

## Minutes of the Property Committee Meeting

The Property Committee of the McLean County Board met on Thursday, November 1, 2007 at 3:45 p.m. in Room 400, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Chairman Bostic, Members Dean, Harding, Moss and Ahart

Members Absent: Member Sweeney

Other Members

Present: None

Staff Present: Mr. John Zeunik, County Administrator; Mr. Terry Lindberg, Assistant County Administrator and Ms. Jude LaCasse, Assistant to the County Administrator

Department Heads/

Elected Officials

Present: Mr. Jack Mitchell, County Engineer, Highway Department; Mr. Jack Moody, Director, Facilities Management Department; Mr. Bill Wasson, Director, Parks and Recreation

Others Present: Ms. Connie Johnson, Auditor's Office; Ms. Michelle Anderson, Financial Reporting Specialist, Auditor's Office; Mr. Harry Riddle, Architect

Chairman Bostic called the meeting to order at 3:45 p.m.

Chairman Bostic presented the Minutes of the Thursday, October 4, 2007 Property Committee Meeting. Hearing no objections or corrections, Chairman Bostic accepted and placed the Minutes on file as submitted.

Mr. Jack Mitchell, County Engineer, Highway Department, presented a request for approval to award the bid for the County Highway Department Vehicle Storage Building to Tarter Construction. He explained that these bids are for the new County Highway Department heated garage. Mr. Mitchell indicated that the bids came in as follows:

Tarter Construction:	\$500,300.00
Snow Construction, Inc.:	\$526,469.00
Anderson Spencer Co.:	\$620,250.00
Felmley Dickerson Co.:	\$625,000.00

Mr. Mitchell stated that the Bid Tab shows Tarter Construction Company as the low bidder at \$500,300.00. He noted that architect, Harry Riddle, has investigated the bid. Mr. Mitchell indicated that this bid complies with all of the specifications for the project.

Mr. Riddle advised that Mr. Tarter was an employee of his for eight years. He noted that Mr. Tarter then went to work for Johnston Contractors for eight years before going into business for himself two years ago. Mr. Riddle believes that Mr. Tarter is fully qualified for this project. He recommended that the County accept the Tarter Construction proposal of \$500,300.00.

Chairman Bostic asked if Mr. Riddle would control the starting date for construction of the building. Mr. Riddle replied that the construction will begin in April, 2008. He indicated that the building materials will be ordered and stored over the winter. Mr. Riddle added that if Mr. Tarter stores the material, Mr. Tarter would submit an invoice and Mr. Riddle would approve it and send it on.

There was a brief discussion on the storage of the material. Mr. Riddle assured the Committee that the material would be stored in a designated indoor space that could be inspected.

Motion by Harding/Ahart to recommend approval to Award the Bids for the County Highway Department Vehicle Storage Building to Tarter Construction.  
Motion carried.

Mr. Bill Wasson, Director, Parks and Recreation presented a request for approval to accept a Private Public Proposal for Lake Mapping as received from Herman Brothers Pond Management. He indicated that this proposal was a result of the request made last year for private/public proposals. Mr. Wasson indicated that the project will produce and sell a high quality, accurate contour map of the lake plus show the park boundaries on the aerial portion of the map. He reviewed the proposal, noting the following:

- The proposal requires no investment by the Department for the mapping project;
- The proposal is being performed in Partnership with Cablea's, a nationally-known outdoor retailer;
- The project is done using satellite imaging and on-the-water telemetry boats;
- Herman Brothers will be the exclusive distributor for the maps/CD ROMS;
- The first printing of the map will be 1,000 copies;
- The only requirement of the Department is to promote the map;
- The Department will receive first refusal on advertisers on the map;
- If the Park would like to sell the maps, the Park would receive a percentage of the proceeds;
- The map can and likely will be developed and distributed with our without Department participation.

Mr. Wasson indicated that the Parks and Recreation Department believes that this public-private partnership is beneficial to the County from the standpoint of customer service and marketing of park facilities. He requested authorization to ask that the Civil Division of the State's Attorneys Office assist in the preparation of a Partnership contract to be presented at the next Property Committee meeting for review.

Chairman Bostic asked if Mr. Curt Hawk, Director, EMA, has been included in this proposal since Evergreen Lake is a drinking water supply and for Homeland Security reasons. Mr. Wasson replied that he has been working with the Sheriff's Department and EMA for six months on development of lake mapping for water rescue on both lakes. He noted that the proposed mapping project may help with the water rescue project, but he cannot verify that this is the case.

Ms. Ahart asked how will this map be marketed. Mr. Wasson replied that Herman Brothers Pond Management will use a limited number of private vendors to sell the map. The company also proposed to provide a limited number of maps to the Park and the Park would receive a percentage of the revenue.

Motion by Dean/Moss to recommend approval to Proceed with this Project for a Private Public Proposal for Lake Mapping.  
Motion carried.

Chairman Bostic asked if the County GIS staff would be involved in the project. Mr. Wasson replied that he will request that the GIS staff assist with the project.

Mr. Wasson distributed and reviewed his General Report. He pointed out a significant increase in camp ground usage. Mr. Wasson advised that the data on the report for 1999-2006 are year-end totals. He noted that the figures, as of the October 23<sup>rd</sup> report, will not change too much from now until the end of the year. Mr. Wasson emphasized that there is almost a 2,000 site night increase in usage, cumulatively, over the last two years. He stated that some of this increase was generated by additional sites that were added as part of the electrical renovation project completed over the last couple of years. Mr. Wasson noted that approximately ten electric sites were added, which may have contributed about 400 additional site nights to Park usage. He also pointed out that some of the site nights were added through the extension of the campground season with the addition of a Fall Family Day activity.

Mr. Wasson advised that they have begun taking non-electric sites and changing them over to electric sites. He also noted that the main recreation area and camp ground is almost completely built out.

Mr. Wasson stated that they have budgeted for the electrical design for the White Oak area and anticipate having a contract next month for the electrical system. He noted that this area is across the lake. Mr. Wasson indicated that they have been developing this area for 15 years for Park usage. He pointed out that usage is beginning to drive the need for additional space. Mr. Wasson advised that the fee increases that have been recommended for next year may level off the growth.

Mr. Wasson reviewed his General Report, noting the following:

- Boat Registration remained consistent;
- Beach usage was down slightly;
- There is very little equestrian use at the Park.

Chairman Bostic asked why was the beach usage down. Mr. Wasson replied that beach usage was slightly down because July was cooler than normal and August was warmer than normal. He added that, when school begins, fewer students go to the beach and less staff is available. Mr. Wasson noted that, reviewing past years of beach use, the decrease is not significant. He stated that inclement weekend weather also caused a decline in usage.

There was some discussion on fees at the Park. Mr. Wasson indicated that he does not bundle any of the Park fees together, rather each fee is paid separately. This way, people only pay for what they use.

Mr. Wasson updated the Committee on the Ash Bore issue. He advised that Ash Bores have now been found in LaSalle County. It is likely that the Ash Bore will arrive in McLean County in the not too distant future. Mr. Wasson stated that the quarantine zone extends to Livingston County. He noted that local firewood is expensive and difficult to acquire.

Chairman Bostic asked if there were any additional questions or comments. Hearing none, she thanked Mr. Wasson.

Mr. Jack Moody, Director, Facilities Management, reviewed his report on the severed gas line at the Law and Justice Center on Thursday, October 18<sup>th</sup> at 9:00 a.m. He stated that a back hoe operator for Felmley-Dickerson, Co. severed the two inch natural gas line that was buried in the parking lot on the west side of the Law and Justice Center. This was the main gas supply line for the McLean County Health Department, 200 W. Front Street. Mr. Moody advised that the parking lot had been marked by J.U.L.I.E. and the gas line had been identified.

Mr. Moody distributed pictures of the severed gas line.

Mr. Moody indicated that, within minutes, emergency procedures were implemented by the McLean County Sheriff's Department and Facilities Management Department. He stated that a decision was made to evacuate the Law and Justice Center and the Health Department building and move everyone to a place of safety. Mr. Moody noted that the US Cellular Coliseum was contacted and they agreed to permit all County employees to evacuate to that facility.

Mr. Moody reported that NICOR repair crews arrived within 20-25 minutes to begin assessing the situation and to determine how to shut off the gas. NICOR was able to place a special collar around the severed line to close the break in the line. Mr. Moody indicated that, when it was determined that NICOR may not be able to complete the repairs for approximately 4-6 hours, the Chief Judge cancelled court for the day. Additionally, the Law and Justice Center and the Health Department were closed for the remainder of the day.

Mr. Moody stated that, once the gas was turned off, NICOR repair crews were able to begin to make permanent repairs, which were achieved by 4:30 p.m. that afternoon. NICOR turned the gas back on and no leaks were detected by their equipment. County Administration was then informed that permanent repairs had been achieved and both buildings could reopen the next day.

Mr. Moody reported that the only physical damage to property was the severed NICOR gas line.

Mr. Moody advised that the Facilities Management staff went to the Law and Justice Center and the Health Department Building and shut off the outside air dampers to keep the gas fumes out of the buildings.

Mr. Moody stated that questions regarding Felmley Dickerson in the aftermath of this event be posed to Felmley Dickerson.

Chairman Bostic asked if Felmley Dickerson has insurance to compensate the County for its employee lost time. Mr. Moody replied that he forwarded copies of the "Certificate of Insurance" from Felmley Dickerson to the County Administrator and to Risk Management. Mr. Zeunik stated that the County's Risk Manager will file a claim with Felmley's insurance company. He noted that an adjuster from Felmley Dickerson's insurance company arrived on-scene the day of the event and took pictures while NICOR repaired the gas main. Mr. Zeunik indicated that this is a payroll week for the County and he expects that sometime tomorrow he should receive a final total on the lost time from the Treasurer's Office.

Mr. Zeunik informed the Committee that the Bloomington Police Department, Bloomington Fire Department, and U.S. Cellular Coliseum were all extremely helpful and cooperative.

Ms. Harding asked how long were the employees in the Coliseum before they were allowed to go home. Mr. Moody replied that the Coliseum housed people for about one to two hours. He noted that when the gas leak was temporarily repaired, employees were allowed to return to the buildings to get their personal belongings.

Mr. Moody reviewed the status of the renovation of the Law and Justice Center, as follows:

- 6<sup>th</sup> Floor
  - Occupied by State's Attorney, Law Library and Public Defender;
  - Will be 99% completed with remodeling by November 16<sup>th</sup>.
  
- Exterior of Law and Justice Center
  - Nine pole lights need to installed;
  - Two staircases are completed; however, handrails need to be delivered and installed. This will take a couple of weeks.
  - Two sets of gates being manufactured locally need to be installed in the parking lot.
  
- Parking Lot
  - Last asphalt application is being applied today;
  - The entire parking lot will be finished by tomorrow;
  - Landscaping is being completed;
  - Increased parking spaces from 78 parking stalls to 107 parking stalls.
  
- 3<sup>rd</sup> Floor
  - Occupied by Circuit Clerk's Office;
  - Remodel needs include:
    - Counter needs remodeling;
    - Removal of a vault;
    - Install carpet;
    - Asbestos removal (coordinated with asbestos removal from 1<sup>st</sup> Floor)
    - Children's Foundation child care waiting room.
  - Should be completed in four weeks.

- 1<sup>st</sup> Floor
  - Remodel on the west side where the Sheriff's Department administrative office was previously located;
    - Men's Work Release/Weekend Dormitory
    - Jail Booking
  - To be completed in January, 2008.
  
- Mechanical Systems should be completed by the end of January
  - Supply fans; return fans; jail control systems; controllers, overhang heating systems, cooling valves, etc.

Mr. Moody stated that he expects the entire project to be completed by the end of January. He noted that the project has been in progress for over a year.

Mr. Moody announced that he received three complete sets of "95% drawings" and bid specifications for the exterior stonework repair project at the Old Courthouse from Wiss, Janney, Elstner in Chicago. He indicated that he expects to receive "100% bid documents" on November 15<sup>th</sup>, after which time he and the Facilities Management staff will review the documents. Mr. Moody stated that, after the review, he will contact Wiss, Janney, Elstner with any changes or corrections. If they concur with the changes, they will amend the document.

Mr. Moody announced that Wiss, Janney, Elstner would like to place this project out for bid in December and have the bid opening in early January. He anticipates the project will begin in April and should be completed by the end of 2008.

Chairman Bostic asked if there were any questions. Hearing none, she thanked Mr. Moody.

Mr. John Zeunik, County Administrator, introduced the review of the Fiscal Year 2008 Recommended Budget for the following departments:

**Parks and Recreation Department – 0001-0040** can be found on pages 120-124 of the FY'2008 Recommended Budget Book and pages 10-15 of the Summary in the Committee Packet. Mr. Zeunik reviewed the budget, noting that Revenue has increased from \$296,100.00 in the FY'2007 Adopted Budget to \$325,600.00 in the FY'2008 Recommended Budget, which is a 9.96% increase. He noted that a lot of this is driven by activity and usage. Mr. Zeunik added that there are a number of proposed fee increases in the budget, including Beach Receipts and Camp Ground Fees. He indicated that the transfer of funds continues from the Solid Waste Management Fund.

Mr. Zeunik reported that the total budget has increased from \$549,689.00 to \$621,303.00, which is an increase of 13.03%. Mr. Zeunik reviewed the following revenue:

- Boat Registration has increased from \$64,400.00 in the FY'2007 Adopted Budget to \$70,000.00 in the FY'2008 Recommended Budget.
- Beach Receipts increased from \$21,000.00 to \$25,000.00.
- Camp Ground Fees increased from \$145,000.00 to \$162,000.00.
- Boat Concession Revenue increased from \$17,500.00 to \$18,500.00.
- Special Activity Revenue increased from \$7,500.00 to \$9,500.00.

Mr. Zeunik reported that there is no change in the FTE Staffing level in the FY'2008 Recommended Budget. He noted that many of the Operational lines increases are driven by activity or outside factors such as the Gasoline, Oil and Diesel Fuel account, which is due to the increase in gas prices.

Mr. Zeunik stated that the largest single increase in the Operating Budget for next year can be found in line item account 773.0001 Non-Contractual Service. This line item has increased from \$2,000.00 in the FY'2007 Adopted Budget to \$68,000.00 in the FY'2008 Recommended Budget. He explained that McLean County, along with the City of Bloomington and Town of Normal are participating in the celebration of the 200<sup>th</sup> Anniversary of Abraham Lincoln's Birthday. The County has been asked to contribute \$65,000.00 to that annual celebration. Mr. Zeunik indicated that Mr. Bill Wasson has been the County's designated staff representative working on the Planning Committee with the local Lincoln Commission. He noted funds have been incorporated in the Parks and Recreation Budget. Mr. Zeunik stated that Mr. Wasson will advise the Committee and recommend to the Auditor's Office any necessary expenses needed for that celebration.

Mr. Zeunik reported that Capital Expenses are down this year over last year. He indicated that the Capitalized Assets are listed on page 15 of the Agenda packet.

Mr. Moss asked what is the Beach Fee with the new increase. Mr. Wasson replied that the proposed fee increase is \$1.00 per adult and 50 cents per child. He noted the following price changes:

#### Beach Fees

- Adults increased from \$3.00 to \$4.00;
- Children increased from \$1.50 to \$2.00

Camp Ground Fees

- Non-electric sites increased from \$13.00 to \$14.00 per night;
- 30-amp sites increased from \$16.00 to \$17.00 per night;
- 50-amp sites increased from \$19.00 to \$20.00 per night.

Mr. Wasson advised that McLean County residents receive a \$2.00 discount on these rates. He noted that there is also a \$6.00 fee for making a reservation.

Motion by Ahart/Harding to recommend tentative approval of the Parks and Recreation Department (0001-0040) FY'2008 Recommended Budget as submitted.  
Motion carried.

**Parks and Recreation Department, Evergreen Lake Lease Fund – 0147-0040** can be found on pages 125-127 of the FY'2008 Recommended Budget Book and pages 16-18 of the Summary. Mr. Zeunik reported that this is a very small Special Revenue Fund, which was created to promote conservation and development of natural resources within the Park. The total budget increased from \$18,209.00 to \$18,995.00, which is a 4.32% increase. He noted that most of the Revenue line items are budgeted at the same amount as last year. Mr. Zeunik stated that there is no change in staffing and no change in the expense lines. Mr. Wasson added that this fund will be in effect for one more year. He noted that it has been a very productive program. Mr. Wasson indicated that this property, as it comes out of this conservation program, will go into active use for recreation.

Motion by Harding/Moss to recommend tentative approval of the Parks and Recreation Evergreen Lake Lease Fund (0147-0040) FY'2008 Recommended Budget as submitted.  
Motion carried.

**Facilities Management – Law and Justice Center 0001-0041-0050** can be found on pages 142-146 of the FY'2008 Recommended Budget Book and pages 19-24 of the Summary in the Committee Packet. Mr. Zeunik advised that the Law and Justice Center program budget is a self-balancing program within the General Fund. The program's revenue fully funds the maintenance and operating expenses of the Law and Justice Center. The FY'2008 Recommended Budget Revenue increases from \$2,008,793.00 to \$2,178,510.00, which is an 8.45% increase over last year.

Mr. Zeunik stated that the primary revenue source is the reimbursement received from the Public Building Commission ("PBC") for the maintenance and operation of the Building. Pursuant to the Lease Agreement with the PBC, the County is responsible for the



The Security Screeners monitor the public traffic in the Courthouse. Mr. Zeunik stated that the proposed expenditure is \$50,000.00. He indicated that most of this work can be done by Facilities Management. Once this work is done, all of the renovation in the Law and Justice Building will be completed. Mr. Moody gave a brief description of the proposed changes to the area.

Motion by Ahart/Dean to recommend tentative approval of the Facilities Management – Law and Justice Center (0001-0041) FY'2008 Recommended Budget as submitted.  
Motion carried.

**Facilities Management – Government Center – 0001-0041-0115** can be found on pages 147-150 of the FY'2008 Recommended Budget Book and pages 25-29 of the Summary. Mr. Zeunik summarized that the total budget is \$850,238.00, which is an increase of 8.93% over last year. He stated that the Government Center program budget is a self-balancing program within the General Fund. The program's revenue is expected to fully fund the maintenance and operating expenses of the Government Center. Mr. Zeunik indicated that the County's primary revenue source is the reimbursement received from the Public Building Commission ("PBC") for the maintenance and operation of the building. He advised that, pursuant to the Lease Agreement with the PBC, the County is responsible for the maintenance and operation of the Government Center. The County Board annually levies an amount sufficient to pay the Additional Rent to the PBC (Fund 0162). This payment is equal to the amount to be reimbursed to the County for the maintenance and operating expenses of the Government Center. The line-item account PBC Reimbursement (450.0009) is budgeted at \$850,238.00 in the FY'2008 Recommended Budget.

Mr. Zeunik stated that the City of Bloomington and the County share the expense of maintaining the Government Center. Pursuant to the Lease Agreement with the PBC, the City pays their share of the maintenance and operating expense directly to the PBC. The PBC reimburses the County from the County property tax levy for maintenance and operation and the payment received from the City.

Mr. Zeunik noted that there is no change in the FTE Staffing level in the FY'2008 Recommended Budget.

Mr. Zeunik pointed out that many of the Operating line items remain the same. He stated that the major expenses in this building next year are found in 850.0001 Capitalized Assets. Mr. Zeunik reported that there are two County projects, which would be paid for by the County. The City of Bloomington would not be expected to share in this expense.

Mr. Zeunik advised that this past year, as a result of a recommendation to the Finance Committee by the County's Outside Auditor, the following position changes were made:

- An Accounts Payable Clerk was converted into a Financial Reporting Specialist.
- Accounts Payable duties were added to a part-time position.

Mr. Zeunik stated that it is necessary for the Financial Reporting Specialist to have a private office.

Mr. Zeunik informed the Committee that, when MAXIMUS, Inc. completed a management study of the Recorder's Office, MAXIMUS recommended that the Recorder's Office be remodeled to improve the traffic flow in the Office and to limit access to a number of the Recorder's records and files.

Mr. Zeunik reported that the proposed changes in the Auditor's Office and the Recorder's Office are the expenses under Capitalized Assets, for a total expense of \$46,200.00.

Motion by Dean/Moss to recommend tentative approval of  
Facilities Management – Government Center (0001-0041)  
FY'2008 Recommended Budget as submitted.  
Motion carried.

**Facilities Management – Fairview Building Capital Lease Fund – 0360-0041** can be found on pages 260-262 of the Budget Book and pages 30-31 of the Summary. Mr. Zeunik reviewed this budget, noting that this is a self-balancing Special Revenue Capital Lease Fund. The program's revenue supports the maintenance and operating expenses of the Fairview Building. Mr. Zeunik advised that the County collects \$79,797.00 from the Building's three tenants (the Regional Office of Education, the GED Program, and the YWCA Senior Citizens' Service Center) who share the total maintenance and operating expenses based on the Lease Agreement approved by the County Board. Consistent with the Leases, \$3,000.00 is to be set aside in a Capital Replacement account for future capital needs. Mr. Zeunik indicated that last year it was discovered that the Auditor's Office was not charging the full amount to the tenants. This has been corrected.

Motion by Ahart/Moss to recommend tentative approval of  
Facilities Management – Fairview Building (0360-0041)  
FY'2008 Recommended Budget as submitted.  
Motion carried.

**Law and Justice Center Debt Service Fund – 0161-0050** can be found on pages 254-255 of the FY'2008 Recommended Budget Book and pages 32-33 of the Summary. Mr. Zeunik reviewed this budget, noting that this is a Special Revenue Fund which is used to levy a property tax equal to the annual debt service payment due to the Public Building Commission ("PBC") for the General Obligation Bonds which were issued in 2006 to finance the renovations to the Law and Justice Center.

Mr. Zeunik reported that, pursuant to the Ordinance approved by the County Board, the County Board annually levies an amount sufficient to pay the annual debt service due to the Public Building Commission. The line-item account Public Building Commission Reimbursement (768.0001) is budgeted at \$1,685,000.00 in the FY'2008 Recommended Budget. This represents a 20.4% decrease over the FY'2007 Adopted Budget amount of \$2,115,613.00. This decrease results from the retirement of the bonds issued in 1988-1989 to finance the additions to the Law and Justice Center.

Motion by Ahart/Harding to recommend tentative approval of the Law and Justice Center Debt Service Fund (0161-0050) FY'2008 Recommended Budget as submitted.  
Motion carried.

**Government Center Debt Service Fund – 0161-0115** can be found on pages 250-253 of the FY'2008 Recommended Budget Book and pages 34-35 of the Summary. Mr. Zeunik reported that this is the Special Revenue Fund which is used to levy a property tax equal to the annual debt service payment due to the Public Building Commission ("PBC") for the General Obligation Bonds which were issued in 2002 to finance the purchase and remodeling of the Government Center Building.

Mr. Zeunik explained that, pursuant to the Ordinance approved by the County Board, the County Board annually levies an amount sufficient to pay the annual debt service due to the Public Building Commission. The line-item account Public Building Commission Reimbursement (768.0001) is budgeted at \$526,027.00 in the FY'2008 Recommended Budget. This represents a 0% increase over the FY'2007 Adopted Budget amount of \$526,027.00.

Motion by Dean/Ahart to recommend tentative approval of the Government Center Debt Service Fund (0161-0115) FY'2008 Recommended Budget as submitted.  
Motion carried.

**Old Courthouse Additional Rent Fund – 0162-0049** can be found on pages 254-255 of the FY'2008 Budget Book and pages 36-37 of the Summary. Mr. Zeunik reported that the Facilities Management – Old County Courthouse program budget is a self-balancing program within the General Fund. The program's revenue fully funds the maintenance and operating expenses of the Old County Courthouse. The Old County Courthouse Rent, Fund 0162, is the Special Revenue Fund which funds the maintenance and operating expenses of the Old County Courthouse.

Mr. Zeunik stated that, pursuant to the Lease Agreement with the Public Building Commission, the County is responsible for the maintenance and operation of the Old County Courthouse. The County Board annually levies an amount sufficient to pay the Additional Rent to the Public Building Commission (Fund 0162). This payment is equal to the amount to be reimbursed to the County for the maintenance and operating expenses of the Old County Courthouse. The line-item account Public Building Commission Reimbursement (768.0001) is budgeted at \$212,477.00 in the FY'2008 Recommended Budget. This represents a 2.75% decrease over the FY'2007 Adopted Budget amount of \$218,487.00. Mr. Zeunik stated that this is supplemented by the \$10,000.00 that the McLean County Museum of History pays, so the total maintenance and operating budget of the Museum is actually \$222,477.00.

Motion by Moss/Harding to recommend tentative approval of the Old Courthouse Additional Rent Fund (0162-0049) FY'2008 Recommended Budget as submitted.  
Motion carried.

**Law and Justice Center Additional Rent Fund – 0162-0050** can be found on pages 256-257 of the FY'2008 Recommended Budget Book and pages 38-39 of the Summary. This program's revenue fully funds the maintenance and operating expenses of the Law and Justice Center. The Law and Justice Center Building Rent, Fund 0162, is the Special Revenue Fund which funds the maintenance and operating expenses of the Law and Justice Center.

Mr. Zeunik stated that, pursuant to the Lease Agreement with the Public Building Commission, the County is responsible for the maintenance and operation of the Law and Justice Center. The County Board annually levies an amount sufficient to pay the Additional Rent to the Public Building Commission (Fund 0162). This payment is equal to the amount to be reimbursed to the County for the maintenance and operating expenses of the Law and Justice Center. The line-item account Public Building Commission Reimbursement (768.0001) is budgeted at \$2,162,298.00 in the FY'2008 Recommended Budget.

Motion by Ahart/Dean to recommend tentative approval of the Law and Justice Center Additional Rent Fund (0162-0050) FY'2008 Recommended Budget as submitted.  
Motion carried.

**Government Center Additional Rent Fund – 0162-0115** can be found on pages 258-259 of the FY'2008 Recommended Budget Book and pages 40-41 of the Summary. This program's revenue fully funds the maintenance and operating expenses of the Government Center. The Government Center Building Rent, Fund 0162, is the Special Revenue Fund which funds the maintenance and operating expenses of the Government Center.

Mr. Zeunik indicated that normally the split on this Fund is 50/50 between the City and the County. However, because there is a total Capital Expense of \$46,200.00 that is specific to the proposed projects in the Auditor's Office and the Recorder's Office, the County's share in 2008 will be \$448,219.00. The City's share would be \$402, 019.00.

Motion by Dean/Moss to recommend tentative approval of the Government Center Additional Rent Fund (0162-0115) FY'2008 Recommended Budget as submitted.  
Motion carried.

Chairman Bostic presented the October 31, 2007 Property Committee bills, which have been reviewed and recommended for transmittal to the Property Committee by the County Auditor. The Property Committee total is \$2,890,856.08 and the prepaid total is the same.

November 1, 2007  
Page Sixteen

Motion by Ahart/Moss to recommend approval of the bills as of October 31, 2007, which have been reviewed and recommend for transmittal by the County Auditor.  
Motion carried.

Chairman Bostic asked if there was any other business or communication for the Property Committee. Hearing none, Chairman Bostic adjourned the meeting at 5:07 p.m.

Respectfully Submitted,

Judith A. LaCasse  
Recording Secretary