

Proceedings  
of the  
County Board  
of  
McLean County,  
Illinois

November 16, 2004

*Subject to approval at  
December 21, 2004  
County Board Meeting*



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**November 16, 2004**

The McLean County Board met on Tuesday, November 16, 2004 at 9:03 a.m. in Room 400 of Government Center, 115 East Washington Street, Bloomington, Illinois with Chairman Michael Sweeney presiding.

Invocation was given by Member Ahart and was followed by the Pledge of Allegiance.

**The following Members answered to roll call:**

Members Stan Hoselton, Chris Kalapp, Duane Moss, Robert Nuckolls, Sonny O'Connor, Benjamin Owens, Bette Rackauskas, Tari Renner, Paul Segobiano, David Selzer, Matt Sorensen, Cathy Ahart, Duffy Bass, Sue Berglund, Diane Bostic, Rick Dean, George Gordon, Ann Harding, and Michael Sweeney.

**The following Member was absent:**

Don Cavallini

**Consent Agenda:**

Chairman Sweeney asked if there were any items to be removed. No requests were made at that time.

The Consent Agenda read as follows:

1. Consent Agenda:
  - A. Approval of the Proceedings of the County Board, October 19, 2004
  - B. County Highway Department – Jack Mitchell, County Engineer
    - 1) Request Approval of Audit Report Supplemental #51 to be Filed with County Board – Township Bridge Program – County Road Districts – 01/01/03 – 12/31/03
    - 2) Request Approval of Bridge Engineering Agreement and Petitions
      - (a) Lexington Road District – Reynolds Bridge Sec 04-21131-00-BR
      - (b) Downs Road District – Milby Bridge Sec 04-14125-00-BR
  - C. Building and Zoning – Phil Dick, Director
    - 1) Zoning Cases:
      - a) Request Approval of the application of KF Farms, in case SU-04-22, parcel (25)-28-16-400-005. They are requesting a Special use to allow a planned residential 52 lot Development in the R-1, Single Family Residence District on a 40 acre property which is located in In Randolph Township immediately southwest Of the Intersection 525 North Road and 1475 East Road (Old US route 51).
    - 2) Subdivision Case:
      - a) Request to approve the Ordinance for Alice Gerjets for a Waiver of Preliminary Plan Requirements and a Two Lot Final Subdivision Plat for the Gerjets Subdivision, File No. S-04-17. The property is located in Towanda Township immediately southeast of the Intersection Of County Highway 29 (Towanda Barnes Road) and Delane Avenue.
  - D. Transfer Ordinances
  - E. Other Resolutions, Contracts, Leases, Agreements, Motions
    - 1) Executive Committee
      - a) Request Approval of Proclamation Declaring the Official Christmas Ornament For the Town of Normal, the City of Bloomington, and the County of McLean, Illinois

- 2) Property Committee
    - a) Request Approval of 2005 Approved Vendor List for Janitorial and Paper Supplies – Nursing Home
    - b) Request for Approval of Tenant Lease Agreements
- for:
- (1) Veterans Assistance Commission – (McLean County Health Department Building)
  - (2) State's Attorneys Child Support Enforcement Division – (McLean County Health Department Building)
  - (3) G.E.D. Adult Education Literacy Program – (Fairview Building)
  - (4) Regional Office of Education for McLean, DeWitt and Livingston Counties – (Fairview Building)
  - (5) YWCA of McLean County – (Fairview Building)
  - (6) Children's Advocacy Center – (McLean County Health Department Building)
- 3) Justice Committee
    - a) Request Approval to Apply for a Grant from the Women's Sports Foundation in Partnership with the Bloomington Parks And Recreation Department – Court Services
  - 4) Finance Committee
    - a) Request Approval of a Resolution Approving Award of Public Officials Bonds – Risk Management

F. Chairman's Appointments with the Advice and Consent of the County Board:

1) Items to be Presented for Committee Action:

a) REAPPOINTMENTS:

**McLean County Extension Board**

Bob Nuckolls  
8 Scofield Court  
Bloomington, IL 61704

**McLean County Extension Board**

Diane Bostic  
907 N. Mitsubishi Motorway  
Normal, IL 61761

**McLean County Extension Board**

P. A. "Sue" Berglund  
1019 East Olive St.  
Bloomington, IL 61701

**Law and Justice Commission Mobile Team Unit #8**

**District**

Tari Renner  
1016 North Evans  
Bloomington, IL 61701

**Public Aid Committee**

Michael F. Sweeney  
8386 Blooming Grove Rd.  
Bloomington, IL 61704

**Board for Care and Treatment of Persons with  
Developmental Disabilities**

Corliss Tello  
10140 Old Sawmill Road  
Bloomington, IL 61704

b) APPOINTMENTS:

**Emergency Telephone Systems Board**

Chief Ted Lyons, Police Chief, City of  
Chenoa to fill the unexpired term of retired  
Chief Ron Corrie through January, 2006

c) RESIGNATIONS

None

G. Approval of Resolutions of Congratulations and Commendation



# Illinois Department of Transportation

Division of Highways / District 3  
700 East Norris Drive / Ottawa, Illinois / 61350-0697  
Telephone 815/434-6131

**RECEIVED**

OCT 25 2004

MCLEAN CO. HIGHWAY DEPT.

October 22, 2004

Mr. John E. Mitchell  
McLean County Engineer  
102 Towanda Barnes Road  
Bloomington, IL 61704

Dear Mr. Mitchell:

Enclosed is a copy of Audit Report Supplemental No. 51 covering the receipt and disbursement of Township Bridge Program funds by your county's road districts for the period beginning January 1, 2003 and ending December 31, 2003.

**PLEASE REFER TO BLR 7402 OF THE AUDIT FOR THE AUDITOR'S COMMENTS.**

This report should be presented to the County Board at its first regular meeting after the receipt of this letter and then filed as a permanent record in your office.

If you have any questions or require additional information, please contact Deb Baxter at 815-434-8421.

Sincerely,

John P. Kos, P.E.  
District Engineer

By: James R. Threadgill III, P.E.  
District Local Roads & Streets Engineer

cc: Debra Baxter, MFT Auditor

# Audit

Agency <i>McLean County Road Districts Township Bridge</i>	
Audit for:  <input type="checkbox"/> Motor Fuel Tax <input checked="" type="checkbox"/> Township Bridge <input type="checkbox"/> Special Assessment <input type="checkbox"/> G.O. Bond Issue <input type="checkbox"/> MFT Fund Bond Issue	Audit Year <i>2003</i>
	Audit Number <i>Supplemental No. 51</i>
	Date <i>8-11-04</i>



**Illinois Department  
of Transportation**  
Bureau of Local Roads and Streets



**ILLINOIS DEPARTMENT OF  
TRANSPORTATION**

**AUDITOR'S CERTIFICATE  
Supplemental  
AUDIT REPORT NO. 51**

**MCLEAN COUNTY ROAD DISTRICTS TOWNSHIP BRIDGE**

We hereby certify that we have audited the books and records in so far as they pertain to the receipt and disbursement of the Township Bridge Funds of MCLEAN County Road Districts for the period beginning Jan. 1, 2003 and ending Dec. 31, 2003, and that entries for receipts in these books and records are true and correct and are in agreement with the records maintained by the Department of Transportation and that entries for disbursements are supported by canceled warrants or checks with exceptions noted in the audit findings.

We further certify that we have verified entries in the claim registers with the original claims and canceled warrants, that we have examined and checked the records to the County Clerk and County Treasurer, have compared the expenditures listed in the warrant registers of those offices against the minutes of the County Board maintained by the County Clerk and have found them to be in accordance therewith exceptions noted in the audit findings.

*D. Baker*  
Auditor

REVIEWED AND APPROVED BY

*[Signature]*  
District Local Roads and Streets Engineer

Date: *9-22-04*

BLR 7401

**ILLINOIS DEPARTMENT OF  
TRANSPORTATION**

**AUDITOR'S COMMENTS**

Supplemental  
Audit Report No. 51

**MCLEAN COUNTY ROAD DISTRICTS TOWNSHIP BRIDGE**

Audit Period: Jan. 1, 2003 to Dec. 31, 2003

Purpose of Audit: To determine the status of Township Bridge Funds as of Dec. 31, 2003

The other receipts to the Township Bridge Fund were \$30,901.95 received as follows:

Interest	2003	\$3,510.47
Reimbursements		\$27,391.48

Total received: \$30,901.95

Final Reports were on file for the following sections:

94-22134-00-BR	89-27142-00-BR	97-12128-00-BR
96-04138-00-BR	94-18126-00-BR	94-04136-00-BR
94-12127-00-BR	94-29129-00-BR	94-09122-00-BR
00-14124-00-BR	93-19117-00-BR	96-09123-00-BR
97-31136-00-BR	92-29128-00-BR	93-05125-00-BR
90-31133-00-BR	93-26131-00-BR	

Adequate records are available to support Fund activity.

This Audit was done on a selective sampling basis.



**ILLINOIS DEPARTMENT OF  
TRANSPORTATION**

**Fund Balance and Bank Reconciliation  
Supplemental  
AUDIT REPORT NO. 51**

**MCLEAN COUNTY ROAD DISTRICTS TOWNSHIP BRIDGE**

Date: August 11, 2004

Audit Period Jan. 1, 2003 - Dec. 31, 2003

Fund Balance	Unobligated	Obligated	Total	Outstanding Warrants
Balance Previous Audit		715,407.74	715,407.74	
Allotments & Cert.	303,172.33	0.00	303,172.33	
Total MFT Funds	303,172.33	715,407.74	1,018,580.07	
Approved Authorizations	(318,026.09)	318,026.09	0.00	
Other Receipts		30,901.95	30,901.95	
Total	(14,853.76)	1,064,335.78	1,049,482.02	
Disbursements		265,702.22	265,702.22	
Surplus (Credits)	92,081.43	(92,081.43)	0.00	
Unexpended Balance	77,227.67	706,552.13	783,779.80	
<b>Bank Reconciliation</b>				
Balance in Fund per Bank Certificate Dec. 31, 2003			552,931.64	
Deduct Outstanding Warrants				
Add Outstanding investments			230,848.98	
Additions				
Subtraction's			0.82	
Net Balance in Account Dec. 31, 2003			783,779.80	

BLR 7403 (Rev. 1/90)  
IL 494-0654

*[Signature]*  
Auditor

Certified Correct



SUMMARY OF MOTOR FUEL TAX FUND TRANSACTIONS  
BY SECTIONS AND CATEGORIES

ILLINOIS DEPARTMENT OF TRANSPORTATION

MCLEAN COUNTY ROAD DISTRICTS

Audit Period: January 1, 2003 - December 31, 2003

Audit Report No. 51

PAGE # 2

SECTION	Balance Aval	Prev Auth	Total Amount Authorized	Adjustments	Other Receipts	Total Funds Available	Total Disbursements	Surplus to Unobligated Balance (Credits)	Unexpended Balance	Prev. Accumulated Disbursements	Total Accumulated Disbursements
FUNKS GROVE						0.00			0.00		0.00
96-17139-00-BR						0.00			0.00		0.00
ENG						0.00			0.00		0.00
GRIDLEY						0.00			0.00		0.00
91-18126-00-BR		3,212.92				3,212.92			3,212.92	15,569.90	18,782.82
ENG						0.00			0.00		0.00
96-12127-00-BR		2,856.72				2,856.72			2,856.72	15,113.65	17,970.37
ENG						0.00			0.00		0.00
HUDSON						0.00			0.00		0.00
92-19116-00-BR						0.00			0.00		0.00
ENG			2,176.43			0.00			0.00	50,000.00	52,176.43
93-19117-00-BR		12,176.43				0.00			0.00	4,669.15	16,845.58
ENG						118,226.40			118,226.40	74,769.63	192,996.03
LEXINGTON						0.00			0.00		0.00
96-21129-00-BR		(11.52)				(11.52)			(11.52)	77,801.58	77,790.06
ENG						0.00			0.00	11,403.29	11,403.29
99-21130-00-BR						0.00			0.00		0.00
ENG						(1,916.18)	1,915.82		(3,792.00)	1,916.18	3,792.00
MARTIN						0.00			0.00		0.00
94-22134-00-BR		145,909.04				145,909.04			4,898.14	4,500.00	145,510.90
ENG			13,554.30			13,554.30			0.00		13,554.30
OLD TOWN						0.00			0.00		0.00
93-26131-00-BR		962.72				962.72			962.72	105,503.20	105,503.20
ENG						0.00			0.00		0.00
XXXXXXXXXXXXXXXXXXXX						0.00			0.00		0.00
XXXXXXXXXXXXXXXXXXXX			15,730.73			272,628.42	156,441.02	0.00	116,187.40	499,519.38	655,960.40



Bank One, NA  
 Illinois Market  
 P.O. Box 260180  
 Baton Rouge, LA 70826-0180

Acct # 00000273201066  
 Nov 29 through Dec 31, 2003  
 Page 1 of 2

██  
 MCLEAN COUNTY TREASURER  
 PO BOX 2400  
 BLOOMINGTON IL 61702-2400

*Highway  
 Township  
 Bridge*

To Contact Bank One

By Phone: 1-800-404-4111  
 Para Espanol: 1-877-428-9707  
 Hearing Impaired: 1-888-663-4833  
 Internet: www.BankOne.com

## BANK ONE BASIC BUSINESS CHECKING WITH INTEREST

Account number 00000273201066

	Items	Amount
Interest paid this period		\$124.77
Interest paid this year		\$1,803.99
Beginning balance		\$552,806.87
Checks paid	0	0.00
Other withdrawals	0	0.00
Deposits / additions / other credits	1	+124.77
Balance as of Dec 31		\$552,931.64

### Deposits / additions / other credits

Date	Description	Amount
12-31	Interest Payment	124.77
		124.77

### Daily ending balance

Date	Amount	Date	Amount
12-31	\$552,931.64		

### Transactions For Service Fee Calculation

Checks Paid / Debits	0
Deposits / Credits	0
Deposited Items	0
Transaction Total	0

### Service Fee Calculation

Service Fee	0.00
Service Fee Credit	0.00
Net Service Fee	0.00
Excessive Transaction Fees (Above 150)	0.00
Total Service Fees	0.00

continues

Bank One, NA  
 Illinois Market  
 P.O. Box 260180  
 Baton Rouge, LA 70826-0180

Acct # 000003183000053  
 Nov 29 through Dec 31, 2003  
 Page 1 of 2



MCLEAN COUNTY TREASURER  
 PO BOX 2400  
 BLOOMINGTON IL 61702-2400

*Special  
 Sup Bonds*

**To Contact Bank One**

By Phone: 1-800-404-4111  
 Para Espanol: 1-877-428-9707  
 Hearing Impaired: 1-888-663-4833  
 Internet: www.BankOne.com

## Summary of Account Balances

All summary balances shown are as of December 31, 2003 unless otherwise stated. For details of your IRAs, credit accounts or securities accounts, you will receive separate statements.

Checking and Savings	Interest paid this year	Balance as of Dec 31
Bank One Business Money Market Savings 000003183000053	\$1,706.48	\$230,848.98
Bank One Business High Balance Savings 000001600108102	16,608.96	520,692.80
	\$18,315.44	\$751,541.78

## BANK ONE BUSINESS MONEY MARKET SAVINGS

Account number 000003183000053

Items	Amount
Interest paid this period	\$114.67
Interest paid this year	\$1,706.48
Beginning balance	\$230,734.31
Checks paid 0	0.00
Other withdrawals 0	0.00
Deposits / additions / other credits 1	+114.67
Balance as of Dec 31	\$230,848.98

### Deposits / additions / other credits

Date	Description	Amount
12-31	Interest Payment	114.67
		114.67

### Interest rates on collected balances

Effective date	\$0-10,000	\$10,000-25,000	\$25,000-50,000	\$50,000+
11-29	0.35%	0.50%	0.55%	0.55%

continues



**RECEIVED**  
OCT 29 2004  
McLEAN CO. HIGHWAY DEPT

**PRELIMINARY ENGINEERING SERVICES AGREEMENT**

---

<u>LOCAL AGENCY</u>		<u>CONSULTANT</u>	
County:	McLean	Name:	Rice, Berry and Associates
Township:	Downs Lexington	Address:	801 South Durkin Drive
Section:	04-14125-00-BR 04-21131-00-BR	City:	Springfield
		State:	Illinois

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THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2004 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTIONS.

---

**SECTION DESCRIPTION**

---

Name \_\_\_\_\_ Length 0.10 mile

Structure No. Existing 057-4203 Existing 057-4912

Location NW 1/4, Sec 9, T22N, R3E, 3rd P.M., 0.5 miles southwest of Downs  
SW 1/4, Sec 22, T25N, R4E, 3rd P.M., 3 miles southeast of Lexington

Description: Bridge replacement

**DEFINITION**

DEPARTMENT ..... Illinois Department of Transportation

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AGREEMENT PROVISIONS

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**THE ENGINEER AGREES**

1. To perform or be responsible for the performance of the following engineering services for the LA in connection with the proposed improvement hereinbefore described:
  - a.( X ) Make such detailed surveys as are necessary for the preparation of detailed roadway plans.
  - b.( X ) Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.
  - c.( ) Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
  - d.( ) Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
  - e.( X ) Prepare Army Corps of Engineers Permit, Division of Water Resources Permit, Bridge waterway sketch and/or Channel Change sketch, Utility plan and locations and railroad crossing work agreements.
  - f.( X ) Prepare Preliminary Bridge Design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.
  - g.( X ) Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals, and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.

- h. ( X ) Furnish the LA with survey and drafts in quadruplicate of all necessary right of way dedications, construction easements, and borrow pit and channel change agreements including prints of the corresponding plats.
  - i. ( ) Assist the LA in the tabulation and interpretation of the contractor's proposals.
  - j. ( X ) Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT'S Bureau of Local Roads and Streets,
  - k. ( ) Prepare the Project Development Report when required by the DEPARTMENT.
2. That all reports, plans, plats, and special provisions to be furnished by the ENGINEER pursuant to this agreement will be in accordance with the current standard specifications and policies of the DEPARTMENT, it being understood that all such reports, plats, plans and drafts shall before finally accepted, be subject to approval by the LA and the said DEPARTMENT.
  3. To attend conferences at any reasonable time when required to do so by the LA or representatives of the DEPARTMENT.
  4. In the event plans are found to be in error during the construction of the SECTION and revisions of the plans are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
  5. The basic survey notes and sketches, charts, computations and other data prepared or obtained by the ENGINEER pursuant to this AGREEMENT will be made available upon request to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
  6. That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

#### THE LA AGREES

1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1b, 1e, 1f, 1g, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:
  - a. ( ) A sum of money equal to \_\_\_\_\_ percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT.

- b. (X) A sum of money equal to the percent of the awarded contract cost for each section approved by the DEPARTMENT based on the following schedule:

Schedule for Percentages Based on Awarded Contract Cost

<u>Awarded Cost</u>	<u>Percentage Fees</u>
PER SECTION	
Under \$50,000 .....	10.00%
First 50,000 .....	10.00%
Next 50,000 .....	7.75%
Next 100,000 .....	6.50%
Next 200,000 .....	5.60%
Next 200,000 .....	5.20%
Next 450,000 .....	5.10%

2. To pay for all services stipulated under paragraphs 1h and 1j of THE ENGINEER AGREES at the hourly rates stipulated below for personnel assigned to this SECTION as payment in full to the ENGINEER for the actual time spent in providing these services, the hourly rates to include profit, overhead, readiness to serve, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under paragraphs 1h, 1j and 1k. If the ENGINEER sublets all or a part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge. "Cost to ENGINEER" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm including the Principal Engineer perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

<u>Grade Classification of Employee</u>	<u>Hourly Rate</u>
Principal	\$139.00
Engineer 9	135.80
Engineer 8	122.00
Engineer 7	107.50
Engineer 6	100.50
Engineer 5	89.00
Engineer 4	85.00
Engineer 3	78.50
Engineer 2	74.50
Engineer 1	67.50
Technician 7	88.00
Technician 6	78.50
Technician 5	69.50
Technician 4	61.00
Technician 3	54.00
Technician 2	45.80
Technician 1	43.50
Clerical 2	64.50
Clerical 1	45.50
Accountant	62.00

The hourly rate itemized above shall be effective the date the parties hereunto entering this AGREEMENT have affixed their hands and seals and shall remain in effect through the duration of the contract.

3. That payments due the ENGINEER for services rendered pursuant to this AGREEMENT will be made as soon as practicable after the services have been performed, in accordance with the following schedule.
  - a. Partial payments, not to exceed 90 percent of the amount earned, shall be made monthly as the work progresses.
  - b. Upon completion of the services required by paragraphs 1a through 1g under THE ENGINEERS AGREES, to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.
  - c. Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "b" above.

4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a thru 1k, and prior to the completion of such services, the LA shall reimburse the ENGINEER for labor expenses at the hourly rates set forth under paragraph 2 above for costs incurred up to the time he is notified in writing of such abandonment. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost.
5. That should the LA require changes in any of the detailed plans, specifications or estimates (except for those required pursuant to paragraph 4 of THE ENGINEER AGREES) after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes at the hourly rates set forth under paragraph 2 above. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.

#### **IT IS MUTUALLY AGREED**

1. That any differences between the ENGINEER and the LA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA, all drawings, plats, surveys, reports, permits, agreements, provisions, specifications, partial and completed estimates, and data with the understanding that all such material become the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with paragraph 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage, fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this contract. For breach or violation of this warranty the LA shall have the right to annul this contract without liability.

5. That the ENGINEER has not been retained or compensated to provide design and construction review services relating to the Contractor's safety precautions or to means, methods, techniques or procedures the Contractor elects to use to complete his work. Omitted services include, but are not limited to, shoring, scaffolding, underpinning, temporary retainment or excavations and any erection methods and temporary bracing.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be executed in triplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

McLean County of the State of Illinois, acting by and through its County Board

ATTEST:

By \_\_\_\_\_  
County Clerk

By \_\_\_\_\_

(SEAL)

Title: Chairman, County Board

---

Executed by the ENGINEER:

Rice, Berry and Associates  
801 South Durkin Drive  
Springfield, Illinois 62704-1313

ATTEST:

By Steven W. Ferguson  
Civil Engineering Manager

By Michael J. Berry  
Executive Vice President

(SEAL)

HAMPTON, LENZINI AND RENWICK, INC.

**SPECIAL PROVISION FOR EMPLOYMENT PRACTICES**

In addition to all other labor requirements set forth in this proposal and in the "Standard Specifications for Road and Bridge Construction" adopted by the Illinois Department of Transportation, during the performance of this contract, Hampton, Lenzini and Renwick, Inc., its assignees and successors in interest (hereinafter referred to as the "Engineer") agrees as follows:

**I. SELECTION OF LABOR**

The Engineer shall comply with all Illinois statutes pertaining to the selection of labor.

**II. EQUAL EMPLOYMENT OPPORTUNITY**

During the performance of this contract, the Engineer agrees as follows:

- A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap or unfavorable discharge from military service, and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- B. That, if it hires additional employees in order to perform this contract or any portion hereof, it will determine the availability of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap or unfavorable discharge from military service.
- D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Engineer's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Engineer in its efforts to comply with such Act and Rules and Regulations, the Engineer will promptly so notify the Illinois Department of Human Rights and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.



- E. That it will submit reports as required by the Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.
- F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
- G. That it will include verbatim or by reference the provisions of this clause in every subcontract so that such provisions will be binding upon every such subconsultant. In the same manner as with other provisions of this contract, the Engineer will be liable for compliance with applicable provisions of this clause by all its subconsultants; and further it will promptly notify the contracting agency and the Illinois Department of Human Rights in the event any subconsultant fails or refuses to comply therewith. In addition, the Engineer will not utilize any subconsultant declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

STATE OF ILLINOIS  
DRUG FREE WORKPLACE CERTIFICATION

This certification is required by the Drug Free Workplace Act (Ill. Rev. Stat., ch. 127, par. 152.311). The Drug Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or contractor has certified to the State that the grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but not more than five years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State.

1. Publishing a statement:

- a. Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
- b. Specifying the actions that will be taken against employees for violations of such prohibition.
- c. Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
  - (1) abide by the terms of the statement; and
  - (2) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

2. Establishing a drug free awareness program to inform employees about:

- a. the dangers of drug abuse in the workplace;
- b. the grantee's or contractor's policy of maintaining a drug free workplace;
- c. any available drug counseling, rehabilitation and employee assistance programs; and
- d. the penalties that may be imposed upon an employee for drug violations.

3. Providing a copy of the statement required by subparagraph 1 to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.

4. Notifying the contracting or granting agency within ten (10) days after receiving notice under part (2) of paragraph c of subsection 1 above from an employee or otherwise receiving actual notice of such conviction.

5. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by Section 5 of the Drug Free Workplace Act.

6. Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

7. Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

THE UNDERSIGNED AFFIRMS, UNDER PENALTIES OF PERJURY, THAT HE OR SHE IS AUTHORIZED TO EXECUTE THIS CERTIFICATION ON BEHALF OF THE DESIGNATED ORGANIZATION.

Rice, Berry and Associates  
Div. of Hampton, Lenzini & Renwick, Inc.  
Printed Name of Organization

  
Signature of Authorized Representative

Michael G. Berry, Executive Vice President  
Printed Name and Title

36-2555986  
Requisition/Contract/Grant  
ID Number

Oct. 28, 2004  
Date

BRIDGE PETITION

Sec. 04-21131-00-BR

TO: McLean County Board  
Care of County Clerk  
Law and Justice Center  
Bloomington, Illinois

Reynolds Drainage Structure, Located at 2725E on 2250N

Gentlemen:

Lexington Road District, McLean County, Illinois requests that McLean County in accordance with the Illinois Highway Code, 605 ILCS 5/5-501 of the current Illinois Compiled Statutes, construct a drainage structure with approach fills located in the North line of the SW ¼ of Section 22 T 25 N, R 4 of the 3<sup>rd</sup> P.M., Lexington Road District.


That of the funds appropriated at the November 2004 meeting of the McLean County Board \$24,000 be used as the County's share of the cost of this structure.

Lexington Road District certifies that they have levied the maximum on their Road and Bridge Fund the last two years.

Lexington Road District further states that the County Engineer has made a survey of the water shed and has determines that the site of the new drainage structure shall be as mentioned above and has estimated that the cost of the new drainage structure shall be \$240,000 and the present structure is inadequate.

Lexington Road District further certifies that the cost of the new structure exceeds 0.02% of the assessed valuation of the Road District.

Respectfully submitted.

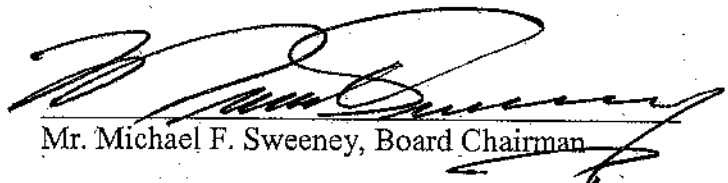
  
\_\_\_\_\_  
Larry Pato  
Highway Commissioner

Lexington Road District

Approved   
\_\_\_\_\_  
County Engineer, McLean County, IL

Date: 10-27-04

ATTEST

  
\_\_\_\_\_  
Mr. Michael F. Sweeney, Board Chairman

Date: 11-16-04

  
\_\_\_\_\_  
Peggy Ann Milton, County Clerk

BRIDGE PETITION

Sec. 04-14125-00-BR

TO: McLean County Board  
Care of County Clerk  
Law and Justice Center  
Bloomington, Illinois

Milby Drainage Structure, Located at 680N on 2000E

Gentlemen:

Downs Road District, McLean County, Illinois requests that McLean County in accordance with the Illinois Highway Code, 605 ILCS 5/5-501 of the current Illinois Compiled Statutes, construct a drainage structure with approach fills located in the East line of the NE ¼ of Section 8 T 22 N, R 3 of the 3<sup>rd</sup> P.M., Downs Road District.

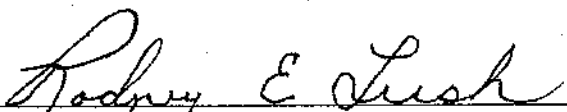
That of the funds appropriated at the November 2004 meeting of the McLean County Board \$26,000 be used as the County's share of the cost of this structure.

Downs Road District certifies that they have levied the maximum on their Road and Bridge Fund the last two years.

Downs Road District further states that the County Engineer has made a survey of the water shed and has determines that the site of the new drainage structure shall be as mentioned above and has estimated that the cost of the new drainage structure shall be \$260,000 and the present structure is inadequate.

Downs Road District further certifies that the cost of the new structure exceeds 0.02% of the assessed valuation of the Road District.

Respectfully submitted.

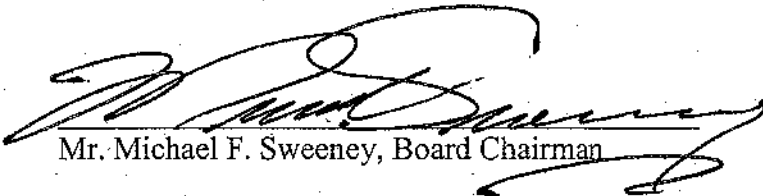
  
Highway Commissioner

Downs Road District

Approved   
County Engineer, McLean County, IL

Date: 10-27-04

ATTEST

  
Mr. Michael F. Sweeney, Board Chairman

  
Peggy Ann Milton, County Clerk

Date: 11-16-04

**FINDINGS OF FACT AND RECOMMENDATION  
OF THE McLEAN COUNTY ZONING BOARD OF APPEALS**

This is the findings of fact and the recommendation of the McLean County Zoning Board of Appeals to the McLean County Board concerning an application of KF Farms, in case SU-04-22, parcel (25)-28-16-400-005. They are requesting a special use to allow a planned residential development in the R-1 Single Family Residence District on a 40 acre property, to allow 52 residential lots that will have smaller lot sizes, narrower in width and smaller in area, than is standard and to allow the lots to have a 15 foot side yard requirement rather than 20 feet as standard on property which is part of Section 16, Township 22 N, Range 2 E of the 3<sup>rd</sup> P.M.; and is located in Randolph Township immediately southwest of the intersection of 525 North Road and 1475 East Road (Old US Route 51) and immediately east of US Route 51.

After due notice, as required by law, the Board of Appeals held a public hearing in this case on November 9, 2004 in Room 400, Government Center, 115 East Washington Street Bloomington, Illinois and hereby report their findings of fact and their recommendation as follows:

**PHYSICAL LAYOUT** –The 40 acre property is used for crop production. A couple of old defunct farm buildings are located on the property. The topography of the property is gently sloping and drains from the center to the south and north. The property has 1,130 feet of frontage on the south side of 525 north road and 1,335 feet of frontage on the west side of 1475 East Road ( Old US Route 51).

**BACKGROUND** – If this planned development is approved, the Land Use and Development Committee will review and the County Board will be asked to approve a preliminary subdivision plan based on this proposed planned residential development.

**SURROUNDING ZONING AND LAND USE:** The property is in the R-1 Single Family Residence District. The land to the north and east is in the R-1 District. The land to the south and west is in the Agriculture District. A multi lot residential subdivision is located to the north. A single family residence and land in crop production are located to the east across Old US 51. The land to the west across US Route 51 is in crop production. The land to the south is wooded and in pasture.

**ANALYSIS OF STANDARDS** - After considering all the evidence and testimony presented at the hearing, this Board makes the following analysis of the standards contained in the McLean County Zoning Ordinance regarding the recommendation by the Zoning Board of Appeals as to whether the County Board should grant or deny the proposed special use.

**STANDARDS FOR RECOMMENDING:**

1. **The proposed special use will not be detrimental to or endanger the health, safety, morals, comfort, or welfare of the public.** This standard is met. The proposed planned development allows open space to be used by the residents for a recreational trail. The open space is also a designated area for backup septic seepage fields for the dwellings of the proposed residential development. The applicant is requesting to allow 52 residential lots on approximately 40 acres. The proposed development is adjacent to a residential subdivision to the north. The proposed planned development will have smaller lot sizes, narrower in width

and smaller in area, which will allow for approximately 14 acres of shared open space. The applicant is requesting the lots to have a 15 foot side yard requirement rather than 20 feet as required. The 15 foot side yard will allow dwellings to be located as close as 30 feet to each other; the Randolph Township Fire Chief indicated that he is concerned with this. The applicant's engineer indicated that he spoke with the fire chief about this issue, but that the 30 foot separation is significantly larger than is required in cities and towns in the area.

2. **The proposed special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for purposes already permitted or substantially diminish property values in the immediate area.** This standard is met. Nearby properties that are in crop production will continue to be desirable for such use. The property is adjacent to a residential subdivision and will likely improve property values in the immediate area.
3. **The proposed special use will not impede the orderly development of the surrounding property for uses permitted in the district.** This standard is met. The proposed planned development will be built adjacent to properties that are used for crop production and land that has been developed for single family residences. Nearby land that is suitable for crop production will continue to be suitable for such use. Nearby land that is zoned R-1 Single Family Residence District will continue to be suitable for the development of residential uses.
4. **Adequate utilities, access roads, drainage and/or other necessary facilities have been or will be provided.** This standard is met. The property has approximately 1,130 feet on the south side of 525 North Road and 1,335 feet on the west side of 1475 East Road. The Health Department has indicated that they are okay with the proposed planned development. Private water and sewer systems will be available at this site. The Randolph Township Fire District will provide fire protection for the subject property. The Randolph Township Road Commissioner has indicated that he is concerned with water run off and the detention at the northeast corner of the property. The applicant's licensed engineer indicated that they would address this existing drainage issue during the subdivision process. The applicant will need to meet the County and state drainage requirements before a final plat can be recorded. The snow removal will be conducted by Randolph Township.
5. **Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.** This standard is met. It appears that safe site distance can be provided at the proposed entrances. The applicant will need to obtain plat access certificates from the Illinois Department of Transportation (IDOT) and from the Randolph Township Road Commissioner before a final plat can be recorded.
6. **The establishment, maintenance and operation of the special use will be in conformance with the preamble to the regulations of the R-1 Single Family Residence District.** This standard is met. The preamble states "It is essential that areas for various land use categories be designated in the proper location and proportion to encourage and accommodate economic and resultant population growth of the County and to preserve its natural resources".

7. **The proposed special use, in all other respects, conforms to the applicable regulations of the R-1 Single Family Residence District. This standard is met.**

After considering all the evidence and testimony presented, this Board finds that the application meets all the standards as found in the McLean County Zoning Ordinance.

Therefore this Board recommends that a special use be granted on the property described above to allow a planned residential development in the R-1 Single Family Residence District on a 40 acre property, to allow 52 residential lots that will have smaller lot sizes, narrower in width and smaller in area, than is standard and to allow the lots to have a 15 foot side yard requirement rather than 20 feet as standard, provided that the construction and placement follow the plans and specifications as presented with such minor changes as the Director of Building and Zoning may determine to be in general compliance with such plans and specifications and with zoning regulations.

**ROLL CALL VOTE** - The roll call vote was five members for the motion to recommend granting, none opposed, Member Finnigan recused himself and Member Kinsella was absent.

Respectfully submitted this 9<sup>th</sup> day of November 2004, McLean County Zoning Board of Appeals

Sally Rudolph  
Chair

Sally Rudolph, Chair  
Tony Wheat  
Joe Elble  
Jerry Hoffman  
Michael Kuritz

ORDINANCE OF APPROVAL  
OF FINAL PLAT  
Gerjets Subdivision, File S-04-17

WHEREAS, Alice Gerjets has requested a waiver from preliminary plan requirements and has filed an application for approval of a final plat for the Gerjets Subdivision, file number S-04-17, and has executed all agreements and documents required by the land subdivision regulations of McLean County; and

WHEREAS, Alice Gerjets has subdivided this property into two lots in order to use one for her existing dwelling and to allow construction of another dwelling on the second lot; and

WHEREAS, staff recommends that a preliminary plan is unnecessary for the proposed subdivision; and

WHEREAS, the Land Use and Development Committee of the McLean County Board has reviewed said waiver and final plat and finds that they meet the said subdivision regulations; and


WHEREAS, the Land Use and Development Committee is recommending that the County Board of McLean County, Illinois approve said waiver and final plat for the said subdivision; now, therefore,

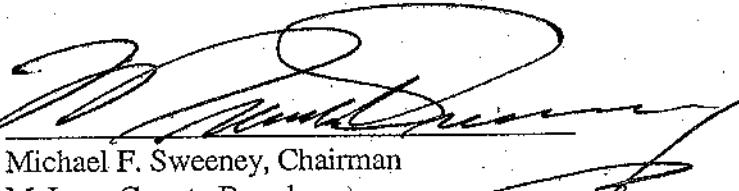
BE IT ORDAINED that the said waiver and final plat for the aforesaid Gerjets Subdivision be and hereby are approved.

Adopted by the County Board of McLean County, Illinois this 16<sup>th</sup> day of November, 2004

ATTEST:

APPROVED:

  
Peggy Ann Milton, County Clerk  
McLean County, Illinois

  
Michael F. Sweeney, Chairman  
McLean County Board



McLean County Department of Building and Zoning

**SUBDIVISION STAFF REPORT**  
**LAND USE AND DEVELOPMENT COMMITTEE**

CASE NUMBER S-04-17

1. REFERENCE

- A. Meeting date: November 4, 2004
- B. Subdivider's name: Alice Gerjets
- C. Subdivision name: Gerjets Subdivision

2. LOCATION AND, LAND USE AND REQUEST:

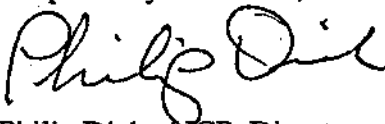
- A. Property location: Immediately southeast of the intersection of County Highway 29 (Towanda Barnes Road) and Delane Avenue
- B. Township: Towanda Township
- C. Parcel Numbers: 15-08-155-001
- D. Existing zoning: R-1 Single Family Residence District
- E. Applicant request: A waiver of preliminary plan requirements and a two lot final subdivision plat for the Gerjets Subdivision
- F. Existing land use: A single family dwelling and a detached garage is located on Lot 1 and another single family dwelling is proposed for Lot 2

3. DIMENSIONS & REVIEW:

- A. Lot 1 is 1.02 acres in area, Lot 2 is .65 acres in area. The minimum lot size for lots in the R-1 District is ½ acre.
- B. County Health Department: Recommends approval of the proposed subdivision plat.
- C. County Highway Department: The County Highway Department has reviewed the plat and recommends approval of the plat and the request for a waiver of a preliminary plan. A plat access certificate signed by the Towanda Township Road Commissioner will need to be provided before a final plat can be recorded.

Staff recommends that the waiver of preliminary plan requirements and the Gerjets Subdivision final plat should be approved.

Respectfully submitted,



Philip Dick, AICP, Director

APPROPRIATION TRANSFER ORDINANCE  
 AMENDING THE MCLEAN COUNTY FISCAL YEAR 2004  
 COMBINED ANNUAL APPROPRIATION AND BUDGET ORDINANCE

WHEREAS, THE FOLLOWING TRANSFERS OF APPROPRIATED MONIES HAVE BEEN REVIEWED AND APPROVED BY THE APPROPRIATE COMMITTEE, AND

WHEREAS, SUCH TRANSFERS DO NOT AFFECT THE TOTAL AMOUNT APPROPRIATED IN ANY FUND, AND

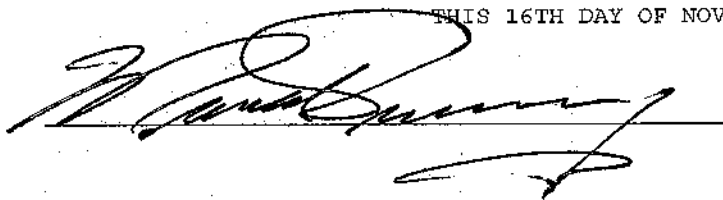
WHEREAS, IT IS DEEMED DESIRABLE THAT THE FOLLOWING TRANSFERS ARE HEREBY AUTHORIZED AND APPROVED, NOW, THEREFORE,

BE IT ORDAINED BY THE THAT THE FOLLOWING TRANSFERS BE MADE AND THAT THE COUNTY CLERK PROVIDE THE COUNTY AUDITOR AND TREASURER WITH CERTIFIED COPIES OF THIS ORDINANCE.

DEBIT: FROM	ACCOUNT TITLE	AMOUNT	CREDIT: TO	ACCOUNT TITLE	AMOUNT	
<hr style="border-top: 1px dashed black;"/>						
	Justice Committee					
0839 0001	PURCHASE/RADIO EQUIPMENT	16,150.00		0621 0001	OPERATIONAL SUPPLIES	16,150.00-
<hr style="border-top: 1px dashed black;"/>						
		16,150.00			16,150.00-	
		=====			=====	

ADOPTED BY THE

THIS 16TH DAY OF NOVEMBER, 2004



ATTEST: 

**PROCLAMATION**  
**Declaring the Official Christmas Ornament**  
**For the City of Bloomington, Town of Normal**  
**and McLean County, Illinois**

WHEREAS, Easter Seals is offering a Christmas ornament for 2004, its fifteenth year, which features the Constitution Trail; and

WHEREAS, each ornament comes with a numbered limited edition Certificate highlighting the history of the Constitution Trail; and

WHEREAS, all of the proceeds from the sale of the said ornament will benefit the programs and services of Easter Seals in McLean County, including pediatric therapy services as well as programs at Timber Pointe Outdoor Center located at Lake Bloomington; and

WHEREAS, the Easter Seals ornament represents our hope that each and every person who is working to overcome a disability will be given the opportunity to lead an independent and productive life,

NOW, THEREFORE, We, Judy Markowitz, as Mayor of the City of Bloomington, Chris Koos, as Mayor of the Town of Normal and Michael Sweeney, as Chairman of the McLean County Board, do hereby proclaim the ornament to be the official City of Bloomington, Town of Normal and County of McLean Christmas Ornament for 2004 and urge our citizens to support the programs and services of Easter Seals by purchasing one of these limited edition ornaments.

Judy Markowitz  
Mayor - Bloomington

Chris Koos  
Mayor - Normal

Michael Sweeney  
Chairman - McLean County Board

Tracey Covert  
City Clerk - Bloomington

Wendy Briggs  
City Clerk - Normal

Peggy Ann Milton  
County Clerk-McLean



# Easter Seals

*A friend of the family*

---

October 11, 2004

Michael Sweeney  
Chairman, McLean County Board  
McLean County Administrative Office  
104 W. Front  
Bloomington, IL 61701

Dear Chairman Sweeney:

I am writing to you on behalf of Easter Seals in McLean County. We are excited to once again offer to our community a very unique collectible Christmas ornament representing Bloomington, Normal and McLean County.

We are very grateful to you for your past support over the past fourteen years via proclamations declaring the Easter Seal Christmas Ornament the "Official Christmas Ornament of Bloomington-Normal and McLean County." Enclosed you will find a copy of year's past proclamations. We are once again asking for support in this way.

Steven R. Thompson  
President & CEO

[www.ci.easterseals.com](http://www.ci.easterseals.com)

**Peoria Center**  
507 East Armstrong Ave.  
Peoria, Illinois 61603  
309.686.1177 phone  
309.686.7722 fax

**Bloomington Center**  
303 N. Hershey Road, Suite 2B  
Bloomington, Illinois 61704  
309.663.8275 phone  
309.662.7872 fax

**Timber Pointe  
Outdoor Center**  
20 Timber Pointe Lane  
Hudson, Illinois 61748  
309.365.8021 phone  
309.365.8934 fax

This year we will be featuring the Constitution Trail, as we believe it is a wonderful representation of the spirit and heritage of our community.

We greatly appreciate your continued support and look forward to your response to this request.

Sincerely,

Katie Simpkins  
Special Projects Intern

Enclosure



**McLEAN COUNTY BOARD**  
(309) 888-5110 FAX (309) 888-5111  
104 W. Front Street P.O. Box 2400  
Bloomington, Illinois 61702-2400

Michael F. Sweeney  
Chairman

November 11, 2004

To The Honorable Chairman and Members of the McLean County Board:

Your PROPERTY COMMITTEE herewith respectfully recommends approval and award of the attached approved vendor list for bids and quotations received for the purchase of janitorial and paper supplies for Fiscal Year 2005.

Respectfully submitted,

The PROPERTY COMMITTEE of the McLEAN COUNTY BOARD

District #1  
Stan Hoselton  
Don J. Cavallini

District #2  
Matt Sorensen  
Rick Dean

District #3  
Michael F. Sweeney  
Diane R. Bostic

District #4  
Ann Harding  
Duane Moss

District #5  
B.H. "Duffy" Bass  
Sonny Rodgers

District #6  
George J. Gordon  
David F.W. Selzer

District #7  
PA. "Sue" Berglund  
Bette Rackauskas

District #8  
Paul R. Segablano  
Tari Renner

District #9  
Chris Kalapp  
Cathy Ahoft

District #10  
Benjamin J. Owens  
Bob Nuckolls



McLean County

NURSING HOME  
(309) 888-5380  
901 N. Main Normal, Illinois 61761

DATE: October 26, 2004

TO: Chairman and Members of the Property Committee

FROM: Sharon Van Note, Director of Domestic Services

RE: 2005 Approved Vendor List for Janitorial & Paper Supply

According to my analysis of the janitorial & paper quotations, I would like to recommend that the following vendor list be approved for the year 2005.

VONACHEN - Paper  
Jim Berlett 1-800-322-5344

20x13x39 Can liner H.D. Ren 23305	13.47 cs
22x14x46 Can liner H.D. Ren 24505	15.29 cs
22x14x58 Can liner H.D. Ren 26015	13.65 cs
Toilet Tissue - 1 ply - 4"x5" sheets BW115	41.19 cs

VONACHEN - Janitorial

Dust pan RM 2005	1.81
Mop wringer - gear type - 16 to 24 oz RM 7575	42.42 ea
Mop wringer - downward pressure - 16 to 24 oz RM 7575	42.42 ea
Stripping Pads - 17" Reno 2015	11.24 cs
Stripping Pads - 20" Reno 2018	14.60 cs
Stripping Pads - 13" Reno 2011	7.53 cs
Sanitary Napkins	30.06 cs
Drain Plungers IMP 9200	3.60 ea
Scrubbing Sponge Reno 2118	11.25 cs
Scrubbing pad on one side to sponge on other	
Lamb wool dusters TX DLP 0942A	3.73 ea
Counter brush CSM 36225	5.20 ea

**CLARK PRODUCTS - Paper**  
Dave McClaskey 1-309-693-3636

4 - 5 oz bowls THI-004	21.14 cs
Spoons 03000	6.90
Knives 01000	6.90
Forks 02000	6.90
18x2000 cling film - Anchor 18x2 MCB	10.71
Aluminum foil 18x1000 W17	32.28 rl

**CLARK PRODUCTS - Janitorial**  
Dust mop 36" - Metal frame - UNS1490 8.65 ea  
Wet mop handle 54" UNS833 3.00 ea  
Ultra Polymer, Ultra Light

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**NORD - Paper**  
Mike Mize 663-8008

22x16x58 Can liner BLK Mobile tuff tote	13.30 cs
15x9x23 Can liner clear	7.94 cs
Toilet tissue JRT JR 12x1,000	18.00

**NORD - Janitorial**  
Wet mop head 20 oz cotton 5.10 ea  
Wet mop head 24 oz rayon 4.30 ea  
Mop bucket & Wringer Combo 33 qt 47.34 ea  
Pails 10 qt 3.99 ea  
Floor Sealer 29.70 - 5 gal.

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**CENTRAL SUPPLY - Paper**  
Tom Wells 828-5081

20x13x39 Can liner HD Pit 334012NT	13.00 cs
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**CENTRAL SUPPLY - Janitorial**  
Neutralizer Hil 851 37.00 cs

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**R.D. MCMILLAN - Paper**  
Tom Brabender 1-800-543-5376

Plates 9" styrofoam CNTR229 BP100	31.59 cs
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**R.D. MCMILLAN - Janitorial**  
Pipe Cleaner Int 712 27.72 cs

**HUNDMAN LUMBER** - Paper  
Ora Burke 662-0339

Paper towel C-fold Scot01510 Scott's 150 only 29.97 cs

**HUNDMAN LUMBER** - Janitorial  
Furniture Polish Old English 38.50 cs  
Vacuum Cleaner S12CC 12" path 7.0 amps - 50' cord 152.97 ea  
Wasp, bee, hornet killer Raid 50.99 cs

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**SUNRISE** - Paper  
Brad Legner 309-698-7028

Napkins 1 ply 13x13 CLT 37000 32.52 cs  
Napkins 1 ply 8x13.5 Cas 5256 27.11 cs  
Wax Sandwich bags FIS 5088 85.72 cs  
Plates 6" styrofoam 5106 BPMD 45.39 cs  
Cling film 6"x5" Ang.-C-65 6.88 rl

**SUNRISE** - Janitorial  
36" dust mop head Zep13236 6.31 ea  
24" dust mop head Zep 13224 4.58 ea  
18" dust mop head Zep 13217 3.64 ea  
Shout Laundry Remover DRC94125 30.56 cs  
Snuggle Fabric Softner DRC2979953 22.44 cs  
Tampons Playtex 59.09 cs  
Sponges H.D. Scratchers Zep 4400 11.02 cs  
Brillo pads FalBsp 24.77 cs  
Scouring Powder - Comet 11.98 cs  
Liquid Crème Cleaner - Comet 24.65 cs  
Window Squeegees 18" ETT1144 5.35 ea  
Replacement blades 18" ETT1427 1.58 ea  
Fly Spray 6-15 oz 29.09 cs

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**TRI-COUNTY SUPPLY** - Paper  
Clint Kaab 829-3011

Paper towel 9 ½ x 9 ½ PP2501 Bleached 16.04 cs

**TRI-COUNTY SUPPLY** - Janitorial  
Folding Floor signs RCP 6114-77 37" tall 4 sided 19.98 ea  
Spray trigger .56 ea  
Air Freshner Cabinets RCP5114 Air flow vents 26.50 ea  
Refills for Cabinets 29.50



**MASCO** – Paper  
Harvey Rieck 217-744-0339

Paper towel – Flat 21950 12.97 cs  
Paper towel 9"x600' 25002 Tork dispenser 19.68 cs

**MASCO** – Janitorial  
Spray bottles 24 oz .32 ea

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**MEDLINE** – Paper  
Shelley Reeves 309-261-3072

7 oz paper cup NON03007 38.94 cs

**PROFESSIONAL MEDICAL** – Paper  
Kevin Schaw 800-648-5190

Toilet tissue 1 ply TT1P 29.88 cs  
Toilet tissue 2 ply TT2P 26.55 cs  
Bowls 12 oz FB03 18.80 cs  
Gloves FDA approved V102 21.00 cs  
¾ souffle cup 069-F0Z 19.91 cs  
1 oz plastic cup MC5000 22.88 cs  
8 oz styrofoam cup FC08 11.79 cs  
Lids for 8 oz FC08L 8.45 cs

**PROFESSIONAL MEDICAL** – Janitorial

Wet mop handle UNS601 54" screw type H.D. 3.75 ea  
Antimicrobial lotion soap GJ4218 34.79 cs  
Stainless steel cleaner NL869A12 26.63 cs  
Bowl cleaner NL025 24% hydroacid 13.70 cs  
1 oz germicidal cleaner NL611-P5 35.63

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**KIRBY RISK** – Janitorial  
Scott Stockstill 662-0407

100 W lamp - 130V 40.80 cs  
40W lamp – U bend C.W. FB40 C.W./6 56.52 cs  
75W lamp – fluorescent – F96T12/C.W. 40.80 cs  
F48T12/C.W./HO 108.60  
75W lamp Fluorescent – F96T12/C.W. HO 8 ft. 46.20 cs  
13W Fluorescent tube #F – 13TT/27K 2.02 ea  
GE F34C.W. – RS – WM – ECO 34.50 cs  
F9DTT/D827 9W 120.00  
F5TT/27K Base G23 70.32  
F2OT 12/C.W. 1.95  
60W lamp – 130 V 40.80 cs

**MILLER'S JANITORIAL** - Janitorial  
Daryl Miller 452-8396

Polypropylene broom	4.57 ea
Dust mop treatment	26.64 cs
13" scrubbing pads	6.44 cs
20" buffing pads - Super polish	13.56 cs
Air freshner - Air Lift	51.68 cs
Cleaner all purpose - SD 20	29.19 cs
Descaling Cleaner - Spartan Foamy Q & A	31.84 cs
Quaternary Cleaner/Air Freshner - Spartan Wintergreen DDDS	9.13 gal
2 oz germicidal cleaner - DMQ	30.25 pail
Ice Melt - Triple Melt	7.07 / 50 lb
Bowl cleaner - Stix	16.27 cs

**LEASE AGREEMENT**

Between

**The County of McLean,**

As Landlord

And

**Veterans Assistance Commission**

As Tenant,

For

**Office Space Located on the Fourth Floor of  
200 West Front Street, Bloomington, Illinois**

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## Lease Agreement

WHEREAS, the County of McLean, a body corporate and politic, (hereinafter referred to as "COUNTY"), as landlord, and Veterans Assistance Commission, (hereinafter referred to as "VAC"), as tenant, desire to enter into a lease agreement for 1,865 s.f. of office space located on the fourth floor of the McLean County Health Department, 200 West Front Street, Bloomington, Illinois, (hereinafter referred to as "BUILDING"); and

WHEREAS, this lease agreement expressly sets forth the rights and duties of each party,

NOW THEREFORE, it is expressly agreed by the parties that this lease agreement consists exclusively as to the following:

1. **Term.** The term of the lease agreement shall commence on January 1, 2005, and terminates on December 31, 2005.
  
2. **Rent.**
  - a. Rent shall be \$4,572.80 to be paid by VAC in one annual payment to the McLean County Treasurer on the first day of the month following the receipt of revenue from the second installment of Property Tax bills.
  
  - b. All rent payments shall be mailed to the below address:  
  

**McLean County Treasurer  
115 E. Washington Street, Mezzanine Level  
Bloomington, Illinois 61702-2400**
  
3. **Tenant's Use and Operation.** VAC shall use the aforementioned leased premises only for the purposes of its general business office. VAC shall not use the premises for any unlawful, improper, or immoral use, nor for any purpose or in any manner which is in violation of any present or future governmental law or regulation. VAC shall, during the term of the lease agreement, continuously use the leased premises for the purposes stated herein.
  
4. **Building Common Areas.** VAC shall be entitled to use of the areas designated from time to time by COUNTY as "common areas", and which are adjacent to or benefit the leased premises. Such common areas shall include adjoining sidewalks, entryway lobby, and lobby atrium areas for the purpose of egress and ingress of VAC employees and clients. Such use shall be subject to the rules and regulations, as COUNTY shall from time to time issue.
  
5. **Maintenance and Repair.** COUNTY shall be responsible for compliance with all building codes, the American's with Disabilities Act (as to permanent improvements only) and any other environmental or building safety issues and any state, local, and federal regulations relating thereto, perform all general building maintenance and repair. Notwithstanding the foregoing, COUNTY shall not be responsible for the

cost of repairs and maintenance caused by intentional acts or negligence of VAC employees, agents, or clients. VAC shall keep the interior of premises as well as any portion of the leased premises visible from the exterior clear, orderly, and in good condition and repair, at its own expense. VAC shall keep all glass areas of leased premises clean which are visible from the BUILDING common area hallways. VAC shall be responsible for their own custodial needs, equipment, and supplies and the replacement cost of ceiling mounted light fixture lamps.

6. **Parking.** COUNTY shall provide no parking for VAC.
7. **Alterations.** No alterations, additions, or improvements shall be made in or to the leased premises by VAC without the prior express written approval of COUNTY. All alterations, additions, improvement, and fixtures which may be made or installed by either of the parties hereto upon the leased premises and which in any manner are attached to the floors, walls, or ceiling, with the exception of VAC displays and trade fixtures, shall be the property of COUNTY and at the termination of this lease shall remain upon and be surrendered with the leased premises as a part thereof, without disturbance, molestation or injury. Notwithstanding the foregoing, COUNTY may designate by written notice to VAC certain fixtures, trade fixtures, alterations and additions to the leased premises which shall be removed by VAC at the expiration of this lease agreement. The parties hereto may also agree in writing, prior to the installation or construction of any alterations, improvement, or fixtures to the leased premises by VAC that VAC may either cause the removal of such items at the time of expiration of this lease, or that they may be left in the leased premises. VAC shall, at its own expense, repair any damages to the leased premises caused by the removal of its fixtures or alterations.
8. **Conduct.** VAC shall not cause or permit any conduct to take place within the leased premises which in any way disturbs or annoys other tenants or occupants of BUILDING, or adjacent buildings.
9. **Signs.** No sign, banner, decoration, picture, advertisement, awning, merchandise, or notice on the outside of leased premises or BUILDING, or which can be seen from the outside of leased premises, shall be installed or maintained by VAC without the prior express written approval of COUNTY.
10. **Estoppel.** Each party, within ten (10) days after notice from the other party, shall execute to the other party, in recordable form, a certificate stating that this lease is unmodified and in full force and effect, or in full force and effect as modified, and stating the modifications. The certificate shall also state the number of the base rental, the date to which the rent has been paid in advance, and the amount of any security deposit or prepaid rent. Failure to deliver the certificate within the ten (10) days shall be conclusive upon the party failing to so deliver for the benefit of the party requesting the certificate and any successor to the party so requesting, that

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this lease is in full force and effect and has not been modified except as may be represented by the party requesting the certificate.

11. **Access to the Premises.** COUNTY shall have the right to enter upon the leased premises at anytime for the purpose of inspecting the same, or of making repairs, or alternations to the leased premises or any property owned or controlled by COUNTY. For a period commencing one hundred twenty (120) days prior to the termination of this lease, COUNTY may have reasonable access to the leased premises for the purpose of exhibiting the same to prospective tenants.
  
12. **Hazardous Material.**
  - a. **Prohibition.** VAC expressly covenants and agrees that it will not cause or permit to be brought to, produced upon, disposed of or stored at the leased premises an hazardous material. For purposes of this provision, hazardous material shall mean any substance, in any form which is regulated or prohibited by statute, regulation, ordinance or rule including, but not limited to the Comprehensive Environmental Response, Comprehensive and Liability Act, 42 USC 6901, *et seq.* and regulations promulgated thereunder; the Toxic Substances Control Act, 15 USC 2601, *et seq.* and regulations promulgated thereunder; of the state of Illinois statutes; or any substance which may be harmful to human health or welfare or the environment.
  
  - b. **Disclosure, Remediation, Liability, and Indemnification.** VAC expressly covenants and agrees that in the event any hazardous material is produced or stored at, brought to, or released on the leased premises, its agents, employees, invitees, clients, or licensees, or by the negligence of VAC, its agents, employees, invitees, clients, or licensees,
    - (i) VAC shall immediately notify COUNTY of the event;
    - (ii) VAC shall take immediate preventive measures to abate the presence of hazardous materials at the leased premises;
    - (iii) VAC shall remediate and clean up the leased premises to COUNTY's satisfaction;
    - (iv) VAC shall be solely liable for all costs for removal of any hazardous material and for cleanup of the leased premises; and
    - (v) VAC shall be solely liable for damages arising from any such hazardous materials and does expressly indemnify and hold harmless COUNTY from any claims, liability, expenses or damages, fines, penalties or costs (including actual or incurred attorney's fees) therefor.



13. **Condemnation.** In the event a part of the leased premises shall be taken under the power of eminent domain by any legally constituted authority, and there remains a sufficient amount of space to permit VAC to carry on its business in a manner comparable to which it has become accustomed, then this lease shall continue, but the obligation to pay rent on the part of VAC shall be reduced in an amount proportionate to the area and relative value of the entire premises taken by such condemnation. In the event all of the leased premises shall be taken, or so much of the leased premises is taken that it is not feasible to continue a reasonably satisfactory operation of the business of VAC, then the lease shall be terminated. Such termination shall be without prejudice to the rights of either COUNTY or VAC to recover compensation from the condemning authority for any loss or damage caused by such condemnation. Neither COUNTY nor VAC shall have any right in or to any award made to the other by the condemning authority.
14. **Destruction.** Except as otherwise provided in this lease, in the event the leased premises are damaged by fire or other casualty covered by the insurance required herein, such damage shall be repaired with reasonable dispatch by and at the expense of COUNTY. Until such repairs are completed, the rent payable hereunder shall be abated in proportion to the area of the leased premises which is rendered untenable by VAC in the conduct of its business. In the event that such repairs cannot, in the reasonable opinion of the parties, be substantially completed within one hundred twenty (120) days after the occurrence of such damage, or if more than fifty percent (50%) of the leased premises have been rendered unoccupiable as a result of such damage, or if there has been a declaration of any governmental authority that the leased premises are unsafe or unfit for occupancy, then COUNTY or VAC shall have the right to terminate this lease, or any extensions thereof.
15. **Insolvency.** Neither this lease nor any interest therein, nor any estate thereby created, shall pass to any trustee or receiver or assignee for the benefit of creditors or otherwise by operation of law. In the event the estate created hereby shall be taken in execution or by other process of law, or if VAC shall be adjudicated insolvent pursuant to the provision of any state or insolvency act, or if a receiver or trustee of the property of VAC shall be appointed by reason of VAC's insolvency or inability to pay its debts, or if any assignment shall be made of VAC's property for the benefit of creditors, then and in any such event, COUNTY, may at its option, terminate this lease, or any extensions thereof, and all rights of VAC hereunder, by giving VAC notice in writing of the election of COUNTY to so terminate.
16. **Assignment and Subletting.** VAC shall not assign or in any manner transfer this lease or any estate or interest herein without the express previous consent of COUNTY.

17. **Default.** If VAC shall fail to make any payment of any rent due hereunder within five (5) days of its due date, or if default shall continue in the performance of any of the other covenants or conditions which VAC is required to observe and perform under this lease for a period of thirty (30) days following written notice of such failure, or if VAC shall abandon or vacate the premises during the term of this lease, or if VAC shall cease to entirely own all business operations being carried on upon the premises, then COUNTY may, but need not, treat the occurrence of any one or more of the foregoing events as a breach of this lease, and thereupon may, at its option, without notice or demand of any kind to VAC have any one or more of the following described remedies in addition to all other rights and remedies provided at law or in equity:

- a. Terminate this lease, or any extension thereof, repossess the leased premises, and be entitled to recover immediately, as liquidated agreed final damages, the total amount due to be paid by VAC during the balance of the term of this lease, or any extensions thereof, less the fair rental value of the premises for said period, together with any sum of money owed by VAC to COUNTY.
- b. Without waiving its right to terminate this lease, or any extensions thereof, terminate VAC's right of possession and repossess the leased premises without demand or notice of any kind to VAC, in which case COUNTY may relet all or any part of the leased premises. VAC shall be responsible for all costs of reletting. VAC shall pay COUNTY on demand any deficiency from such reletting of COUNTY's inability to do so.
- c. Have specific performance of VAC's obligations.
- d. Cure the default and recover the cost of curing the same being on demand.

18. **Termination; Surrender of Possession.**

- a. Upon the expiration or termination of this lease, or any extension thereof, VAC shall:
  - (i) Restore the leased premises to their condition at the beginning of the term (other than as contemplated by paragraph (7) of this lease), ordinary wear and tear excepted, remove all of its personal property and trade fixtures from the leased premises and the property and repair any damage caused by such removal;
  - (ii) Surrender possession of the leased premises to COUNTY; and

- (iii) Upon the request of COUNTY, at VAC's cost and expense, remove from the property all signs, symbols and trademarks pertaining to VAC's business and repair any damages caused by such removal; and
  - b. If VAC shall fail or refuse to restore the leased premises as hereinabove provided, COUNTY may do so and recover its cost for so doing. COUNTY may, without notice, dispose of any property of VAC left upon the leased premises in any manner that COUNTY shall choose without incurring liability to VAC or to any other person. The failure of VAC to remove any property from the leased premises shall forever bar VAC from bringing any action or asserting any liability against COUNTY with respect to such property.
19. **Waiver.** One or more waivers of any covenant or condition by COUNTY shall not be construed as a waiver of a subsequent breach of the same covenant, and the consent or approval by COUNTY to or of any act of VAC requiring COUNTY's consent or approval shall not be deemed to waive or render unnecessary COUNTY's consent or approval to or of any subsequent act by VAC.
20. **Notices.** All notices, requests, demands and other communications required or permitted to be given hereunder shall be in writing and shall be deemed to have been given if delivered personally, or if sent by first-class mail, postage prepaid, return receipt requested to the following, or to such other address as shall be furnished in writing to one party by the other:

**If to COUNTY:**

Office of the County Administrator  
McLean County  
115 E. Washington Street, Room 401  
P.O. Box 2400  
Bloomington, Illinois 61702-2400

**With Copies to:**

Director, Facilities Management  
McLean County  
104 W. Front Street  
P.O. Box 2400  
Bloomington, Illinois 61702-2400

**If to VAC:**

Executive Director  
Veterans Assistance Commission  
200 West Front Street, 4<sup>th</sup> Floor  
Bloomington, Illinois 61701

21. **Agency.** Nothing contained herein shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent or partnership or of joint venture between the parties hereto, it being understood and agreed that neither the method of computation of rent, nor any other provision contained herein, nor any facts of the parties herein, shall be deemed to create any relationship between the parties hereto other than the relationship of landlord and tenant. Whenever herein the singular number is used, the same shall include the plural, and the masculine gender shall include the feminine and neuter genders.
22. **Partial Invalidity.** If any term or condition of this lease, or any extensions thereof, or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this lease, or any extension thereof, or the application of such term, covenant, or condition to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term, covenant, or condition of this lease shall be valid and be enforced to the fullest extent permitted by law.
23. **Holding Over.** Any holding over after the expiration of the term thereof with or without the consent of COUNTY, shall be construed to be a tenancy from month to month at the rents herein specified (prorated on a monthly basis) and shall otherwise be on the terms and conditions herein specified, so far as applicable.
24. **Successors.** All rights and liabilities herein given to, or imposed upon, the respective parties hereto shall extend to and bind the several respective heirs, executors, administrators, successors and assigns of the said parties; and if there shall be more than one tenant, they shall all be bound jointly and severally by the terms, covenants, and agreements herein. No rights, however, shall inure to the benefit of any assignee of VAC unless the assignment to such assignee has been approved by COUNTY in writing as provided herein.
25. **Right to Terminate.** Notwithstanding any other provision of this lease to the contrary, either party shall have the right to terminate this lease during the initial term or any extension term by giving at least one hundred twenty (120) days prior written notice of termination to the other party, by abiding by paragraph 20, page six (6) of this lease pertaining to all notices.
26. **Non-Affiliation Clause.** No member of the McLean County Board or any other COUNTY official shall have an interest in any contract let by the McLean County Board either as a contractor or subcontractor pursuant to Illinois Compiled Statutes, 50 ILCS 105/3, et seq.

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IN WITNESS WHEREOF, the parties hereto have executed this agreement by their respective officers, there unto duly authorized at Bloomington, Illinois, this 16th day of November, 2004.

APPROVED:

VETERANS ASSISTANCE  
COMMISSION

COUNTY OF McLEAN

By: \_\_\_\_\_

By: \_\_\_\_\_  
Chairman, McLean County Board

ATTEST:

By: \_\_\_\_\_

By: \_\_\_\_\_  
Clerk of the McLean County Board

VAC05.Doc

**LEASE AGREEMENT**

Between

The County of McLean

as Landlord,

and

McLean County States Attorney

as Tenant,

for

Office Space Located on the 4th Floor of  
200 West Front Street, Bloomington, Illinois  
For the Child Support Enforcement Division

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## Lease Agreement

WHEREAS, the County of McLean, a body corporate and politic, (hereinafter "COUNTY") as Landlord, and the Child Support Enforcement Division of the McLean County States Attorney's office, (hereinafter "CSED"), as Tenant, desire to continue a lease agreement for office space located on the northwest corner of the fourth floor of the 200 W. Front Street building, Bloomington, Illinois, (hereinafter "Building"); and,

WHEREAS, the parties herein mutually agree that this agreement expressly sets forth the rights and duties of each party,

NOW THEREFORE, it is expressly agreed as follows:

1. Term. The term of this lease agreement shall commence on July 1, 2004, and terminate on June 30, 2005.
2. Rent.
  - a. Rent shall be or \$35,754.39 for 4,588 s.f. of office space, payable in twelve equal monthly installments of \$2,979.53.
  - b. Rent, for purposes of this agreement, shall be defined as including all rent, utilities (except telephone services), and general maintenance.
  - c. All rent payments shall be mailed to the below address:  
  

**McLean County Treasurer**  
**115 E. Washington Street, Mezannine Level**  
**P.O. Box 2400**  
**Bloomington, Illinois 61702-2400**
  - d. The monthly rent payment during each month of the term thereof shall be payable commencing on the first day of each month.
3. Tenant's Use and Operation. CSED shall use the aforementioned leased premises only for the purposes of its general business office. CSED shall not use the premises for any unlawful, improper or immoral use, nor for any purpose or in any manner which is in violation of any present or future governmental law or regulation, and shall, at all times, be in compliance with the City of Bloomington Fire Code. CSED shall, during the initial term of the lease, continuously use the leased premises for the purposes stated herein.
4. Utilities. COUNTY shall provide all electricity, gas, water, and trash services used or consumed by CSED in the leased premises. CSED shall be responsible for the payment of its own telephone or data services.

5. **Building Common Areas.** CSED shall be entitled to use of the areas designated from time to time by COUNTY as "common areas", and which are adjacent to or benefit the leased premises. Such common areas shall include COUNTY designated "customer only" parking areas at BUILDING, adjoining sidewalks, entryway lobby, and atrium areas for the purpose of egress and ingress of CSED employees and clients. Such use shall be subject to the rules and regulations as COUNTY shall from time to time issue.
  
6. **Maintenance and Repair.** COUNTY shall be responsible for compliance with all building codes, the American's with Disabilities ACT (as to permanent improvements only) and any other environmental or building safety issues and the state, local, and federal regulations relating thereto, perform all general building maintenance and repair. Notwithstanding the foregoing, COUNTY shall not be responsible for the cost of repairs and maintenance caused by the intentional acts or negligence of CSED or its Board, employees or clients. CSED shall keep the interior of premises as well as any portion of the leased premises visible from the exterior clear, orderly, and in good condition and repair, at its own expense. CSED shall keep all glass areas of leased premises clean which are visible from the BUILDING common area hallways. COUNTY shall provide custodial cleaning services each weekday evening. CSED shall be responsible for the repair costs for any damage or graffiti done to BUILDING caused by the clients of CSED. CSED shall be billed for all labor and materials used to repair any damage or graffiti caused by clients of CSED. Such bills shall be payable within 30 days of receipt of repair invoice by CSED.
  
7. **Parking.** COUNTY shall provide no parking stalls for CSED, and further, CSED agrees to not park any employee vehicles at any time in the lot adjacent to BUILDING under penalty of removal of said vehicle(s) at owners expense.
  
8. **Alterations.** No alterations, additions or improvements shall be made in or to the leased premises without the prior express written approval of COUNTY. All alterations, additions, improvements, and fixtures which may be made or installed by either of the parties hereto upon the leased premises and which in any manner are attached to the floors, walls or ceilings, shall be the property of COUNTY and at the termination of this agreement, shall remain upon and be surrendered with the leased premises as a part thereof, without disturbance, molestation or injury. Notwithstanding the foregoing, COUNTY may designate by written notice to CSED certain fixtures, trade fixtures, alterations and additions to the leased premises which shall be removed by CSED at the expiration of this agreement. The parties hereto may also

agree in writing, prior to the installation or construction of any alternations, improvements, or fixtures to the leased premises by CSED or its Board may either cause the removal of such items at the time of expiration of this lease, or that they may be left in the leased premises. CSED shall, at its own expense, repair any damages to the leased premises caused by the removal of its fixtures or alternations.

9. Insurance and Indemnity.

a. Covenants to Hold Harmless. CSED agrees to save and hold COUNTY (including its officials, agents, and employees) free and harmless from all liability, public or private, penalties, contractual or otherwise, losses, damages, costs, attorney's fees, court costs, expenses, causes of action, claims or judgements, resulting from claimed natural persons and any other legal entity, or property of any kind including, but not limited to choses in action) arising out of or in any way connected with this undertaking, whether or not arising out of the partial or sole negligence of COUNTY or its officials, agents, or employees, and shall indemnify COUNTY from any costs, expenses, judgements, and attorney's fees paid or incurred by or on behalf of COUNTY and/or its agents and employees.

b. Fire and Casualty Insurance. COUNTY shall be responsible for obtaining and maintaining a policy of fire and casualty insurance with extended coverage provisions applicable to the leased premises and protecting COUNTY against loss due to the structure of the premises. CSED shall be responsible for obtaining and maintaining a policy for fire and casualty insurance protecting CSED against loss or damage to its furnishings, equipment, and personal property in or on the leased premises.

c. Added Risk. CSED shall also pay any increase in the fire and casualty insurance rates or premiums on the leased premises caused by any increased risk or hazardous business carried on by CSED in the leased premises. The determination of the insurance carrier shall be binding upon the parties as to the added risk resulting from CSED business. CSED's share of the annual insurance premiums for such insurance, as required by this paragraph, shall be paid within ten (10) days after CSED is given written request for same. COUNTY shall invoice CSED without notice or negotiation for any rate increase.

Obligation to Carry Public Liability Insurance. CSED shall, during the entire term hereof, keep in full force a policy of public liability insurance with respect to the leased premises and the business operated by CSED in the leased premises, and in which the limits of liability

shall not be less than One Million Dollars (\$1,000,000.00), for personal injuries to any person or persons arising out of a single accident and Five Hundred Thousand Dollars (\$500,000.00) for property damage resulting from any one occurrence. COUNTY shall be named as an additional insured in all policies of liability insurance maintained pursuant to this provision. CSED shall furnish COUNTY a Certificate of Insurance as evidence of insurance that such insurance is in force at all times during the term of this agreement. CSED shall furnish COUNTY additional certificates of CSED's insurance within twenty (20) days of receipt of a written request by COUNTY for such certificate. Insurance must be in a form acceptable to COUNTY and written by an insurance company admitted in the state of Illinois for such coverage.

e. Waiver of Subrogation Rights Under Insurance Policies.

Notwithstanding anything to the contrary contained herein, each of the parties hereto releases the other, and other tenants in BUILDING, to the extent of each party's insurance coverage, from any and all liability for any loss or damage which may be inflicted upon the property of such party even if such loss or damage shall be brought about by the fault or negligence of the other party, or other tenants, or their agents, employees or assigns; provided, however, that this release shall be effective only with respect to loss or damage occurring during such time as the appropriate policy of insurance contains a clause to the effect that this release shall not affect the policy or the right of the insured to recover thereunder.

10. Conduct. CSED shall not cause or permit any conduct of employees or clients of CSED to take place within the leased premises or building which in any way may disturb or annoy other tenants or occupants of BUILDING or adjacent buildings.
11. Signs. No sign, banner, decoration, picture, advertisement, awning, merchandise, or notice on the outside of leased premises or BUILDING, or which can be seen from the outside of leased premises, shall be installed or maintained by CSED without the prior express written approval of COUNTY.
12. Estoppel. Each party, within ten (10) days after notice from the other party, shall execute to the other party, in recordable form, a certificate stating that this lease is unmodified and in full force and effect, or in full force and effect as modified, and stating the modifications. The certificate shall also state the amount of the base rental, the date to which the rent has been paid in advance, and the amount of any security deposit or prepaid rent. Failure to deliver the certificate within the ten (10) days shall be

conclusive upon the party failing to so deliver for the benefit of the party requesting the certificate and any successor to the party so requesting, that this lease is in full force and effect and has not been modified except as may be represented by the party requesting the certificate.

13. **Access to the Premises.** COUNTY shall have the right to enter upon the leased premises at anytime for the purpose of inspecting the same, or of making repairs, additions or alterations to the leased premises or any property owned or controlled by COUNTY. For a period commencing one hundred twenty (120) days prior to the termination of this lease, COUNTY may have reasonable access to the leased premises for the purpose of exhibiting the same to prospective tenants with 24 hours notice to CSED.

14. **Hazardous Material.**

a. **Prohibition.** CSED expressly covenants and agrees that it will not cause or permit to be brought to, produced upon, disposed of or stored at the leased premises an hazardous material. For purposes of this provision, hazardous material shall mean any substance, in any form which is regulated or prohibited by statute, regulation, ordinance or rule including, but not limited to the Comprehensive Environmental Response, Compensation and Liability Act, 42 USC 6901, et seq. and regulations promulgated thereunder; the Toxic Substances Control Act, 15 USC 2601, et seq. and regulations promulgated thereunder; of state of Illinois statutes; or any substance which may be harmful to human health or welfare or the environment.

b. **Disclosure, Remediation, Liability, and Indemnification.** CSED expressly covenants and agrees that in the event any hazardous material is produced or stored at, brought to, or released on the leased premises by CSED, its agents, employees, invitees, clients, or licensees, or by the negligence of CSED, its agents, employees, invitees, clients, or licensees,

- (i) CSED shall immediately notify COUNTY of the event;
- (ii) CSED shall take immediate preventive measures to abate the presence of hazardous materials at the leased premises;
- (iii) CSED shall remediate and clean up the leased premises to COUNTY's satisfaction;
- (iv) CSED shall be solely liable for all costs for removal of any hazardous material and for cleanup of the leased premises; and

- (v) CSED shall be solely liable for damages arising from any such hazardous materials and does expressly indemnify and hold harmless COUNTY from any claims, liability, expenses or damages, fines, penalties or costs (including actual or incurred attorney's fees) therefor.

c. Survival. CSED expressly covenants and agrees that the duties, obligations, and liabilities of CSED under the preceding section 14(a) and 14(b) shall survive the termination of this lease, and are binding upon CSED and its successors and assigns.

15. Condemnation. In the event a part of the leased premises shall be taken under the power of eminent domain by any legally constituted authority, and there remains a sufficient amount of space to permit CSED to carry on its business in a manner comparable to which it has become accustomed, then this lease shall continue, but the obligation to pay rent on the part of CSED shall be reduced in an amount proportionate to the area and relative value of the entire premises taken by such condemnation. In the event all of the leased premises shall be taken, or so much of the leased premises is taken that it is not feasible to continue a reasonably satisfactory operation of the business of CSED; then the lease shall be terminated. Such termination shall be without prejudice to the rights of either COUNTY or CSED to recover compensation from the condemning authority for any loss or damage caused by such condemnation. Neither COUNTY nor CSED shall have any right in or to any award made to the other by the condemning authority.

16. Destruction. Except as otherwise provided in this lease, in the event the leased premises are damaged by fire or other casualty covered by the insurance required herein, such damage shall be repaired with reasonable dispatch by and at the expense of COUNTY. Until such repairs are completed, the rent payable hereunder shall be abated in proportion to the area of the leased premises which is rendered untenable by CSED in the conduct of its business. In the event that such repairs cannot, in the reasonable opinion of the parties, be substantially completed within one hundred twenty (120) days after the occurrence of such damage, or if more than fifty percent (50%) of the leased premises have been rendered unoccupiable as a result of such damage, or if there has been a declaration of any governmental authority that the leased premises are unsafe or unfit for occupancy, then COUNTY or CSED shall have the right to terminate this agreement, or any extensions thereof.

17. **Insolvency.** Neither this lease nor any interest therein, nor any estate thereby created, shall pass to any trustee or receiver or assignee for the benefit of creditors or otherwise by operation of law. In the event the estate created hereby shall be taken in execution or by other process of law, or if CSED shall be adjudicated insolvent pursuant to the provision of any state or insolvency act, or if a receiver or trustee of the property of CSED shall be appointed by reason of CSED's insolvency or inability to pay its debts, or if any assignment shall be made of CSED's property for the benefit of creditors, then and in any such event, COUNTY, may at its option, terminate this lease, or any extensions thereof, and all rights of CSED hereunder, by giving CSED notice in writing of the election of COUNTY to so terminate.
18. **Assignment and Subletting.** CSED shall not assign or in any manner transfer this agreement or any estate or interest herein without the express written previous consent of COUNTY.
19. **Default.** If CSED shall fail to make any payment of any rent due hereunder within five (5) days of its due date, or if default shall continue in the performance of any of the other covenants or conditions which CSED is required to observe and perform under this lease for a period of thirty (30) days following written notice of such failure, or if CSED shall abandon or vacate the premises during the term of this lease, or if CSED shall cease to entirely own all business operations being carried on upon the premises, then COUNTY may, but need not, treat the occurrence of any one or more of the foregoing events as a breach of this lease, and thereupon may, at its option, without notice or demand of any kind to CSED have any one or more of the following described remedies in addition to all other rights and remedies provided at law or in equity:
- a. Terminate this lease, or any extensions thereof, repossess the leased premises, and be entitled to recover immediately, as liquidated agreed final damages, the total amount due to be paid by CSED during the balance of the initial term of this agreement, or any extensions thereof, less the fair rental value of the premises for said period, together with any sum of money owed by CSED to COUNTY.

Without waiving its right to terminate this lease, or any extensions thereof, terminate CSED's right of possession and repossess the leased premises without demand or notice of any kind to CSED, in which case COUNTY may relet all or any part of the leased premises. CSED shall

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be responsible for all costs of reletting. CSED shall pay COUNTY on demand any deficiency from such reletting or COUNTY's inability to do so.

- c. Have specific performance of CSED's obligations.
- d. Cure the default and recover the cost of curing the same being on demand.

20. **Termination; Surrender of Possession.**

a. Upon the expiration or termination of this lease, or any extension thereof, CSED shall:

- (i) Restore the leased premises to their condition at the beginning of the term (other than as contemplated by paragraph eight (8) of this lease), ordinary wear and tear excepted, remove all of its personal property and trade fixtures from the leased premises and the property and repair any damage caused by such removal;
- (ii) Surrender possession of the leased premises to COUNTY; and
- (iii) Upon the request of COUNTY, at CSED's cost and expense, remove from the property all signs, symbols and trademarks pertaining to CSED's business and repair any damages caused by such removal.

b. If CSED shall fail or refuse to restore the leased premises as hereinabove provided, COUNTY may do so and recover its cost for so doing. COUNTY may, without notice, dispose of any property of CSED left upon the leased premises in any manner that COUNTY shall choose without incurring liability to CSED or to any other person. The failure of CSED to remove any property from the leased premises shall forever bar CSED from bringing any action or asserting any liability against COUNTY with respect to such property.

21. **Waiver.** One or more waivers of any covenant or condition by COUNTY shall not be construed as a waiver of a subsequent breach of the same covenant or condition, and the consent or approval by COUNTY to or of any act of CSED requiring COUNTY's consent or approval shall not be deemed to waive or render unnecessary COUNTY's consent or approval to or of any subsequent act by CSED.

22. **Notices.** All notices, requests, demands and other communications required or permitted to be given hereunder shall be in writing and shall be deemed to have been given if delivered personally, or if sent by first-class mail, postage prepaid, return receipt requested to the following, or to such other address as shall be furnished in writing to one party by the other:



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**If to COUNTY:**

Office of the County Administrator  
McLean County  
115 E. Washington Street, Room 401  
Bloomington, IL 61702-2400

**With Copies to:**

Director of Facilities Management  
McLean County  
104 W. Front Street, Suite 104  
Bloomington, Illinois 61702-2400

**If to CSED:**

Administrative Attorney  
Child Support Enforcement Division  
200 W. Front Street, 4th Floor  
Bloomington, Illinois 61701

23. **Agency.** Nothing contained herein shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent or partnership or of joint venture between the parties hereto, it being understood and agreed that neither the method of computation of rent, nor any other provision contained herein, nor any acts of the parties herein, shall be deemed to create any relationship between the parties hereto other than the relationship of landlord and tenant. Whenever herein the singular number is used, the same shall include the plural, and the masculine gender shall include the feminine and neuter genders.
24. **Partial Invalidity.** If any term or condition of this lease, or any extension thereof, or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this lease, or any extension thereof, or the application of such term, covenant or condition to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term, covenant or condition of this lease shall be valid and be enforced to the fullest extent permitted by law.
25. **Holding Over.** Any holding over after the expiration of the term thereof, with or without the consent of COUNTY, shall be construed to be a tenancy from month to month at the rents herein specified (prorated on a monthly basis) and shall otherwise be on the terms and conditions herein specified, so far as applicable.
26. **Successors.** All rights and liabilities herein given to, or imposed upon, the respective parties hereto shall extend to and bind the several respective heirs, executors,

administrators, successors and assigns of the said parties; and if there shall be more than one tenant, they shall all be bound jointly and severally by the terms, covenants and agreements herein. No rights, however, shall inure to the benefit of any assignee of CSED unless the assignment to such assignee has been approved by COUNTY in writing as provided herein.

27. Right to Terminate.

a. Notwithstanding any other provision of this lease to the contrary, either party shall have the right to terminate this lease during the initial term or any extension term by giving at least sixty (60) days prior written notice of termination to the other party, by abiding by paragraph 22, page eight (8) of this agreement pertaining to all notices.

b. In the event the Illinois Department of Public Aid or its assigns or successors terminates the agreement of cooperation under which CSED is empowered to perform its duties, CSED and or the County shall have the option to terminate this lease with thirty (30) days written notice to the other.

28. Non-Affiliation Clause. No member of the McLean County Board or any other COUNTY official shall have an interest in any contract let by the McLean County Board either as a contractor or subcontractor pursuant to Illinois Compiled Statutes, 50 ILCS 105/3, et seq.

IN WITNESS WHEREOF, the parties hereto have executed this agreement by their respective officers, there unto duly authorized at Bloomington, Illinois, this 16th day of November, 2004.

APPROVED:

McLean County States Attorney

COUNTY OF McLEAN

By: William A. Yoder, McLean County States Attorney

By: Michael F. Sweeney, Chairman of the McLean County Board

ATTEST:

By: \_\_\_\_\_

By: Peggy Ann Milton, Clerk of the McLean County Board

**LEASE AGREEMENT**

Between

**The County of McLean**

As Landlord

And

**G.E.D. Adult Education Literacy Program**

As Tenant,

For

**Office Space Located in**  
**905 N. Main Street, Normal, Illinois**

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## Lease Agreement

WHEREAS, the County of McLean, a body corporate and politic, (hereinafter referred to as "COUNTY"), as landlord, and the G.E.D. Adult Education Literacy Program (hereinafter referred to as "GED"), as tenant, desire to continue a lease agreement for office space consisting of 3,905 s.f of office space located in the Fairview Building, 905 N. Main Street, Normal, Illinois, (hereinafter referred to as "BUILDING"); and,

WHEREAS, this lease agreement expressly sets forth the rights and duties of each party, NOW THEREFORE, it is expressly agreed as follows:

1. **Term.** The term of the lease agreement shall commence on January 1, 2005, and terminate on December 31, 2005.
  
2. **Rent.**
  - a. GED shall be provided 3,905 s.f., or 36% (percent) of the 10,765 s.f. amount for an annual maintenance and operating expense of \$22,912.30. The McLean County Auditor's Office shall calculate and present to GED a monthly statement for the payment of this expense by GED representing GED's proportionate share of all utilities, (including electric, gas, water, and trash removal), maintenance, cleaning supplies, and maintenance equipment service contracts.
  
  - b. All rent payments shall be mailed to the below address:  
  

**McLean County Treasurer  
115 E. Washington Street, Mezzanine Level  
P.O. Box 2400  
Bloomington, Illinois 61702-2400**
  
  - c. The monthly rent payment during each month of the term of the lease shall be due and payable commencing on the first day of each month.
  
3. **Tenant's Use and Operation.** GED shall use the aforementioned leased premises only for the purposes of its general business office. GED shall not use the premises for any unlawful, improper, or immoral use, nor for any purpose or in any manner which is in violation of any present or future governmental law or regulation. GED shall, during the term of the lease agreement, continuously use the leased premises for the purposes stated herein.
  
4. **Building Common Areas.** GED shall be entitled to use of the areas designated from time to time by COUNTY as "common areas", and which are adjacent to or benefit the leased premises. Such common areas shall include adjoining sidewalks, entryway lobby, and lobby atrium areas for the purpose of egress and ingress of GED employees and clients. Such use shall be subject to the rules and regulations, as COUNTY shall from time to time issue.

5. **Maintenance and Repair.** COUNTY shall be responsible for compliance with all building codes, the American's with Disabilities Act (as to permanent improvements only) and any other environmental or building safety issues and any state, local, and federal regulations relating thereto, perform all general building maintenance and repair. Notwithstanding the foregoing, COUNTY shall not be responsible for the cost of repairs and maintenance caused by intentional acts or negligence of GED employees, agents, or clients. GED shall keep the interior of premises as well as any portion of the leased premises visible from the exterior clear, orderly, and in good condition and repair, at its own expense. GED shall keep all glass areas of leased premises clean which are visible from the BUILDING common area hallways. GED shall be responsible for their own custodial needs, equipment, and supplies and the replacement cost of ceiling mounted light fixture lamps.
  
6. **Parking.** GED is permitted use of the adjacent parking lot of BUILDING for its employees and clients, on a first-come, first-served basis. Parking stalls shall not be assigned. Furthermore, GED agrees and understands that other tenants and COUNTY offices also use said parking located at BUILDING, and that GED agrees not to park in the parking lot of the nearby McLean County Nursing Home nor the McLean County Juvenile Detention Center.
  
7. **Alterations.** No alterations, additions, or improvements shall be made in or to the leased premises by GED without the prior express written approval of COUNTY. All alterations, additions, improvements, and fixtures which may be made or installed by either of the parties hereto upon the leased premises and which in any manner are attached to the floors, walls, or ceiling, with the exception of GED displays and trade fixtures, shall be the property of COUNTY and at the termination of this lease shall remain upon and be surrendered with the leased premises as a part thereof, without disturbance, molestation or injury. Notwithstanding the foregoing, COUNTY may designate by written notice to GED certain fixtures, trade fixtures, alterations and additions to the leased premises which shall be removed by GED at the expiration of this lease agreement. The parties hereto may also agree in writing, prior to the installation or construction of any alterations, improvements, or fixtures to the leased premises by GED that GED may either cause the removal of such items at the time of expiration of this lease, or that they may be left in the leased premises. GED shall, at its own expense, repair any damages to the leased premises caused by the removal of its fixtures or alterations.
  
8. **Insurance and Indemnity.**
  - a. **Covenants to Hold Harmless.** GED agrees to save and hold harmless COUNTY (including its officials, agents, and employees) free and harmless from all liability, public or private, penalties, contractual or otherwise, losses, damages, costs, attorney's fees, court costs, expenses, causes of action, claims or judgements, resulting from claimed natural persons and any other legal entity, or

property of any kind (including, but not limited to choses in action) arising out of or in any way connected with this undertaking, whether or not arising out of the partial or sole negligence of COUNTY or its officials, agents, or employees, and shall indemnify COUNTY from any costs, expenses, judgements, and attorney's fees paid or incurred by or on behalf of COUNTY and/or its agents and employees.

- b. **Fire and Casualty Insurance.** COUNTY shall be responsible for obtaining and maintaining a policy of fire and casualty insurance with extended coverage provisions applicable to the leased premises and protecting COUNTY against loss due to the structure of the premises. GED shall be responsible for obtaining and maintaining a policy for fire and casualty insurance protecting GED against loss or damage to its furnishings, equipment, and personal property in or on the leased premises.
- c. **Added Risk.** GED shall also pay any increase in the fire and casualty insurance rates or premiums on the leased premises caused by any increased risk or hazardous business carried on by GED in the leased premises. The determination of the insurance carrier shall be binding upon the parties as to the added risk resulting from GED business. GED's share of the annual insurance premiums for such insurance, as required by this paragraph, shall be paid within ten (10) days after GED is given written request for same. COUNTY shall bill GED without notice or negotiation for any rate increase.
- d. **Obligation to Carry Public Liability Insurance.** GED shall, during the entire term hereof, keep in full force a policy of public liability insurance with respect to the leased premises and the business operated by GED in the leased premises, and in which the limits of liability shall not be less than One Million Dollars (\$1,000,000.00), for personal injuries to any person or persons arising out of a single accident and Five Hundred Thousand Dollars (\$500,000.00) for property damage resulting from any one occurrence. COUNTY shall be named as an additional insured in all policies of liability insurance maintained pursuant to this provision. GED shall furnish COUNTY a Certificate of Insurance of evidence of insurance that such insurance is in force at all times during the term of the lease. GED shall furnish COUNTY additional certificates of GED's insurance within twenty (20) days of receipt of a written request from COUNTY for such certificate.

Insurance shall be in a form acceptable to COUNTY and written by an insurance company admitted in the state of Illinois for such coverage.



- e. **Waiver of Subrogation Rights Under Insurance Policies.** Notwithstanding anything to the contrary contained herein, each of the parties hereto releases the other, and other tenants in BUILDING, to the extent of each party's insurance coverage, from any liability for any loss or damage which may be inflicted upon the property of such party even if such loss or damage shall be brought about by the fault or negligence of the other party, or other tenants, or their agents, employees or assigns; provided, however, that this release shall be effective only with respect to loss or damage occurring during such time as the appropriate policy of insurance contains a clause to the effect that this release shall not affect the policy or the right of the insured to recover thereunder.
9. **Conduct.** GED shall not cause or permit any conduct to take place within the leased premises which in any way disturbs or annoys other tenants or occupants of BUILDING, or adjacent buildings.
10. **Signs.** No sign, banner, decoration, picture, advertisement, awning, merchandise, or notice on the outside of leased premises or BUILDING, or which can be seen from the outside of leased premises, shall be installed or maintained by GED without the prior express written approval of COUNTY.
11. **Estoppel.** Each party, within ten (10) days after notice from the other party, shall execute to the other party, in recordable form, a certificate stating that this lease is unmodified and in full force and effect, or in full force and effect as modified, and stating the modifications. The certificate shall also state the number of the base rental, the date to which the rent has been paid in advance, and the amount of any security deposit or prepaid rent. Failure to deliver the certificate within the ten (10) days shall be conclusive upon the party failing to so deliver for the benefit of the party requesting the certificate and any successor to the party so requesting, that this lease is in full force and effect and has not been modified except as may be represented by the party requesting the certificate.
12. **Access to the Premises.** COUNTY shall have the right to enter upon the leased premises at anytime for the purpose of inspecting the same, or of making repairs, or alternations to the leased premises or any property owned or controlled by COUNTY. For a period commencing one hundred twenty (120) days prior to the termination of this lease, COUNTY may have reasonable access to the leased premises for the purpose of exhibiting the same to prospective tenants.
13. **Hazardous Material.**
  - a. **Prohibition.** GED expressly covenants and agrees that it will not cause or permit to be brought to, produced upon, disposed of or stored at the leased premises an hazardous material. For purposes of this provision, hazardous material shall mean any substance, in any form which is regulated or prohibited

by statute, regulation, ordinance or rule including, but not limited to the Comprehensive Environmental Response, Comprehensive and Liability Act, 42 USC 6901, et seq. and regulations promulgated thereunder; the Toxic Substances Control Act, 15 USC 2601, et seq. and regulations promulgated thereunder; of the state of Illinois statutes; or any substance which may be harmful to human health or welfare or the environment.

b. **Disclosure, Remediation, Liability, and Indemnification.** GED expressly covenants and agrees that in the event any hazardous material is produced or stored at, brought to, or released on the leased premises, its agents, employees, invitees, clients, or licensees, or by the negligence of GED, its agents, employees, invitees, clients, or licensees,

- (i) GED shall immediately notify COUNTY of the event;
- (ii) GED shall take immediate preventive measures to abate the presence of hazardous materials at the leased premises;
- (iii) GED shall remediate and clean up the leased premises to COUNTY's satisfaction;
- (iv) GED shall be solely liable for all costs for removal of any hazardous material and for cleanup of the leased premises; and
- (v) GED shall be solely liable for damages arising from any such hazardous materials and does expressly indemnify and hold harmless COUNTY from any claims, liability, expenses or damages, fines, penalties or costs (including actual or incurred attorney's fees) therefor.

c. **Survival.** GED expressly covenants and agrees that the duties, obligations, and liabilities of GED under the preceding section 14(a) and 14(b) shall survive the termination of this lease, and are binding upon GED and its successors and assigns.

14. **Condemnation.** In the event a part of the leased premises shall be taken under the power of eminent domain by any legally constituted authority, and there remains a sufficient amount of space to permit GED to carry on its business in a manner comparable to which it has become accustomed, then this lease shall continue, but the obligation to pay rent on the part of GED shall be reduced in an amount proportionate to the area and relative value of the entire premises taken by such condemnation. In the event all of the leased premises shall be taken, or so much of the leased premises is taken that it is not feasible to continue a reasonably satisfactory operation of the business of GED, then the lease shall be terminated. Such termination shall be without prejudice to the rights of either COUNTY or GED to recover compensation from the condemning authority for any loss or

damage caused by such condemnation. Neither COUNTY nor GED shall have any right in or to any award made to the other by the condemning authority.

15. **Destruction.** Except as otherwise provided in this lease, in the event the leased premises are damaged by fire or other casualty covered by the insurance required herein, such damage shall be repaired with reasonable dispatch by and at the expense of COUNTY. Until such repairs are completed, the rent payable hereunder shall be abated in proportion to the area of the leased premises which is rendered untenable by GED in the conduct of its business. In the event that such repairs cannot, in the reasonable opinion of the parties, be substantially completed within one hundred twenty (120) days after the occurrence of such damage, or if more than fifty percent (50%) of the leased premises have been rendered unoccupiable as a result of such damage, or if there has been a declaration of any governmental authority that the leased premises are unsafe or unfit for occupancy, then COUNTY or GED shall have the right to terminate this lease, or any extensions thereof.
16. **Insolvency.** Neither this lease nor any interest therein, nor any estate thereby created, shall pass to any trustee or receiver or assignee for the benefit of creditors or otherwise by operation of law. In the event the estate created hereby shall be taken in execution or by other process of law, or if GED shall be adjudicated insolvent pursuant to the provisions of any state or insolvency act, or if a receiver or trustee of the property of GED shall be appointed by reason of GED's insolvency or inability to pay its debts, or if any assignment shall be made of GED's property for the benefit of creditors, then and in any such event, COUNTY, may at its option, terminate this lease, or any extensions thereof, and all rights of GED hereunder, by giving GED notice in writing of the election of COUNTY to so terminate.
17. **Assignment and Subletting.** GED shall not assign or in any manner transfer this lease or any estate or interest herein without the express previous consent of COUNTY.
18. **Default.** If GED shall fail to make any payment of any rent due hereunder within five (5) days of its due date, or if default shall continue in the performance of any of the other covenants or conditions which GED is required to observe and perform under this lease for a period of thirty (30) days following written notice of such failure, or if GED shall abandon or vacate the premises during the term of this lease, or if GED shall cease to entirely own all business operations being carried on upon the premises, then COUNTY may, but need not, treat the occurrence of any one or more of the foregoing events as a breach of this lease, and thereupon may, at its option, without notice or demand of any kind to GED have any one or more of the following described remedies in addition to all other rights and remedies provided at law or in equity:

**Page seven**

- a. Terminate this lease, or any extension thereof, repossess the leased premises, and be entitled to recover immediately, as liquidated agreed final damages, the total amount due to be paid by GED during the balance of the term of this lease, or any extensions thereof, less the fair rental value of the premises for said period, together with any sum of money owed by GED to COUNTY.
- b. Without waiving its right to terminate this lease, or any extensions thereof, terminate GED's right of possession and repossess the leased premises without demand or notice of any kind to GED, in which case COUNTY may relet all or any part of the leased premises. GED shall be responsible for all costs of reletting. GED shall pay COUNTY on demand any deficiency from such reletting of COUNTY's inability to do so.
- c. Have specific performance of GED's obligations.
- d. Cure the default and recover the cost of curing the same being on demand.

**19. Termination; Surrender of Possession.**

- a. Upon the expiration or termination of this lease, or any extension thereof, GED shall:
  - (i) Restore the leased premises to their condition at the beginning of the term (other than as contemplated by paragraph (8) of this lease), ordinary wear and tear excepted, remove all of its personal property and trade fixtures from the leased premises and the property and repair any damage caused by such removal;
  - (ii) Surrender possession of the leased premises to COUNTY; and
  - (iii) Upon the request of COUNTY, at GED's cost and expense, remove from the property all signs, symbols and trademarks pertaining to GED's business and repair any damages caused by such removal; and
- b. If GED shall fail or refuse to restore the leased premises as hereinabove provided, COUNTY may do so and recover its cost for so doing. COUNTY may, without notice, dispose of any property of GED left upon the leased premises in any manner that COUNTY shall choose without incurring liability to GED or to any other person. The failure of GED to remove any property from the leased premises shall forever bar GED from bringing any action or asserting any liability against COUNTY with respect to such property.

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20. **Waiver.** One or more waivers of any covenant or condition by COUNTY shall not be construed as a waiver of a subsequent breach of the same covenant, and the consent or approval by COUNTY to or of any act of GED requiring COUNTY's consent or approval shall not be deemed to waive or render unnecessary COUNTY's consent or approval to or of any subsequent act by GED.
21. **Notices.** All notices, requests, demands and other communications required or permitted to be given hereunder shall be in writing and shall be deemed to have been given if delivered personally, or if sent by first-class mail, postage prepaid, return receipt requested to the following, or to such other address as shall be furnished in writing to one party by the other:

**If to COUNTY:**

Office of the County Administrator  
McLean County  
115 E. Washington Street, Room 401  
P.O. Box 2400  
Bloomington, Illinois 61702-2400

**With Copies to:**

Director, Facilities Management  
McLean County  
104 W. Front Street  
P.O. Box 2400  
Bloomington, Illinois 61702-2400

**If to GED:**

Superintendent  
G.E.D. Adult Literacy Program  
905 N. Main Street  
Normal, Illinois 61761

22. **Agency.** Nothing contained herein shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent or partnership or of joint venture between the parties hereto, it being understood and agreed that neither the method of computation of rent, nor any other provision contained herein, nor any facts of the parties herein, shall be deemed to create any relationship between the parties hereto other than the relationship of landlord and tenant. Whenever herein the singular number is used, the same shall include the plural, and the masculine gender shall include the feminine and neuter genders.
23. **Partial Invalidity.** If any term or condition of this lease, or any extensions thereof, or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this lease, or any extension thereof, or the

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application of such term, covenant, or condition to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term, covenant, or condition of this lease shall be valid and be enforced to the fullest extent permitted by law.

24. **Holding Over.** Any holding over after the expiration of the term thereof with or without the consent of COUNTY, shall be construed to be a tenancy from month to month at the rents herein specified (prorated on a monthly basis) and shall otherwise be on the terms and conditions herein specified, so far as applicable.
25. **Successors.** All rights and liabilities herein given to, or imposed upon, the respective parties hereto shall extend to and bind the several respective heirs, executors, administrators, successors and assigns of the said parties; and if there shall be more than one tenant, they shall all be bound jointly and severally by the terms, covenants, and agreements herein. No rights, however, shall inure to the benefit of any assignee of GED unless the assignment to such assignee has been approved by COUNTY in writing as provided herein.
26. **Right to Terminate.** Notwithstanding any other provision of this lease to the contrary, either party shall have the right to terminate this lease during the initial term or any extension term by giving at least one hundred twenty (120) days prior written notice of termination to the other party, by abiding by paragraph 22, page eight (8) of this lease pertaining to all notices.
27. **Non-Affiliation Clause.** No member of the McLean County Board or any other COUNTY official shall have an interest in any contract let by the McLean County Board either as a contractor or subcontractor pursuant to Illinois Compiled Statutes, 50 ILCS 105/3, et seq.

**IN WITNESS WHEREOF, the parties hereto have executed this agreement by their respective officers, there unto duly authorized at Bloomington, Illinois, this 16th day of November, 2004.**

**APPROVED:**

**G.E.D. ADULT EDUCATION  
LITERACY PROGRAM**

By: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_

**COUNTY OF McLEAN**

By: \_\_\_\_\_  
**Chairman, McLean County Board**

By: \_\_\_\_\_  
**Clerk of the McLean County Board**

GED05.Doc

**LEASE AGREEMENT**

Between

**The County of McLean**

As Landlord

And

**Regional Office of Education for McLean/  
DeWitt/Livingston Counties**

As Tenant,

For

**Office Space Located in  
905 N. Main Street, Normal, Illinois**

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## Lease Agreement

WHEREAS, the County of McLean, a body corporate and politic, (hereinafter referred to as "COUNTY"), as landlord, and the Regional Office of Education for McLean/DeWitt, and Livingston Counties, (hereinafter referred to as "ROE"), as tenant, desire to continue a lease agreement for office space consisting of 5,224 s.f. located on the first floor and 5,541 s.f. of office space located on the second floor or a total of 10,765 s.f. of office space in the Fairview Building, 905 N. Main Street, Normal, Illinois, (hereinafter referred to as "BUILDING"), in accordance with Illinois Compiled Statutes 105 ILCS 5/4-2 requiring COUNTY, as the host County, to provide office space for ROE; and,

WHEREAS, this lease agreement expressly sets forth the rights and duties of each party,

NOW THEREFORE, it is expressly agreed as follows:

1. **Term.** The term of the lease agreement shall commence on January 1, 2005, and terminate on December 31, 2005.
  
2. **Rent.**
  - a. ROE shall be provided 6,860 s.f., or 64% (percent) of the 10,765 s.f. amount for an annual maintenance and operating expense of \$40,250.60. The McLean County Auditor's Office shall calculate and present to ROE a monthly statement for the payment of this expense by ROE representing ROE's proportionate share of all utilities, (including electric, gas, water, and trash removal), maintenance, cleaning supplies, and maintenance equipment service contracts. Furthermore, ROE agrees to pay COUNTY a monthly rent payment of \$200.00 per month to the Capital Improvement Replacement Fund for BUILDING.
  
  - b. All rent payments shall be mailed to the below address:  
  

**McLean County Treasurer  
115 E. Washington Street, Mezzanine Level  
P.O. Box 2400  
Bloomington, Illinois 61702-2400**
  
  - c. The monthly rent payment during each month of the term of the lease shall be due and payable commencing on the first day of each month.
  
3. **Capital Improvement Fund.** All monies paid into this FUND by ROE shall be reserved by COUNTY to pay for major capital improvement replacement expenses for BUILDING. A major capital improvement replacement expense shall be defined as follows:
  - a. Additions and/or renovations to BUILDING and the adjacent property;

- b. Capital equipment purchases for mechanical, electrical, and HVAC equipment servicing BUILDING;
- b. Capital equipment and fixtures purchases for BUILDING with a depreciated life expectancy greater than seven (7) years.

In the event COUNTY determines that a major capital improvement replacement expense is necessary and the capital improvement replacement fund is not sufficient to fully fund 100% of the expense, COUNTY agrees to pay for the major capital improvement replacement expense from other COUNTY sources. COUNTY and ROE agree that COUNTY shall then be reimbursed for this expense over time from the funds on deposit in the capital improvement replacement fund.

- 4. **Tenant's Use and Operation.** ROE shall use the aforementioned leased premises only for the purposes of its general business office. ROE shall not use the premises for any unlawful, improper, or immoral use, nor for any purpose or in any manner which is in violation of any present or future governmental law or regulation. ROE shall, during the term of the lease agreement, continuously use the leased premises for the purposes stated herein.
- 5. **Building Common Areas.** ROE shall be entitled to use of the areas designated from time to time by COUNTY as "common areas", and which are adjacent to or benefit the leased premises. Such common areas shall include adjoining sidewalks, entryway lobby, and lobby atrium areas for the purpose of egress and ingress of ROE employees and clients. Such use shall be subject to the rules and regulations, as COUNTY shall from time to time issue.
- 6. **Maintenance and Repair.** COUNTY shall be responsible for compliance with all building codes, the American's with Disabilities Act (as to permanent improvements only) and any other environmental or building safety issues and any state, local, and federal regulations relating thereto, perform all general building maintenance and repair. Notwithstanding the foregoing, COUNTY shall not be responsible for the cost of repairs and maintenance caused by intentional acts or negligence of ROE employees, agents, or clients. ROE shall keep the interior of premises as well as any portion of the leased premises visible from the exterior clear, orderly, and in good condition and repair, at its own expense. ROE shall keep all glass areas of leased premises clean which are visible from the BUILDING common area hallways. ROE shall be responsible for their own custodial needs, equipment, and supplies and the replacement cost of ceiling mounted light fixture lamps.

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7. **Parking.** ROE is permitted use of the adjacent parking lot of BUILDING for its employees and clients, on a first-come, first-served basis. Parking stalls shall not be assigned. Furthermore, ROE agrees and understands that other tenants and COUNTY offices also use said parking located at BUILDING, and that ROE agrees not to park in the parking lot of the nearby McLean County Nursing Home nor the McLean County Juvenile Detention Center.
  
8. **Alterations.** No alterations, additions, or improvements shall be made in or to the leased premises by ROE without the prior express written approval of COUNTY. All alterations, additions, improvements, and fixtures which may be made or installed by either of the parties hereto upon the leased premises and which in any manner are attached to the floors, walls, or ceiling, with the exception of ROE displays and trade fixtures, shall be the property of COUNTY and at the termination of this lease shall remain upon and be surrendered with the leased premises as a part thereof, without disturbance, molestation or injury. Notwithstanding the foregoing, COUNTY may designate by written notice to ROE certain fixtures, trade fixtures, alterations and additions to the leased premises which shall be removed by ROE at the expiration of this lease agreement. The parties hereto may also agree in writing, prior to the installation or construction of any alterations, improvements, or fixtures to the leased premises by ROE that ROE may either cause the removal of such items at the time of expiration of this lease, or that they may be left in the leased premises. ROE shall, at its own expense, repair any damages to the leased premises caused by the removal of its fixtures or alterations.
  
9. **Insurance and Indemnity.**
  - a. **Covenants to Hold Harmless.** ROE agrees to save and hold harmless COUNTY (including its officials, agents, and employees) free and harmless from all liability, public or private, penalties, contractual or otherwise, losses, damages, costs, attorney's fees, court costs, expenses, causes of action, claims or judgements, resulting from claimed natural persons and any other legal entity, or property of any kind (including, but not limited to choses in action) arising out of or in any way connected with this undertaking, whether or not arising out of the partial or sole negligence of COUNTY or its officials, agents, or employees, and shall indemnify COUNTY from any costs, expenses, judgements, and attorney's fees paid or incurred by or on behalf of COUNTY and/or its agents and employees.
  
  - b. **Fire and Casualty Insurance.** COUNTY shall be responsible for obtaining and maintaining a policy of fire and casualty insurance with extended coverage provisions applicable to the leased premises and protecting COUNTY against loss due to the structure of the premises. ROE shall be responsible for obtaining and maintaining a policy for fire and casualty insurance protecting ROE against loss or damage to its furnishings, equipment, and personal property in or on the leased premises.

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- c. **Added Risk.** ROE shall also pay any increase in the fire and casualty insurance rates or premiums on the leased premises caused by any increased risk or hazardous business carried on by ROE in the leased premises. The determination of the insurance carrier shall be binding upon the parties as to the added risk resulting from ROE business. ROE's share of the annual insurance premiums for such insurance, as required by this paragraph, shall be paid within ten (10) days after ROE is given written request for same. COUNTY shall bill ROE without notice or negotiation for any rate increase.
- d. **Obligation to Carry Public Liability Insurance.** ROE shall, during the entire term hereof, keep in full force a policy of public liability insurance with respect to the leased premises and the business operated by ROE in the leased premises, and in which the limits of liability shall not be less than One Million Dollars (\$1,000,000.00), for personal injuries to any person or persons arising out of a single accident and Five Hundred Thousand Dollars (\$500,000.00) for property damage resulting from any one occurrence. COUNTY shall be named as an additional insured in all policies of liability insurance maintained pursuant to this provision. ROE shall furnish COUNTY a Certificate of Insurance of evidence of insurance that such insurance is in force at all times during the term of the lease. ROE shall furnish COUNTY additional certificates of ROE's insurance within twenty (20) days of receipt of a written request from COUNTY for such certificate.

Insurance shall be in a form acceptable to COUNTY and written by an insurance company admitted in the state of Illinois for such coverage.

- e. **Waiver of Subrogation Rights Under Insurance Policies.** Notwithstanding anything to the contrary contained herein, each of the parties hereto releases the other, and other tenants in BUILDING, to the extent of each party's insurance coverage, from any liability for any loss or damage which may be inflicted upon the property of such party even if such loss or damage shall be brought about by the fault or negligence of the other party, or other tenants, or their agents, employees or assigns; provided, however, that this release shall be effective only with respect to loss or damage occurring during such time as the appropriate policy of insurance contains a clause to the effect that this release shall not affect the policy or the right of the insured to recover thereunder.
10. **Conduct.** ROE shall not cause or permit any conduct to take place within the leased premises which in any way disturbs or annoys other tenants or occupants of BUILDING, or adjacent buildings.
11. **Signs.** No sign, banner, decoration, picture, advertisement, awning, merchandise, or notice on the outside of leased premises or BUILDING, or which can be seen from the outside of leased premises, shall be installed or maintained by ROE without the prior express written approval of COUNTY.

12. **Estoppel.** Each party, within ten (10) days after notice from the other party, shall execute to the other party, in recordable form, a certificate stating that this lease is unmodified and in full force and effect, or in full force and effect as modified, and stating the modifications. The certificate shall also state the number of the base rental, the date to which the rent has been paid in advance, and the amount of any security deposit or prepaid rent. Failure to deliver the certificate within the ten (10) days shall be conclusive upon the party failing to so deliver for the benefit of the party requesting the certificate and any successor to the party so requesting, that this lease is in full force and effect and has not been modified except as may be represented by the party requesting the certificate.
  
13. **Access to the Premises.** COUNTY shall have the right to enter upon the leased premises at anytime for the purpose of inspecting the same, or of making repairs, or alternations to the leased premises or any property owned or controlled by COUNTY. For a period commencing one hundred twenty (120) days prior to the termination of this lease, COUNTY may have reasonable access to the leased premises for the purpose of exhibiting the same to prospective tenants.
  
14. **Hazardous Material.**
  - a. **Prohibition.** ROE expressly covenants and agrees that it will not cause or permit to be brought to, produced upon, disposed of or stored at the leased premises an hazardous material. For purposes of this provision, hazardous material shall mean any substance, in any form which is regulated or prohibited by statute, regulation, ordinance or rule including, but not limited to the Comprehensive Environmental Response, Comprehensive and Liability Act, 42 USC 6901, et seq. and regulations promulgated thereunder; the Toxic Substances Control Act, 15 USC 2601, et seq. and regulations promulgated thereunder; of the state of Illinois statutes; or any substance which may be harmful to human health or welfare or the environment.
  
  - b. **Disclosure, Remediation, Liability, and Indemnification.** ROE expressly covenants and agrees that in the event any hazardous material is produced or stored at, brought to, or released on the leased premises, its agents, employees, invitees, clients, or licensees, or by the negligence of ROE, its agents, employees, invitees, clients, or licensees,
    - (i) ROE shall immediately notify COUNTY of the event;
  
    - (ii) ROE shall take immediate preventive measures to abate the presence of hazardous materials at the leased premises;
  
    - (iii) ROE shall remediate and clean up the leased premises to COUNTY's satisfaction;

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- (iv) ROE shall be solely liable for all costs for removal of any hazardous material and for cleanup of the leased premises; and
  - (v) ROE shall be solely liable for damages arising from any such hazardous materials and does expressly indemnify and hold harmless COUNTY from any claims, liability, expenses or damages, fines, penalties or costs (including actual or incurred attorney's fees) therefor.
- c. **Survival.** ROE expressly covenants and agrees that the duties, obligations, and liabilities of ROE under the preceding section 14(a) and 14(b) shall survive the termination of this lease, and are binding upon ROE and its successors and assigns.
15. **Condemnation.** In the event a part of the leased premises shall be taken under the power of eminent domain by any legally constituted authority, and there remains a sufficient amount of space to permit ROE to carry on its business in a manner comparable to which it has become accustomed, then this lease shall continue, but the obligation to pay rent on the part of ROE shall be reduced in an amount proportionate to the area and relative value of the entire premises taken by such condemnation. In the event all of the leased premises shall be taken, or so much of the leased premises is taken that it is not feasible to continue a reasonably satisfactory operation of the business of ROE, then the lease shall be terminated. Such termination shall be without prejudice to the rights of either COUNTY or ROE to recover compensation from the condemning authority for any loss or damage caused by such condemnation. Neither COUNTY nor ROE shall have any right in or to any award made to the other by the condemning authority.
16. **Destruction.** Except as otherwise provided in this lease, in the event the leased premises are damaged by fire or other casualty covered by the insurance required herein, such damage shall be repaired with reasonable dispatch by and at the expense of COUNTY. Until such repairs are completed, the rent payable hereunder shall be abated in proportion to the area of the leased premises which is rendered untenable by ROE in the conduct of its business. In the event that such repairs cannot, in the reasonable opinion of the parties, be substantially completed within one hundred twenty (120) days after the occurrence of such damage, or if more than fifty percent (50%) of the leased premises have been rendered unoccupiable as a result of such damage, or if there has been a declaration of any governmental authority that the leased premises are unsafe or unfit for occupancy, then COUNTY or ROE shall have the right to terminate this lease, or any extensions thereof.
17. **Insolvency.** Neither this lease nor any interest therein, nor any estate thereby created, shall pass to any trustee or receiver or assignee for the benefit of creditors or otherwise by operation of law. In the event the estate created hereby shall be taken in execution or by other process of law, or if ROE shall be adjudicated insolvent pursuant to the provisions of any state or insolvency act, or if a receiver or trustee of the property of ROE shall be appointed by reason of ROE's insolvency or

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inability to pay its debts, or if any assignment shall be made of ROE's property for the benefit of creditors, then and in any such event, COUNTY, may at its option, terminate this lease, or any extensions thereof, and all rights of ROE hereunder, by giving ROE notice in writing of the election of COUNTY to so terminate.

18. **Assignment and Subletting.** ROE shall not assign or in any manner transfer this lease or any estate or interest herein without the express previous consent of COUNTY.
  
19. **Default.** If ROE shall fail to make any payment of any rent due hereunder within five (5) days of its due date, or if default shall continue in the performance of any of the other covenants or conditions which ROE is required to observe and perform under this lease for a period of thirty (30) days following written notice of such failure, or if ROE shall abandon or vacate the premises during the term of this lease, or if ROE shall cease to entirely own all business operations being carried on upon the premises, then COUNTY may, but need not, treat the occurrence of any one or more of the foregoing events as a breach of this lease, and thereupon may, at its option, without notice or demand of any kind to ROE have any one or more of the following described remedies in addition to all other rights and remedies provided at law or in equity:
  - a. Terminate this lease, or any extension thereof, repossess the leased premises, and be entitled to recover immediately, as liquidated agreed final damages, the total amount due to be paid by ROE during the balance of the term of this lease, or any extensions thereof, less the fair rental value of the premises for said period, together with any sum of money owed by ROE to COUNTY.
  - b. Without waiving its right to terminate this lease, or any extensions thereof, terminate ROE's right of possession and repossess the leased premises without demand or notice of any kind to ROE, in which case COUNTY may relet all or any part of the leased premises. ROE shall be responsible for all costs of reletting. ROE shall pay COUNTY on demand any deficiency from such reletting of COUNTY's inability to do so.
  - c. Have specific performance of ROE's obligations.
  - d. Cure the default and recover the cost of curing the same being on demand.
  
20. **Termination; Surrender of Possession.**
  - a. Upon the expiration or termination of this lease, or any extension thereof, ROE shall:



- (i) Restore the leased premises to their condition at the beginning of the term (other than as contemplated by paragraph (8) of this lease), ordinary wear and tear excepted, remove all of its personal property and trade fixtures from the leased premises and the property and repair any damage caused by such removal;
  - (ii) Surrender possession of the leased premises to COUNTY; and
  - (iii) Upon the request of COUNTY, at ROE's cost and expense, remove from the property all signs, symbols and trademarks pertaining to ROE's business and repair any damages caused by such removal; and
- b. If ROE shall fail or refuse to restore the leased premises as hereinabove provided, COUNTY may do so and recover its cost for so doing. COUNTY may, without notice, dispose of any property of ROE left upon the leased premises in any manner that COUNTY shall choose without incurring liability to ROE or to any other person. The failure of ROE to remove any property from the leased premises shall forever bar ROE from bringing any action or asserting any liability against COUNTY with respect to such property.
21. **Waiver.** One or more waivers of any covenant or condition by COUNTY shall not be construed as a waiver of a subsequent breach of the same covenant, and the consent or approval by COUNTY to or of any act of ROE requiring COUNTY's consent or approval shall not be deemed to waive or render unnecessary COUNTY's consent or approval to or of any subsequent act by ROE.
22. **Notices.** All notices, requests, demands and other communications required or permitted to be given hereunder shall be in writing and shall be deemed to have been given if delivered personally, or if sent by first-class mail, postage prepaid, return receipt requested to the following, or to such other address as shall be furnished in writing to one party by the other:

**If to COUNTY:**

Office of the County Administrator  
McLean County  
115 E. Washington Street, Room 401  
P.O. Box 2400  
Bloomington, Illinois 61702-2400

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**With Copies to:**

Director, Facilities Management  
McLean County  
104 W. Front Street  
P.O. Box 2400  
Bloomington, Illinois 61702-2400

**If to ROE:**

Superintendent  
Regional Office of Education for McLean/DeWitt/Livingston Counties  
905 N. Main Street  
Normal, Illinois 61761

23. **Agency.** Nothing contained herein shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent or partnership or of joint venture between the parties hereto, it being understood and agreed that neither the method of computation of rent, nor any other provision contained herein, nor any facts of the parties herein, shall be deemed to create any relationship between the parties hereto other than the relationship of landlord and tenant. Whenever herein the singular number is used, the same shall include the plural, and the masculine gender shall include the feminine and neuter genders.
24. **Partial Invalidity.** If any term or condition of this lease, or any extensions thereof, or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this lease, or any extension thereof, or the application of such term, covenant, or condition to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term, covenant, or condition of this lease shall be valid and be enforced to the fullest extent permitted by law.
25. **Holding Over.** Any holding over after the expiration of the term thereof with or without the consent of COUNTY, shall be construed to be a tenancy from month to month at the rents herein specified (prorated on a monthly basis) and shall otherwise be on the terms and conditions herein specified, so far as applicable.
26. **Successors.** All rights and liabilities herein given to, or imposed upon, the respective parties hereto shall extend to and bind the several respective heirs, executors, administrators, successors and assigns of the said parties; and if there shall be more than one tenant, they shall all be bound jointly and severally by the terms, covenants, and agreements herein. No rights, however, shall inure to the benefit of any assignee of ROE unless the assignment to such assignee has been approved by COUNTY in writing as provided herein.

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27. **Right to Terminate.** Notwithstanding any other provision of this lease to the contrary, either party shall have the right to terminate this lease during the initial term or any extension term by giving at least one hundred twenty (120) days prior written notice of termination to the other party, by abiding by paragraph 22, page eight (8) of this lease pertaining to all notices.
28. **Non-Affiliation Clause.** No member of the McLean County Board or any other COUNTY official shall have an interest in any contract let by the McLean County Board either as a contractor or subcontractor pursuant to Illinois Compiled Statutes, 50 ILCS 105/3, et seq.

**IN WITNESS WHEREOF, the parties hereto have executed this agreement by their respective officers, there unto duly authorized at Bloomington, Illinois, this 16th day of November, 2004.**

**APPROVED:**

**REGIONAL OFFICE OF EDUCATION  
FOR McLEAN/DeWITT/LIVINGSTON  
COUNTIES**

**COUNTY OF McLEAN**

By: \_\_\_\_\_

By: \_\_\_\_\_  
**Chairman, McLean County Board**

**ATTEST:**

By: \_\_\_\_\_

By: \_\_\_\_\_  
**Clerk of the McLean County Board**

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**LEASE AGREEMENT**

Between

**The County of McLean**

As Landlord

And

**YWCA OF McLEAN COUNTY**

As Tenant,

For

**Office Space Located on the First Floor of  
905 N. Main Street, Normal, Illinois**

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## Lease Agreement

WHEREAS, the County of McLean, a body corporate and politic, (hereinafter referred to as "COUNTY"), as landlord, and YWCA of McLean County, (hereinafter referred to as "YWCA"), as tenant, desire to continue a lease agreement for office space consisting of 1,198 s.f. located on the first floor of the Fairview Building, 905 N. Main Street, Normal, Illinois, (hereinafter referred to as 'BUILDING'); and,

WHEREAS, this lease agreement expressly sets forth the rights and duties of each party,

NOW THEREFORE, it is expressly agreed as follows:

1. **Term.** The term of the lease agreement shall commence on January 1, 2005, and terminate on December 31, 2005.
  
2. **Rent.**
  - a. YWCA agrees to pay COUNTY \$7,893.80 for the term of this lease agreement, payable in twelve equal monthly installments of \$657.82 representing the YWCA's proportionate share of all utilities, (including electric, gas, water, and trash removal), maintenance, cleaning supplies, and maintenance equipment service contracts. Furthermore, the YWCA agrees to pay COUNTY a monthly rental payment of \$262.07 which includes \$50.00 per month to the Capital Improvement Replacement Fund for BUILDING.
  
  - b. All rent payments shall be mailed to the below address:  
  

**McLean County Treasurer  
115 E. Washington Street, Mezzanine Level  
P.O. Box 2400  
Bloomington, Illinois 61702-2400**
  
  - c. The monthly rent payment during each month of the term of the lease shall be due and payable commencing on the first day of each month.
  
3. **Capital Improvement Fund.** All monies paid into this FUND by YWCA shall be reserved by COUNTY to pay for major capital improvement replacement expenses for BUILDING. A major capital improvement replacement expense shall be defined as follows:
  - a. Additions and/or renovations to BUILDING and the adjacent property;
  
  - b. Capital equipment purchases for mechanical, electrical, and HVAC equipment servicing BUILDING;
  
  - b. Capital equipment and fixtures purchases for BUILDING with a depreciated life expectancy greater than seven (7) years.

In the event COUNTY determines that a major capital improvement replacement expense is necessary and the capital improvement replacement fund is not sufficient to fully fund 100% of the expense, COUNTY agrees to pay for the major capital improvement replacement expense from other COUNTY sources. COUNTY and YWCA agree that COUNTY shall then be reimbursed for this expense over time from the funds on deposit in the capital improvement replacement fund.

4. **Tenant's Use and Operation.** YWCA shall use the aforementioned leased premises only for the purposes of its general business office. YWCA shall not use the premises for any unlawful, improper, or immoral use, nor for any purpose or in any manner which is in violation of any present or future governmental law or regulation. YWCA shall, during the term of the lease agreement, continuously use the leased premises for the purposes stated herein.
5. **Building Common Areas.** YWCA shall be entitled to use of the areas designated from time to time by COUNTY as "common areas", and which are adjacent to or benefit the leased premises. Such common areas shall include adjoining sidewalks, entryway lobby, and lobby atrium areas for the purpose of egress and ingress of YWCA employees and clients. Such use shall be subject to the rules and regulations, as COUNTY shall from time to time issue.
6. **Maintenance and Repair.** COUNTY shall be responsible for compliance with all building codes, the American's with Disabilities Act (as to permanent improvements only) and any other environmental or building safety issues and any state, local, and federal regulations relating thereto, perform all general building maintenance and repair. Notwithstanding the foregoing, COUNTY shall not be responsible for the cost of repairs and maintenance caused by intentional acts or negligence of YWCA employees, agents, or clients. YWCA shall keep the interior of premises as well as any portion of the leased premises visible from the exterior clear, orderly, and in good condition and repair, at its own expense. YWCA shall keep all glass areas of leased premises clean which are visible from the BUILDING common area hallways. YWCA shall be responsible for their own custodial needs, equipment, and supplies and the replacement cost of ceiling mounted light fixture lamps.
7. **Parking.** YWCA is permitted use of the adjacent parking lot of BUILDING for its employees and clients, on a first-come, first-served basis. Parking stalls shall not be assigned. Furthermore, YWCA agrees and understands that other tenants and COUNTY offices also use said parking located at BUILDING, and that YWCA agrees not to park in the parking lot of the nearby McLean County Nursing Home nor the McLean County Juvenile Detention Center.



8. **Alterations.** No alterations, additions, or improvements shall be made in or to the leased premises by YWCA without the prior express written approval of COUNTY. All alterations, additions, improvements, and fixtures which may be made or installed by either of the parties hereto upon the leased premises and which in any manner are attached to the floors, walls, or ceiling, with the exception of YWCA displays and trade fixtures, shall be the property of COUNTY and at the termination of this lease shall remain upon and be surrendered with the leased premises as a part thereof, without disturbance, molestation or injury. Notwithstanding the foregoing, COUNTY may designate by written notice to YWCA certain fixtures, trade fixtures, alterations and additions to the leased premises which shall be removed by YWCA at the expiration of this lease agreement. The parties hereto may also agree in writing, prior to the installation or construction of any alterations, improvements, or fixtures to the leased premises by YWCA that YWCA may either cause the removal of such items at the time of expiration of this lease, or that they may be left in the leased premises. YWCA shall, at its own expense, repair any damages to the leased premises caused by the removal of its fixtures or alterations.

9. **Insurance and Indemnity.**

- a. **Covenants to Hold Harmless.** YWCA agrees to save and hold harmless COUNTY (including its officials, agents, and employees) free and harmless from all liability, public or private, penalties, contractual or otherwise, losses, damages, costs, attorney's fees, court costs, expenses, causes of action, claims or judgements, resulting from claimed natural persons and any other legal entity, or property of any kind (including, but not limited to choses in action) arising out of or in any way connected with this undertaking, whether or not arising out of the partial or sole negligence of COUNTY or its officials, agents, or employees, and shall indemnify COUNTY from any costs, expenses, judgements, and attorney's fees paid or incurred by or on behalf of COUNTY and/or its agents and employees.
- b. **Fire and Casualty Insurance.** COUNTY shall be responsible for obtaining and maintaining a policy of fire and casualty insurance with extended coverage provisions applicable to the leased premises and protecting COUNTY against loss due to the structure of the premises. YWCA shall be responsible for obtaining and maintaining a policy for fire and casualty insurance protecting YWCA against loss or damage to its furnishings, equipment, and personal property in or on the leased premises.
- c. **Added Risk.** YWCA shall also pay any increase in the fire and casualty insurance rates or premiums on the leased premises caused by any increased risk or hazardous business carried on by YWCA in the leased premises. The determination of the insurance carrier shall be binding upon the parties as to the added risk resulting from YWCA business. YWCA's share of the annual

insurance premiums for such insurance, as required by this paragraph, shall be paid within ten (10) days after YWCA is given written request for same. COUNTY shall bill YWCA without notice or negotiation for any rate increase.

- d. **Obligation to Carry Public Liability Insurance.** YWCA shall, during the entire term hereof, keep in full force a policy of public liability insurance with respect to the leased premises and the business operated by YWCA in the leased premises, and in which the limits of liability shall not be less than One Million Dollars (\$1,000,000.00), for personal injuries to any person or persons arising out of a single accident and Five Hundred Thousand Dollars (\$500,000.00) for property damage resulting from any one occurrence. COUNTY shall be named as an additional insured in all policies of liability insurance maintained pursuant to this provision. YWCA shall furnish COUNTY a Certificate of Insurance of evidence of insurance that such insurance is in force at all times during the term of the lease. YWCA shall furnish COUNTY additional certificates of YWCA's insurance within twenty (20) days of receipt of a written request from COUNTY for such certificate.

Insurance shall be in a form acceptable to COUNTY and written by an insurance company admitted in the state of Illinois for such coverage.

- e. **Waiver of Subrogation Rights Under Insurance Policies.** Notwithstanding anything to the contrary contained herein, each of the parties hereto releases the other, and other tenants in BUILDING, to the extent of each party's insurance coverage, from any liability for any loss or damage which may be inflicted upon the property of such party even if such loss or damage shall be brought about by the fault or negligence of the other party, or other tenants, or their agents, employees or assigns; provided, however, that this release shall be effective only with respect to loss or damage occurring during such time as the appropriate policy of insurance contains a clause to the effect that this release shall not affect the policy or the right of the insured to recover thereunder.
10. **Conduct.** YWCA shall not cause or permit any conduct to take place within the leased premises which in any way disturbs or annoys other tenants or occupants of BUILDING, or adjacent buildings.
11. **Signs.** No sign, banner, decoration, picture, advertisement, awning, merchandise, or notice on the outside of leased premises or BUILDING, or which can be seen from the outside of leased premises, shall be installed or maintained by YWCA without the prior express written approval of COUNTY.
12. **Estoppel.** Each party, within ten (10) days after notice from the other party, shall execute to the other party, in recordable form, a certificate stating that this lease is unmodified and in full force and effect, or in full force and effect as modified, and

stating the modifications. The certificate shall also state the number of the base rental, the date to which the rent has been paid in advance, and the amount of any security deposit or prepaid rent. Failure to deliver the certificate within the ten (10) days shall be conclusive upon the party failing to so deliver for the benefit of the party requesting the certificate and any successor to the party so requesting, that this lease is in full force and effect and has not been modified except as may be represented by the party requesting the certificate.

13. **Access to the Premises.** COUNTY shall have the right to enter upon the leased premises at anytime for the purpose of inspecting the same, or of making repairs, or alternations to the leased premises or any property owned or controlled by COUNTY. For a period commencing one hundred twenty (120) days prior to the termination of this lease, COUNTY may have reasonable access to the leased premises for the purpose of exhibiting the same to prospective tenants.

14. **Hazardous Material.**

- a. **Prohibition.** YWCA expressly covenants and agrees that it will not cause or permit to be brought to, produced upon, disposed of or stored at the leased premises an hazardous material. For purposes of this provision, hazardous material shall mean any substance, in any form which is regulated or prohibited by statute, regulation, ordinance or rule including, but not limited to the Comprehensive Environmental Response, Comprehensive and Liability Act, 42 USC 6901, *et seq.* and regulations promulgated thereunder; the Toxic Substances Control Act, 15 USC 2601, *et seq.* and regulations promulgated thereunder; of the state of Illinois statutes; or any substance which may be harmful to human health or welfare or the environment.
- b. **Disclosure, Remediation, Liability, and Indemnification.** YWCA expressly covenants and agrees that in the event any hazardous material is produced or stored at, brought to, or released on the leased premises, its agents, employees, invitees, clients, or licensees, or by the negligence of YWCA, its agents, employees, invitees, clients, or licensees,
  - (i) YWCA shall immediately notify COUNTY of the event;
  - (ii) YWCA shall take immediate preventive measures to abate the presence of hazardous materials at the leased premises;
  - (iii) YWCA shall remediate and clean up the leased premises to COUNTY's satisfaction;
  - (iv) YWCA shall be solely liable for all costs for removal of any hazardous material and for cleanup of the leased premises; and

- (v) YWCA shall be solely liable for damages arising from any such hazardous materials and does expressly indemnify and hold harmless COUNTY from any claims, liability, expenses or damages, fines, penalties or costs (including actual or incurred attorney's fees) therefor.
  - c. **Survival.** YWCA expressly covenants and agrees that the duties, obligations, and liabilities of YWCA under the preceding section 14(a) and 14(b) shall survive the termination of this lease, and are binding upon YWCA and its successors and assigns.
15. **Condemnation.** In the event a part of the leased premises shall be taken under the power of eminent domain by any legally constituted authority, and there remains a sufficient amount of space to permit YWCA to carry on its business in a manner comparable to which it has become accustomed, then this lease shall continue, but the obligation to pay rent on the part of YWCA shall be reduced in an amount proportionate to the area and relative value of the entire premises taken by such condemnation. In the event all of the leased premises shall be taken, or so much of the leased premises is taken that it is not feasible to continue a reasonably satisfactory operation of the business of YWCA, then the lease shall be terminated. Such termination shall be without prejudice to the rights of either COUNTY or YWCA to recover compensation from the condemning authority for any loss or damage caused by such condemnation. Neither COUNTY nor YWCA shall have any right in or to any award made to the other by the condemning authority.
16. **Destruction.** Except as otherwise provided in this lease, in the event the leased premises are damaged by fire or other casualty covered by the insurance required herein, such damage shall be repaired with reasonable dispatch by and at the expense of COUNTY. Until such repairs are completed, the rent payable hereunder shall be abated in proportion to the area of the leased premises which is rendered untenable by YWCA in the conduct of its business. In the event that such repairs cannot, in the reasonable opinion of the parties, be substantially completed within one hundred twenty (120) days after the occurrence of such damage, or if more than fifty percent (50%) of the leased premises have been rendered unoccupiable as a result of such damage, or if there has been a declaration of any governmental authority that the leased premises are unsafe or unfit for occupancy, then COUNTY or YWCA shall have the right to terminate this lease, or any extensions thereof.
17. **Insolvency.** Neither this lease nor any interest therein, nor any estate thereby created, shall pass to any trustee or receiver or assignee for the benefit of creditors or otherwise by operation of law. In the event the estate created hereby shall be taken in execution or by other process of law, or if YWCA shall be adjudicated insolvent pursuant to the provisions of any state or insolvency act, or if a receiver or trustee of the property of YWCA shall be appointed by reason of YWCA's insolvency or

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inability to pay its debts, or if any assignment shall be made of YWCA's property for the benefit of creditors, then and in any such event, COUNTY, may at its option, terminate this lease, or any extensions thereof, and all rights of YWCA hereunder, by giving YWCA notice in writing of the election of COUNTY to so terminate.

18. **Assignment and Subletting.** YWCA shall not assign or in any manner transfer this lease or any estate or interest herein without the express previous consent of COUNTY.
  
19. **Default.** If YWCA shall fail to make any payment of any rent due hereunder within five (5) days of its due date, or if default shall continue in the performance of any of the other covenants or conditions which YWCA is required to observe and perform under this lease for a period of thirty (30) days following written notice of such failure, or if YWCA shall abandon or vacate the premises during the term of this lease, or if YWCA shall cease to entirely own all business operations being carried on upon the premises, then COUNTY may, but need not, treat the occurrence of any one or more of the foregoing events as a breach of this lease, and thereupon may, at its option, without notice or demand of any kind to YWCA have any one or more of the following described remedies in addition to all other rights and remedies provided at law or in equity:
  - a. Terminate this lease, or any extension thereof, repossess the leased premises, and be entitled to recover immediately, as liquidated agreed final damages, the total amount due to be paid by YWCA during the balance of the term of this lease, or any extensions thereof, less the fair rental value of the premises for said period, together with any sum of money owed by YWCA to COUNTY.
  - b. Without waiving its right to terminate this lease, or any extensions thereof, terminate YWCA's right of possession and repossess the leased premises without demand or notice of any kind to YWCA, in which case COUNTY may relet all or any part of the leased premises. YWCA shall be responsible for all costs of reletting. YWCA shall pay COUNTY on demand any deficiency from such reletting of COUNTY's inability to do so.
  - c. Have specific performance of YWCA's obligations.
  - d. Cure the default and recover the cost of curing the same being on demand.
  
20. **Termination; Surrender of Possession.**
  - a. Upon the expiration or termination of this lease, or any extension thereof, YWCA shall:

- (i) Restore the leased premises to their condition at the beginning of the term (other than as contemplated by paragraph (8) of this lease), ordinary wear and tear excepted, remove all of its personal property and trade fixtures from the leased premises and the property and repair any damage caused by such removal;
  - (ii) Surrender possession of the leased premises to COUNTY; and
  - (iii) Upon the request of COUNTY, at YWCA's cost and expense, remove from the property all signs, symbols and trademarks pertaining to YWCA's business and repair any damages caused by such removal; and
- b. If YWCA shall fail or refuse to restore the leased premises as hereinabove provided, COUNTY may do so and recover its cost for so doing. COUNTY may, without notice, dispose of any property of YWCA left upon the leased premises in any manner that COUNTY shall choose without incurring liability to YWCA or to any other person. The failure of YWCA to remove any property from the leased premises shall forever bar YWCA from bringing any action or asserting any liability against COUNTY with respect to such property.

21. **Waiver.** One or more waivers of any covenant or condition by COUNTY shall not be construed as a waiver of a subsequent breach of the same covenant, and the consent or approval by COUNTY to or of any act of YWCA requiring COUNTY's consent or approval shall not be deemed to waive or render unnecessary COUNTY's consent or approval to or of any subsequent act by YWCA.

22. **Notices.** All notices, requests, demands and other communications required or permitted to be given hereunder shall be in writing and shall be deemed to have been given if delivered personally, or if sent by first-class mail, postage prepaid, return receipt requested to the following, or to such other address as shall be furnished in writing to one party by the other:

**If to COUNTY:**

Office of the County Administrator  
McLean County  
115 E. Washington Street, Room 401  
P.O. Box 2400  
Bloomington, Illinois 61702-2400

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**With Copies to:**

Director, Facilities Management  
McLean County  
104 W. Front Street  
P.O. Box 2400  
Bloomington, Illinois 61702-2400

**If to YWCA:**

Executive Director  
YWCA of McLean County  
905 N. Main Street, 1<sup>st</sup> Floor  
Normal, Illinois 61761

23. **Agency.** Nothing contained herein shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent or partnership or of joint venture between the parties hereto, it being understood and agreed that neither the method of computation of rent, nor any other provision contained herein, nor any facts of the parties herein, shall be deemed to create any relationship between the parties hereto other than the relationship of landlord and tenant. Whenever herein the singular number is used, the same shall include the plural, and the masculine gender shall include the feminine and neuter genders.
24. **Partial Invalidity.** If any term or condition of this lease, or any extensions thereof, or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this lease, or any extension thereof, or the application of such term, covenant, or condition to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term, covenant, or condition of this lease shall be valid and be enforced to the fullest extent permitted by law.
25. **Holding Over.** Any holding over after the expiration of the term thereof with or without the consent of COUNTY, shall be construed to be a tenancy from month to month at the rents herein specified (prorated on a monthly basis) and shall otherwise be on the terms and conditions herein specified, so far as applicable.
26. **Successors.** All rights and liabilities herein given to, or imposed upon, the respective parties hereto shall extend to and bind the several respective heirs, executors, administrators, successors and assigns of the said parties; and if there shall be more than one tenant, they shall all be bound jointly and severally by the terms, covenants, and agreements herein. No rights, however, shall inure to the benefit of any assignee of YWCA unless the assignment to such assignee has been approved by COUNTY in writing as provided herein.

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27. **Right to Terminate.** Notwithstanding any other provision of this lease to the contrary, either party shall have the right to terminate this lease during the initial term or any extension term by giving at least one hundred twenty (120) days prior written notice of termination to the other party, by abiding by paragraph 22, page eight (8) of this lease pertaining to all notices.
28. **Non-Affiliation Clause.** No member of the McLean County Board or any other COUNTY official shall have an interest in any contract let by the McLean County Board either as a contractor or subcontractor pursuant to Illinois Compiled Statutes, 50 ILCS 105/3, et seq.

IN WITNESS WHEREOF, the parties hereto have executed this agreement by their respective officers, there unto duly authorized at Bloomington, Illinois, this 16th day of November, 2004.

APPROVED:

YWCA of McLEAN COUNTY

COUNTY OF McLEAN

By: \_\_\_\_\_

By: \_\_\_\_\_  
Chairman, McLean County Board

ATTEST:

By: \_\_\_\_\_

By: \_\_\_\_\_  
Clerk of the McLean County Board

YWCA05.Doc



**LEASE AGREEMENT**

Between

**The County of McLean**

as Landlord,

and

**Children's Advocacy Center**

as Tenant,

for

**Office Space Located on the 5th Floor of  
200 West Front Street, Bloomington, Illinois**

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## Lease Agreement

WHEREAS, the County of McLean, a body corporate and politic, (hereinafter "COUNTY") as Landlord, and the Children's Advocacy Center (hereinafter "CAC"), as Tenant, desire to continue a lease agreement for 8,027 s.f. of office space located on the fifth floor of the 200 W. Front Street Building, Bloomington, Illinois, (hereinafter "Building"); and,

WHEREAS, the parties herein mutually agree that this agreement expressly sets forth the rights and duties of each party,

NOW THEREFORE, it is expressly agreed as follows:

1. **Term.** The term of this lease agreement shall commence on **January 1, 2005**, and terminate on **December 31, 2005**.
2. **Tenant's Use and Operation.** CAC shall use the aforementioned leased premises only for the purposes of its general business office. CAC shall not use the premises for any unlawful, improper or immoral use, nor for any purpose or in any manner which is in violation of any present or future governmental law or regulation, and shall, at all times, be in compliance with the City of Bloomington Fire Code. CAC shall, during the initial term of the lease, continuously use the leased premises for the purposes stated herein.
3. **Utilities.** CAC agrees to pay COUNTY its proportionate share of all utilities and maintenance expenses for the leased premises, to be billed to CAC by COUNTY on a monthly basis, for electricity, natural gas, water, trash removal, elevator maintenance contract fees, alarm monitoring fees, labor for maintenance expenses, and any supplies costs or materials costs as may be requested from time to time by CAC. CAC shall be responsible for its own telephone and data expenses. Payment to COUNTY by CAC for monthly invoices is due and payable upon receipt by CAC.
4. **Building Common Areas.** CAC shall be entitled to use of the areas designated from time to time by COUNTY as "common areas", and which are adjacent to or benefit the leased premises. Such common areas shall include COUNTY designated "customer only" parking areas at BUILDING, adjoining sidewalks, entryway lobby, and atrium areas for the purpose of egress and ingress of CAC employees and clients. Such use shall be subject to the rules and regulations as COUNTY shall from time to time issue.
5. **Maintenance and Repair.** COUNTY shall be responsible for compliance with all building codes, the American's with Disabilities ACT (as to permanent improvements only) and any other environmental or building safety issues and the state, local, and federal regulations relating thereto, perform all

general building maintenance and repair. Notwithstanding the foregoing, COUNTY shall not be responsible for the cost of repairs and maintenance caused by the intentional acts or negligence of CAC or its Board, employees or clients. CAC shall keep the interior of premises as well as any portion of the leased premises visible from the exterior clear, orderly, and in good condition and repair, at its own expense. CAC shall keep all glass areas of leased premises clean which are visible from the BUILDING common area hallways. CAC shall be responsible for the repair costs for any damage or graffiti done to BUILDING caused by the clients of CAC. CAC shall be billed for all labor and materials used to repair any damage or graffiti caused by clients of CAC. Such bills shall be payable within 30 days of receipt of repair invoice by CAC.

6. **Parking.** COUNTY shall provide no parking stalls for CAC, and further, CAC agrees to not park any employee vehicles at any time in the lot adjacent to BUILDING under penalty of removal of said vehicle(s) at owners expense.
7. **Alterations.** No alterations, additions or improvements shall be made in or to the leased premises without the prior express written approval of COUNTY. All alterations, additions, improvements, and fixtures which may be made or installed by either of the parties hereto upon the leased premises and which in any manner are attached to the floors, walls or ceilings, shall be the property of COUNTY and at the termination of this agreement, shall remain upon and be surrendered with the leased premises as a part thereof, without disturbance, molestation or injury. Notwithstanding the foregoing, COUNTY may designate by written notice to CAC certain fixtures, trade fixtures, alterations and additions to the leased premises which shall be removed by CAC at the expiration of this agreement. The parties hereto may also agree in writing, prior to the installation or construction of any alternations, improvements, or fixtures to the leased premises by CAC or its Board may either cause the removal of such items at the time of expiration of this lease, or that they may be left in the leased premises. CAC shall, at its own expense, repair any damages to the leased premises caused by the removal of its fixtures or alternations.
8. **Insurance and Indemnity.**
  - a. **Covenants to Hold Harmless.** CAC agrees to save and hold COUNTY (including its officials, agents, and employees) free and harmless from all liability, public or private, penalties, contractual or otherwise, losses, damages, costs, attorney's fees, court costs, expenses, causes of action, claims or judgements, resulting from claimed natural persons and any other legal entity, or property of any kind including, but not limited to choses in action) arising out of or in any way

connected with this undertaking, whether or not arising out of the partial or sole negligence of COUNTY or its officials, agents, or employees, and shall indemnify COUNTY from any costs, expenses, judgements, and attorney's fees paid or incurred by or on behalf of COUNTY and/or its agents and employees.

b. Fire and Casualty Insurance. COUNTY shall be responsible for obtaining and maintaining a policy of fire and casualty insurance with extended coverage provisions applicable to the leased premises and protecting COUNTY against loss due to the structure of the premises. CAC shall be responsible for obtaining and maintaining a policy for fire and casualty insurance protecting CAC against loss or damage to its furnishings, equipment, and personal property in or on the leased premises.

c. Added Risk. CAC shall also pay any increase in the fire and casualty insurance rates or premiums on the leased premises caused by any increased risk or hazardous business carried on by CAC in the leased premises. The determination of the insurance carrier shall be binding upon the parties as to the added risk resulting from CAC business. CAC's share of the annual insurance premiums for such insurance, as required by this paragraph, shall be paid within ten (10) days after CAC is given written request for same. COUNTY shall invoice CAC without notice or negotiation for any rate increase.

d. Obligation to Carry Public Liability Insurance. CAC shall, during the entire term hereof, keep in full force a policy of public liability insurance with respect to the leased premises and the business operated by CAC in the leased premises, and in which the limits of liability shall not be less than One Million Dollars (\$1,000,000.00), for personal injuries to any person or persons arising out of a single accident and Five Hundred Thousand Dollars (\$500,000.00) for property damage resulting from any one occurrence. COUNTY shall be named as an additional insured in all policies of liability insurance maintained pursuant to this provision. CAC shall furnish COUNTY a Certificate of Insurance as evidence of insurance that such insurance is in force at all times during the initial term of this agreement. CAC shall furnish COUNTY additional certificates of CAC's insurance within twenty (20) days of receipt of a written request by COUNTY for such certificate. Insurance must be in a form acceptable to COUNTY and written by an insurance company admitted in the state of Illinois for such coverage.

- e. Waiver of Subrogation Rights Under Insurance Policies. Notwithstanding anything to the contrary contained herein, each of the parties hereto releases the other, and other tenants in BUILDING, to the extent of each party's insurance coverage, from any and all liability for any loss or damage which may be inflicted upon the property of such party even if such loss or damage shall be brought about by the fault or negligence of the other party, or other tenants, or their agents, employees or assigns; provided, however, that this release shall be effective only with respect to loss or damage occurring during such time as the appropriate policy of insurance contains a clause to the effect that this release shall not affect the policy or the right of the insured to recover thereunder.
9. Conduct. CAC shall not cause or permit any conduct of employees or clients of CAC to take place within the leased premises or building which in any way may disturb or annoy other tenants or occupants of BUILDING or adjacent buildings.
10. Signs. No sign, banner, decoration, picture, advertisement, awning, merchandise, or notice on the outside of leased premises or BUILDING, or which can be seen from the outside of leased premises, shall be installed or maintained by CAC without the prior express written approval of COUNTY.
11. Estoppel. Each party, within ten (10) days after notice from the other party, shall execute to the other party, in recordable form, a certificate stating that this lease is unmodified and in full force and effect, or in full force and effect as modified, and stating the modifications. The certificate shall also state the amount of the base rental, if applicable, the date to which the rent has been paid in advance, and the amount of any security deposit or prepaid rent. Failure to deliver the certificate within the ten (10) days shall be conclusive upon the party failing to so deliver for the benefit of the party requesting the certificate and any successor to the party so requesting, that this lease is in full force and effect and has not been modified except as may be represented by the party requesting the certificate.
12. Access to the Premises. COUNTY shall have the right to enter upon the leased premises at anytime for the purpose of inspecting the same, or of making repairs, additions or alterations to the leased premises or any property owned or controlled by COUNTY. For a period commencing one hundred twenty (120) days prior to the termination of this lease, COUNTY may have reasonable access to the leased premises for the purpose of exhibiting the same to prospective tenants with 24 hours notice to CAC.

13. Hazardous Material.

a. Prohibition. CAC expressly covenants and agrees that it will not cause or permit to be brought to, produced upon, disposed of or stored at the leased premises an hazardous material. For purposes of this provision, hazardous material shall mean any substance, in any form which is regulated or prohibited by statute, regulation, ordinance or rule including, but not limited to the Comprehensive Environmental Response, Compensation and Liability Act, 42 USC 6901, et seq. and regulations promulgated thereunder; the Toxic Substances Control Act, 15 USC 2601, et seq. and regulations promulgated thereunder; of state of Illinois statutes; or any substance which may be harmful to human health or welfare or the environment.

b. Disclosure, Remediation, Liability, and Indemnification.

CAC expressly covenants and agrees that in the event any hazardous material is produced or stored at, brought to, or released on the leased premises by CAC, its agents, employees, invitees, clients, or licensees, or by the negligence of CAC, its agents, employees, invitees, clients, or licensees,

- (i) CAC shall immediately notify COUNTY of the event;
- (ii) CAC shall take immediate preventive measures to abate the presence of hazardous materials at the leased premises;
- (iii) CAC shall remediate and clean up the leased premises to COUNTY's satisfaction;
- (iv) CAC shall be solely liable for all costs for removal of any hazardous material and for cleanup of the leased premises; and
- (v) CAC shall be solely liable for damages arising from any such hazardous materials and does expressly indemnify and hold harmless COUNTY from any claims, liability, expenses or damages, fines, penalties or costs (including actual or incurred attorney's fees) therefor.

c. Survival. CAC expressly covenants and agrees that the duties, obligations, and liabilities of CAC under the preceding section 13(a) and 13(b) shall survive the termination of this lease, and are binding upon CAC and its successors and assigns.



14. **Condemnation.** In the event a part of the leased premises shall be taken under the power of eminent domain by any legally constituted authority, and there remains a sufficient amount of space to permit CAC to carry on its business in a manner comparable to which it has become accustomed, then this lease shall continue, but the obligation to pay rent on the part of CAC shall be reduced in an amount proportionate to the area and relative value of the entire premises taken by such condemnation. In the event all of the leased premises shall be taken, or so much of the leased premises is taken that it is not feasible to continue a reasonably satisfactory operation of the business of CAC, then the lease shall be terminated. Such termination shall be without prejudice to the rights of either COUNTY or CAC to recover compensation from the condemning authority for any loss or damage caused by such condemnation. Neither COUNTY nor CAC shall have any right in or to any award made to the other by the condemning authority.
  
15. **Destruction.** Except as otherwise provided in this lease, in the event the leased premises are damaged by fire or other casualty covered by the insurance required herein, such damage shall be repaired with reasonable dispatch by and at the expense of COUNTY. Until such repairs are completed, the rent payable hereunder shall be abated in proportion to the area of the leased premises which is rendered untenable by CAC in the conduct of its business. In the event that such repairs cannot, in the reasonable opinion of the parties, be substantially completed within one hundred twenty (120) days after the occurrence of such damage, or if more than fifty percent (50%) of the leased premises have been rendered unoccupiable as a result of such damage, or if there has been a declaration of any governmental authority that the leased premises are unsafe or unfit for occupancy, then COUNTY or CAC shall have the right to terminate this agreement, or any extensions thereof.
  
16. **Insolvency.** Neither this lease nor any interest therein, nor any estate thereby created, shall pass to any trustee or receiver or assignee for the benefit of creditors or otherwise by operation of law. In the event the estate created hereby shall be taken in execution or by other process of law, or if CAC shall be adjudicated insolvent pursuant to the provision of any state or insolvency act, or if a receiver or trustee of the property of CAC shall be appointed by reason of CAC's insolvency or inability to pay its debts, or if any assignment shall be made of CAC's property for the benefit of creditors, then and in any such event, COUNTY, may at its option, terminate this lease, or any extensions thereof, and all rights of CAC hereunder, by giving CAC notice in writing of the election of COUNTY to so terminate.

17. **Assignment and Subletting.** CAC shall not assign or in any manner transfer this agreement or any estate or interest herein without the express written previous consent of COUNTY.
18. **Default.** If CAC shall fail to make any payment of any invoice due to COUNTY hereunder within five (5) days of its due date, or if default shall continue in the performance of any of the other covenants or conditions which CAC is required to observe and perform under this lease for a period of thirty (30) days following written notice of such failure, or if CAC shall abandon or vacate the premises during the term of this lease, or if CAC shall cease to entirely own all business operations being carried on upon the premises, then COUNTY may, but need not, treat the occurrence of any one or more of the foregoing events as a breach of this lease, and thereupon may, at its option, without notice or demand of any kind to CAC have any one or more of the following described remedies in addition to all other rights and remedies provided at law or in equity:
- a. Terminate this lease, or any extensions thereof, repossess the leased premises, and be entitled to recover immediately, as liquidated agreed final damages, the total amount due to be paid by CAC during the balance of the initial term of this agreement, or any extensions thereof, less the fair rental value of the premises for said period, together with any sum of money owed by CAC to COUNTY.
  - b. Without waiving its right to terminate this lease, or any extensions thereof, terminate CAC's right of possession and repossess the leased premises without demand or notice of any kind to CAC, in which case COUNTY may relet all or any part of the leased premises. CAC shall be responsible for all costs of reletting. CAC shall pay COUNTY on demand any deficiency from such reletting or COUNTY's inability to do so.
  - c. Have specific performance of CAC's obligations.
  - d. Cure the default and recover the cost of curing the same being on demand.
19. **Termination; Surrender of Possession.**
- a. Upon the expiration or termination of this lease, or any extension thereof, CAC shall:
    - (i) Restore the leased premises to their condition at the beginning of the term (other than as contemplated by paragraph seven (8) of this lease, ordinary wear and tear excepted, remove all of its personal property

and trade fixtures from the leased premises and the property and repair any damage caused by such removal;

(ii) Surrender possession of the leased premises to COUNTY; and

(iii) Upon the request of COUNTY, at CAC's cost and expense, remove from the property all signs, symbols and trademarks pertaining to CAC's business and repair any damages caused by such removal.

b. If CAC shall fail or refuse to restore the leased premises as hereinabove provided, COUNTY may do so and recover its cost for so doing. COUNTY may, without notice, dispose of any property of CAC left upon the leased premises in any manner that COUNTY shall choose without incurring liability to CAC or to any other person. The failure of CAC to remove any property from the leased premises shall forever bar CAC from bringing any action or asserting any liability against COUNTY with respect to such property.

20. **Waiver.** One or more waivers of any covenant or condition by COUNTY shall not be construed as a waiver of a subsequent breach of the same covenant or condition, and the consent or approval by COUNTY to or of any act of CAC requiring COUNTY's consent or approval shall not be deemed to waive or render unnecessary COUNTY's consent or approval to or of any subsequent act by CAC.

21. **Notices.** All notices, requests, demands and other communications required or permitted to be given hereunder shall be in writing and shall be deemed to have been given if delivered personally, or if sent by first-class mail, postage prepaid, return receipt requested to the following, or to such other address as shall be furnished in writing to one party by the other:

**If to COUNTY:**

Office of the County Administrator  
McLean County  
115 E. Washington Street, Room 401  
P.O. Box 2400  
Bloomington, IL 61702-2400

**With Copies to:**

Director of Facilities Management  
McLean County  
104 W. Front Street, Suite 104  
Bloomington, Illinois 61702-2400

If to CAC:

Executive Director  
Children's Advocacy Center  
200 W. Front Street, 5th Floor  
Bloomington, Illinois 61701

22. Agency. Nothing contained herein shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent or partnership or of joint venture between the parties hereto, it being understood and agreed that neither the method of computation of utilities and maintenance reimbursement, nor any other provision contained herein, nor any acts of the parties herein, shall be deemed to create any relationship between the parties hereto other than the relationship of landlord and tenant. Whenever herein the singular number is used, the same shall include the plural, and the masculine gender shall include the feminine and neuter genders.
23. Partial Invalidity. If any term or condition of this lease, or any extension thereof, or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this lease, or any extension thereof, or the application of such term, covenant or condition to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term, covenant or condition of this lease shall be valid and be enforced to the fullest extent permitted by law.
24. Holding Over. Any holding over after the expiration of the term thereof, with or without the consent of COUNTY, shall be construed to be a tenancy from month to month at the rates herein specified (prorated on a monthly basis) and shall otherwise be on the terms and conditions herein specified, so far as applicable.
25. Successors. All rights and liabilities herein given to, or imposed upon, the respective parties hereto shall extend to and bind the several respective heirs, executors, administrators, successors and assigns of the said parties; and if there shall be more than one tenant, they shall all be bound jointly and severally by the terms, covenants and agreements herein. No rights, however, shall inure to the benefit of any assignee of CAC unless the assignment to such assignee has been approved by COUNTY in writing as provided herein.

26. **Right to Terminate.** Notwithstanding any other provision of this lease to the contrary, either party shall have the right to terminate this lease during the initial term or any extension term by giving at least sixty (60) days prior written notice of termination to the other party, by abiding by paragraph 21, page eight of this agreement pertaining to all notices.
27. **Non-Affiliation Clause.** No member of the McLean County Board or any other COUNTY official shall have an interest in any contract let by the McLean County Board either as a contractor or subcontractor pursuant to Illinois Compiled Statutes, 50 ILCS 105/3, et seq.

IN WITNESS WHEREOF, the parties hereto have executed this agreement by their respective officers, there unto duly authorized at Bloomington, Illinois, this 16th day of November, 2004.

APPROVED:

Children's Advocacy Center

COUNTY OF McLEAN

By: \_\_\_\_\_  
Executive Director

By: \_\_\_\_\_  
Michael F. Sweeney, Chairman  
of the McLean County Board

ATTEST:

By: \_\_\_\_\_

By: \_\_\_\_\_  
Peggy Ann Milton, Clerk of  
the McLean County Board

CASALease05.Doc



**McLEAN COUNTY BOARD**  
(309) 888-5110 FAX (309) 888-5111  
104 W. Front Street P.O. Box 2400  
Bloomington, Illinois 61702-2400

Michael F. Sweeney  
Chairman

November 10, 2004

To the Honorable Chairman and Members of the McLean County Board:

Your JUSTICE COMMITTEE herewith respectfully recommends approval of the request received from the Superintendent of the Juvenile Detention Center and the Director of the Court Services Department to apply for a grant from the Women's Sports Foundation in partnership with the City of Bloomington Parks and Recreation Department.

The purpose of the grant would be to maximize the use of sports/physical activity as an educational intervention and social asset in order to enhance the wellness of girls and to reduce risk behaviors. The grant funds are intended to expand program participation opportunities for an under-served population of girls, particularly economically disadvantaged girls and/or girls with high incidences of health/risk behaviors.

Respectfully submitted,

The JUSTICE COMMITTEE of the McLEAN COUNTY BOARD

District #1  
Stan Hoselton  
Don J. Cavallini

District #3  
Michael F. Sweeney  
Diane R. Bostic

District #5  
B.H. "Duffy" Bass  
Sonny Rodgers

District #7  
P.A. "Sue" Berglund  
Bette Rockauskas

District #9  
Chris Kalapp  
Cathy Ahart

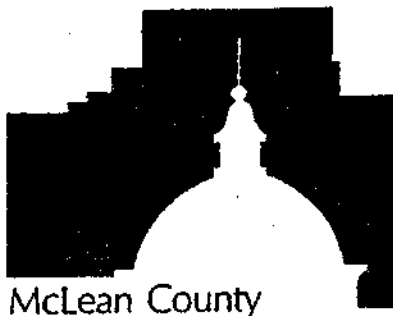
District #2  
Matt Sorenson  
Rick Dean

District #4  
Ann Harding  
Duane Moss

District #6  
Geo. Gordon  
David J. Geizer

District #8  
Paul R. Segobiano  
Tarl Rehrer

District #10  
Benjamin J. Owens  
Bob Nuckolls



JUVENILE DETENTION CENTER  
903 North Main Street, Normal, IL 61761 (309) 888-5550 FAX (309) 888-5568

To: Honorable Members of the Justice Committee  
From: Roxanne Castleman *RKS*  
Date: October 25, 2004  
Re: Grant Application

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Please find attached a grant proposal for a juvenile female health fitness program at the Juvenile Detention Center. The Women's Sports Foundation is sponsoring this program nationwide. The Juvenile Detention Center would be partnering with the Bloomington Parks & Recreation Department to provide this program. There is no cost to McLean County. Therefore, I am respectfully requesting permission to apply for this grant.

# GoGirlGo!

## GRANT PROGRAM

### 2005 Application and Guidelines

#### GoGirlGo! Grant Summary

The goal of the GoGirlGo!® Grant and Education Program is to maximize the use of sport/physical activity as an educational intervention and social asset in order to enhance the wellness of girls as they navigate between childhood and early womanhood. GoGirlGo! is dedicated to the development and funding of girls' sports/physical activity programs that combine athletic instruction and programming with the delivery of educational information by qualified adults aimed at reducing risk behaviors that threaten the health and social advancement of girls in third to eighth grade.

The GoGirlGo! educational curriculum is available free of charge from the Women's Sports Foundation. The materials come in the form of a kit that includes a guide and journal for each girl and adult leader guides. The curriculum uses personal stories of champion female athletes like Tamika Catchings, Vonetta Flowers and Mia Hamm sharing their experiences with important issues such as self-esteem, body image and drugs. There is also expert information on each topic.

Please review the sample educational curriculum before ordering or applying for grants. Visit [www.GoGirlGo.com](http://www.GoGirlGo.com) or call 1-800-227-3988 for sample materials.

Organizations, agencies and schools that agree to participate in the GoGirlGo! educational curriculum become eligible to apply to the GoGirlGo! Grant program, which provides grants to support girls' sports/physical activity programming.

#### Grant Amounts

A total of \$200,000 will be awarded. In 2004, the average grant awarded was \$7,500. The funding period for this program is April 1, 2005, through April 1, 2006.

#### GoGirlGo! Grant Guidelines

GoGirlGo!® grants will provide funds to support sports and physical activity programs seeking to add new or expanded program participation opportunities for an under-served population of girls, particularly economically disadvantaged girls and/or girls from populations with high incidences of health-risk behaviors.

Funds requested may be used for athletic equipment, supplies, facility rental, league/tournament fees, travel, coaching, scholarships and/or program administration expenses. Funds may only be used for girls' sports/physical activity programs.

#### Eligibility

- ▶ Demonstrated ability to deliver girls' sport/physical activity programming to girls in third to eighth grade.
- ▶ Delivery of a minimum 8-week sports/physical activity program with preference given to organizations working consistently with girls throughout the year.
- ▶ Program leadership administered by experienced and committed adults.
- ▶ 501(c)(3) program status or nonprofit status.
- ▶ Commitment to implement the GoGirlGo! educational curriculum including completion of a post-project attitudinal survey. The GoGirlGo! curriculum may be implemented following receipt of a grant. The educational materials must be ordered separately, by calling the Women's Sports Foundation at 1-800-227-3988 or visiting [www.GoGirlGo.com](http://www.GoGirlGo.com).

The Foundation would like to thank our national sponsors Advanta, Gatorade, Moving Comfort, a division of Russell Corporation, and Wm. Wrigley Jr. Company for their support of GoGirlGo!





## Application Information

- ▶ Applications must be received at the Women's Sports Foundation office on or before November 30, 2004.
- ▶ All applicants will be notified of grant decisions by March 31, 2005.
- ▶ Grant proposals may not exceed 5 type-written single-spaced pages, including a budget, budget narrative, and/or any attachments.
- ▶ Applicants must use 2005 application form.

### Grant Proposal Format

(please provide responses to items 1-3)

#### 1. Summary Statement

Please present information that will provide the Women's Sports Foundation with a thorough understanding of your organization and its girls' sports/physical activity program(s). The following should be included:

- ▶ Qualifications for delivering girls' sports/physical activity programming
- ▶ Detailed description of the proposed program(s), including the number of girls participating in the proposed sports/physical activity program(s) and the number of girls who will use the GoGirlGo! educational curriculum
- ▶ Detailed description of the community in which you serve
- ▶ How frequently girls will participate in the program and any costs participants may incur
- ▶ Additional resources or opportunities your program provides to girls

#### 2. Statement of program benefits, significance and timeliness

Please include answers to the following questions:

- ▶ What health-risk behaviors do girls ages 8 to 13 in your community face?
- ▶ What are the benefits to the girls participating in your program?
- ▶ How will the GoGirlGo! grant impact your program?
- ▶ How will the GoGirlGo! curriculum be implemented within your program?
- ▶ Who are the key people involved in administering the proposed program? (Are they volunteers, employees, paid consultants? What are their qualifications and responsibilities?)

#### 3. Budget

Please provide in a financial format. (A sample budget can be found on [www.GoGirlGo.com](http://www.GoGirlGo.com)):

- ▶ What is your organization's operating budget?
- ▶ Individually list all program support and revenue (include membership dues, participant fees, grants, sponsorships and any other monies received) for the administration of the proposed program(s).
- ▶ Individually list all expenses associated with administering the proposed program(s).
- ▶ List other support, in-kind or monetary, that has been sought or will be given by others for the proposed program(s).
- ▶ Specifically, outline how the funding being requested will be used.

### Application Packet

Before you mail your application make sure you have enclosed:

1. GoGirlGo! grant application cover page, opposite (5 copies)
2. Grant proposal containing no more than 5 typed pages (including answers to items 1-3 and any attachments) (5 copies)
3. Proof of nonprofit status (1 copy)

Conditions under which applications will not be accepted:

- ▶ Proposals containing more than the allowed number of pages (Responses to items 1-3, budget narratives, news articles, photos, etc., letters of reference, etc., will be counted towards the 5-page limit.)
- ▶ Proposals submitted via fax or e-mail
- ▶ Proposals arriving in our office after November 30, 2004
- ▶ Proposals missing any of the information listed above

### Frequently Asked Questions (FAQ)

- ▶ To get more details about the grant and educational programs, visit [www.GoGirlGo.com](http://www.GoGirlGo.com) and look for FAQs. You may also e-mail questions to [wosport@aol.com](mailto:wosport@aol.com).



2005 GRANT APPLICATION COVER PAGE

Name of Organization McLean Juvenile Detention Center

Contact Name Jason Tabb

Title Program Coordinator

Mailing Address 903 N. Main

City Normal State Il Zip 61761

Telephone (309) 888-5550 E-mail address: jtabb@mclean.gov

Name and address of local newspaper The Pantagraph 301 W Washington Bldg 61701

Amount Requested \$ \$4646.54 Sport/physical activity of this program: Numerous

Timeline for proposed program: BEGIN (month/year) April 2005 END (month/year) April 2006

Grant check should be made payable to McLean Juvenile Detention Center

Is the proposed program new or existing?  New  Existing—if yes, number of years in existence: \_\_\_\_\_

How many girls will participate in this sports/physical activity program? Estimated 150

How many girls will use the GoGirlGo! curriculum? Estimated 150

What are the ages of program participants? (Check all that apply)  8-9  10-11  12-13

How many coaches, program administrators will administer proposed program? 4

Type of Organization (please circle one)

- Elem./Middle School
- Police Athletic League
- Community Recreation/ AAU
- Boys & Girls Club
- Girl Scouts
- Girls, Inc.
- Faith-based Recreation (CYO, JCCA, YWCA, etc.)
- Other (specify): Juvenile Detention Center

Have you ordered the 2004 GoGirlGo! Kit(s)?  yes  no → When will you order the materials? When Available

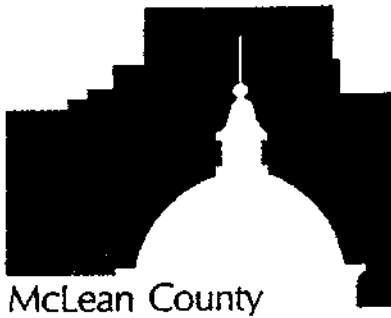
Will you implement the GoGirlGo! curriculum if a grant is not awarded? Yes

How did you learn about GoGirlGo? Advertisement

Executive Director/C.E.O. Signature \_\_\_\_\_ Date: 10-25-04

**Mail complete application (5 copies of this cover page, 5 copies of your typewritten proposal, 1 copy of your proof of non-profit status) to: Women's Sports Foundation, GoGirlGo!, Eisenhower Park, East Meadow, NY 11554**

<b>For Office use Only</b>	
Date received: _____	Action taken: _____
Reason for decision: _____	



**JUVENILE DETENTION CENTER**

903 North Main Street, Normal, IL 61761 (309) 888-5550 FAX (309) 888-5568

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## **GoGirlGo!**

Dave Goldberg  
McLean County Juvenile Detention Center  
903 N. Main St.  
Normal IL 61761

October 25, 2004

The McLean County Juvenile Detention Center is pleased to submit this request. We look forward to working with the Women's Sports Foundation in an effort to provide young women the knowledge and ability to lead more productive and health oriented lives while creating a lasting bond with the community.

Our proposal requests \$4646.65 to help facilitate a new leisure and recreational program that will correlate with the existing one. The McLean County Juvenile Detention Center is currently seeking a partnership with the Bloomington Parks and Recreation Department (BPRD) to create an outreach program. This effort will require several representatives from Bloomington Parks and Recreation Department to facilitate weekly groups with the female residents at the Juvenile Detention Center.

In 2003-2004 the McLean County Juvenile Detention Center came in contact with 261 females ranging from 10 to 16 years of age. Of these residents the majority are from economically disadvantaged backgrounds and are engaged in behavior that is detrimental to their health and well being. We would like to implement a program that gives direction and a sense of self-worth to each child that passes through our doors. By closely working with the Bloomington Parks and Recreation Department our youth can develop a new life style that they can continue once they have been reintegrated into the community.

Since the Bloomington Parks and Recreation Department currently offers a variety of leisure and recreation programs for teenagers, it seems logical to introduce or reintroduce females to these programs. In addition, the goal is to create an interest along with educating youth on the potential benefits of participating in leisure and recreational services provided by BPRD. It is important for the young girls to have a relationship with the staff to draw them into the community setting. This is why it is essential for BPDR staff to facilitate at least one group weekly within our facility.

## **Qualifications and Staff**

The McLean County Juvenile Detention Center currently has a staff that includes a Certified Therapeutic Recreation Specialist, a Physical Education Major, and a Certified Personal Trainer. Bloomington Parks and Recreation will be adding a Certified Parks and Recreation Professional and an under-graduate majoring in Family Sciences. All the employees at the Detention Center have four-year degrees that vary from Art Therapy to Criminal Justice Sciences to Social Work. The Juvenile Detention Center is currently working with Illinois State University in an collaborative attempt to have an intern each year that is pursuing a degree in Therapeutic Recreation.

## **Program**

The Bloomington Parks and Recreation Department have devised an eight to ten-week program that will challenge the resident's physical capabilities as well as their mental capacity. Each hour-long session will begin with a 10-15 minute warm up that comes from the Game Generator format. This will encourage teamwork, leadership, and allow them to have a few minutes to break the ice with newcomers. Week one activities will consist of Team Games and brainteasers. Xerbands and Fitballs will be used during week two in order to perform proper stretching exercises. In week three they will be allowed to express themselves by creating a Tag Board person based on their personal interests. An obstacle course will be used in week four to measure speed and agility. They will be creating Raffia Baskets during week five. Week six should be challenging. They will focus on the art of juggling to develop better eye-hand coordination and concentration. Week seven will get them out of the gym and into the classroom for some arts and crafts and collage making. Week eight will be a total body workout when the girls challenge themselves on the Circuit Training stations. Due to an ever-changing population, that can fluctuate anywhere from zero to fifteen residents in a matter of months, some of the events may not be feasible so there is a list of alternative activities. Indoor soccer, football passing, wallyball, mini disc golf, kickball, and homerun derby may be substituted for any of the programs if need be. These activities will also complement the current programs that exist at the Juvenile Detention Center, which includes some of the following: volleyball, basketball, badminton, weight training, and the Presidential Fitness Challenge. The GoGirlGo! Curriculum was unavailable at the time of this proposal. Once the material is obtained it will be reviewed and implemented in a timely manner.

## **Community**

McLean County is home to more that 150,000 people most of who live in Bloomington-Normal. Bloomington-Normal is the halfway point from Chicago to St. Louis. The headquarters for State Farm Insurance Companies, Illinois Wesleyan University and Illinois State University along with numerous other employment opportunities are located in Bloomington-Normal. The economy thrives on insurance, education, agribusiness, healthcare, and industry. The Central Illinois Regional Airport is one of the fastest growing airports in the United States over the past seven years. The outlying

communities are agriculturally based and most have a population of under 3500 people. Beneath all the positive aspects lies a different demographic. Over 23% of the people in the area have a total yearly income of less than \$25,000. Of those employed in the area 24% are blue-collared workers. Over 30% are renting properties.<sup>1</sup> So as the cost of living increases 2-3% annually people on the lower half fall further and further behind. The overwhelming majority of girls that enter the detention center are from these families, many of which are single parent homes.

## **Health Risks and Benefits**

For many of these young women the Juvenile Justice System is only a minor concern. They enter into the system for a variety of offenses ranging from runaway and truancy to major crimes, many of which, are side effects of negative behavior associated with drug and alcohol use. Girls as young as ten are becoming sexually active and experimenting with drugs. The implementation of a program designed specifically for the young women in our facility and community will produce numerous positive rewards. We have the ability to reach a wide number and variety of girls in our community. This is a time frame in a young person's life that they experience overwhelming amounts of obstacles and hardships. Self-esteem issues, obesity, loss of competitive edge, mental and physical abuse, pregnancy, and Sexually Transmitted Diseases are only a few of the problems that young girl's face today. By having a program that tries to eliminate some of the unnecessary obstacles we believe that our girls can have a positive future. We can instill the sense of self-worth and rebuild their competitive nature. Our girls will have the Bloomington Parks and Recreation Department introduced as a resource for personal leisure and recreational enjoyment as well as the opportunity to gain help with probation requirements or help fulfill community service needs. Also, we are attempting to create employment and volunteer opportunities with in the Park District for those who successfully complete the program and show the drive and desire to give back to the community.

## **Current Programs**

The residents at the detention center participate in mandatory Therapeutic Recreation Monday through Friday. They are encouraged to participate during the skill portion of the program. The activities include basketball, volleyball, kickball, ping pong, obstacle course, whiffleball, weight training, badminton, and the Presidential Fitness Challenge. Bloomington Parks and Recreation will be implementing group once a week. In addition, they will conduct programs outside of the gym. Gender specific programs are held on a weekly basis to allow the female residents the opportunity to speak freely about concerns and issues without the fear of embarrassment and ridicule from the male residents. The youth also participate in Art Therapy and Life Skills Programs weekly. The Art Therapy program encourages creative thinking and allows for a positive release of negative thoughts or emotions. Life Skills class teaches daily living as well as prepares the residents for educational or vocational opportunities.

## Budget

The McLean County Juvenile Detention Center has a fund pool of \$1500. The Therapeutic Recreation Department, Gender Specific Program, Life Skills Program, and Art Therapy Program share these funds. In the center's ten-year existence many sacrifices have been made for the greater good of each program. Year to year a collaborative effort is made to determine which area has the greatest needs. Based on this information each program gains strength slowly over the years. With total funding of the proposed program coming from the Women's Sports Foundation all areas will have the opportunity to thrive in the upcoming years.

<b>GoGirlsGo! Operating Budget Staffing, Supplies and Equipment</b>	<b>Totals</b>
Certified Parks and Recreation Professional 1 year Contract	\$1728
Family Sciences Undergraduate Facilitator	\$1200
Fitballs \$33.95/each 10 Count	\$339.50
Pedometer Activity Wellness Program	\$289.00
Game Generator	\$288.88
Chin Dip and Abdominal Station	\$279.00
Xertubes \$8.95/each 15 Count	\$134.25
Raffia Baskets Kit	\$104.93
Markers Class Pack	\$63.89
Tag Board People	\$48.93
Tempera Assortment	\$42.99
Tossing Targets	\$42.88
Collage Pack	\$39.99
Construction Paper	\$17.38
Tossballs Set \$5.88/each 2 count	\$11.76
Glue	\$7.78
Brush Assortment	\$7.49
<b>Total Operating Budget for First Year</b>	<b>\$4646.65</b>

<sup>1</sup> 2004 Demographic Profile- Economic Development Council

RESOLUTION of the McLEAN COUNTY BOARD  
APPROVING THE AWARD OF THE  
PUBLIC OFFICIALS BONDS

WHEREAS, pursuant to Illinois law, the County Elected Officials are required to have a Public Officials Bond underwritten and approved on or before the Elected Official is sworn into office on December 1, 2004; and,

WHEREAS, the Risk Manager solicited proposals from qualified insurance companies to provide Public Officials Bonds for those County Elected Officials who are scheduled to be sworn into office on December 1, 2004; and,

WHEREAS, the Finance Committee, at its regular meeting on November 2, 2004, recommended that the Public Official Bonds for all County Elected Officials who are scheduled to be sworn into office on December 1, 2004, be awarded to State Farm Insurance Company, Bloomington, Illinois; now, therefore,

BE IT RESOLVED by the McLean County Board, now meeting in regular session, as follows:

- (1) The McLean County Board herewith approves and authorizes the award of the Public Official Bonds for all County Elected Officials who are scheduled to be sworn into office on December 1, 2004, to State Farm Insurance Company, Bloomington, Illinois.
- (2) The McLean County Board herewith directs the Risk Manager to prepare the necessary applications and to secure the required underwriting approval for the Public Officials Bonds for all County Elected Officials who are scheduled to be sworn into office on December 1, 2004.
- (3) The McLean County Board herewith requests that the County Clerk forward a certified copy of this Resolution to the Risk Manager, the County Auditor, the County Treasurer, and the County Administrator.

ADOPTED by the McLean County Board this 16<sup>th</sup> day of November, 2004.

ATTEST:

APPROVED:

\_\_\_\_\_  
Peggy Ann Milton, Clerk of the County Board,  
McLean County, Illinois

\_\_\_\_\_  
Michael F. Sweeney, Chairman  
McLean County Board



**RISK MANAGEMENT OFFICE**

TEL: (309) 888-5940 FAX: (309) 888-5949  
104 West Front Street P. O. Box 2400

E-MAIL: riskmgt@mclean.gov  
Bloomington, IL 61702-2400

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Memo To: Matt Sorensen, Finance Committee Chair  
Finance Committee Members  
Cc: John Zeunik, County Administrator

From: Jennifer Ho, Risk Manager

Date: October 26, 2004

**Subject: Bids for Public Officials Bonds – Election Year 2004**

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Results of received bids for the public officials bonds for the prospective elected county officials for this election year are as summarized on the attached spreadsheet. The elective offices were for: the 4-year positions of the County Auditor, the County Coroner, the Circuit Clerk, County Recorder, States' Attorney, and the remaining 2-year terms of County Treasurer and the County Collector.

Bids were sought on two basis: a) Annual premiums and b) Pre-paid premiums for the term of the office, i.e. premiums may be paid on an annual basis for the duration of the bond or pre-paid for the entire term of the bond.

The minimum requirements for carriers are a). a FY 2004 A.M. Best Rating of 'A' or Excellent; and b). Financial Size of VI ( \$ 25 M to \$ 50 M in policyholders' surplus). The lowest bids for each position are indicated in bold. Financial sizes of carriers responding to this bid range from a size XV (\$ 2,000 M in policyholders' surplus) to a financial size of VIII ( \$100 M to \$ 250 M in policyholders surplus) and ratings of 'A-' to 'A++'.

Thank you.



**McLean County  
Public Official Bond Bid Results  
10/19/04**

Statutory Bond Amount	Options	County Auditor \$ 10,000	County Coroner \$ 5,000	Circuit Clerk \$ 1,000,000	County Recorder \$ 20,000	State's Attorney \$ 5,000	County* Collector \$500,000	County* Treasurer \$500,000
1). Tom Brokaw State Farm Insurance Co. Bloomington, IL	Annual Prems Prepaid for Term Company Rating	43 151 State Farm A+/XV	43 151 State Farm A+/XV	2,625 9,319 State Farm A+/XV	60 181 State Farm A+/XV	43 151 State Farm A+/XV	1,875 3,469 State Farm A+/XV	1,875 3,469 State Farm A+/XV
2). Chip Frank Capen Frank proctor & Bowl Normal, IL	Annual Prems Prepaid for Term Company Rating	75 266 RLI A+/X	75 266 RLI A+/X	2,625 9,318 RLI A+/X	75 266 RLI A+/X	75 266 RLI A+/X	1,623 3,003 RLI A+/X	1,623 3,003 RLI A+/X
3). Jane Moore Van Gundy Agency Normal, IL	Annual Prems Prepaid for Term Company Rating	50 178 Cincinnati A+/XV	50 178 Cincinnati A+/XV	1,315 4,264 Ohio Casualty A-/XI	100 179 Ohio Casualty A-/XI	50 178 Cincinnati A+/XV	750 1,425 St. Paul A+/XV	750 1,425 St. Paul A+/XV
4). Martha Robertson** Parson & Nunan Inc Quincy, IL	Annual Prems Prepaid for Term Company Rating	30 See ** Capitol Indem. AVIII	15 See ** Capitol Indem. AVIII	2,000 See ** Capitol Indem. AVIII	60 See ** Capitol Indem. AVIII	15 See ** Capitol Indem. AVIII	1,050 1,943 Capitol Indem. AVIII	1,050 1,943 Capitol Indem. AVIII

**Notes:**

\* Term of Office for County Treasurer/County Collector is for 2 years to complete unexpired, remaining period.

\*\* Alternative options offered from Parson & Nunan, conditional on writing all 7 offices:

- a). Annual Prems. \$ 4,370.00
- b). 2 yr-prepaid \$ 7,959.00
- c). 4 yr pre-paid \$ 15,131.00
- d). Package Fees of \$ 150.00

STATE OF ILLINOIS  
COUNTY OF McLEAN

**A RESOLUTION FOR REAPPOINTMENT OF BOB NUCKOLLS  
AS A MEMBER OF THE  
MCLEAN COUNTY EXTENSION BOARD**

**WHEREAS**, due to the expiration of term of Bob Nuckolls as a member of the McLean County Extension Board, it is advisable to consider an appointment or reappointment to this position; and,

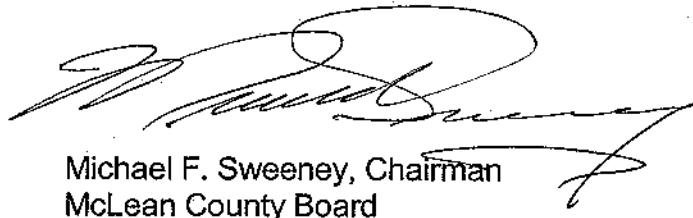
**WHEREAS**, the Chairman of the County Board, in accordance with the provisions of Chapter 505, Illinois Compiled Statutes, Section 45/7 has the responsibility to fill a one-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

**BE IT RESOLVED** that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Bob Nuckolls as a member of the McLean County Extension Board for a one-year term due to expire on November 30, 2005, or until a successor shall have been qualified and appointed.

**BE IT FURTHER RESOLVED** that the County Clerk forward a certified copy of this Resolution of Reappointment to Bob Nuckolls.


**ADOPTED** by the County Board of McLean County, Illinois, this 16<sup>th</sup> day of November, 2004.

**APPROVED:**



Michael F. Sweeney, Chairman  
McLean County Board

**ATTEST:**



Peggy Ann Milton, Clerk of the  
County Board of the County of  
McLean, Illinois

STATE OF ILLINOIS  
COUNTY OF McLEAN

A RESOLUTION FOR REAPPOINTMENT OF DIANE BOSTIC  
AS A MEMBER OF THE  
MCLEAN COUNTY EXTENSION BOARD

**WHEREAS**, due to the expiration of term of Diane Bostic as a member of the McLean County Extension Board, it is advisable to consider an appointment or reappointment to this position; and,

**WHEREAS**, the Chairman of the County Board, in accordance with the provisions of Chapter 505, Illinois Compiled Statutes, Section 45/7 has the responsibility to fill a one-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

**BE IT RESOLVED** that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Diane Bostic as a member of the McLean County Extension Board for a one-year term due to expire on November 30, 2005, or until a successor shall have been qualified and appointed.

**BE IT FURTHER RESOLVED** that the County Clerk forward a certified copy of this Resolution of Reappointment to Diane Bostic.

**ADOPTED** by the County Board of McLean County, Illinois, this 16<sup>th</sup> day of November, 2004.

**APPROVED:**



Michael F. Sweeney, Chairman  
McLean County Board

**ATTEST:**



Peggy Ann Milton, Clerk of the  
County Board of the County of  
McLean, Illinois

STATE OF ILLINOIS  
COUNTY OF McLEAN

**A RESOLUTION FOR REAPPOINTMENT OF P. A. "SUE" BERGLUND  
AS A MEMBER OF THE  
MCLEAN COUNTY EXTENSION BOARD**

**WHEREAS**, due to the expiration of term of P. A. "Sue" Berglund as a member of the McLean County Extension Board, it is advisable to consider an appointment or reappointment to this position; and,

**WHEREAS**, the Chairman of the County Board, in accordance with the provisions of Chapter 505, Illinois Compiled Statutes, Section 45/7 has the responsibility to fill a one-year term by appointment or reappointment; with the advice and consent of the County Board; now, therefore,

**BE IT RESOLVED** that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of P. A. "Sue" Berglund as a member of the McLean County Extension Board for a one-year term due to expire on November 30, 2005, or until a successor shall have been qualified and appointed.

**BE IT FURTHER RESOLVED** that the County Clerk forward a certified copy of this Resolution of Reappointment to P. A. "Sue" Berglund.

**ADOPTED** by the County Board of McLean County, Illinois, this 16<sup>th</sup> day of November, 2004.

**APPROVED:**



Michael F. Sweeney, Chairman  
McLean County Board

**ATTEST:**



Peggy Ann Milton, Clerk of the  
County Board of the County of  
McLean, Illinois

STATE OF ILLINOIS  
COUNTY OF McLEAN

**A RESOLUTION FOR REAPPOINTMENT OF TARI RENNER  
AS A MEMBER OF THE  
LAW AND JUSTICE COMMISSION MOBILE TEAM UNIT #8 DISTRICT**

**WHEREAS**, due to the expiration of term of Tari Renner as a member of the Law and Justice Commission Mobile Team Unit #8 District, it is advisable to consider an appointment or reappointment to this position; and,

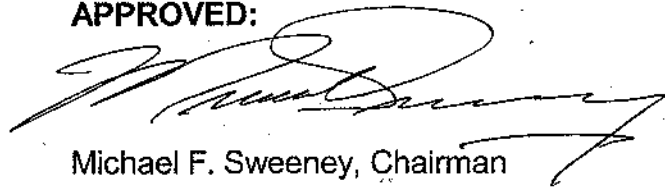
**WHEREAS**, the Chairman of the County Board, in accordance with the provisions of 50 Illinois Compiled Statutes Section 720/1 has the responsibility to fill a one-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

**BE IT RESOLVED** that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Tari Renner as a member of the Law and Justice Commission Mobile Team Unit #8 District for a one-year term due to expire on November 30, 2005, or until a successor shall have been qualified and appointed.

**BE IT FURTHER RESOLVED** that the County Clerk forward a certified copy of this Resolution of Reappointment to Tari Renner.

**ADOPTED** by the County Board of McLean County, Illinois, this 16<sup>th</sup> day of November, 2004.

**APPROVED:**



Michael F. Sweeney, Chairman  
McLean County Board

**ATTEST:**



Peggy Ann Milton, Clerk of the  
County Board of the County of  
McLean, Illinois

STATE OF ILLINOIS  
COUNTY OF McLEAN

A RESOLUTION OF REAPPOINTMENT OF MICHAEL F. SWEENEY  
AS A COMMISSIONER OF THE PUBLIC AID COMMITTEE

WHEREAS, due to the expiration of term on November 30, 2004, of Michael F. Sweeney, as Commissioner of the Public Aid Committee, it is advisable to consider an appointment or reappointment to this position; and

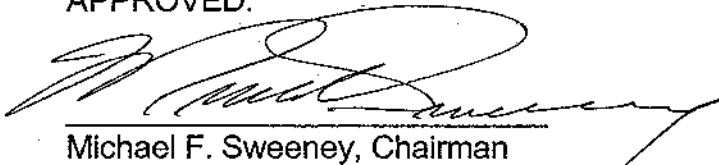
WHEREAS, the Chairman of the County Board, in accordance with the provisions of Illinois Compiled Statutes, Chapter 305, 5/11-8, has the responsibility to fill a two-year term by appointment, or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED, that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Michael F. Sweeney as a Commissioner of the Public Aid Committee for a two-year term scheduled to expire on November 30, 2006, or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED, that the County Clerk forward a certified copy of this resolution of appointment to Michael F. Sweeney.

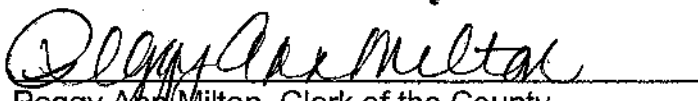
ADOPTED by the County Board of McLean, County, Illinois this 16th day of November, 2004.

APPROVED:



Michael F. Sweeney, Chairman  
McLean County Board

ATTEST:



Peggy Ann Milton, Clerk of the County  
Board of the County of McLean, Illinois

STATE OF ILLINOIS  
COUNTY OF McLEAN

A RESOLUTION FOR APPOINTMENT OF CORLISS TELLO  
AS A MEMBER OF THE  
McLEAN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH DEVELOPMENTAL DISABILITIES

WHEREAS, due to the expiration of term on June 30, 2004 of Corliss Tello, the McLean County Board for Care and Treatment of Persons with Developmental Disabilities, it is advisable to consider a reappointment to this position; and,

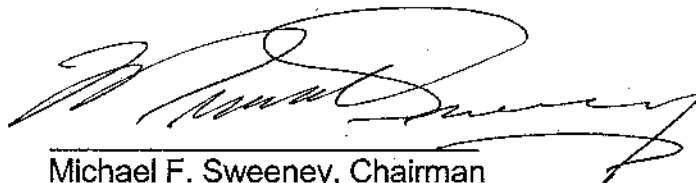
WHEREAS, the Chairman of the County Board, in accordance with the provisions of Illinois Compiled Statutes, Chapter 55, Sec. 5/105-5 has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board, now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Corliss Tello as a member of the McLean County Board for Care and Treatment of Persons with Developmental Disabilities for a term of three years to expire on June 30, 2007 or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this resolution of reappointment to Corliss Tello and the McLean County Health Department.

Adopted by the County Board of McLean County, Illinois, this 16th day of November, 2004.

APPROVED:



Michael F. Sweeney, Chairman  
McLean County Board

ATTEST:



Peggy Ann Milton, Clerk of the County  
Board of the County of McLean, Illinois

**STATE OF ILLINOIS  
COUNTY OF McLEAN**

**A RESOLUTION FOR APPOINTMENT OF TED LYONS  
AS A MEMBER OF THE EMERGENCY TELEPHONE SYSTEMS BOARD**

**WHEREAS**, due to the resignation of Ron Corrie as a member of the Emergency Telephone Systems Board it is advisable to consider an appointment or reappointment to this position; and,

**WHEREAS**, the Chairman of the County Board, in accordance with the provisions of 35 ILCS 205/8 has the responsibility to fill the expiration of a three-year term by appointment or reappointment, with the advice and consent of the County Board, now, therefore,

**BE IT FURTHER RESOLVED** that the McLean County Board now in regular session deems it necessary to give its advice and consent to the appointment of Ted Lyons as a member of the Emergency Telephone Systems Board to fulfill the term set to expire January 2006 or until a successor shall have been qualified and appointed.

**BE IT FURTHER RESOLVED** that the County Clerk forward a certified copy of this Resolution of Appointment to Ted Lyons.

Adopted by the County Board of McLean County, Illinois, this 16<sup>th</sup> day of November, 2004.

**APPROVED:**



Michael F. Sweeney, Chairman  
McLean County Board

**ATTEST:**



Peggy Ann Milton, Clerk of the County  
Board of the County of McLean, Illinois

Members Owens/O'Connor moved the County Board approve the Consent Agenda as presented. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.



**EXECUTIVE COMMITTEE:**  
Member Sorensen, Vice-Chairman, presented the following:



U.S. Department of Justice

Office on Violence Against Women

August 16, 2004

Washington, D.C. 20531

Mr. Michael Sweeney  
County of McLean Illinois  
104 West Front Street  
P.O. Box 2400  
Bloomington, IL 61702-2400

Dear Mr. Sweeney:

On behalf of Attorney General John Ashcroft, it is my pleasure to inform you that the Office on Violence Against Women has approved your application for funding under the FY04 Safe Havens: Supervised Visitation & Safe Exchange Program in the amount of \$347,567 for County of McLean Illinois. This award provides the opportunity for recipients to develop and strengthen effective responses to violence against women. This grant award supports supervised visitation and safe exchange options for families with a history of domestic violence, child abuse, sexual assault and stalking.

Enclosed you will find the award package. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact Karen A. Joyce-McMahon at (202) 353-4331. For financial questions, contact the Office of the Comptroller, Customer Service Center (CSC) at (800) 458-0786, or by email at [ask.oc@usdoj.gov](mailto:ask.oc@usdoj.gov).

Congratulations, and we look forward to working with you.

Sincerely,

Handwritten signature of Diane M. Stuart in cursive.

Diane M. Stuart  
Director, Office on Violence Against Women

Enclosures



U.S. Department of Justice  
Office of Justice Programs  
Office for Civil Rights

Washington, D.C. 20531

August 16, 2004

Mr. Michael Sweeney  
County of McLean Illinois  
104 West Front Street  
P.O. Box 2400  
Bloomington, IL 61702-2400

Dear Mr. Sweeney:

Congratulations on your recent award. Because you have submitted Certified Assurances that your agency is in compliance with applicable civil rights laws, this office has determined that you have met this requirement in the Department of Justice regulations governing recipients of Federal financial assistance (see 28 C.F.R. section 42.204, Applicants' Obligations). As Director of the Office for Civil Rights (OCR), Office of Justice Programs, I would like to offer you my assistance in completing the conditions of these Assurances, specifically Nos. 13, 14, and 15, as the grant goes forward.

As you know, equal opportunity for the participation of women and minority individuals in employment and services provided under programs and activities receiving Federal financial assistance is required by law. Therefore, if there has been a federal or state court or administrative agency finding of discrimination against your agency, please forward a copy of such order or consent decree, as required by Assurance No. 14, to OCR at the U.S. Department of Justice, Office of Justice Programs, Office for Civil Rights, 810 Seventh Street, N.W., Room 8136, Washington, D.C. 20531.

**Additional Instructions For Grantees Receiving \$500,000 Or More:**

1. In accordance with Assurance No. 15, each grantee that receives \$500,000 or more (or \$1,000,000 in an 18-month period), and has 50 or more employees, must submit an Equal Employment Opportunity Plan (EEO Plan) within 60 days from the date of this letter to OCR at the above address.
2. Alternatively, the grantee may choose to complete an EEO Short Form, in lieu of sending its own comprehensive EEO Plan, and return it to OCR within 60 days of the date of this letter. This easy-to-follow EEO Short Form reduces paperwork and preparation time considerably and will ensure a quicker OCR review and approval. The Seven-Step Guide to the Design and Development of an EEO Plan will assist you in completing this requirement. The Seven-Step Guide and EEO Short Form may be downloaded from OCR's home page on the Internet (<http://www.ojp.usdoj.gov/ocr/>).
3. Please be reminded that the above requirements apply to primary grantees and to each of their subgrantees or contractors that meet the criteria outlined in this letter. Therefore, all primary grantees should apprise subgrantees of these responsibilities and those meeting the criteria should send their EEO Plans or EEO Short Forms directly to the Office for Civil Rights within 60 days of the date of their award.

<sup>1</sup>If you have already submitted an EEO Plan as part of another award from the Office of Justice Programs (OJP) or the Office of Community Oriented Policing Services (COPS) within the past two years, or if you have certified that no EEO Plan is required, it is not necessary for you to submit another at this time. Simply send a copy of the letter you received from OC

NOTE: If agency has under 50 employees, regardless of amount of award, no EEOP is required; however, grantee must return applicable portion of Certification Form to OCR within 60 days. This Certification Form may also be downloaded from OCR's home page on the Internet.

PURSUANT TO THE SPECIAL CONDITION REGARDING EEOPs GOVERNING THIS AWARD, RECIPIENT ACKNOWLEDGES THAT FAILURE TO SUBMIT AN ACCEPTABLE EEOP IS A VIOLATION OF ITS CERTIFIED ASSURANCES AND MAY RESULT IN SUSPENSION OF DRAWDOWN OF FUNDS UNTIL EEOP HAS BEEN APPROVED BY THE OFFICE FOR CIVIL RIGHTS.

Additional Instructions For Grantees Receiving \$25,000 Or More, But Under \$500,000:

4. Pursuant to Department of Justice regulations, each grantee that receives \$25,000 or more and has 50 or more employees is required to maintain an Equal Employment Opportunity Plan (EEOP) on file for review by OCR upon request. (However, if the grantee is awarded \$1,000,000 in an eighteen (18) month period, it must submit an acceptable EEOP to OCR.) Please complete the applicable section of the Certification Form and return it to OCR within 60 days of the date of this letter.

NOTE: If agency has under 50 employees, regardless of amount of award, no EEOP is required; however, grantee must return applicable portion of Certification Form to OCR within 60 days.

Additional Instructions For Grantees Receiving Under \$25,000:

5. A recipient of under \$25,000 is not required to maintain or submit an Equal Employment Opportunity Plan (EEOP) in accordance with Assurance No. 15. No Certification is required.

Instructions for All Grantees:

6. In addition, all recipients, regardless of their type, the monetary amount awarded, or the number of employees in their workforce, are subject to the prohibitions against discrimination in any funded program or activity. Therefore, OCR investigates complaints by individuals or groups alleging discrimination by a recipient of OJP funding; and may require all recipients, through selected compliance reviews, to submit data to ensure their services are delivered in an equitable manner to all segments of the service population and their employment practices are in compliance with equal employment opportunity requirements.

If you have any questions, please call OCR at (202) 307-0690. Additional information and technical assistance on the civil rights obligations of grantees can be found at: <http://www.ojp.usdoj.gov/ocr/>.

Sincerely,



Michael L. Alston  
Acting Director, Office for Civil Rights

cc: Grant Manager  
Financial Analyst

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<sup>2</sup> The employment practices of certain Indian tribes are not covered by Title VII of the Civil Rights Act of 1964, 4



**U.S. Department of Justice**

Office of Justice Programs

Office of Comptroller

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Washington, D.C. 20531

Mr. Michael Sweeney  
County Board Chairman  
104 West Front Street  
P.O. Box 2400  
Bloomington, IL 61702 - 2400

Reference Grant Number: 2004-CW-AX-0006

Dear Mr. Sweeney:

I am pleased to inform you that my office has approved the following budget categories for the aforementioned grant award in the cost categories identified below:

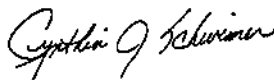
Category	BUDGET
PERSONNEL	\$0
FRINGE BENEFITS	\$0
TRAVEL	\$0
EQUIPMENT	\$0
SUPPLIES	\$0
CONSTRUCTION	\$0
CONTRACTUAL	\$347,567
OTHER	\$0
TOTAL DIRECT COST	\$347,567
INDIRECT COST	\$0
TOTAL PROJECT COST	\$347,567
Federal Funds Approved:	\$347,567
Non-Federal Share:	\$0

If you have questions regarding this award, please contact:

- Program Questions, Karen A. Joyce-McMahon, Program Manager at (202) 353-4331; and
- Financial Questions, the Office of the Comptroller, Customer Service Center(CSC) at (800) 458-0786, or you may contact the CSC at [ask.oc@usdoj.gov](mailto:ask.oc@usdoj.gov).

Congratulations, and we look forward to working with you.

Sincerely,



Cynthia J. Schwimer  
Comptroller



U.S. DEPARTMENT OF JUSTICE

Office on Violence Against Women

Grant

PAGE 1 OF 4

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) County of McLean Illinois 104 West Front Street P.O. Box 2400 Bloomington, IL 61702-2400		4. AWARD NUMBER: 2004-CW-AX-0006	
		5. PROJECT PERIOD: FROM 10/01/2004 TO 09/30/2006 BUDGET PERIOD: FROM 10/01/2004 TO 09/30/2006	
1A. GRANTEE IRS/VENDOR NO. 376001568		6. AWARD DATE 08/16/2004	7. ACTION Initial
		8. SUPPLEMENT NUMBER	
		9. PREVIOUS AWARD AMOUNT \$ 0	
3. PROJECT TITLE FY04 Safe Havens: Supervised Visitation & Safe Exchange Program		10. AMOUNT OF THIS AWARD \$ 347,567	
		11. TOTAL AWARD \$ 347,567	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under 42 USC 14041a			
15. METHOD OF PAYMENT PAPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Diane M. Stuart Director, Office on Violence Against Women		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Michael Sweeney County Board Chairman	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 	19A. DATE 11-19-04
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X A CW 29 00 00 347567		21. CW04D00015	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



U.S. DEPARTMENT OF JUSTICE

Office on Violence  
Against Women

AWARD CONTINUATION  
SHEET  
Grant

PAGE 2 OF 4

PROJECT NUMBER 2004-CW-AX-0006

AWARD DATE 08/16/2004

*SPECIAL CONDITIONS*

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OVW.
5. The Director of OVW, upon a finding that there has been substantial failure by the grantee to comply with applicable laws, regulations, and/or the terms and conditions of the grant or cooperative agreement, will terminate or suspend until the Director is satisfied that there is no longer such failure, all or part of the grant or cooperative agreement, in accordance with the provisions of sections 802 and 803 of title 1 of the Omnibus Crime Control and Safe Streets Act and 28 CFR Part 18, as applicable mutatis mutandis.
6. The grantee agrees to comply with all relevant statutory and regulatory requirements including, but not limited to, the Violence Against Women Act of 1994, P. L. 103-322, the Violence Against Women Act of 2000, P. L. 106-386, the Safe Streets Act, 42 U.S.C 3711 et seq., and STOP Violence Against Women Formula and Discretionary Grants Program Final Rule, 28 CFR Part 90.
7. Under the Government Performance and Results Act (GPRA) and VAWA 2000, grantees are required to collect and maintain data that measure the effectiveness of their grant-funded activities. Accordingly, the grantee agrees to submit semi-annual electronic progress reports on program activities and program effectiveness measures. Information that grantees must collect under GPRA and VAWA 2000 includes, but is not limited to: 1) number of persons served; 2) number of persons seeking services who could not be served; 3) number of supervised visitation and exchange centers supported by the program; 4) number of supervised visits between parents and children; and 5) number of supervised exchanges between parents and children.
8. The grantee agrees to submit semiannual progress reports that describe project activities during the reporting period. Progress reports must be submitted within 30 days after the end of the reporting periods, which are January 1-June 30 and July 1 - December 31 for the duration of the award. Future awards may be withheld if progress reports are delinquent. Beginning in 2004, grantees are required to submit this information online, through the Grants Management System (GMS), on the new semi-annual progress report for the relevant OVW grant programs.



U.S. DEPARTMENT OF JUSTICE

Office on Violence  
Against Women

AWARD CONTINUATION  
SHEET  
Grant

PAGE 3 OF 4

PROJECT NUMBER 2004-CW-AX-0006

AWARD DATE 08/16/2004

*SPECIAL CONDITIONS*

9. A final report, which provides a summary of progress toward achieving the goals and objectives of the award, significant results, and any products developed under the award, is due 120 days after the end of the award. Future awards may be withheld if the final report is delinquent. The Final Progress Report should be submitted through the Office of Justice Programs Grants Management System with the Report Type indicated as "Final".
10. The grantee agrees that grant funds will not support activities that may compromise victim safety, such as: pre-trial diversion programs or the placement of offenders charged with crimes of domestic violence in such programs; mediation, couples counseling, family counseling or any other manner of joint victim-offender counseling; mandatory counseling for victims of domestic violence; forcing the victims to testify against their abusers; or the placement of perpetrators of domestic violence in anger management programs.
11. The grantee agrees to submit one copy of all reports and proposed publications funded by this agreement not less than twenty (20) days prior to public release, publication, or distribution for OVW review.
12. All materials and publications (written, visual, or sound) resulting from award activities shall contain the following statements: "This project was supported by Grant No. \_\_\_\_\_ awarded by the Office on Violence Against Women, U.S. Department of Justice. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the Department of Justice, Office on Violence Against Women.
13. The grantee agrees that grant funds will be used to support services for supervised visitation and safe visitation exchange of children by and between custodial and non-custodial parents. The grantee agrees that funds will not be used to support visitation or exchange of children in foster care, kinship care, or protective custody of courts or social service agencies.
14. The grantee agrees that funds will not be used to provide offsite or overnight visitation services. Offsite visitation includes, but is not limited to, any visit or exchange between a child and a non-custodial parent that occurs outside the premises of the visitation center. Overnight visitation includes, but is not limited to any visit or exchange between a child and a non-custodial parent that occurs after or between the normal operating hours of the visitation center.
15. The grantee agrees that if fees are charged for use of programs or services, any fees charged must be based on the income of the individuals using the programs or services, unless otherwise provided by court order.
16. The grantee agrees to develop adequate security measures, including but not limited to, adequate facilities, procedures, and personnel capable of preventing violence, for the operation of supervised visitation programs or safe visitation exchange.
17. Supervised Visitation Grant Program grantees are required to develop formal affiliations with organizations that will be able to provide services and consultation to the programs in their work with children and parents. Accordingly, grantees must establish an advisory board which includes experts in the following fields: child abuse and neglect, mental health, batterer's intervention, law enforcement, child protection services, and advocacy for victims of domestic violence and sexual assault.





U.S. DEPARTMENT OF JUSTICE

Office on Violence  
Against Women

AWARD CONTINUATION  
SHEET  
Grant

PAGE 4 OF 4

PROJECT NUMBER 2004-CW-AX-0006

AWARD DATE 08/16/2004

*SPECIAL CONDITIONS*

18. Grant funds shall be used to support supervised visitation and safe visitation exchange of children by and between parents in situations involving domestic violence, child abuse, sexual assault, or stalking. In accordance with 42 USC 10420, the grantee may not use grant funds to support individual counseling, family counseling, parent education, support groups or therapeutic supervision. The grantee may not mandate victims to parent education or other program services.
19. The grantee agrees to submit to OVW for review and approval, written policies and procedures for case selection and termination; standards by which supervised visitation and/or safe exchanges will occur; security measures; and fees charged to individuals for use of program services.
20. The grantee agrees to allocate project funds as designated by the Office on Violence Against Women for allowable costs to participate in OVW-sponsored technical assistance. Funds designated for OVW-sponsored technical assistance may not be used for any other purpose without prior approval of OVW. Technical assistance includes, but is not limited to, peer-to-peer consultations, focus groups, mentoring site visits, conferences and workshops conducted by OVW-designated technical assistance providers or OVW-designated consultants and contractors.
21. The grantee will provide the Office on Violence Against Women (OVW) with the agenda for any training seminars, workshops, or conferences not sponsored by OVW that project staff propose to attend using grant funds. The grantee must receive prior approval from OVW before using OVW grant funds to attend any training, workshops, or conferences not sponsored by OVW. To request approval, grantees must submit a letter of request to OVW with a copy of the event's brochure, curriculum and/or agenda, a description of the hosts or trainers, and an estimated breakdown of costs. The letter of request should be submitted to OVW not less than 20 days before registration for the event is due. Approval to attend non-OVW sponsored programs will be given on a case by case basis.
22. Approval of this award does not indicate approval of any consultant rate in excess of \$450 per day. A detailed justification must be submitted to and approved by the OVW Director prior to obligation or expenditure of such funds.
23. The grantee agrees to submit for OVW review and approval any anticipated addition of, removal of, or change in collaborating partner agencies or individuals who are signatories of the Memorandum of Understanding, and if applicable, the Internal Memorandum of Agreement.



U.S. DEPARTMENT OF JUSTICE

**Office on Violence  
Against Women**

**GRANT MANAGER'S MEMORANDUM, PT. I:  
PROJECT SUMMARY**

**Grant**

PROJECT NUMBER

2004-CW-AX-0006

PAGE 1 OF 1

This project is supported under 42 USC 14041a

**1. STAFF CONTACT (Name & telephone number)**

Karen A. Joyce-McMahon  
(202) 353-4331

**2. PROJECT DIRECTOR (Name, address & telephone number)**

Walter Lindberg  
Assistant County Administrator  
104 W. Front St.  
PO Box 2400  
Bloomington, IL 61702-2400  
(309) 888-5110

**3a. TITLE OF THE PROGRAM**

FY04 Safe Havens: Supervised Visitation & Safe Exchange Program

**3b. POMS CODE (SEE INSTRUCTIONS  
ON REVERSE)**

**4. TITLE OF PROJECT**

FY04 Safe Havens: Supervised Visitation & Safe Exchange Program

**5. NAME & ADDRESS OF GRANTEE**

County of McLean Illinois  
104 West Front Street P.O. Box 2400  
Bloomington, IL 61702-2400

**6. NAME & ADDRESS OF SUBGRANTEE**

**7. PROGRAM PERIOD**

FROM: 10/01/2004 TO: 09/30/2006

**8. BUDGET PERIOD**

FROM: 10/01/2004 TO: 09/30/2006

**9. AMOUNT OF AWARD**

\$ 347,567

**10. DATE OF AWARD**

08/16/2004

**11. SECOND YEAR'S BUDGET**

**12. SECOND YEAR'S BUDGET AMOUNT**

**13. THIRD YEAR'S BUDGET PERIOD**

**14. THIRD YEAR'S BUDGET AMOUNT**

**15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)**

The Safe Havens: Supervised Visitation and Safe Exchange Grant Program (Supervised Visitation Program) was authorized as a two-year pilot program under the Violence Against Women Act of 2000 to increase supervised visitation and exchange options for families with a history of domestic violence, child abuse, sexual assault or stalking. Eligible applicants for the program include states, Indian tribal governments, and units of local government. By statute, projects funded under the Supervised Visitation Program must demonstrate expertise in the area of family violence, provide a sliding fee scale for clients, demonstrate adequate security measures, and prescribe standards and protocols by which supervised visitation or safe exchanges will occur.

The County of McLean, in collaboration with the Family Visitation Center, will continue to provide a safe place to conduct visitations or exchanges of children in cases where the threat or use of violence is prevalent (domestic violence, child abuse, sexual assault and stalking cases). To achieve their goals of enhancing protective factors while reducing risk factors, ensuring victim safety and holding offenders accountable, the Family Visitation Center will: 1) expand operating hours and increase staff to continue to provide supervised visits and exchanges, serving up to 160 families annually; 2) expand services for limited English proficiency clients, specifically Latinos by contracting with a Spanish-speaking consultant; 3) provide referrals to victim services agencies as necessary, including to create and support safety plans; and 4) increase community collaboration by providing training for the local American Bar Association and the local Medical Association, law enforcement, judicial and State's Attorney's office personnel.

NC/NCF



U.S. Department of Justice

Office on Violence Against Women

Washington, D.C. 20531

**Memorandum To:** Official Grant File

**From:** Jeanne Stanek, Administrative Officer

**Subject:** Categorical Exclusion for County of McLean Illinois

The Safe Havens: Supervised Visitation and Safe Exchange Grant Program (Supervised Visitation Program) was authorized as a two-year pilot program under the Violence Against Women Act of 2000 to increase supervised visitation and exchange options for families with a history of domestic violence, child abuse, sexual assault or stalking. Eligible applicants for the program include states, Indian tribal governments, and units of local government. By statute, projects funded under the Supervised Visitation Program must demonstrate expertise in the area of family violence, provide a sliding fee scale for clients, demonstrate adequate security measures, and prescribe standards and protocols by which supervised visitation or safe exchanges will occur.

None of the following activities will be conducted either under the OJP federal action or a related third party action:

1. New construction
2. Any renovation or remodeling of a property either (a) listed on or eligible for listing on the National Register of Historic Places or (b) located within a 100-year flood plain.
3. A renovation which will change the basic prior use of a facility or significantly change its size.
4. Research and technology whose anticipated and future application could be expected to have an effect on the environment.
5. Implementation of a program involving the use of chemicals. Consequently, the subject federal action meets OJP's criteria for a categorical exclusion as contained in paragraph 4.(b) of Appendix D to Part 61 of the Code of Federal Regulations. Additionally, the proposed action is neither a phase nor a segment of a project which when viewed in its entirety would not meet the criteria for a categorical exclusion.

RESOLUTION OF THE McLEAN COUNTY BOARD  
AUTHORIZING AND APPROVING A  
PURCHASE OF SERVICES AGREEMENT  
BETWEEN McLEAN COUNTY AND  
THE CHILDREN'S FOUNDATION  
FOR THE PROVISION AND ADMINISTRATION OF A  
SUPERVISED VISITATION AND SAFE EXCHANGE GRANT PROGRAM

WHEREAS, McLean County has applied under 42 USC 10420 to the U.S. Department of Justice, Office of Justice Programs for a Safe Havens: Supervised Visitation and Safe Exchange Grant Program; and,

WHEREAS, McLean County has received notification of a grant award in the amount of \$223,559.00 for the provision and administration of a Supervised Visitation and Safe Exchange Program; and,

WHEREAS, McLean County wishes to enter into a Purchase of Services Agreement with The Children's Foundation, 403 South State Street, Bloomington, Illinois, to provide and administer a Supervised Visitation and Safe Exchange Program, in accordance with the requirements and conditions of the grant award; and,

WHEREAS, The Children's Foundation is willing to undertake the responsibility for providing and administering a Supervised Visitation and Safe Exchange Program, in accordance with the requirements and conditions of the grant award; now, therefore,

BE IT RESOLVED by the McLean County Board as follows:

- (1) The McLean County Board hereby authorizes and approves a Purchase of Services Agreement with The Children's Foundation, 403 South State Street, Bloomington, Illinois, to provide and administer a Supervised Visitation and Safe Exchange Program, in accordance with the requirements and conditions of the grant award.
- (2) The Children's Foundation hereby agrees to enter into a Purchase of Services Agreement with McLean County and, pursuant to the Purchase of Services Agreement, to provide and administer a Supervised Visitation and Safe Exchange Program, in accordance with the requirements and conditions of the grant award.
- (3) The Safe Havens: Supervised Visitation and Safe Exchange Grant Program agreement is hereby incorporated by reference as a part of this Resolution and as a part of the Purchase of Services Agreement between McLean County and The Children's Foundation.

(2)

- (4) The County Administrator is hereby authorized to negotiate a Purchase of Services Agreement with The Children's Foundation to provide and administer a Supervised Visitation and Safe Exchange Program, in accordance with the requirements and conditions of the grant award.
- (5) The County Clerk is hereby requested to forward a certified copy of this Resolution to the County Auditor's Office, County Treasurer's Office, State's Attorney's Office and the County Administrator's Office.

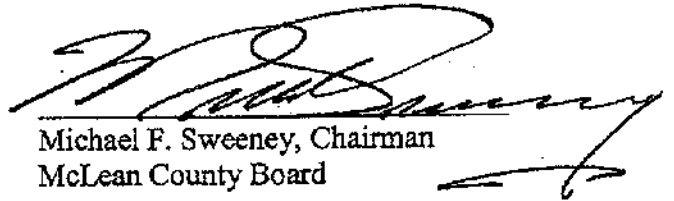
ADOPTED by the McLean County Board this 21<sup>st</sup> day of September, 2004.

ATTEST:

APPROVED:



Peggy Ann Milton, Clerk of the County Board  
McLean County, Illinois



Michael F. Sweeney, Chairman  
McLean County Board

e: john/cobd/res2\_safeexchange\_childrenfoundation.sep

Members Sorensen/Ahart moved the County Board approve a Requests for Approval to Accept the Grant from the Office on Violence Against Women for Funding under the FY04 Safe Havens: Supervised Visitation & Safe Exchange Program and a Resolution of the McLean County Board Authorizing and Approving a Purchase of Services Agreement between McLean County and the Children's Foundation for the Provision and Administration of a Supervised Visitation and Safe Exchange Grant Program – County Administrator's Office. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen, Vice-Chairman, presented the following:

INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE VILLAGE OF GRIDLEY AND McLEAN COUNTY  
TO IMPLEMENT AND SUPPORT AN INTEGRATED  
JUSTICE INFORMATION SYSTEM

WHEREAS, the Village of Gridley (hereinafter the Village) is a municipal corporation and pursuant to Article VII, Section 10, of the Illinois Constitution is permitted to enter into Intergovernmental Agreements to obtain or share services with the County; and

WHEREAS, Gridley County (hereinafter the County) is a body politic and corporate and pursuant to Article VII, Section 10, of the Illinois Constitution is permitted to enter into Intergovernmental Agreements to obtain or share services with the Village; and

WHEREAS, the Village and the County deem it to be in the best interests of the citizens of all of McLean County to enter into an Intergovernmental Agreement which sets forth the cooperative efforts and understandings that can be provided by the Village and the County to implement and support an Integrated Justice Information System (hereinafter the IJIS) which will provide essential law enforcement information and services to the Village and the County; now, therefore

IT IS HEREBY AGREED AS FOLLOWS:

The County shall:

1. Be responsible for the initial IJIS software and upgrade costs, as well as any future system wide upgrades or enhancements, in consideration of the Village agreeing to utilize the IJIS for entry of all Village police incident crime reports.
2. Provide system administration, network administration, database administration and security administration to support the IJIS software and database.
3. Control any changes to the IJIS software. To enhance the cooperative work effort between the Village and the County, along with representatives of other system users, an IJIS Work Group consisting of representatives from the County, other system users and the Village shall be appointed to review, approve, and prioritize any fixes and enhancements to the IJIS software and database and then to see that the updated IJIS software is distributed to all IJIS users.
4. Provide the following levels of service on a best effort basis:

Page 2

The IJIS software and database will be available at a 95% level, 7 days per week, 24 hours per day.

The IJIS software and database will be available 7 days per week, 24 hours per day with the exception of two (2) hour maintenance segments of a two (2) hour duration each scheduled monthly with advance notice to the IJIS Work Group.

When it is necessary to upgrade the operating system and/or the ORACLE software and/or the database, it may be necessary to use an alternate system which may have less functional capability than IJIS.

Catastrophes such as hardware failure and/or loss of power beyond the capacity of the universal power supply can and will occur. Availability and restoration of the IJIS will be provided as soon as possible.

No liability will be attributed to the County for not meeting the above service levels unless failure of system is caused by negligent acts or omissions of the County or failure on the part of the County to properly maintain those components of the system under its obligation to maintain. If the County or its employees are negligent, then damages recoverable by the Village will be limited to actual damages incurred. The County shall, upon request, provide the Village with evidence of general liability insurance coverage in the minimum amount of \$1 million per occurrence.

5. Provide an IJIS Master Name Records function which will include name collapse, delete and expungements of master name entries.
6. Protect all data and software applications from unauthorized access, accidental disclosure, modification, and/or destruction and release data only in accordance with law.

The Village shall:

1. Be responsible for the cost, installation, and maintenance of the computer hardware and communication networks required to access the IJIS software application and database.
2. Be responsible for the cost of installation and maintenance of the IJIS software updates which are solely requested by the Village. This includes the updated required versions of the IJIS application software, the operating system software, and/or any support software.



Page 3

3. Appoint at least one IIS Security Administrator who shall be responsible for assigning and/or changing "passwords" and user identifications and, whenever necessary, defining user roles and responsibilities.

Provide and be responsible for maintenance telecommunication lines with a minimum data transmission speed of 56 kbs to provide communications to/from the County. Where communication is initiated by the Village at a slower speed, the County reserves the right, at the sole discretion of its database administrator, to terminate the communication where that communication is or may be causing a negative impact upon the performance of the database or the system. The approach to the best pricing and payments for the communications links will be addressed outside of this Agreement.

5. Agree that the IIS software is proprietary software which has been developed and licensed by TRW Technologies, Inc., 1999 Broadway, Suite 2000, Denver, Colorado 80202, for use by the County.
6. Agree, as an IIS user, not to disclose, copy, or change the IIS software application or content to any other person, entity, municipality, or corporation, and to refrain from willfully damaging or losing data contained within the database, except as may be required by law.
7. No liability will be attributed to the Village for not meeting its obligations hereunder unless failure is caused by negligent acts or omissions of the Village or the failure of the Village to properly maintain those components of the system under its obligation to maintain. If the Village or its employees are negligent, then damages recoverable by the County will be limited to actual damages incurred. The Village shall, upon request, provide the County with evidence of general liability insurance coverage in the minimum amount of \$1 million per occurrence.

The Village and the County shall:

1. Agree to utilize the ORACLE Discover ("Ad Hoc" query tool), unless otherwise determined by the IIS Board, to develop and prepare local reports needed by the respective law enforcement agencies.
2. Agree that the IIS software is licensed by TRW Technologies, Inc., 1999 Broadway, Suite 2000, Denver, Colorado 80202, to the County.
3. Agree to implement and enforce the IIS Workstation Security Policy which is attached to this Agreement as Appendix A and, by reference, is hereby incorporated as a part of the Intergovernmental Agreement.

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The Village and the County agree that:

1. This Intergovernmental Agreement shall be binding upon both parties until and unless amended by agreement of the parties, provided, however, that the County may unilaterally terminate this Agreement with 6 months notice and the Village may unilaterally terminate this Agreement with 6 months notice.
2. In the event either the County or the Village terminates this Agreement, County agrees to provide an electronic transfer of all Village data on the IJIS system, without any charge to the Village. In the event this agreement is terminated by the Village, Village agrees to return all County supplied IJIS software in its possession to the County at the time of such electronic transfer.
3. This Intergovernmental Agreement is subject to the approval of the Village of Gridley and McLean County before it becomes effective.
4. This Intergovernmental Agreement is severable, and the validity or unenforceability of any provision of the Agreement, or any part hereof, shall not render the remainder of this Agreement invalid or unenforceable.
5. This Intergovernmental Agreement shall continue in full force and effect commencing upon the date the last party to this Agreement has signed until such time as it may be amended or revised by the same action that caused its adoption, or terminated as provided above.

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The Village and the County hereto agree that the foregoing constitutes all of the Agreement and in witness whereof, the parties have affixed their respective signatures and certifications on the dates indicated below.

For the Village of Gridley:

Brent Kirkton 10/19/04  
Brent Kirkton, Mayor  
Village of Gridley

For McLean County:

Michael F. Sweeney  
Michael F. Sweeney, Chairman  
McLean County Board

ATTEST:

Bonnie Sherrill  
Bonnie Sherrill, Village Clerk  
Village of Gridley, Illinois

ATTEST:

Peggy Ann Milton  
Peggy Ann Milton,  
Clerk of the McLean County Board,  
McLean County, Illinois

www.gridley.gov

Members Sorensen/Hoselton moved the County Board approve a Request for Approval of an Intergovernmental Agreement Supporting an Integrated Justice System with the Village of Gridley -- Information Services. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen, Vice-Chairman, presented the following:



816 South Eldorado Road, Suite 4  
Bloomington, IL 61704

## Gavel Data Export Utility

For: McLean County Law & Justice  
To: Craig Nelson  
Prepared by: Shannon Garwick, Aaron Reese, Jason Wrage  
Date: 11/1/2004

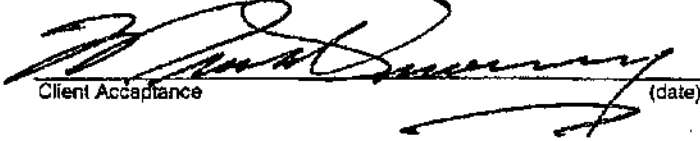
Code	Part	Description	Unit	Price	Extended
		Professional Services		\$	13,950.00

The ultimate goal of the Gavel Data Export Utility project is to develop a data translation utility that will extract records from the MicroFocus COBOL based Gavel system to a text format that will be importable into the Aegis system.

The deliverables for this project will include a process that will generate text files from the COBOL data files.

Approximately 100 work hours will be required to produce these deliverables. The hourly rate for this project will be \$140. A 10% discount has been applied to the base rate of \$155 / hour based on the number of hours estimated for this phase of the project.

Terms: Net 15 days

  
Client Acceptance (date)

Shannon Garwick  
664-8121  
[sgarwick@integrityvis.com](mailto:sgarwick@integrityvis.com)

Please sign and fax back to 309-662-6421

Members Sorensen/Selzer moved the County Board approve a Request for Approval of Professional Services Agreement with Integrity Technology Solutions for Development of Export Tool – (Circuit Clerk’s “Gavel” Civil System) – Information Services. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen, Vice-Chairman, presented the following:

**FISCAL YEAR 2005 COMBINED ANNUAL  
APPROPRIATION AND BUDGET ORDINANCE**

**WHEREAS**, pursuant to Chapter 55, Illinois Compiled Statutes (2002), Paragraph 5/6-1002, the County Board of the County of McLean, Illinois, has considered and determined the amount of monies estimated and deemed necessary to meet and defray all legal liabilities and necessary expenditures to be incurred by and against the County of McLean for the 2005 Fiscal Year beginning January 1, 2005 and ending December 31, 2005, and has further listed and specified the several detailed statements of budgeted itemized County expenditures in the attached recommended budgets; now, therefore,

**BE IT, AND IT IS HEREBY PROVIDED AND ORDERED BY THE COUNTY BOARD**, County of McLean in the meeting assembled that the 2005 Fiscal Year begins January 1, 2005 and ends December 31, 2005.

**BE IT ORDERED**, that the attached recommended budget be and the same is hereby adopted and appropriated as the annual budget of McLean County for the 2005 Fiscal Year beginning January 1, 2005.

**BE IT FURTHER ORDERED**, that the amounts listed as budget amounts for the fiscal year in the schedules of the annual budget herein adopted be and the same are hereby appropriated for the purposes herein specified or so much thereof as may be authorized by law, which amounts are in summary those listed below:

(2)

**ADOPTED** by the County Board of the County of McLean, Illinois, this 16th day of November, 2004.

**ATTEST:**

**ADOPTED:**

\_\_\_\_\_  
Peggy Ann Milton, Clerk of the County Board  
of McLean County, Illinois

\_\_\_\_\_  
Michael F. Sweeney, Chairman  
McLean County Board

FISCAL YEAR 2005 RECOMMENDED BUDGET

COUNTY FUND	FY 2003 ADOPTED	FY 2003 ACTUAL	FY 2004 ADOPTED	FY 2004 AMENDED	FY 2005 RECOMMENDED	AMOUNT INCREASE	% CHANGE
GENERAL FUND 0001							
0001 County Board	1,109,963	1,389,016	1,262,174	1,262,174	1,247,763	-14,411	-1.14%
0002 County Administrator	391,758	381,286	414,178	414,178	418,490	4,312	1.04%
0003 County Auditor	278,982	235,330	295,950	296,575	295,090	-860	-0.29%
0004 County Treasurer	321,125	289,879	332,144	332,769	338,544	6,400	1.93%
0005 County Clerk	559,644	503,744	727,147	727,147	648,836	-78,311	-10.77%
0006 County Recorder	190,064	198,934	196,837	205,832	192,201	-4,636	-2.36%
0008 Merit Board	15,000	18,322	15,350	15,350	15,350	0	0.00%
0015 Circuit Clerk	1,695,022	1,628,058	1,793,282	1,793,282	1,812,121	18,839	1.05%
0016 Circuit Court	779,787	799,070	781,066	788,220	789,527	8,461	1.08%
0018 Jury Commission	92,929	86,743	95,638	95,638	98,003	2,365	2.47%
0020 State's Attorney	1,879,736	1,838,189	1,971,782	2,003,239	2,081,946	110,164	5.59%
0021 Public Defender	1,227,522	1,226,227	1,263,748	1,285,748	1,330,959	67,211	5.32%
0022 Court Services	3,195,777	2,984,356	3,255,670	3,255,670	3,203,044	-52,626	-1.62%
0029 Sheriff's Department	6,216,332	6,215,089	6,616,555	6,626,788	6,617,808	1,253	0.02%
0031 Coroner's Office	388,112	406,245	392,045	393,281	403,986	11,941	3.05%
0032 Rescue Squad	16,235	17,031	16,235	16,235	16,445	210	1.29%
0038 Building & Zoning	272,370	284,672	281,160	295,128	281,641	481	0.17%
0040 Parks and Recreation	381,816	362,971	411,649	413,174	412,718	1,069	0.26%
0041 Facilities Management	2,866,109	3,001,520	3,135,042	3,192,268	3,507,338	372,296	11.88%
0043 Information Services	1,939,858	1,675,322	1,971,009	2,052,336	1,821,246	-149,763	-7.60%
0047 E.S.D.A.	142,775	154,664	131,179	145,625	134,138	2,959	2.26%
0048 Bloomington Election	414,360	418,366	441,528	441,528	450,317	8,789	1.99%
0049 Assessment Office	673,313	594,910	630,007	682,439	634,360	4,353	0.69%
Total for General Fund:	25,048,589	24,709,944	26,431,375	26,734,624	26,751,871	320,496	1.21%

	FY 2003 ADOPTED	FY 2003 ACTUAL	FY 2004 ADOPTED	FY 2004 AMENDED	FY 2005 RECOMMENDED	AMOUNT INCREASE	% CHANGE
<b>SPECIAL REVENUE FUNDS</b>							
0102 Dental Sealant Grant	167,157	108,318	145,346	145,346	135,646	-9,700	-6.67%
0103 W.I.C. Grant	263,186	299,867	304,982	343,082	352,043	47,061	15.43%
0104 Health Promotion Grant	15,000	14,808	16,000	16,000	16,000	-	0.00%
0105 Preventive Health Grant	128,199	127,859	120,823	121,823	103,859	-16,964	-14.04%
0106 Family Case Management	777,680	807,560	809,016	812,103	905,998	96,982	11.99%
0107 AIDS/Communicable Disease	81,750	204,442	153,431	277,817	207,566	54,135	35.28%
0110 Persons/Dev. Disabilities Fund	555,176	553,354	568,257	568,257	575,286	7,029	1.24%
0111 TB Care & Treatment Fund	268,495	252,743	285,309	288,709	289,179	3,870	1.36%
0112 Health Department Fund	3,370,229	3,353,493	3,465,810	3,509,078	3,556,414	90,604	2.61%
0113 S.P.I.C.E. Grant	21,535	268	-	-	-	-	0.00%
0120 Highway Department Fund	2,522,536	1,974,605	2,562,686	2,712,186	2,619,063	56,377	2.20%
0121 Bridge Matching Fund	1,400,378	725,033	1,447,000	1,447,000	1,496,478	49,478	3.42%
0122 County Matching Fund	971,033	1,984,342	1,024,000	1,024,000	1,043,442	19,442	1.90%
0123 Motor Fuel Tax Fund	3,240,000	4,723,164	3,597,000	3,714,162	3,390,000	-207,000	-5.75%
0129 Children's Advocacy Center	452,334	433,059	458,213	458,213	461,491	3,278	0.72%
0130 Social Security Fund	2,007,051	1,782,943	1,942,734	1,942,734	1,985,166	42,432	2.18%
0131 i.M.R.F.	1,305,481	1,253,096	1,743,308	1,743,308	1,829,942	86,634	4.97%
0133 Cooperative Extension Service	414,000	412,886	425,000	425,000	437,750	12,750	3.00%
0134 Historical Museum Fund	51,612	52,087	54,470	54,470	55,276	806	1.48%
0135 Tort Judgement Fund	1,885,097	6,706,381	1,989,664	1,989,664	2,079,428	89,764	4.51%
0136 Veterans Assistance Commission	148,120	146,046	149,190	149,190	146,388	-2,802	-1.88%
0137 Recorder Document Storage	204,499	114,230	206,122	215,117	199,146	-6,976	-3.38%
0140 Circuit Clerk Automation	209,500	180,649	232,341	232,341	304,326	71,985	30.98%
0141 Court Security Fund	327,183	261,825	455,000	455,000	422,447	-32,553	-7.15%
0142 Court Document Storage	206,088	173,233	215,311	215,311	341,687	126,376	58.69%
0143 Child Support Collection	55,000	49,177	55,295	55,295	56,400	1,105	2.00%
0145 Juvenile Probation Services	44,520	5,293	42,520	42,520	50,000	7,480	17.59%
0146 Adult Probation Services	521,927	288,037	307,024	307,379	363,800	56,776	18.49%
0149 Violent Crime Defense Grant	-	-	-	-	-	-	0.00%
0150 Sheriff Domestic Violence Grant	-	-	-	-	-	-	0.00%



	FY 2003 ADOPTED	FY 2003 ACTUAL	FY 2004 ADOPTED	FY 2004 AMENDED	FY 2005 RECOMMENDED	AMOUNT INCREASE	% CHANGE
<b>SPECIAL REVENUE FUNDS</b>							
0152 Asset Forfeiture Fund	30,000	33,123	1,600	1,600	1,600	0	0.00%
0156 IV-D IDPA Child Support Fund	396,263	357,791	220,295	220,295	367,018	146,723	66.60%
0159 Solid Waste Management Fund	170,000	152,947	170,000	170,000	100,000	-70,000	-41.18%
0161 PBC Lease	2,408,706	2,407,703	2,408,706	2,408,706	2,523,206	114,500	4.75%
0162 PBCRent/Operations & Maintenance	1,905,528	1,905,528	2,102,783	2,102,783	2,371,056	268,273	12.76%
0164 County Clerk Document Storage	32,527	25,851	47,567	47,567	41,837	-5,730	-12.05%
0166 COPS in School Grant	40,085	46,042	18,961	18,961	-	-18,961	-100.00%
0167 GIS Fees	80,000	178,441	80,000	80,000	100,000	20,000	25.00%
0452 MetCom Centralized Communications	2,126,822	2,012,296	2,252,664	2,252,664	2,381,850	129,186	5.73%
Total for Special Revenue Funds:	28,804,697	34,108,520	30,078,428	30,567,681	31,310,788	1,232,360	4.10%
<b>TRUST AND AGENCY FUNDS</b>							
0147 Evergreen Lake Lease Fund	18,546	10,974	18,919	18,919	18,869	-50	-0.26%
0350 McBarnes Building Capital Lease	54,081	72,685	-	8,344	-	0	0.00%
0360 Fairview Building Lease	67,154	56,749	71,075	71,075	69,913	-1,162	-1.63%
Total for Trust and Agency Funds:	139,781	140,408	89,994	98,338	88,782	-1,212	-1.35%
<b>ENTERPRISE FUND</b>							
0401 Nursing Home	5,476,822	5,243,798	5,732,018	5,732,018	5,939,140	207,122	3.61%
Total for Enterprise Fund:	5,276,119	5,203,172	5,476,822	5,476,822	5,732,018	255,196	4.66%
<b>TOTAL OPERATING BUDGET:</b>	<b>59,269,186</b>	<b>64,162,044</b>	<b>62,076,619</b>	<b>62,877,465</b>	<b>63,883,459</b>	<b>1,806,840</b>	<b>2.91%</b>

FINANCIAL MANAGEMENT  
BUDGET BY CLASSIFICATION REPORT - SUMMARY

FUND 0001 - GENERAL FUND

COUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
REVENUE					
ASSIGNATION ACCOUNT					
Salaries	13,568,888.00	13,761,455.00	12,674,859.00	14,145,530.00	14,143,480.00
Printing Benefits	4,236,236.00	4,839,566.00	4,148,432.00	5,087,076.00	5,087,076.00
Supplies	3,063,433.00	3,559,556.00	2,362,107.00	2,717,651.00	2,735,146.00
Services	533,704.00	632,779.00	269,050.00	602,932.00	602,932.00
Capital	636,200.00	595,000.00	188,443.00	589,000.00	589,000.00
Transfer To Other Funds	200.00	500.00	1,200.00	.00	.00
Interest	779,951.00	794,593.00	232,316.00	1,040,057.00	1,026,736.00
Other	1,905,528.00	2,102,783.00	1,676,215.00	2,361,780.00	2,371,056.00
miscellaneous	324,449.00	145,143.00	127,786.00	196,445.00	196,445.00
VENUE TOTAL	25,048,589.00	26,431,375.00	21,680,408.00	26,740,471.00	26,751,871.00

COUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
EXPENSE					
ASSIGNATION ACCOUNT					
Salaries	16,079,235.00	17,050,598.00	13,082,628.00	17,490,526.00	17,492,526.00
Printing Benefits	1,024,347.00	1,164,858.00	865,410.00	1,197,610.00	1,197,610.00
Supplies	1,427,344.00	1,384,630.00	1,122,977.00	1,422,655.00	1,433,155.00
Services	5,968,092.00	6,024,832.00	4,505,673.00	5,968,568.00	5,967,468.00
Capital	549,571.00	806,457.00	602,427.00	661,112.00	661,112.00
Transfer To Other Funds	.00	.00	.00	.00	.00
Interest	.00	.00	.00	.00	.00
Other	25,048,589.00	26,431,375.00	20,179,115.00	26,740,471.00	26,751,871.00
EXPENSE TOTAL	25,048,589.00	26,431,375.00	20,179,115.00	26,740,471.00	26,751,871.00

F I N A N C I A L M A N A G E M E N T  
BUDGET BY CLASSIFICATION REPORT - SUMMARY

UND.0102 - DENTAL SEALANT

ACCOUNT TYPE . . . . :	REVENUE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION						
ACCOUNT						
Intergovernmental		140,957.00	127,146.00	102,198.00	118,846.00	118,846.00
Charges For Services		26,200.00	18,200.00	15,208.00	16,800.00	16,800.00
miscellaneous		.00	.00	.00	.00	.00
REVENUE TOTAL . . . . . :		167,157.00	145,346.00	117,406.00	135,646.00	135,646.00

ACCOUNT TYPE . . . . :	EXPENSE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION						
ACCOUNT						
salaries		42,058.00	28,936.00	19,291.00	26,890.00	26,890.00
ringe Benefits		6,743.00	3,883.00	3,451.00	4,063.00	4,063.00
supplies		14,810.00	14,810.00	12,252.00	13,489.00	13,493.00
services		100,696.00	90,867.00	74,552.00	88,100.00	88,100.00
capital		2,850.00	6,850.00	1,676.00	3,100.00	3,100.00
other		.00	.00	.00	.00	.00
EXPENSE TOTAL . . . . . :		167,157.00	145,346.00	111,222.00	135,642.00	135,646.00

ACCOUNT TYPE . . . . : REVENUE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION					
ACCOUNT					
Intergovernmental	263,186.00	304,982.00	242,834.00	352,043.00	352,043.00
Charges For Services	.00	.00	.00	.00	.00
Miscellaneous	.00	.00	.00	.00	.00
REVENUE TOTAL . . . . . :	263,186.00	304,982.00	242,834.00	352,043.00	352,043.00

ACCOUNT TYPE . . . . : EXPENSE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION					
ACCOUNT					
Salaries	179,402.00	205,793.00	170,691.00	234,451.00	234,451.00
fringe Benefits	36,993.00	45,433.00	31,529.00	56,143.00	56,143.00
Supplies	17,060.00	16,540.00	10,500.00	19,070.00	19,070.00
Services	27,731.00	34,678.00	27,274.00	39,879.00	39,879.00
Capital	2,000.00	2,538.00	9,936.00	2,500.00	2,500.00
Other	.00	.00	.00	.00	.00
Transfer To Other Funds	.00	.00	.00	.00	.00
EXPENSE TOTAL . . . . . :	263,186.00	304,982.00	249,930.00	352,043.00	352,043.00

F I N A N C I A L M A N A G E M E N T  
 BUDGET BY CLASSIFICATION REPORT - SUMMARY

UND 0104 - HEALTH PROMOTION

COUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
REVENUE					
ASSIFICATION					
ACCOUNT					
tergovernmental	15,000.00	16,000.00	8,947.00	16,000.00	16,000.00
scellaneous	.00	.00	.00	.00	.00
VENUE TOTAL	15,000.00	16,000.00	8,947.00	16,000.00	16,000.00

COUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
EXPENSE					
ASSIFICATION					
ACCOUNT					
salaries	9,124.00	9,406.00	7,204.00	9,988.00	9,988.00
ringe Benefits	1,839.00	2,100.00	1,147.00	1,776.00	1,776.00
pplies	2,141.00	1,996.00	2,661.00	1,959.00	1,959.00
ervices	1,896.00	2,498.00	3,373.00	2,277.00	2,277.00
apital	.00	.00	.00	.00	.00
XPENSE TOTAL	15,000.00	16,000.00	14,385.00	16,000.00	16,000.00

COUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
REVENUE					
ASSIGNATION					
ACCOUNT					
tergovernmental	128,199.00	120,823.00	130,742.00	103,859.00	103,859.00
ansfer From Other Funds	.00	.00	.00	.00	.00
scellaneous	.00	.00	2,729.00	.00	.00
VENUE TOTAL	128,199.00	120,823.00	133,471.00	103,859.00	103,859.00

COUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
EXPENSE					
ASSIGNATION					
ACCOUNT					
salaries	64,860.00	56,568.00	42,003.00	52,085.00	52,085.00
ringe Benefits	11,147.00	9,257.00	5,529.00	7,371.00	7,371.00
pplies	19,258.00	19,174.00	16,400.00	17,551.00	17,551.00
ervices	32,934.00	35,824.00	28,469.00	26,852.00	26,852.00
apital	.00	.00	.00	.00	.00
her	.00	.00	.00	.00	.00
XPENSE TOTAL	128,199.00	120,823.00	92,401.00	103,859.00	103,859.00

FUND 0106 - FAMILY CASE MANAGEMENT  
 BUDGET BY CLASSIFICATION REPORT - SUMMARY

ACCOUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
REVENUE					
LASSIFICATION					
ACCOUNT					
governmental	777,680.00	809,016.00	583,420.00	905,998.00	905,998.00
transfer From Other Funds	.00	.00	.00	.00	.00
miscellaneous	.00	.00	.00	.00	.00
<b>REVENUE TOTAL</b>	<b>777,680.00</b>	<b>809,016.00</b>	<b>583,420.00</b>	<b>905,998.00</b>	<b>905,998.00</b>

ACCOUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
EXPENSE					
LASSIFICATION					
ACCOUNT					
salaries	537,481.00	575,436.00	472,881.00	630,509.00	630,509.00
range Benefits	109,383.00	129,287.00	88,114.00	143,292.00	143,292.00
supplies	37,806.00	32,340.00	33,458.00	36,876.00	36,876.00
services	83,430.00	69,753.00	64,942.00	90,821.00	90,821.00
capital	9,580.00	2,200.00	9,356.00	4,500.00	4,500.00
other	.00	.00	.00	.00	.00
transfer To Other Funds	.00	.00	.00	.00	.00
<b>EXPENSE TOTAL</b>	<b>777,680.00</b>	<b>809,016.00</b>	<b>668,751.00</b>	<b>905,998.00</b>	<b>905,998.00</b>

F I N A N C I A L M A N A G E M E N T  
BUDGET BY CLASSIFICATION REPORT - SUMMARY

UND 0107 - AIDS/COMMUN. DISEASE CONTROL

COUNT TYPE . . . . : REVENUE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
ASSIFFICATION					
ACCOUNT					
tergovernmental	81,750.00	153,431.00	228,362.00	207,566.00	207,566.00
arges For Services	.00	.00	.00	.00	.00
scellaneous	.00	.00	102.00	.00	.00
VENUE TOTAL . . . . . :	81,750.00	153,431.00	228,464.00	207,566.00	207,566.00

COUNT TYPE . . . . : EXPENSE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
ASSIFFICATION					
ACCOUNT					
larries	54,224.00	76,810.00	94,143.00	95,710.00	95,710.00
inge Benefits	9,014.00	13,406.00	12,705.00	15,328.00	15,328.00
pplies	13,012.00	20,458.00	37,584.00	32,368.00	32,348.00
rvicees	5,500.00	16,321.00	65,365.00	49,180.00	49,180.00
pital	.00	26,436.00	23,387.00	15,000.00	15,000.00
her	.00	.00	.00	.00	.00
ransfer To Other Funds	.00	.00	.00	.00	.00
EXPENSE TOTAL . . . . . :	81,750.00	153,431.00	233,184.00	207,586.00	207,566.00



F I N A N C I A L M A N A G E M E N T  
 BUDGET BY CLASSIFICATION REPORT - SUMMARY

ND 0110 - PERSONS/DEVELOPMENTAL DISABILITIES

ACCOUNT TYPE . . . . :	2003	2004	2004	2005	2005
	Adopted	Adopted	Actual	Dept. Head	County Adm.
CLASSIFICATION	Budget	Budget	Revenue	Requested	Approved
ACCOUNT					
axes	555,176.00	568,257.00	542,892.00	575,286.00	575,286.00
miscellaneous	.00	.00	.00	.00	.00
<b>REVENUE TOTAL . . . . .</b>	<b>555,176.00</b>	<b>568,257.00</b>	<b>542,892.00</b>	<b>575,286.00</b>	<b>575,286.00</b>

ACCOUNT TYPE . . . . :	2003	2004	2004	2005	2005
	Adopted	Adopted	Actual	Dept. Head	County Adm.
CLASSIFICATION	Budget	Budget	Expense	Requested	Approved
ACCOUNT					
salaries	.00	.00	.00	.00	.00
range Benefits	.00	.00	.00	.00	.00
services	555,176.00	568,257.00	464,650.00	575,286.00	575,286.00
capital	.00	.00	.00	.00	.00
other	.00	.00	.00	.00	.00
transfer To Other Funds	.00	.00	.00	.00	.00
<b>EXPENSE TOTAL . . . . .</b>	<b>555,176.00</b>	<b>568,257.00</b>	<b>464,650.00</b>	<b>575,286.00</b>	<b>575,286.00</b>

ACCOUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
REVENUE					
LASSIFICATION					
ACCOUNT					
axes	264,295.00	281,159.00	267,826.00	285,029.00	285,029.00
arges For Services	4,100.00	4,100.00	.00	4,100.00	4,100.00
ansfer From Other Funds	.00	.00	.00	.00	.00
iscellaneous	100.00	50.00	108.00	50.00	50.00
EVENUE TOTAL	268,495.00	285,309.00	267,934.00	289,179.00	289,179.00

ACCOUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
EXPENSE					
LASSIFICATION					
ACCOUNT					
alaries	142,188.00	144,921.00	108,495.00	151,613.00	151,613.00
ringe Benefits	10,506.00	11,536.00	8,652.00	12,455.00	12,455.00
upplies	11,435.00	23,435.00	6,436.00	17,122.00	17,122.00
ervices	102,416.00	103,467.00	80,748.00	106,239.00	106,239.00
apital	1,950.00	1,950.00	191.00	1,750.00	1,750.00
ther	.00	.00	.00	.00	.00
ransfer To Other Funds	.00	.00	.00	.00	.00
EXPENSE TOTAL	268,495.00	285,309.00	204,522.00	289,179.00	289,179.00

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ACCOUNT TYPE . . . . : REVENUE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
===== Fees	2,416,512.00	2,510,430.00	2,398,375.00	2,563,277.00	2,563,277.00
C., Permits, Fees	404,926.00	409,810.00	416,974.00	440,312.00	440,312.00
Intergovernmental	287,442.00	281,939.00	161,849.00	290,072.00	290,072.00
Charges For Services	213,932.00	216,214.00	174,063.00	214,526.00	214,526.00
Transfer From Other Funds	.00	.00	.00	.00	.00
Miscellaneous	47,417.00	47,417.00	613.00	48,227.00	48,227.00
===== REVENUE TOTAL . . . . :	3,370,229.00	3,465,810.00	3,151,874.00	3,556,414.00	3,556,414.00

ACCOUNT TYPE . . . . : EXPENSE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
===== Salaries	1,891,748.00	1,936,312.00	1,471,506.00	2,022,406.00	2,022,406.00
Range Benefits	123,158.00	135,255.00	101,590.00	143,461.00	143,461.00
Supplies	109,017.00	112,715.00	68,102.00	107,656.00	107,656.00
Services	1,224,748.00	1,255,421.00	938,040.00	1,266,861.00	1,266,861.00
Capital	21,558.00	26,107.00	49,272.00	16,030.00	16,030.00
Other	.00	.00	.00	.00	.00
Transfer To Other Funds	.00	.00	.00	.00	.00
===== EXPENSE TOTAL . . . . :	3,370,229.00	3,465,810.00	2,628,510.00	3,556,414.00	3,556,414.00

FINANCIAL MANAGEMENT  
BUDGET BY CLASSIFICATION REPORT - SUMMARY

UND 0120 - COUNTY HIGHWAY FUND

COUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
REVENUE					
ASSIGNATION					
ACCOUNT					
xes	1,886,536.00	1,959,806.00	1,872,373.00	2,071,063.00	2,010,063.00
tergovernmental	15,000.00	47,880.00	17,195.00	67,000.00	67,000.00
arges For Services	387,000.00	368,000.00	9,327.00	369,000.00	369,000.00
terest	7,000.00	7,000.00	.00	7,000.00	7,000.00
ansfer From Other Funds	.00	.00	.00	.00	.00
scellaneous	227,000.00	180,000.00	90,588.00	166,000.00	166,000.00
VENUE TOTAL	2,522,536.00	2,562,686.00	1,989,483.00	2,680,063.00	2,619,063.00

COUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
EXPENSE					
ASSIGNATION					
ACCOUNT					
laries	815,738.00	854,436.00	620,816.00	820,220.00	820,220.00
ringe Benefits	91,800.00	103,600.00	77,700.00	105,450.00	105,450.00
pplies	365,600.00	368,300.00	356,138.00	384,900.00	384,900.00
ervices	448,100.00	400,337.00	315,765.00	410,800.00	410,800.00
pital	801,298.00	836,013.00	441,478.00	941,693.00	880,693.00
her	.00	.00	.00	.00	.00
ansfer To Other Funds	.00	.00	.00	17,000.00	17,000.00
EXPENSE TOTAL	2,522,536.00	2,562,686.00	1,811,897.00	2,680,063.00	2,619,063.00

ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
REVENUE					
axes	1,285,378.00	1,322,000.00	1,261,921.00	1,381,478.00	1,381,478.00
itegovernmental	100,000.00	110,000.00	6,677.00	100,000.00	100,000.00
iterest	13,000.00	13,000.00	.00	13,000.00	13,000.00
iscellaneous	2,000.00	2,000.00	.00	2,000.00	2,000.00
REVENUE TOTAL	1,400,378.00	1,447,000.00	1,268,598.00	1,496,478.00	1,496,478.00

ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
EXPENSE					
alaries	277,861.00	217,243.00	136,443.00	222,970.00	222,970.00
ringe Benefits	.00	.00	.00	.00	.00
ervices	162,900.00	138,137.00	229,110.00	143,400.00	143,400.00
apital	959,617.00	1,091,620.00	1,735,647.00	1,130,108.00	1,130,108.00
ther	.00	.00	.00	.00	.00
ransfer To Other Funds	.00	.00	.00	.00	.00
EXPENSE TOTAL	1,400,378.00	1,447,000.00	2,101,200.00	1,496,478.00	1,496,478.00

ACCOUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION					
ACCOUNT					
Taxes	964,033.00	1,017,000.00	972,379.00	1,036,442.00	1,036,442.00
Interest	5,000.00	5,000.00	.00	2,000.00	2,000.00
Miscellaneous	2,000.00	2,000.00	.00	5,000.00	5,000.00
REVENUE TOTAL	971,033.00	1,024,000.00	972,379.00	1,043,442.00	1,043,442.00

ACCOUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION					
ACCOUNT					
Services	7,900.00	28,137.00	.00	28,400.00	28,400.00
Capital	963,133.00	995,863.00	1,171,469.00	1,015,042.00	1,015,042.00
Other	.00	.00	.00	.00	.00
Transfer To Other Funds	.00	.00	.00	.00	.00
EXPENSE TOTAL	971,033.00	1,024,000.00	1,171,469.00	1,043,442.00	1,043,442.00

ACCOUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
REVENUE					
CLASSIFICATION					
ACCOUNT					
axes	2,900,000.00	3,237,000.00	2,436,894.00	3,180,000.00	3,180,000.00
interest	40,000.00	40,000.00	2,192.00	10,000.00	10,000.00
transfer From Other Funds	.00	.00	.00	.00	.00
miscellaneous	300,000.00	320,000.00	34.00	200,000.00	200,000.00
=====	=====	=====	=====	=====	=====
EVENUE TOTAL	3,240,000.00	3,597,000.00	2,439,120.00	3,390,000.00	3,390,000.00

ACCOUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
EXPENSE					
CLASSIFICATION					
ACCOUNT					
salaries	627,826.00	758,970.00	672,713.00	809,966.00	809,966.00
services	1,050,000.00	1,010,200.00	784,405.00	1,129,300.00	1,129,300.00
capital	1,552,174.00	1,827,830.00	818,866.00	1,450,734.00	1,450,734.00
other	.00	.00	.00	.00	.00
transfer To Other Funds	.00	.00	.00	.00	.00
=====	=====	=====	=====	=====	=====
EXPENSE TOTAL	3,240,000.00	3,597,000.00	2,275,984.00	3,390,000.00	3,390,000.00

F I N A N C I A L M A N A G E M E N T  
 BUDGET BY CLASSIFICATION REPORT - SUMMARY

UND 0129 - CHILDREN'S ADVOCACY CENTER

COUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
REVENUE					
ASSIFFICATION					
ACCOUNT					
taxes	102,587.00	108,943.00	103,753.00	110,554.00	110,554.00
nongovernmental	349,747.00	349,270.00	291,323.00	350,937.00	350,937.00
fines & forfeitures	.00	.00	.00	.00	.00
miscellaneous	.00	.00	.00	.00	.00
VENUE TOTAL	452,334.00	458,213.00	395,076.00	461,491.00	461,491.00

COUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
EXPENSE					
ASSIFFICATION					
ACCOUNT					
salaries	316,963.00	317,460.00	249,073.00	320,102.00	320,102.00
fringe benefits	50,942.00	55,596.00	18,900.00	57,255.00	57,255.00
supplies	9,875.00	9,375.00	2,386.00	9,360.00	9,360.00
services	73,114.00	74,342.00	64,967.00	73,774.00	73,774.00
capital	1,440.00	1,440.00	1,106.00	1,000.00	1,000.00
other	.00	.00	.00	.00	.00
EXPENSE TOTAL	452,334.00	458,213.00	336,432.00	461,491.00	461,491.00



COUNT TYPE . . . : REVENUE

ASSIGNATION ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
es	2,007,051.00	1,942,734.00	1,855,483.00	1,985,166.00	1,985,166.00
tergovernmental	.00	.00	.00	.00	.00
ansfer From Other Funds	.00	.00	.00	.00	.00
scellaneous	.00	.00	.00	.00	.00
<b>VENUE TOTAL</b>	<b>2,007,051.00</b>	<b>1,942,734.00</b>	<b>1,855,483.00</b>	<b>1,985,166.00</b>	<b>1,985,166.00</b>

COUNT TYPE . . . : EXPENSE

ASSIGNATION ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
inge Benefits	1,728,951.00	1,651,363.00	1,476,118.00	1,690,636.00	1,690,636.00
rvices	.00	.00	.00	.00	.00
her	.00	.00	.00	.00	.00
ansfer To Other Funds	278,100.00	291,371.00	.00	294,530.00	294,530.00
<b>PENSE TOTAL</b>	<b>2,007,051.00</b>	<b>1,942,734.00</b>	<b>1,476,118.00</b>	<b>1,985,166.00</b>	<b>1,985,166.00</b>

ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
axes	1,305,481.00	1,643,308.00	1,573,953.00	1,829,942.00	1,679,942.00
ntergovernmental	.00	.00	.00	.00	.00
ransfer From Other Funds	.00	.00	.00	.00	.00
iscellaneous	.00	100,000.00	.00	.00	150,000.00
<b>REVENUE TOTAL</b>	<b>1,305,481.00</b>	<b>1,743,308.00</b>	<b>1,573,953.00</b>	<b>1,829,942.00</b>	<b>1,829,942.00</b>

ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
ringe Benefits	1,136,076.00	1,501,832.00	1,289,484.00	1,614,589.00	1,614,589.00
ervices	.00	.00	.00	.00	.00
ther	.00	.00	.00	.00	.00
ransfer To Other Funds	169,405.00	241,476.00	.00	215,353.00	215,353.00
<b>EXPENSE TOTAL</b>	<b>1,305,481.00</b>	<b>1,743,308.00</b>	<b>1,289,484.00</b>	<b>1,829,942.00</b>	<b>1,829,942.00</b>

F I N A N C I A L M A N A G E M E N T  
BUDGET BY CLASSIFICATION REPORT - SUMMARY

FUND-0133 - Co-Operative Extension

ACCOUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION					
ACCOUNT					
Taxes	414,000.00	425,000.00	405,359.00	437,750.00	437,750.00
Miscellaneous	.00	.00	.00	.00	.00
REVENUE TOTAL	414,000.00	425,000.00	405,359.00	437,750.00	437,750.00

ACCOUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION					
ACCOUNT					
Services	414,000.00	425,000.00	255,000.00	437,750.00	437,750.00
Other	.00	.00	.00	.00	.00
EXPENSE TOTAL	414,000.00	425,000.00	255,000.00	437,750.00	437,750.00

COUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
REVENUE					
ASSIGNATION					
ACCOUNT					
miscellaneous	51,612.00	54,470.00	53,083.00	55,276.00	55,276.00
VENUE TOTAL	51,612.00	54,470.00	53,083.00	55,276.00	55,276.00

COUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
EXPENSE					
ASSIGNATION					
ACCOUNT					
services	51,612.00	54,470.00	43,576.00	55,276.00	55,276.00
other	.00	.00	.00	.00	.00
EXPENSE TOTAL	51,612.00	54,470.00	43,576.00	55,276.00	55,276.00

ACCOUNT TYPE . . . : REVENUE

CLASSIFICATION ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
axes	1,881,997.00	1,986,564.00	1,896,501.00	2,076,928.00	2,076,928.00
ic., Permits, Fees	.00	.00	.00	.00	.00
ntergovernmental	3,100.00	3,100.00	1,103.00	2,500.00	2,500.00
harges For Services	.00	.00	.00	.00	.00
nterest	.00	.00	.00	.00	.00
ransfer From Other Funds	.00	.00	.00	.00	.00
iscellaneous	.00	.00	.00	.00	.00
<b>REVENUE TOTAL</b>	<b>1,885,097.00</b>	<b>1,989,664.00</b>	<b>1,897,604.00</b>	<b>2,079,428.00</b>	<b>2,079,428.00</b>

ACCOUNT TYPE . . . : EXPENSE

CLASSIFICATION ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
alaries	641,334.00	659,615.00	539,790.00	679,636.00	667,787.00
ringe Benefits	25,500.00	28,000.00	21,000.00	31,151.00	31,151.00
upplies	114,740.00	117,790.00	147,350.00	134,340.00	134,340.00
ervices	1,096,523.00	1,177,259.00	1,043,435.00	1,227,301.00	1,239,150.00
apital	7,000.00	7,000.00	2,553.00	7,000.00	7,000.00
transfer To Other Funds	.00	.00	.00	.00	.00
<b>EXPENSE TOTAL</b>	<b>1,885,097.00</b>	<b>1,989,664.00</b>	<b>1,754,128.00</b>	<b>2,079,428.00</b>	<b>2,079,428.00</b>

ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
REVENUE					
CLASSIFICATION					
ACCOUNT					
axes	148,120.00	149,190.00	142,358.00	146,388.00	146,388.00
transfer From Other Funds	.00	.00	.00	.00	.00
miscellaneous	.00	.00	.00	.00	.00
REVENUE TOTAL	148,120.00	149,190.00	142,358.00	146,388.00	146,388.00

ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
EXPENSE					
CLASSIFICATION					
ACCOUNT					
salaries	58,062.00	57,054.00	46,613.00	59,872.00	59,872.00
ringe Benefits	12,173.00	13,695.00	4,200.00	14,088.00	14,088.00
supplies	2,670.00	2,970.00	2,011.00	2,700.00	2,700.00
services	75,215.00	72,471.00	57,000.00	69,728.00	69,728.00
capital	.00	3,000.00	.00	.00	.00
other	.00	.00	.00	.00	.00
transfer To Other Funds	.00	.00	.00	.00	.00
EXPENSE TOTAL	148,120.00	149,190.00	109,824.00	146,388.00	146,388.00

ACCOUNT TYPE . . . . : REVENUE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION					
ACCOUNT					
ic., Permits, Fees	125,000.00	150,000.00	107,470.00	120,000.00	120,000.00
Miscellaneous	79,499.00	56,122.00	.00	79,146.00	79,146.00
REVENUE TOTAL . . . . .	204,499.00	206,122.00	107,470.00	199,146.00	199,146.00

ACCOUNT TYPE . . . . : EXPENSE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION					
ACCOUNT					
Salaries	22,625.00	21,719.00	17,483.00	45,232.00	45,232.00
Tringe Benefits	2,550.00	2,800.00	2,100.00	5,700.00	5,700.00
Supplies	78,000.00	93,000.00	14,351.00	30,000.00	30,000.00
Services	42,800.00	83,603.00	29,706.00	39,530.00	39,530.00
Capital	50,000.00	5,000.00	15,631.00	15,000.00	15,000.00
Other	.00	.00	.00	.00	.00
Transfer To Other Funds	8,524.00	.00	8,995.00	63,684.00	63,684.00
EXPENSE TOTAL . . . . .	204,499.00	206,122.00	88,265.00	199,146.00	199,146.00

ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
REVENUE					
Charges For Services	200,000.00	180,000.00	148,565.00	200,000.00	200,000.00
Miscellaneous	9,500.00	52,341.00	.00	104,326.00	104,326.00
REVENUE TOTAL	209,500.00	232,341.00	148,565.00	304,326.00	304,326.00

ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
EXPENSE					
Supplies	2,500.00	2,500.00	345.00	2,500.00	2,500.00
Services	71,547.00	71,568.00	428.00	156,590.00	156,590.00
Capital	86,000.00	86,000.00	99,097.00	70,000.00	70,000.00
Other	.00	.00	.00	.00	.00
Transfer To Other Funds	49,453.00	72,273.00	.00	75,236.00	75,236.00
EXPENSE TOTAL	209,500.00	232,341.00	99,870.00	304,326.00	304,326.00



ACCOUNT TYPE . . . : REVENUE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION					
ACCOUNT					
Lic., Permits, Fees	280,000.00	455,000.00	283,413.00	422,447.00	422,447.00
Intergovernmental	.00	.00	.00	.00	.00
Transfer From Other Funds	.00	.00	.00	.00	.00
Miscellaneous	47,183.00	.00	.00	.00	.00
REVENUE TOTAL . . . . . :	327,183.00	455,000.00	283,413.00	422,447.00	422,447.00

ACCOUNT TYPE . . . : EXPENSE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION					
ACCOUNT					
Salaries	298,403.00	349,501.00	173,192.00	303,364.00	303,364.00
Fringe Benefits	17,850.00	19,600.00	14,700.00	19,950.00	19,950.00
Supplies	4,570.00	3,100.00	205.00	3,100.00	3,100.00
Services	6,360.00	6,360.00	3,000.00	18,094.00	18,094.00
Capital	.00	.00	.00	1,500.00	1,500.00
Other	.00	76,439.00	.00	76,439.00	76,439.00
EXPENSE TOTAL . . . . . :	327,183.00	455,000.00	191,097.00	422,447.00	422,447.00

FINANCIAL MANAGEMENT  
BUDGET BY CLASSIFICATION REPORT - SUMMARY

ACCOUNT TYPE . . . : REVENUE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION ACCOUNT					
ic., Permits, Fees	200,000.00	180,000.00	146,852.00	197,500.00	197,500.00
Miscellaneous	6,088.00	35,311.00	.00	116,147.00	144,187.00
=====	206,088.00	215,311.00	146,852.00	313,647.00	341,687.00
EVENUE TOTAL . . . . . :					

ACCOUNT TYPE . . . : EXPENSE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION ACCOUNT					
Salaries	28,912.00	20,361.00	20,470.00	20,977.00	43,044.00
Fringe Benefits	1,347.00	.00	.00	.00	5,973.00
Supplies	38,000.00	38,000.00	11,288.00	38,000.00	38,000.00
Services	102,979.00	102,993.00	8,422.00	197,758.00	197,758.00
Capital	7,500.00	25,500.00	8,626.00	7,500.00	7,500.00
Other	.00	.00	.00	.00	.00
Transfer To Other Funds	27,350.00	28,457.00	.00	49,412.00	49,412.00
=====	206,088.00	215,311.00	48,806.00	313,647.00	341,687.00
EXPENSE TOTAL . . . . . :					

F I N A N C I A L M A N A G E M E N T  
BUDGET BY CLASSIFICATION REPORT - SUMMARY

RUND 0143 - CHILD SUPPORT COLLECTION

ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
REVENUE					
ASSIGNATION					
ACCOUNT					
C., Permits, Fees	55,000.00	55,000.00	52,021.00	55,000.00	55,000.00
miscellaneous	.00	295.00	.00	1,400.00	1,400.00
REVENUE TOTAL	55,000.00	55,295.00	52,021.00	56,400.00	56,400.00

ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
EXPENSE					
ASSIGNATION					
ACCOUNT					
salaries	39,834.00	40,992.00	31,712.00	42,655.00	42,655.00
ringe Benefits	8,419.00	9,795.00	3,045.00	9,958.00	9,958.00
pplies	4,500.00	2,650.00	2,200.00	2,221.00	2,221.00
ervices	2,050.00	1,858.00	461.00	1,566.00	1,566.00
apital	.00	.00	.00	.00	.00
ther	197.00	.00	.00	.00	.00
EXPENSE TOTAL	55,000.00	55,295.00	37,418.00	56,400.00	56,400.00

FINANCIAL MANAGEMENT  
BUDGET BY CLASSIFICATION REPORT - SUMMARY

ND 0145 - JUVENILE PROBATION SERVICES

COUNT TYPE . . . : REVENUE

CLASSIFICATION ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
.c., Permits, Fees	11,520.00	4,000.00	2,332.00	3,485.00	3,485.00
scellaneous	33,000.00	38,520.00	.00	46,515.00	46,515.00
REVENUE TOTAL . . . . . :	44,520.00	42,520.00	2,332.00	50,000.00	50,000.00

COUNT TYPE . . . : EXPENSE

CLASSIFICATION ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
pplies	.00	.00	.00	.00	.00
ervices	44,520.00	42,520.00	.00	.00	.00
ransfer To Other Funds	.00	.00	.00	50,000.00	50,000.00
XPENSE TOTAL . . . . . :	44,520.00	42,520.00	.00	50,000.00	50,000.00

F I N A N C I A L M A N A G E M E N T  
 BUDGET BY CLASSIFICATION REPORT - SUMMARY

FUND-0146 -- ADULT PROBATION SERVICES

ACCOUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION ACCOUNT					
Lic., Permits, Fees	299,543.00	233,758.00	187,870.00	257,837.00	257,837.00
Miscellaneous	222,384.00	73,266.00	.00	105,963.00	105,963.00
REVENUE TOTAL	521,927.00	307,024.00	187,870.00	363,800.00	363,800.00

ACCOUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION ACCOUNT					
salaries	.00	.00	34.00	.00	.00
fringe Benefits	.00	.00	.00	.00	.00
supplies	43,000.00	42,500.00	15,580.00	42,500.00	42,500.00
services	298,927.00	51,875.00	42,329.00	51,300.00	64,621.00
apital	10,000.00	38,000.00	.00	20,000.00	20,000.00
ther	.00	.00	.00	.00	.00
transfer To Other Funds	170,000.00	174,649.00	.00	250,000.00	236,679.00
EXPENSE TOTAL	521,927.00	307,024.00	57,943.00	363,800.00	363,800.00

FINANCIAL MANAGEMENT  
BUDGET BY CLASSIFICATION REPORT - SUMMARY

IND 0147 - EVERGREEN LAKE LEASE FUND

ACCOUNT TYPE . . . : REVENUE

CLASSIFICATION ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
intergovernmental	17,000.00	17,000.00	.00	17,000.00	17,000.00
miscellaneous	1,546.00	1,919.00	3,200.00	1,869.00	1,869.00
REVENUE TOTAL . . . . . :	18,546.00	18,919.00	3,200.00	18,869.00	18,869.00

ACCOUNT TYPE . . . : EXPENSE

CLASSIFICATION ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
salaries	10,230.00	10,230.00	10,065.00	10,180.00	10,180.00
fringe Benefits	.00	.00	.00	.00	.00
supplies	5,316.00	5,689.00	6,392.00	5,689.00	5,689.00
services	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
capital	.00	.00	.00	.00	.00
other	.00	.00	.00	.00	.00
EXPENSE TOTAL . . . . . :	18,546.00	18,919.00	19,457.00	18,869.00	18,869.00

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F I N A N C I A L M A N A G E M E N T  
 BUDGET BY CLASSIFICATION REPORT - SUMMARY

FUND 0152 - ASSET FORFEITURE FUND

ACCOUNT TYPE . . . . :	REVENUE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION ACCOUNT						
Charges For Services	30,000.00	1,600.00	22,675.00	1,600.00	1,600.00	
Miscellaneous	.00	.00	.00	.00	.00	
REVENUE TOTAL . . . . . :	30,000.00	1,600.00	22,675.00	1,600.00	1,600.00	

ACCOUNT TYPE . . . . :	EXPENSE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION ACCOUNT						
Supplies	.00	.00	.00	.00	.00	
Services	.00	.00	3,148.00	1,600.00	1,600.00	
Capital	.00	.00	.00	.00	.00	
Transfer To Other Funds	30,000.00	.00	.00	.00	.00	
EXPENSE TOTAL . . . . . :	30,000.00	1,600.00	3,148.00	1,600.00	1,600.00	

FINANCIAL MANAGEMENT  
 BUDGET BY CLASSIFICATION REPORT - SUMMARY

IND 0156 - IV-D IDPA CHILD SUPPORT

ACCOUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
REVENUE					
CLASSIFICATION					
ACCOUNT					
intergovernmental	396,263.00	220,295.00	275,958.00	367,018.00	367,018.00
REVENUE TOTAL	396,263.00	220,295.00	275,958.00	367,018.00	367,018.00
EXPENSE					
CLASSIFICATION					
ACCOUNT					
salaries	226,424.00	117,180.00	165,785.00	216,201.00	216,201.00
ringe Benefits	45,696.00	26,187.00	7,350.00	47,693.00	47,693.00
supplies	12,725.00	6,850.00	8,155.00	11,000.00	11,000.00
ervices	102,918.00	65,828.00	51,737.00	86,794.00	86,794.00
apital	8,500.00	4,250.00	8,061.00	5,330.00	5,330.00
EXPENSE TOTAL	396,263.00	220,295.00	241,088.00	367,018.00	367,018.00



FINANCIAL MANAGEMENT  
 BUDGET BY CLASSIFICATION REPORT - SUMMARY

ND 0159 - SOLID WASTE MANGEMENT

ACCOUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
REVENUE					
CLASSIFICATION					
ACCOUNT					
lic., Permits, Fees	170,000.00	170,000.00	78,950.00	100,000.00	100,000.00
Intergovernmental	.00	.00	.00	.00	.00
Charges For Services	.00	.00	.00	.00	.00
Interest	.00	.00	.00	.00	.00
Fines & Forfeitures	.00	.00	.00	.00	.00
Transfer From Other Funds	.00	.00	.00	.00	.00
Miscellaneous	.00	.00	.00	.00	.00
REVENUE TOTAL	170,000.00	170,000.00	78,950.00	100,000.00	100,000.00

ACCOUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
EXPENSE					
CLASSIFICATION					
ACCOUNT					
Salaries	.00	.00	.00	.00	.00
Fringe Benefits	.00	.00	.00	.00	.00
Supplies	.00	.00	.00	.00	.00
Services	151,263.00	151,207.00	191,843.00	80,892.00	80,892.00
Capital	.00	.00	.00	.00	.00
Transfer To Other Funds	18,737.00	18,793.00	.00	19,108.00	19,108.00
EXPENSE TOTAL	170,000.00	170,000.00	191,843.00	100,000.00	100,000.00

F I N A N C I A L M A N A G E M E N T  
BUDGET BY CLASSIFICATION REPORT - SUMMARY

UND 0161 - PBC LEASE

ACCOUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
REVENUE					
LASSIFICATION					
ACCOUNT					
axes	2,408,706.00	2,408,706.00	2,299,447.00	2,523,206.00	2,523,206.00
ransfer From Other Funds	.00	.00	.00	.00	.00
iscellaneous	.00	.00	.00	.00	.00
EVENUE TOTAL	2,408,706.00	2,408,706.00	2,299,447.00	2,523,206.00	2,523,206.00

ACCOUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
EXPENSE					
LASSIFICATION					
ACCOUNT					
ervices	2,408,706.00	2,288,706.00	790,706.00	2,523,206.00	620,706.00
apital	.00	120,000.00	1,732,500.00	.00	1,902,500.00
ther	.00	.00	.00	.00	.00
XPENSE TOTAL	2,408,706.00	2,408,706.00	2,523,206.00	2,523,206.00	2,523,206.00

FUND 0162 - PBC RENT/O & M  
 BUDGET BY CLASSIFICATION REPORT - SUMMARY

ACCOUNT TYPE . . . . :	REVENUE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION						
ACCOUNT						
axes		1,905,528.00	2,102,783.00	2,007,492.00	2,361,780.00	2,361,780.00
intergovernmental		.00	.00	.00	.00	.00
transfer From Other Funds		.00	.00	.00	.00	.00
miscellaneous		.00	.00	.00	.00	.00
REVENUE TOTAL . . . . . :		1,905,528.00	2,102,783.00	2,007,492.00	2,361,780.00	2,361,780.00

ACCOUNT TYPE . . . . :	EXPENSE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION						
ACCOUNT						
services		1,905,528.00	2,102,783.00	2,102,783.00	2,361,780.00	2,361,780.00
other		.00	.00	.00	.00	.00
EXPENSE TOTAL . . . . . :		1,905,528.00	2,102,783.00	2,102,783.00	2,361,780.00	2,361,780.00

ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
ic., Permits, Fees	27,000.00	27,000.00	23,993.00	27,000.00	27,000.00
iscellaneous	5,527.00	20,567.00	.00	14,837.00	14,837.00
<b>REVENUE TOTAL</b>	<b>32,527.00</b>	<b>47,567.00</b>	<b>23,993.00</b>	<b>41,837.00</b>	<b>41,837.00</b>

ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
salaries	21,681.00	27,592.00	10,589.00	25,369.00	25,369.00
ringe Benefits	5,220.00	6,343.00	2,100.00	6,239.00	6,239.00
supplies	3,000.00	1,000.00	.00	.00	.00
ervices	2,626.00	12,632.00	.00	10,229.00	10,229.00
apital	.00	.00	.00	.00	.00
ther	.00	.00	.00	.00	.00
ransfer To Other Funds	.00	.00	.00	.00	.00
<b>EXPENSE TOTAL</b>	<b>32,527.00</b>	<b>47,567.00</b>	<b>12,689.00</b>	<b>41,837.00</b>	<b>41,837.00</b>

F I N A N C I A L M A N A G E M E N T  
BUDGET BY CLASSIFICATION REPORT - SUMMARY

FUND 0167 - GIS FEES

ACCOUNT TYPE . . . : REVENUE

CLASSIFICATION ACCOUNT	2003		2004		2005	
	Adopted Budget	Adopted Budget	Adopted Budget	Actual Revenue	Dept. Head Requested	2005 County Adm. Approved
i.c., Permits, Fees	80,000.00	80,000.00	80,000.00	71,673.00	100,000.00	100,000.00
REVENUE TOTAL	80,000.00	80,000.00	80,000.00	71,673.00	100,000.00	100,000.00

ACCOUNT TYPE . . . : EXPENSE

CLASSIFICATION ACCOUNT	2003		2004		2005	
	Adopted Budget	Adopted Budget	Adopted Budget	Actual Expense	Dept. Head Requested	2005 County Adm. Approved
Other	80,000.00	80,000.00	80,000.00	39,492.00	100,000.00	100,000.00
EXPENSE TOTAL	80,000.00	80,000.00	80,000.00	39,492.00	100,000.00	100,000.00

COUNT TYPE . . . : REVENUE

ASSIGNATION ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
arges For Services	.00	.00	15.00	25,000.00	25,000.00
VENUE TOTAL . . . . . :	.00	.00	15.00	25,000.00	25,000.00

COUNT TYPE . . . : EXPENSE

ASSIGNATION ACCOUNT	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
ansfer To Other Funds	.00	.00	.00	25,000.00	25,000.00
PENSE TOTAL . . . . . :	.00	.00	.00	25,000.00	25,000.00

ACCOUNT TYPE . . . . .	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION					
ACCOUNT					
intergovernmental	58,558.00	62,479.00	27,165.00	60,030.00	60,030.00
charges For Services	8,595.00	8,595.00	9,007.00	8,595.00	8,595.00
transfer From Other Funds	.00	.00	.00	.00	.00
miscellaneous	3,001.00	3,001.00	.00	1,288.00	1,288.00
REVENUE TOTAL . . . . .	70,154.00	74,075.00	36,172.00	69,913.00	69,913.00

ACCOUNT TYPE . . . . .	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION					
ACCOUNT					
salaries	15,876.00	16,423.00	9,924.00	13,212.00	13,212.00
fringe Benefits	3,035.00	3,419.00	840.00	3,010.00	3,010.00
supplies	5,050.00	5,050.00	1,104.00	5,050.00	5,050.00
services	43,193.00	46,183.00	24,304.00	45,641.00	45,641.00
capital	.00	.00	.00	.00	.00
other	.00	.00	.00	3,000.00	3,000.00
EXPENSE TOTAL . . . . .	67,154.00	71,075.00	36,172.00	69,913.00	69,913.00

F I N A N C I A L M A N A G E M E N T  
B U D G E T B Y C L A S S I F I C A T I O N R E P O R T - S U M M A R Y

F U N D 0 4 0 1 - N U R S I N G H O M E

ACCOUNT TYPE . . . . :	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION					
ACCOUNT					
Intergovernmental	814,001.00	814,001.00	500,838.00	749,000.00	749,000.00
Charges For Services	4,221,298.00	4,444,240.00	3,517,931.00	4,646,614.00	4,646,614.00
Interest	60,000.00	41,604.00	23,266.00	22,000.00	22,000.00
Transfer From Other Funds	373,723.00	424,373.00	.00	509,026.00	509,026.00
Miscellaneous	7,800.00	7,800.00	12,000.00	12,500.00	12,500.00
REVENUE TOTAL . . . . . :	5,476,822.00	5,732,018.00	4,054,035.00	5,939,140.00	5,939,140.00

ACCOUNT TYPE . . . . :	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION					
ACCOUNT					
Salaries	2,998,047.00	3,120,749.00	2,500,674.00	3,187,045.00	3,187,045.00
Fringe Benefits	693,294.00	795,272.00	269,010.00	816,051.00	816,051.00
Supplies	609,731.00	641,077.00	471,880.00	642,965.00	642,965.00
Services	1,007,380.00	1,013,626.00	540,436.00	1,103,641.00	1,103,641.00
Capital	168,370.00	161,294.00	105,937.00	189,438.00	189,438.00
Other	.00	.00	.00	.00	.00
EXPENSE TOTAL . . . . . :	5,476,822.00	5,732,018.00	3,887,937.00	5,939,140.00	5,939,140.00



ACCOUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Revenue	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION					
ACCOUNT					
Intergovernmental	1,123,019.00	1,147,819.00	956,516.00	1,221,041.00	1,221,041.00
Interest	.00	.00	3,736.00	.00	.00
Transfer From Other Funds	1,003,803.00	1,104,845.00	920,705.00	1,160,809.00	1,160,809.00
Miscellaneous	.00	.00	.00	.00	.00
EVENUE TOTAL	2,126,822.00	2,252,664.00	1,880,957.00	2,381,850.00	2,381,850.00

ACCOUNT TYPE	2003 Adopted Budget	2004 Adopted Budget	2004 Actual Expense	2005 Dept. Head Requested	2005 County Adm. Approved
CLASSIFICATION					
ACCOUNT					
Salaries	1,386,758.00	1,468,205.00	1,189,800.00	1,538,208.00	1,538,208.00
Fringe Benefits	266,910.00	314,602.00	257,945.00	328,807.00	328,807.00
Supplies	17,350.00	17,840.00	18,714.00	18,485.00	18,485.00
Services	455,804.00	452,017.00	307,660.00	462,487.00	462,487.00
Capital	.00	.00	1,295.00	33,863.00	33,863.00
Other	.00	.00	.00	.00	.00
EXPENSE TOTAL	2,126,822.00	2,252,664.00	1,775,414.00	2,381,850.00	2,381,850.00

Members Sorensen/Bass moved the County Board approve a Request for Approval and Adoption of the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance and the Five Year Capital Improvement Plan and Authorize the Chairman and the County Clerk to Sign. Members Moss/Berglund moved that the approval of the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance be divided into the following two motions: 1) Approval of the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance without the City of Bloomington Election Commission, and 2) Approval of the Fiscal Year 2005 Recommended Budget for the City of Bloomington Election Commission. Member Moss stated the following: I offer this motion to divide the question so that I may abstain from voting on the Fiscal Year 2005 Recommended Budget for the City of Bloomington Elections Commission because of an ethical conflict of interest. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Members Sorensen/Gordon moved the County Board approve a Request for Approval of the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance and the Five Year Capital Improvement Plan for all Departments and Budgets other than the City of Bloomington Election Commission and Authorize the Chairman and the County Clerk to Sign. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen/Renner moved the County Board approve a Request for Approval and Adoption of the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance for the City of Bloomington Election Commission and the Funds used to Manage it. Member Selzer stated the following: what if this is voted down? What happens? I am just curious. Mr. Ruud stated the following: if it's voted down then the most obvious answer is they won't obtain any money from the County to operate the Election Commission. Because we have a long term contract to provide them with money to operate, we'll likely be sued and it might be very difficult to defend. Chairman Sweeney stated the following: as John reminds me, it happened in Peoria and they lost. Member Sorensen stated the following: the Finance Committee, for the first time in my recollection, actually invited the Chairman of the Commission and the Executive Director of the Bloomington Election Commission to visit with the Finance Committee this year during the budget cycle. The Finance Committee expressed a number of concerns with our perception that the Bloomington Election Commission hasn't been as fiscally conservative as other Departments in County Government at least in terms of the size of their employee raises, etc. We had a very healthy conversation and in addition to that we even talked about perhaps revisiting the Intergovernmental Agreement in 2005 because there are references in that Intergovernmental Agreement to State laws that are no longer there. We've agreed to have those conversations in 2005. Clerk Milton shows all Members present voting in favor of the Motion except Member Moss who did not vote. Motion carried.

Member Sorensen, Vice-Chairman, presented the following:

**PROPOSED McLEAN COUNTY 2004 TAX LEVY ORDINANCE**

**WHEREAS**, pursuant to Chapter 35, Illinois Compiled Statutes (2002), Paragraph 205/156, the County Board of McLean County, Illinois, at the November 16, 2004 meeting, has considered a Tax Levy Ordinance in the amount of \$26,122,618.00 for County purposes; and

**WHEREAS**, the County Board of McLean County has deemed that it will be necessary to levy taxes in the amount of \$26,122,618.00 to be raised upon the real property, land, and railroads, in McLean County, Illinois for the raising of monies for the several objects and purposes specified in said Annual Budget and Appropriation Ordinance, and as specified in Attachment A to this Ordinance; now, therefore,

**BE IT ORDERED** that the words "full assessed valuation" shall be held and taken to mean full assessed valuation as equalized or assessed by the McLean County Board of Review and the Illinois Department of Revenue, on all taxable property in the political subdivision of the County of McLean for the current year.

**BE IT, AND IT IS HEREBY PROVIDED AND ORDERED BY THE COUNTY BOARD** that there is hereby levied, separate property taxes as follows:

**PROPOSED 2004 TAX LEVY BY FUND**

<u>Fund</u>	<u>2004 Tax Levy</u>	<u>Statutory Maximum</u>	<u>Statutory Authority</u>
0001 County General Fund	\$ 6,906,180.00	\$ 0.2500	Chapter 55, <u>Illinois Compiled Statutes (2002)</u> , 5/5-1024
0120 County Highway Fund	\$ 2,010,063.00	0.0750	Chapter 605, <u>Illinois Compiled Statutes</u> (2002), 515-601
0121 Bridge Matching Fund	\$ 1,381,478.00	\$ 0.0500	Chapter 605, <u>Illinois Compiled Statutes</u> (2002), 5/5-602
0122 County Matching Fund	\$ 1,036,442.00	\$ 0.0375	Chapter 605, <u>Illinois Compiled Statutes</u> (2002), 5/5-603

(2)

0110 Persons/Developmental Disabilities Fund	\$ 575,286.00	\$ 0.1000	Chapter 55, <u>Illinois Compiled Statutes (2002)</u> , 105-1
0111 Tuberculosis Care and Treatment Fund	\$ 285,029.00	\$ 0.0750	Referendum 11/6/60 and action of County Board of Supervisors 6/15/61, Chapter 55, <u>Illinois Compiled Statutes (2002)</u> , 5/5-23029
0112 Health Department Fund	\$ 2,563,277.00	\$ 0.1500	Chapter 55, <u>Illinois Compiled Statutes (2002)</u> , 5/5-25003. Increased by Referendum in accordance with Chapter 55, <u>Illinois Compiled Statutes (2002)</u> , 5/5-25025 for Mental Health
0129 Children's Advocacy Fund	\$ 110,554.00	\$ 0.0040	Chapter 55, <u>Illinois Compiled Statutes (2002)</u> 80/6. Established by Referendum in accordance with Chapter 55, <u>Illinois Compiled Statutes (2002)</u> 80/6, November 8, 1994.
0130 Federal Social Security Fund	\$ 1,985,166.00	none	Chapter 40, <u>Illinois Compiled Statutes (2002)</u> , 5/21-110
0131 Illinois Municipal Retirement Fund	\$ 1,658,539.00	none	Chapter 40, <u>Illinois Compiled Statutes (2002)</u> , 5/7-171

0134 Historical Museum Fund	\$ 55,276.00	(3)	\$ 0.0020	Chapter 55, <u>Illinois Compiled Statutes (2002)</u> , 5/6-23001
0135 Tort Judgment Fund	\$ 2,076,928.00	none	none	Chapter 745, <u>Illinois Compiled Statutes (2002)</u> , 10/9-107
0136 Veterans Assistance	\$ 146,388.00	\$ 0.0300		Chapter 55, <u>Illinois Compiled Statutes (2002)</u> , 5/5-2006
0161 Public Building Commission Leases				
Law and Justice Center Lease Bond	\$ 2,115,613.00	none		September 15, 1987, Lease between McLean County and the Public Building Commission, Chapter 50, <u>Illinois Compiled Statutes (2002)</u> , 20/18
Government Center Lease Bond	\$ 407,593.00	none		November 20, 2001, Lease between McLean County and the Public Building Commission, Chapter 50, <u>Illinois Compiled Statutes (2002)</u> , 20/18
0162 Public Building Commission Additional Rental				
Law and Justice Center Additional Rental Fund	\$ 1,871,434.00	none		Chapter 50, <u>Illinois Compiled Statutes (2002)</u> 20/18

(4)

Government Center Additional Rental Fund	\$ 321,076.00	none	Chapter 50, <u>Illinois Compiled Statutes (2002)</u> 20/18
Old County Courthouse Additional Rental Fund	\$ 178,546.00	none	Chapter 50, <u>Illinois Compiled Statutes (2002)</u> 20/18
0133 Cooperative Extension Fund	\$ 437,750.00	\$ 0.0500	Chapter 505, <u>Illinois Compiled Statutes (2002)</u> 45/8. Approved by referendum.

**TOTAL TO BE LEVIED: \$26,122,618.00**

**BE IT FURTHER ORDERED** that the Levies with respect to each of the foregoing funds as separate and numbered above be and are hereby separate and apart from each other.

**BE IT FURTHER ORDERED** that the Levies, to be extended by the County Clerk with respect to each of the foregoing funds separated and numbered above, are not in excess of the rate authorized by Statute or referendum for the County of McLean (Chapter 35, Illinois Compiled Statutes (2002), 205/162).

That the sums levied above in the amount of \$26,122,618.00 were levied pursuant to Chapter 35, Illinois Compiled Statutes (2002), Paragraph 215/8, and that this Ordinance is a certification by the County Board Chairman that the McLean County Board is in compliance with the Truth in Taxation Act.

That the provisions of the Appropriation and this Ordinance shall be deemed separable and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

(5)

That the sums heretofore levied in the amount of \$26,122,618.00 be raised by taxation upon the property in this County and the County Clerk of McLean County is hereby ordered to compute and extend upon the proper collector's books for the said year, the sums heretofore levied or so much as will not in aggregate exceed the limit established by law on the assessed valuation as equalized by the Department of Revenue for the Year 2004.

**APPROVED and ADOPTED** by the County Board of McLean County, Illinois, at the meeting of November 16, 2004.

Dated this 16<sup>th</sup> day of November, 2004.

**ATTEST:**

**APPROVED:**

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Peggy Ann Milton, Clerk of the County  
Board of the County of McLean, Illinois

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Michael F. Sweeney, Chairman  
McLean County Board

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ATTACHMENT A TO THE 2004 TAX LEVY ORDINANCE

FUND 0001 – GENERAL FUND

The amount of \$6,906,230.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(1) For the Expense of the Regional Office of Education – County Board Office	\$ 216,298.00
(2) For the Auditing/Accounting Service Expense - County Administrator's Office	\$ 82,000.00
(3) For the Election Expense – County Clerk's Office	\$ 424,955.00
(4) For the Expense of the 11 <sup>th</sup> Circuit Court, McLean County	\$ 789,527.00
(5) For the Expense of the Jury Commission	\$ 98,003.00
(6) For the Full-Time Employees Salary Expense – Public Defender's Office	\$1,012,935.00
(7) For the Care and Support Expense – Court Services Department	\$ 125,000.00
(8) For the Full-Time Employees Salary Expense – Adult Jail, Sheriff's Department	\$2,432,072.00
(9) For the Linen and Bedding Expense – Adult Jail, Sheriff's Department	\$ 5,335.00
(10) For the Personal Hygiene Expense – Adult Jail, Sheriff's Department	\$ 9,810.00
(11) For the Expense of the McLean County Rescue Squad	\$ 16,445.00
(12) For the Contract Services Expense – Information Services Department	\$ 460,000.00
(13) For the Software Maintenance Expenses – Information Services Department	\$ 101,500.00
(14) For the Purchase of Computer Equipment – Information Services Department	\$ 167,000.00
(15) For the Lease/Purchase of Computer Equipment – Information Services Department	\$ 1,600.00
(16) For the Purchase of Computer Software – Information Services Department	\$ 25,000.00
(17) For the Election Expense – City of Bloomington Election Commission	\$ 450,317.00
(18) For the Full-Time Salary Expense – Supervisor of Assessments Office	\$ 367,015.00
(19) For the Capital Improvement Expense – Parks and Recreation Department	\$ 10,000.00
(20) For the Food Expense – Juvenile Detention Center, Court Services Department	\$ 50,000.00
(21) For the R.O.E. – Jail GED Education – Adult Jail, Sheriff's Department	\$ 15,400.00



(2)

(22) For the Postage Expense – Supervisor of Assessments Office	\$ 29,400.00
(23) For the Data Communication Line Expense – Information Services Department	\$ 15,000.00
(24) For the Lease/Purchase of Office Equipment – Auditor's Office	\$ 1,380.00
(25) For the Purchase of Gasoline/Oil/Diesel Fuel – E.S.D.A. Department	\$ 238.00

GENERAL FUND TOTAL: \$6,906,230.00

FUND 0110 -- PERSONS WITH DEVELOPMENTAL DISABILITIES FUND

The amount of \$575,286.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(1) For Contract Services Expense	\$ 575,007.00
(2) For the Administrative Surcharge Expense	\$ 279.00
TOTAL:	<u>\$ 575,286.00</u>

FUND 0111 -- TB CARE AND TREATMENT FUND

The amount of \$285,029.00 is to be levied and collected for the following purposes:

Pursuant to the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(3)

In Sub-department 0062 Personal Health Services:

(1) For Salaries, Differential Pay, Overtime, and Performance Incentive Pay	\$ 150,388.00
(2) For Employees Medical Insurance	\$ 12,455.00
(3) For the Purchase of Letterhead/Printed Forms	\$ 360.00
(4) For the Purchase of Vaccines/Prescription Medicines	\$ 13,837.00
(5) For the Contractual Services Expenses	\$ 106,239.00
(6) For the Purchase of Computer Equipment	\$ 1,750.00
<b>TB CARE AND TREATMENT FUND TOTAL:</b>	<b>\$ 285,029.00</b>

FUND 0112 - HEALTH DEPARTMENT FUND

The amount of \$2,563,277.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

In Sub-department 0060 - Mental Health Services

(1) For Full-Time Employees Salaries	\$ 29,901.00
(2) For Employee Medical Insurance	\$ 1,140.00
(3) For Purchase of Materials and Supplies	\$ 299.00
(4) For Contractual Services	<u>\$ 804,705.00</u>
<b>SUB-TOTAL:</b>	<b>\$ 836,045.00</b>

(4)

In Sub-department 0061 – Environmental Health

(1) For Full-Time Employees Salaries \$ 427,457.00  
SUB-TOTAL: \$ 427,457.00

In Sub-department 0062 – Personal Health Services

(1) For Full-Time Employees Salaries \$ 744,746.00  
(2) For Part-Time Employees Salaries \$ 97,942.00  
(3) For the Medical Director's Fee \$ 17,760.00  
(4) For the Purchase of Medical/Nursing Supplies \$ 7,237.00  
(5) For the Purchase of Vaccines/Prescriptions \$ 12,874.00  
SUB-TOTAL: \$ 880,559.00

In Sub-department 0063 – Administrative Services

(1) For Full-Time Employees Salaries \$ 248,468.00  
(2) For Performance Incentive Pay \$ 1,023.00  
(3) For Employees Medical/Life Insurance \$ 15,960.00  
(4) For Equipment Rental \$ 1,348.00  
(5) For Equipment Maintenance Contract Expense \$ 820.00  
(6) For the Purchase of Computer Equipment \$ 3,780.00  
SUB-TOTAL: \$ 271,399.00

(5)

In Sub-department 0067 – Health Promotion

(1) For Full-Time Employees Salaries	\$ 87,272.00
(2) For Part-Time Employees Salaries	\$ 19,080.00
(3) For Performance Incentive Pay	\$ 1,923.00
(4) For Employees Medical/Life Insurance	\$ 6,327.00
(5) For the Expense of Materials and Supplies	\$ 6,225.00
(6) For the Expense of Contractual Services	\$ 26,990.00
	<u>\$ 147,817.00</u>

SUB-TOTAL: \$ 147,817.00

HEALTH DEPARTMENT FUND TOTAL: \$2,563,277.00

FUND 0120 – COUNTY HIGHWAY FUND

The amount of \$2,010,063.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance as approved and adopted by the McLean County Board:

(1) For Full-Time Employees Salaries	\$ 697,220.00
(2) For Occasional/Seasonal Employees	\$ 30,000.00
(2) For Employees Medical/Life Insurance	\$ 105,450.00
(3) For Performance Incentive Pay	\$ 3,000.00
(4) For Purchase of Gasoline/Diesel Fuel/Oil	\$ 129,000.00
(5) For Purchase of Furnishings/Office Equipment	\$ 13,000.00
(6) For Purchase of Operational Supplies	\$ 51,000.00
(7) For Engineering Design Services	\$ 40,000.00

(6)

(8) For Maintenance Roads/Drainage Structures	\$ 55,000.00
(9) For Construction Roads/Bridges/Culverts	\$ 304,693.00
(10) For Purchase of Computer Equipment	\$ 11,000.00
(11) For Purchase of Machinery/Equipment	\$ 493,000.00
(12) For Purchase of Computer Software	\$ 14,000.00
(13) For Equipment Rental	\$ 15,000.00
(14) For Gas Service	\$ 8,000.00
(15) For Contract Services	\$ 37,000.00
(16) For Notary Bond	\$ 200.00
(17) For Office Equipment/Furniture Maintenance	\$ 500.00
(18) For Software License Agreement	\$ 3,000.00

COUNTY HIGHWAY FUND TOTAL: \$2,010,063.00

FUND 0121 – COUNTY BRIDGE MATCHING FUND

The amount of \$1,381,478.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(1) For Full-Time Employees Salaries	\$ 207,970.00
(2) For Overtime Expenses	\$ 12,000.00
(3) For Performance Incentive Pay	\$ 1,000.00
(4) For Maintenance of Roads/Drainage Structures	\$ 50,000.00
(5) For Contract Services – Engineering and Design	\$ 80,000.00
(6) For Construction of Roads, Bridges, Culverts	\$1,020,508.00

(7)

(7) For Purchase of Right-of-Way \$ 10,000.00

COUNTY BRIDGE MATCHING FUND TOTAL: \$1,381,478.00

FUND 0122 – COUNTY MATCHING FUND

The amount of \$1,036,442.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

- (1) For Engineering/Design Expenses \$ 20,000.00
- (1) For the Construction of Roads, Bridges, Culverts \$1,008,042.00
- (2) For the Administrative Surcharge \$ 8,400.00

COUNTY MATCHING FUND TOTAL: \$1,036,442.00

FUND 0129 – CHILDREN’S ADVOCACY CENTER

The amount of \$110,554.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

- (1) For the Salary of the Director, Children’s Advocacy Center \$ 57,450.00
- (2) For Part-Time Employees Salaries \$ 11,684.00
- (3) For Performance Incentive Pay \$ 410.00

(8)

(4) For Employee Medical Expense	\$ 25,650.00
(5) For Purchase of Materials and Supplies	\$ 9,360.00
(6) For Maintenance Buildings/Grounds	\$ 2,000.00
(7) For Purchase of Computer Equipment	\$ 1,000.00
(8) For Gas Service	\$ 3,000.00
TOTAL:	<u>\$ 110,554.00</u>

FUND 0130 - F.I.C.A. - SOCIAL SECURITY EXPENSE

The amount of \$1,985,166.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(1) For Fringe Benefits/FICA Social Security Contribution	\$1,690,636.00
(2) For Interfund Transfers	<u>\$ 294,530.00</u>
TOTAL:	<u>\$1,985,166.00</u>

FUND 0131 - I.M.R.F. FUND

The amount of \$1,658,539.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(9)

- (1) For Fringe Benefits/ IMRF Contribution
- (2) For Interfund Transfers

\$1,614,589.00  
\$ 43,950.00

TOTAL: \$ 1,658,539.00

FUND 0134 – HISTORICAL MUSEUM

The amount of \$55,276.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

- (1) For Contract Services – Historical Museum Expense

\$ 55,276.00

TOTAL: \$ 55,276.00

FUND 0133 – CO-OPERATIVE EXTENSION

The amount of \$437,750.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

- (1) For Contract Services – Co-Operative Extension Services

\$ 437,750.00

TOTAL: \$ 437,750.00



(10)

FUND 0135 - TORT JUDGMENT FUND

The amount of \$2,076,928.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

In Sub-department 0022 - Juvenile Detention Health Services

(1) For Salaries and Overtime Expense	\$ 44,185.00
(2) For Employees Medical/Life Insurance	\$ 2,850.00
(3) For the Purchase of Materials and Supplies	\$ 2,000.00
(4) For Contractual Services Expenses	\$ 43,165.00
(5) For the Purchase of Capital Items	\$ <u>0.00</u>
	\$ 92,200.00
	SUB-TOTAL:

In Sub-department 0073 - Risk Management/Adult Correctional Health Services

(1) For Salaries, Overtime Expense, and Performance Incentive Pay	\$ 373,781.00
(2) For Employees Medical/Life Insurance	\$ 17,100.00
(3) For the Purchase of Materials and Supplies	\$ 123,240.00
(4) For Contractual Services Expense	\$ 287,197.00
(5) For the Purchase of Capital Items	\$ <u>7,000.00</u>
	\$ 808,318.00
	SUB-TOTAL:

(11)

In Sub-department 0077 – Risk Management/Insurance

(1) For Salaries and Overtime Expense	\$ 60,318.00
(2) For Employees Medical/Life Insurance	\$ 2,850.00
(3) For the Purchase of Materials and Supplies	\$ 8,100.00
(4) For Contractual Services Expense	\$ 894,398.00
(5) For the Purchase of Capital Items:	\$ <u>0.00</u>
<b>SUB-TOTAL:</b>	\$ 965,666.00

In Sub-department 0078 – Risk Management/Civil Division

(1) For Salaries and Performance Incentive Pay	\$ 187,203.00
(2) For Employees Medical/Life Insurance	\$ 8,351.00
(3) For the Purchase of Materials and Supplies	\$ 800.00
(4) For Contractual Services Expense	\$ <u>14,390.00</u>
<b>SUB-TOTAL:</b>	\$ 210,744.00
<b>TOTAL:</b>	\$ <u>2,076,928.00</u>

FUND 0136 – VETERANS ASSISTANCE COMMISSION

The amount of \$146,388.00 is to be levied and collected for the following purposes.

Pursuant to the Fiscal Year 2005 Combined Annual Appropriation and Budget Ordinance approved and adopted by the McLean County Board:

(12)

(1) For Salaries and Performance Incentive Pay	\$ 59,872.00
(2) For County IMRF Contribution	\$ 3,853.00
(3) For Employees Medical/Life Insurance	\$ 5,700.00
(4) For FICA/Social Security Contribution	\$ 4,535.00
(5) For the Purchase of Materials and Supplies	\$ 2,700.00
(6) For Contractual Services Expense	\$ <u>69,728.00</u>
<b>TOTAL:</b>	<b>\$ <u>146,388.00</u></b>

FUND 0161 – PUBLIC BUILDING COMMISSION LEASES

The amount of \$2,115,613.00 to be levied and collected for the following purposes.

Pursuant to the provisions of the Amendment to the Lease Agreement for the Law and Justice Center between the Public Building Commission of McLean County and the County of McLean, Illinois:

(1) For Annual Lease Payment/Debt Service Payment to the Public Building Commission \$2,115,613.00

The amount of \$407,593.00 to be levied and collected for the following purposes.

Pursuant to the provisions of the Lease Agreement for the 115 East Washington Street building between the Public Building Commission of McLean County and the County of McLean, dated November 20, 2001.

(1) For Annual Lease Payment/Debt Service Payment to the Public Building Commission \$ 407,593.00

(13)

FUND 0162 - PUBLIC BUILDING COMMISSION ADDITIONAL RENT, OPERATIONS, MAINTENANCE

The amount of \$1,871,434.00 is to be levied and collected for the following purposes.

Pursuant to the provisions of the Amendment to the Agreement for the Operations and Maintenance of the Law and Justice Center between the Public Building Commission of McLean County and the County of McLean, Illinois.

(1) For Additional Rental Payment due to the Public Building Commission \$1,871,434.00

The amount of \$321,076.00 is to be levied and collected for the following purposes.

Pursuant to the provisions of the Agreement for the Operations and Maintenance of the Government Center between the Public Building Commission of McLean County and the County of McLean, Illinois, dated November 20, 2001.

(1) For Additional Rental Payment due to the Public Building Commission \$ 321,076.00

The amount of \$178,546.00 is to be levied and collected for the following purposes.

Pursuant to the provisions of the Agreement for the Operations and Maintenance of the Old County Courthouse Building between the Public Building Commission of McLean County and the County of McLean, Illinois.

(1) For Additional Rental Payment due to the Public Building Commission \$ 178,546.00

MCLEAN COUNTY PROPERTY TAX LEVY: 2003 - 2005

COUNTY FUNDS	PROPERTY TAX LEVY PAYABLE IN 2003		PROPERTY TAX LEVY PAYABLE IN 2004		PROPERTY TAX LEVY PAYABLE IN 2005		CHANGE FROM PRIOR YEAR INCREASE/(DECREASE)		% CHANGE
	TAX RATE	AMOUNT	TAX RATE	AMOUNT	TAX RATE	AMOUNT	TAX RATE	AMOUNT	
General Fund 0001	\$0.24905	\$ 6,426,320.00	\$ 0.25000	\$ 6,809,498.00	\$ 0.24988	\$ 6,908,180.00	-\$0.00012	\$ 98,882.00	1.48%
Persons/Dev. Disabilities 0110	\$0.02162	\$ 555,176.00	\$ 0.02102	\$ 568,257.00	\$ 0.02081	\$ 575,296.00	-\$0.00020	\$ 7,029.00	1.24%
TB Care & Treatment 0111	\$0.01024	\$ 284,295.00	\$ 0.01040	\$ 281,159.00	\$ 0.01031	\$ 285,929.00	-\$0.00009	\$ 3,870.00	1.38%
Health Department 0112	\$0.08385	\$ 2,418,512.00	\$ 0.09288	\$ 2,510,430.00	\$ 0.09274	\$ 2,563,277.00	-\$0.00011	\$ 52,847.00	2.11%
County Highway 0120	\$0.07358	\$ 1,898,494.00	\$ 0.07249	\$ 1,959,806.00	\$ 0.07273	\$ 2,010,083.00	\$0.00024	\$ 50,267.00	2.56%
Bridge Matching 0121	\$0.04981	\$ 1,285,378.00	\$ 0.04890	\$ 1,322,000.00	\$ 0.04888	\$ 1,381,478.00	\$0.00109	\$ 59,478.00	4.50%
County Matching 0122	\$0.03750	\$ 984,033.00	\$ 0.03750	\$ 1,017,000.00	\$ 0.03760	\$ 1,038,442.00	\$0.00010	\$ 18,442.00	1.91%
Children's Advocacy 0128	\$0.00398	\$ 102,837.00	\$ 0.00400	\$ 108,943.00	\$ 0.00400	\$ 110,554.00	\$0.00000	\$ 1,611.00	1.48%
FICA 0130	NONE	\$ 2,067,051.00	\$ 0.07188	\$ 1,942,734.00	\$ 0.07183	\$ 1,985,186.00	-\$0.00005	\$ 42,452.00	2.18%
IMRF 0131	NONE	\$ 1,284,078.00	\$ 0.05689	\$ 1,621,905.00	\$ 0.06001	\$ 1,858,639.00	\$0.00002	\$ 36,634.00	2.26%
Historical Museum 0134	\$0.00200	\$ 51,812.00	\$ 0.00200	\$ 54,470.00	\$ 0.00200	\$ 55,276.00	\$0.00000	\$ 803.00	1.48%
Text Judgment 0135	NONE	\$ 1,881,997.00	\$ 0.07348	\$ 1,888,594.00	\$ 0.07515	\$ 2,076,928.00	\$0.00167	\$ 90,364.00	4.55%
Veterans Assistance 0136	\$0.00574	\$ 148,120.00	\$ 0.00552	\$ 149,190.00	\$ 0.00530	\$ 146,388.00	-\$0.00022	\$ (2,802.00)	-1.88%
L & J Debt Service 0161	NONE	\$ 2,115,613.00	\$ 0.07825	\$ 2,115,613.00	\$ 0.07855	\$ 2,116,613.00	\$0.00030	\$ 1,000.00	0.00%
L & J Adm'l Rental 0182	NONE	\$ 1,723,833.00	\$ 0.06722	\$ 1,817,411.00	\$ 0.08771	\$ 1,871,434.00	\$0.00049	\$ 54,023.00	2.97%
115 Gov'l Center Debt Service	NONE	\$ 263,093.00	\$ 0.01084	\$ 293,093.00	\$ 0.01080	\$ 293,093.00	\$0.00000	\$ 0.00	0.00%
115 Gov'l Center Adm'l Rental	NONE	\$ 58,115.00	\$ 0.00568	\$ 161,066.00	\$ 0.01162	\$ 321,076.00	\$0.00603	\$ 170,020.00	112.55%
Cooperative Extension Service	\$0.05000	\$ 414,000.00	\$ 0.01572	\$ 425,000.00	\$ 0.01584	\$ 437,750.00	\$0.00012	\$ 12,750.00	3.00%
ETSB 911 Debt Service	NONE	\$ 328,494.00	\$ 0.01138	\$ 307,125.00	\$ 0.01111	\$ 307,125.00	-\$0.00025	\$ (0.00)	0.00%
ETSB 911 Surcharge Abatement	NONE	\$ (0.01285)	\$ (0.01136)	\$ (307,125.00)	\$ (0.01111)	\$ (307,125.00)	\$0.00026	\$ 0.00	0.00%
Old Courthouse Adm'l Rental	NONE	\$ 123,530.00	\$ 0.00497	\$ 134,318.00	\$ 0.00648	\$ 178,546.00	\$0.00148	\$ 44,230.00	32.93%
115 Gov'l Center Adm'l Debt	NONE	\$ 0.00479	\$ 0.00424	\$ 114,500.00	\$ 0.00414	\$ 114,500.00	-\$0.00009	\$ (0.00)	0.00%
<b>TOTAL:</b>	\$0.93085	\$ 24,013,887.00	\$0.93684	\$ 25,379,945.00	\$ 0.94515	\$ 28,122,618.00	\$0.00831	\$ 742,673.00	2.99%
Equalized Assessed Valuation:		\$2,770,325,723.00		\$2,914,955,098.00		\$3,057,000,000.00		\$ 142,044,902.00	4.87%
Adjusted EAV for Computing Tax Rates:		\$2,660,344,817.00		\$2,703,636,764.00		\$2,763,845,000.00		\$ 60,308,216.00	2.23%

Members Sorensen/Selzer moved the County Board approve a Request for Approval and Adoption of the 2004 Tax Levy Ordinance for McLean County and Authorize the Chairman and the County Clerk to Sign. Clerk Milton shows all Members present except Member Owens voting in favor of the Motion. Motion carried.

Member Sorensen, Vice-Chairman, presented the following:

**AMENDMENT TO THE FUNDED FULL-TIME EQUIVALENT POSITIONS RESOLUTION**

**WHEREAS**, the McLean County Board adopted a Funded Full-Time Equivalent Positions Resolution on November 27, 1984 which became effective on January 1, 1985, and which has been subsequently amended; and,

**WHEREAS**, the full-time equivalent positions and their estimated personnel expenditures are detailed in this Resolution; and,

**WHEREAS**, the Full-Time Equivalent Positions Resolution includes an across-the-board increase of 2.0% for all County employees, other than Elected Officials and those employees covered by collective bargaining agreements; and,

**WHEREAS**, the Executive Committee has recommended to the County Board that said resolution be further amended in order to reflect all full-time equivalent (FTF) positions funded in the Fiscal Year 2005 McLean County Combined Annual Appropriation and Budget Ordinance; now, therefore,

**BE IT RESOLVED** that the following Funded Full-Time Equivalent Positions Resolution be and hereby is adopted:

**11.51 FULL-TIME EQUIVALENT POSITIONS AUTHORIZED.** The full-time equivalent positions as listed in the approved and adopted budget for each County department and office are approved in the Fiscal Year 2005 McLean County Combined Annual Appropriation and Budget Ordinance and are authorized to be filled.

**11.52 ADDITIONS OF POSITIONS.** In the event that there is a need for any position or positions in addition to those authorized herein, it shall be the responsibility of the Department Head to submit a request for funding to the proper committee; except that the Health Department and the Tuberculosis Clinic shall submit such funding requests to the Board of Health or Tuberculosis Care and Treatment Board, as the case may be. The authorization of any additional position(s) shall be accomplished only by amendment to this Resolution by the County Board.

**11.53 REPEAL.** The Funded Full-Time Equivalent Positions Resolution as adopted by the County Board on December 12, 1985 (Chapter 11, Sections 11.51 through 11.56 inclusive), and as subsequently amended is hereby repealed as of January 1, 2005.

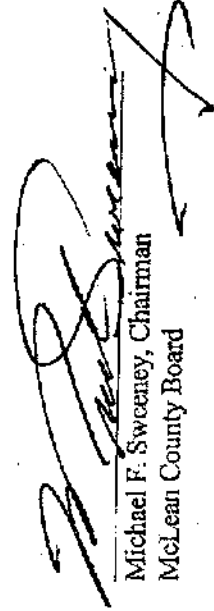
**11.54 EFFECTIVE DATE.** This Resolution shall take effect and be in full force on and after January 1, 2005.

**ADOPTED** by the County Board of McLean County, Illinois, this 16th day of November, 2004.

**ATTEST:**


  
Peggy Ann Milton, Clerk of the County  
Board of the County of McLean, Illinois

**APPROVED:**

  
Michael F. Sweeney, Chairman  
McLean County Board

**FILED**  
McLEAN COUNTY, ILLINOIS

DEC-07 2004

  
COUNTY CLERK

Fund	0001 General			2003	2004	2005	2004	2005	
Dept.	0001 County Board	<u>Accf</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>FTE</u>	<u>Budget</u>	<u>FTE</u>	<u>Budget</u>
Prog.	0001 Legislation & Policy								
		0501	0313	E01	County Board Member (elected)	20.00	\$92,500	20.00	\$92,500
		0516	0004	OM	Assistant	0.80	\$7,585	0.80	\$8,036
<b>Totals:</b>						20.80	\$100,085	20.80	\$100,536

Fund 0001 General  
 Dept. 0002 County Administrator  
 Prog. 0002 County Administration

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2004</u>	<u>2005</u>
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	0305	21	County Administrator	1.00	1.00	1.00	\$117,051	\$119,645
0503	0301	19	Assistant County Administrator	1.00	1.00	1.00	\$80,098	\$82,534
0503	0041	08	Human Resources Assistant	0.80	0.80	0.80	\$27,741	\$28,215
0503	0019	08	County Administrator Assistant	1.00	1.00	1.00	\$29,142	\$29,935
0516	0399	0M	Intern	0.46	0.46	0.46	\$7,176	\$6,817
0526	0001		Overtime				\$1,500	\$1,333
0528	0001		Deferred Compensation				\$11,000	\$11,000
<b>Totals:</b>				4.26	4.26	4.26	\$273,708	\$279,480



Fund 0001 General  
 Dept. 0003 County Auditor  
 Prog. 0003 Auditing

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003	2004	2005	2004	2005
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0501	0307	E07	County Auditor (elected)	1.00	1.00	1.00	\$65,413	\$68,030
0503	0105	10	Staff Accountant	1.00	1.00	1.00	\$41,392	\$43,297
0503	0106	10	Internal Auditor	1.00	1.00	0.75	\$40,125	\$30,673
0503	0102	07	Accounting Specialist II	3.00	3.00	3.00	\$92,791	\$97,036
0515	0011	04	Office Support Specialist I	0.53	0.53	0.53	\$12,683	\$13,229
0526	0001		Overtime				\$1,000	\$500
<b>Totals:</b>				6.53	6.53	6.28	\$253,405	\$252,765

Fund 0001 General  
 Dept. 0004 County Treasurer  
 Prog. 0004 Financial Management

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003	2004	2005	2004	2005
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0501	0321	E03	County Treasurer (elected)	1.00	1.00	1.00	\$68,684	\$71,431
0503	0111	12	Assistant Treasurer	1.00	1.00	1.00	\$47,820	\$50,113
0503	0105	10	Staff Accountant	1.00	0.00	0.00	\$0	\$0
0503	0103	09	Senior Accounting Specialist	0.00	1.00	1.00	\$31,498	\$33,319
0503	0102	07	Accounting Specialist II	2.00	2.00	2.00	\$56,542	\$58,181
0516	0010	0M	Clerical Assistant	0.48	0.48	0.48	\$9,000	\$9,500
0526	0001		Overtime				\$1,000	\$700
<b>Totals:</b>				5.48	5.48	5.48	\$214,544	\$223,244

Fund 0001 General  
 Dept. 0005 County Clerk  
 Prog. N/A

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003		2004		2005	
				<u>FTE</u>	<u>Budget</u>	<u>FTE</u>	<u>Budget</u>	<u>FTE</u>	<u>Budget</u>
0501	0309	E04	County Clerk (elected)	1.00	\$71,431	1.00	\$68,684	1.00	\$71,431
0503	0027	10	Chief Deputy County Clerk	1.00	\$41,077	1.00	\$39,490	1.00	\$41,077
0503	0025	08	Program Administrator	2.00	\$62,671	2.00	\$58,898	2.00	\$62,671
0503	0023	04	Deputy County Clerk	4.00	\$96,900	4.00	\$91,948	4.00	\$96,900
0516	0010	0M	Clerical Assistant	1.56	\$17,823	1.34	\$23,239	1.34	\$17,823
0526	0001		Overtime		\$6,745		\$7,100		\$6,745
<b>Totals:</b>				<b>9.56</b>	<b>\$296,648</b>	<b>9.34</b>	<b>\$289,359</b>	<b>9.34</b>	<b>\$296,648</b>

Fund 0164 County Clerk Document Storage  
 Dept. 0005 County Clerk  
 Prog. 0007 Records

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2004</u>	<u>2005</u>
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	0023	04	Deputy County Clerk	1.00	1.00	1.00	\$22,592	\$22,268
0516	0010	0M	Clerical Assistant	0.00	0.28	0.28	\$5,000	\$3,101
<b>Totals:</b>				1.00	1.28	1.28	\$27,592	\$25,369

Fund 0001 General  
 Dept. 0006 County Recorder  
 Prog. 0008 Legal Records Documentation

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2004</u>	<u>2005</u>
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0501	0317	E08	County Recorder (elected)	1.00	1.00	1.00	\$65,413	\$68,030
0503	0031	07	Chief Deputy Recorder	1.00	1.00	1.00	\$29,366	\$30,768
0503	0011	04	Office Support Specialist I	2.00	2.00	2.00	\$47,328	\$49,304
0516	0010	0M	Clerical Assistant	0.50	0.50	0.00	\$8,775	\$0
0526	0001		Overtime				\$500	\$400
<b>Totals:</b>				4.50	4.50	4.00	\$151,382	\$148,501

Fund 0137 Record Document  
 Dept. 0006 County Recorder  
 Prog. 0008 Legal Records

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003	2004	2005	2004	2005
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	0011	04	Office Support Specialist I	1.00	1.00	2.00	\$21,719	\$45,232
<b>Totals:</b>				1.00	1.00	2.00	\$21,719	\$45,232

Fund 0001 General  
 Dept. 0008 Merit Commission  
 Prog. 0010 Administrative Services

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003 <u>FTE</u>	2004 <u>FTE</u>	2005 <u>FTE</u>	2004 <u>Budget</u>	2005 <u>Budget</u>
0515	0011	04	Office Support Specialist I	0.09	0.09	0.09	\$3,000	\$3,000
0520	3050		Merit Board	0.10	0.10	0.10	\$4,000	\$4,000
<b>Totals:</b>				0.19	0.19	0.19	\$7,000	\$7,000

Fund 0001 General  
 Dept. 0015 Circuit Clerk  
 Prog. N/A

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003 FTE</u>	<u>2004 FTE</u>	<u>2005 FTE</u>	<u>2004 Budget</u>	<u>2005 Budget</u>
0501	0303	E05	Circuit Clerk (elected)	1.00	1.00	1.00	\$68,684	\$71,431
0503	1217	11	Chief Deputy-Circuit Clerk	1.00	1.00	1.00	\$53,150	\$54,850
0503	0103	09	Senior Accounting Specialist	1.00	1.00	1.00	\$35,463	\$36,523
0503	1216	09	Circuit Clerk-Division Supv II	2.00	2.00	2.00	\$68,891	\$70,279
0503	1215	08	Circuit Clerk-Division Supv I	4.00	4.00	4.00	\$128,501	\$133,127
0503	0017	07	Administrative Specialist	1.00	1.00	1.00	\$31,711	\$32,965
0503	0102	07	Accounting Specialist II	3.00	3.00	3.00	\$90,064	\$93,701
0503	0013	07	Supervising Office Supp Spec	2.00	2.00	2.00	\$60,349	\$62,961
0503	0012	06	Office Support Specialist II	19.00	19.00	19.00	\$520,334	\$537,308
0503	0011	04	Office Support Specialist I	11.00	12.00	12.00	\$273,473	\$282,844
0515	0011	04	Office Support Specialist I	2.15	1.60	0.80	\$37,521	\$17,932



0516	0010	0M	Clerical Assistant	0.50	0.00	0.00	0.00	\$0	\$0
0515	1203	0M	Courtroom Clerk	7.75	9.00	9.00	9.00	\$131,625	\$131,625
0516	1203	0M	Courtroom Clerk	0.00	0.00	0.00	0.00	\$0	\$0
0526	0001		Overtime					\$25,000	\$15,000
<b>Totals:</b>				55.40	56.60	55.80	55.80	\$1,524,765	\$1,540,546

Fund 0142 Document Storage  
 Dept. 0015 Circuit Clerk  
 Prog. 0011 Civil Cases

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2004</u>	<u>2005</u>
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	0011	06	Office Support Specialist I	0.00	0.00	1.00	\$0	\$22,067
0516	0011	06	Office Support Specialist I	1.39	1.39	1.39	\$20,361	\$20,977
<b>Totals:</b>				1.39	1.39	2.39	\$20,361	\$43,044

Fund		0143 Child Support		2003		2004		2005		2004		2005	
Dept.		0015 Circuit Clerk		<u>FTE</u>		<u>FTE</u>		<u>FTE</u>		<u>Budget</u>		<u>Budget</u>	
Prog.		0013 Civil Cases											
<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>										
0503	0011	04	Office Support Specialist II	1.45	1.45	1.45	1.45	1.45	1.45	\$39,492	\$41,155		
0526	0001		Overtime							\$1,500	\$1,500		
<b>Totals:</b>				1.45	1.45	1.45	1.45	1.45	1.45	\$40,992	\$42,655		

Fund 0156 IDPA IV-D Project  
 Dept. 0015 Circuit Clerk  
 Prog. 0013 Civil Cases

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2004</u>	<u>2005</u>
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	0011	04	Office Support Spec I	1.00	1.00	1.00	\$26,991	\$28,092
0526	0001		Overtime				\$100	
<b>Totals:</b>				1.00	1.00	1.00	\$27,091	\$28,092

Fund 0001 General  
 Dept. 0016 Circuit Court  
 Prog. 0016 Circuit Court Administration

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2004</u>	<u>2005</u>
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	1205	06	Circuit Court Secretary	11.00	11.00	10.60	\$330,921	\$334,822
0516	0399	0M	Intern	0.48	0.48	0.48	\$7,020	\$7,020
0521	0001		Salary Reimbursement—Judges				\$4,500	\$5,400
<b>Totals:</b>				11.48	11.48	11.08	\$342,441	\$347,242

Fund 0001 General  
 Dept. 0018 Jury Commission  
 Prog. 0017 Juror Selection & Administration

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003	2004	2005	2004	2005
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0520	1209		Jury Commission	0.30	0.30	0.30	\$2,700	\$2,700
0503	1207	07	Jury Coordinator	1.00	1.00	1.00	\$35,083	\$36,313
0515	1202	04	Asst Clerk-Jury Commission	1.00	1.00	1.00	\$24,010	\$25,045
0515	1203	0M	Courtroom Clerk	0.56	0.56	0.56	\$8,190	\$8,190
<b>Totals:</b>				2.86	2.86	2.86	\$69,983	\$72,248

Fund Dept. Prog.	0001 General 0020 State's Attorney N/A	Acct	Class	Grade	Class Name	2003	2004	2005	2004	2005
						FTE	FTE	FTE	Budget	Budget
		0501	0343	E09	States Attorney (elected)	1.00	1.00	1.00	\$134,091	\$134,091
		0503	1109	16	Asst States Attorney V	1.00	0.00	0.00	\$0	\$0
		0503	1108	13	Asst States Attorney IV	1.00	3.00	3.00	\$213,695	\$223,882
		0503	1107	12	Asst States Attorney III	8.00	7.00	8.00	\$386,702	\$462,672
		0503	1106	11	Asst States Attorney II	4.00	4.00	4.00	\$185,709	\$189,086
		0503	1105	10	Asst States Attorney I	4.00	4.00	4.00	\$152,149	\$155,984
		0503	0016	08	Admin Support Supervisor II	1.00	1.00	1.00	\$39,195	\$43,625
		0503	1136	08	Victim Witness Program Cord.	1.00	1.00	1.00	\$42,782	\$40,485
		0503	1102	07	Legal Asst II	3.50	4.00	4.00	\$135,117	\$138,944
		0503	1101	06	Legal Asst I	4.00	4.00	4.00	\$124,881	\$123,818
		0503	1135	06	Victim Witness Specialist	2.00	2.00	2.00	\$68,030	\$69,904

0503	0011	04	Office Support Specialist I	3.50	3.50	4.50	\$92,702	\$110,753
0515	0011	04	Office Support Specialist I	1.30	1.30	0.50	\$32,562	\$15,021
0516	0004	0M	Assistant	0.29	0.29	0.29	\$3,959	\$3,959
0526	0001		Overtime				\$1,000	\$500
<b>Totals:</b>				<b>35.59</b>	<b>36.09</b>	<b>37.29</b>	<b>\$1,612,572</b>	<b>\$1,712,723</b>



Fund 0156 IDPA IV-D Project  
 Dept. 0020 State's Attorney  
 Prog. 0079 Child Support

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003	2004	2005	2004	2005
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	1107	12	Asst States Attorney III	1.00	0.50	1.00	\$27,607	\$57,879
0503	1106	11	Asst States Attorney II	1.00	0.50	1.00	\$24,614	\$51,430
0503	1102	07	Legal Asst II	1.00	0.00	0.00	\$0	\$0
0503	1101	06	Legal Asst I	1.00	0.50	0.00	\$12,591	\$0
0503	0012	06	Office Support Specialist II	1.00	0.50	2.00	\$14,383	\$55,853
0503	0011	04	Office Support Specialist I	1.00	0.50	1.00	\$10,893	\$22,948
<b>Totals:</b>				6.00	2.50	5.00	\$90,088	\$188,109

Fund 0001 General  
 Dept. 0021 Public Defender  
 Prog. N/A

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003 FTE</u>	<u>2004 FTE</u>	<u>2005 FTE</u>	<u>2004 Budget</u>	<u>2005 Budget</u>
0503	0341	17	Public Defender	1.00	1.00	1.00	\$92,512	\$93,792
0503	1115	13	Asst Public Defender IV	2.00	2.00	2.00	\$131,027	\$134,674
0503	1114	12	Asst Public Defender III	6.00	6.00	6.00	\$329,195	\$342,892
0503	1113	11	Asst Public Defender II	2.00	2.00	1.00	\$86,881	\$52,584
0503	1112	10	Asst Public Defender I	1.00	1.00	2.00	\$38,238	\$79,067
0503	1301	09	Probation Officer I	2.00	2.00	2.00	\$67,176	\$69,350
0503	8123	08	Case Manager	0.00	0.00	1.00	\$0	\$32,840
0503	1127	08	Defense Investigator	1.00	1.00	1.00	\$30,753	\$31,820
0503	0015	07	Admin Support Supervisor I	1.00	1.00	1.00	\$30,261	\$31,652
0503	0017	07	Administrative Specialist	1.00	1.00	1.00	\$30,252	\$31,889
0503	1101	06	Legal Asst I	4.00	4.00	4.00	\$109,803	\$112,377

0515	0010	OM	Clerical Assistant	0.43	0.43	0.43	\$6,708	\$3,000
0526	0001		Overtime				\$500	\$450

**Totals:** 21.43 21.43 22.43 \$953,306 \$1,016,385

Fund 0001 General  
 Dept. 0022 Court Services  
 Prog. N/A

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2004</u>	<u>2005</u>
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	0323	16	Court Services Director	1.00	1.00	1.00	\$72,608	\$75,440
0503	4007	13	Superintendent of JDC	1.00	1.00	1.00	\$70,610	\$73,017
0503	4005	11	Asst. Superintendent-JDC	1.00	1.00	1.00	\$48,425	\$50,785
0503	1305	11	Deputy Director-Court Services	4.00	4.00	4.00	\$210,736	\$219,412
0503	4003	10	Juvenile Detention Shift Supv	5.00	5.00	5.00	\$212,425	\$221,315
0503	1302	10	Probation Officer II	4.00	4.00	4.00	\$166,485	\$164,014
0515	1302	10	Probation Officer II	0.40	0.38	0.36	\$14,000	\$14,000
0503	4011	09	Detention Training/Accred Spec	1.00	1.00	1.00	\$42,758	\$44,517
0503	4002	09	Juvenile Detention Program Director	1.00	1.00	1.00	\$37,630	\$39,542
0503	4001	09	Juvenile Detention Officer	14.00	14.00	14.00	\$513,107	\$529,022
0515	4001	09	Juvenile Detention Officer	1.00	1.00	1.00	\$33,129	\$35,643

0503	1301	09	Probation Officer I	26.00	27.00	25.00	\$981,619	\$952,259
0503	0014	07	Supv Off Supp Spec (probation)	1.00	1.00	1.00	\$42,996	\$33,516
0503	0012	06	Office Support Specialist II	6.00	6.00	6.00	\$167,260	\$171,941
0503	0011	04	Office Support Specialist I	1.00	1.00	1.00	\$21,741	\$22,388
0526	0001		Overtime				\$29,000	\$25,325
0526	0003		TOPS				\$30,000	\$30,000
<b>Totals:</b>				<b>67.40</b>	<b>68.38</b>	<b>66.36</b>	<b>\$2,694,529</b>	<b>\$2,702,135</b>

Fund Dept. Prog.	0001 General 0029 Sheriff N/A	Acct	Class	Grade	Class Name	2003	2004	2005	2004	2005
						FTE	FTE	FTE	Budget	Budget
		0501	0319	E02	County Sheriff (elected)	1.00	1.00	1.00	\$73,690	\$76,638
		0503	3009	16	Chief Deputy Sheriff	1.00	1.00	1.00	\$71,572	\$74,220
		0503	4107	13	Jail Superintendent	1.00	1.00	1.00	\$65,666	\$68,164
		0503	3006	12	Command Lieutenant	4.00	4.00	4.00	\$252,214	\$251,041
		0503	4105	11	Jail Operations Supervisor	2.00	2.00	2.00	\$109,937	\$114,076
		0503	4108	09	Inmate Assessment Specialist	2.00	2.00	2.00	\$94,124	\$95,541
		0503	4109	08	Inmate Program Supervisor	1.00	1.00	1.00	\$33,250	\$34,329
		0503	0016	08	Admin Support Supervisor II	1.00	1.00	1.00	\$38,198	\$39,467
		0503	0013	07	Supervising Office Supp Spec	1.00	1.00	1.00	\$32,647	\$34,059
		0503	0102	07	Accounting Specialist II	1.00	1.00	1.00	\$28,556	\$29,874
		0503	0012	06	Office Support Specialist II	4.00	4.00	4.00	\$107,175	\$109,376

0503	7303	06	Fleet Mechanic	1.00	1.00	1.00	\$35,192	\$36,116
0503	0101	05	Accounting Specialist I	1.00	1.00	1.00	\$27,905	\$28,979
0503	0005	04	Commissary Clerk	0.00	0.00	0.63	\$0	\$14,506
0503	0011	04	Office Support Specialist I	8.00	8.00	7.00	\$185,325	\$166,322
0515	0011	04	Office Support Specialist I	0.67	0.67	0.67	\$14,495	\$15,018
0515	1204	0M	Jury Bailiff	4.40	4.40	4.40	\$60,060	\$60,060
0503	3003	U	Patrol Sergeant	6.00	6.00	6.00	\$310,449	\$310,084
0503	3001	U	Deputy Patrol Officer	27.67	28.00	28.00	\$1,176,272	\$1,166,980
0503	3005	U	Deputy Investigator	5.00	5.00	5.00	\$243,070	\$249,832
0503	3002	U	Lead Process Server	0.67	1.00	1.00	\$52,877	\$53,189
0503	4104	U	Corrections Sergeant	6.00	6.00	6.00	\$281,952	\$286,993
0503	4103	U	Corrections Officer	42.00	42.00	42.00	\$1,487,586	\$1,467,390
0503	4101	U	Control Operator	5.00	5.00	5.00	\$156,950	\$155,242
0503	9007	U	Cook I (jail)	2.00	3.00	3.00	\$70,406	\$74,389

0503	9008	U	Cook II (jail)	1.00	1.00	1.00	\$35,206	\$35,690
0526	0001		Overtime				\$230,700	\$214,415
0526	0002		Holiday				\$46,000	\$49,500
0526	0003		TOPS				\$100,000	\$100,000
<b>Totals:</b>				129.41	131.07	130.70	\$5,421,474	\$5,411,491



Fund 0141 Court Security  
 Dept. 0029 Sheriff  
 Prog. 0035 Court Security

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003	2004	2005	2004	2005
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	3003	U	Patrol Sergeant	1.00	1.00	1.00	\$55,800	\$53,227
0503	3001	U	Deputy Patrol Officer	6.00	7.00	6.00	\$285,201	\$241,637
0526	0001		Overtime				\$5,000	\$5,000
0526	0002		Holiday Pay				\$3,500	\$3,500
<b>Totals:</b>				7.00	8.00	7.00	\$349,501	\$303,364

Fund 0166 COPS in Schools  
 Dept. 0029 Sheriff  
 Prog. 0029 Administrative Support

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2004</u>	<u>2005</u>
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	3001	U	Deputy Patrol Officer	1.00	0.42	0.00	\$15,369	\$0
0526	0001		Overtime				\$0	\$0
0526	0002		Holiday				\$0	\$0
<b>Totals:</b>				1.00	0.42	0.00	\$15,369	\$0

Fund 0001 General  
 Dept. 0031 Coroner  
 Prog. 0038 Investigations & Inquests

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003	2004	2005	2004	2005
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0501	0311	E06	County Coroner (elected)	1.00	1.00	1.00	\$65,413	\$68,030
0503	2104	09	Chief Deputy Coroner	1.00	1.00	1.00	\$36,383	\$38,100
0503	2103	07	Deputy Coroner	2.00	2.00	2.00	\$59,271	\$60,366
0515	2103	07	Deputy Coroner	1.76	1.76	1.76	\$47,929	\$49,010
0526	0001		Overtime				\$5,000	\$5,000
<b>Totals:</b>				5.76	5.76	5.76	\$213,996	\$220,506

Fund 0001 General  
 Dept. 0038 Building & Zoning  
 Prog. 0040 Zoning & Subdivisions

<u>Acc</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003	2004	2005	2004	2005
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	0325	13	Director-Building and Zoning	1.00	1.00	1.00	\$56,998	\$59,391
0503	6011	10	Planner-B&Z	1.00	1.00	1.00	\$38,924	\$40,002
0503	6003	07	Zoning Enforcement Officer	1.00	1.00	1.00	\$28,039	\$29,673
0503	6001	07	Senior Field Inspector- B&Z	1.00	1.00	1.00	\$41,441	\$28,543
0503	0012	06	Office Support Specialist II	1.00	1.00	1.00	\$31,761	\$32,968
0516	0399	OM	Intern	-0.23	0.23	0.22	\$3,363	\$3,196
0520	6050		Zoning Board of Appeals	0.09	0.09	0.09	\$7,280	\$7,280
0526	0001		Overtime				\$300	\$285
<b>Totals:</b>				5.32	5.32	5.31	\$208,106	\$201,339

Fund 0001 General  
 Dept. 0040 Parks & Recreation  
 Prog. N/A

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003	2004	2005	2004	2005
				<u>FIE</u>	<u>FIE</u>	<u>FIE</u>	<u>Budget</u>	<u>Budget</u>
0503	0331	13	Director-Parks and Recreation	1.00	1.00	1.00	\$59,724	\$60,878
0503	7216	09	Operations Officer, Parks & Rec	1.00	1.00	1.00	\$38,311	\$40,153
0503	7222	07	Park Maint Sup/Maint Mech II	1.00	1.00	1.00	\$41,897	\$42,598
0503	7221	05	Parks Maintenance Mechanic I	1.00	1.00	1.00	\$26,790	\$28,138
0516	7210	04	Parks Maintenance Worker I	0.65	0.65	0.65	\$14,582	\$15,464
0503	7210	04	Parks Maintenance Worker I	1.00	1.00	1.00	\$24,933	\$26,002
0516	2204	P5	Beach Manager	0.23	0.23	0.23	\$4,530	\$4,530
0516	2203	P4	Head Lifeguard	0.20	0.20	0.20	\$3,900	\$3,900
0516	2202	P3	Lifeguard	0.70	0.70	0.70	\$11,050	\$11,050
0516	7201	P3	Park Laborer	0.56	0.56	0.56	\$9,012	\$7,809
0516	2207	P2	Park Attendant	0.61	0.61	0.61	\$11,002	\$11,002

0516	2209	P1	Cashier	0.32	0.32	0.32	\$4,394	\$4,394
0526	0001		Overtime				\$7,950	\$8,250
<b>Totals:</b>				8.27	8.27	8.27	\$ 258,074	\$264,168

Fund 0147 Evergreen Lake Lease  
 Dept. 0040 Parks & Recreation  
 Prog. 0044 Conservation

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003		2004		2005	
				<u>FTE</u>	<u>Budget</u>	<u>FTE</u>	<u>Budget</u>	<u>FTE</u>	<u>Budget</u>
0516	7201	0M	Park Laborer	0.36	\$6,642	0.36	\$6,642	0.36	\$6,610
0515	7209	0M	Parks Program Manager	0.16	\$3,588	0.16	\$3,588	0.16	\$3,570
<b>Totals:</b>				<b>0.52</b>	<b>\$10,230</b>	<b>0.52</b>	<b>\$10,230</b>	<b>0.52</b>	<b>\$10,180</b>

Fund 0001 General  
 Dept. 0041 Facilities Management  
 Prog. N/A

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2004</u>	<u>2005</u>
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	7148	13	Facilities Management Director	1.00	1.00	1.00	\$75,539	\$78,011
0503	7147	11	Facilities Maintenance Supv	1.00	1.00	1.00	\$55,376	\$57,547
0503	7144	07	Building Maintenance Mechanic II	3.00	3.00	3.00	\$96,038	\$99,610
0503	7132	07	Custodial Supervisor	1.00	1.00	1.00	\$43,346	\$44,519
0503	7133	05	Lead Custodian	1.00	1.00	1.00	\$26,699	\$27,734
0503	7143	05	Building Maintenance Mechanic I	2.00	2.25	2.00	\$62,272	\$57,464
0515	7143	05	Building Maintenance Mechanic I	0.50	0.75	0.50	\$13,052	\$13,031
0503	7142	04	Building Maintenance Worker	5.00	5.00	5.00	\$121,570	\$124,064
0503	0007	04	Mail Processing Clerk	2.00	2.25	3.00	\$58,386	\$79,269
0503		04	Visitor Aide	0.00	0.00	1.00	\$0	\$23,910
0515		04	Visitor Aide	0.00	0.00	0.25	\$0	\$5,977



0503	7131	03	Custodian	14.50	16.50	20.50	\$385,438	\$484,165
0515	7131	03	Custodian	1.00	1.00	1.50	\$22,749	\$34,775
0503	3301	02	Lobby Security Screener	1.00	1.00	1.00	\$24,035	\$24,861
0515	3301	02	Lobby Security Screener	1.42	1.42	1.42	\$29,704	\$29,853
0503	0003	02	Receptionist	1.00	1.00	1.00	\$20,746	\$21,198
0526	0001		Overtime				\$60,900	\$64,980

**Totals:** 35.42 38.17 44.17 \$1,095,851 \$1,270,968



516	399	M	Intern	0.00	0.00	0.23	\$0	\$4,256
0526	0001		Overtime				\$10,000	\$9,500
<b>Totals:</b>				13.50	14.00	15.23	\$732,559	\$804,946

**Fund** 0001 General  
**Dept.** 0047 E.S.D.A.  
**Prog.** 0052 Emergency & Disaster Services

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2004</u>	<u>2005</u>
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	0329	12	Director-ESDA	1.00	0.70	1.00	\$37,497	\$49,073
0503	3203	08	Asst Director-ESDA	1.00	1.00	1.00	\$40,307	\$29,731
0503	0011	04	Office Support Specialist I	0.80	0.80	0.80	\$20,736	\$21,484
0526	0001		Overtime				\$2,000	\$2,000
<b>Totals:</b>				2.80	2.50	2.80	\$100,539	\$102,288

**Fund** 0001 General  
**Dept.** 0048 Bloomington Election Comm  
**Prog.** 0053 City Elections

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2004</u>	<u>2005</u>
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	0351		Director - BL Elect	1.00	1.00	1.00	\$43,200	\$46,687
0503	0029		Asst.- BL Election Cord.	1.00	1.00	1.00	\$31,813	\$33,855
0520	0350		Election Commission	0.30	0.30	0.30	\$6,510	\$6,510
<b>Totals:</b>				<b>2.30</b>	<b>2.30</b>	<b>2.30</b>	<b>\$81,523</b>	<b>\$87,052</b>

Fund 0001 General  
 Dept. 0049 Assessment Office  
 Prog. N/A

<u>Acct.</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003 FTE</u>	<u>2004 FTE</u>	<u>2005 FTE</u>	<u>2004 Budget</u>	<u>2005 Budget</u>
0503	0345	13	Supervisor of Assessments	1.00	1.00	1.00	\$59,015	\$61,902
0503	5015	09	Assistant Co. Assessment Officer	1.00	1.00	1.00	\$36,678	\$38,418
0503	5012	08	Senior Assessor	1.00	1.00	1.00	\$31,856	\$32,771
0503	5011	07	Assessor	2.00	2.00	2.00	\$60,812	\$61,981
0503	5001	06	Asst Field Inspector	1.00	1.00	0.00	\$25,001	\$0
0503	5005	08	GIS Technician	0.00	0.00	1.00	\$0	\$30,684
0503	5002	06	Senior Field Inspector	1.00	1.00	1.00	\$32,476	\$33,243
0503	0012	06	Office Support Specialist II	2.00	2.00	2.00	\$57,333	\$58,467
0503	0011	04	Office Support Specialist I	2.00	2.00	2.00	\$47,226	\$49,548
0520	5050		Board of Review	1.44	1.44	1.44	\$28,000	\$28,000
0526	0001		Overtime				\$3,000	\$500
<b>Totals:</b>				12.44	12.44	12.44	\$381,397	\$395,515

Fund 0102 Dental Sealant  
 Dept. 0061 Health Department  
 Prog. 0062 Personal Health Services

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003</u> <u>FTE</u>	<u>2004</u> <u>FTE</u>	<u>2005</u> <u>FTE</u>	<u>2004</u> <u>Budget</u>	<u>2005</u> <u>Budget</u>
0503	8021	12	Community Health Services Supv	0.13	0.13	0.05	\$6,711	\$2,737
0503	0011	04	Office Support Specialist I	0.80	0.20	0.20	\$4,630	\$4,915
0515	8103		Dental Hygienist	0.40	0.40	0.40	\$17,175	\$18,818
0527	0001		Incentive Pay				\$420	\$420
<b>Totals:</b>				1.33	0.73	0.65	\$28,936	\$26,890

Fund 0103 WIC  
 Dept. 0061 Health Department  
 Prog. 0062 Personal Health Services

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003 FTE</u>	<u>2004 FTE</u>	<u>2005 FTE</u>	<u>2004 Budget</u>	<u>2005 Budget</u>
0503	8023	12	Maternal-Child Hlth Serv Supv	0.10	0.10	0.10	\$5,257	\$5,586
0503	8043	10	WIC Nutritionist/Program Cord	1.00	1.00	1.00	\$39,111	\$41,031
0503	8011	09	Clinic Nurse	1.40	1.40	1.10	\$53,545	\$44,226
0503	8041	08	WIC Nutritionist	1.00	1.00	2.00	\$30,481	\$62,545
0515	8041	08	WIC Nutritionist	0.00	0.60	0.00	\$17,335	\$0
0515	0017	07	Administrative Specialist	0.00	0.00	0.05	\$0	\$1,596
0503	0012	06	Office Support Specialist II	0.10	0.10	0.10	\$2,700	\$2,834
0503	8312	05	Peer Counselor	0.80	0.80	0.80	\$19,078	\$19,474
0503	0011	04	Office Support Specialist I	1.43	1.63	2.23	\$36,492	\$50,936
0515	0011	04	Office Support Specialist I	0.00	0.00	0.20	\$0	\$4,429
0527	0001		Incentive Pay				\$1,794	\$1,794
<b>Totals:</b>				5.83	6.63	7.58	\$205,793	\$234,451



Fund 0104 Health Promotion  
 Dept. 0061 Health Department  
 Prog. 0067 Health Promotion

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2004</u>	<u>2005</u>
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	8113	09	Public Health Comm Specialist	0.09	0.09	0.09	\$3,130	\$3,336
0503	8115	08	Health Promotion Specialist	0.19	0.19	0.19	\$6,230	\$6,607
0527	0001		Incentive Pay				\$45	\$45
<b>Totals:</b>				<b>0.28</b>	<b>0.28</b>	<b>0.28</b>	<b>\$9,405</b>	<b>\$9,988</b>

Fund	0105 Preventative Care									
Dept.	0061 Health Department									
Prog.	0067 Health Promotion									
<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003 FTE</u>	<u>2004 FTE</u>	<u>2005 FTE</u>	<u>2004 Budget</u>	<u>2005 Budget</u>		
0503	8113	09	Public Health Comm Specialist	0.02	0.00	0.00	\$0	\$0		
0503	8115	08	Health Promotion Specialist	0.48	0.48	0.32	\$15,741	\$11,128		
0515	8115	08	Health Promotion Specialist	1.20	0.90	0.90	\$28,993	\$30,369		
0515	0017	07	Administrative Specialist I	0.05	0.05	0.00	\$1,499	\$0		
0516	0399	0M	Intern	0.60	0.60	0.60	\$10,097	\$10,350		
0527	0001		Incentive Pay				\$238	\$238		
<b>Totals:</b>				2.35	2.03	1.82	\$56,568	\$52,085		

Fund 0106 Family Case Management  
 Dept. 0061 Health Department  
 Prog. 0062 Personal Health

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003	2004	2005	2004	2005
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	8135	14	Director Personal Hlth Service	0.11	0.11	0.11	\$7,083	\$7,481
0503	8023	12	Maternal-Child Hlth Serv Supv	0.15	0.15	0.15	\$7,885	\$8,374
0503	8125	10	Case Management Supervisor	1.00	1.00	1.00	\$45,362	\$47,762
0503	8141	10	0-3 Assurance Coordinator	1.00	1.00	1.00	\$37,504	\$39,742
0503	8121	10	DCFS Lead Agency Coordinator	1.00	1.00	1.00	\$41,076	\$43,388
0503	8015	09	Public Health Nurse	2.83	2.83	2.83	\$103,769	\$107,893
0503	8011	09	Clinic Nurse	0.10	0.10	0.40	\$3,665	\$15,947
0503	8123	08	Case Manager	5.00	5.00	5.00	\$157,030	\$165,895
0515	8123	08	Case Manager	0.00	0.53	0.53	\$15,954	\$16,421
0503	8115	08	Health Promotion Specialist	0.00	0.00	0.16	\$0	\$5,568
0503	0012	06	Office Support Specialist II	1.36	1.36	1.36	\$37,472	\$39,675

Fund 0106 Family Case Management  
 Dept. 0061 Health Department  
 Prog. 0062 Personal Health

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003	2004	2005	2004	2005
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	0101	05	Accounting Specialist I	1.00	1.00	1.00	\$24,071	\$25,402
0503	0011	04	Office Support Specialist I	3.27	3.67	4.07	\$83,200	\$93,640
0515	0339	0M	Parking Lot Attendant	0.00	0.00	0.33	\$0	\$5,816
0516	0339	0M	Parking Lot Attendant	0.23	0.23	0.00	\$3,967	\$0
0503			Peer Counselor	0.20	0.20	0.20	\$4,770	\$4,867
0527	0001		Incentive Pay				\$2,628	\$2,638
<b>Totals:</b>				17.25	18.18	19.14	\$575,436	\$630,509

Fund 0107 AIDS/Commun. Disease  
 Dept. 0061 Health Department  
 Prog. N/A

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003	2004	2005	2004	2005
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0515	8128	10	Public Health Plan. And Bioterror Cc	0.00	0.69	0.69	\$31,931	\$34,975
0515	8015	09	Public Health Nurse	0.20	0.20	0.20	\$7,982	\$8,244
0503	8105	09	Communicable Disease Investgr	0.69	0.40	0.00	\$13,666	\$0
0503	8113	09	Public Health Comm Specialist	0.02	0.26	0.26	\$9,044	\$9,455
0503	8123	08	Case Manager	0.00	0.29	0.69	\$8,965	\$21,675
0503	0011	04	Office Support Specialist I	0.20	0.20	0.20	\$4,522	\$4,528
0515	0011	04	Office Support Specialist I	0.00	0.00	0.53	\$0	\$12,233
0515	8127		Quality Assurance Specialist	0.40	0.00	0.00	\$0	\$0
0516	0399	M	Intern	0.00	0.00	0.25	\$0	\$3,900
0527	0001		Incentive Pay				\$700	\$700
<b>Totals:</b>				1.51	2.04	2.82	\$76,810	\$95,710

Fund 0111 TB Care  
 Dept. 0061 Health Department  
 Prog. 0062 Personal Health

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003 <u>FTE</u>	2004 <u>FTE</u>	2005 <u>FTE</u>	2004 <u>Budget</u>	2005 <u>Budget</u>
0503	8135	14	Director Personal Hlth Service	0.14	0.14	0.14	\$9,015	\$9,524
0503	8109	12	Comm. Disease/Hlth Prgm Supvsr	0.25	0.25	0.25	\$12,789	\$13,540
0503	8025	10	Clinic Supervisor	0.50	0.50	0.00	\$19,823	\$0
0503	8107	10	Communicable Disease Pgm Cord	0.00	0.00	0.50	\$0	\$20,879
0503	8011	09	Clinic Nurse	0.00	0.00	1.00	\$0	\$36,469
0515	8011	09	Clinic Nurse	0.25	0.25	0.00	\$8,463	\$0
0503	8105	09	Communicable Disease Investgr	1.48	1.00	0.65	\$36,959	\$24,403
0503	8123	08	Case Manager	0.00	0.48	0.08	\$14,839	\$2,513
0503	0012	06	Office Support Specialist II	0.40	0.40	0.40	\$10,801	\$11,334
0503	0011	04	Office Support Specialist I	1.35	1.35	1.35	\$31,007	\$31,726
0524	0001		Differential Pay				\$0	\$0
0527	0001		Incentive Pay				\$1,225	\$1,225
<b>Totals:</b>				<b>4.37</b>	<b>4.37</b>	<b>4.37</b>	<b>\$144,921</b>	<b>\$151,613</b>

Fund 0112 Health Department  
 Dept. 0061 Health Department  
 Prog. N/A

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2004</u>	<u>2005</u>
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	0337	19	Health Department Admin	1.00	1.00	1.00	\$85,041	\$89,005
0503	8135	14	Director Personal Hlth Service	0.75	0.75	0.75	\$48,295	\$50,844
0503	8407	13	Environmental Health Director	1.00	1.00	1.00	\$66,124	\$68,868
0503	8133	13	Asst Admin-Health Department	1.00	1.00	1.00	\$63,271	\$67,019
0520	2009		Veterinarian	0.10	0.10	0.10	\$5,478	\$5,573
0503	8406	12	Environmental Hlth Prgm Supv	2.00	2.00	2.00	\$107,732	\$113,459
0503	8021	12	Community Health Services Supv	0.87	0.87	0.95	\$44,915	\$51,727
0503	8023	12	Maternal-Child Hlth Serv Supv	0.75	0.75	0.75	\$39,427	\$41,738
0503	8109	12	Comm. Disease/Hlth Prgm Supv	0.75	0.75	0.75	\$38,366	\$40,478
0503	8405	10	Senior Staff Sanitarian	1.00	1.00	1.00	\$43,397	\$45,794
0503	8025	10	Clinic Supervisor	0.50	0.50	1.00	\$19,823	\$41,978

Fund 0112 Health Department  
 Dept. 0061 Health Department  
 Prog. N/A

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003	2004	2005	2004	2005
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	8117	10	Health Promo Program Manager	1.00	1.00	1.00	\$40,183	\$42,705
0503	8107	10	Communicable Disease Pgm Cord	1.00	1.00	0.50	\$39,825	\$20,807
0515	8128	10	Pub. Health Plan. & Bioterror Coord	0.00	0.13	0.13	\$6,016	\$6,568
0503	2007	09	Animal Control Director	1.00	1.00	1.00	\$42,736	\$44,160
0503	8113	09	Public Health Comm Specialist	0.87	0.89	0.89	\$30,958	\$32,909
0503	8105	09	Communicable Disease Investgr	1.63	1.60	2.35	\$64,291	\$94,825
0503	8403	09	Staff Sanitarian	7.00	7.00	7.00	\$247,535	\$259,305
0503	8011	09	Clinic Nurse	1.70	1.50	1.50	\$53,824	\$56,806
0515	8011	09	Clinic Nurse	1.07	1.19	0.84	\$41,814	\$31,540
0503	8015	09	Public Health Nurse	6.17	6.17	6.17	\$222,655	\$232,972
0515	8015	09	Public Health Nurse	1.16	1.16	0.76	\$43,861	\$30,642



Fund 0112 Health Department  
 Dept. 0061 Health Department  
 Prog. N/A

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2004</u>	<u>2005</u>
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0515	8017	09	School Health Nurse Consultant	0.48	0.48	0.48	\$17,964	\$18,886
0515	8127	09	Quality Assurance Specialist	0.13	0.00	0.00	\$0	\$0
0503	0015	08	Admin Support Supervisor II	1.00	1.00	1.00	\$36,404	\$37,778
0503	8123	08	Case Manager	0.00	0.23	0.23	\$7,110	\$7,201
0503	8115	08	Health Promotion Specialist	0.33	0.33	0.33	\$10,822	\$11,448
0503	0102	07	Accounting Specialist II	0.00	1.00	1.00	\$28,220	\$30,082
0503	0013	07	Supervising Office Supp Spec	1.00	1.00	1.00	\$28,220	\$29,809
0503	2005	07	Animal Control Manager	1.00	1.00	1.00	\$37,985	\$37,330
0515	2005	07	Animal Control Manager	0.08	0.08	0.08	\$2,204	\$2,297
0515	0017	07	Administrative Specialist	0.60	0.60	0.60	\$17,980	\$19,034
0503	0012	06	Office Support Specialist II	2.14	2.14	2.14	\$58,408	\$61,319

Fund 0112 Health Department  
 Dept. 0061 Health Department  
 Prog. N/A

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003	2004	2005	2004	2005
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	2001	06	Animal Control Warden	3.00	3.00	3.00	\$78,378	\$82,679
0515	2001	06	Animal Control Warden	1.51	1.16	0.85	\$30,100	\$22,104
0503	0101	05	Accounting Specialist I	1.00	0.00	0.00	\$0	\$0
0515	8101	05	Vision & Hearing Technician	0.72	0.72	0.24	\$17,331	\$5,879
0503	0011	04	Office Support Specialist I	4.98	4.98	5.95	\$115,395	\$140,888
0515	0011	04	Office Support Specialist I	0.75	0.75	0.03	\$16,875	\$677
0515	0M	0M	Parking Lot Attendant	0.10	0.10	0.20	\$1,725	\$3,511
0516	0M	0M	Health Program Assistant	0.35	0.35	0.35	\$8,009	\$8,009
0516	0399	0M	Intern	0.22	0.22	0.22	\$2,209	\$2,789
0524	0001		Differential Pay				\$2,500	\$2,500
0526	0001		Overtime Pay				\$11,500	\$11,500

Fund 0112 Health Department  
 Dept. 0061 Health Department  
 Prog. N/A

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003	2004	2005	2004	2005
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0527	0001		Incentive Pay				\$11,406	\$11,406
0520	0001		Per Diem					\$5,558
<b>Totals:</b>				51.71	51.50	51.14	\$1,936,312	\$2,022,406

Fund 0120 County Highway Fund  
 Dept. 0055 County Highway Department  
 Prog. 0056 Road & Bridge Construction

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2004</u>	<u>2005</u>
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	6106	12	Civil Engineer II	1.00	1.60	0.20	\$82,601	\$11,245
0503	0208	11	GIS Specialist	0.00	0.58	0.00	\$25,002	\$0
0503	7015	10	Highway Maintenance Cord	0.00	0.20	0.20	\$9,908	\$10,275
0503	6101	10	Project Manager	1.60	1.00	2.00	\$59,220	\$113,006
0503	7307	09	Fleet Manager	1.00	1.00	1.00	\$45,864	\$47,797
0503	0103	09	Senior Accounting Specialist	0.80	1.00	1.00	\$37,416	\$41,365
0503	6104	08	Engineering Technician II	0.70	0.75	0.75	\$27,636	\$28,938
0503	6102	07	Engineering Technician I	1.00	0.60	0.60	\$21,079	\$21,972
0503	0102	07	Accounting Specialist II	1.00	1.00	1.00	\$30,504	\$34,291
0503	7305	07	Heavy Equipment Mechanic	1.00	1.00	1.00	\$32,417	\$34,243

0503	0012	06	Office Support Specialist II	1.00	1.00	1.00	\$25,077	\$28,334
0503	6103	U	Engineering Technician - Union	1.30	0.80	0.40	\$33,088	\$17,052
0503	7003	U	Truck Driver/Laborer	5.70	4.55	5.00	\$159,962	\$175,983
0503	7005	U	Equipment Operator	3.00	3.20	3.10	\$141,664	\$132,719
0516	7001	OM	Laborer	2.20	2.60	1.88	\$40,000	\$30,000
0526	0001		Overtime				\$80,000	\$90,000
0527	0001		Performance Incentive				\$3,000	\$3,000
<b>Totals:</b>				21.30	20.88	19.13	\$854,436	\$820,220

\$697,220

Fund 0121 Bridge Matching Fund  
 Dept. 0055 County Highway Department  
 Prog. 0056 Road & Bridge Construction

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2004</u>	<u>2005</u>
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	6106	12	Civil Engineer II	1.00	0.00	1.00	\$0	\$56,473
0503	7015	10	Highway Maintenance Cord	0.00	0.10	0.10	\$4,954	\$5,137
0503	0103	09	Senior Accounting Specialist	0.20	0.00	0.00	\$0	0
0503	6101	09	Project Manager	0.10	1.00	0.00	\$51,010	0
0503	6104	08	Engineering Technician II	1.15	0.65	0.65	\$24,726	\$25,610
0503	6102	07	Engineering Technician I	-0.00	0.10	0.10	\$3,513	\$3,662
0503	6103	U	Engineering Technician - Union	0.10	0.20	0.70	\$8,272	\$29,137
0503	7003	U	Truck Driver/Laborer	2.60	2.25	1.95	\$78,742	\$66,030
0503	7005	U	Equipment Operator	1.40	0.65	0.50	\$29,027	\$21,920
0516	7001	0M	Laborer	0.10	0.10	0.12	\$4,000	\$2,000

0526	0001	Overtime	\$12,000	\$12,000
0527	0001	Performance Incentive	\$1,000	\$1,000
<b>Totals:</b>			6.65	5.05
			5.12	\$217,243
				\$222,970

Fund 0123 Motor Fuel Tax Fund  
 Dept. 0055 County Highway Department  
 Prog. 0056 Road & Bridge Construction

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003	2004	2005	2004	2005
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	0315	17	County Engineer	1.00	1.00	1.00	\$93,534	\$94,816
0503	6109	14	Asst County Engineer	1.00	1.00	1.00	\$65,696	\$68,534
0503	6107	13	Highway Operations Officer	1.00	1.00	1.00	\$69,030	\$69,721
0503	6106	12	Civil Engineer II	0.00	0.40	0.80	\$18,859	\$44,980
0503	7015	10	Highway Maintenance Cord	2.00	1.70	1.70	\$84,977	\$88,334
0503	6101	09	Project Manager	0.30	0.00	0.00	\$0	0
0503	6104	08	Engineering Technician II	0.15	0.60	0.60	\$22,786	\$23,614
0503	6102	07	Engineering Technician I	0.00	0.30	0.30	\$10,539	\$10,986
0516	7001	0M	Laborer	0.25	0.25	2.00	\$20,000	\$32,000
0503	6103	U	Engineering Technician - Union	0.60	1.00	0.90	\$41,360	\$37,897



0503	7003	U	Truck Driver/Laborer	2.70	4.20	4.05	\$149,001	\$143,865
0503	7005	U	Equipment Operator	1.60	2.15	2.40	\$95,187	\$102,218
0526	0001		Overtime				\$85,000	\$90,000
0527	0001		Performance Incentive				\$3,000	\$3,000
<b>Totals:</b>				<b>10.60</b>	<b>13.60</b>	<b>15.75</b>	<b>\$758,970</b>	<b>\$809,966</b>

Fund 0129 Children's Advocacy Center  
 Dept. 0062 Children's Advocacy Center  
 Prog. 0021 Children's Advocacy Programs

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003	2004	2005	2004	2005
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	0327	12	Director-Children's Advocacy Ctr.	1.00	1.00	1.00	\$54,942	\$57,450
0503	8124	10	Forensic interviewer	1.00	1.00	1.00	\$38,348	\$40,316
0503	8123	08	Case Manager	3.50	6.00	6.50	\$186,967	\$210,152
0515	8123	08	Case Manager	0.00	0.50	0.00	\$14,727	\$0
0503	2305	08	CASA Coordinator	3.00	0.00	0.00	\$0	\$0
0503	0012	06	Office Support Specialist II	0.50	0.00	0.00	\$0	\$0
0516	0011	06	Office Support Specialist I	1.00	1.00	0.50	\$21,977	\$11,684
0526	0001		Overtime				\$0	\$0
0527	0001		Performance Incentive				\$500	\$500
<b>Totals:</b>				10.00	9.50	9.00	\$317,460	\$320,102

Fund 0135 Tort Judgment Fund  
 Dept. 0077 Tort Judgment  
 Prog. N/A

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	2003	2004	2005	2004	2005
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	1109	16	Asst States Attorney V	0.00	1.00	1.00	\$83,016	\$86,271
0503	1108	13	Asst States Attorney IV	1.00	0.00	0.00	\$0	\$0
0503	0047	12	Risk Manager	1.00	1.00	1.00	\$56,822	\$59,318
0503	1107	12	Asst States Attorney III	1.00	1.00	1.00	\$70,544	\$70,734
0503	8129	11	Detention Health Supervisor	1.00	1.00	1.00	\$59,131	\$60,160
0503	8013	09	Registered Nurse	4.00	4.00	5.00	\$173,808	\$212,659
0515	8013	09	Registered Nurse	2.98	2.94	0.95	\$105,305	\$39,900
0516	8013	09	Registered Nurse	0.00	0.04	0.04	\$1,299	\$1,300
0515	8006	06	Licensed Practical Nurse	0.00	0.00	1.00	\$0	\$38,123
0503	0012	06	Office Support Specialist II	1.00	1.00	1.00	\$29,201	\$30,525
0515	0046	06	Safety Coordinator	0.50	0.50	0.00	\$12,501	\$0

0503	1101	06	Legal Asst I	1.00	1.00	0.93	\$27,888	\$28,698
0515	0011	04	Office Support Specialist	0.00	0.00	0.00	\$0	\$0
0526	0001		Overtime Pay				\$34,600	\$36,100
0527	0001		Incentive Pay				\$5,500	\$4,000
<b>Totals:</b>				13.48	13.48	12.92	\$659,615	\$667,788

Fund 0136 Veterans Assistance Comm.  
 Dept. 0065 Veterans Assistance  
 Prog. 0074 Veteran's Assistance

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2004</u>	<u>2005</u>
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	2403	08	Veterans Assistance Officer	1.00	1.00	1.00	\$31,453	\$31,482
0503	0017	07	Admin. Specialist	1.00	0.00	0.00	\$0	\$0
0503	0012	06	Office Support Specialist II	0.00	1.00	1.00	\$25,001	\$27,790
0527	0001		Incentive Pay				\$600	\$600
<b>Totals:</b>				2.00	2.00	2.00	\$57,054	\$59,872

Fund 0360 Fairview Building Fund  
 Dept. 0041 Facilities Management  
 Prog. 0051 Fairview Building Maint.

<u>Acci</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2004</u>	<u>2005</u>
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	7145	10	Facilities Maintenance Foreman	0.00	0.10	0.10	\$5,211	\$5,393
0503	7145	09	Facilities Maintenance Foreman	0.10	0.00	0.00	\$0	\$0
0503	7154	07	Building Maintenance Mech II (NH)	0.00	0.00	0.10	\$0	\$2,710
0503	7153	05	Building Maintenance Mech I (NH)	0.30	0.20	0.10	\$8,861	\$2,611
0503	7142	04	Building Maintenance Worker	0.10	0.10	0.10	\$2,351	\$2,499
0524	0001		Differential Pay				\$0	\$0
<b>Totals:</b>				0.50	0.40	0.40	\$16,423	\$13,212

Fund: 0401 Nursing Home  
 Dept: 0090 Nursing Home  
 Prog: N/A

<u>Acct</u>	<u>Class</u>	<u>Grade</u>	<u>Class Name</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2004</u>	<u>2005</u>
				<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>Budget</u>	<u>Budget</u>
0503	0339	17	Nursing Home Administrator	1.00	1.00	1.00	\$86,731	\$89,843
0503	8029	14	Director of Nursing Services	1.00	1.00	1.00	\$70,549	\$58,277
0503	7145	10	Facilities Maintenance Foremai	0.00	0.90	0.90	\$46,717	\$48,357
0503	8030	10	Asst Director of Nursing - RN	2.00	1.00	1.00	\$47,825	\$43,070
0503	9017	09	Food Services Supervisor	1.00	1.00	1.00	\$35,894	\$37,645
0503	8013	09	Registered Nurse	8.00	8.00	7.00	\$331,767	\$305,847
0503	8031	09	Asst Director of Nursing - LPN	0.00	1.00	1.00	\$38,070	\$38,161
0503	7145	09	Facilities Maintenance Foremai	0.90	0.00	0.00	\$0	\$0
0503	8131	08	Assistant to Nurs Home Admin	1.00	1.00	1.00	\$38,865	\$40,603
0503	8325	08	Social Services Director	1.00	1.00	1.00	\$33,914	\$36,188

0503	7125	08	Domestic Services Director	1.00	1.00	1.00	\$38,272	\$39,834
0503	0102	07	Accounting Specialist II	1.00	1.00	1.00	\$32,159	\$33,555
0503	8005	06	Licensed Practical Nurse	8.00	8.00	9.00	\$273,359	\$328,376
0503	8305	06	Activity Director	1.00	1.00	1.00	\$27,532	\$29,185
0503	0101	05	Accounting Specialist I	1.00	1.00	1.00	\$26,740	\$28,044
0503	7154	07	Building Maint Mech II (NH)	0.00	0.00	0.90	\$0	\$25,344
0503	7143	05	Building Maintenance Mech I	1.80	0.00	0.00	\$0	\$0
0503	7153	05	Building Maintenance Mech I (t	0.00	1.80	0.90	\$48,382	\$22,772
0503	9015	05	Asst Food Services Supervisor	1.00	1.00	1.00	\$26,690	\$27,866
0503	7142	04	Building Maintenance Worker	0.90	0.00	0.00	\$0	\$0
0503	7152	04	Building Maintenance Worker (	0.00	0.90	0.90	\$21,063	\$22,637
0503	0011	04	Office Support Specialist I	1.00	1.00	1.00	\$25,850	\$27,083
0503	8004	03	CNA Coordinator	1.00	1.00	1.00	\$24,280	\$25,436
0503	8311	02	Volunteer Services Coordinator	0.50	0.50	0.50	\$11,395	\$11,933



0504	0009	N08	Medical Records Clerk	2.00	2.00	2.00	\$42,278	\$43,702
0504	8003	N08	Certified Nursing Asst	50.00	50.00	50.00	\$1,026,758	\$1,036,873
0503	9005	N07	Cook	4.00	4.00	4.00	\$75,589	\$77,929
0503	7130	N06	Custodian (NH)	1.00	1.00	1.00	\$22,114	\$23,006
0503	8301	N05	Activity Asst	3.00	3.00	3.00	\$54,342	\$55,897
0503	8312	N05	Social Services Asst	2.00	2.00	2.00	\$38,800	\$39,811
0503	7124	N04	Domestic Services Asst III	1.00	1.00	1.00	\$17,292	\$17,983
0503	7123	N03	Domestic Services Asst II	2.00	2.00	2.00	\$40,098	\$41,302
0503	7122	N02	Domestic Services Asst I	10.00	10.00	10.00	\$161,835	\$166,295
0503	9001	N02	Food Services Assistant	11.00	11.00	11.00	\$171,200	\$173,092
0504	8001	N01	Nursing Home Asst	8.00	8.00	8.00	\$120,712	\$127,140
0524	0001		Differential Pay				\$112,016	\$112,017
0526	0001		Overtime Pay				\$11,561	\$11,942

0527	0001	Performance Incentive	\$40,000	\$40,000
		Turnover Factor	(\$100,000)	-\$100,000
<b>Totals:</b>			128.10	128.10
			\$3,120,649	\$3,187,045

Fund Dept. Prog.	Acct	Class	Grade	Class Name	2003	2004	2005	2004	2005
					FTE	FTE	FTE	Budget	Budget
0452 Metro Communications Cntr	0503	0335	13	Emergency Communications Dir	1.00	1.00	1.00	\$66,384	\$68,939
0030 Metro Communications Cntr	0503	3109	11	Asst Director Technical Services	1.00	1.00	1.00	\$45,719	\$49,048
0090 Metro Communications Cntr	0503	3105	10	Asst Director Operations	1.00	1.00	1.00	\$51,974	\$52,906
	0503	3104	09	Em Comm Supervisor	5.00	5.00	5.00	\$192,960	\$199,606
	0503	0012	06	Office Support Specialist II	1.00	1.00	1.00	\$26,931	\$29,768
	0503	3101	U	Telecommunicator	27.00	30.00	30.00	\$938,587	\$984,291
	0526	0003		TOPS				\$20,000	\$20,000
	0527	0001		Incentive Pay				\$13,650	\$13,650
	0526	0001		Overtime				\$112,000	\$120,000
	<b>Totals:</b>				36.00	39.00	39.00	\$1,468,205	\$1,538,208

Members Sorensen/Bostic moved the County Board approve a Request for Approval and Adoption of the Fiscal Year 2005 Full-Time Equivalent Positions Resolutions and Authorize the Chairman and the County Clerk to Sign. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Members Sorensen/Gordon moved the County Board approve a Request for County Board Authorization to have the County Administrator Publish Fiscal Year 2005 Adopted Budget Appropriation Ordinance and the 2004 Tax Levy Ordinance. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen stated the following: I would like to take this opportunity to thank all of the oversight committees for their diligent work this year on the budget review process and of course thank the Administrator's office and all staff for a yeoman's job in a very tight budget year. That was great.

Member Segobiano stated the following: I was interested in the article that appeared in the Pantagraph recently about Mr. LaPier's contract with an airport authority or whatever it is up North. All it refers to in these minutes is a contract service for Mr. Quick. We have three representatives on that Board and they have the power to levy taxes. I am just wondering if it is possible that we could get a full copy of the minutes where this decision was made and what the decision was based upon that allows Mr. LaPier to excuse himself from his duties for 33 hours a month. All I want to do is read the conversations that took place and what allowed them to authorize this action. Chairman Sweeney stated the following: I understand your concerns. I have raised some of the same myself and I was told that most of that discussion was in Executive Session. Member Segobiano stated the following: it says here that Executive Session was not necessary. Chairman Sweeney stated the following: that is what I was told. I don't know what took place. Other governmental bodies are asking the same question. We need answers. My understanding is that the Airport Authority is going into Executive Session again to talk about this issue. That is all I know. Let's see what other people have to say. Member Gordon stated the following: I am curious why the Airport Authority is able to go into Executive Session on matters that are not personnel related. Chairman Sweeney stated the following: it is personnel related. Member Selzer stated the following: I would agree with Member Segobiano. If nothing else I think we should ask the representatives we appoint, to come to the Executive Committee meeting to start explaining themselves. I think it is terrible that somebody who's getting paid with tax dollars here is now going to be working almost a full week out of the month and getting paid in addition to that. There is a lot of work to be done at our airport and for our people. The consent agenda, they list what's on it but they don't give us any details and we are ultimately held responsible. I would like to see that information. Chairman Sweeney stated the following: the game plan was that after they went into Executive Session this week, I was going to ask one of those three representatives that reports to the Board to report to the Executive Committee to explain what is going on. That was the intent. I don't know what is going to happen with that. Member Owens asked the following: is there anything that stops us from appointing a County Board Member to sit on that Committee or does it have to be someone that is not on the County Board? Chairman

Sweeney stated the following: I don't think that we can appoint a County Board Member but we obviously can change members on that Committee. We have three of the five votes and this Board can make that decision. Member Segobiano stated the following: I really think this is a situation that needs to be addressed. We as elected County Board Members have to have an answer. I've had several calls about this. Mr. Zeunik calculated for me that this amounts to about \$150 an hour that he is receiving. It just raises a lot of questions in people's minds. I do agree that it is a personnel matter and it can go into Executive Session but if nothing prevents it we should request our three representatives come before either the Executive Committee or preferably the full Board and we can go into Executive Session and they can explain the whole thing to us. We need some answers as to why this continues to happen. Chairman Sweeney stated the following: I don't disagree with you. My intent still was to bring at least one person in front of the Executive Committee because we might have a problem getting all three at one time but that was my intent. Member Renner stated the following: I actually have spent a large portion of the last year or so trying to avoid any kind of question dealing with the Will County third airport but in this situation I have to agree and have a question for Mr. Ruud. Is this really, given that we are talking about the Director of the Airport Authority, a personnel matter that would fall under an Executive Session? Mr. Ruud stated the following: sure, he is employed by the Airport Authority. Member Gordon stated the following: I didn't explain myself before. We are talking about an employee of the Airport Authority who is seeking permission to strike a personnel deal with another employer. Can the Airport Authority go into Executive Session to discuss his arrangement with another employer? Mr. Ruud stated the following: if it impacts on his duties to the government that he is employed by, yes. It would be a real stretch to say it isn't a personnel matter. Chairman Sweeney stated the following: it is not another governmental authority. It is actually with the Farnsworth Group. It's not with Will County's Airport Authority that he is making the agreement. Member Gordon stated the following: my other point would be that I don't think we can go into Executive Session to deal with information coming from anyone from the Airport Authority on his personnel matter. Chairman Sweeney stated the following: that was Member Segobiano's point. That was not going to be mine. We could get him here. I want them to explain to the Executive Committee and maybe to the full Board what their intent is and why they did this. I think they need to. We need to know that information. Member Gordon stated the following: I sympathize with Member Segobiano's interest in getting full information but I don't think we can do it in Executive Session and, frankly, I would like to have it on the record anyway. Member Segobiano stated the following: I was just looking for an avenue. Chairman Sweeney stated the following: I understand but I don't think I want to keep it in Executive Session. Even if we could, I would not ask for that unless the Board wanted to do that. Member Hoselton stated the following: is this a job or a job interview? Chairman Sweeney stated the following: I have no idea. I don't know what his intentions are and why they are doing it. Member O'Connor stated the following: since the Airport Authority falls under the Transportation Committee,

would the venue be to have them come in to sit with the Transportation Committee? Chairman Sweeney stated the following: no, I really think it is under the Executive Committee and that would be my call. I think that's where it belongs but I would invite all Board Members to come to the Executive Committee meeting. We can have the meeting here. Member O'Connor stated the following: logically it just doesn't sit with anybody in this room that when you have a contract that you are hired someplace else without returning the money that you are making at the other place or giving up the money that you have. It is not logical that he is just carte blanche doing this. Chairman Sweeney stated the following: I don't disagree with any of you. With so many governmental bodies having concern about their going into Executive Session this week, I thought it was more appropriate to invite them here after that. Some of you might disagree with that but that was what I was thinking would be a better. We would have a better format and agenda to deal with the issue under those circumstances. Member Segobiano stated the following: I raise the issue because of a concern out in the community. We have elected you as our chairman and I would acquiesce that we follow your lead and get us some answers. Chairman Sweeney stated the following: I have full intention of getting some answers. Member Selzer stated the following: I have one final thought because I want to make sure that I am clear publicly. I was a strong proponent or a strong fighter for getting the Airport Authority to pay the money they owed through the Transportation Committee on the roads. I was also a strong supporter of coming to some agreement, taking a reduced sum and coming up with some sort of a payment plan, because they were our tax dollars and their tax dollars. It was all tax dollars. I still believe in that but when there is an extra \$90,000 in somebody's budget to pay Mr. LaPier and he is going to give up some of the time he was spending I have a real issue with that. If he has got the time to do that work that money should not come back to the Airport Authority for them to use to pay their bills and honor their commitments. That's the problem I have. Like Member Segobiano said, there are employees out there that would love nothing more than to be working at baggage claim and the Avis counter at the same time and draw two pay checks. I highly doubt anyone of those hard workers would ever get that chance. I appreciate what you are doing to get that answered. Member Renner stated the following: I think there is another issue here as well. The advice that Mr. LaPier might be giving to the Will County Airport Authority, to the extent that that Airport Authority might prosper, might have a harmful effect on the market in Bloomington. It is not just a zero sum game. In fact, that is one of the reasons why in my other endeavor I was trying to walk a fine line there. I think that given what he has done, there are serious questions, not just about his time, but it's about the advice that he might give them that might harmfully affect us. Member Moss stated the following: I would concur with a lot of the comments made in the last few minutes on this issue. I also take exception to the lack of detail in the minutes that we receive and I am not sure that we get minutes on a regular basis. I have yet to find any minutes that reflect any discussion by the Airport Authority on the issue of the Intergovernmental Agreement that we approved back in June requiring the annual payment to cover the debt they have owed us for years. I

don't know if those minutes are around. I never did find them and I am not sure that we have Airport Authority minutes in our packets every month. I know that the Authority meets every month so I would like to have seen that discussion. I too would have like to have seen this other issue that we talked about his morning represented in the minutes. I just think we are getting short shrift from the Airport Authority to which we appoint three of the five members. I just want to say that publicly. Mr. Zeunik stated the following: we do receive minutes of their monthly meeting. They lag a month behind our meeting. This is our November Board meeting and what you see in your packet is the September Airport Authority minutes. We are a month behind and that is just because of when their Board meets in relation to when we meet and the time it takes them to get the minutes back to our office and into your packet. The Intergovernmental Agreement that we approved concerning the payment does appear in their minutes. It appears as a four sentence item that basically states that a proposed Intergovernmental Agreement between McLean County and the Bloomington-Normal Airport Authority was presented. A motion was made to approve, seconded, motion passed. The minutes, and we'll be happy to make copies for everybody that didn't see them, reflect no discussion. They reflect no comment either pro or con and the way the vote is recorded one assumes it was a unanimous vote because there is no detail. There is no roll call there is no indication that anyone voted against. Member Moss stated the following: I am not so sure we should have to assume that sort of thing. Let me also point out that the first payment under this ten-year agreement was due October 1, 2004. It arrived yesterday, according to Mr. Mitchell, six weeks late. Now I don't know if that is because of the budgeting cycle, but it was approved in June by us which would seem to me to allow them plenty of time to get that payment to us on time. Member Gordon asked the following: Mr. Chairman, is it your intent when you invite one or more Members of the Airport Authority to meet with the Executive Committee, presumably in open session, are you going to be aiming first for inviting one or more of the three appointees from this Board? In other words are you inviting the Members of the Airport Authority who are there because you appointed and we approved? Chairman Sweeney stated the following: those are the ones that I would invite. Member Nuckolls asked the following: is the Chairman of this Authority one of the Members that we appointed? Chairman Sweeney stated the following: yes and his appointment is up in 2005, just to let you know. That might send a message to him. I don't know how else to state that. Mr. Ruud stated the following: if we invite two or three then there will be a violation of the Meetings Act unless the Airport Authority approves it. Chairman Sweeney stated the following: Mr. Ruud has told us that we probably can't invite two or three we have to only use one because that would be a majority of the quorum and all of that other stuff. Mr. Ruud stated the following: you can't do that unless you want to have a joint meeting of the two boards. Chairman Sweeney stated the following: I see Representative Brady here and I would like to thank him for showing up but also it would be nice if the State would change that law so that we don't have that problem when we deal with issues like this. Member Nuckolls stated the following: Mr. McCormick, he is the one that we appointed so he would logically be the one that we invite, hopefully. Chairman

Sweeney stated the following: he is one of three. Just because he is the chairman I wasn't necessarily leaning in that direction because I would prefer to have Mr. Wannemacher here. Personally, it is just my opinion but I think he knows a lot more about what is going on out there than any of the other Board Members so I think it would be better to have him. Member Nuckolls asked the following: he is an appointee of the Board as well – is that correct? Chairman Sweeney stated the following: yes, he is. Member O'Connor stated the following: I would like to hear some discussion on having a joint meeting, where we could have them all here rather than just one Member. Chairman Sweeney stated the following: we still can't do that. Member O'Connor asked the following: if we make it a public meeting can we do that? Chairman Sweeney stated the following: yes, if both parties agree. They have to agree to it also. Member O'Connor stated the following: it might be the time to ask them to agree. I just wanted to hear some discussion about how other people feel about a joint meeting. Chairman Sweeney stated the following: we could have a joint meeting but when we have the Executive Committee meeting you all get the minutes and agenda and you can show up for that. We can treat that as a joint meeting but I don't know that somebody from the City of Bloomington or the Town of Normal would agree to that. We would have to have them agree that we could have more than one here. Member O'Connor asked the following: why wouldn't they? Chairman Sweeney stated the following: last night at the Normal Town Council meeting they were talking about this issue and I don't know if they went into Executive Session or not but they couldn't get anybody to show up. Member Owens asked the following: do they always meet on the 15<sup>th</sup> of every month? If it is an open meeting maybe some of the Members, maybe one or two of us could start showing up. Chairman Sweeney stated the following: I don't think that is a political game that we want to play. We would go out there and they would go into Executive Session and kick us all out so let's not do that. Let's try to get one person to show up. I think that the individual that I am mentioning would be very supportive of coming to talk to us about what is going on and why they did what they did. If other ones from the Airport Authority want to show up, I welcome all of them to come to our meeting.



**PROPERTY COMMITTEE:**  
Member Bostic, Chairman, presented the following:

RESOLUTION of the McLEAN COUNTY BOARD  
APPROVING and AUTHORIZING the STATE'S ATTORNEY  
to USE VACANT OFFICE SPACE  
on the SIXTH FLOOR of the LAW AND JUSTICE CENTER  
for the MULTI-DISCIPLINARY DOMESTIC VIOLENCE GRANT PROGRAM

WHEREAS, the Property Committee of the McLean County Board has received and reviewed a proposal submitted by the State's Attorney to use vacant office space on the sixth floor of the Law and Justice Center to house the grant funded Multi-Disciplinary Domestic Violence Program; and,

WHEREAS, the proposal submitted by the State's Attorney requires no alterations or renovations to the existing vacant office space on the sixth floor; and,

WHEREAS, the State's Attorney recognizes that the use of this vacant office space on the sixth floor may be temporary since long range plans call for this space to be remodeled during the renovation of the first, sixth, and seventh floors of the Law and Justice Center; and,

WHEREAS, the Director of Facilities Management has reviewed the proposal submitted by the State's Attorney and concurs with the request to use vacant office space on the sixth floor of the Law and Justice Center to house the grant funded Multi-Disciplinary Domestic Violence Program; and,

WHEREAS, the Property Committee, at its regular meeting on Thursday, November 4, 2004, recommended approval of the proposal submitted by the State's Attorney to use vacant office space on the sixth floor of the Law and Justice Center to house the grant funded Multi-Disciplinary Domestic Violence Program; now, therefore,


BE IT RESOLVED by the McLean County Board, now meeting in regular session, as follows:

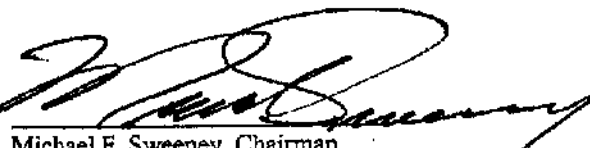
- (1) The McLean County Board hereby approves the proposal submitted by the State's Attorney to use vacant office space on the sixth floor of the Law and Justice Center to house the grant funded Multi-Disciplinary Domestic Violence Program.
- (2) The McLean County Board hereby requests that a certified copy of this Resolution be forwarded to the Director of Facilities Management, the State's Attorney, the First Civil Assistant State's Attorney, and the County Administrator.

ADOPTED by the McLean County Board this 16<sup>th</sup> day of November, 2004.

ATTEST:

APPROVED:

  
Peggy Ann Milton, Clerk of the McLean County Board  
McLean County, Illinois

  
Michael F. Sweeney, Chairman  
McLean County Board

Law and Justice Center, Room 605  
104 West Front Street, P O Box 2400  
Bloomington, Illinois 61702-2400  
Telephone: (309) 888 - 5400  
FAX number: (309) 888 - 5429  
E-mail: [william.yoder@mcleancountyil.gov](mailto:william.yoder@mcleancountyil.gov)

**MEMO**

**TO:** Diane Bostic, Chairman, Property Committee  
Members, Property Committee

**FROM:** William A. Yoder

**DATE:** October 22, 2004

**RE:** Use of space formerly occupied by the McLean County Auditor's Office in the Law & Justice Center

McLean County was recently awarded a grant, creating a coordinated multidisciplinary response to domestic violence. Three county and several non-county agencies were funded through this grant. Many other agencies are unfunded partners.

The State's Attorneys Office will be hiring two new employees through this grant. Because of previous growth, there is no space within the State's Attorneys Office to put these employees. Neville House (one of the funded partners in the grant) currently uses a small conference room within the State's Attorneys Office to assist *pro se* victims of abuse in obtaining orders of protection.

The former County Auditor's Office is currently sitting vacant and in close proximity to our office. Renovation of the sixth floor is not expected for quite some time. The former County Auditor's Office layout could be used, unchanged, to house the entire Domestic Violence Unit of the State's Attorneys Office. This would include two attorneys, the Project Coordinator, and Neville House staff.

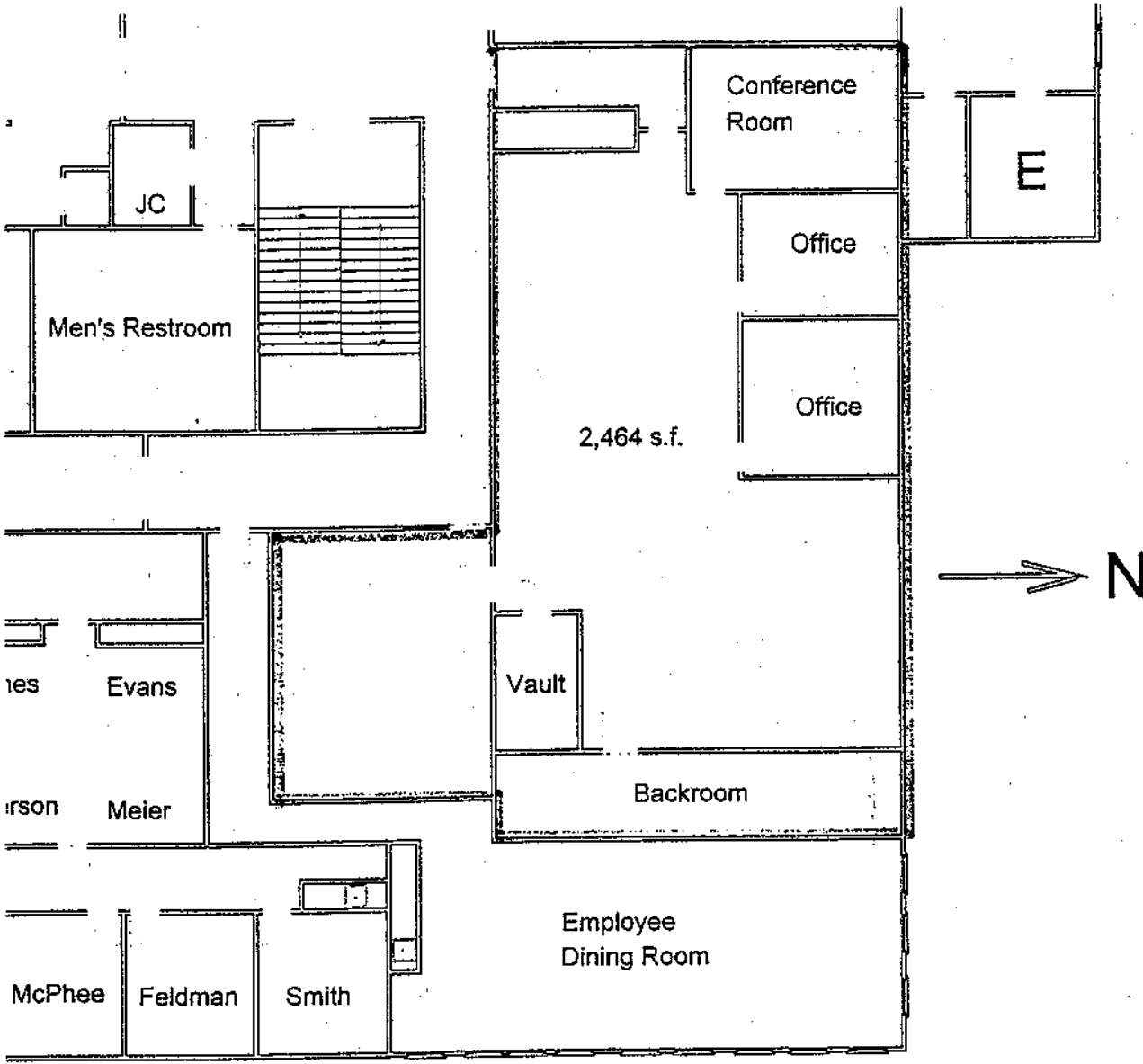
By placing new and some existing employees in the former County Auditor's Office space along with Neville House, it will free up a much needed small conference room within the State's Attorneys Office. In addition, it will allow us to move at least one attorney, currently sharing an office with another attorney, into her own office. Finally, it will allow us to move some boxes of closed files

out of an already overflowing closed file room to make room for several intern stations.

I respectfully request that the Property Committee approve the use of the former County Auditor's Office space by the State's Attorneys Office, until such time as the sixth floor renovation would require vacating part or all of the space. For your review, I have attached a diagram of the floor plan, which Jack Moody was kind enough to prepare for me.

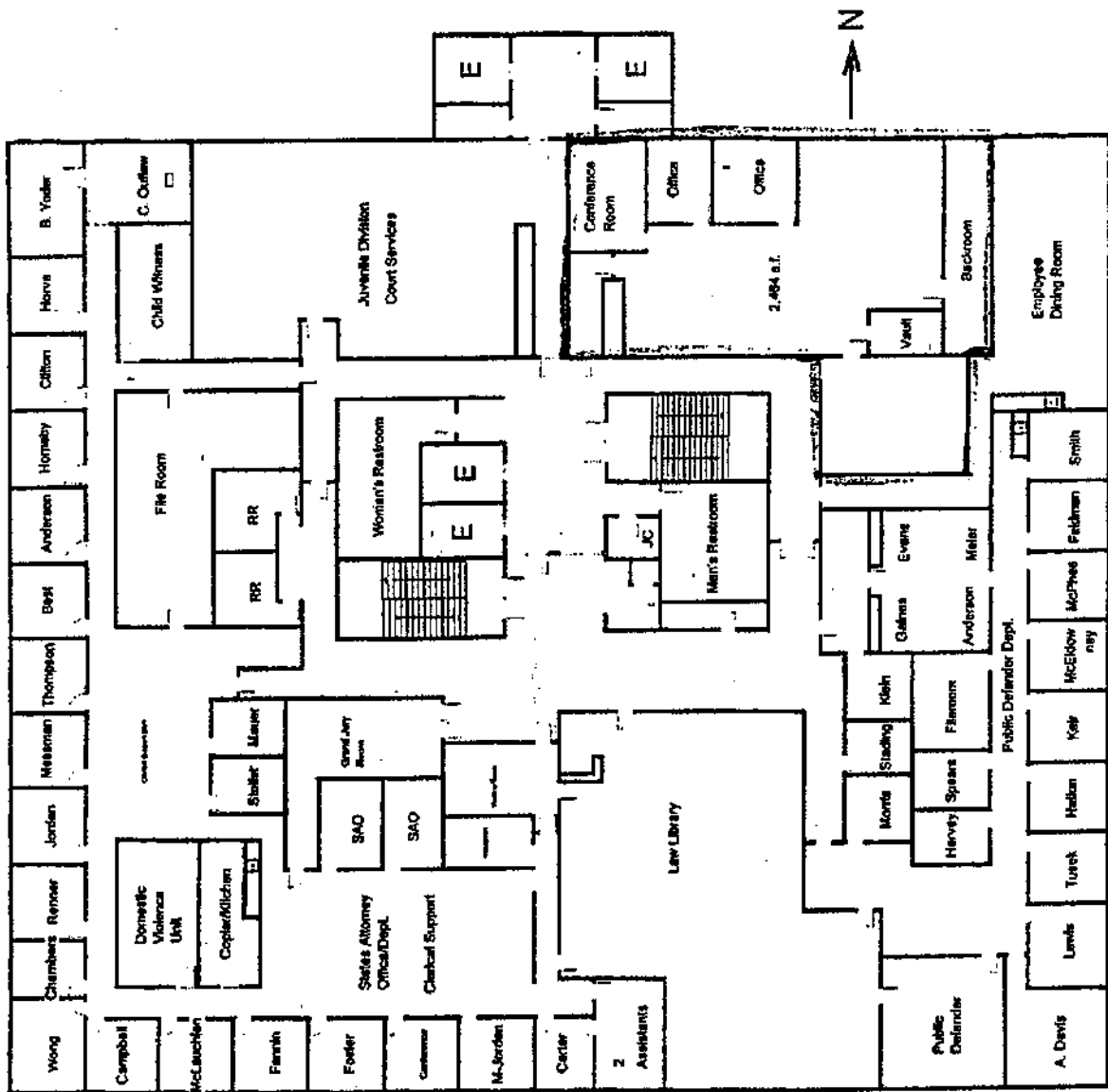
Thank you for your kind consideration.

Cc: John Zeunik  
Jack Moody



Drw by: J. Moody

Revised: 2/20/04



Law & Justice Center 6th Floor LJC6th.PL1 Drw by: J. Moody Revised: 2/20/04

Members Bostic/O'Connor moved the County Board approve a Request for Approval of Resolution Approving the State's Attorneys Office to use the former County Auditor's Office Space on the Sixth Floor of the Law and Justice Center – State's Attorneys Office. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Bostic, Chairman, presented the following:

RESOLUTION of the McLEAN COUNTY BOARD  
APPROVING and AUTHORIZING the RELOCATION of the  
VETERANS ASSISTANCE COMMISSION to the FOURTH FLOOR of the  
HEALTH DEPARTMENT BUILDING and the RELOCATION of  
HEALTH DEPARTMENT OFFICES to the THIRD FLOOR of the  
HEALTH DEPARTMENT BUILDING

WHEREAS, the Property Committee of the McLean County Board has received and reviewed a proposal submitted by the Director of Facilities Management to relocate the Veterans Assistance Commission to the fourth floor of the Health Department and to relocate certain Health Department administrative offices to the third floor of the Health Department Building; and,

WHEREAS, the proposal submitted by the Director of Facilities Management will provide the Health Department with the total office space recommended in the LZT Space Study and will provide the Health Department with sole occupancy and utilization of the first three floors of the Health Department Building; and,

WHEREAS, the Director of Facilities Management has advised the Property Committee that the Facilities Management maintenance staff will be able to complete most of the remodeling and renovation that will be required for the Veterans Assistance Commission and the Health Department; and,

WHEREAS, the Director of Facilities Management has advised the Property Committee that the Veterans Assistance Commission and the Health Department have sufficient funding available to pay for all costs of remodeling and renovation; and,

WHEREAS, the Property Committee, at its regular meeting on Thursday, November 4, 2004, recommended approval of the proposal submitted by the Director of Facilities Management to relocate the Veterans Assistance Commission to the fourth floor of the Health Department and to relocate certain Health Department administrative offices to the third floor of the Health Department Building; now, therefore,


BE IT RESOLVED by the McLean County Board, now meeting in regular session, as follows:

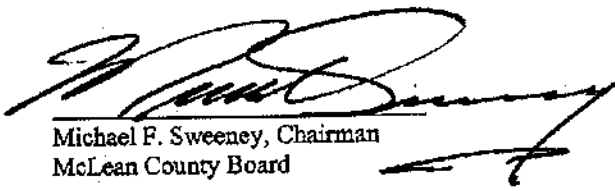
- (1) The McLean County Board hereby approves the proposal submitted by the Director of Facilities Management to relocate the Veterans Assistance Commission to the fourth floor of the Health Department and to relocate certain Health Department administrative offices to the third floor of the Health Department Building.
- (2) The McLean County Board hereby requests that a certified copy of this Resolution be forwarded to the Director of Facilities Management, the Veterans Assistance Commission, the Health Department Director and the County Administrator.

ADOPTED by the McLean County Board this 16<sup>th</sup> day of November, 2004.

ATTEST:

APPROVED:

  
Peggy Ann Gilton, Clerk of the McLean County Board  
McLean County, Illinois

  
Michael F. Sweeney, Chairman  
McLean County Board



**Facilities Management**

104 W. Front Street, P.O. Box 2400  
Bloomington, Illinois 61702-2400  
(309) 888-5192 voice  
(309) 888-5209 FAX [jack@McLean.gov](mailto:jack@McLean.gov)

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To: The Honorable Chairman and Members of the Property Committee  
Mr. John M. Zeunik, County Administrator

From: Jack E. Moody, CFM  
Director, Facilities Management

Date: October 21, 2004

Subj: Veterans Assistance Commission Office Space

When the McBarnes Building was sold earlier this year the Veterans Assistance Commission (hereinafter "VAC"), who occupied office space on the first floor of that facility, was temporarily relocated to vacant office space on the third floor of the McLean County Health Department. With the relocation of the City of Bloomington Board of Election Commissioners from the fourth floor of the McLean County Health Department building to Government Center in August, 2004, this vacated space has been planned for the future occupation of VAC.

We met with Mr. Jerry Vogler, Executive Director of VAC and his staff on several occasions. The attached CADD drawing details the remodeling needs for this 4<sup>th</sup> floor office space. The estimated remodeling cost is \$7,000.00. His VAC budget contains the necessary funds to remodel this space and relocate his department to the fourth floor. The work would be performed by in-house staff except for carpeting and the rough-in plumbing for the sink. This work would take 2-3 weeks and could be performed as early as January, 2005.

Also, attached please find a revised lease agreement for this office space. His current lease expires on December 31, 2004.

I would be happy to answer any questions or provide any additional information.

Thank you for your kind consideration of this matter.

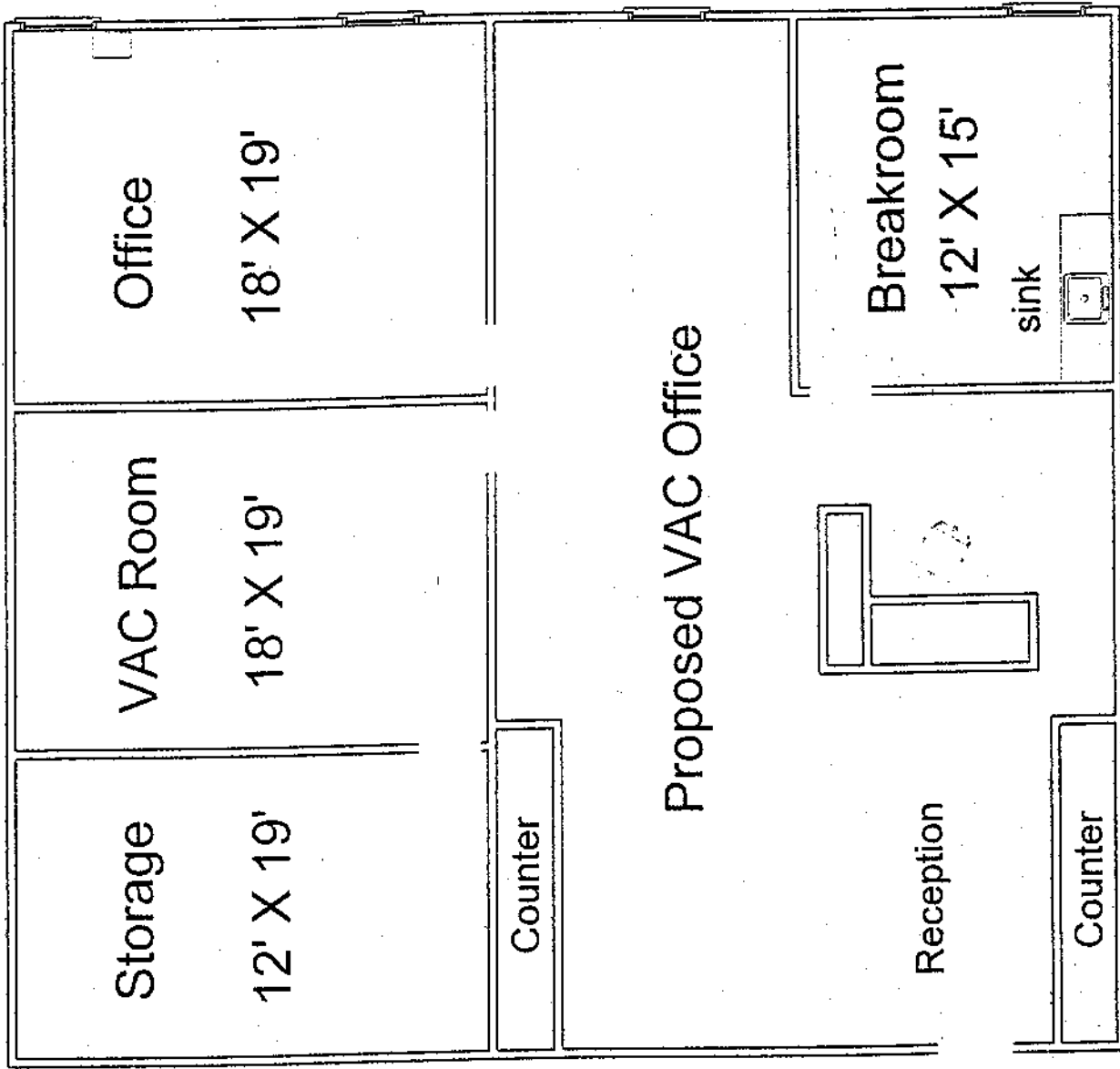
JEM:

Enclosures

Cc: Mr. Jerry Vogler, Veterans Assistance Commission

48'9"

37'6"



200 W. Front Street 4th Floor Detail  
 Revised: 10/04/04 (MCHD4VAC.PL1:Plan)  
 1,865 s.f. \$7,000.00 budget





McLean County

Health Department

200 W. Front St. Room 304

Bloomington, Illinois 61701

(309) 888-5450

**Memorandum**

**RECEIVED**

OCT 27 2004

Facilities Mgt. Div.

To: Jack Moody, Facilities Manager

From: Robert J. Keller, Director

Date: October 27, 2004

Re: Request for Occupancy of Additional Space Located in Suite 350 on the Third Floor of the Health Department Building

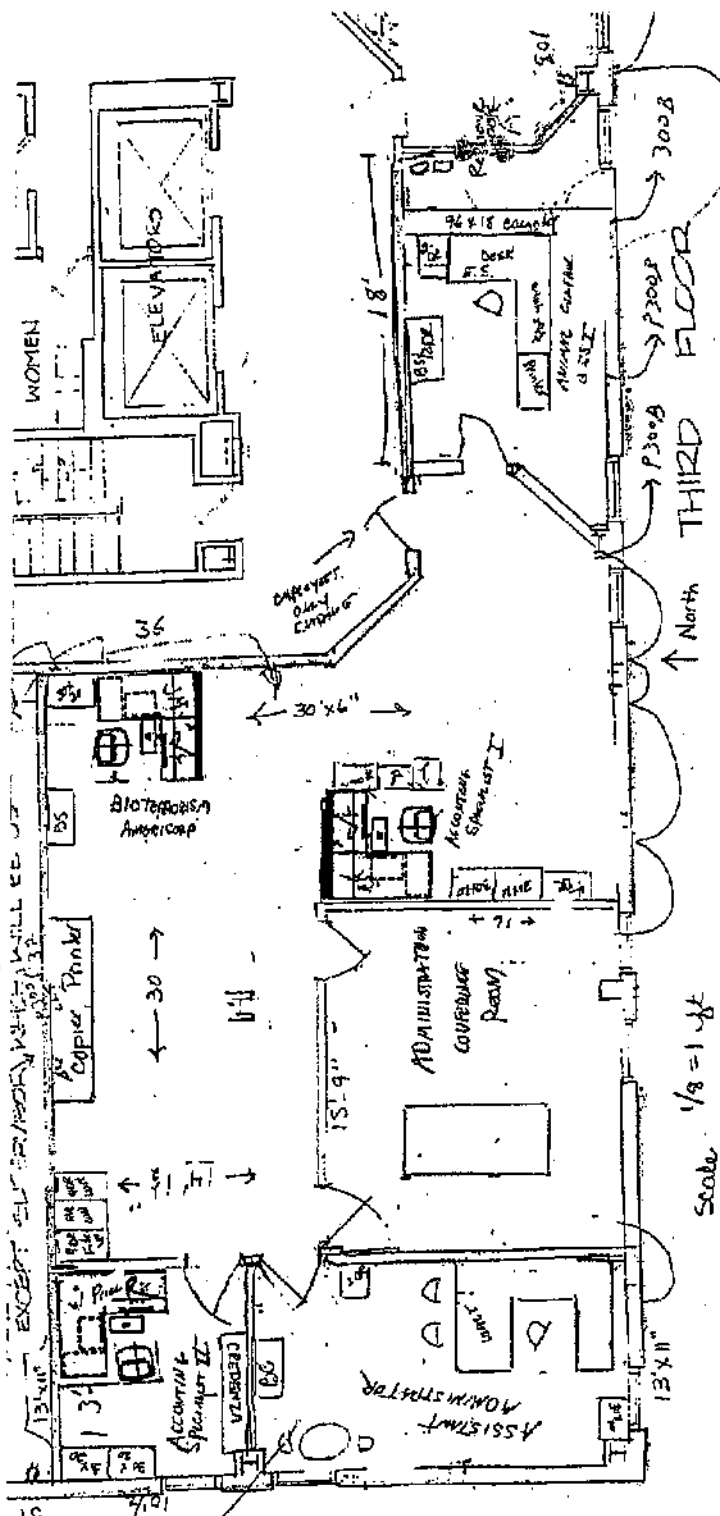
Pursuant to our dialogue over the past several years, I am hereby requesting that the McLean County Health Department be allowed to occupy the space currently used by the Veterans Affairs Commission in suite 350 on the third floor of the Health Department Building.

As you are aware, the architectural firm of LZT conducted a space needs assessment in 1996 and 1997 that determined the department's facilities needs to be approximately 36,000 square feet. If allowed to move into the space adjacent to the administrative offices of the department, this would bring total occupied space to that level. Plans for the space include moving the assistant administrator along with two accounting specialists to that space. In addition, the Americorp staff member working in the bioterrorism area, now located on the first floor, would be located to the new suite. We also plan to move the office support specialist handling animal vaccination records and fee collections to the east side of the newly occupied space to more appropriately handle public cash transactions from behind a counter and provide back-up for the administrative front desk. The attached rough layout provides a visual representation of the occupancy plan. As space is freed up in the administrative area, the health planning and bioterrorism coordinator and the office support staff working in that area will relocate from the second floor to the current administrative area. The public health communication specialist will also be relocated from the health promotion section to occupy vacated space.

It is estimated that the minimal remodeling work will be approximately \$12,000. The department will utilize a portion of its bioterrorism grant as well as unexpended 2004 utilities and maintenance funds to underwrite the cost of this project.

I appreciate your consultation and request that this item be placed on the November 4<sup>th</sup> Property Committee agenda.

Space Allocation Plan for Suite 350



The above layout depicts office locations for suite 350 on the southwest corner of the third floor of the Health Department Building. The following represents the anticipated renovation and support needed from Facilities Management:

- Replacement of carpet to match as closely as possible the southeast suite of offices beginning with room 304
- Interior paint to closely match the southwest suite of offices
- Telephone, data, and electrical outlets appear to be adequate - some minor adjustments may be necessary
- Removal of the show between suite 350 and room 304
- Limited disassembly and reassembly of partitions as part of this move
- Vacuuming and cleaning carpet in rooms 306, 307, 309, and 310 following relocation

The assistant administrator will move to the office on the southwest corner, the accounting specialist II will move to the office located in the office immediately north, the office on the south side of the suite will become the administrative conference room. The open space in room 350 will be occupied by the bioterrorism Americorp staff and the accounting clerk I, and the room that faces room 304 will be occupied by the animal control CCSI.

The above relocations will entail reallocation of existing staff in various areas of the building in space vacated by the above moves.

Members Bostic/Selzer moved the County Board approve a Request for Approval of Resolution Approving Relocation of Veterans Assistance Commission to Fourth Floor of McLean County Health Department and Relocation of McLean County Health Department Offices to Third Floor of McLean County Health Department - Facilities Management. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Bostic stated the following: our General Report is on pages 306-317.

**JUSTICE COMMITTEE:**  
Member Renner, Chairman, presented the following:

**Interagency Agreement**

This Agreement is entered into by and between Mid Central Community Action and the County of McLean, Illinois through the McLean County Sheriff ("Sheriff") this \_\_\_\_ day of \_\_\_\_\_, 2004

**A. Mid Central Community Action agrees as follows:**

1. Subject to the terms and conditions of the Illinois Criminal Justice Authority Domestic Violence Grant, Mid Central Community Action shall hire two full time and one part time law enforcement advocates. These advocates shall perform the duties outlined in their job descriptions incorporated in the foregoing Grant documentation.
  
2. Mid Central Community Action shall save and hold harmless the Sheriff, County of McLean, and their Board, officers and employees from all liability, claims, attorney's fees, expenses, or causes of actions, resulting from claimed injury, damage, loss of use to or for any person, including natural persons and any other legal entity, or property of any kind arising out of or in any way connected with this Interagency Agreement and shall indemnify the Sheriff and County of McLean for any costs, expenses, judgments, and attorney's fees paid or incurred, by or on behalf of the Sheriff and County of McLean, or paid for on behalf of the Sheriff and County of McLean and/or their Board, officers and employees, by insurance provided by the County of McLean and/or their Board, officers and employees.

**B. The Sheriff agrees as follows:**

1. Subject to the terms of and the availability of funds authorized in the Illinois Criminal Justice Authority Domestic Violence Grant, the Sheriff shall reimburse Mid Central Community Action in an amount equal to the salary of said law enforcement advocates referenced in said Grant. Reimbursement shall be made in quarterly installments throughout the term of the Grant.

Mid Central Community Action:

County of McLean:

By: \_\_\_\_\_

By: \_\_\_\_\_

Attest: \_\_\_\_\_

Attest: \_\_\_\_\_

Sheriff:

By: *David Owens*

Members Renner/Owens moved the County Board approve a Request for Approval of an Interagency Agreement between Mid Central Community Action and the County of McLean, Illinois through the McLean County Sheriff to provide services related to the Multi-Disciplinary Domestic Violence Grant-- Sheriff's Department. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Renner, Chairman, presented the following:

**An EMERGENCY APPROPRIATION Ordinance  
Amending the McLean County Fiscal Year 2004  
Combined Annual Appropriation and Budget Ordinance  
Multi-DV Fund 0160, Sheriff's Department 0029**

WHEREAS, the McLean County Board, on November 18, 2003, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2004 Fiscal Year beginning January 1, 2004 and ending December 31, 2004; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the fiscal year 2004 adopted budget for the Sheriff's Department; and,

WHEREAS, the Sheriff's Department has been awarded a grant in the amount of \$136,665.00 from the Illinois Criminal Justice Information Authority to fund the salary and benefits costs for a deputy sheriff and to fund the costs to contract for 2.5 law enforcement advocates to provide multidisciplinary domestic violence services; and,

WHEREAS, the funding period runs from July 1, 2004 through June 30, 2005; and,

WHEREAS, the Justice Committee, at its regular meeting on Monday, November 1, 2004, recommended approval of an Emergency Appropriation Ordinance to recognize the receipt and expenditure of that portion of the funds which coincides with the County's fiscal year 2004 adopted budget; now therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Treasurer is directed to add to the appropriated budget of the General Fund 0001, Sheriff's Department 0029 the following revenue:

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED BUDGET</u>
Multidisciplinary DV Grant 0160-0029-0029-0407.0078	\$ 0.00	\$ 17,158.00	\$ 17,158.00

(2)

2. That the County Auditor is directed to add to the appropriated budget of the General Fund 0001, Sheriff's Department 0029 the following appropriations:

Full-Time Employee Salaries				
0160-0029-0029-0503.0001	\$	0.00	\$ 5,064.00	\$ 5,064.00
Overtime Pay				
0160-0029-0029-0526.0001	\$	0.00	\$ 500.00	\$ 500.00
Holiday Pay				
0160-0029-0029-0526.0002	\$	0.00	\$ 500.00	\$ 500.00
County's IMRF Contribution				
0160-0029-0029-0599.0001	\$	0.00	\$ 1,046.00	\$ 1,046.00
Employee Medical/Life Insurance				
0160-0029-0029-0599.0002	\$	0.00	\$ 700.00	\$ 700.00
Social Security Contribution (F.I.C.A.)				
0160-0029-0029-0599.0003	\$	0.00	\$ 463.00	\$ 463.00
Clothing/Employees				
0160-0029-0029-0601.0001	\$	0.00	\$ 40.00	\$ 40.00
Non-contractual Services				
0160-0029-0029-0773-0001	\$	0.00	\$ 6,978.00	\$ 6,978.00
Purchase of Police Equipment				
0160-0029-0029-0841.0001	\$	0.00	\$ 1,867.00	\$ 1,867.00
Total:			\$ 17,158.00	


(3)

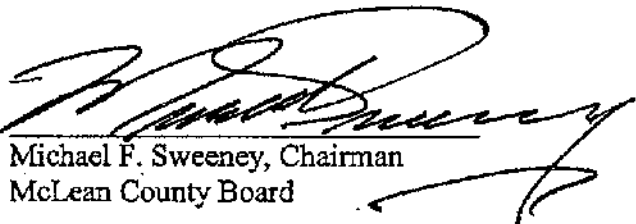
3. That the County Clerk shall provide a certified copy of this ordinance to the County Administrator, County Auditor, County Treasurer, and the Sheriff.

**ADOPTED** by the County Board of McLean County this 16<sup>th</sup> day of November, 2004.

**ATTEST:**

**APPROVED:**

  
Peggy Ann Milton, Clerk of the County Board,  
McLean County, Illinois

  
Michael F. Sweeney, Chairman  
McLean County Board

e:john/cobdsheer\_multidiv.nov04

Members Renner/Harding moved the County Board approve a Request for Approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2004 Combined Annual Appropriation and Budget Ordinance Multi-Disciplinary Domestic Violence Fund 0160 – Sheriff's Department 0029. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Renner, Chairman, presented the following:

An EMERGENCY APPROPRIATION Ordinance  
Amending the McLean County Fiscal Year 2004  
Combined Annual Appropriation and Budget Ordinance  
Sheriff's Department 0029

WHEREAS, the McLean County Board, on November 18, 2003, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2004 Fiscal Year beginning January 1, 2004 and ending December 31, 2004; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the Sheriff's Department 0029; and,

WHEREAS, the Sheriff's Department obtained law enforcement block grant funds from the U.S. Department of Justice in the amount of \$4,000.00 to purchase Police Equipment; and

WHEREAS, the Justice Committee, on Monday, November 1, 2004, approved and recommended to the County Board an Emergency Appropriation Ordinance to recognize the receipt and expenditure of certain federal Funds; now therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Treasurer is directed to add to the appropriated budget of the General Fund 0001, Sheriff's Department 0029 the following revenue:

Sheriff's Office-Unclassified Revenue 0001-0029-0027-0410.0315	<u>\$ 4,000.00</u>
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2. That the County Auditor is directed to add to the appropriated budget of the General Fund 0001, Sheriff's Department 0029 the following appropriation:

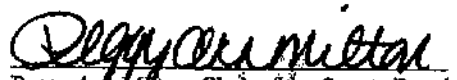
Sheriff's Office-Police Equipment 0001-0029-0027-0841.0001	<u>\$ 4,000.00</u>
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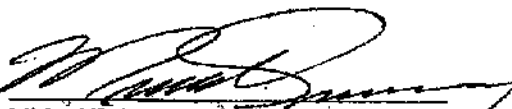
3. That the County Clerk shall provide a certified copy of this ordinance to the County Administrator, County Auditor, County Treasurer, and the Sheriff and Chief Deputy Sheriff.

ADOPTED by the County Board of McLean County this 16th day of November, 2004.

ATTEST:

APPROVED:

  
Peggy Ann Milton, Clerk of the County Board,  
McLean County, Illinois

  
Michael F. Sweeney, Chairman  
McLean County Board

EA\_SHER.USDOTAS  
11/16/04

Members Renner/Dean moved the County Board approve a Request for Approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2004 Combined Annual Appropriation and Budget Ordinance – Sheriff's Department 0029. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Renner, Chairman, presented the following:

**An EMERGENCY APPROPRIATION Ordinance  
Amending the McLean County Fiscal Year 2004  
Combined Annual Appropriation and Budget Ordinance  
Domestic Violence Grant Fund 0160, State's Attorneys Office 0020**

**WHEREAS**, the McLean County Board, on November 18, 2003, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2004 Fiscal Year beginning January 1, 2004 and ending December 31, 2004; and,

**WHEREAS**, the Combined Annual Appropriation and Budget Ordinance includes the fiscal year 2004 adopted budget for the State's Attorneys Office; and,

**WHEREAS**, the State's Attorneys Office has been awarded a grant in the amount of \$95,482.00 from the Illinois Criminal Justice Information Authority to fund the salary and benefits costs for a project coordinator and an Assistant State's Attorney to provide multidisciplinary domestic violence services; and,

**WHEREAS**, the funding period runs from September 1, 2004 through August 31, 2005; and,

**WHEREAS**, the Justice Committee, at its regular meeting on Monday, November 1, 2004, recommended approval of an Emergency Appropriation Ordinance to recognize the receipt and expenditure of that portion of the funds which coincides with the County's fiscal year 2004 adopted budget; now therefore,

**BE IT ORDAINED** by the McLean County Board as follows:

1. That the County Treasurer is directed to add to the appropriated budget of the Domestic Violence Grant Fund 0160, State's Attorneys Office Department 0020 the following revenue:

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED BUDGET</u>
Multidisciplinary DV Grant 0160-0020-0019-0407.0078	\$ 0.00	\$ 18,012.00	\$ 18,012.00



(2)

2. That the County Auditor is directed to add to the appropriated budget of the Domestic Violence Grant Fund 0160, State's Attorneys Office Department 0020 the following appropriations:

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED BUDGET</u>
Full-Time Employee Salaries 0160-0020-0019-0503.0001	\$ 0.00	\$ 14,530.00	\$ 14,530.00
County's IMRF Contribution 0160-0020-0019-0599.0001	\$ 0.00	\$ 945.00	\$ 945.00
Employee Medical/Life Insurance 0160-0029-0019-0599.0002	\$ 0.00	\$ 1,425.00	\$ 1,425.00
Social Security Contribution (F.I.C.A.) 0160-0029-0019-0599.0003	\$ 0.00	\$ 1,112.00	\$ 1,112.00
Total:		\$ 18,012.00	

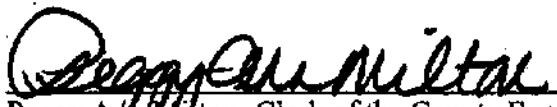
3. That the Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2004 Combined Annual Appropriation and Budget Ordinance, General Fund 0001, State's Attorneys Office 0020 approved and adopted by the McLean County Board on October 19, 2004 is hereby repealed.

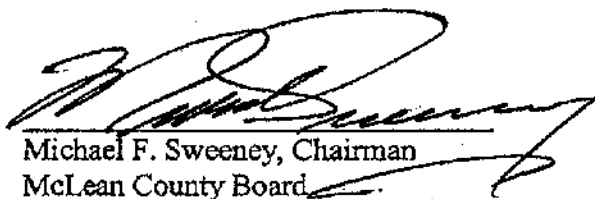
4. That the County Clerk shall provide a certified copy of this ordinance to the County Administrator, County Auditor, County Treasurer, and the State's Attorney.

ADOPTED by the County Board of McLean County this 16<sup>th</sup> day of November, 2004.

ATTEST:

APPROVED:

  
Peggy Ann Milton, Clerk of the County Board,  
McLean County, Illinois

  
Michael F. Sweeney, Chairman  
McLean County Board

Members Renner/Ahart moved the County Board approve a Request for Approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2004 Combined Annual Appropriation and Budget Ordinance Domestic Violence Grant Fund 0160 – State's Attorneys Office 0020. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Renner, Chairman, presented the following:

E\*Justice System™  
Work Order #13

**INTEGRATED JUSTICE INFORMATION SERVICES (IJIS)**  
**MASTER CONSULTING SERVICES AGREEMENT**

**AMENDMENT TO WORK ORDER #13**

This is an amendment to a Work Order which defines certain Services to be performed by Northrop Grumman Information Technology (formally known as Northrop Grumman Space and Mission Systems Corporation), hereinafter referred to as "NORTHROP GRUMMAN", in accordance with the terms and conditions of that certain Master Consulting Services Agreement between McLean County, Illinois ("the COUNTY") and Northrop Grumman.

**Consulting Services Topic:**

McLean County Integrated Justice Information, Northrop Grumman Proposal No. 1F436.000, Civil Case Management Proposal dated 27 August 2003.

**Objectives of Consulting Services:**

Extend the completion date of Work Order #13 to March 31, 2005.

**Location of Consulting Services:**

At the offices of the COUNTY, NORTHROP GRUMMAN corporate offices, and such other facilities necessary or useful for the implementation of the E\*Justice System.

**Activities to be performed:**

NORTHROP GRUMMAN will perform the following services:

Extend the completion date of Work Order #13 to March 31, 2005 to allow for completion of training task deliverable as stated in Work Order #13.

**Deliverable Materials:**

The Work Order #13 Deliverables remain unchanged.

**Work Order Price:**

Extension of the completion date involves no additional cost to the Work Order #13 agreement.

**Price/Invoice and Payment:**

Extension of completion date involves no additional cost to the Work Order #13 agreement. Pricing/Invoice and Payment terms remains in accordance with Attachment 2 (Pricing and Milestone Payments) of the Northrop Grumman Proposal No. 1F436.000 dated 27 August 2003.

**Completion Date:**

After execution of this agreement, the completion date for Work Order #13 shall be extended to March 31, 2005.

Any additional support services or consulting services (Change Orders) shall be mutually agreed to in scope by NORTHROP GRUMMAN and the COUNTY and shall be performed by NORTHROP GRUMMAN at the Hourly Rate for Professional Services as set forth in the Schedule of Rates of Professional and Support Staff current at the time of the Change Order.

This Agreement shall become effective on the date the second of the two Parties to sign executes this Agreement below.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives on the day, month, and year set forth below.

NORTHROP GRUMMAN  
12011 Sunset Hills Road  
Attn: VAR1/6C28  
Reston, VA 20190

McLEAN COUNTY, ILLINOIS  
104 West Front Street  
Bloomington, IL 61701

\_\_\_\_\_  
Signature / Date

\_\_\_\_\_  
Signature / Date

\_\_\_\_\_  
Printed or Typed Name

\_\_\_\_\_  
Printed or Typed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title



**INFORMATION SERVICES**

(309) 888-5100 FAX (309) 888-5209

104 W. Front, Room 702 P.O. Box 2400

Bloomington, Illinois 61702-2400

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**Request for Approval of  
Amendment to Work Order 13**

October 27, 2004

To the Honorable Members of the McLean County Justice Committee and the  
McLean County Board:

Please find attached an amendment to Work Order #13 of our Integrated Justice  
project. The amendment adjusts the ending deliverable date from 12/31/04 to  
03/31/05.

No additional monies are needed for this amendment.

I will be glad to answer any questions you may have.

Thank you

A handwritten signature in black ink, appearing to read "Craig Nelson", is written over a thin horizontal line.

Craig Nelson

Director

McLean County Information Systems

Members Renner/Harding moved the County Board approve a Request for Approval of Amendment of Work Order Number 13 for Professional Services Agreement with Northrop Grumman Space and Mission Systems, Inc. – Extension of Delivery Date at no Additional Cost – Information Services. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Renner stated the following: our General Report is found on pages 328-346.

#### LAND USE AND DEVELOPMENT COMMITTEE:

Member Gordon, Chairman, stated the following: the Land Use and Development Committee brings no items for action to the Board this morning. Our General Report may be found on pages 347-458. Member Selzer stated the following: we approved an application today for a subdivision on 40 acres of property for 52 lots. If you remember, last month we didn't approve a special use permit for a piece of land that someone had built a house on that had a LESA score below what we would consider a good score for crop production out in the County and that land was not being used. This land that we just approved a subdivision for, is 40 acres of property that is currently in crop production. I do not understand our zoning. The pretense of our zoning says that we are here to protect farmland but we just approved with no question, no LESA score, no nothing, land that is in active crop production that is not annexed to the cities, this is our land, for a subdivision. I know that it is zoned R1 but I don't know why. It is probably part of the master plan but it still confuses me why we're going to put in 52 houses on active crop production land yet we turned down somebody who had a house on land that couldn't be used for crop production based on our own LESA score. I just think it is very confusing. Chairman Sweeney stated the following: I would like to bring Phil Dick up to explain the situation. Mr. Dick stated the following: the significant difference between the two cases you identified is that this property is zoned residential. It has been zoned residential since zoning was established in the County in 1966. Our LESA program is only designed to be related to land zoned agricultural and the owners of this property already have a right, as a permitted use, to build residences on land zoned residential. Member Selzer stated the following: I understand that. I guess that is my point. We've got this piece of property over here zoned agricultural that doesn't pass the LESA score because it is not good for crop production. Then we've got this piece of property over here that is in active crop production that we've go zoned residential. It is just how this Board applied zoning to these pieces of property that has determined whether or not you can have a house on it. It is also this Board who approved a zoning ordinance that on the top page basically says something to the effect of "Our number one goal is to protect land that is in crop production". All I am suggesting is that we need to revisit that. I think that when you have those two contrasts come before us within 30 days it just doesn't make common sense. I understand why we are doing it. I understand why it got approved. I am just questioning if we have a lot of active farmland that is zoned

residential. If we do, we may need to take a look at that or we might need to look at changing the preamble to our zoning ordinance and say we have to be more realistic here. We can't protect every piece of farmland. I feel like a hypocrite. I feel like a total hypocrite and it's just how we, nobody else, have written our zoning code. Mr. Dick stated the following: to some extent it would be difficult to take away a right of a property owner who already has that right to build residential development on that property. To rezone property back to agriculture that has already been zoned residential is difficult. In the agricultural district, the County has been restrictive in residential development since at least 1973, has been very slow in authorizing residential development in that area, and has been trying to be as fair as it conceivably could. There is a difference but you can't take property rights away from a property owner after they have already been given without paying the cost of the development.

FINANCE COMMITTEE:  
Member Sorensen, Chairman, presented the following:

RESOLUTION NO. \_\_\_\_\_

RESOLUTION evidencing the intention of The County of McLean, Illinois, to issue Single Family Mortgage Revenue Bonds and related matters.

WHEREAS, The County of McLean, Illinois (the "Issuer") is a political subdivision duly organized and validly existing under the Constitution and the laws of the State of Illinois; and

WHEREAS, the availability of decent, safe and sanitary housing that most people can afford is essential to retain and increase industrial and commercial activities and relieve conditions of unemployment in The County of McLean, Illinois; and

WHEREAS, the shortage of decent, safe and sanitary housing that most people can afford is not transitory and self-curing; the cost of financing such housing is a major and substantial factor affecting the supply and cost of decent, safe and sanitary housing built by private enterprise; and the revenue bonds provided for in this resolution will substantially lower the cost of such financing; and

WHEREAS, pursuant to the Constitution and the laws of the State of Illinois, and particularly the Local Government Housing Finance Law, 50 *Illinois Compiled Statutes 2000*, 456/1 *et seq.*, as supplemented and amended (the "Act"), the County Board of the Issuer has the power to issue its revenue bonds to aid in financing the cost of mortgage loans for one to four family residences in The County of McLean, Illinois; and

WHEREAS, it is now considered to be necessary and desirable and in the public interest of the residents of The County of McLean, Illinois, for the Issuer to issue its revenue bonds in an amount not to exceed \$300,000,000, for the purpose of financing mortgage loans to low and moderate income persons for one to four family residences in The County of McLean, Illinois; and

WHEREAS, pursuant to the Constitution and the laws of the State of Illinois, and particularly Section 10 of Article VII of the 1970 Constitution of the State of Illinois and 5 *Illinois Compiled Statutes 2000*, 220/1 *et seq.*, as supplemented and amended (the "Intergovernmental Cooperation Act"), units of government may exercise jointly any power which they could individually exercise;

NOW, THEREFORE, Be It Resolved by the County Board of The County of McLean, Illinois, as follows:

**SECTION 1.** That, in order to provide decent, safe and sanitary housing that persons of low and moderate income in The County of McLean, Illinois, can afford, with the resulting public benefits expected to flow therefrom, it is deemed necessary and desirable for the Issuer to issue its revenue bonds in an aggregate principal amount not to exceed \$300,000,000 (the

"Bonds"), for the purpose of financing mortgage loans to persons of low and moderate income for one to four family residences located in The County of McLean, Illinois.

*SECTION 2.* That the Issuer will issue the Bonds in an aggregate principal amount not to exceed \$300,000,000 for the aforesaid purposes; that such Bonds shall not constitute an indebtedness, liability, general or moral obligation or a loan of credit of the Issuer, within the meaning of any constitutional or statutory provisions, but will be payable solely from the repayment of the mortgage loans; that neither the faith and credit nor the taxing power of the Issuer will be pledged to the payment of the principal of or interest on the Bonds; and that the Issuer will not have the right or authority to levy taxes to pay the principal of or interest on the Bonds.

*SECTION 3.* That, pursuant to the Intergovernmental Cooperation Act, the Issuer may choose to issue the Bonds jointly with or on behalf of one or more municipalities if the Issuer so determines, or to have the Bonds issued by another municipality on behalf of the Issuer if the Issuer so determines, such determinations to be made in the best judgment of the County Board Chairman of the Issuer that such a cooperative effort is in the best interests of the Issuer.

*SECTION 4.* That the Issuer is hereby authorized to apply for a volume cap allocation for calendar year 2005 for the issuance of the Bonds, which volume cap, if granted, will be allocated to the issuance of the Bonds upon the adoption of an ordinance authorizing the issuance of the Bonds.

*SECTION 5.* That the Issuer hereby agrees to work with Stern Brothers & Co. to underwrite the Bonds and with Chapman and Cutler, as Bond Counsel, in connection with the issuance of the Bonds during calendar year 2005.

*SECTION 6.* That the County Board Chairman, the County Clerk and all other proper officers, officials, agents and employees of the Issuer are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents and certificates as may be necessary to further the purposes and intent of this resolution, including without limitation to obtain an allocation of unified volume cap.

*SECTION 7.* That the provisions of this resolution are hereby declared to be separable, and if any section, phrase or provision of this resolution shall for any reason be declared to be invalid, such declaration shall not affect the remainder of the sections, phrases and provisions of this resolution.



SECTION 8. That all ordinances, resolutions or orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded; and that this resolution shall be in full force and effect upon its adoption and approval.

Presented, passed, approved and recorded this \_\_\_\_ day of \_\_\_\_\_, 2004.

\_\_\_\_\_  
County Board Chairman

[SEAL]

ATTEST:

\_\_\_\_\_  
County Clerk

Ayes:

Nays:

Absent or Not Voting:

# SternBrothers&Co.

Investment Banking Since 1917

220 West Huron Street  
Suite 500 East  
Chicago, Illinois 60610  
Tel: 312.664.5656  
Fax: 312.664.5650

October 10, 2004

Mr. John Zuenik  
Administrator  
County of McLean  
104 West Front Street  
Room 701  
Bloomington, Illinois 61701

Re: Assist 2005 First-Time Home Buyer Down Payment Assistance Program

Dear John:

The Assist program is well underway in McLean County. Over the course of the past year, **87 families were able to purchase homes through Assist in McLean County totaling over \$9 million.** We should expect to exceed \$10 million of originations prior to year-end. Several maps plotting the home sales and lists of addresses are enclosed as well as program outlines for the upcoming program.

In anticipation of the 2005 program, enclosed is our standard form of inducement resolution for next year's program. As in prior years, after the resolution is acted on we will take the resolution and a request for volume cap to the Governor's Office in Springfield. We would plan on issuing the 2005 bonds sometime in early March. The city of Aurora will serve as issuer for the group of communities.

Thank you for your continued support of Assist in McLean County, John, and we look forward to working with you and the County in the year to come.

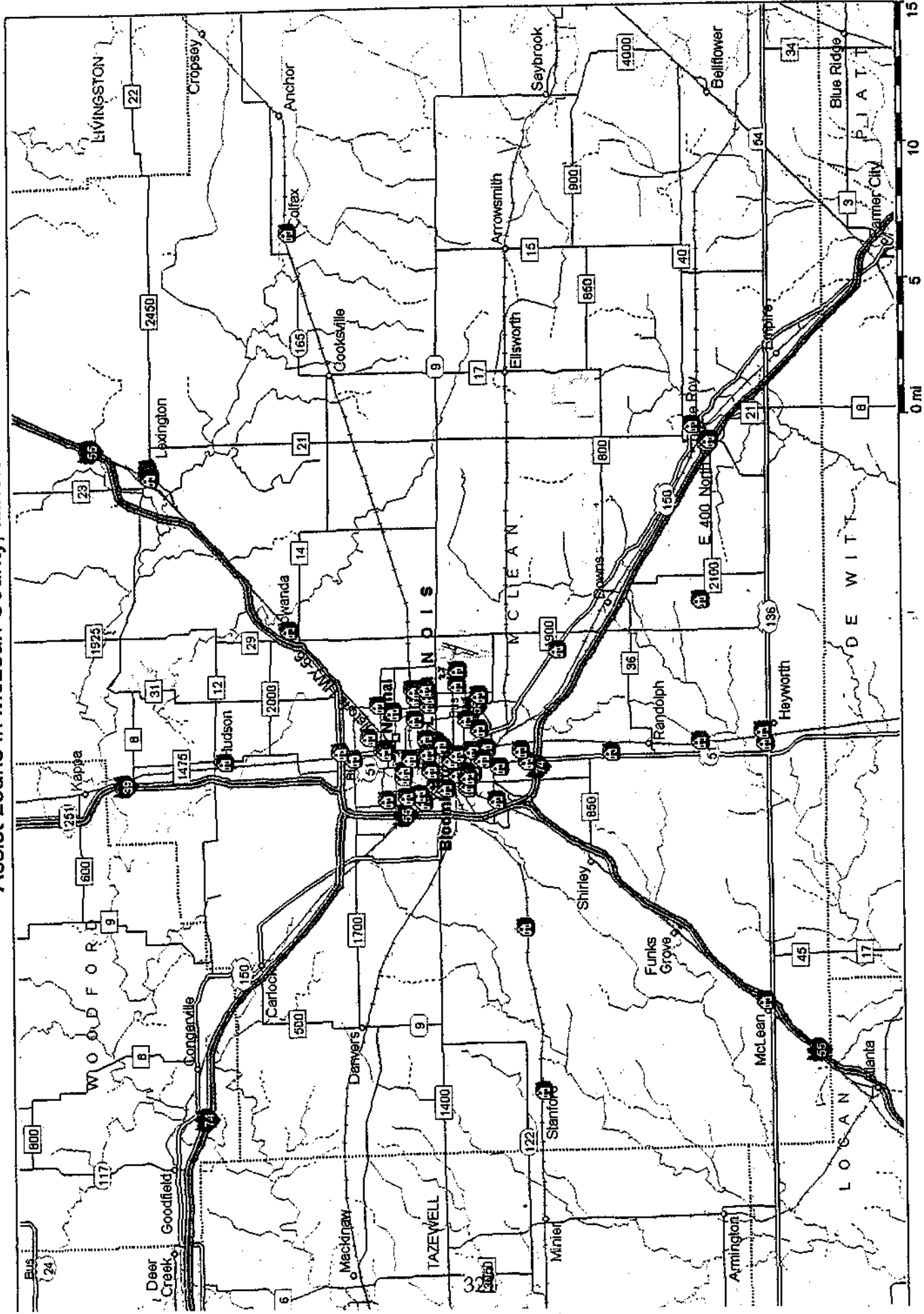
Best Regards,



David S. Rasch  
Managing Director

enclosures

# Assist Loans in McLean County, Illinois



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 © Copyright 2002 by Geographic Data Technology, Inc. All rights reserved. © 2002 Navigation Technologies. All rights reserved. This data includes information taken with permission from Canadian authorities © 1991-2002 Government of Canada  
 (Statistics Canada and/or Geomatics Canada), all rights reserved.

**MCLEAN COUNTY, ILLINOIS**  
**Collateralized Single Family Mortgage Revenue Bonds**

**Assist First-Time Home Buyer Down Payment Assistance Program Loan Origination**

	ADDRESS	CITY	STATE	ZIP	LOAN AMOUNT
1	1825 E LINCOLN STREET	BLOOMINGTON	IL	61701	\$89,167.00
2	1308 MOUNT VERNON DRIVE	BLOOMINGTON	IL	61704	\$99,114.00
3	417 PRISCILLA LANE	BLOOMINGTON	IL	61704	\$102,583.00
4	1116 W OAKLAND AVENUE	BLOOMINGTON	IL	61701	\$70,339.00
5	810 S ALLIN STREET	BLOOMINGTON	IL	61701	\$98,607.00
6	904 S CLINTON	BLOOMINGTON	IL	61701	\$118,653.00
7	814 E CHESTNUT STREET	BLOOMINGTON	IL	61701	\$93,037.00
8	707 W FRONT STREET	BLOOMINGTON	IL	61701	\$99,547.00
9	10967 MEDALION DRIVE	BLOOMINGTON	IL	61704	\$81,250.00
10	1415 W LOCUST STREET	BLOOMINGTON	IL	61701	\$94,293.00
11	1312 N MORRIS AVENUE	BLOOMINGTON	IL	61701	\$97,237.00
12	20 IVEY COURT	BLOOMINGTON	IL	61701	\$113,832.00
13	1 OAK PARK ROAD	BLOOMINGTON	IL	61701	\$123,322.00
14	829 W OAKLAND AVENUE	BLOOMINGTON	IL	61701	\$113,933.00
15	608 W MILL STREET	BLOOMINGTON	IL	61701	\$93,167.00
16	1221 GETTYSBURG DRIVE	BLOOMINGTON	IL	61704	\$133,574.00
17	325 E LINCOLN STREET	BLOOMINGTON	IL	61701	\$64,401.00
18	402 E STEWART STREET	BLOOMINGTON	IL	61701	\$98,123.00
19	1716 WILDWOOD ROAD	BLOOMINGTON	IL	61704	\$107,082.00
20	1514 N HERSHEY ROAD	BLOOMINGTON	IL	61704	\$98,607.00
21	3907 BLUEBELL DRIVE	BLOOMINGTON	IL	61704	\$108,926.00
22	2410 ANCOR DRIVE	BLOOMINGTON	IL	61704	\$125,230.00
23	116 GINGER CREEK COURT	BLOOMINGTON	IL	61704	\$112,864.00
24	1203 W OAKLAND AVENUE	BLOOMINGTON	IL	61701	\$85,350.00
25	504 SEMINARY AVENUE	BLOOMINGTON	IL	61701	\$58,829.00
26	1916 TRACY DRIVE APT 31	BLOOMINGTON	IL	61704	\$61,812.00
27	1940 TRACY DRIVE APT 6	BLOOMINGTON	IL	61704	\$63,472.00
28	2106 E OAKLAND AVENUE	BLOOMINGTON	IL	61701	\$106,052.00
29	2907 PHEASANT RUN	BLOOMINGTON	IL	61704	\$123,882.00
30	3012 ROBERT STREET	BLOOMINGTON	IL	61704	\$72,775.00
31	401 N GRIDLEY STREET APT A	BLOOMINGTON	IL	61701	\$96,000.00
32	1412 BUNN STREET	BLOOMINGTON	IL	61701	\$86,129.00
33	1316 CHALLIS DRIVE	BLOOMINGTON	IL	61704	\$137,950.00
34	915 S MASON STREET	BLOOMINGTON	IL	61701	\$89,675.00
35	1902 COTTAGE AVENUE	BLOOMINGTON	IL	61701	\$111,256.00
36	1109 N STATE STREET	BLOOMINGTON	IL	61701	\$87,188.00
37	1515 WILSON STREET	BLOOMINGTON	IL	61701	\$92,669.00
38	911 E WALNUT STREET	BLOOMINGTON	IL	61701	\$97,338.00
39	3008 GERANIUM AVENUE	BLOOMINGTON	IL	61704	\$120,325.00
40	10 MOONSTONE COURT	BLOOMINGTON	IL	61704	\$120,825.00
41	9 RISER AVENUE	BLOOMINGTON	IL	61701	\$116,928.00
42	707 E FRONT STREET	BLOOMINGTON	IL	61701	\$127,351.00
43	10 GENEVA COURT	BLOOMINGTON	IL	61704	\$97,084.00
44	14520 MARK LANE	BLOOMINGTON	IL	61704	\$128,143.00
45	1616 MARTIN LUTHER KING DRIVE	BLOOMINGTON	IL	61701	\$114,476.00
46	1503 N CLINTON BOULEVARD	BLOOMINGTON	IL	61701	\$134,081.00
47	1229 BANCROFT DRIVE	BLOOMINGTON	IL	61704	\$137,735.00
48	204 W FIFER STREET	COLFAX	IL	61728	\$85,209.00
49	115 MALLARD ROAD	DOWNS	IL	61736	\$156,665.00
50	202 CONSTITUTION AVENUE	HEYWORTH	IL	61745	\$123,258.00
51	304 W CLARKE STREET	HEYWORTH	IL	61745	\$90,193.00
52	507 E PEASE STREET	HEYWORTH	IL	61745	\$93,126.00

**MCLEAN COUNTY, ILLINOIS**  
**Collateralized Single Family Mortgage Revenue Bonds**

**Assist First-Time Home Buyer Down Payment Assistance Program Loan Origination**

ADDRESS	CITY	STATE	ZIP	LOAN AMOUNT
53 . 506 S MCLEAN STREET	HUDSON	IL	61748	\$96,475.00
54 . 511 E NORTH STREET	LEROY	IL	61752	\$58,464.00
55 . 505 S HEMLOCK STREET	LEROY	IL	61752	\$105,952.00
56 . 502 S BUCK ROAD	LEROY	IL	61752	\$76,277.00
57 . 112 N VINE STREET	LEXINGTON	IL	61753	\$82,215.00
58 . 107 S CHERRY STREET	LEXINGTON	IL	61753	\$94,141.00
59 . 110 WEST STREET	LEXINGTON	IL	61753	\$92,821.00
60 . 202 S BENSON STREET	LEXINGTON	IL	61753	\$64,885.00
61 . 107 N 2ND STREET	MCLEAN	IL	61754	\$81,274.00
62 . 909 E SHELBOURNE DRIVE	NORMAL	IL	61761	\$118,937.00
63 . 903 N LINDEN STREET APT 129	NORMAL	IL	61761	\$88,470.00
64 . 1123 OGELTHORPE AVENUE	NORMAL	IL	61761	\$132,660.00
65 . 9 PAYNE PLACE	NORMAL	IL	61761	\$115,608.00
66 . 1713 JACOBSEN DRIVE	NORMAL	IL	61761	\$113,680.00
67 . 1301 OGELTHORPE AVENUE	NORMAL	IL	61761	\$136,965.00
68 . 302 E POPLAR STREET	NORMAL	IL	61761	\$89,167.00
69 . 726 DALE STREET	NORMAL	IL	61761	\$102,971.00
70 . 111 CROSSING DRIVE	NORMAL	IL	61761	\$90,639.00
71 . 1111 OGELTHORPE AVENUE	NORMAL	IL	61761	\$148,799.00
72 . 413 W HOVEY AVENUE	NORMAL	IL	61761	\$93,560.00
73 . 1117 OGELTHORPE AVENUE	NORMAL	IL	61761	\$113,172.00
74 . 1627 ERIN DRIVE	NORMAL	IL	61761	\$131,344.00
75 . 1706 3 ROCKINGHAM DRIVE	NORMAL	IL	61761	\$90,716.00
76 . 1219 ROLAND DRIVE	NORMAL	IL	61761	\$120,988.00
77 . 1700 COOK DRIVE	NORMAL	IL	61761	\$144,942.00
78 . 5 HALE COURT	NORMAL	IL	61761	\$86,072.00
79 . 1912 PARKWEST	NORMAL	IL	61761	\$151,755.00
80 . 1167 BLUE BILL WAY	NORMAL	IL	61761	\$150,639.00
81 . 104 E POPLAR STREET	NORMAL	IL	61761	\$104,037.00
82 . 1560 HUNT DRIVE APT E	NORMAL	IL	61761	\$93,600.00
83 . 1114 CHIPPEWA STREET	NORMAL	IL	61761	\$123,887.00
84 . 1907 PARK WEST DRIVE	NORMAL	IL	61761	\$162,578.00
85 . 9914 DRAYTON STREET	NORMAL	IL	61761	\$134,436.00
86 . 413 W MAIN STREET	STANFORD	IL	61774	\$58,774.00
87 . 109 E NORTH STREET	TOWANDA	IL	61776	\$107,425.00

**TOTAL:** \$9,110,989.00

**AVERAGE:** \$104,724.01

# **Assist 2005** Home Buyer Assistance

Affordable home ownership for families

## Program Outline

An innovative program sponsored by communities throughout the state that offers families the opportunity to buy their own home. The home buyer assistance feature of the *Assist* program provides families with funds to pay all or most of their closing costs and down payment, enabling families with good credit but little extra capital to buy their first home.



### Overview

- Communities join together and issue tax-exempt single family bonds
- Home rule communities contributes private activity bond volume cap
- Non-home rule communities apply for volume cap from the State
- No financial contribution or commitment required from any participant
- Any Illinois municipality can participate

### Description of Bond Issue

- Tax-exempt bonds are issued using the combined volume cap of the communities
- The bonds are sold at a premium, a price greater than their face amount
- Proceeds of the bonds are used to make the home loans and the assistance
- The bond premium supplies the extra funds to provide home buyer assistance
- The bonds are not a debt of the municipalities or paid from any participating communities funds
- The City of Aurora acts as issuer on behalf of all the communities
- The bonds are secured by loans on homes purchased with **Assist**

### Loan Description

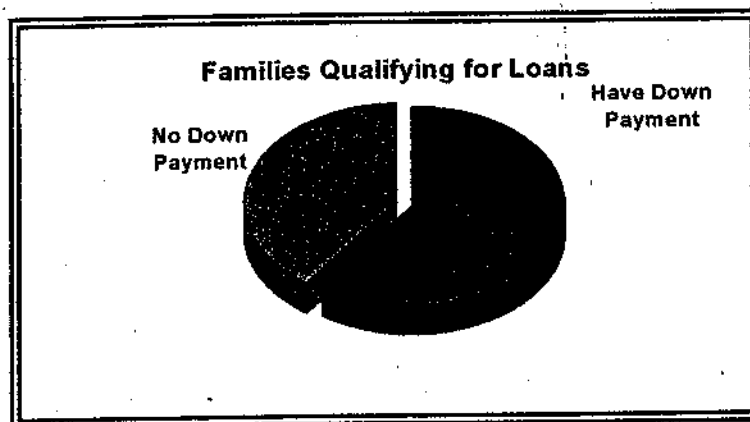
- 30 year fixed rate loans
- FHA, VA and conventional loans available
- **Assist** pays 4.25% cash assistance to qualifying home buyers
  - 1.00% to lender as origination fee
  - 0.25% to lender as discount fee
  - 3.00% net to home buyer for closing
- Loans are funded with proceeds of the bonds
- Loan interest rate determined at bond closing
- Loan interest rate below conventional loan rates as of bond closing

**Qualifying Homebuyers**

- First time home buyers (not owned residence in three years)
- Will occupy the home as their residence
- Meet income guidelines
- Meet purchase price guidelines

**Advantages**

- Provides additional home ownership opportunities in each Community
- Home ownership provides added stability in a community
- Serves the 40% of potential home buyers who qualify for loans but lack funds
- Strategic alliance with lenders throughout the state
- Customized marketing in each municipality
- No out-of-pocket expense to any community to participate



**Program Details**

<b>Total Home Buyer Assistance:</b>	<b>4.25%</b>
Closing Costs and Down Payment:	3.00%
Origination Fee:	1.25%

<b>Anticipated Mortgage Rate:</b>	5.90% FHAVA & conventional
<b>Lending Period:</b>	January 1, 2005 through December 31, 2006
<b>Master Servicer:</b>	National City Mortgage Service Co.
<b>Bond Counsel:</b>	Chapman & Cutler

**STATE OF ILLINOIS**  
**PURCHASE PRICE AND INCOME LIMITS**  
**Single Family Programs**

COUNTY NAME	INCOME LIMITS		PURCHASE PRICE LIMITS	
	1 or 2 People	3 or More People	New Homes	Existing Homes
<b>NON-TARGETED AREAS</b>				
BOONE	\$62,900	\$72,335	\$189,680	\$189,680
BUREAU	\$62,900	\$72,335	\$189,680	\$189,680
CHAMPAIGN	\$62,900	\$72,335	\$189,680	\$189,680
COLES	\$62,900	\$72,335	\$189,680	\$189,680
COOK	\$69,600	\$80,040	\$281,250	\$281,250
DEKALB	\$64,200	\$73,830	\$281,250	\$281,250
DUPAGE	\$69,600	\$80,040	\$281,250	\$281,250
GRUNDY	\$67,900	\$78,085	\$281,250	\$281,250
JACKSON	\$62,900	\$72,335	\$189,680	\$189,680
KANE	\$69,600	\$80,040	\$281,250	\$281,250
KANKAKEE	\$62,900	\$72,335	\$189,680	\$189,680
KENDALL	\$75,400	\$86,710	\$281,250	\$281,250
LAKE	\$69,600	\$80,040	\$281,250	\$281,250
LASALLE	\$62,900	\$72,335	\$189,680	\$189,680
MACON	\$62,900	\$72,335	\$189,680	\$189,680
MADISON	\$65,900	\$75,785	\$219,570	\$219,570
McLEAN	\$68,900	\$79,235	\$189,680	\$189,680
OGLE	\$62,900	\$72,335	\$189,680	\$189,680
PEORIA	\$62,900	\$72,335	\$189,680	\$189,680
ROCK ISLAND	\$62,900	\$72,335	\$189,680	\$189,680
SANGAMON	\$62,900	\$72,335	\$189,680	\$189,680
St. CLAIR	\$65,900	\$75,785	\$219,570	\$219,570
STEPHENSON	\$62,900	\$72,335	\$189,680	\$189,680
TAZEWELL	\$62,900	\$72,335	\$189,680	\$189,680
VERMILION	\$62,900	\$72,335	\$189,680	\$189,680
WILL	\$69,600	\$80,040	\$281,250	\$281,250
WINNEBAGO	\$62,900	\$72,335	\$189,680	\$189,680
<b>TARGETED AREAS</b>				
BOONE	NA	NA	NA	NA
BUREAU	NA	NA	NA	NA
CHAMPAIGN	\$75,480	\$88,060	\$231,830	\$231,830
COLES	NA	NA	NA	NA
COOK	\$83,520	\$97,440	\$343,750	\$343,750
DEKALB	NA	NA	NA	NA
DUPAGE	NA	NA	NA	NA
GRUNDY	NA	NA	NA	NA
JACKSON	\$75,480	\$88,060	\$231,830	\$231,830
KANE	\$83,520	\$97,440	\$343,750	\$343,750
KANKAKEE	\$75,480	\$88,060	\$231,830	\$231,830
KENDALL	NA	NA	NA	NA
LAKE	\$83,520	\$97,440	\$343,750	\$343,750
LASALLE	\$75,480	\$88,060	\$231,830	\$231,830
MACON	\$75,480	\$88,060	\$231,830	\$231,830
MADISON	\$79,080	\$92,260	\$268,370	\$268,370
McLEAN	\$82,680	\$96,460	\$231,830	\$231,830
OGLE	NA	NA	NA	NA
PEORIA	\$75,480	\$88,060	\$231,830	\$231,830
ROCK ISLAND	\$75,480	\$88,060	\$231,830	\$231,830
SANGAMON	\$75,480	\$88,060	\$231,830	\$231,830
St. CLAIR	\$79,080	\$92,260	\$268,370	\$268,370
STEPHENSON	\$75,480	\$88,060	\$231,830	\$231,830
TAZEWELL	\$75,480	\$88,060	\$231,830	\$231,830
VERMILION	\$75,480	\$88,060	\$231,830	\$231,830
WILL	\$83,520	\$97,440	\$343,750	\$343,750
WINNEBAGO	\$75,480	\$88,060	\$231,830	\$231,830

Members Sorensen/Moss moved the County Board approve a Request for Approval of an Ordinance Authorizing Execution and Delivery of an Intergovernmental Cooperation Agreement; Assist 2005 Single-Family Mortgage Revenue Bond Program – County Administrator. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.



Member Sorensen, Chairman, presented the following:

## AMENDING CHAPTER 26 OF THE MCLEAN COUNTY CODE FOOD SERVICE

WHEREAS, the McLean County Board has certain ordinances which promulgate certain rules and regulations pertaining to the regulation of food service establishments, retail food stores, and bed and breakfast establishments for the promotion and protection of health and the control of disease; and

WHEREAS, the McLean County Board of Health has recommended on September 1, 2004, that permit fees be increased, and

WHEREAS, the Finance Committee at their \_\_\_\_\_ 2004, meeting has concurred with such recommendation, now, therefore,

BE IT ORDAINED by the County Board of McLean County, now in regular session, that the aforesaid Chapter 26 be and hereby is amended to read as follows:

### Food Service and Retail Food Store Establishments Section

26.08-6 Food Service Establishment Permit Fees. The annual fees for these food permits shall be:

Class A Permit	-	<del>\$368.00</del>	\$379.00
Class B Permit	-	<del>\$277.00</del>	\$285.00
Class C Permit	-	<del>\$185.00</del>	\$191.00
Class D Permit	-	Reserved for future use	
Class E Permit	-	Reserved for future use	
Class F Permit	-	No Fee	

26.26-6 Retail Food Store Permit Fees. The annual fees for these food permits shall be:

Class A Permit	-	<del>\$368.00</del>	\$379.00
Class B Permit	-	<del>\$277.00</del>	\$285.00
Class C Permit	-	<del>\$185.00</del>	\$191.00
Class D Permit	-	<del>\$185.00</del>	\$191.00
Class E Permit	-	<del>\$ 91.00</del>	\$ 94.00
Class F Permit	-	No Fee	

## Bed and Breakfast Establishments Section

26.58-1 Bed and Breakfast Permit Fees. The annual fees for these permits shall be:

Class H Permit	-	<del>\$277.00</del>	\$285.00
Class I Permit	-	<del>\$185.00</del>	\$191.00

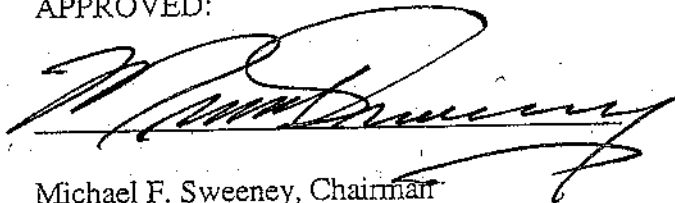
## Temporary Food Establishment Section

26.85-6 Temporary Food Permit Fees. The fees for temporary food permits shall be:

Class J Permits	-	<del>\$30.00</del>	\$35.00
Class K Permits	-	<del>\$100.00</del>	\$120.00

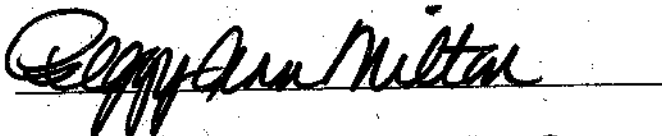
This amendment shall become effective and in full force on January 1, 2005. Adopted by the County Board of McLean County, Illinois, this 16<sup>th</sup> day of November 2004.

APPROVED:



Michael F. Sweeney, Chairman  
McLean County Board

ATTEST:



Peggy Ann Milton, Clerk of the McLean County  
Board of McLean County

## AMENDING CHAPTER 28 OF THE MCLEAN COUNTY CODE HEALTH AND SANITATION

WHEREAS, the McLean County Board has certain ordinances which promulgate certain rules and regulations pertaining to the regulation of sewage for the promotion and protection of health and the control of disease; and

WHEREAS, the McLean County Board of Health has recommended on September 1, 2004, that permit and license fees be increased, and

WHEREAS, the Finance Committee at their \_\_\_\_\_, 2004 meeting has concurred with such recommendations, now, therefore

BE IT ORDAINED by the County Board of McLean County, now in regular session, that the aforesaid Chapter 28 is and hereby is amended to read as follows:

28.60 Permit Fees. The annual fees for these private sewage disposal system permits shall be:

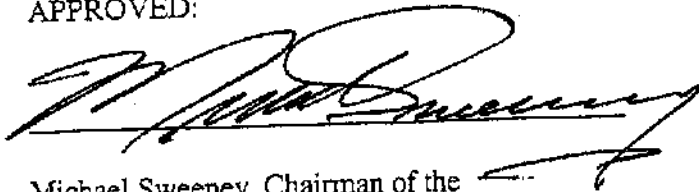
(A) Septic tank or Imhoff tank	\$70.00	<u>\$72.00</u>
(B) Aerobic treatment plant	\$70.00	<u>\$72.00</u>
(C) 1. Subsurface seepage field	\$103.00	<u>\$106.00</u>
2. Seepage bed	\$103.00	<u>\$106.00</u>
3. Sand filter (buried or recirculating)	\$103.00	<u>\$106.00</u>
4. Waste stabilization pond	\$103.00	<u>\$106.00</u>
5. 8" or 10" gravel-less seepage field	\$103.00	<u>\$106.00</u>
6. Chamber systems	\$103.00	<u>\$106.00</u>
(D) Treatment unit(s) and waste stabilization pond	\$137.00	<u>\$141.00</u>
(E) Privies, chemical toilet, recirculating toilet, incinerator toilet, compost toilet	\$137.00	<u>\$141.00</u>
(F) Private sewage mound (77 Ill. Adm Code 906)	\$137.00	<u>\$141.00</u>
(G) Holding tank(s)	\$137.00	<u>\$141.00</u>
(H) Dump station	\$137.00	<u>\$141.00</u>
(I) Any other system for which a variance in accordance with Section 28.62 of this Ordinance, has been issued.	\$137.00	<u>\$141.00</u>

28.57-1 License Fees The non-refundable fees for the following licenses are:

- |                       |          |                 |
|-----------------------|----------|-----------------|
| (A) Installer license | \$196.00 | <u>\$202.00</u> |
| (B) Pumper license    | \$196.00 | <u>\$202.00</u> |

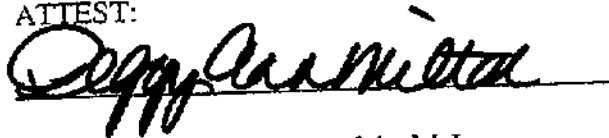
This amendment shall become effective and in full force on January 1, 2005. Adopted by the County Board of McLean County, Illinois, this \_\_\_\_ day of November 2004.

APPROVED:



Michael Sweeney, Chairman of the  
McLean County Board

ATTEST:



Peggy Ann Milton, Clerk of the McLean  
Board of McLean County

Members Sorensen/Renner moved the County Board approve a Request for Approval of an Amendment to McLean County Revised Code, Chapter 26, Food Service, and Chapter 28, Health and Sanitation – Health Department. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen, Chairman, presented the following:

**RESOLUTION  
TO ESTABLISH RATES FOR HEALTH AND LIFE INSURANCE COVERAGES  
FOR FY 2005**

Whereas, the County of McLean has provided life insurance and group health insurance and has offered Health Alliance Health Maintenance Organization (HMO) and Health Alliance Preferred Provider Option (PPO) as options for employees, and

Whereas, it is necessary to establish rates for employees and others who participate, in accordance with County policy, in such health and life coverages, now, therefore,

BE IT RESOLVED, by the County Board of McLean County, Illinois, now in regular session:

1. That the monthly rates which employees must provide, for employees on whose behalf the County contributes toward the cost of such coverages and provides 100% of the life insurance cost, shall be as follows:

PLAN	EMPLOYEE ONLY	EMPLOYEE +CHILDREN	EMPLOYEE +SPOUSE	FAMILY
Health Alliance HMO	<del>\$63.37</del>	<del>\$296.82</del>	<del>\$325.09</del>	<del>\$402.02</del>
Health Alliance HMO	\$65.66	\$307.08	\$328.12	\$415.36
Health Alliance PPO	<del>\$48.32</del>	<del>\$225.95</del>	<del>\$248.42</del>	<del>\$314.82</del>
Health Alliance PPO	\$52.22	\$245.78	\$266.82	\$342.12

2. That the monthly rates which employees must provide when required to provide the full cost of health and life insurance, such as those on a leave but not disabled, shall be as follows:

PLAN	EMPLOYEE ONLY	EMPLOYEE +CHILDREN	EMPLOYEE +SPOUSE	FAMILY
Health Alliance HMO	<del>\$359.80</del>	<del>\$681.80</del>	<del>\$720.80</del>	<del>\$888.80</del>
Health Alliance HMO	\$372.60	\$705.60	\$734.60	\$910.60
Health Alliance PPO	<del>\$274.80</del>	<del>\$519.80</del>	<del>\$550.80</del>	<del>\$684.80</del>
Health Alliance PPO	\$296.60	\$563.60	\$592.60	\$742.60

(2)

3. That the monthly rates which employees must provide when required to provide the full cost of health insurance but nothing for life insurance, such as those who are disabled and have the life insurance premium waived, shall be as follows:

	EMPLOYEE ONLY	EMPLOYEE +CHILDREN	EMPLOYEE +SPOUSE	FAMILY
Health Alliance HMO	<del>\$358.00</del>	<del>\$680.00</del>	<del>\$719.00</del>	<del>\$879.00</del>
Health Alliance HMO	\$371.00	\$704.00	\$733.00	\$909.00
Health Alliance PPO	<del>\$273.00</del>	<del>\$518.00</del>	<del>\$549.00</del>	<del>\$683.00</del>
Health Alliance PPO	\$295.00	\$562.00	\$591.00	\$741.00

4. That the monthly rates which former employees must provide when required to provide the full cost of health insurance but nothing for life insurance, such as those covered by the Public Health Service Act or retired who have no life insurance, shall be as follows:

PLAN	EMPLOYEE ONLY	EMPLOYEE +CHILDREN	EMPLOYEE +SPOUSE	FAMILY
Health Alliance HMO	<del>\$358.00</del>	<del>\$680.00</del>	<del>\$719.00</del>	<del>\$879.00</del>
Health Alliance HMO	\$378.42	\$718.08	\$747.66	\$927.18
Health Alliance PPO	<del>\$273.00</del>	<del>\$518.00</del>	<del>\$549.00</del>	<del>\$683.00</del>
Health Alliance PPO	\$300.90	\$573.24	\$602.82	\$755.82

5. That the monthly rates which former employees must provide when required to provide the full cost of health insurance but who are disabled and covered by the Public Health Service Act and, thereby, able to extend their coverage from 18 months to 29 months, for months 19 through 29 shall be as follows:

PLAN	EMPLOYEE ONLY	EMPLOYEE +CHILDREN	EMPLOYEE +SPOUSE	FAMILY
Health Alliance HMO	<del>\$537.00</del>	<del>\$1020.00</del>	<del>\$1078.50</del>	<del>\$1084.50</del>
Health Alliance HMO	\$567.62	\$1077.12	\$1121.48	\$1390.76
Health Alliance PPO	<del>\$409.50</del>	<del>\$777.00</del>	<del>\$823.50</del>	<del>\$1024.50</del>
Health Alliance PPO	\$451.34	\$859.86	\$904.22	\$1133.72

6. That the County Administrator is authorized to sign the contracts and agreements necessary to effectuate this Resolution.

(3)

7. That this Resolution shall be effective immediately, with the above health insurance rates effective for coverages on and after January 1, 2005.

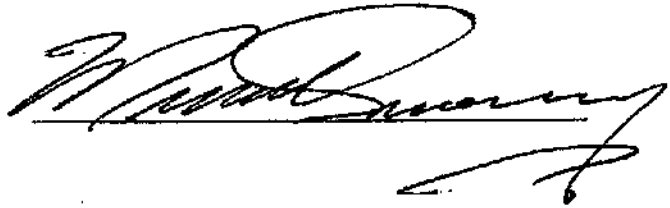
Adopted by the County Board of McLean County this 16th day of November, 2004.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of  
the McLean County Board

Michael F. Sweeney,  
Chairman, McLean County Board



e:heal\_res2005

Members Sorensen/Selzer moved the County Board approve Request for Approval of a Resolution to Establish Rates for Health and Life Insurance Coverage for Fiscal Year 2005 – County Administrator. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried. Member Sorensen stated the following: I would like to take an opportunity to thank Mr. Lindberg and his team who worked on the benefits package for the 2005 year. They did an amazing job of keeping our health insurance rates to a single digit increase which is unheard of nowadays.

Member Sorensen, Chairman, presented the following:

**An EMERGENCY APPROPRIATION Ordinance  
Amending the McLean County Fiscal Year 2004  
Combined Annual Appropriation and Budget Ordinance  
County Recorder's Document Storage Fund 0137, County Recorder's Office 0006**

**WHEREAS**, the McLean County Board, on November 18, 2003, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2004 Fiscal Year beginning January 1, 2004 and ending December 31, 2004; and,

**WHEREAS**, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the County Recorder's Document Storage Fund; and,

**WHEREAS**, the Finance Committee, at a Special Committee meeting on November 16, 2004, recommended to the County Board approval of the request received from the County Recorder and the Director of Information Services to authorize the purchase of a new data storage device for the County Recorder's Office; and,

**WHEREAS**, the Finance Committee, at a Special Committee meeting on November 16, 2004, approved and recommended to the County Board an Emergency Appropriation Ordinance from the County Recorder's Document Storage Fund in the amount of \$7,017.00 to cover the purchase of a new data storage device; now, therefore,

**BE IT ORDAINED** by the McLean County Board as follows:

1. That the County Treasurer is directed to make an Emergency Appropriation from the unappropriated fund balance of the County Recorder's Document Storage Fund 0137 in the amount of \$7,017.00.

2. That the County Treasurer is directed to amend the fiscal year 2004 Combined Annual Appropriation and Budget Ordinance by increasing the following line-item appropriation:

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED</u>
0137-0006-0008-0400.0000 Unappropriated Fund Balance	\$ 56,122.00	\$ 7,017.00	\$ 63,139.00

3. That the County Auditor is directed to amend the fiscal year 2004 Combined Annual Appropriation and Budget Ordinance by increasing the following line-item appropriation:

0137-0006-0008-0832.0002 Purchase of Computer Equipment	\$ 0.00	\$ 7,017.00	\$ 7,017.00
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(2)

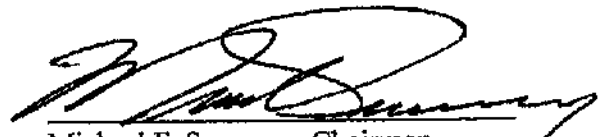
4. That the County Clerk shall provide a Certified Copy of this Ordinance to the County Recorder, County Treasurer, County Auditor, and the County Administrator.

**ADOPTED** by the McLean County Board this 16th day of November, 2004.

**ATTEST:**

**APPROVED:**

  
Peggy Ann Wilton, Clerk of the County Board  
McLean County, Illinois

  
Michael F. Sweeney, Chairman  
McLean County Board

Members Sorensen/Selzer moved the County Board approve a Request for Approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2004 Combined Annual Appropriation and Budget Ordinance, County Recorder's Document Storage Fund 0137 - County Recorder's Office 0006. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Sorensen stated the following: the Finance Committee's General Report is located on pages 381-414.

**TRANSPORTATION COMMITTEE:**  
Member Bass, Chairman, stated the following: our report is found on pages 415-420. We have no items for action.

**REPORT OF THE COUNTY ADMINISTRATOR:**

Mr. Zeunik stated the following: there are two important dates for the Board Members to take note of. December 1, 2004, which is a Wednesday, is the swearing in of the County-wide Elected Officials who were elected this past November 2, 2004. It will take place here in Room 400. I believe the swearing in will be at 8:30 a.m. For the County Board, in accordance with Illinois Law, County Board will be sworn in on Monday, December 6, 2004 at 8:30 a.m., again in Room 400. Immediately following the swearing-in ceremony, at 9:00 a.m., will be the County Board Re-Organization meeting. Please note both of those dates.

**OTHER BUSINESS AND COMMUNICATION:**

Member Nuckolls asked the following: is there not a joint meeting with the councils coming up some time in the distant future, maybe January or February? Chairman Sweeney stated the following: no, one of the governmental bodies doesn't want to do that. Which meeting are you talking about, the Unit 5 meeting? Member Nuckolls stated the following: no, I thought I saw something, some announcement months ago, about a joint meeting with the Bloomington City Council and Normal City Council, like we did in the past, maybe about water. Chairman Sweeney stated the following: no, there is nothing planned right now.

Member Kalapp stated the following: I just wanted to extend a heartfelt thanks to the fellow Members of the Board. It has been a very interesting year. It has been very educational fun. I would not have met and become endeared to a lot of you guys but for my experience here. Chairman Sorensen, thank you very much for controlling my zeal in wanting to reveal truth in certain numbers and Chairman Gordon, Dr. Gordon, you will always going to be Doctor to me, I am going to continue to be a thorn in your flesh. Chairman Sweeney and Mr. Zeunik thank you for your opportunities presented here. It has been a great year and I hope to work with you in the future.

Chairman Sweeney stated the following: at this time, because we recognized Chris, I think we should also recognize our Recorder. It is her last official Board Meeting. Ruth Weber stated the following: I have enjoyed working with all of you and wish you all the best.

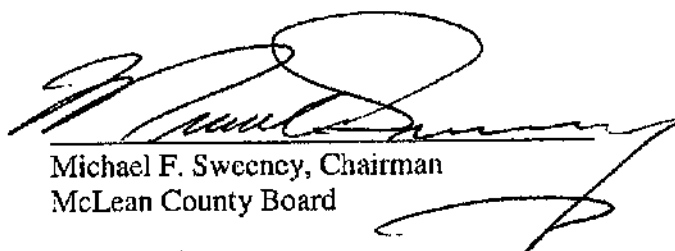
The McLean County Auditor presented the following and recommends same for payment:

**MCLEAN COUNTY BOARD COMPOSITE**

November 16, 2004

**2004 Budget Expenditures**

<b>COMMITTEE</b>	<b>PENDING EXPENDITURES</b>	<b>PRE-PAID EXPENDITURES</b>	<b>TOTAL EXPENDITURES</b>
Executive		\$195,307.44	\$195,307.44
Finance		\$634,659.62	\$634,659.62
Human Services		\$420,414.19	\$420,414.19
Justice	\$1,642.30	\$1,850,331.90	\$1,851,974.20
Land Use		\$25,873.20	\$25,873.20
Property		\$2,375,074.35	\$2,375,074.35
Transportation		\$931,187.73	\$931,187.73
Health Board		\$476,712.05	\$476,712.05
Disability Board		\$46,884.72	\$46,884.72
T. B. Board		\$24,806.65	\$24,806.65
<b>Total</b>	<b>\$1,642.30</b>	<b>\$6,981,251.85</b>	<b>\$6,982,894.15</b>



Michael F. Sweeney, Chairman  
McLean County Board

Members Selzer/Owens moved the County Board approve the bills as presented, cast unanimous ballot, and authorize Chairman Sweeney to sign them. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Members Owens/Berglund moved for adjournment until Tuesday, December 6, 2004 at 9:00 a.m., in Government Center, Room 400, Bloomington, Illinois. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Time: 9:48 a.m.

\_\_\_\_\_  
Michael Sweeney  
County Board Chairman

  
\_\_\_\_\_  
Peggy Ann Milton  
County Board Clerk

STATE OF ILLINOIS     )  
                                  ) ss.  
COUNTY OF McLEAN    )

I, Peggy Ann Milton, County Clerk in and for the State and County aforesaid, do hereby certify the foregoing to be a full, true and correct copy of the proceedings had by the McLean County Board at a meeting held on the 16<sup>th</sup> day of November, 2004, and as the same appears of record.

IN WITNESS WHEREOF, I have set my hand and official seal this 14<sup>th</sup> day of December, 2004.

  
\_\_\_\_\_  
Peggy Ann Milton  
McLean County Clerk