am writing this letter to request permission, from the Finance Committee, to hire a full time Office Support Specialist.

We are currently down by one position in the Secretarial Division, and I just received a letter of resignation from Sheila Carver on today's date. Her last day will be November 27th, 2002.

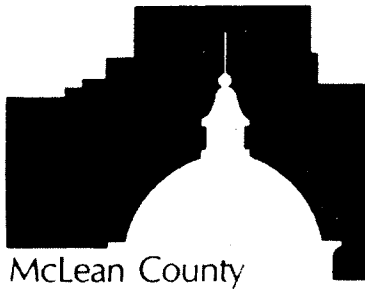
My staff has worked very hard to try to absorb the duties of the Office Support Specialist 1, who was dismissed on August 3rd, 2002 and I don't believe it would be possible for them to take over the responsibilities of another. Not only would the workload be far too great, but the extra body is needed to answer phones, help with the counter and allow the office to function normally when other employees are sick or take a vacation day.

I would like to begin advertising for this position as soon as possible. If you have any questions, please give me a call.

Sincerely,

David Owens
Sheriff

DO:jc



McLEAN COUNTY SHERIFF'S DEPARTMENT
DAVID OWENS, SHERIFF
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Jail Division (309) 888-5065
Process Division (309) 888-5040
Records Division (309) 888-5055
Domestic Crimes Division (309) 888-5860
FAX (309) 888-5072

Jail Staffing Situation

The Mclean County Detention Facility currently has (3) Correctional Officer slots that are not filled. There are two people currently going through the hiring process to fill (2) of the slots. The third slot is being kept vacant due to budgetary concerns.

The MCDF currently has (2) Correctional Officers in training that are not counted as minimum staff.

There is currently (1) Correctional Officer on FMLA leave who should return the end of November.

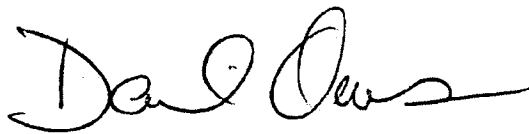
There is (1) Correctional Officer who is unable to work due to an OJI. No return date is set for him.

(1) Control Operator is also on medical leave due to heart surgery and will not be back to work for at least a month.

On November 12, 2002 I learned that a Correctional Officer who was called to active duty from January 02-September 02, has resigned effective November 24, 2002 to become permanent Active National Guard.

Overtime has increased due to the above factors and will increase appreciably with the Correctional Officer leaving on November 24th.

There is a need to immediately replace the Officer who has resigned and try to bring staffing back up to a manageable level. Right now our staff is down a total of seven Officers and one Control Operator. In two weeks the total number of Officers down could reach eight Officers, with the newest resignation.


SHERIFF

Members Sorensen/Emmett moved the County Board approve a Request for Approval to fill the Vacant Position of Office Support Specialist I and One Vacant Correctional Officer Position in the Sheriff's Department - Sheriff's Department. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen, Chairman, presented the following:

**An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2002
Combined Annual Appropriation and Budget Ordinance
County Veterans' Assistance Fund 0136, Veterans' Assistance Office 0065**

WHEREAS, the McLean County Board, on November 20, 2001, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2002 Fiscal Year beginning January 1, 2002 and ending December 31, 2002; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the Veterans' Assistance Office; and,

WHEREAS, the County Board, at its regular meeting on September 16, 2002, approved a contractual services agreement between the Veterans' Assistance Commission and Mr. Sam Ferrara; and,

WHEREAS, the Finance Committee, at its regular meeting on November 5, 2002, approved certain appropriation transfers within the existing Veterans' Assistance budget totaling \$4,000.00 to cover part of the costs of said contract for the balance of Fiscal Year 2002; and,

WHEREAS, the audited unappropriated fund balance in the Veterans' Assistance Fund was \$77,596.25 as of December 31, 2001; and,

WHEREAS, the Finance Committee, at its regular meeting on November 5, 2002, approved and recommended to the County Board an Emergency Appropriation Ordinance in the amount of \$4,000.00 to cover the remaining costs of said contract for the balance of Fiscal Year 2002; now, therefore

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Treasurer is directed to make an Emergency Appropriation from the unappropriated fund balance of the Veterans' Assistance Fund 0136 in the amount of \$4,000.00

	<u>ADOPTED</u>	<u>AMENDED</u>
0136-0065-0074-0400.0000 Unappropriated Fund Balance	\$ 0.00	\$ 4,000.00

(2)

2. That the County Auditor is directed to amend the fiscal year 2002 Combined Annual Appropriation and Budget Ordinance by increasing the following line-item appropriations:


0136-0065-0074-0706.0001		
Contractual Services	\$ 00.00	\$ 4,000.00


3. That the County Clerk shall provide a Certified Copy of this Ordinance to the County Recorder, County Treasurer, County Auditor, and the County Administrator.

ADOPTED by the McLean County Board this 19th day of November, 2002.

ATTEST:

APPROVED:


Peggy Ann Milton, Clerk of the
County Board of McLean County, Illinois


Michael F. Sweeney, Chairman
McLean County Board

Members Sorensen/Hoselton moved the County Board approve a Request for Approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2002 Combined Annual Appropriation and Budget Ordinance - Veterans Assistance Fund 0136, Veterans Assistance Commission 0065. Member Sorensen stated this is to fund part of a contract to help in the transition between Sammy Ferrar retiring and his replacement starting. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen, Chairman, presented the following:

MCLEAN COUNTY
GENERAL COMPENSATION PLAN
FOR NON-UNION EMPLOYEES

January 1, 2003

SECTION I: Definitions

- A. Oversight Committee. The County Board committee assigned the responsibility of reviewing personnel salaries.
- B. AOIC. The Administrative Office of the Illinois Courts - Probation Division. Provisions which reference the AOIC only apply when the personnel involved are professional employees in the Court Services Department.
- C. General Employees. All professional, technical, administrative and support employees of McLean County whose annual salaries are determined in accordance with the McLean County General Compensation Schedule.
- D. Permanent Employees. Employees whose positions are recognized in the annual McLean County Budget as full-time (0503.xxxx account number) or part-time (0515.xxxx account number) and who have every expectation that their employment in that classification will continue from year to year without interruption.
- E. Promotion. A change in an employee's position classification to a position classification which has a higher pay range.
- F. Transfer. A change in an employee's position classification to a position classification which has the same or a lower pay range, or a change in the department in which the employee works.
- G. Demotion. An involuntary change in an employee's position classification to a position classification which has a lower pay range.
- H. Merit Anniversary Date. The date on which an employee is eligible for consideration for a salary increase based on performance.
- J. Position Appraisal Method (PAM). A system for evaluating and maintaining internal job relationships within the McLean County personnel system, implemented July 1, 2000.

SECTION II: Annual Salary Adjustments

All employees included in the General Compensation Schedule shall receive any across-the-board salary adjustment which is applied to their respective salary schedules.

SECTION III: Philosophy Related to Step Progression

All pay grades on the General Compensation Schedules contain a range of salary rates, which allow employees in the same pay grade of the compensation system to receive different rates of pay.

- A. Pay Progression. McLean County expects its employees to progress along a salary range on some basis other than, and in addition to, any cost of living pay increases. This may take the form of a longevity system which is based on one's length of service, or a performance based system which provides merit.
- B. Merit Increases. McLean County believes that performance measurements and achievement provide the best methodology for determining pay progression. This allows an employee's rate of pay to be determined by the employee's own performance and value to the organization. It provides the department with an incentive tool to achieve departmental and organizational goals and encourages all employees to reach their maximum potential. Such increases also allow the department to differentiate among employees in order to recognize individuals whose performance is superior, as well as those who need to improve. We also recognize that the "average" or "satisfactory" employee should progress on the salary range in that their additional year of service has benefited the County. However, this component of pay progression is a minor portion of an employee's merit increase.
- C. Competency. The salary ranges adopted by McLean County are structured so that the midpoint of each such range represents "competency." Such competency is not just an indication that the employee has the necessary knowledge, skills, and abilities to perform the duties and responsibilities of the position, but also that the employee knows and understands the environment, including, as appropriate to the position, the political structure, other employees, outside contacts, etc.
- D. Beyond Competency. Progression along those wage steps which are above the midpoint of the salary range are reserved for employees whose performance consistently goes beyond competency. Advancement along these steps requires that the employee adds value to the position and the organization through their achievements on behalf of the organization.
- E. Maximum Limits. The salary range recognizes that there is a limit to the amount of achievement and value which an individual, by nature of the specific position classification which the employee occupies, can bring to the organization. Once an employee reaches the maximum salary rate for the position classification, the employee's annual compensation rate, albeit no longer progressing, rewards continual efforts and achievements.

SECTION IV: Evaluations and Merit Increases

- A. All merit increases require that a performance evaluation form, satisfactory to the County Administrator's Office and, as applicable, to the AOIC, be submitted to the County Administrator's Office along with the merit increase request, i.e. a completed Payroll Change Form. Whether or not the employee receives a merit increase, the evaluation form shall be sent to the County Administrator's Office no later than the Merit Anniversary Date. Said form shall be returned by that office to the Department Head within two weeks.
- B. All merit increases require an average evaluation score consistent with the merit step chart detailed in Section VI. Beyond the level of competency, i.e. the midpoint of the salary range, progression should become more difficult as the overall performance of the employee must be above that level required by the position. Thus, the amount of progression is less when the employee approaches midpoint and is further reduced as the employee progresses toward the maximum of the range.
- C. The County Administrator's Office may reject a merit increase, pending a review and decision by the Oversight Committee and, as applicable, the AOIC. Such action shall be based on the belief that merit increase(s) within a department are not consistent with merit principles or with the provisions of this compensation plan.
- D. The County Administrator's Office shall reject any request for a merit increase which does not conform to the provisions of this compensation plan or to the requirements of the performance evaluation instrument and instructions.

SECTION V: Establishing Salaries

A. **New Hires.** In order to recognize the value of long-term employees and to avoid wage compression within a pay grade, new hires should be employed at the minimum rate of their respective pay grades. If any position classification on the General Compensation Schedule includes employees scheduled for both a 37.5 hour workweek and a 40-hour workweek, the minimum and maximum hourly rate for that position classification shall be the minimum and maximum hourly rate for those on the 40-hour workweek schedule.

Each department head is authorized to offer a starting rate above the minimum, if necessary to employ a qualified candidate, subject to the following:

1. Department Head Discretion. The department head may offer a starting rate up to a maximum of 10 steps above the minimum rate to a candidate for any position classification.

2. Impacted Positions List. Candidates for position classifications requested by the County Administrator and approved by the Oversight Committee as "impacted" due to the difficulty of attracting and retaining qualified employees shall be eligible for the following, in addition to A.1. above:

a) Experience Credit. The employee may receive a maximum of an additional 3 steps of the minimum starting rate for each year of experience which is directly related to his new position with the County, limited to a total additional maximum of 12 steps.

b) Education Credit. A professional employee may receive a maximum of an additional 8 steps of the minimum starting rate for an educational degree which is directly related to his new position with the County and which is above the educational requirements for his position classification.

c) The County Administrator may approve a maximum of an additional 10 steps if, in his judgment, it is in the best interests of the County and necessary to attract the qualified employee.

3. Elected officials or department heads who believe the Department Head Discretion and Impacted Position policies would result in an insufficient starting rate for a candidate or vacancy must notify the County Administrator in sufficient time prior to the meeting of the Oversight Committee that they wish to request that the Oversight Committee set a higher starting rate for a particular candidate or vacancy. The Oversight Committee shall require a report from the County Administrator as to adjustments, if any, in the PAM Factors for the subject position.

B. Promotions. A promoted employee shall generally receive a 5% increase but not less than the minimum nor more than the maximum rate of the pay range for the employee's new position classification. Also, the increase may exceed 5% if the change in the employee's merit date is disadvantageous; in which case an additional percentage shall be added by calculating the number of months of merit lost by the employee and multiplying that by the potential merit increase in the employee's previous position classification. The exact increase shall be determined by the County Administrator in consultation with the department head. Any increase exceeding 10%, unless necessary to reach the minimum of the new salary range, requires the consent of the Oversight Committee and, as applicable, the AOIC. The employee's merit anniversary date will be the date of the promotion.

C. Transfers. Transferred employees shall retain their present salary and merit anniversary date; however, they shall not be eligible for a merit increase until serving at least three months in the

new position. If an employee transfers from one department to another within four (4) months of the next Merit Anniversary Date, the department receiving the employee may request, in writing, that the other department provide a completed performance evaluation form on that employee. The department providing the employee shall honor all such reasonable requests. Such requests should be made within one month of the employee's transfer.

D. Demotions. A demoted employee shall receive the same step in the new salary range as s/he received of the previous (higher) salary range. The extent of the decrease may be lessened if, projected over the next 12 months, this would result in a loss greater than the percentage differential between the two salary ranges. Also, the decrease may be lessened if the change in the employee's merit date is disadvantageous; in which case an additional percentage shall be added by calculating the number of months of merit lost by the employee and multiplying that by the potential merit increase in the previous position classification. Also, the department head may consult with the County Administrator's Office concerning possible arrangements to withhold future increases to mitigate the extent of present salary loss to the employee. Any such arrangement requires the written consent of the employee and must be reported to the Oversight Committee and, as applicable, the AOIC. The employee's merit anniversary date will be the date of the demotion.

SECTION VI: Merit Increases

A. Eligibility. All permanent general employees shall be eligible for merit increase consideration on their merit anniversary dates. Each employee eligible for a merit increase shall be evaluated in accordance with this compensation plan and the requirements of the evaluation instrument and instructions under departmental procedures so that said evaluation is completed and discussed with the employee prior to the actual Merit Anniversary Date. In the case of part-time employees, the actual Merit Anniversary Date shall not be considered to have occurred unless the employee has at least 900 hours of actual work hours (including benefit time) since the last merit increase (or 450 hours when the first merit increase is six months from the date of hire). The merit increase shall be effective at the beginning of the payroll period:

- 1) during which the employee's Merit Anniversary Date falls, assuming that the employee is normally scheduled to work on or after that date during that payroll period, if the Evaluation Form and Payroll Change Form are received in a timely manner; or
- 2) at the beginning of the next payroll period following the receipt of the Evaluation Form and Payroll Change Form by the County Administrator's Office, if these materials are late.

B. Probation. All newly hired employees shall serve a six-month probationary period which may be extended by the department head if additional time is necessary in order to properly evaluate the employee's prospect of success in the position. All such extensions must be reported in writing to the County Administrator's Office. Employees who successfully complete

their probationary period, except as noted, shall receive an increase of a maximum of steps indicated by the charts in Subsection C of this Section, and the end of probation shall be their merit anniversary date. Those employees who start at step 11 or above of the pay grade for the position classification shall retain their employment date as their merit anniversary date, regardless of the ending date of their probation.

C. Merit Increase Ranges. General employees who qualify for merit increases shall receive salary increases in accordance with the following schedules. Each step equals 1/2% (one-half percent) of the minimum salary for the particular pay grade and salary schedule. All evaluation scores are based on a total of five (5) possible points. The step columns refer to the employees' current step (prior to receiving this merit increase). For certain employees in the Court Services Department, who are under the jurisdiction of the AOIC, it is recognized that those below the midpoint of their respective salary ranges also receive merit and longevity credit within any annual salary adjustment, as described in Section II.

GENERAL COMPENSATION SCHEDULE EMPLOYEES RANGE 13 AND HIGHER

Evaluation Score	Employee's Current Step	# Steps	Employee's Current Step	# Steps
4.75 - 5.00	1-51	6	51-101	5
4.50 - 4.74	1-51	5	51-101	4
4.00 - 4.49	1-51	4	51-101	3
3.50 - 3.99	1-51	3	51-101	2
3.00 - 3.49	1-51	2	51-101	1
2.00 - 2.99	1-51	1	51-101	0

GENERAL COMPENSATION SCHEDULE EMPLOYEES RANGE 12 AND LOWER

Evaluation Score	Employee's Current Step	# Steps	Employee's Current Step	# Steps
4.75 - 5.00	1-45	6	45-91	5
4.50 - 4.74	1-45	5	45-91	4
4.00 - 4.49	1-45	4	45-91	3
3.50 - 3.99	1-45	3	45-91	2
3.00 - 3.49	1-45	2	45-91	1
2.00 - 2.99	1-45	1	45-91	0

Certain employees of the Court Services Department, due to the requirements of the AOIC, shall not be eligible for any such increase unless their evaluation score is a minimum of 3.25. This compensation plan also recognizes that such employees receive credit for their longevity as well as their performance but that such credit is provided partially by any across-the-board increase, as provided in Section II of this policy.

- D. Merit Increase Methodology. All merit increases shall be added to the employee's present salary rate. The employee's new salary rate shall be stated in even steps with each step equaling increments of one-half of one percent (0.5%) of the minimum of the salary range for the position classification and shall not exceed the maximum of the salary range.
- E. Merit Standards. The merit step system is designed to permit departments to reward employees for their performance. It is understood that the indiscriminate awarding of merit acts as a disincentive for employees who typically are exceptional performers. It follows that the number of merit steps awarded to various employees within a department should differ. In order to protect the intent of this merit system, the County Administrator's Office shall be responsible for maintaining statistics necessary to determine that merit standards are met. This shall be accomplished as follows:

1. Each department, as identified within the McLean County Annual Budget, shall evaluate the employees within that department and be responsible for maintaining the merit standards.
2. Merit standards shall be considered as met by each department unless such department awards merit so that the department's ratio of steps awarded divided by the maximum steps available, exclusive of any such award for an employee who reaches the maximum step for his position classification by receiving four (4) or less steps of merit, is 1.0 or more standard deviations higher than the mean for all departments collectively.
3. Any department which exceeds this merit standard over a one calendar year period shall, for the next calendar year, be limited to the following maximum number of merit steps for each employee: 1/2 (one-half) of the number of steps indicated in Section VI.

If such department's performance evaluation scores continue to exceed the norm for all other departments, then the above restriction on merit steps shall continue during the next year.

SECTION VII: Policy Review

This General Compensation Plan shall be reviewed annually by the County Administrator, who shall make recommendations concerning this plan to the Oversight Committee, which may recommend changes to the County Board and, as applicable, to the AOIC. The annual review shall include a study of the PAM Factors (see Appendix A) for one or more positions, and recommendations for changes thereto.

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Revised 10/31/2002

TITLE	VALUES FACTOR	Knowledge/ Ability	Supervision/ Responsibility	Scope/ Effect	Problem Solving	Authority	Contact	Physical	TOTAL
County Administrator	LEVEL XXI: 795-825	9	11	7	10	7	5	2	805
Health Department Administrator	LEVEL XX: 760-790	8	10	7	9	6	5	2	745
Assistant County Administrator	LEVEL XIX: 725-755	8	10	6	9	6	5	2	725
County Engineer	LEVEL XVIII: 690-720	7	9	6	9	6	4	2	675
Nursing Home Administrator	LEVEL XVII: 655-685	7	9	6	9	5	4	2	670
Public Defender		7	8	6	8	6	5	2	655
Chief Deputy Sheriff	LEVEL XVI: 620-650	7	8	5	9	6	4	2	640
Court Services Director		7	9	6	7	6	4	2	635
Assistant State's Attorney V		7	8	5	8	6	4	2	620
Director, Information Systems	LEVEL XV: 585-615	6	7	6	8	5	3	2	585
Director, Nursing Services	LEVEL XIV: 550-580	7	8	5	6	5	3	2	560
Director, Personal Health Services		7	8	5	6	5	3	2	560
Assistant County Engineer		6	8	5	6	5	4	2	555
Supervisor of Assessments	LEVEL XIII: 515-545	6	6	6	6	5	4	2	545
Emergency Communications Director		6	6	6	6	5	4	2	545
Director, Building and Zoning		6	6	6	6	5	4	2	545
Assistant Administrator, Health Dept.		6	5	6	6	5	4	2	530
Assistant State's Attorney IV		6	7	5	6	5	3	2	525
Environmental Health Director		6	7	5	6	5	3	2	525
Superintendent of Juvenile Detention		6	6	5	6	5	4	2	525
Director, Parks and Recreation		6	5	6	6	5	3	2	515
Assistant Public Defender IV		6	6	5	6	6	3	2	515
Assistant Director, Information Services		5	7	5	7	5	3	2	525
Facilities Maintenance Director		6	6	6	5	5	4	2	525
Jail Superintendent		6	7	5	6	5	3	2	525

VALUES
FACTOR

LEVEL XII: 480-510

TITLE	Knowledge/ Ability	Supervision/ Responsibility	Scope/ Effect	Problem Solving	Authority	Contact	Physical	TOTAL
	20	15	20	20	5	15	5	
	I	II	III	IV	V	VI	VII	
Director, Children's Advocacy Center	5	6	6	6	5	3	2	510
Command Lieutenant	6	6	5	5	5	3	3	495
Director, ESDA	5	5	6	6	5	3	2	495
Highway Operations Officer	5	6	5	6	5	3	3	495
Communicable Disease/Health Prog. Sup.	5	6	5	6	5	3	2	490
Community Health Services Supervisor	5	6	5	6	5	3	2	490
Assistant Public Defender III	5	6	5	6	5	3	2	490
Assistant State's Attorney III	5	6	5	6	5	3	2	490
Civil Engineer II	5	6	5	6	4	3	3	490
Risk Manager	5	5	6	6	4	3	2	490
Systems/Database Coordinator	5	6	5	6	4	3	2	485
Network Program Manager	5	6	5	6	4	3	2	485
Maternal/Child Health Services Supervisor	5	7	5	5	5	3	2	485
Environmental Health Program Supervisor	5	6	5	5	5	4	2	485
Assistant County Treasurer	5	6	5	5	4	4	2	480

LEVEL XI: 445-475

Asst Supt. Juvenile Detention	5	6	5	5	5	3	2	470
Deputy Director, Court Services	5	6	5	5	5	3	2	470
Detention Health Supervisor	5	6	5	5	5	3	2	470
Chief Deputy Circuit Clerk	5	6	5	5	4	3	2	465
Civil Engineer I	5	5	5	5	4	3	3	455
Asst Director-MMCCC Tech Svc	5	5	5	5	4	3	3	455
Jail Operations Supervisor	5	6	4	5	5	3	2	450
Assistant State's Attorney II	5	5	4	6	4	3	2	450
Assistant Public Defender II	5	5	4	6	4	3	2	450
Programmer	5	5	5	5	4	3	2	450
Facilities Maintenance Supervisor	4	5	5	5	4	4	3	450

LEVEL X: 410-440

Chief Deputy County Clerk	4	5	5	5	3	4	2	440
Health Promotion Program Manager	5	6	4	5	3	3	2	440
Internal Auditor	6	3	5	5	3	3	2	435
Staff Accountant	5	4	5	5	4	3	2	435
Planner-Building and Zoning	4	4	5	5	4	4	2	430
Assistant Director of Nursing-RN	5	5	4	5	4	3	2	430

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TITLE	VALUES FACTOR	Knowledge/ Ability	Supervision/ Responsibility	Scope/ Effect	Problem Solving	Authority	Contact	Physical	TOTAL
		20 I	15 II	20 III	20 IV	5 V	15 VI	5 VII	
LEVEL X: 410-440									
Assistant State's Attorney I		5	5	4	5	3	3	2	425
Assistant Public Defender I		5	5	4	5	3	3	2	425
DCFS Lead Agency Coordinator		4	5	5	5	3	3	2	425
Computer Services Coordinator		5	5	5	5	2	2	2	425
Birth to Three Assurance Coordinator		4	5	5	5	3	3	2	425
Asst Director-MMCCC Operations		4	6	4	5	4	3	2	420
Highway Maintenance Coordinator		4	5	4	5	5	3	3	420
Case Management Supervisor		4	6	4	5	3	3	2	420
Project Manager		4	4	5	5	4	3	3	420
Juvenile Detention Shift Supervisor		4	6	3	5	5	3	3	415
Probation Officer II		4	5	4	5	3	3	3	410
Senior Staff Sanitarian		5	3	4	5	5	3	3	410
Communicable Disease Program Coord.		4	5	4	5	3	3	3	410
WIC Nutritionist/Program Coordinator		4	5	4	5	4	3	2	410
Clinic Supervisor		4	5	4	5	3	3	3	410
Chief Deputy Coroner		5	5	4	4	3	3	3	410
Senior Interviewer		5	4	4	5	3	3	2	410
LEVEL IX: 375-405									
Assistant Chief County Assessor		4	6	5	3	4	3	2	405
Public Health Communications Specialist		4	4	5	5	2	3	2	405
Senior Accounting Specialist		4	4	4	5	3	3	2	390
Inmate Assessment Specialist		4	4	4	5	3	3	2	390
Emergency Communications Supervisor		3	5	4	5	4	3	2	390
Assistant Director of Nursing-LPN		3	5	4	5	4	3	2	385
Detention Training Accreddn. Specialist		4	4	3	5	5	3	3	385
Facilities Maintenance Foreman		3	4	5	5	4	2	2	385
Circuit Clerk-Division Supervisor II		4	5	4	4	3	3	3	380
Probation Officer I		4	4	3	5	4	3	3	380
Juvenile Detention Officer		4	4	3	5	4	3	3	380
Animal Control Director		3	5	4	4	5	3	3	380
Juvenile Detention Program Coordinator		4	4	3	5	4	3	3	380
Fleet Manager		4	4	3	5	3	3	4	380
Food Services Supervisor		4	5	4	4	5	2	2	380
Operations Officer, Parks and Recreation		4	4	4	5	3	2	2	375

TITLE	VALUES FACTOR	Knowledge/ Ability	Supervision/ Responsibility	Scope/ Effect	Problem Solving	Authority	Contact	Physical	TOTAL
		20 I	15 II	20 III	20 IV	5 V	15 VI	5 VII	
LEVEL IX: 375-405									
Quality Assurance Specialist		4	4	4	5	3	2	2	375
Communicable Disease Investigator		4	4	3	5	3	3	3	375
Staff Sanitarian		4	4	3	5	3	3	3	375
Public Health Nurse		4	4	3	5	3	3	3	375
Registered Nurse		4	4	3	5	3	3	3	375
School Health Nurse Consultant		4	4	3	5	3	3	3	375
Clinic Nurse		4	4	3	5	3	3	3	375
LEVEL VIII: 340-370									
CASA Coordinator		4	4	3	5	3	3	2	370
Case Manager		4	4	3	5	3	3	2	370
Senior Assessor		4	4	4	4	3	3	2	370
Veterans Assistance Officer		2	3	6	4	5	3	2	365
Defense Investigator		4	4	3	5	2	3	2	365
Health Promotion Specialist		4	4	3	5	2	3	2	365
Program Administrator, County Clerk		4	4	4	3	3	4	2	365
Victim/Witness Program Coordinator		3	4	4	4	5	3	2	360
Human Resources Assistant		4	4	3	5	3	2	2	355
WIC Nutritionist		4	4	3	5	3	2	2	355
Assistant Director, ESDA		3	4	4	4	4	3	2	355
Social Services Director		3	4	4	4	4	3	2	355
Inmate Programs Supervisor		3	5	4	4	3	2	2	350
Circuit Clerk Division Supervisor I		4	5	4	3	3	2	2	350
County Administrator's Assistant		4	4	3	4	3	3	2	350
Administrative Support Supervisor II		4	5	4	3	3	2	2	350
Domestic Services Director		3	5	4	4	3	2	2	350
Asst. to the Nursing Home Administrator		4	5	4	3	3	2	2	350
Network Support Specialist		4	3	4	4	2	2	3	340
Engineering Technician II		3	4	4	4	3	2	3	340
LEVEL VII: 305-335									
Administrative Support Supervisor I		4	4	4	3	3	2	2	335
Assessor		4	4	3	3	3	3	2	330
Zoning Enforcement Officer		3	3	4	3	4	3	3	325
Legal Assistant II		4	3	3	4	3	2	2	320
Jury Coordinator		3	4	4	3	4	2	2	320
Accounting Specialist II		4	3	4	3	3	2	2	320

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TITLE	VALUES FACTOR	Knowledge/ Ability	Supervision/ Responsibility	Scope/ Effect.	Problem Solving	Authority	Contact	Physical	TOTAL
		20 I	15 II	20 III	20 IV	5 V	15 VI	5 VII	
LEVEL VII: 305-335									
Senior Field Inspector-Building & Zoning		3	3	4	3	3	3	3	320
Administrative Specialist		4	3	3	3	3	3	2	315
Chief Deputy Recorder		3	4	4	3	3	2	2	315
Deputy Coroner		3	3	3	4	2	3	3	315
Custodial Supervisor		2	5	4	3	3	2	3	315
Supervising Office Support Specialist		4	4	3	3	3	2	2	315
Park Maintenance Supervisor		3	4	4	3	2	2	3	315
Heavy Equipment Mechanic		3	3	3	4	3	2	4	310
Animal Control Manager		3	3	3	3	4	3	3	305
Building Maintenance Mechanic II		3	3	4	3	3	2	3	305
Engineering Technician I		3	3	4	3	2	2	4	305
Licensed Practical Nurse		3	3	3	4	3	2	3	305
LEVEL VI: 270-300									
Circuit Court Secretary		4	3	3	3	3	2	2	300
Victim/Witness Specialist		3	3	3	3	3	3	2	295
Senior Field Inspector-Assessment		3	3	3	3	2	3	3	295
Computer Operator II		4	3	3	3	2	2	2	295
Activity Director		3	3	3	3	2	3	2	290
Fleet Mechanic		3	3	3	3	3	2	3	285
Assistant Field Inspector-Assessment		3	3	3	3	2	2	3	280
Legal Assistant I		3	3	3	3	3	2	2	280
Park Maintenance Worker II		3	3	3	3	2	2	3	280
Animal Control Warden		2	2	3	3	4	3	4	275
Office Support Specialist II		3	3	3	3	2	2	2	275
LEVEL V: 235-265									
Assistant Food Services Supervisor		3	3	3	2	3	2	3	265
Computer Operator I		3	2	2	3	2	2	2	240
Vision/Hearing Technician		3	2	3	2	2	2	2	240
Building Maintenance Mechanic I		2	3	3	2	2	2	3	240
Accounting Specialist I		3	2	3	2	2	2	2	240
Park Maintenance Mechanic I		2	3	3	2	2	2	3	240
Lead Custodian		2	3	3	2	2	2	3	240

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TITLE	VALUES FACTOR	Knowledge/ Ability	Supervision/ Responsibility	Scope/ Effect	Problem Solving	Authority	Control	Physical	TOTAL
		20 I	15 II	20 III	20 IV	5 V	15 VI	5 VII	
Emergency Com. Addressing Tech	LEVEL IV: 200-230	3	2	2	2	2	2	2	220
Cook		2	3	2	2	2	2	3	220
Medical Records Clerk		2	2	3	2	2	2	2	220
Assistant Clerk, Jury Commission		2	2	2	2	2	3	2	215
Building Maintenance Worker		2	2	2	2	2	2	3	205
Park Maintenance Worker I		2	2	2	2	2	2	3	205
Commissary Clerk		2	2	2	2	2	2	3	205
Mail Processing Clerk		2	2	2	2	2	2	3	205
Courtroom Clerk		2	2	2	2	2	2	3	205
Deputy County Clerk		2	2	2	2	2	2	2	200
Office Support Specialist I		2	2	2	2	2	2	2	200
Jury Bailiff	LEVEL III: 165-195	2	2	2	1	2	2	2	180
CNA Coordinator		2	2	2	1	2	2	2	180
Social Services Assistant		2	2	2	1	1	2	2	175
Custodian		2	2	2	1	2	1	3	170
Receptionist	LEVEL II: 130-160	2	1	2	1	1	2	2	160
Volunteer Services Coordinator		2	2	2	1	2	1	1	160
Domestic Services Assistant		2	1	2	1	2	1	2	150
Automotive Servicer		2	1	2	1	1	1	2	145
Microphotographer		2	2	1	1	2	1	2	145
Lobby Security Screener		2	1	1	1	2	2	2	145
Food Services Assistant		2	1	2	1	1	1	2	145
Nursing Home Assistant	LEVEL I: 95-125	1	1	1	1	1	2	2	120

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Members Sorensen/Berglund moved the County Board approve a Request for Approval of Pay Plan for Fiscal Year 2003. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen, Chairman, presented the following:

Position Classifications and Pay Ranges for Fiscal Year 2003

Pay Grade	MINIMUM	MAXIMUM	B/W HRS	Title	Class Code
M	\$4.5322	\$9.3329	75	Assistant Clerical Assistant Intern	0004 0010 0399
1	\$8.7131	\$12.6340			
2	\$9.3663	\$13.5796	80	Receptionist Lobby Security Screener Automotive Servicer Volunteer Services Coordinator	0003 3301 7301 8311
3	\$10.0685	\$14.5985	80	Custodian CNA Coordinator	7131 8004
4	\$10.8239	\$15.6994	75	Commissary Clerk Office Support Specialist I Deputy County Clerk Assistant Clerk-Jury Commission	0005 0011 0023 1202
			80	Mail Processing Clerk Emergency Communications Addressing Technician Building Maintenance Worker Building Maintenance Worker-Nursing Home Park Maintenance Worker I	0007 3107 7142 7152 7210
5	\$11.6359	\$16.8760	75	Accounting Specialist I Computer Operator Vision and Hearing Technician Dental Hygienist	0101 0201 8101 8103
			80	Lead Custodian Building Maintenance Mechanic I Building Maintenance Mechanic -Nursing Home Park Maintenance Mechanic I Assistant Food Services Supervisor	7133 7143 7153 7221 9015
6	\$12.5085	\$18.1422	75	Office Support Specialist II Safety Coordinator Computer Operator II Legal Assistant I Victims Witness Specialist Circuit Court Secretary Animal Control Warden Assistant Field Inspector Senior Field Inspector	0012 0046 0202 1101 1135 1205 2001 5001 5002
			80	Parks Maintenance Worker II Fleet Mechanic Activity Director	7211 7303 8305
7	\$13.4466	\$19.5026	75	Supervising Office Support Specialist Administrative Support Supervisor I Administrative Specialist Chief Deputy Recorder Accounting Specialist II	0013 0015 0017 0031 0102

*exempt position
above grade 10 all exempt

<u>Pay Grade</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>B/W HRS</u>	<u>Title</u>	<u>Class Code</u>
7(cont.)	\$13.4466	\$19.5026		Legal Assistant II	1102
				Jury Coordinator	1207
				Animal Control Manager	2005
				Deputy Coroner	2103
				Assessor	5011
				Senior Field Inspector-Building and Zoning	6001
				Zoning Enforcement Officer	6003
			80	Engineering Technician I	6102
				Custodial Supervisor	7132
				Building Maintenance Mechanic II	7144
				Park Maintenance Supervisor	7222
				Heavy Equipment Mechanic	7305
				Licensed Practical Nurse-Nursing Home	8005
				Licensed Practical Nurse	8006
8	\$14.4552	\$20.9622	75	Administrative Support Supervisor II	0016
				County Administrator's Assistant	0019
				Program Administrator, County Clerk	0025
				Human Resources Assistant	0041
				Network Support Specialist	0211
				Defense Investigator	1127
				Victim Witness Program Coordinator*	1136
				Circuit Clerk-Division Supervisor I	1215
				CASA Coordinator*	2305
				Veterans Assistance Officer*	2403
				Assistant Director-ESDA	3203
				Inmate Program Supervisor	4109
				Senior Assessor	5012
				WIC Nutritionist*	8041
				Health Promotion Specialist*	8115
				Case Manager*	8123
			80	Engineering Technician II	6104
				Domestic Services Director	7125
				Assistant to the Nursing Home Administrator	8131
				Social Services Director	8325
9	\$15.5389	\$22.5354	75	Senior Accounting Specialist	0103
				Circuit Clerk-Division Supervisor II	1216
				Probation Officer I	1301
				Inmate Assessment Specialist*	4108
				Clinic Nurse*	8011
				Registered Nurse*	8013
				Registered Nurse-Nursing Home	8014
				Public Health Nurse*	8015
				School Health Nurse Consultant*	8017
				Communicable Disease Investigator*	8105
				Public Health Communications Specialist*	8113
				Quality Assurance Specialist*	8127
				Staff Sanitarian	8403
			80	Animal Control Director	2007
				Emergency Communications Supervisor*	3104
				Juvenile Detention Officer	4001
				Juvenile Detention Program Coordinator	4002
				Detention Training/Accreditation Specialist*	4011

*exempt position
above grade 10 all exempt

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<u>Pay</u> <u>Grade</u> 9(cont.)	<u>MINIMUM</u> \$15.5389	<u>MAXIMUM</u> \$22.5354	<u>B/W</u> <u>HRS</u>	<u>Title</u>	<u>Class</u> <u>Code</u>
				Facilities Maintenance Foreman	7145
				Operations Officer, Parks and Recreation	7216
				Fleet Manager	7307
				Assistant Director of Nursing-LPN	8031
				Food Services Supervisor	9017
10	\$17.8701	\$25.9128	75	Chief Deputy County Clerk*	0027
				Staff Accountant*	0105
				Internal Auditor	0106
				Computer Services Coordinator*	0213
				Assistant States Attorney I*	1105
				Assistant Public Defender I*	1112
				Probation Officer II	1302
				Chief Deputy Coroner*	2104
				Planner-Building and Zoning*	6011
				Clinic Supervisor*	8025
				WIC Nutritionist/Program Coordinator*	8043
				Communicable Disease Program Coordinator*	8107
				Health Promotion Program Manager*	8117
				DCFS Lead Agency Coordinator*	8121
				Forensic Interviewer*	8124
				Case Management Supervisor*	8125
				Birth to Three Assurance Coordinator	8141
				Senior Staff Sanitarian*	8405
			80	Assistant Director-MMCCC Operations	3105
				Juvenile Detention Shift Supervisor	4003
				Project Manager	6101
				Highway Maintenance Coordinator	7015
				Assistant Director of Nursing-RN	8030
11	\$41,816	\$60,643		Programmer	0205
				Assistant States Attorney II	1106
				Assistant Public Defender II	1113
				Chief Deputy-Circuit Clerk	1217
				Deputy Director-Court Services	1305
				Assistant Director-MMCCC Technical Services	3109
				Assistant Superintendent-JDC	4005
				Jail Operations Supervisor	4105
				Civil Engineer I	6105
				Facilities Maintenance Supervisor	7147
				Detention Health Supervisor	8129
12	\$45,998	\$66,697		Risk Manager	0047
				Assistant County Treasurer	0111
				Systems/Database Coordinator	0209
				Network Program Manager	0215
				Director-Children's Advocacy Center	0327
				Director-ESDA	0329
				Assistant States Attorney III	1107
				Assistant Public Defender III	1114
				Command Lieutenant	3006
				Civil Engineer II	6106
				Highway Operations Officer	6107
				Community Health Services Supervisor	8021

*exempt position
above grade 10 all exempt
E://atom/Eig/newclass 2003

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10/30/02

<u>Pay Grade</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>B/W HRS</u>	<u>Title</u>	<u>Class Code</u>
12(cont.)	\$45,998	\$66,697		Maternal-Child Health Services Supervisor	8023
				Communicable Disease/Health Program Supervisor	8109
				Environmental Health Program Supervisor	8406
13	\$50,597	\$75,904		Assistant Director, Information Services	0217
				Director-Building and Zoning	0325
				Director-Parks and Recreation	0331
				Emergency Communications Director	0335
				Supervisor of Assessments	0345
				Assistant States Attorney IV	1108
				Assistant Public Defender IV	1115
				Superintendent of JDC	4007
				Jail Superintendant	4107
				Facilities Maintenance Director	7148
				Assistant Administrator-Health Department	8133
				Environmental Health Director	8407
14	\$54,392	\$81,588		Assistant County Engineer	6109
				Director of Nursing Services	8029
				Director Personal Health Services	8135
15	\$58,471	\$87,708		Director-Information Services	0333
16	\$61,395	\$92,088		Court Services Director	0323
				Assistant States Attorney V	1109
				Chief Deputy Sheriff	3009
17	\$64,466	\$96,697		County Engineer	0315
				Nursing Home Administrator	0339
				Public Defender	0341
18	\$66,077	\$99,114			
19	\$67,728	\$101,603		Assistant County Administrator	0301
				Health Department Administrator	0337
20	\$71,115	\$106,671			
21	\$81,782	\$122,673		County Administrator	0305

Position Classifications and Pay Ranges for Fiscal Year 2003

<u>Pay Grade</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>B/W</u> <u>HRS</u>	<u>Title</u>	<u>Class Code</u>
M	\$4.5322	\$9.3329	75	Assistant Clerical Assistant Intern	0004 0010 0399
1	\$8.7131	\$12.6340			
2	\$9.3663	\$13.5796	80	Receptionist Lobby Security Screener Automotive Servicer Volunteer Services Coordinator	0003 3301 7301 8311
3	\$10.0685	\$14.5985	80	Custodian CNA Coordinator	7131 8004
4	\$10.8239	\$15.6994	75	Commissary Clerk Office Support Specialist I Deputy County Clerk Assistant Clerk-Jury Commission	0005 0011 0023 1202
			80	Mail Processing Clerk Emergency Communications Addressing Technician Building Maintenance Worker Building Maintenance Worker-Nursing Home Park Maintenance Worker I	0007 3107 7142 7152 7210
5	\$11.6359	\$16.8760	75	Accounting Specialist I Computer Operator Vision and Hearing Technician Dental Hygienist	0101 0201 8101 8103
			80	Lead Custodian Building Maintenance Mechanic I Building Maintenance Mechanic -Nursing Home Park Maintenance Mechanic I Assistant Food Services Supervisor	7133 7143 7153 7221 9015
6	\$12.5085	\$18.1422	75	Office Support Specialist II Safety Coordinator Computer Operator II Legal Assistant I Victims Witness Specialist Circuit Court Secretary Animal Control Warden Assistant Field Inspector Senior Field Inspector	0012 0046 0202 1101 1135 1205 2001 5001 5002
			80	Parks Maintenance Worker II Fleet Mechanic Activity Director	7211 7303 8305
7	\$13.4466	\$19.5026	75	Supervising Office Support Specialist Administrative Support Supervisor I Administrative Specialist Chief Deputy Recorder Accounting Specialist II	0013 0015 0017 0031 0102

*exempt position
above grade 10 all exempt

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<u>Pay</u> <u>Grade</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>B/W</u> <u>HRS</u>	<u>Title</u>	<u>Class</u> <u>Code</u>
7(cont.)	\$13.4466	\$19.5026		Legal Assistant II	1102
				Jury Coordinator	1207
				Animal Control Manager	2005
				Deputy Coroner	2103
				Assessor	5011
				Senior Field Inspector-Building and Zoning	6001
				Zoning Enforcement Officer	6003
			80	Engineering Technician I	6102
				Custodial Supervisor	7132
				Building Maintenance Mechanic II	7144
				Park Maintenance Supervisor	7222
				Heavy Equipment Mechanic	7305
				Licensed Practical Nurse-Nursing Home	8005
				Licensed Practical Nurse	8006
8	\$14.4552	\$20.9622	75	Administrative Support Supervisor II	0016
				County Administrator's Assistant	0019
				Program Administrator, County Clerk	0025
				Human Resources Assistant	0041
				Network Support Specialist	0211
				Defense Investigator	1127
				Victim Witness Program Coordinator*	1136
				Circuit Clerk-Division Supervisor I	1215
				CASA Coordinator*	2305
				Veterans Assistance Officer*	2403
				Assistant Director-ESDA	3203
				Inmate Program Supervisor	4109
				Senior Assessor	5012
				WIC Nutritionist*	8041
				Health Promotion Specialist*	8115
				Case Manager*	8123
			80	Engineering Technician II	6104
				Domestic Services Director	7125
				Assistant to the Nursing Home Administrator	8131
				Social Services Director	8325
9	\$15.5389	\$22.5354	75	Assistant Chief County Assessment Officer	5015
				Senior Accounting Specialist	0103
				Circuit Clerk-Division Supervisor II	1216
				Probation Officer I	1301
				Inmate Assessment Specialist*	4108
				Clinic Nurse*	8011
				Registered Nurse*	8013
				Registered Nurse-Nursing Home	8014
				Public Health Nurse*	8015
				School Health Nurse Consultant*	8017
				Communicable Disease Investigator*	8105
				Public Health Communications Specialist*	8113
				Quality Assurance Specialist*	8127
			80	Staff Sanitarian	8403
				Animal Control Director	2007
				Emergency Communications Supervisor*	3104
				Juvenile Detention Officer	4001
				Juvenile Detention Program Coordinator	4002

*exempt position
above grade 10 all exempt

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<u>Pay Grade</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>B/W HRS</u>	<u>Title</u>	<u>Class Code</u>
9(cont.)	\$15,5389	\$22,5354		Detention Training/Accreditation Specialist*	4011
				Facilities Maintenance Foreman	7145
				Operations Officer, Parks and Recreation	7216
				Fleet Manager	7307
				Assistant Director of Nursing-LPN	8031
				Food Services Supervisor	9017
10	\$17,8701	\$25,9128	75	Chief Deputy County Clerk*	0027
				Staff Accountant*	0105
				Internal Auditor	0106
				Computer Services Coordinator*	0213
				Assistant States Attorney I*	1105
				Assistant Public Defender I*	1112
				Probation Officer II	1302
				Chief Deputy Coroner*	2104
				Planner-Building and Zoning*	6011
				Clinic Supervisor*	8025
				WIC Nutritionist/Program Coordinator*	8043
				Communicable Disease Program Coordinator*	8107
				Health Promotion Program Manager*	8117
				DCFS Lead Agency Coordinator*	8121
				Forensic Interviewer*	8124
				Case Management Supervisor*	8125
				Birth to Three Assurance Coordinator	8141
			80	Senior Staff Sanitarian*	8405
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				Project Manager	6101
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11	\$41,816	\$60,643		Programmer	0205
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				Assistant County Treasurer	0111
				Systems/Database Coordinator	0209
				Network Program Manager	0215
				Director-Children's Advocacy Center	0327
				Director-ESDA	0329
				Assistant States Attorney III	1107
				Assistant Public Defender III	1114
				Command Lieutenant	3006
				Civil Engineer II	6106
				Highway Operations Officer	6107

*exempt position
above grade 10 all exempt

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<u>Pay Grade</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>B/W HRS</u>	<u>Title</u>	<u>Class Code</u>
12(cont.)	\$45,998	\$66,697		Community Health Services Supervisor	8021
				Maternal-Child Health Services Supervisor	8023
				Communicable Disease/Health Program Supervisor	8109
				Environmental Health Program Supervisor	8406
13	\$50,597	\$75,904		Assistant Director, Information Services	0217
				Director-Building and Zoning	0325
				Director-Parks and Recreation	0331
				Emergency Communications Director	0335
				Supervisor of Assessments	0345
				Assistant States Attorney IV	1108
				Assistant Public Defender IV	1115
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				Jail Superintendant	4107
				Facilities Maintenance Director	7148
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14	\$54,392	\$81,588		Assistant County Engineer	6109
				Director of Nursing Services	8029
				Director Personal Health Services	8135
15	\$58,471	\$87,708			
16	\$61,395	\$92,088		Director-Information Services	0333
				Court Services Director	0323
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				Public Defender	0341
18	\$66,077	\$99,114			
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				Health Department Administrator	0337
20	\$71,115	\$106,671			
21	\$81,782	\$122,673		County Administrator	0305

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OFFICE OF THE ADMINISTRATOR
(309) 888-5110 FAX (309) 888-5111
104 W. Front, Room 701 P.O. Box 2400

Bloomington, Illinois 61702-2400

To: Chairman and Members, Finance Committee
From: Terry Lindberg, Assistant County Administrator
Date: November 5, 2002
Re: Fiscal Year 2003 Pay Plan and Pay Ranges

We respectfully request your approval of the enclosed Compensation Plan and schedule of Position Classifications and Pay Ranges for Fiscal Year 2003.

The only change to the Compensation Plan is in the tables following Section VI. Paragraph C., which reduce the number of merit steps an employee can earn from a maximum of 8 to a maximum of 6.

Appendix A of the pay plan lists the PAM scores (Position Appraisal Method) for all non-union and non-elected positions.

The Pay Range schedule increases all pay ranges by 1.5% to reflect the budgeted across-the-board pay adjustment.

One new job title was created. This will not result in an addition to staff, as an incumbent from an existing position will move to the new title. One current job title was eliminated. No existing job titles were reassigned to higher pay grades.

Members Sorensen/Nuckolls moved the County Board approve a Request for Approval of a Position Classification and Pay Range Schedule for Fiscal Year 2003. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen, Chairman, presented the following:

RESOLUTION NO. _____

RESOLUTION evidencing the intention of The County of McLean, Illinois, to issue Single Family Mortgage Revenue Bonds and related matters.

WHEREAS, The County of McLean, Illinois (the "Issuer") is a political subdivision duly organized and validly existing under the Constitution and the laws of the State of Illinois; and

WHEREAS, the availability of decent, safe and sanitary housing that most people can afford is essential to retain and increase industrial and commercial activities and relieve conditions of unemployment in The County of McLean, Illinois; and

WHEREAS, the shortage of decent, safe and sanitary housing that most people can afford is not transitory and self-curing; the cost of financing such housing is a major and substantial factor affecting the supply and cost of decent, safe and sanitary housing built by private enterprise; and the revenue bonds provided for in this resolution will substantially lower the cost of such financing; and

WHEREAS, pursuant to the Constitution and the laws of the State of Illinois, and particularly the Local Government Housing Finance Law, 50 *Illinois Compiled Statutes 2000*, 456/1 *et seq.*, as supplemented and amended (the "Act"), the County Board of the Issuer has the power to issue its revenue bonds to aid in financing the cost of mortgage loans for one to four family residences in The County of McLean, Illinois; and

WHEREAS, it is now considered to be necessary and desirable and in the public interest of the residents of The County of McLean, Illinois, for the Issuer to issue its revenue bonds in an amount not to exceed \$300,000,000, for the purpose of financing mortgage loans to low and moderate income persons for one to four family residences in The County of McLean, Illinois; and

WHEREAS, pursuant to the Constitution and the laws of the State of Illinois, and particularly Section 10 of Article VII of the 1970 Constitution of the State of Illinois and 5 *Illinois Compiled Statutes 2000*, 220/1 *et seq.*, as supplemented and amended (the "Intergovernmental Cooperation Act"), units of government may exercise jointly any power which they could individually exercise;

NOW, THEREFORE, Be It Resolved by the County Board of The County of McLean, Illinois, as follows:

SECTION 1. That, in order to provide decent, safe and sanitary housing that persons of low and moderate income in The County of McLean, Illinois, can afford, with the resulting public benefits expected to flow therefrom, it is deemed necessary and desirable for the Issuer to issue its revenue bonds in an aggregate principal amount not to exceed \$300,000,000 (the

"Bonds"), for the purpose of financing mortgage loans to persons of low and moderate income for one to four family residences located in The County of McLean, Illinois.

SECTION 2. That the Issuer will issue the Bonds in an aggregate principal amount not to exceed \$300,000,000 for the aforesaid purposes; that such Bonds shall not constitute an indebtedness, liability, general or moral obligation or a loan of credit of the Issuer, within the meaning of any constitutional or statutory provisions, but will be payable solely from the repayment of the mortgage loans; that neither the faith and credit nor the taxing power of the Issuer will be pledged to the payment of the principal of or interest on the Bonds; and that the Issuer will not have the right or authority to levy taxes to pay the principal of or interest on the Bonds.

SECTION 3. That, pursuant to the Intergovernmental Cooperation Act, the Issuer may choose to issue the Bonds jointly with or on behalf of one or more municipalities if the Issuer so determines, or to have the Bonds issued by another municipality on behalf of the Issuer if the Issuer so determines, such determinations to be made in the best judgment of the County Board Chairman of the Issuer that such a cooperative effort is in the best interests of the Issuer.

SECTION 4. That the Issuer is hereby authorized to apply for a volume cap allocation for calendar year 2003 for the issuance of the Bonds, which volume cap, if granted, will be allocated to the issuance of the Bonds upon the adoption of an ordinance authorizing the issuance of the Bonds.

SECTION 5. That the Issuer hereby agrees to work with Stern Brothers & Co. to underwrite the Bonds and with Chapman and Cutler, as Bond Counsel, in connection with the issuance of the Bonds during calendar year 2003.

SECTION 6. That the County Board Chairman, the County Clerk and all other proper officers, officials, agents and employees of the Issuer are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents and certificates as may be necessary to further the purposes and intent of this resolution, including without limitation to obtain an allocation of unified volume cap.

SECTION 7. That the provisions of this resolution are hereby declared to be separable, and if any section, phrase or provision of this resolution shall for any reason be declared to be invalid, such declaration shall not affect the remainder of the sections, phrases and provisions of this resolution.

SECTION 8. That all ordinances, resolutions or orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded; and that this resolution shall be in full force and effect upon its adoption and approval.

Presented, passed, approved and recorded this ____ day of _____, 2002.

County Board Chairman

[SEAL]

ATTEST:

County Clerk

Ayes:

Nays:

Absent or Not Voting:

SternBrothers&Co.

Investment Banking Since 1917

220 West Huron Street
Suite 500 East
Chicago, Illinois 60610
Tel: 312.664.5656
Fax: 312.664.5650

October 10, 2002

Mr. John Zuenik
Administrator
County of McLean
104 West Front Street
Room 701
Bloomington, Illinois 61701

Re: Assist 2003 First-Time Home Buyer Down Payment Assistance Program

Dear Mr. Zuenik:

The 2002 Assist program is well underway in McLean County. **After five months of the 2002 program being available in the County, 32 families were able to purchase homes through Assist in McLean County totaling more than \$2.8 million.** We should expect to exceed \$5 million of originations prior to year-end. Several maps plotting the home sales and lists of addresses are enclosed as well as program outlines for the upcoming program.

In anticipation of the 2003 program, enclosed is our standard form of inducement resolution for the 2003 program. Like last year, after the resolution is acted on we will take the resolution and a request for volume cap to the Governor's Office in Springfield. We would plan on issuing the 2003 bonds sometime in early April. And as with prior years, the city of Aurora will serve as issuer for the group of communities.

Thank you for your continued support of Assist in McLean County, John, and we look forward to working with you and the County in the year to come.

Best Regards,



David S. Rasch
Managing Director

enclosures

MCLEAN COUNTY, ILLINOIS
Collateralized Single Family Mortgage Revenue Bonds
Series 2002

Assist First-Time Home Buyer Down Payment Assistance Program Loan Origination

	ADDRESS	CITY	STATE	ZIP	LOAN AMOUNT
1	8 RYAN DRIVE	BLOOMINGTON	IL	61701	\$81,700.00
2	2010 JUNIPER LANE	BLOOMINGTON	IL	61701	\$99,114.00
3	1009 N PRAIRIE STREET	BLOOMINGTON	IL	61701	\$71,362.00
4	1305 W CHESTNUT STREET	BLOOMINGTON	IL	61701	\$73,333.00
5	806 S LIVINGSTON STREET	BLOOMINGTON	IL	61701	\$75,313.00
6	2747 ARROWHEAD DRIVE	BLOOMINGTON	IL	61701	\$108,630.00
7	109 1/2 MAGOUN STREET	BLOOMINGTON	IL	61701	\$68,360.00
8	1310 W EMPIRE STREET	BLOOMINGTON	IL	61701	\$62,930.00
9	1212 E OAKLAND AVENUE	BLOOMINGTON	IL	61701	\$87,132.00
10	808 W MONROE STREET	BLOOMINGTON	IL	61701	\$64,401.00
11	112 MEADOWBROOK DRIVE	BLOOMINGTON	IL	61701	\$94,648.00
12	1305 PINEHURST DRIVE	BLOOMINGTON	IL	61704	\$96,019.00
13	1308 W WALNUT STREET	BLOOMINGTON	IL	61701	\$54,505.00
14	905 N MADISON STREET	BLOOMINGTON	IL	61701	\$76,175.00
15	1407 DALLAS STREET	BLOOMINGTON	IL	61701	\$110,990.00
16	407 N GRIDLEY STREET APT B	BLOOMINGTON	IL	61701	\$58,100.00
17	204 N JOSELYN	HEYWORTH	IL	61745	\$77,038.00
18	107 W MAIN STREET	HEYWORTH	IL	61745	\$69,375.00
19	607 TOMAHAWK	HEYWORTH	IL	61745	\$96,140.00
20	406 E COLE STREET	HEYWORTH	IL	61745	\$69,375.00
21	908 N MILL	LEROY	IL	61752	\$89,320.00
22	508 SUNNYSIDE COURT	LEROY	IL	61752	\$96,594.00
23	207 N MORGAN STREET	LEXINGTON	IL	61753	\$99,114.00
24	1002 PERRY	NORMAL	IL	61761	\$103,279.00
25	1326 BEACON HILL COURT	NORMAL	IL	61761	\$107,996.00
26	915 BULL STREET	NORMAL	IL	61761	\$138,040.00
27	909 BULL STREET	NORMAL	IL	61761	\$128,042.00
28	1002 BULL STREET	NORMAL	IL	61761	\$112,098.00
29	1813 SALTONSTALL	NORMAL	IL	61761	\$143,774.00
30	300 BONAIR STREET	NORMAL	IL	61761	\$107,031.00
31	1109 KERN STREET	NORMAL	IL	61761	\$74,335.00
32	4 NORWOOD DRIVE	NORMAL	IL	61761	\$74,805.00

TOTAL: \$2,869,068.00

AVERAGE: \$89,658.38

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Assist 2003 – Home Buyer Assistance

Affordable home ownership for families

Program Outline

An innovative program sponsored by communities throughout the state that offers families the opportunity to buy their own home. The home buyer assistance feature of the *Assist* program provides families with funds to pay all or most of their closing costs and down payment, enabling families with good credit but little extra capital to buy their first home.



Overview

- Communities join together and issue tax-exempt single family bonds
- Home rule communities contributes private activity bond volume cap
- Non-home rule communities apply for volume cap from the State
- No financial contribution or commitment required from any participant
- Any Illinois municipality can participate

Description of Bond Issue

- Tax-exempt bonds are issued using the combined volume cap of the communities
- The bonds are sold at a premium, a price greater than their face amount
- Proceeds of the bonds are used to make the home loans and the assistance
- The bond premium supplies the extra funds to provide home buyer assistance
- The bonds are not a debt of the municipalities or paid from any participating communities funds
- The City of Aurora acts as issuer on behalf of all the communities
- The bonds are secured by loans on homes purchased with **Assist**

Loan Description

- 30 year fixed rate loans
- FHA, VA and conventional loans available
- **Assist** pays 4.25% cash assistance to qualifying home buyers
 - 1.00% to lender as origination fee
 - 0.25% to lender as discount fee
 - 3.00% net to home buyer for closing
- Loans are funded with proceeds of the bonds
- Loan interest rate determined at bond closing
- Loan interest rate below conventional loan rates as of bond closing

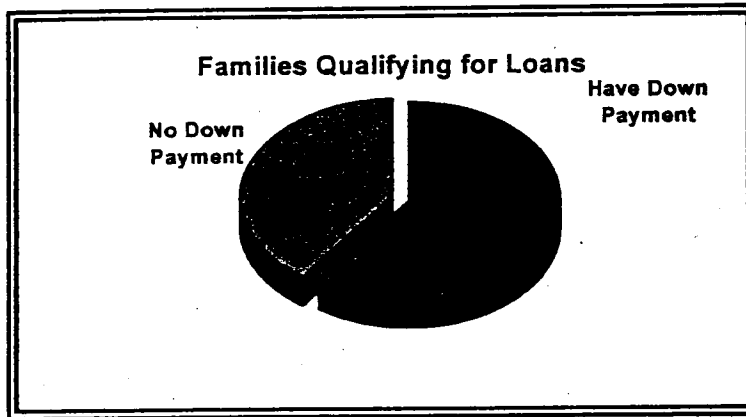
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Qualifying Homebuyers

- First time home buyers (not owned residence in three years)
- Will occupy the home as their residence
- Meet income guidelines
- Meet purchase price guidelines

Advantages

- Provides additional home ownership opportunities in each Community
- Home ownership provides added stability in a community
- Serves the 40% of potential home buyers who qualify for loans but lack funds
- Strategic alliance with lenders throughout the state
- Customized marketing in each municipality
- No out-of-pocket expense to any community to participate



Program Details

Total Home Buyer Assistance:	4.25%
Closing Costs and Down Payment:	3.00%
Origination Fee:	1.25%

Anticipated Mortgage Rate:	5.99% FHAVA & conventional
Lending Period:	April 1, 2003 through March 31, 2005
Master Servicer:	National City Mortgage Service Co.
Bond Counsel:	Chapman & Cutler

STATE OF ILLINOIS
PURCHASE PRICE AND INCOME LIMITS
Single Family Programs

COUNTY NAME	INCOME LIMITS		PURCHASE PRICE LIMITS	
	1 or 2 People	3 or More People	New Homes	Existing Homes
BOONE	\$66,500	\$76,475	\$164,610	\$99,480
BUREAU	\$66,500	\$76,475	\$138,020	\$80,620
CHAMPAIGN	\$66,500	\$76,475	\$193,810	\$99,380
COLES	\$66,500	\$76,475	\$138,020	\$80,620
COOK	\$75,400	\$86,710	\$203,050	\$199,230
DEKALB	\$67,900	\$78,085	\$203,050	\$199,230
DUPAGE	\$75,400	\$86,710	\$203,050	\$199,230
GRUNDY	\$69,500	\$79,925	\$203,050	\$199,230
JACKSON	\$66,500	\$76,475	\$138,020	\$80,620
KANE	\$75,400	\$86,710	\$203,050	\$199,230
KANKAKEE	\$66,500	\$76,475	\$138,020	\$87,490
KENDALL	\$88,900	\$102,235	\$203,050	\$199,230
LAKE	\$75,400	\$86,710	\$203,050	\$199,230
LASALLE	\$66,500	\$76,475	\$138,020	\$80,620
MACON	\$66,500	\$76,475	\$138,020	\$80,620
MADISON	\$66,500	\$76,475	\$138,020	\$100,810
McLEAN	\$69,300	\$79,695	\$165,190	\$125,240
OGLE	\$66,500	\$76,475	\$164,610	\$99,480
PEORIA	\$66,500	\$76,475	\$103,780	\$97,250
ROCK ISLAND	\$66,500	\$76,475	\$138,020	\$101,770
SANGAMON	\$66,500	\$76,475	\$138,020	\$95,780
St. CLAIR	\$66,500	\$76,475	\$138,020	\$100,810
STEPHENSON	\$66,500	\$76,475	\$138,020	\$80,620
TAZEWELL	\$66,500	\$76,475	\$103,780	\$97,250
VERMILION	\$66,500	\$76,475	\$138,020	\$80,620
WILL	\$74,500	\$86,710	\$203,050	\$199,230
WINNEBAGO	\$66,500	\$76,475	\$164,610	\$99,480
TARGETED AREAS	1 or 2 People	3 or More People	New Homes	Existing Homes
BOONE	NA	NA	NA	NA
BUREAU	NA	NA	NA	NA
CHAMPAIGN	\$79,800	\$93,100	\$236,880	\$121,460
COLES	\$79,800	\$93,100	\$168,690	\$98,530
COOK	\$90,480	\$105,560	\$248,180	\$243,500
DEKALB	NA	NA	NA	NA
DUPAGE	NA	NA	NA	NA
GRUNDY	NA	NA	NA	NA
JACKSON	\$79,800	\$93,100	\$168,690	\$98,530
KANE	\$90,480	\$105,560	\$248,180	\$243,500
KANKAKEE	\$79,800	\$93,100	\$168,690	\$106,930
KENDALL	NA	NA	NA	NA
LAKE	\$90,480	\$105,560	\$248,180	\$243,500
LASALLE	\$79,800	\$93,100	\$168,690	\$98,530
MACON	\$79,800	\$93,100	\$168,690	\$98,530
MADISON	\$79,800	\$93,100	\$168,690	\$123,210
McLEAN	\$83,160	\$97,020	\$201,900	\$153,070
OGLE	NA	NA	NA	NA
PEORIA	\$79,800	\$93,100	\$126,840	\$118,860
ROCK ISLAND	\$79,800	\$93,100	\$168,690	\$124,390
SANGAMON	\$79,800	\$93,100	\$168,690	\$117,070
St. CLAIR	\$79,800	\$93,100	\$168,690	\$123,210
STEPHENSON	NA	NA	NA	NA
TAZEWELL	\$79,800	\$93,100	\$126,840	\$118,860
VERMILION	\$79,800	\$93,100	\$168,690	\$98,530
WILL	\$90,480	\$105,560	\$248,180	\$243,500
WINNEBAGO	\$79,800	\$93,100	\$201,190	\$121,590

Members Sorensen/Kinzinger moved the County Board approve a Request for Approval of a Resolution Evidencing Intention to Issue Single Family Mortgage Revenue Bonds (ASSIST 2003). Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

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Member Sorensen, Chairman, presented the following:

MASTER SOFTWARE LICENSE AGREEMENT
Agreement #IS02001

This is a License Agreement (the "Agreement") between Cirone Computer Consulting Inc.. ("LICENSOR"), a company having a place of business at 40 Dupage Court, Suite 500, Elgin, Illinois 60120 and the County of McLean, Illinois (the "COUNTY"), having its administrative office at 104 West Front Street, 7th Floor, Bloomington, Illinois 61701.

RECITALS

WHEREAS, LICENSOR is the owner of certain software products (hereafter referred to as the "Software") which are more fully described in supplements attached hereto; and

WHEREAS, the parties agree that they shall execute a supplement (the "Supplement") in a form substantially the same as the form attached hereto as Exhibit A, and by this reference incorporated herein, for each such Software product to be licensed by COUNTY. Each Supplement will be governed by the terms of this Agreement. The Supplement(s) shall set forth, among other things, a description of the Software, the location(s) and or data processing systems for which the Software is licensed and the pricing;

Accordingly, the parties agree as follows:

1. LICENSE. LICENSOR grants to COUNTY, and COUNTY accepts from LICENSOR, an irrevocable, non-exclusive and non-transferable license to use the Software (the "License"): COUNTY is prohibited from licensing, sublicensing or transferring the Software to a third party (except to a related party).

Unless otherwise provided in the Supplement, the Software may be used on any CPU of COUNTY located at any of COUNTY's premises in the United States. Use of the Software may be subsequently transferred to other data processing systems maintained by COUNTY provided the total number of data processing systems on which the Software is used by COUNTY does not exceed the total number of copies of the Software COUNTY has purchased. A License may be temporarily transferred to back-up equipment if the particular scheduled equipment is inoperative.

The parties agree that COUNTY shall purchase the number of copies of the specific Software, as set forth in the relevant Supplement. The total purchase price for the copies shall be set forth in the relevant Supplement. If LICENSOR's price for the Software decreases before delivery of the Software to COUNTY, COUNTY shall receive the lower price.

The parties also agree that COUNTY shall hereafter purchase from LICENSOR as many additional copies of the Software as COUNTY determines it may need. The price for any additional copies purchased hereafter shall not exceed the lesser of the price set forth in the relevant Supplement or LICENSOR's then-current price, whichever is less. For purposes of this Agreement any reference to the Software shall also include any copies of the Software purchased by COUNTY now or hereafter. Use of copies purchased now or hereafter shall be governed by the terms and conditions of this Agreement.

2. DOCUMENTATION. LICENSOR agrees it shall provide COUNTY with all user documentation, including but not limited to all operator and user manuals, training materials, guides, listings, specifications, and other materials for use in conjunction with the Software. LICENSOR shall deliver to COUNTY one complete copy of the documentation, and COUNTY shall have the right to make additional copies of the documentation and may internally distribute paraphrases or limited excerpts from the documentation provided they maintain LICENSOR's copyright notice on such copies.

3. TITLE TO SOFTWARE SYSTEMS. The Software and all documentation hereunder and all copies thereof are proprietary to LICENSOR and title thereto remains in LICENSOR. COUNTY shall not sell, transfer, publish, disclose, display or otherwise make available the Software or copies thereof to any party other than for maintenance purposes.

4. DELIVERY. ACCEPTANCE. PRICE AND PAYMENT. LICENSOR agrees that:

- a. LICENSOR shall bear all freight, shipping and handling costs for the delivery of the Software and all risk of loss including any insurance costs. Any lost or damaged Software shall be replaced by LICENSOR without charge.
- b. The Software shall be deemed accepted by COUNTY when installed on the data processing system and operating as set forth in the documentation.
- c. COUNTY shall make payment to LICENSOR for the Software License pursuant to the fees and payment terms set forth in the relevant Supplement within thirty (30) days of COUNTY's acceptance of the Software or receipt of an accurate invoice, whichever occurs later.

5. TAXES. COUNTY shall, in addition to the other amounts payable under this Agreement, pay sales and use taxes which it customarily pays in transactions of this nature. COUNTY shall not be responsible for (i) any taxes on LICENSOR's income or net worth; or (ii) any fines, penalties or interest or charges of any kind owed due to LICENSOR's failure to timely pay any taxes.

6. LICENSOR's WARRANTIES. LICENSOR hereby warrants and represents to COUNTY the following:

a. LICENSOR is the owner of the Software or otherwise has the legal right to grant to COUNTY the License granted in this Agreement without violating any rights of any third party, and there is currently no actual or threatened suit by any such third party based on an alleged violation by LICENSOR of such right.

b. For a warranty period of six (6) months from the date of COUNTY's acceptance of the Software, as specified above, the Software in its delivered form shall not contain any defects and shall function properly and in conformity with the description, specifications and documentation set forth in the relevant Supplement and during the warranty period LICENSOR shall provide to COUNTY, without additional charge, all reasonably necessary consultation requested by COUNTY in connection with its use and operation of the Software or any problems therewith.

c. LICENSOR shall promptly correct any defects or malfunctions in the Software or documentation as delivered to COUNTY discovered during such warranty period and shall provide COUNTY with corrected copies of same without additional charge. LICENSOR's obligation hereunder shall not affect any other liability which it may have to COUNTY.

d. LICENSOR shall provide to COUNTY, without additional charge, copies of the Software and documentation revised to reflect any enhancements to the Software made by LICENSOR during the warranty period. Such enhancements shall include, but are not limited to, all modifications to the Software which increase the speed, efficiency or ease of operation of the Software or add additional capabilities to or otherwise improve the functions of the Software. If it is determined at any time that the Software as delivered to COUNTY does not operate in accordance with the published documentation, LICENSOR shall use its best efforts to cure the defect. Should LICENSOR be unable to cure any material defect within a sixty (60) day period of receipt of all reasonably necessary documentation of said defect from COUNTY, COUNTY, at its sole option, may elect to terminate the License for the defective Software, and receive a refund of the License fee prorated based on a five-year useful life of the Software or the term of the License, whichever is less and a prorated refund of the current year's maintenance and/or any unused prepaid maintenance fees. Such refund shall be remitted to COUNTY within thirty (30) days from the date of termination. Service charges, subject to applicable law, not exceeding one and one-half percent (1 1/2%) per month, may be made on refunds that are past due beginning the thirty-first (31 st) day after the date of termination. Notwithstanding LICENSOR's obligations in this Section 7, LICENSOR shall not be responsible to cure any defect that occurs as a result of the revision or alteration of the Source Code by COUNTY.

7. COPIES. The Licenses) granted herein includes) the right to copy the Software in nonprinted, machine readable form in whole or in part as necessary for COUNTY'S own back-up or archival use. Such copies may exist beyond the termination of this Agreement in a non-production status as part of COUNTY's archives. COUNTY may create or copy screen prints from the materials provided under this Agreement. For the term of the Agreement, LICENSOR grants to COUNTY the right to use the Software on one (1) additional CPU for evaluation or testing purposes only ("Test Copy"). There shall be no charge for COUNTY's use of the Test Copy as herein defined

8.. TERMINATION. LICENSOR or COUNTY may terminate this Agreement or a particular Supplement upon a breach by the other party of any one or more of the material terms and conditions of the Agreement or a particular Supplement. The party in breach shall receive written notification from the other party of the breach and, unless within fourteen (14) days of receipt of said written notification either the breach is cured or a satisfactory resolution has been agreed upon in writing, the party giving such notice may terminate the Agreement. If this Agreement or a particular Supplement is terminated by COUNTY based on LICENSOR's breach, COUNTY shall receive a refund of the License fee prorated based on a five-year useful life of the Software or the term of the License, whichever is less, and a prorated refund of the current year's maintenance and/or any unused prepaid maintenance fees. Such refund shall be due to COUNTY within thirty (30) days from the date of termination. Service charges, subject to applicable law, not exceeding one and one-half percent (1 %z%) per month, may be applied to refunds that are past due more than thirty (30) days. Upon termination of this Agreement and subject to the provisions of Section 8 above, COUNTY will use reasonable efforts to destroy or return to LICENSOR all production copies of the Software.

9. HOLD HARMLESS. LICENSOR expressly agrees to hold COUNTY fully harmless and to indemnify COUNTY from any and all claims, costs, expenses, damages, losses, or fees, including costs and reasonable attorneys' fees, incurred as a result of or arising out of any negligent acts or negligent failure to act by LICENSOR, its employees or agents resulting in injury, illness or death to any person or property of any person, while on COUNTY's premises.

10. CONFIDENTIALITY.

a. All software products and documentation provided by LICENSOR to COUNTY for use with the Software Products and marked as "Confidential" are to be treated as confidential. COUNTY agrees to exercise the same degree of care in maintaining and protecting the confidentiality of such software products and documentation as it exercises in maintaining and protecting the confidentiality of its own like confidential materials.

b. The parties expressly acknowledge that in the course of LICENSOR's performance hereunder, LICENSOR may learn certain confidential, patent, copyright, business, trade secret, proprietary or other like information of COUNTY. Anything in the Agreement to the contrary notwithstanding, LICENSOR expressly agrees that it will keep strictly confidential any such information of COUNTY, or of any of its vendors, suppliers, or citizens, which LICENSOR learns. LICENSOR expressly further agrees that it shall return to COUNTY upon COUNTY'S request any such information and copies thereof. The terms of this Section 13 shall survive the termination of this Agreement.

c. The provisions of this Section 13 shall not apply to information which: (i) is in the public domain or in the possession of the LICENSOR without restriction at the time of receipt under this Agreement; (ii) is used or disclosed with the prior written approval of COUNTY; (iii) is independently developed by LICENSOR; (iv) is or becomes known to the LICENSOR from a source other than COUNTY without breach of this Agreement by the LICENSOR; or (v) is ordered to be released by a court of competent jurisdiction or appropriate regulatory authority, but in such case LICENSOR agrees to notify COUNTY immediately and cooperate with COUNTY in asserting a confidential or protected status for the information.

11. LICENSOR'S PROPRIETARY NOTICES. COUNTY agrees that any copies of the Software which it makes pursuant to this Agreement shall bear all copyright, trademark and other proprietary notices included therein by LICENSOR and, except as expressly authorized herein, COUNTY shall not distribute same to any third party.

12. NOTICE. All notices required or permitted to be given by one party to the other under this Agreement shall be sufficient if sent by certified mail, return receipt requested, to the respective addresses set forth below or to such other address as the party to receive the notice has designated by notice to the other party.

13. ANTI-VIRUS/LOCKO UT WARRANTY. LICENSOR expressly warrants that any Software covered by this Agreement does not or shall not contain any lock, clock, timer, counter, copy protection feature, lockout device, dissolve feature, replication device or defect ("virus" or "worm" as such terms are commonly used in the computer industry), CPU serial number reference, code, error message, or any other device which (i) might lock, disable or erase the Software; (ii) might prevent COUNTY from fully using the Software; (iii) might require action or intervention by LICENSOR or any other person or entity to allow COUNTY to use the Software; or (iv) might affect the functionality of the Software in any way.

LICENSOR warrants that it has specifically and individually informed COUNTY in writing of the nature of any such devices and the circumstances and conditions which cause such devices to operate, and LICENSOR shall (a) prior to delivery of the Software adjust or disable such devices so as to make them inoperable, and (b) advise COUNTY of the adjustments so made. UNDER NO CIRCUMSTANCES WHATSOEVER SHALL LICENSOR INSERT, ACTIVATE OR OPERATE ANY DEVICE DESCRIBED IN THIS SECTION, NOR SHALL IT DEACTIVATE OR REPOSSESS THE SOFTWARE BY ELECTRONIC MEANS OR OTHERWISE. IF, IN VIOLATION OF THIS SECTION, A DEVICE DESCRIBED IN THIS SECTION IS SO INSTALLED OR ACTIVATED, NOTWITHSTANDING ANY LIMITATION OF LIABILITY IN THIS AGREEMENT, COUNTY SHALL BE ENTITLED TO ALL DIRECT AND CONSEQUENTIAL DAMAGES RESULTING THEREFROM.

14. GENERAL.

a. Each party acknowledges that it has read this Agreement, understands it, and agrees to be bound by its terms, and further agrees that this Agreement, Exhibits A and B, the Supplements attached hereto represent the complete and exclusive statement of the agreement between the parties, which supersede and merge all prior proposals, understandings and all other agreements, oral and written, between the parties relating to this Agreement. This Agreement may not be modified or altered except by written instrument duly executed by authorized representatives of both parties.

b. ANYTHING IN THE AGREEMENT TO THE CONTRARY NOTWITHSTANDING, UNDER NO CIRCUMSTANCES WHATSOEVER SHALL COUNTY BE LIABLE TO LICENSOR FOR ANY SPECIAL, CONSEQUENTIAL, INCIDENTAL, OR INDIRECT DAMAGES OF ANY KIND WHATSOEVER. IN NO EVENT WHATSOEVER SHALL COUNTY'S LIABILITY TO LICENSOR FOR ANY REASON WHATSOEVER EXCEED IN THE AGGREGATE THE MUTUALLY AGREED TO COMPENSATION FOR PRODUCTS OR SERVICES PROVIDED UNDER THE AGREEMENT.

c. This Agreement and performance hereunder shall be governed by the laws of the State of Illinois without regard to its choice of law principles.

d. If any provision of this Agreement is held invalid or otherwise unenforceable, the enforceability of the remaining provisions shall not be impaired thereby.

e. Anything in the Agreement to the contrary notwithstanding, LICENSOR may not assign its duties under the Agreement to any other entity, including an entity which affiliates or merges with or acquires LICENSOR, except when such assignment is approved in advance by COUNTY in writing, which approval COUNTY may in its sole discretion grant or deny.

f. The failure of either party to exercise any right provided for herein shall not be deemed a waiver of any right hereunder.

g. Headings are for the convenience of the parties and shall not be used to construe the terms and conditions of this Agreement.

Cirone Computer Consulting Inc.
40 Dupage Court, Suite 500
Elgin, IL 60120

County of McLean, Illinois
104 W Front St, 7th Floor
Bloomington, IL 61701

Signature

Signature

Printed or Typed Name

Printed or Typed Name

Title

Title

Date

Date

ATTEST:

Peggy Ann Milton, County Clerk

Exhibit A

Supplement #02001-01

This is a Supplement to Master Software License Agreement #02001, and the Master Software Maintenance Agreement between County of McLean, Illinois (hereinafter called "COUNTY" and Cirone Computer Consulting Inc. (hereinafter called "LICENSOR"

1. Licensed Product Description.

PAMS PRO Upgrade- Phase 1. Upgrade shall provide the following function(s):

This is phase one of a three-phase plan that the Supervisor of Assessments has designed to integrate key Township and County property/assessment information to streamline the McLean County tax cycle.

In phase one, there will be a series of three software programs integrated into the Visual PAMSPro Application to facilitate the migration of information from Visual PAMSPro based townships and non- Visual PAMSPro townships (City of Bloomington) to the master Visual PAMSPro database at McLean County.

Program #1 – A program to be held by assessors which allows data to be output from their local installations of Visual PAMSPro for migration and communication to the master Visual PAMSPro database at the COUNTY. The data elements to be extracted are detailed in Supplement #1, Exhibit B of Agreement IS02001.

Program #2 – A program to be held by the Supervisor of Assessments office of the COUNTY. The program will receive data extracted from the aforementioned Program #1 and migrate it into the Visual PAMSPro database supporting the Supervisor of Assessors office. Program #2 will correctly receive the data elements outlined in Supplement #1, Exhibit B of Agreement IS02001.

Program #3 – A program to be held by the Supervisor of Assessments office of the COUNTY. The program will receive data ascii delimited data from assessors not using Visual PAMSPro and migrate it into the VisualPAMSPro database supporting the Supervisor of Assessors office. Program #3 will correctly receive and apply the data elements outlined in Supplement #1, Exhibit B of Agreement IS02001.

2. Licensed Locations(s) and/or Data Processing Systems(s)

The Licensed location for Program #1 shall be any office or location of assessment within the geographical borders of the COUNTY which in an official capacity submits information for use by the office of the Supervisor of Assessments.

The Licensed location for Programs #2 and Program #3 shall be the primary administrative office for the Supervisor of Assessments for the COUNTY in Bloomington, IL. In the event of a disaster or other occurrence which prevents COUNTY from using the Software at the designated site, COUNTY may, upon advising LICENSOR in writing, temporarily transfer the Software for use at another COUNTY site for a period of up to one hundred eighty (180) days.

All Software shall be compatible with the County Information Network as follows:

Function upon both a Windows NT 4.0 and/or Windows 2000 Network Operating System

Run upon both a Windows NT 4.0 and/or Windows 2000 Server.

Run upon the following workstations: Windows XP, Windows NT 4.0 Workstation, Windows 2000 Workstation
Network Interface Card - Ethernet 10BT/100BT

Failure of compatibility with the foregoing specifications shall entitle COUNTY to a refund of all amounts paid to LICENSOR and the recovery of any and all out-of-pocket costs paid by COUNTY directly or indirectly related to the implementation of the software.

3. Central Location for Communication and/or Delivery of Enhancements

Craig Nelson
Information Services
County of McLean
104 W Front St
Bloomington IL 61701

4. Pricing

Time and materials for all three aforementioned Programs not to exceed \$4800.00

5. Term for Which this Supplement Shall Be Effective

Deliverables shall be received by COUNTY within 45 days of the execution of this instrument.

In the event of any conflicts between this Supplement and the Agreement, the terms of this Supplement shall, for the purposes of this Supplement only, prevail. This Supplement shall become effective on the date the second of the two parties to sign executes this Supplement below.

Cirone Computer Consulting Inc.
40 Dupage Court, Suite 500
Elgin, IL 60120

County of McLean, Illinois
104 W Front St, 7th Floor
Bloomington, IL 61701

Signature

Signature

Printed or Typed Name

Printed or Typed Name

Title

Title

Date

Date

ATTEST:

Peggy Ann Milton, County Clerk

Members Sorensen/Owens moved the County Board approve a Request for Approval of a Contract with Cirone Computer Consulting, Inc. to Purchase Software Upgrade - Supervisor of Assessments Office and Information Services Department. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

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Member Sorensen, Chairman, presented the following:

**RESOLUTION
TO ESTABLISH RATES FOR HEALTH AND LIFE INSURANCE COVERAGES
FOR FY 2003**

Whereas, the County of McLean has provided life insurance and group health insurance and has offered Health Alliance Health Maintenance Organization (HMO) and Health Alliance Preferred Provider Option (PPO) as options for employees, and

Whereas, it is necessary to establish rates for employees and others who participate, in accordance with County policy, in such health and life coverages, now, therefore,

BE IT RESOLVED, by the County Board of McLean County, Illinois, now in regular session:

1. That the monthly rates which employees must provide, for employees on whose behalf the County contributes toward the cost of such coverages and provides 100% of the life insurance cost, shall be as follows:

PLAN	EMPLOYEE ONLY	EMPLOYEE +CHILDREN	EMPLOYEE + SPOUSE	FAMILY
Health Alliance HMO	\$45.68	\$214.44	\$234.02	\$290.48
Health Alliance HMO	\$52.04	\$244.16	\$267.36	\$330.89
Health Alliance PPO	\$46.56	\$219.12	\$238.70	\$296.10
Health Alliance PPO	\$45.31	\$212.06	\$233.09	\$295.56

2. That the monthly rates which employees must provide when required to provide the full cost of health and life insurance, such as those on a leave but not disabled, shall be as follows:

PLAN	EMPLOYEE ONLY	EMPLOYEE +CHILDREN	EMPLOYEE + SPOUSE	FAMILY
Health Alliance HMO	\$260.70	\$494.70	\$521.70	\$638.70
Health Alliance HMO	\$295.80	\$560.80	\$592.80	\$724.80
Health Alliance PPO	\$265.70	\$504.70	\$531.70	\$650.70
Health Alliance PPO	\$257.80	\$487.80	\$516.80	\$642.80

3. That the monthly rates which employees must provide when required to provide the full cost of health insurance but nothing for life insurance, such as those who are disabled and have the life insurance premium waived, shall be as follows:

	EMPLOYEE ONLY	EMPLOYEE +CHILDREN	EMPLOYEE + SPOUSE	FAMILY
Health Alliance HMO	\$258.00	\$492.00	\$519.00	\$636.00
Health Alliance HMO	\$294.00	\$559.00	\$591.00	\$723.00
Health Alliance PPO	\$263.00	\$502.00	\$529.00	\$648.00
Health Alliance PPO	\$256.00	\$486.00	\$515.00	\$641.00

4. That the monthly rates which former employees must provide when required to provide the full cost of health insurance but nothing for life insurance, such as those covered by the Public Health Service Act or retired who have no life insurance, shall be as follows:

PLAN	EMPLOYEE ONLY	EMPLOYEE +CHILDREN	EMPLOYEE + SPOUSE	FAMILY
Health Alliance HMO	\$258.00	\$492.00	\$519.00	\$636.00
Health Alliance HMO	\$294.00	\$559.00	\$591.00	\$723.00
Health Alliance PPO	\$263.00	\$502.00	\$529.00	\$648.00
Health Alliance PPO	\$256.00	\$486.00	\$515.00	\$641.00

5. That the monthly rates which former employees must provide when required to provide the full cost of health insurance but who are disabled and covered by the Public Health Service Act and, thereby, able to extend their coverage from 18 months to 29 months, for months 19 through 29 shall be as follows:

PLAN	EMPLOYEE ONLY	EMPLOYEE +CHILDREN	EMPLOYEE + SPOUSE	FAMILY
Health Alliance HMO	\$387.00	\$630.00	\$778.50	\$954.00
Health Alliance HMO	\$441.00	\$838.50	\$886.50	\$1084.50
Health Alliance PPO	\$394.50	\$753.00	\$793.50	\$972.00
Health Alliance PPO	\$384.00	\$729.00	\$772.50	\$961.50

6. That the County Administrator is authorized to sign the contracts and agreements necessary to effectuate this Resolution.

7. That this Resolution shall be effective immediately, with the above health insurance rates effective for coverages on and after January 1, 2003.

Adopted by the County Board of McLean County this 19th day of November, 2002.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of
the McLean County Board

Michael F. Sweeney,
Chairman, McLean County Board

2002 V. 2003

Employee Medical Costs

	Employee	Employee + Spouse	Employee + Child.	Family
Total	\$258.00	\$519.00	\$492.00	\$636.00
Employee	\$45.68	\$234.02	\$214.44	\$290.48
County	\$212.32	\$284.98	\$277.56	\$345.52

Out-of-Pocket	\$1000/3000
Office Visit	\$20
ER	\$125
Inpatient	\$200
RX	\$10/\$15/\$30

	Employee	Employee + Spouse	Employee + Child.	Family
Total	\$263.00	\$529.00	\$502.00	\$648.00
Employee	\$46.56	\$238.70	\$219.12	\$296.10
County	\$216.44	\$290.30	\$282.88	\$351.90

Deductible In	\$200/400
Deductible Out	\$200/400
Out-of-Pocket In	\$1000/2000
Out-of-Pocket Out	\$2000/4000
Office Visit In	10%
Office Visit Out	30%
ER	20%
Inpatient In	10%
Inpatient Out	30%
RX In	\$10/\$15/\$30
RX Out	50%

	Employee	Employee + Spouse	Employee + Child.	Family
Total	\$294.00	\$591.00	\$559.00	\$723.00
Employee	\$52.04	\$267.36	\$244.16	\$330.89
County	\$241.96	\$323.64	\$314.84	\$392.11

Out-of-Pocket	\$1500/3000
Office Visit	\$20
ER	\$125
Inpatient	20%
RX-\$1500 max	\$10/30%/50%

emp inc	13.82%	14.25%	13.86%	13.91%
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	Employee	Employee + Spouse	Employee + Child.	Family
First dollar	\$500.00	\$1,000.00	\$1,000.00	\$1,000.00
Total	\$256.00	\$515.00	\$486.00	\$641.00
Employee	\$45.31	\$233.08	\$212.08	\$295.56
County	\$210.89	\$281.91	\$273.94	\$345.44

emp inc	-2.68%	-2.35%	-3.22%	-0.18%
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Deductible In	\$1000/3000
Deductible Out	\$2000/5000
Out-of-Pocket In	\$2000/4000
Out-of-Pocket Out	\$3000/6000
Office Visit In	\$20
Office Visit Out	40%
ER	\$125
Inpatient In	20%
Inpatient Out	40%
RX-\$1500 max	\$10/30%/50%

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OFFICE OF THE ADMINISTRATOR

(309) 888-5110 FAX (309) 888-5111

104 W. Front, Room 701

P.O. Box 2400

Bloomington, Illinois 61702-2400

Date: November 15, 2002

To: Chairman and Members of the Finance Committee

From: The McLean County Benefits Committee

Re: 2003 Health and Dental Care Plans and Premiums

The County Administrator's Office, along with the Employee Benefits Committee, has strived this year to provide McLean County employees with quality health care coverage within an environment of ever-increasing health care costs. Across the country, employees covered by health care plans are being asked to participate to a greater extent in the cost of coverage. Employees' efforts to maintain their individual health status and become discerning health care consumers, will assist holding future costs down.

The County Administrator's Office and the Employee Benefits Committee recommended the following Health and Dental Care plans and premiums.

The Health Alliance Health Maintenance Organization (HMO) offers a number of local doctors to serve as Primary Care Physicians. Once you have selected a Primary Care Physician, that provider will be the first point of contact for most medical services. Coverage will pay for 100% of most costs after a modest co-payment. Specialist care will be covered at the same rates, but must be pre-authorized by the Primary Care Physician. A Provider Directory will be distributed at the Open Enrollment Meetings. The most notable change to the HMO option member co-payments for inpatient hospitalization has risen from a flat \$200 rate in 2002 to 20% coinsurance for 2003. It's important to recognize that coinsurance is subject to out-of-pocket maximum limitations of \$1,500 for single member coverage and \$3,000 for all other tiers.

HMO changes:

2002:

Out of Pocket Max (oopm) \$1000/3000

Office Visit: \$20

ER: \$125

2003:

\$1500/3000

\$20

\$125

Hospitalization/Inpatient: \$200 co-payment per admission	20%
Maternity care: \$50 per pregnancy	20%
physician fee	
Rx: \$10, \$15, \$30	\$10,30%,50%
(\$1500 oopm**)	

Cost increases: 13.5%-14.5% depending on coverage.

**** Out of pocket maximum on Rx is \$1500. After your out of pocket cost reaches \$1500, HA will pay 100% of your prescription costs from the \$10 and 30% tier. They will not cover a 50% tier medication unless it is "medically necessary" and no other alternative is available. As depicted above, members were subject to a flat co-payment of \$10/\$15/\$30. Although the co-payment for generic prescriptions has remained the same, co-payments for name-brand drugs have increased to 30% and 50% respectively subject to the out-of-pocket maximum.**

The Health Alliance Preferred Provider Option (PPO) offers more flexibility in choosing doctors and hospitals, but requires deductibles that must be paid by you. For the first time, the PPO offers a wellness option to employees. Physical examinations and related tests are now offered as an added benefit. Employees are encouraged to take advantage of this new feature in order to maintain their health status and obtain needed treatment early in the disease process. This feature is aimed at both encouraging wellness and holding down medical expenses for both the County and employees.

PPO changes:

2002:	2003
Deductible In network: \$200/400	\$1000/3000*
Deductible Out network: \$200/400	\$2000/5000
OOPM In network: \$1000/2000	\$2000/4000
OOPM Out network: \$2000/4000	\$3000/6000
Office Visit In Net: 10%	\$20
Office Visit Out Net: 30%	40%
ER: \$125	\$125
Hospitalization/Inpatient In network: 10%	20%
Hospitalization/Inpatient Out net: 30%	40%
Rx In network: \$10/\$15/\$30	\$10/30%/50%**
Rx Out network: 50%	

The County will provide payment to employees through a rebate for the 1st \$500 individual and \$1000 family in your deductible for any service provided in-network and with a percentage co-insurance denoted. For example, for a PPO enrollee, the County would pay the first \$500 of a pregnancy expenses (\$7500 for dr. and hospital) and the member would be required to pay the rest in full until the deductible is met (\$500 to reach the deductible) the enrollee then pay only 20% of the remaining balance (20% of \$6500). This "rebate" would be accomplished

through the member receiving service from the in-network provider who would then, in turn, bill Health Alliance. Health Alliance would pay their portion of the provider's bill directly and then pay the member their share of the first \$500 of deductible expenses along with an explanation of benefits detailing what remains of the employee's financial obligation after the County pays the "rebate". Another change to the PPO plan is the increase in out-of-network share of cost to employees. During 2002, the plan allowed for a 70%/30% payment of out-of-network claims with the same deductible as in-network claims. For 2003, out-of-network deductibles are \$2,000 and \$5,000 respectively for single and family participants. In addition, County rebate payments do not apply to out-of-network claims. Further, out-of-network-out-of-pocket maximums have increased significantly. These changes are to help control costs by providing incentives to employees to utilize Health Alliance in-network providers.

****Out of pocket maximum on Rx is \$1500. After your out of pocket cost reaches \$1500, HA will pay 100% of your prescription costs from the \$10 and 30% tier. They will not cover a 50% tier medication unless it is "medically necessary" and no other alternative is available. As depicted above, members were subject to a flat co-payment of \$10/\$15/\$30. Although the co-payment for generic prescriptions has remained the same, co-payments for name-brand drugs have increased to 30% and 50% respectively subject to the out-of-pocket maximum.**

Monthly rates for the HMO and PPO are as follows:

	Health Alliance HMO	Health Alliance PPO
Employee	\$ 52.04	\$ 45.31
Employee + Spouse	\$267.36	\$233.09
Employee + Child(ren)	\$244.16	\$212.06
Family	\$330.89	\$295.56

DENTAL INSURANCE PLAN

McLean County offers a non-contributory Dental Plan through CompDent with two coverage options:

- 1) FFS Plan 200 is an indemnity-type plan that pays a percentage of reasonable and customary charges for a variety of dental procedures. You have a choice of providers under this option;

- 2) The DMHO Prestige 65 plan is an HMO-type of coverage, which pays the full cost of basic dental procedures, with a modest co-pay. Like all HMO's, choice of dentists is limited.


Monthly Rates for Dental Insurance Coverage are:

	FFS Plan 200* (Indemnity)	DMHO Prestige 65
Employee	\$ 22.78	\$ 11.28
Employee + Spouse	\$ 46.08	\$ 24.72
Employee + Child(ren)	\$ 42.06	\$ 22.02
Family	\$ 74.58	\$ 31.70

LIFE INSURANCE

The county will continue to provide a \$10,000 life insurance benefit to all employees. Additional coverage is available at group rates at the employee's option. The Administrator's Office is recommending changing providers from Lafayette Life Insurance Company to Clemens and Associates Life Agency, Ltd.

Lafayette Life rates proposed a rate of \$2.20 per employee per month effective January 1, 2003 through January 1, 2005. Clemens and Associates proposes a rate of \$1.80 per employee per month effective January 1, 2003 to January 1, 2005.


Prudential
LIFE AND AD&D
COST AND BENEFIT SUMMARY
Mclean County

Employee Life/AD&D:	Class 1:	Flat \$10,000
Guarantee Issue		\$10,000
# of Employees:		706
Waiver of Premium		Applies
Living Benefit Option:		Applies
Seat Belt Rider:		Additional 10% to \$10,000
Air Bag Rider:		Additional 10% to \$10,000
The Alliance Settlement Option:		Applies
Reduction Formula:		35% @ 65, 50% @ 70

COST SUMMARY

Coverage	Rate/\$1,000	Estimated Volume	Annual Premium
Basic Life	\$0.14	\$7,090,000	\$17,016
AD&D	\$0.04	\$7,090,000	\$3,403

ASSUMPTIONS

Funding Method	This proposal assumes a fully insured, non-participating (non-dividend-eligible) contract.
Employer Contributions Eligibility	This proposal assumes that the employer pays 100% of the cost for Basic Life/AD&D coverage. All full-time active employees working 1000 hours per year.
Standard Provisions	The Prudential's standard contract wording and provisions apply. This proposal briefly describes the main features of Prudential's benefits. The complete terms of the coverage are governed by a group insurance contract issued by The Prudential Insurance Company of America.
Effective Date	01/01/03
Rate Guarantee	2 Years

Special Notes

This proposal is released with the understanding that it will be presented to clients only by an appropriately licensed and appointed individual or entity.

Any Exceptions to the above assumptions must be described within this proposal.

Prudential Group Life & Disability Insurance
440 South LaSalle Street Suite 3600
Chicago, Illinois 60605
(312) 542-3050 Fax

Date prepared: 11/14/02

This proposal is valid for 90 days from the prepared date

Members Sorensen/Berglund moved the County Board approve a Request for Approval of a Resolution to Establish Rates for Health and Life Insurance for Fiscal Year 2003. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Chairman Sorensen stated the General Report is located on pages 255-284 of the packet.

TRANSPORTATION COMMITTEE:

Member Bass, Chairman, stated the following: as you all know from the State down to the County level, there was a great need to cut down on our budgetary obligations. A moratorium was placed on the hiring of new people and at that time the budget determinations were underway. Mr. Zeunik came to our Transportation Committee along with Mr. Mitchell, our County Engineer, with the recommendation that we hire two new employees on the Highway Department. It passed unanimously from our Committee. When we met with the Executive Committee a week ago, it was determined that this couldn't happen because of the moratorium. If we were to go ahead and have these two people employed, we would be spending less money than if we had hired part-time people. It will be noted in the outcome of this meeting from Mr. Zeunik's office that the deletion of these two employees will be made and the overtime situation will be reinstated. They have tried using people on a part-time basis. Mr. Mitchell thinks that those situations don't work well because the dedication of those people is not the greatest and the union issue are always raised. We are trying to cope with the situation. We have no items action at this time. The report is found on pages 285-293. Member Sorensen asked if it was the intention of Chairman Bass to move an amendment of the proposed budget. Chairman Sweeney replied, not at this stage.

REPORT OF THE COUNTY ADMINISTRATOR:

Mr. Zeunik stated the following: I just wanted to let the Board know that Terry Lindberg is home. He was discharged from the hospital on Friday, three days after his quadruple-bypass surgery. He is doing well and his voice sounds very strong. He is up and about three times a day, walking ten to fifteen minutes. He seems to be in good spirits and he is looking forward to an early release from his cardiologist so he can get back to work.

CONSIDERATION OF FISCAL YEAR 2003 BUDGET AS RECOMMENDED BY THE EXECUTIVE COMMITTEE:

Member Sommer, Vice-Chairman, presented the following:

**FISCAL YEAR 2003 COMBINED ANNUAL
APPROPRIATION AND BUDGET ORDINANCE**

WHEREAS, pursuant to Chapter 55, Illinois Compiled Statutes (1992), Paragraph 5/6-1002, the County Board of the County of McLean, Illinois, has considered and determined the amount of monies estimated and deemed necessary to meet and defray all legal liabilities and necessary expenditures to be incurred by and against the County of McLean for the 2003 Fiscal Year beginning January 1, 2003 and ending December 31, 2003, and has further listed and specified the several detailed statements of budgeted itemized County expenditures in the attached recommended budgets; now, therefore,

BE IT, AND IT IS HEREBY PROVIDED AND ORDERED BY THE COUNTY BOARD, County of McLean in the meeting assembled that the 2003 Fiscal Year begins January 1, 2003 and ends December 31, 2003.

BE IT ORDERED, that the attached recommended budget be and the same is hereby adopted and appropriated as the annual budget of McLean County for the 2003 Fiscal Year beginning January 1, 2003.

BE IT FURTHER ORDERED, that the amounts listed as budget amounts for the fiscal year in the schedules of the annual budget herein adopted be and the same are hereby appropriated for the purposes herein specified or so much thereof as may be authorized by law, which amounts are in summary those listed below:

ADOPTED by the County Board of the County of McLean, Illinois, this 19th day of November, 2002.

ATTEST:

Peggy Ann Milton, Clerk of the County Board
of McLean County, Illinois

ADOPTED:

Michael F. Sweeney, Chairman
McLean County Board

FISCAL YEAR 2003 RECOMMENDED BUDGET

COUNTY FUND	FY 2001 ADOPTED	FY 2001 ACTUAL	FY 2002 ADOPTED	FY 2002 AMENDED	FY 2003 RECOMMENDED	AMOUNT INCREASE	% CHANGE
GENERAL FUND 0001							
0001 County Board	1,275,246	1,403,383	1,202,173	1,169,731	1,109,963	-92,210	-7.67%
0002 County Administrator	365,017	404,195	375,863	366,289	391,758	15,895	4.23%
0003 County Auditor	217,401	245,725	264,658	257,277	278,982	14,324	5.41%
0004 County Treasurer	346,968	326,088	340,962	309,915	321,125	-19,837	-5.82%
0005 County Clerk	519,316	503,127	582,959	573,489	559,644	-23,315	-4.00%
0006 County Recorder	188,651	185,513	176,061	185,986	190,064	14,003	7.95%
0008 Merit Board	12,432	21,118	14,631	14,631	15,000	369	2.52%
0015 Circuit Clerk	1,550,525	1,539,964	1,625,633	1,582,878	1,695,022	69,389	4.27%
0016 Circuit Court	760,293	879,703	762,551	741,543	779,787	17,236	2.26%
0018 Jury Commission	85,628	86,440	92,762	89,803	92,929	167	0.18%
0020 State's Attorney	1,896,905	1,883,571	1,911,813	1,889,735	1,881,736	-30,077	-1.57%
0021 Public Defender	980,938	1,047,215	1,213,701	1,196,675	1,227,522	13,821	1.14%
0022 Court Services	2,811,557	3,216,915	2,962,810	2,894,138	3,195,777	232,967	7.86%
0029 Sheriff's Department	5,868,235	5,955,410	6,035,671	5,961,989	6,214,332	178,661	2.96%
0031 Coroner's Office	357,643	374,559	354,847	346,867	388,112	33,265	9.37%
0032 Rescue Squad	25,355	26,131	25,355	26,372	16,235	-9,120	-35.97%
0038 Building & Zoning	272,363	222,577	263,345	311,195	272,370	9,025	3.43%
0040 Parks and Recreation	394,771	402,768	383,510	383,119	381,816	-1,694	-0.44%
0041 Facilities Management	2,554,043	2,406,265	3,079,701	3,118,149	2,866,109	-213,592	-6.94%
0043 Information Services	2,215,027	2,235,029	1,782,557	1,846,296	1,939,858	157,301	8.82%
0047 E.S.D.A.	142,087	147,152	145,207	170,894	142,775	-2,432	-1.67%
0048 Bloomington Election	375,620	377,286	390,902	390,902	414,360	23,458	6.00%
0049 Assessment Office	601,571	624,280	604,121	600,041	673,313	69,192	11.45%
Total for General Fund:	23,817,592	24,514,414	24,591,793	24,427,914	25,048,589	456,796	1.86%

	FY 2001 ADOPTED	FY 2001 ACTUAL	FY 2002 ADOPTED	FY 2002 AMENDED	FY 2003 RECOMMENDED	AMOUNT INCREASE	% CHANGE
SPECIAL REVENUE FUNDS							
0102 Dental Sealant Grant	178,077	132,865	163,869	163,869	167,157	3,288	2.01%
0103 W.I.C. Grant	247,739	245,508	244,672	250,905	263,186	18,514	7.57%
0104 Health Promotion Grant	15,000	18,607	16,500	16,500	15,000	-1,500	-9.09%
0105 Preventive Health Grant	179,978	187,641	173,567	158,115	128,199	-45,368	-26.14%
0106 Family Case Management	661,100	672,581	694,080	700,870	777,680	83,600	12.04%
0107 AIDS/Communicable Disease	53,123	43,951	50,842	71,353	81,750	30,908	60.79%
0110 Persons/Dev. Disabilities Fund	524,892	520,404	535,860	535,860	555,176	19,316	3.60%
0111 TB Care & Treatment Fund	248,796	240,767	260,649	265,781	268,495	7,846	3.01%
0112 Health Department Fund	3,176,379	3,067,886	3,289,946	3,304,625	3,370,229	80,283	2.44%
0113 S.P.I.C.E. Grant	19,546	2,809	21,535	2,711	-	-21,535	-100.00%
0120 Highway Department Fund	2,364,000	2,089,014	2,443,121	2,604,634	2,522,536	79,415	3.25%
0121 Bridge Matching Fund	1,226,000	898,593	1,258,163	1,258,163	1,400,378	142,215	11.30%
0122 County Matching Fund	867,000	208,166	902,372	902,372	971,033	68,661	7.61%
0123 Motor Fuel Tax Fund	3,780,000	2,437,620	3,555,000	3,555,000	3,240,000	-315,000	-8.86%
0129 Children's Advocacy Center	355,372	397,458	389,462	471,960	452,334	62,872	16.14%
0130 Social Security Fund	1,736,629	1,693,386	1,889,725	1,889,725	2,007,051	117,326	6.21%
0131 I.M.R.F.	1,141,185	1,187,772	1,222,323	1,222,323	1,305,481	83,158	6.80%
0133 Cooperative Extension Service	46,801	45,792	395,000	395,000	414,000	19,000	4.81%
0134 Historical Museum Fund	1,792,214	1,811,255	47,848	47,848	47,848	0	0.00%
0135 Tort Judgement Fund	138,911	129,432	1,840,739	1,840,739	1,885,097	44,358	2.41%
0136 Veterans Assistance Commission	126,500	101,979	144,697	144,697	148,120	3,423	2.37%
0137 Recorder Document Storage		3,287	244,935	259,736	195,975	-48,960	-19.99%
0139 Community Policing Grant	193,661	100,077	240,347	240,347	209,540	-30,807	-12.82%
0140 Circuit Clerk Automation	288,509	315,486	289,787	289,787	327,183	37,396	12.90%
0141 Court Security Fund	180,000	37,390	201,736	204,167	206,088	4,352	2.16%
0142 Court Document Storage	52,820	43,376	54,500	54,500	55,000	500	0.92%
0143 Child Support Collection	50,000		53,000	53,000	44,520	-8,480	-16.00%
0145 Juvenile Probation Services	470,585	329,128	517,757	518,367	521,927	4,170	0.81%
0146 Adult Probation Services	157,999	151,895	-	-	27,427	27,427	
0149 Violent Crime Defense Grant	85,000	86,071	85,000	85,000	30,471	-54,529	-64.15%
0150 Sheriff Domestic Violence Grant							

	FY 2001 ADOPTED	FY 2001 ACTUAL	FY 2002 ADOPTED	FY 2002 AMENDED	FY 2003 RECOMMENDED	AMOUNT INCREASE	% CHANGE
SPECIAL REVENUE FUNDS							
0152 Asset Forfeiture Fund	100,000	91,019	100,000	100,000	30,000	-70,000	-70.00%
0156 IV-D IDPA Child Support Fund	360,662	346,640	394,604	394,604	396,263	1,659	0.42%
0159 Solid Waste Management Fund	25,000	25,000	170,000	170,000	170,000	0	0.00%
0161 PBC Lease	2,115,613	2,115,613	2,408,706	2,408,706	2,408,706	0	0.00%
0162 PBCRent/Operations & Maintenance	1,639,726	1,639,726	1,875,168	1,875,168	1,905,528	30,360	1.62%
0164 County Clerk Document Storage	24,822	13,228	31,066	31,066	32,527	1,461	4.70%
0166 COPS in School Grant	36,150	42,016	40,000	40,000	40,085	85	0.21%
0167 GIS Fees		76,598	80,000	80,000	80,000	0	0.00%
0452 MetCom Centralized Communications	1,908,945	1,974,330	2,007,075	2,074,261	2,126,822	119,747	5.97%
Total for Special Revenue Funds:	26,568,734	23,524,366	28,333,449	28,681,557	28,828,610	495,161	1.75%
TRUST AND AGENCY FUNDS							
0147 Evergreen Lake Lease Fund	19,277	13,261	17,000	17,000	18,546	1,546	9.09%
0350 McBarnes Building Capital Lease	56,462	43,771	47,700	47,700	54,081	6,381	13.38%
0360 Fairview Building Lease		50,176	66,398	66,398	70,154	3,756	5.66%
Total for Trust and Agency Funds:	75,739	107,208	131,098	131,098	142,781	11,683	8.91%
ENTERPRISE FUND							
0401 Nursing Home	5,178,765	5,189,159	5,276,119	5,276,119	5,476,822	200,703	3.80%
Total for Enterprise Fund:	5,178,765	5,189,159	5,276,119	5,276,119	5,476,822	200,703	3.80%
TOTAL OPERATING BUDGET:	55,640,830	53,335,147	58,332,459	58,516,688	59,496,802	1,164,343	2.00%

Members Sommer/Rodman moved the County Board approve a Request for Approval and Adoption of the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance and the Five Year Capital Improvement Plan and Authorize the Chairman and the County Clerk to Sign. Member Segobiano stated the following: first of all let me say that I certainly respect and appreciate all the work Mr. Zeunik and his staff have done preparing this budget. Last year when the budget was proposed, there were three of us who opposed it. I think it was justified because a few months later we came in and reduced that budget. The thing that I oppose in regards to this year's proposal is that we have spent every new dime that we have taken in and we have gone to what I call double taxation. We have taken the money that was originally allocated to supporting the Historical Museum, the Old Courthouse, and have allocated those funds for additional needs. Consequently, we are turning the Old Courthouse over to the Public Building Commission with a levy attached for the same amount and in my opinion that is double taxation. At some point and time, we have to live within our means. I firmly believe that if we can't afford it then we don't need it. I will be voting against each item on this proposal, this recommended budget and I would ask when is enough, enough for the property owners out there, particularly those living on fixed incomes. I really oppose our taking this and placing it in the hands of the Public Building Commission. In my opinion, I think that's double taxation. If you look down the road, it means they will be doing repairs on that building, which I am not denying are needed, but it is going to be taxation through means that the community has no way to respond to except through this Board. Member Owens stated the following: I have also voted against several tax increases. In regard to the Old Courthouse, being on the Property Committee, we looked at our revenue and our expenses and this was the best way to eliminate a lot of our losses on that building. On the thought of the double taxation, if we look at the address that Mr. Zeunik gave us last month, the average tax rate is to go from \$.94 to \$.93 and that's even with this tax levy. If we kept holding on to this building and kept taking big losses, especially in this budget cycle, the tax rate may have to be increased even more than just 1/2 of a cent. I support giving this over to the Public Building Commission at this time. Clerk Milton shows the roll call vote as follows: Berglund-yes, Bostic-yes, Emmett-yes, Gordon-yes, Hoselton-no, Johnson-yes, Kinzinger-yes, Nuckolls-yes, Owens-yes, Renner-yes, Rodman-yes, Salch-yes, Segobiano-no, Selzer-yes, Sommer-yes, Sorensen-yes, Bass-yes, and Sweeney-yes. Motion carried sixteen to two.

Member Sommer, Vice-Chairman, presented the following:

McLEAN COUNTY 2002 TAX LEVY ORDINANCE

WHEREAS, pursuant to Chapter 35, Illinois Compiled Statutes (1992), Paragraph 205/156, the County Board of McLean County, Illinois, at the November 19, 2002 meeting, has considered a Tax Levy Ordinance in the amount of \$24,001,929.00 for County purposes; and

WHEREAS, the County Board of McLean County has deemed that it will be necessary to levy taxes in the amount of \$24,001,929.00 to be raised upon the real property, land, and railroads, in McLean County, Illinois for the raising of monies for the several objects and purposes specified in said Annual Budget and Appropriation Ordinance, and as specified in Attachment A to this Ordinance; now, therefore,

BE IT ORDERED that the words "full assessed valuation" shall be held and taken to mean full assessed valuation as equalized or assessed by the McLean County Board of Review and the Illinois Department of Revenue, on all taxable property in the political subdivision of the County of McLean for the current year.

BE IT, AND IT IS HEREBY PROVIDED AND ORDERED BY THE COUNTY BOARD that there is hereby levied, separate property taxes as follows:

PROPOSED 2002 TAX LEVY BY FUND

<u>Fund</u>	<u>2002 Tax Levy</u>	<u>Statutory Maximum</u>	<u>Statutory Authority</u>
0001 County General Fund	\$ 6,426,320.00	\$ 0.2500	Chapter 55, <u>Illinois Compiled Statutes</u> (1992), 5/5-1024
0120 County Highway Fund	\$ 1,886,536.00	0.0750	Chapter 605, <u>Illinois Compiled Statutes</u> (1992), 515-601
0121 Bridge Matching Fund	\$ 1,285,378.00	\$ 0.0500	Chapter 605, <u>Illinois Compiled Statutes</u> (1992), 5/5-602
0122 County Matching Fund	\$ 964,033.00	\$ 0.0375	Chapter 605, <u>Illinois Compiled Statutes</u> (1992), 5/5-603

(2)

0110 Persons/Developmental Disabilities Fund	\$ 555,176.00	\$ 0.1000	Chapter 55, <u>Illinois Compiled Statutes</u> (1992), 105-1
0111 Tuberculosis Care and Treatment Fund	\$ 264,295.00	\$ 0.0750	Referendum 11/6/60 and action of County Board of Supervisors 6/15/61, Chapter 55, <u>Illinois Compiled Statutes</u> (1992), 5/5-23029
0112 Health Department Fund	\$ 2,416,512.00	\$ 0.1500	Chapter 55, <u>Illinois Compiled Statutes</u> (1992), 5/5-25003. Increased by Referendum in accordance with Chapter 55, <u>Illinois Compiled Statutes</u> (1992), 5/5-25025 for Mental Health
0129 Children's Advocacy Fund	\$ 102,587.00	\$ 0.0040	Chapter 55, <u>Illinois Compiled Statutes</u> (1992) 80/6. Established by Referendum in accordance with Chapter 55, <u>Illinois Compiled Statutes</u> (1992) 80/6, November 8, 1994.
0130 Federal Social Security Fund	\$ 2,007,051.00	none	Chapter 40, <u>Illinois Compiled Statutes</u> (1992), 5/21-110
0131 Illinois Municipal Retirement Fund	\$ 1,284,078.00	none	Chapter 40, <u>Illinois Compiled Statutes</u> (1992), 5/7-171

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	(3)				
0134 Historical Museum Fund	\$ 51,612.00	\$ 0.0020	Chapter 55, <u>Illinois Compiled Statutes</u> (1992), 5/6-23001		
0135 Tort Judgment Fund	\$ 1,881,997.00	none	Chapter 745, <u>Illinois Compiled Statutes</u> (1992), 10/9-107		
0136 Veterans Assistance	\$ 148,120.00	\$ 0.0300	Chapter 55, <u>Illinois Compiled Statutes</u> (1992), 5/5-2006		
0161 Public Building Commission Leases			September 15, 1987, Lease between McLean County and the Public Building Commission, Chapter 50, <u>Illinois Compiled Statutes</u> (1992), 20/18		
Law and Justice Center Lease Bond	\$ 2,115,613.00	none	November 20, 2001, Lease between McLean County and the Public Building Commission, Chapter 50, <u>Illinois Compiled Statutes</u> (1992), 20/18		
Government Center Lease Bond	\$ 293,093.00	none	Chapter 50, <u>Illinois Compiled Statutes</u> (1992), 20/18		
0162 Public Building Commission Additional Rental					
Law and Justice Center Additional Rental Fund	\$ 1,723,833.00	none	Chapter 50, <u>Illinois Compiled Statutes</u> (1992) 20/18		

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(4)

Government Center Additional Rental Fund	\$ 58,115.00	none	Chapter 50, <u>Illinois Compiled Statutes</u> (1992) 20/18
Old County Courthouse Additional Rental Fund	\$ 123,580.00	none	Chapter 50, <u>Illinois Compiled Statutes</u> (1992) 20/18
0133 Cooperative Extension Fund	\$ 414,000.00	\$ 0.0500	Chapter 505, <u>Illinois Compiled Statutes</u> (1992) 45/8. Approved by referendum.

TOTAL TO BE LEVIED: \$24,013,887.00

BE IT FURTHER ORDERED that the Levies with respect to each of the foregoing funds as separate and numbered above be and are hereby separate and apart from each other.

BE IT FURTHER ORDERED that the Levies, to be extended by the County Clerk with respect to each of the foregoing funds separated and numbered above, are not in excess of the rate authorized by Statute or referendum for the County of McLean (Chapter 35, Illinois Compiled Statutes (1992), 205/162).

That the sums levied above in the amount of \$24,001,929.00 were levied pursuant to Chapter 35, Illinois Compiled Statutes (1992), Paragraph 215/8, and that this Ordinance is a certification by the County Board Chairman that the McLean County Board is in compliance with the Truth in Taxation Act.

That the provisions of the Appropriation and this Ordinance shall be deemed separable and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

(5)

That the sums heretofore levied in the amount of \$24,001,929.00 be raised by taxation upon the property in this County and the County Clerk of McLean County is hereby ordered to compute and extend upon the proper collector's books for the said year, the sums heretofore levied or so much as will not in aggregate exceed the limit established by law on the assessed valuation as equalized by the Department of Revenue for the Year 2002.

APPROVED and ADOPTED by the County Board of McLean County, Illinois, at the meeting of November 19, 2002.

Dated this 19th day of November, 2002.

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ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

Michael F. Sweeney, Chairman
McLean County Board

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ATTACHMENT A TO THE 2002 TAX LEVY ORDINANCE

FUND 0001 – GENERAL FUND

The amount of \$6,426,320.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(1) For the Expense of the Regional Office of Education – County Board Office	\$ 189,118.00
(2) For the Auditing/Accounting Service Expense - County Administrator's Office	\$ 65,135.00
(3) For the Election Expense – County Clerk's Office	\$ 348,081.00
(4) For the Notary Bond Expense – Supervisor of Assessments Office	\$ 130.00
(5) For the Expense of the 11 th Circuit Court, McLean County	\$ 779,787.00
(6) For the Expense of the Jury Commission	\$ 92,929.00
(7) For the Full-Time Employees Salary Expense – Public Defender's Office	\$ 916,422.00
(8) For the Office Supply Expense – Public Defender's Office	\$ 3,971.00
(9) For the Full-Time Employees Salary Expense – Adult Jail, Sheriff's Department	\$2,225,665.00
(10) For the Food Expense – Adult Jail, Sheriff's Department	\$ 248,000.00
(11) For the Personal Hygiene Expense – Adult Jail, Sheriff's Department	\$ 7,500.00
(12) For the Expense of the McLean County Rescue Squad	\$ 16,235.00
(13) For the Buildings, Grounds, Equipment Maintenance – Parks and Recreation Department	\$ 13,000.00
(14) For the Full-Time Employees Salary Expense – Juvenile Detention Center	\$ 41,639.00
(15) For the Contract Services Expense – Information Services Department	\$ 645,000.00
(16) For the Software Maintenance Expenses – Information Services Department	\$ 72,000.00
(17) For the Software License Expenses – Information Services Department	\$ 67,000.00
(18) For the Purchase of Computer Equipment – Information Services Department	\$ 177,000.00
(19) For the Lease/Purchase of Computer Hardware – Information Services Department	\$ 175,000.00
(20) For the Election Expense – City of Bloomington Election Commission	\$ 334,344.00
(21) For the Advertising/Legal Notice Expense – Supervisor of Assessments Office	\$ 82,800.00
(22) For the Postage Expense – Supervisor of Assessments Office	\$ 30,535.00

(2)

GENERAL FUND TOTAL: \$6,426,320.00

FUND 0110 – PERSONS WITH DEVELOPMENTAL DISABILITIES FUND

The amount of \$555,176.00 is to be levied and collected for the following purposes:
Pursuant to the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(1) For Contract Services Expense	\$ 554,923.00
(2) For the Administrative Surcharge Expense	\$ <u>253.00</u>
TOTAL:	\$ <u>555,176.00</u>

See detail of line item expenditures on page of the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance.

FUND 0111 – TB CARE AND TREATMENT FUND

The amount of \$264,295.00 is to be levied and collected for the following purposes:
Pursuant to the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

In Sub-department 0062 Personal Health Services:

(1) For Salaries, Differential Pay, Overtime, and Performance Incentive Pay	\$ 142,188.00
(2) For Employees Medical Insurance	\$ 10,506.00
(3) For the Purchase of Materials and Supplies	\$ 10,835.00
(4) For the Contractual Services Expenses	\$ 98,816.00
(5) For the Purchase of Capital Equipment	\$ 1,950.00

(3)

TB CARE AND TREATMENT FUND TOTAL: \$ 264,295.00

See detail of line item expenditures on pages of the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance.

FUND 0112 - HEALTH DEPARTMENT FUND

The amount of \$2,416,512.00 is to be levied and collected for the following purposes.
Pursuant to the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

In Sub-department 0060 - Mental Health Services

(1) For Full-Time Employees Salaries	\$ 28,030.00
(2) For Employee Medical Insurance	\$ 1,020.00
(3) For Purchase of Materials and Supplies	\$ 299.00
(2) For Contract Services - Mental Health Services	\$ <u>771,198.00</u>
	SUB-TOTAL: \$ 800,547.00

In Sub-department 0061 - Environmental Health

(1) For Full-Time Employees Salaries	\$ <u>397,126.00</u>
	SUB-TOTAL: \$ 397,126.00

(4)

In Sub-department 0062 – Personal Health Services

(1) For Full-Time Employees Salaries	\$ 667,946.00
(2) For Part-Time Employees Salaries	\$ 119,450.00
(3) For the Overtime Account	\$ 2,471.00
(4) For the Medical Director's Fee	\$ 16,740.00
(5) For the Purchase of Medical/Nursing Supplies	\$ <u>11,300.00</u>
(6) For the Purchase of Vaccines/Prescriptions	\$ <u>15,000.00</u>
SUB-TOTAL:	\$ 832,907.00

In Sub-department 0063 – Administrative Services

(1) For Full-Time Employees Salaries	\$ 224,953.00
(2) For Performance Incentive Pay	\$ 1,023.00
(3) For Employees Medical/Life Insurance	\$ 14,280.00
(4) For Purchase of Office Supplies	\$ 1,800.00
(5) For the Purchase of Operational Supplies	\$ 2,550.00
(5) For the Purchase of Employee Service Awards	\$ 250.00
(6) For the Purchase of Photo Supplies/Film	\$ 20.00
(7) For Copy/Microfilm Expense	\$ 1,600.00
(8) For Travel Expense	\$ 300.00
(9) For the Purchase of Computer Equipment	\$ <u>4,780.00</u>
SUB-TOTAL:	\$ 251,556.00

(5)

In Sub-department 0067 – Health Promotion

(1) For Full-Time Employees Salaries	\$ 78,627.00
(2) For Part-Time Employees Salaries	\$ 17,463.00
(3) For Performance Incentive Pay	\$ 1,923.00
(4) For Employees Medical/Life Insurance	\$ 5,720.00
(5) For the Expense of Materials and Supplies	\$ 4,868.00
(6) For the Expense of Contractual Services	\$ 25,385.00
(7) For the Expense of Capital Outlay Items	\$ <u>300.00</u>
SUB-TOTAL:	\$ 134,286.00

HEALTH DEPARTMENT FUND TOTAL: \$2,416,512.00

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See detail of line item expenditures on pages of the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance.

FUND 0120 – COUNTY HIGHWAY FUND

The amount of \$1,886,536.00 is to be levied and collected for the following purposes.
Pursuant to the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance as approved and adopted by the McLean County Board:

(1) For Full-Time Employees Salaries	\$ 710,738.00
(2) For Occasional/Seasonal Employees	\$ 42,000.00
(2) For Employees Medical/Life Insurance	\$ 91,800.00
(3) For Performance Incentive Pay	\$ 3,000.00
(4) For Purchase of Gasoline/Diesel Fuel/Oil	\$ 112,000.00

210

(6)

(5) For Purchase of Furnishings/Office Equipment	\$ 7,500.00
(6) For Purchase of Operational Supplies	\$ 20,320.00
(7) For Engineering Design Services	\$ 70,000.00
(8) For Maintenance Roads/Drainage Structures	\$ 54,000.00
(9) For Construction Roads/Bridges/Culverts	\$ 43,798.00
(10) For Purchase of Computer Equipment	\$ 15,000.00
(11) For Purchase of Machinery/Equipment	\$ 405,000.00
(12) For Purchase of Computer Software	\$ 10,000.00
(13) For Capital Improvements	\$ 295,000.00
(14) For Equipment Rental	\$ 6,200.00

COUNTY HIGHWAY FUND TOTAL: \$1,886,536.00

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See detail of line item expenditures on pages of the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance.

FUND 0121 - COUNTY BRIDGE MATCHING FUND

The amount of \$1,289,261.00 is to be levied and collected for the following purposes.
Pursuant to the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(1) For Full-Time Employees Salaries	\$ 263,861.00
(2) For Overtime Expenses	\$ 12,000.00
(3) For Performance Incentive Pay	\$ 1,000.00
(4) For Maintenance of Roads/Drainage Structures	\$ 70,000.00
(5) For Contract Services - Engineering and Design	\$ 80,000.00
(6) For Construction of Roads, Bridges, Culverts	\$ 853,400.00

211

(7)

(7) For Purchase of Right-of-Way

\$ 10,000.00

COUNTY BRIDGE MATCHING FUND TOTAL: \$1,289,261.00

See detail of line item expenditures on page of the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance.

FUND 0122 – COUNTY MATCHING FUND

The amount of \$968,000.00 is to be levied and collected for the following purposes.
Pursuant to the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

- (1) For the Construction of Roads, Bridges, Culverts
- (2) For the Administrative Surcharge

\$ 967,100.00

\$ 900.00

COUNTY MATCHING FUND TOTAL: \$ 968,000.00

See detail of line item expenditures on page of the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance.

FUND 0129 – CHILDREN’S ADVOCACY CENTER

The amount of \$102,587.00 is to be levied and collected for the following purposes.
Pursuant to the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(8)

(1) For the Salary of the Director, Children's Advocacy Center	\$ 51,926.00
(2) For Part-Time Employees Salaries	\$ 27,546.00
(3) For Purchase of Materials and Supplies	\$ 9,875.00
(4) For Telephone Service	\$ 12,000.00
(5) For Schooling and Conferences	\$ 1,000.00
(6) For Water Service	\$ <u>240.00</u>
TOTAL:	\$ <u>102,587.00</u>

See detail of line item expenditures on pages of the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance.

FUND 0130 - F.I.C.A. - SOCIAL SECURITY EXPENSE

213

The amount of \$2,007,051.00 is to be levied and collected for the following purposes.
Pursuant to the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(1) For Fringe Benefits/FICA Social Security Contribution	\$1,728,951.00
(2) For Interfund Transfers	\$ <u>278,100.00</u>
TOTAL:	\$ <u>2,007,051.00</u>

See detail of line item expenditures on page of the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance.

213

(9)

FUND 0131 – I.M.R.F. FUND

The amount of \$1,284,078.00 is to be levied and collected for the following purposes.
Pursuant to the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(1) For Fringe Benefits/ IMRF Contribution	\$1,136,076.00
(2) For Interfund Transfers	\$ <u>148,002.00</u>
TOTAL:	<u>\$1,284,078.00</u>

See detail of line item expenditures on page of the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance.

214
FUND 0134 – HISTORICAL MUSEUM

The amount of \$51,612.00 is to be levied and collected for the following purposes.
Pursuant to the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(1) For Contract Services – Historical Museum Expense	\$ 51,612.00
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FUND 0133 – CO-OPERATIVE EXTENSION

The amount of \$414,000.00 is to be levied and collected for the following purposes.
Pursuant to the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(1) For Contract Services – Co-Operative Extension Services	\$ 414,000.00
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(10)

See detail of line item expenditures on page of the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance.

FUND 0135 – TORT JUDGMENT FUND

The amount of \$1,881,997.00 is to be levied and collected for the following purposes.
Pursuant to the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

In Sub-department 0022 – Juvenile Detention Health Services

(1) For Salaries and Overtime Expense	\$ 45,586.00
(2) For Employees Medical/Life Insurance	\$ 2,550.00
(3) For the Purchase of Materials and Supplies	\$ 2,000.00
(4) For Contractual Services Expenses	\$ 38,423.00
(5) For the Purchase of Capital Items	\$ <u>0.00</u>

SUB-TOTAL: \$ 88,559.00

In Sub-department 0073 – Risk Management/Adult Correctional Health Services

(1) For Salaries, Overtime Expense, and Performance Incentive Pay	\$ 355,962.00
(2) For Employees Medical/Life Insurance	\$ 12,750.00
(3) For the Purchase of Materials and Supplies	\$ 102,640.00
(4) For Contractual Services Expense	\$ 259,448.00
(5) For the Purchase of Capital Items	\$ <u>2,000.00</u>

SUB-TOTAL: \$ 737,800.00

(11)

In Sub-department 0077 – Risk Management/Insurance

(1) For Salaries and Overtime Expense	\$ 67,753.00
(2) For Employees Medical/Life Insurance	\$ 2,550.00
(3) For the Purchase of Materials and Supplies	\$ 9,300.00
(4) For Contractual Services Expense	\$ 785,556.00
(5) For the Purchase of Capital Items:	\$ 0.00
SUB-TOTAL:	\$ 865,169.00

In Sub-department 0078 – Risk Management/Civil Division

(1) For Salaries and Performance Incentive Pay	\$ 172,033.00
(2) For Employees Medical/Life Insurance	\$ 7,650.00
(3) For the Purchase of Materials and Supplies	\$ 800.00
(4) For Contractual Services Expense	\$ 9,986.00
SUB-TOTAL:	\$ 190,469.00
TOTAL:	\$1,881,997.00

See detail of line item expenditures on pages of the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance.

FUND 0136 – VETERANS ASSISTANCE COMMISSION

The amount of \$148,120.00 is to be levied and collected for the following purposes.
Pursuant to the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(12)

(1) For Salaries and Performance Incentive Pay	\$ 58,062.00
(2) For Employees Medical/Life Insurance	\$ 12,173.00
(3) For the Purchase of Materials and Supplies	\$ 2,670.00
(4) For Contractual Services Expense	\$ 75,215.00
(5) For the Purchase of Capital Items	<u>\$ 0.00</u>
TOTAL: \$ <u>148,120.00</u>	

See detail of line item expenditures on pages of the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance.

FUND 0161 – PUBLIC BUILDING COMMISSION LEASES

217

The amount of \$2,115,613.00 to be levied and collected for the following purposes.
Pursuant to the provisions of the Amendment to the Lease and Operation and Maintenance Agreement for the Law and Justice Center between the Public Building Commission of McLean County and the County of McLean, Illinois ..

(1) For Annual Lease Payment/Debt Service Payment to the Public Building Commission \$2,115,613.00

See detail of line item expenditures on page of the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance.

The amount of \$293,093.00 to be levied and collected for the following purposes.
Pursuant to the provisions of the Lease and Operations and Maintenance Agreement for the 115 East Washington Street building between the Public Building Commission of McLean County and the County of McLean, dated November 20, 2001.

(1) For Annual Lease Payment/Debt Service Payment to the Public Building Commission \$ 293,093.00

See detail of line item expenditures on page of the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance.

217

FUND 0162 - PUBLIC BUILDING COMMISSION ADDITIONAL RENT, OPERATIONS, MAINTENANCE

The amount of \$1,723,833.00 is to be levied and collected for the following purposes.

Pursuant to the provisions of the Amendment to the Agreement for the Operations and Maintenance of the Law and Justice Center between the Public Building Commission of McLean County and the County of McLean, Illinois.

(1) For Additional Rental Payment due to the Public Building Commission \$1,723,833.00

The amount of \$58,115.00 is to be levied and collected for the following purposes.

Pursuant to the provisions of the Amendment to the Agreement for the Operations and Maintenance of the Law and Justice Center between the Public Building Commission of McLean County and the County of McLean, Illinois, dated November 20, 2001..

(1) For Additional Rental Payment due to the Public Building Commission \$ 58,115.00

The amount of \$123,580.00 is to be levied and collected for the following purposes.

Pursuant to the provisions of the Agreement for the Operations and Maintenance of the Old County Courthouse Building between the Public Building Commission of McLean County and the County of McLean, Illinois.

(1) For Additional Rental Payment due to the Public Building Commission \$123,580.00

Members Sommer/Owens moved the County Board approve the Request for Approval and Adoption of the 2002 Tax Levy Ordinance for McLean County and Authorize the Chairman and the County Clerk to Sign. Clerk Milton shows the roll call vote as follows: Berglund-yes, Bostic-yes, Emmett-yes, Gordon-yes, Hoselton-no, Johnson-yes, Kinzinger-yes, Nuckolls-yes, Owens-yes, Renner-yes, Rodman-yes, Salch-yes, Segobiano-no, Selzer-yes, Sommer-yes, Sorensen-yes, Bass-yes, and Sweeney-yes. Motion carried sixteen to two.

Member Sommer, Vice-Chairman, presented the following:

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AMENDMENT TO THE FUNDED FULL-TIME EQUIVALENT POSITIONS RESOLUTION

WHEREAS, the McLean County Board adopted a Funded Full-Time Equivalent Positions Resolution on November 27, 1984 which became effective on January 1, 1985, and which has been subsequently amended; and,

WHEREAS, the full-time equivalent positions and their estimated personnel expenditures are detailed in this Resolution; and,

WHEREAS, the Full-Time Equivalent Positions Resolution includes an across-the-board increase of 1.5% for all County employees, other than Elected Officials and those employees covered by collective bargaining agreements; and,

WHEREAS, the Executive Committee has recommended to the County Board that said resolution be further amended in order to reflect all full-time equivalent (FTE) positions funded in the Fiscal Year 2003 McLean County Combined Annual Appropriation and Budget Ordinance; now, therefore,

BE IT RESOLVED that the following Funded Full-Time Equivalent Positions Resolution be and hereby is adopted:

11.51 FULL-TIME EQUIVALENT POSITIONS AUTHORIZED. The full-time equivalent positions as listed in the approved and adopted budget for each County department and office are approved in the Fiscal Year 2003 McLean County Combined Annual Appropriation and Budget Ordinance and are authorized to be filled.

11.52 ADDITIONS OF POSITIONS. In the event that there is a need for any position or positions in addition to those authorized herein, it shall be the responsibility of the Department Head to submit a request for funding to the proper committee; except that the Health Department and the Tuberculosis Clinic shall submit such funding requests to the Board of Health or Tuberculosis Care and Treatment Board, as the case may be. The authorization of any additional position(s) shall be accomplished only by amendment to this Resolution by the County Board.

11.53 REPEAL. The Funded Full-Time Equivalent Positions Resolution as adopted by the County Board on December 12, 1985 (Chapter 11, Sections 11.51 through 11.56 inclusive), and as subsequently amended is hereby repealed as of January 1, 2003.

11.54 EFFECTIVE DATE. This Resolution shall take effect and be in full force on and after January 1, 2003.

ADOPTED by the County Board of McLean County, Illinois, this 19th day of November, 2002.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

Michael F. Sweeney, Chairman
McLean County Board

McLean County FY 2003 Budget Workforce Changes

<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Position Title</u>	FY'2002	FY'2003	
				<u>ADOPTED BUDGET</u>	<u>RECOMMENDED CHANGE</u>	
General Fund	County Administration	0001-0002-0002	Human Resources Assistant	1.00	0.80 (0.20)	
		0001-0004-0004	Office Support Specialist I	1.00	0.00 (1.00)	
	State's Attorney	0001-0020-0020	Office Support Specialist I	5.00	3.50 (1.50)	
		0001-0020-0020	Legal Assistant II	4.00	3.50 (0.50)	
	State's Attorney	0001-0020-0020	Assistant State's Attorney II	5.00	4.00 (1.00)	
		0001-0040-0000	Seasonal Positions	5.19	3.69 (1.50)	
	Parks & Recreation	0001-0047-0052	Office Support Specialist I	1.00	0.80 (0.20)	
		0001-0049-0054	Office Support Specialist I	1.00	0.00 (1.00)	
	ESDA					
	Supervisor of Assessments					
				Fund Totals	23.19	16.29 (6.90)
	Highway Funds	Highway Department	0120-0055-0056	TruckDriver/Laborer	7.00	7.00 0.00
			0121-0055-0056	TruckDriver/Laborer	0.70	0.70 0.00
0123-0055-0056			TruckDriver/Laborer	3.30	3.30 0.00	
		Department Totals	11.00	11.00 0.00		

November 14, 2002

Memo to: The Honorable Chairman and Members of the McLean County Board

From: John M. Zeunik
County Administrator

Re: Review of Recommended Budget for Fiscal Year 2003

To assist you during your review and consideration of the Recommended Budget for Fiscal Year 2003, I have summarized below the specific line item operating account changes made during the Oversight Committee review process. I have also enclosed a Summary of the Personnel Changes as tentatively approved and recommended by the Oversight Committees. Should you have any questions concerning this information, please call me at 888-5110.

<u>COMMITTEE/DEPARTMENT LINE ITEM ACCOUNT</u>	<u>ADMINISTRATOR RECOMMENDATION</u>	<u>COMMITTEE RECOMMENDATION</u>	<u>INCREASE/ (DECREASE)</u>
<u>0001 County Board</u>	\$ 1,109,963	\$ 1,109,963	\$ 0
<u>0002 County Administrator</u>	\$ 391,758	\$ 391,758	\$ 0
<u>0043 Information Services</u>	\$ 1,939,858	\$ 1,939,858	\$ 0

201

(2)

<u>COMMITTEE/DEPARTMENT LINE ITEM ACCOUNT</u>	<u>ADMINISTRATOR RECOMMENDATION</u>	<u>COMMITTEE RECOMMENDATION</u>	<u>INCREASE/ (DECREASE)</u>
<u>FINANCE COMMITTEE</u>			
<u>0003 County Auditor</u>	\$ 278,982	\$ 278,982	\$ 0
<u>0004 County Treasurer</u>	\$ 321,125	\$ 321,125	\$ 0
<u>0005 County Clerk</u>	\$ 559,126	\$ 559,126	\$ 0
0164-0005 County Clerk Document Storage Fund	\$ 32,527	\$ 32,527	\$ 0
<u>0006 County Recorder</u>	\$ 190,164	\$ 190,164	\$ 0
Recorder Document Storage Fund 0137-0006	\$ 195,975	\$ 195,975	\$ 0
<u>0048 Bloomington Election Commission</u>	\$ 414,360	\$ 414,360	\$ 0
<i>Please note: The Finance Committee and Executive Committee forwarded the Bloomington Election Commission budget to the County Board without any recommendation.</i>			
<u>0049 Supervisor of Assessments</u>	\$ 673,313	\$ 673,313	\$ 0

2022

(3)

<u>COMMITTEE/DEPARTMENT LINE ITEM ACCOUNT</u>	<u>ADMINISTRATOR RECOMMENDATION</u>	<u>COMMITTEE RECOMMENDATION</u>	<u>INCREASE/ (DECREASE)</u>
<u>FINANCE COMMITTEE</u>			
<u>0130 Social Security</u>	\$ 2,007,051	\$ 2,007,051	\$ 0
<u>0131 I.M.R.F.</u>	\$ 1,305,481	\$ 1,305,481	\$ 0
<u>0134 Historical Museum</u>	\$ 51,612	\$ 51,612	\$ 0
<u>0135 Tort Judgment</u>	\$ 1,885,097	\$ 1,885,097	\$ 0
<u>0136 Veterans Assistance</u>	\$ 148,120	\$ 148,120	\$ 0
<u>0167 GIS Fees Fund</u>	\$ 80,000	\$ 80,000	\$ 0
<u>Health Department Funds:</u>			
<u>0102 Dental Sealant Grant</u>	\$ 167,157	\$ 167,157	\$ 0
<u>0103 WIC Program</u>	\$ 263,186	\$ 263,186	\$ 0
<u>104 Health Promotion Grant</u>	\$ 15,000	\$ 15,000	\$ 0

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(4)

<u>COMMITTEE/DEPARTMENT LINE ITEM ACCOUNT</u>	<u>ADMINISTRATOR RECOMMENDATION</u>	<u>COMMITTEE RECOMMENDATION</u>	<u>INCREASE/ (DECREASE)</u>
FINANCE COMMITTEE			
<u>0105 Preventive Health Program</u>	\$ 128,199	\$ 128,199	\$ 0
<u>0106 Family Case Mgmt.</u>	\$ 777,680	\$ 777,680	\$ 0
<u>0107 AIDS/Communicable Disease Control</u>	\$ 81,750	\$ 81,750	\$ 0
<u>0110 Persons/Developmental Disabilities</u>	\$ 555,176	\$ 555,176	\$ 0
<u>0111 TB Care & Treatment</u>	\$ 268,495	\$ 268,495	\$ 0
<u>0112 Health Department</u>	\$3,370,229	\$3,370,229	\$ 0
<u>113 S.P.I.C.E. Grant</u>	\$ 0	\$ 0	\$ 0
<u>0401 Nursing Home</u>	\$5,476,822	\$5,476,822	\$ 0
JUSTICE COMMITTEE			
<u>0008 Merit Board</u>	\$ 15,000	\$ 15,000	\$ 0
<u>0015 Circuit Clerk</u>	\$1,695,022	\$1,695,022	\$ 0

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(5)

<u>COMMITTEE/DEPARTMENT</u> <u>LINE ITEM ACCOUNT</u>	<u>ADMINISTRATOR</u> <u>RECOMMENDATION</u>	<u>COMMITTEE</u> <u>RECOMMENDATION</u>	<u>INCREASE/</u> <u>(DECREASE)</u>
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JUSTICE COMMITTEE

Circuit Clerk Court Automation 0140-0015	\$ 233,602	\$ 209,540	(\$24,062)
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The Justice Committee recommended approval of the following amendment in the Circuit Clerk Court Automation Fund 0140 budget:

400.0000 Unappropriated Fund Balance	\$ 33,602	\$ 9,540	(\$24,062)
999.0001 Interfund Transfer	\$ 73,555	\$ 49,453	(\$24,062)

225
Circuit Clerk
Court Document 0142-0015

	\$ 206,088	\$ 206,088	\$ 0
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Circuit Clerk
Child Support 0143-0015

	\$ 55,000	\$ 55,000	\$ 0
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Circuit Clerk
IDPA IV-D Project 0156-0015

	\$ 35,948	\$ 35,948	\$ 0
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0016 Circuit Court

	\$ 779,787	\$ 779,787	\$ 0
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Circuit Court
IDPA IV-D Project 0156-0016

	\$ 33,400	\$ 33,400	\$ 0
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0018 Jury Commission

	\$ 92,929	\$ 92,929	\$ 0
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(6)

<u>COMMITTEE/DEPARTMENT LINE ITEM ACCOUNT</u>	<u>ADMINISTRATOR RECOMMENDATION</u>	<u>COMMITTEE RECOMMENDATION</u>	<u>INCREASE/ (DECREASE)</u>
JUSTICE COMMITTEE			
<u>0020 State's Attorney's Office</u>	\$ 1,873,944	\$ 1,881,736	\$ 7,792
<p>An error was made in the Part-Time Employee line item account in the FY'2003 Recommended Budget. To correct the error and provide the required funding for the State's Attorney's Office, the Justice Committee recommended approval of an amendment in the State's Attorney's Office and in the Sheriff's Department (see below).</p>			
515.0001 Part-Time Employees	\$ 24,741	\$ 32,533	\$ 7,792
State's Attorney's Office			
Asset Forfeiture Fund 0152	\$ 30,000	\$ 30,000	\$ 0
State's Attorney			
IDPA IV-D Project 0156-0020	\$ 326,915	\$ 326,915	\$ 0
<u>0021 Public Defender</u>	\$ 1,227,522	\$ 1,227,522	\$ 0
<u>0022 Court Services</u>	\$ 3,195,777	\$ 3,195,777	\$ 0
Court Services			
Juvenile Probation			
Services Fund 0145-0022	\$ 44,520	\$ 44,520	\$ 0
Court Services			
Adult Probation			
Services Fund 0146-0022	\$ 521,927	\$ 521,927	\$ 0

226

(7)

<u>COMMITTEE/DEPARTMENT LINE ITEM ACCOUNT</u>	<u>ADMINISTRATOR RECOMMENDATION</u>	<u>COMMITTEE RECOMMENDATION</u>	<u>INCREASE/ (DECREASE)</u>
<u>JUSTICE COMMITTEE</u>			
0029 Sheriff's Department	\$ 6,222,124	\$ 6,214,332	(\$7,792)
An error was made in the Part-Time Employee line item account in the State's Attorney's Office in the FY'2003 Recommended Budget. To correct the error and provide the required funding for the State's Attorney's Office, the Justice Committee recommended approval of the following amendment in the Sheriff's Department.			
0001-0029-0029-0718.0001 Schooling & Conferences	\$ 12,000	\$ 10,208	(\$1,792)
0001-0029-0029-0743.0001 Radio Communications Maintenance	\$ 18,400	\$ 12,000	(\$6,000)
Sheriff's Department Court Security 0141-0029	\$ 327,183	\$ 327,183	\$ 0
Sheriff's Department Domestic Violence Grant Fund 0150-0029	\$ 30,471	\$ 30,471	\$ 0
Sheriff's Department COPS in School Grant Fund 0166-0029	\$ 40,085	\$ 40,085	\$ 0
0031 Coroner	\$ 388,112	\$ 388,112	\$ 0
0032 Rescue Squad	\$ 16,235	\$ 16,235	\$ 0

229

(8)

<u>COMMITTEE/DEPARTMENT LINE ITEM ACCOUNT</u>	<u>ADMINISTRATOR RECOMMENDATION</u>	<u>COMMITTEE RECOMMENDATION</u>	<u>INCREASE/ (DECREASE)</u>
JUSTICE COMMITTEE			
<u>0047 E.S.D.A.</u>	\$ 142,775	\$ 142,775	\$ 0
<u>0062 Children's Advocacy Center Fund 0129</u>	\$ 452,334	\$ 452,334	\$ 0
<u>0030 Metro McLean County Centralized Communications Fund 0452</u>	\$ 2,126,822	\$ 2,126,822	\$ 0
LAND USE AND DEVELOPMENT COMMITTEE			
<u>0038 Building and Zoning</u>	\$ 272,370	\$ 272,370	\$ 0
<u>0159 Solid Waste Management Fund</u>	\$ 170,000	\$ 170,000	\$ 0
PROPERTY COMMITTEE			
<u>0040 Parks and Recreation</u>	\$ 381,816	\$ 381,816	\$ 0
<u>Parks and Recreation Evergreen Lake Lease Fund 0147-0040</u>	\$ 18,546	\$ 18,546	\$ 0

228

(9)

<u>COMMITTEE/DEPARTMENT LINE ITEM ACCOUNT</u>	<u>ADMINISTRATOR RECOMMENDATION</u>	<u>COMMITTEE RECOMMENDATION</u>	<u>INCREASE/ (DECREASE)</u>
PROPERTY COMMITTEE			
<u>0041 Facilities Management</u>			
Juvenile Detention	\$ 163,648	\$ 163,648	\$ 0
Metro McLean County Centralized Communications	\$ 88,340	\$ 88,340	\$ 0
200 W. Front Street	\$ 492,968	\$ 492,968	\$ 0
Courthouse Maintenance	\$ 133,580	\$ 133,580	\$ 0
Law & Justice Center	\$ 1,727,343	\$ 1,727,343	\$ 0
Government Center	\$ 260,230	\$ 260,230	\$ 0
McBarnes Building Capital Lease Fund 0350	\$ 54,081	\$ 54,081	\$ 0
Fairview Building Lease Fund 0360	\$ 70,154	\$ 70,154	\$ 0

522

(10)

<u>COMMITTEE/DEPARTMENT LINE ITEM ACCOUNT</u>	<u>ADMINISTRATOR RECOMMENDATION</u>	<u>COMMITTEE RECOMMENDATION</u>	<u>INCREASE/ (DECREASE)</u>
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TRANSPORTATION COMMITTEE

0120 Highway Department \$ 2,534,494 \$ 2,534,494 \$ 0

The Executive Committee recommended the following amendment to the FY'2003 Recommended Budget:

401.0001 General Property Tax \$ 1,898,494 \$ 1,886,536 (\$11,958)

503.0001 Full-Time Employees \$ 739,596 \$ 710,738 (\$28,858)

516.0001 Occasional/Seasonal Employees \$ 20,000 \$ 42,000 \$22,000

599.0001 Employee Medical/Insurance \$ 96,900 \$ 91,800 (\$5,100)

0121 County Bridge
Matching \$ 1,404,261 \$ 1,400,378 (\$3,883)

The Transportation Committee recommended the following amendment to the FY'2003 Recommended Budget:

401.0001 General Property Tax \$ 1,289,261 \$ 1,285,378 (\$3,883)

Because of an adjustment in the projected Equalized Assessed Valuation, the proposed tax levy for the County Bridge Matching fund was reduced by the Transportation Committee to bring the tax levy within the statutory maximum rate.

810.0001 Construction Roads/Bridges \$ 953,500 \$ 949,617 (\$3,883)

The reduction in the Property Tax levy requires that the Construction of Roads and Bridges line item account be reduced by an equal amount in order to balance the Bridge Matching Fund.

(11)

0122 McLean County
Matching

\$ 975,000	\$ 971,033	(\$3,967)
\$ 968,000	\$ 964,033	(\$3,967)

401.0001 General Property Tax

Because of an adjustment in the projected Equalized Assessed Valuation, the proposed tax levy for the McLean County Matching fund was reduced by the Transportation Committee to bring the tax levy within the statutory maximum rate.

810.0001 Construction Roads/Bridges	\$ 967,100	\$ 963,133	(\$3,967)
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The reduction in the Property Tax levy requires that the Construction of Roads and Bridges line item account be reduced by an equal amount in order to balance the McLean County Matching Fund.

<u>0123 Motor Fuel Tax</u>	\$ 3,240,000	\$ 3,240,000	\$ 0
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231 The Executive Committee recommended the following amendment to the FY'2003 Recommended Budget:

503.0001 Full-Time Employees	\$ 559,684	\$ 530,826	(\$28,838)
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526.0001 Overtime	\$ 80,000	\$ 90,000	\$10,000
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810.0001 Construction Roads/Bridges	\$ 1,445,000	\$ 1,463,858	\$18,858
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Members Sommer/Berglund moved the County Board approve a Request for Approval and Adoption of the Fiscal Year 2003 Full-Time Equivalent Positions Resolutions and Authorize the Chairman and the County Clerk to Sign. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Members Sommer/Renner moved the County Board approve a Request for Board Authorization to have the County Administrator Publish Fiscal Year 2003 Adopted Budget Appropriation Ordinance and the 2002 Tax Levy Ordinance. Clerk Milton shows all Members present, except Members Segobiano and Hoselton who voted no, voting in favor of the Motion. Motion carried.

OTHER BUSINESS AND COMMUNICATION:

Members Gordon/Bass moved the County Board approve a Request for Approval of Resolutions of Appreciation for the following Board Members:

- 1) John "Jack" Pokorney
- 2) Robert Arnold
- 3) William "Bill" Emmett
- 4) Ray Rodman
- 5) Gene Salch
- 6) Joseph Sommer

Member Sorensen stated the following: Bill and I get to serve the wonderful people in the southeastern corner of the County. It is a pleasure for me to present this resolution to Bill. Member Sorensen presented the Resolution of Appreciation to Member Emmett. Member Emmett stated the following: I would like to say that I have enjoyed the last six years on the County Board. It was an experience that has greatly enriched my life. There have been a lot of changes in my life in the past few years as many of you know, and I keep telling people that I am trying to figure out what I am going to do when I grow up. I've got plenty of things to do to keep me busy. I have made friends on the Board and I will cherish those for the rest of my life. I appreciate it – thank you.

Member Bostic presented the Resolution of Appreciation to Member Rodman. Member Rodman stated the following: like Bill said, when you work on this Board you make a lot of friends and I have had a lot of friends, not only on the Board but throughout the County and in various offices. One of the things I have really come to appreciate about the County is the quality of people that are involved in County government at all levels. I think that the County is in good hands, not only with the Board but also with every department head that we have. It has really been a joy to get to know you and to work with you. Thanks.

Member Segobiano stated the following: before I read this Resolution for Gene, I would like to give you a moment of history. When I first came on this Board, I think it was 1972, rather than having a County Administrator, we had what we called an Executive Secretary. That Executive Secretary was none other than Doris Emmett, Bill's late wife. As Bill leaves this Board, he really takes some history with him. Doris had an office up in the Old Courthouse and when she left, became ill, and passed on Bill came on the Board. There is a lot of McLean County history in Bill Emmett's family and I thank him for what Doris and he contributed. In 1979, there was a vacancy on the County Board and my association with Gene pre-dated that date. He was a friend and an associate at Illinois State University. Knowing Gene, his capacity and his capabilities, I asked him to seek an appointment to the Board and I

worked to get him on. We are of opposite parties but friendship doesn't have an "R" or a "D". In a recent phone conversation with Gene he said I would like you to read my Resolution, you helped me to get on the Board, help me get off. Gene's successor is here today in the audience and I just ask her, and I know she will, to pick up the torch that this man has lit in District Nine and carry it as he has for those people out there. He has been a true friend and a true representative. Member Segobiano presented the Resolution of Appreciation to Gene Salch. Member Salch stated the following: I appreciate the opportunity of serving the community this way and I certainly have met and worked with a lot of fine people in the 24 years I have been here. It is an interesting experience and I think I owe a lot to Paul because he more than once straightened me out. I don't know, now that I look back, maybe I wasn't straightened out. I do believe the Board faces a real challenge finding the dollars to go around so I wish you real success in this effort and the community will be behind you. I thank you.

Chairman Sweeney stated the following: as you all know, Member Sommer is the Vice-Chairman of the County Board and when I asked him to serve in that position, I was pleasantly surprised that he said yes. I was also thankful that when I contacted him with all the communications we have had in the last two years he was always there, even when he was in Florida. We had numerous conversations on a weekly basis and he was always very helpful to me. I have always appreciated that and I thank him very much. Chairman Sweeney presented the Resolution of Appreciation to Member Sommer. Member Sommer stated the following: you've read the resume and seen the things that I have done. I have served on Boards where there has been polarization that existed. It was always there it never changed. I can honestly say that with this Board issues were the question that was dealt with. It was not a matter of polarization it was a matter of how do you felt about the issue. It has been a real pleasure to work with that kind of a Board. One of the other things that I would like to mention is the good friends that I have made and I am reiterating what others have said. Working with you people has been a real pleasure. Finally, I need to acknowledge the assistance from our Administrator, John Zeunik. All of you think that when I come to a meeting I have on the tip of my tongue, the information about each issue that I am presenting. Well, I have to confess that John and I have spent a lot of time and I have cribbed a little bit. I would also like to thank the staff in that office for the immeasurable help that they give us in preparing the information, the agenda, sending the material out sometimes under extreme pressure. It is a compliment to them that they have done the job and done it well and I appreciate it very much. Finally, I guess it's just a thank you to those who out-rank me with seniority, Paul, Gene, and Duffy. I appreciate what I have learned from them. You will appreciate what you will learn from your fellow Board Members and the new ones who come on will also be appreciative of what you can pass along to them. It is pretty important that you have some sort of a background in the evolution of the action that has taken place by this Board. Thank you very much, it has been a real pleasure.

Member Sorensen stated the following: contrary to the agenda that was mailed out, the Rules Committee will meet down in room 703 immediately following this meeting.

Chairman Sweeney stated the following: I want to thank Mr. Zeunik and his staff for the budget preparation. They are outstanding people to work with.


The McLean County Auditor presented the following and recommends same for payment:

MCLEAN COUNTY BOARD COMPOSITE

November 19, 2002

2002 Budget Expenditures

COMMITTEE	PENDING EXPENDITURES	PRE-PAID EXPENDITURES	TOTAL EXPENDITURES
Executive		\$163,380.99	\$163,380.99
Finance		\$541,864.11	\$541,864.11
Human Services		\$349,994.21	\$349,994.21
Justice	\$1,183.45	\$1,154,317.78	\$1,155,501.23
Land Use		\$15,395.86	\$15,395.86
Property		\$2,322,803.15	\$2,322,803.15
Transportation		\$911,624.04	\$911,624.04
Health Board		\$338,423.29	\$338,423.29
Disability Board		\$44,580.75	\$44,580.75
T. B. Board		\$17,548.86	\$17,548.86
Total	\$1,183.45	\$5,859,933.04	\$5,861,116.49

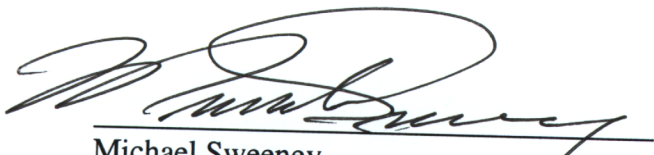



Michael F. Sweeney, Chairman
McLean County Board

Members Sommer/Salch moved the County Board approve the bills as presented, cast unanimous ballot, and authorize Chairman Sweeney to sign them. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Members Selzer/Owens moved for adjournment until Tuesday, December 2, 2002 at 9:00 a.m., in the Law and Justice Center, Room 700, Bloomington, Illinois. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Time: 10:12 a.m.



Michael Sweeney
County Board Chairman


Peggy Ann Milton
County Board Clerk

STATE OF ILLINOIS)
) ss.
COUNTY OF McLEAN)

I, Peggy Ann Milton, County Clerk in and for the State and County aforesaid, do hereby certify the foregoing to be a full, true and correct copy of the proceedings had by the McLean County Board at a meeting held on the 19th day of November, 2002, and as the same appears of record.

IN WITNESS WHEREOF, I have set my hand and official seal this 11th day of December, 2002.


Peggy Ann Milton
McLean County Clerk