



Property Committee Agenda
Room 400, Government Center

Thursday, October 7, 2004
3:00 PM

1. Roll Call
2. Chairman's Approval of Minutes – September 2, 2004
3. Departmental Matters:
 - A. Jack Moody, Director, Facilities Management
 - 1) Items to be Presented for Information:
 - a) Status Report on Government Center
 - b) Status Report on Old Courthouse Dome And Roof Restoration and Repair
 - c) City of Bloomington Increase in Water Rates for Storm Water Utility Ordinance 1-6
 - d) Presentation on Law and Justice Center Remodel – Court Services Department, 7th Floor
 - B. Jennifer Ho, Risk Management
 - 1) Items to be Presented for Action:
 - a) Request Approval to Display Silent Witness Exhibits in the Lobby of the Law and Justice Center and purple ribbons on the lawn of the Law and Justice Center on behalf of the Corporate Alliance to end Partner Violence (CAEPV) 7-8
 - C. John Zeunik, County Administrator
 - 1) Items to be Presented for Action:
 - a) Request Approval of an Emergency Appropriation Ordinance Amending the Fiscal Year 2004 Combined Annual Appropriation and Budget Ordinance – Public Building Commission Lease Fund 0161, Government Center Building 0115 9-10

- b) Review of Fiscal Year 2005 Recommended Budget.
 - (1) Facilities Management -- Juvenile Detention Center Program 11-13
 - (2) Facilities Management -- MetCom Program 14-16
 - (3) Facilities Management -- 200 W. Front Street Building Program 17-20
 - (4) Facilities Management -- Old Courthouse Program 21-24

2) Items to be Presented for Information:

- a) General Report
- b) Other

4. Other Business and Communications

5. Recommend Payment of Bills and Transfers, if any, to County Board

6. Adjournment



Facilities Management

104 W. Front Street, P.O. Box 2400

Bloomington, Illinois 61702-2400

(309) 888-5192 voice

(309) 888-5209 FAX jack@McLean.gov

To: The Honorable Chairman and Members of the Property Committee
Mr. John M. Zeunik, County Administrator

From: Jack E. Moody, CFM *Jack Moody*
Director, Facilities Management

Date: September 21, 2004

Subj: **Storm Water Utility Ordinance Rate Increase**

On September 20, 2004, we received the enclosed letter from the City of Bloomington Engineering Department stating that, in accordance with action taken by the Bloomington City Council on April 26, 2004, the Storm Water Utility Ordinance was enacted to comply with federal mandates. Therefore, our monthly water bills for County owned and operated properties within the City of Bloomington will be increased in accordance with the attached page entitled Storm Water Utility Fees.

The total increase in our monthly water bills for all County facilities therefore, will be \$401.65. Annualized, this will be a yearly increase of \$4,819.80.

All County facilities have budgets for water utility and we will plan to absorb these fees each month. Because we received this notice this week, these fees were not programmed into the Adopted Budget for FY 2004 or the Recommended Budget for FY 2005.

The new fees collection will begin in October, 2004, according to the City notice.

Thank you.

JEM:
enclosures

September 09, 2004

McLean County - J Moody
PO Box 2400
Bloomington IL 61702-2400**RECEIVED**

SEP 20 2004

Facilities Mgt. Div.

Re: City of Bloomington's Storm Water Utility Ordinance

Dear McLean County - J Moody,

The Bloomington City Council passed the Storm Water Utility Ordinance on April 26, 2004.

This ordinance, an **UNFUNDED U. S. ENVIRONMENTAL PROTECTION AGENCY MANDATE**, was an amendment to Chapter 37 of the existing City Code and establishes the Storm Water Utility. This Utility was established as one of the steps necessary to comply with Phase 2 of the U.S. Environmental Protection Agency's Clean Water Act. This unfunded mandate applies to all communities, not just Bloomington.

To offset the costs complying with the Clean Water Act, starting in October, we must collect additional fees to offset the cost of this mandate.

These fees will be added to your **monthly water bill**. Our records indicate that you own, occupy or are the agent for the parcels included on the attached report.

The report contains the following columns:

1. Water Lot No - a unique identification number used within the Water Billing Database as one of the identifiers for your specific account;
2. PIN - the parcel ID number for your property as assigned by the tax assessor;
3. Property Address - this is the property address as defined by the tax assessor;
4. Rate Code- this code is used to signify the storm water account type. The storm water account types are as follows:
 - A. LSFR - large single family residential - gross parcel size over 12,000 square feet;
 - B. MSFR - medium single family residential - gross parcel size greater than 7,000 and less than or equal to 12,000 square feet;
 - C. SSFR - small single family residential -gross parcel size less than or equal to 7,000 square feet;
 - D. LNFR - large, non-single family - non-single family parcels which contain total impervious (non-absorbant) areas greater than 4,000 square feet;
 - E. SNFR - small, non-single family - non-single family lots which contain a total of less than or equal to 4,000 square feet of impervious (non-absorbant) area;

4011/2 South East Street
Post Office Box 3157
Bloomington, Illinois
61702-3157
309.434.2225 tel
309.434.2201 fax
For Hearing Impaired
TTY 309.829.5115*an equal opportunity
employer*

5. Lot SF Gross - gross size of parcel in square feet;
6. Impervious SF - amount of impervious area within the parcel, specified in square feet;
7. IAUs - impervious area units - this number represents the impervious square footage divided by 1,000 and rounded up to the next higher integer;
8. Rate - for the LNFR rate code the fee per IAU; all other rates are flat fixed rates.
9. Multiplier - this number times the rate determines the amount of the fee.

For parcels with a Rate Code of LNFR, the multiplier is derived by using the following formula:

$$\text{Multiplier} = \text{Split Factor}(1) \times \text{Credit Factor}(2) \times \text{IAUs}$$

For all other rate codes (other than LNFR), the multiplier is derived using the following formula:

$$\text{Multiplier} = \text{Split Factor} \times \text{Credit Factor}$$

(1) Split Factor - This is used to divide the fee for a parcel between two or more water accounts.

(2) Credit Factor - any property which drains into a detention facility they own AND maintain may qualify for either a 25 percent or 50 percent reduction in their storm water fees. These detention facilities must meet the City of Bloomington's Subdivision code requirements. Please call 434-2423 for more information;

10. Total - total value for all storm water fees for a specific account;

11. Grand Total - total value of all storm water fees for a specific customer.

In September, the City will hold a series of informational meetings regarding this new ordinance and its fees. Each meeting will consist of a presentation followed by questions from those in attendance. Please contact me if your neighborhood association or other concerned group wishes to arrange a presentation at a specific date and time.

Information regarding meeting dates may be obtained either by contacting me at 434-2423, or by reviewing the Storm Water Utility web site: www.cityblm.org/stormwater.

If you have received this notice and are no longer the owner/occupant/agent of the property specified above, please notify me so we may attempt to contact the current owner/occupant/agent.

If you have any questions, please give me a call Monday -Friday, 8am-5pm, 434-2423.

Respectfully,

Kurt Haas
 Engineering Technician
 (309) 434 - 2423

11916 McLean County - J Moody
PO Box 2400
Bloomington IL 61702-2400

Grand Total **\$401.65**

Water Lot No.	PIN	Property Address	Rate Code	Lot SF Gross	Impervious SF	IAU's	Rate	Multiplier	Total
11916-0 Account Total									\$27.55
6747	21-01-126-003	2411 E EMPIRE <i>MetCOM</i>	LNFR	45,278	18,848	19	\$1.45	19	\$27.55
11916-1 Account Total									\$15.95
7718	21-04-344-002	101 E FRONT <i>Govt. CTR.</i>	LNFR	11,451	10,196	11	\$1.45	11	\$15.95
11916-2 Account Total									\$121.80
7824	21-04-348-011	200 S MAIN <i>LJC</i>	LNFR	21,917	20,150	21	\$1.45	21	\$30.45
7824	21-04-348-012	218 S CENTER	LNFR	20,910	19,888	20	\$1.45	20	\$29.00
7824	21-04-348-013	202 N MAIN	LNFR	18,437	15,171	16	\$1.45	16	\$23.20
7824	21-04-343-025	100 W FRONT ST	LNFR	30,813	12,278	13	\$1.45	13	\$18.85
7824	21-04-343-026	100 W FRONT ST	LNFR	10,988	9,905	10	\$1.45	10	\$14.50
7824	21-04-343-027	S MAIN & GROVE, NW COR	SNFR	1,991	1,882	2	\$5.80	1	\$5.80
11916-3 Account Total									\$73.95
7834	21-04-342-027	200 W FRONT <i>Health Dept Building</i>	LNFR	72,365	50,831	51	\$1.45	51	\$73.95
11916-5 Account Total									\$73.95
13607	21-04-333-001	200 N MAIN <i>OLD Courthouse</i>	LNFR	47,580	19,003	19	\$1.45	19	\$27.55
13607	21-04-334-011	106 E WASHINGTON	LNFR	31,720	31,709	32	\$1.45	32	\$46.40
11916-6 Account Total									\$40.60
23068	21-04-339-037	115 E WASHINGTON <i>Govt. CTR.</i>	LNFR	27,786	27,772	28	\$1.45	28	\$40.60
11916-7 Account Total									\$47.85
23069	21-04-340-006	201 E WASHINGTON <i>Govt. CTR.</i>	LNFR	40,071	32,783	33	\$1.45	33	\$47.85

RECEIVED

SEP 20 2004

Facilities Mgt. Div.

Concerns or Problems?

City of Bloomington residents that have storm water and/or sanitary sewer issues should call (309) 434-2423, Monday - Friday, 8 AM-5 PM.

Questions or Comments?

We consider our customers to be a vital part of our organization. It is only through your feedback that we may determine if we are meeting the needs of our residents. Please contact us with any questions or comments you may have regarding this program.

If you have any questions regarding the City's Storm Water Management Utility, the **Bloomington Storm Water Credit Manual** or other activities of the Engineering Department, please visit the City web site (www.cityblm.org) or contact us at:

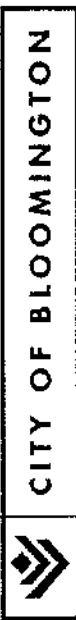
City of Bloomington
Engineering Department
401 1/2 S. East St.
Bloomington, IL 61701
(309) 434-2423

Storm Water Hotline
(309) 434 - 2423



CITY OF BLOOMINGTON

Storm Water Utility Management



CITY OF BLOOMINGTON

City of

Bloomington
Engineering Department

401 1/2 S. East St.
Bloomington, IL 61701

Storm Water Questions:
Phone: (309) 434-2423
Fax: (309) 434-2201
www.cityblm.org

Background

The National Pollutant Discharge Elimination System (NPDES) Phase II requirements issued by the United States Environmental Protection Agency seek to implement a program to protect the quality of surface waters (such as lakes and streams) by controlling pollution from storm water discharges. What this means for the City of Bloomington, and most other cities, is enhanced storm water sewer system maintenance, and the implementation of new storm water management activities. These activities include public education programs, public participation in storm water management functions, controls on storm water runoff from new developments both during and after construction, an ongoing search for illicit discharges into the storm sewer system, and municipal pollution prevention programs such as increased frequency of street sweeping.

All parcels, regardless of their location in a watershed, have an impact on our water resources. Pervious surfaces, such as lawns, allow rain to seep into the ground. Impervious surfaces, such as roofs and parking lots, block this absorption, which increases runoff volumes. The City of Bloomington's storm water management system collects the runoff through a series of gutters, inlets, storm sewers, detention basins, and stream channels. In the older section of the City, the existing sewer systems are mostly "combined" sewers. A combined sewer conveys both domestic sewage and storm water runoff in the same pipe.

Funding Storm Water Management

Federal Mandates have increased the demand for storm water improvements thereby requiring a significant increase in the amount of revenue devoted to storm water management.

Historically, a Sanitary Sewer Fund has paid the operating costs of all the sanitary sewers, combined sewers and storm sewers. Charges on the water bill were based upon a customer's consumption of drinking water. This was an easy system to administer and understand, but there is no direct relationship between drinking water and storm sewer demand. Rather than increase the Sanitary Sewer rates to cover the increasing storm sewer system costs, the City decided to investigate the creation of a Storm Water Utility that would allow storm sewer system costs to be spread among the users in a more equitable manner.

City staff reviewed various means of funding this program and determined that funding by property taxes is inequitable because: 1) tax exempt properties generate storm water but would not contribute revenue toward storm water management; and 2) the assessed value of a parcel, which determines its property tax, is not proportional to the parcel's relative use of the City's storm water management system.

The creation of the Storm Water Management Utility allows the City to establish a major source of dedicated revenue which will adequately support storm water management through a fair and equitable billing system.

It is a commonly accepted principle that

residential, commercial, industrial, institutional, and governmental customers should pay for their water and sanitary sewer service based on their relative use of these systems as measured by their water meters. The fairest method for determining residential property fees for storm water service is according to the gross size of their parcels (gross area of parcel, including both pervious and impervious areas). Commercial, industrial, institutional, and governmental customers will pay based upon estimates of each parcel's impervious areas. All fees are in addition to the Water Utility fees. The Bloomington City Council approved the Storm Water Utility fee on April 26, 2004.

Credits

The City understands that some parcels may currently be utilizing an approved method of controlling storm water runoff on portions of their parcel. Therefore, the City of Bloomington's Engineering Department has created the **Bloomington Storm Water Credit Manual**.

All parcels in the City containing developed land shall be charged storm water service charges, except pedestrian/bicycle trails, and streets and highway right-of-ways owned by a Township, McLean County, the City of Bloomington, or the State of Illinois.

Parcels shall be eligible to receive a storm water service charge credit based upon the requirements of the **Bloomington Storm Water Credit Manual**.

Any credit allowed against the storm water service charge is conditioned upon continuing compliance with the **Bloomington Storm Water Credit Manual**.

Rate Structure

Single Family Residential (SFR) Property Fees:

Small Parcels (gross area less than or equal to 7,000 square feet) \$2.90/month

Medium Parcels (gross area greater than 7,000 square feet and less than or equal to 12,000 square feet) \$4.35/month

Large Parcels (gross area over 12,000 square feet) \$7.25/month

Parcels other than Single Family Residential:

Charge per Impervious Area Unit (IAU) \$1.45/month

Parcels less than or equal to 4,000 sq. ft. shall be charged a flat rate equivalent to four (4) IAUs. \$5.80/month

Parcels greater than 4,000 square feet will be charged for the actual number of IAUs within the parcel, OR four (4) IAUs, whichever is greater.

Impervious Area Unit (IAU): One thousand (1,000) square feet of impervious area shall be one IAU. The number of IAUs attributed to a parcel will be determined by dividing the total impervious area (in square feet) of the parcel by one thousand (1,000) and rounding the result up to the next integer.



RISK MANAGEMENT OFFICE

TEL: (309) 888-5940
104 West Front Street

FAX: (309) 888-5949
P. O. Box 2400

E-MAIL: riskmgt@mclean.gov
Bloomington, IL 61702-2400

Memo To: Diane R. Bostic, Chair
Members of the Property Committee

From: Jennifer Ho, Risk Manager *JEN Ho*
c.c. Charles Reynard, Judge, Board of Directors, CAEPV
Bill Yoder, State's Attorney, Member of CAEPV
Roxanne Castleman, Director, Court Services

Date: September 28, 2004

Subject: Silent Witness Exhibits -- October 25, 2004

As members of the Corporate Alliance to End Partner Violence (CAEPV), we are requesting your permission to have the Silent Witness exhibits in the lobby of the law & Justice Center and to have purple ribbons placed on tress along the lawn of the Law & Justice Center on October 25, 2004 to promote awareness of the silent victims of partner violence as part of the culminating activities to promote October activities for promoting Domestic Violence awareness and to per. You might recall that the County is the first public entity employer to involved with the CAEPV efforts to promote domestic violence awareness in the workplace. Court Services will also be making available information on local resources and education materials on that day.

There is no cost to the County. Responsibility for the silhouettes will remain with the Community Action. A staff member from the Countering Domestic Violence Unit of Community Action will be present during the time of the exhibits.

I am available to answer your questions. Thank you.



Central Office
McLean County
923 E. Grove
Bloomington, IL 61701
(309) 829-0691

Livingston County Office
741 W. Washington
Pontiac, IL 61764
(815) 844-3201

Programs

Affordable Housing
Neville House Shelter/
Countering Domestic Violence
Emergency Assistance Services
Energy Assistance
Mayors Manor
Senior Services
Weatherization

Board of Directors

Rick Barrera, President
George Braden, Vice President
Angelo Padro, Treasurer
Lori Manning, Secretary
Francis Irvin, President Emeritus
Jason Chambers
Eleanor Mohammed
Benjamin Owens
Judy Ripsch
Glen Rustman
Karen Schmidt
Rev. James Sims
Cranston Sparks
Beth Woodrum

Executive Director

John Burrill

TO: McLean County Board Members
FROM: John Burrill, Community Action's Executive Director
Deborah White, Countering Domestic Violence Program Director
RE: Request for Domestic Violence Awareness Month Displays
DATE: September 24, 2004

On behalf of Mid Central Community Action's Countering Domestic Violence Program, we respectfully request your consideration of the following displays on Monday, October 25, 2004 to highlight Domestic Violence Awareness Month for County employees and community members utilizing the Law & Justice services on that date: (1) National "Silent Witness" project in the lobby and (2) purple bows in the courtyard trees.

The "Silent Witness" project consists of several life-size silhouettes of persons who have been murdered by an intimate partner. A badge on the silhouette explains the specifics of the domestic violence homicide. This project will be displayed at several other locations throughout Bloomington / Normal in October. Judge Reynard and Jennifer Ho are on the planning committee and the Law & Justice Center was suggested as a potential site. We would have agency staff or volunteers at the display to answer any questions and to safeguard the silhouettes.

We would also like to place the purple bows utilized during the month of April on the courtyard trees for October 25th only. Purple is the color utilized to signify domestic violence awareness.

If you need any additional information to make your decision regarding these requests, please feel free to contact John at johnb@mccainc.org and Deb at dwhite@mccainc.org.

Thank you again for your consideration.

**An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2004
Combined Annual Appropriation and Budget Ordinance
Public Building Commission Lease Fund 0161, Government Center Building 0115**

WHEREAS, the McLean County Board, on November 18, 2003, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2004 Fiscal Year beginning January 1, 2004 and ending December 31, 2004; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the Public Building Commission Lease Fund 0161, Government Center Building 0115; and,

WHEREAS, McLean County and the City of Bloomington have, through the Public Building Commission, jointly purchased the building at 115 E. Washington Street, also known as the Government Center; and,

WHEREAS, pursuant to the approval of the McLean County Board and the City of Bloomington Council, the Public Building Commission sold \$2.6 million of tax-exempt, general obligation bonds to finance the additional improvements to the heating, ventilation, and air conditioning mechanical systems at the Government Center; and

WHEREAS, the Public Building Commission closed the \$2.6 million tax-exempt bond sale on January 1, 2004, after the County Board approved and adopted the fiscal year 2004 Combined Annual Appropriation and Budget Ordinance; and,

WHEREAS, it is necessary to recognize and appropriate the County's additional share of the annual debt service payment due as a result of the \$2.6 million bond sale; and,

WHEREAS, the Property Committee, on Thursday, October 7, 2004, approved and recommended to the County Board an Emergency Appropriation Ordinance amending the fiscal year 2004 Combined Annual Appropriation and Budget Ordinance to recognize the County's share of the annual debt service due to the Public Building Commission; now therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Treasurer is directed to add the following appropriation to the fiscal year 2004 Combined Annual Appropriation and Budget Ordinance:

PBC Lease Fund	
General Property Taxes	
0161-0115-0115-0401.0001	<u>\$ 114,500.00</u>

(2)

2. That the County Auditor is directed to add the following appropriation to the fiscal year 2004 Combined Annual Appropriation and Budget Ordinance:

PBC Lease Fund	
PBC Reimbursement	
0161-0115-0115-0768.0001	<u>\$ 114,500.00</u>

3. That the County Clerk shall provide a certified copy of this ordinance to the County Administrator, County Auditor, County Treasurer, and the Director of Facilities Management.

ADOPTED by the County Board of McLean County this 19th day of October, 2004.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the County Board,
McLean County, Illinois

Michael F. Sweeney, Chairman
McLean County Board

EA_115PBC_ADDLDEBTSERVICE.PROP
10/19/04

McLEAN COUNTY

Fiscal Year 2005 Recommended Budget

Fund:	General 0001	Department:	Facilities Management- Juvenile Detention Center	Pages:	119 -- 120
CATEGORY	FY 2003 BUDGET	FY 2004 BUDGET	RECOMMENDED FY 2005 BUDGET	AMOUNT OF INCREASE	% INCREASE OVER FY 2004
Revenue	\$ -	\$ -	\$ -		N/A
Salaries	\$ 54,885	\$ 56,858	\$ 59,252	\$ 2,394	4.21%
Fringe Benefits	\$ 4,667	\$ 5,124	\$ 5,216	\$ 92	1.80%
Materials & Supplies	\$ 12,625	\$ 12,535	\$ 16,555	\$ 4,020	32.07%
Contractual	\$ 91,471	\$ 101,950	\$ 105,904	\$ 3,954	3.88%
Capital Outlay	\$ -	\$ 2,000	\$ -	\$ (2,000)	-100.00%
Other	\$ -	\$ -	\$ -	\$ -	N/A
TOTAL:	\$ 163,648	\$ 178,467	\$ 186,927	\$ 8,460	4.74%

Please see attached highlights of the Recommended Budget.

McLean County
Fiscal Year 2005 Recommended Budget

Fund: General 0001

Department: Facilities Management 0041
Program: Juvenile Detention 0022

Highlights of the Recommended Budget:

EXPENDITURES:

Personnel:

There is no change in the FTE Staffing Level in the FY'2005 Recommended Budget.

Materials and Supplies:

All of the Materials and Supplies line item accounts have been budgeted in the FY'2005 Recommended Budget at the same level or less as in the FY'2004 Adopted Budget with the following exceptions:

608.0001 Gasoline/Oil/Diesel Fuel: This line item account has increased from \$275 in the FY'2004 Adopted Budget to \$375 in the FY'2005 Recommended Budget. This increase is based on the anticipated increase in the price of gasoline and oil.

625.0001 Buildings/Grounds/Equipment Maintenance Supplies: This line item account has increased from \$5500 in the FY'2004 Adopted Budget to \$9500 in the FY'2005 Recommended Budget. This line item account includes funding for the following expenses:

- BM40 Water Sealant:	\$4000.00
- Lock Repairs:	\$ 50.00
- HVAC Filters/Grease/Oil:	\$2250.00
- Grease Trap Maintenance:	\$ 400.00

(2)

- Light Bulbs:	\$ 520.00
- Electrical Supplies:	\$ 650.00
- Miscellaneous Supplies:	<u>\$1130.00</u>
Total:	\$9500.00

Contractual:

All Contractual line item accounts have been budgeted at the same level or less as in the FY'2004 Adopted Budget with the following exceptions:

742.0001 Vehicle Maintenance Repair: This line item account has increased from \$300 in the FY'2004 Adopted Budget to \$3000 in the FY'2005 Recommended Budget. This increase is to cover the cost of rebuilding the transmission and general routine preventive maintenance for the JDC truck.

744.0001 Maintenance Building/Grounds: This line item account has decreased from \$13,100 in the FY'2004 Adopted Budget to \$8900 in the FY'2005 Recommended Budget. This line item account includes funding for the following contractual service expenses:

- Generator Maintenance	\$ 1500.00
- Fire Extinguisher Maintenance	\$ 550.00
- Chiller Maintenance	\$ 2500.00
- Miscellaneous Outside Services	\$ 2850.00
- Sprinkler Maintenance	<u>\$ 1500.00</u>
Total:	\$ 8900.00

750.0001 Equipment Maintenance Contracts: This line item account has increased from \$19,500 in the FY'2004 Adopted Budget to \$20,954 in the FY'2005 Recommended Budget. This line item account includes funding for the following contractual service expenses: Simplex Fire and Security and Simplex Monitoring Service.

McLEAN COUNTY

Fiscal Year 2005 Recommended Budget

Fund:	General 0001	Department:	Facilities Management-Metro Communications Center	Pages:	121 -- 122
CATEGORY	FY 2003 BUDGET	FY 2004 BUDGET	RECOMMENDED FY 2005 BUDGET	AMOUNT OF INCREASE	% INCREASE OVER FY 2004
Revenue	\$ 88,340	\$ 89,853	\$ 89,929	\$ 76	0.08%
Salaries	\$ 30,984	\$ 31,296	\$ 32,072	\$ 776	2.48%
Fringe Benefits	\$ 4,285	\$ 4,854	\$ 5,063	\$ 209	4.31%
Materials & Supplies	\$ 12,750	\$ 12,750	\$ 12,690	\$ (60)	-0.47%
Contractual	\$ 40,321	\$ 40,953	\$ 40,104	\$ (849)	-2.07%
Capital Outlay	\$ -	\$ -	\$ -	\$ -	N/A
Other	\$ -	\$ -	\$ -	\$ -	N/A
TOTAL:	\$ 88,340	\$ 89,853	\$ 89,929	\$ 76	0.08%

Please see attached highlights of the Recommended Budget.

McLean County
Fiscal Year 2005 Recommended Budget

Fund: General 0001 Department: Facilities Management 0041 Program: Metro Centralized Communications 0045

Highlights of the Recommended Budget:

REVENUE:

The Facilities Management - Metro McLean County Centralized Communications Center program budget is presented as a self-balancing program within the General Fund in the FY'2005 Recommended Budget. The program's revenue fully funds the projected maintenance and operating expenses of the Metro McLean County Centralized Communications Center.

The revenue source is the reimbursement received from the Metro McLean County Centralized Communications Center - please see Metro McLean County Centralized Communications Center Fund 0452, Department 0030, Line-item Account 0706.0001 Contract Services. Pursuant to the Intergovernmental Agreement between the Emergency Telephone Systems Board (ETSB), City of Bloomington, Town of Normal, and McLean County, the annual operating budget for the Centralized Communications Center is funded by the three local governments and the ETSB on a per capita formula basis with ETSB assuming 100% funding for the positions and operating expenses which are essential to the operation of a 911 Call Center. Since the MetCom facility was financed and built with proceeds from a Public Building Commission bond issue, the County's Facilities Management Department is responsible for maintenance and custodial services.

EXPENDITURES:

Personnel:

There is no change in FTE Staffing level in the FY'2005 Recommended Budget.

(2)

Materials and Supplies:

All of the Materials and Supplies line item accounts have been budgeted in the FY'2005 Recommended Budget at the same level or less as in the FY'2004 Adopted Budget with the following exceptions:

608.0001 Gasoline/Oil/Diesel Fuel: This line item account has increased from \$420 in the FY'2004 Adopted Budget to \$500 in the FY'2005 Recommended Budget. This increase is based on the anticipated increase in the price of gasoline and oil.

Contractual:

All of the Contractual line item accounts have been budgeted in the FY'2005 Recommended Budget at the same level or less as in the FY'2004 Adopted Budget.

744.0001 Maintenance of Buildings/Grounds: This line item account is budgeted at \$8504 in the FY'2005 Recommended Budget. This line item account includes funding for the following expenses:

- UPS Maintenance: \$ 4,754.00
 - Fire Extinguisher/Sprinkler Maintenance: \$ 350.00
 - Generator Maintenance: \$ 1,400.00
 - Outside Contract Services: \$ 2,000.00
- Total: \$ 8,504.00

750.0001 Equipment Maintenance Contracts: This line item account has increased from \$1170 in the FY'2004 Adopted Budget to \$1225 in the FY'2005 Recommended Budget. This line item account includes funding for the following expenses:

- Simplex Security/Fire Alarm service.

McLEAN COUNTY

Fiscal Year 2005 Recommended Budget

Fund:	General 0001	Department:	Facilities Management- 200 West Front Street	Pages:	123 -- 124
CATEGORY	FY 2003 BUDGET	FY 2004 BUDGET	RECOMMENDED FY 2005 BUDGET	AMOUNT OF INCREASE	% INCREASE OVER FY 2004
Revenue	\$ 492,968	\$ 470,157	\$ 411,066	\$ (59,091)	-12.57%
Salaries	\$ 104,435	\$ 111,012	\$ 113,745	\$ 2,733	2.46%
Fringe Benefits	\$ 10,200	\$ 11,200	\$ 11,400	\$ 200	1.79%
Materials & Supplies	\$ 54,265	\$ 54,550	\$ 54,700	\$ 150	0.27%
Contractual	\$ 240,577	\$ 234,080	\$ 193,221	\$ (40,859)	-17.46%
Capital Outlay	\$ 83,491	\$ 59,315	\$ 38,000	\$ (21,315)	-35.94%
Other	\$ -	\$ -	\$ -	\$ -	N/A
TOTAL:	\$ 492,968	\$ 470,157	\$ 411,066	\$ (59,091)	-12.57%

Please see attached highlights of the Recommended Budget.

McLean County
Fiscal Year 2005 Recommended Budget

Fund: General 0001 Department: Facilities Management 0041 Program: 200 West Front Street 0046

Highlights of the Recommended Budget:

REVENUE:

The Facilities Management - 200 West Front Street Building program budget is presented as a self-balancing program within the General Fund in the FY'2005 Recommended Budget. The program's anticipated revenue fully funds the projected maintenance and operating expenses of the 200 West Front Street Building.

The primary revenue source is the utilities and maintenance reimbursement received from the Health Department and TB Care and Treatment Clinic. In accordance with the Lease Agreements with the tenants, the FY'2005 Recommended Budget reflects the scheduled increases in the rent payment due the County from the tenants.

The other revenue source is the projected income from renting the parking spaces in the Annex Parking Lot at the corner of Front and Madison Streets.

EXPENDITURES:

Personnel:

There is no change in FTE Staffing level in the FY'2005 Recommended Budget.

(2)

Materials and Supplies:

All of the Materials and Supplies line item accounts have been budgeted in the FY'2005 Recommended Budget at the same level or less as in the FY'2004 Adopted Budget with the following exceptions:

608.0001 Gasoline/Oil/Diesel Fuel: This line item account has increased from \$500 in the FY'2004 Adopted Budget to \$650 in the FY'2005 Recommended Budget. This increase is based on the anticipated increase in the price of gasoline and oil.

Contractual:

All of the Contractual line item accounts have been budgeted in the FY'2005 Recommended Budget at the same level or less as in the FY'2004 Adopted Budget with the following exceptions:

744.0001 Maintenance Buildings/Grounds: This line item account has decreased from \$23,130 in the FY'2004 Adopted Budget to \$21,130 in the FY'2005 Recommended Budget. This line item includes funding for the following expenses:

- Fire Extinguisher Maintenance: \$ 550.00
- Chiller Maintenance: \$5,500.00
- Pump Maintenance: \$3,000.00
- Generator & Electrical Maintenance: \$6,750.00
- Sprinkler Maintenance: \$ 650.00
- Miscellaneous Repair Expenses: \$5,180.00
- Total: \$21,130.00

744.0002 CWB Parking Lot Expense: This line item account has been budgeted at \$13,200 in the FY'2005 Recommended Budget. This amount is based on the negotiated lease payment due to the City of Bloomington for the Annex Parking lot. The present lease agreement with the City is scheduled to end in March, 2005. A new lease agreement will need to be negotiated with the City.

750.0001 Equipment Maintenance Contracts: This line item account has increased from \$9204 in the FY'2004 Adopted Budget to \$10,251 in the FY'2005 Recommended Budget. This line item includes funding for the following expenses: Simplex Fire Alarm Maintenance Contract, Simplex Monitoring Security Contract, Kone Elevator Maintenance Contract.

(3)

Capital Outlay:

801.0001 Capital Improvements: This line item account includes funding for any necessary and/or emergency capital improvements that may occur during the year.

801.0002 Lease/Purchase Improvements: This line item account includes the payment in the amount of \$35,000.00 due to the Public Building Commission (the "PBC") to repay the \$350,000.00 interest free loan that the PBC approved for replacing the exterior dryvit at the Health Department Building.

McLEAN COUNTY

Fiscal Year 2005 Recommended Budget

Fund: General 0001		Department: Facilities Management- Old Courthouse		Pages: 125 -- 127	
CATEGORY	FY 2003 BUDGET	FY 2004 BUDGET	RECOMMENDED FY 2005 BUDGET	AMOUNT OF INCREASE	% INCREASE OVER FY 2004
Revenue	\$ 133,580	\$ 144,316	\$ 188,546	\$ 44,230	30.65%
Salaries	\$ 48,574	\$ 47,958	\$ 49,476	\$ 1,518	3.17%
Fringe Benefits	\$ 5,100	\$ 5,600	\$ 5,700	\$ 100	1.79%
Materials & Supplies	\$ 7,850	\$ 7,510	\$ 7,510	\$ -	0.00%
Contractual	\$ 72,056	\$ 69,248	\$ 75,860	\$ 6,612	9.55%
Capital Outlay	\$ -	\$ 14,000	\$ 50,000	\$ 36,000	257.14%
Other	\$ -	\$ -	\$ -	\$ -	N/A
TOTAL:	\$ 133,580	\$ 144,316	\$ 188,546	\$ 44,230	30.65%

Please see attached highlights of the Recommended Budget.

McLean County
Fiscal Year 2005 Recommended Budget

Fund: General 0001 Department: Facilities Management 0041 Program: Courthouse Maintenance 0049

Highlights of the Recommended Budget:

REVENUE:

420.0010 Historical Society: This revenue line item account reflects the annual rent payment of \$10,000 which the McLean County Historical Society pays to McLean County. The lease between the County and the Historical Society is for a term of 30 years at a fixed annual rent of \$10,000 per year. The lease also stipulates that McLean County shall be responsible for the maintenance and operating expenses of the Old Courthouse.

450.0009 PBC Reimbursement: This revenue line item account was added in the FY'2003 Adopted Budget. In 2003, McLean County transferred ownership of the Old Courthouse building and the land to the Public Building Commission (the "PBC"). The PBC leases the Old Courthouse Building and the land to the County. Pursuant to the terms of the Lease Agreement, the annual lease expense will be equal to the County's costs for maintaining and operating the Old Courthouse Building. This financing arrangement permits the County to cover the FY'2005 annual maintenance and operating expenses for the Old Courthouse Building. This arrangement also provides the County with several alternatives for financing the necessary improvements to the exterior of the Old Courthouse Building.

The FY'2005 Recommended Budget includes an appropriation of \$178,546 in this line item account. This amount plus the rent paid by the Historical Society will cover the annual maintenance and operating expenses of the Old Courthouse Building.

EXPENDITURES:

Personnel:

There is no change in the FTE Staffing level in the FY'200 Recommended Budget.

(2)

Materials and Supplies:

All Material and Supplies line item accounts in the FY'2005 Recommended Budget have been budgeted at the same level as in the FY'2004 Adopted Budget.

625.0001 Building Equipment Maintenance Supplies: This line item account has been budgeted at \$5,500 in the FY'2005 Recommended Budget. This line item includes funding for the following expenses:

- Data Aire Units:	\$ 3,900.00
- Replacement Filters/Greases:	\$ 480.00
- General Repair Items:	\$ 1,120.00
Total:	\$ 5,500.00

Contractual:

All Contractual line item accounts in the FY'2005 Recommended Budget have been budgeted at the same level or less as in the FY'2004 Adopted Budget.

744.0001 Maintenance of Building: This line item account has been budgeted at \$1500 in the FY'2005 Recommended Budget. This line item includes funding for the following expenses:

- Fire Extinguisher Maintenance:	\$ 650.00
- Outside Contract Services:	\$ 850.00
Total:	\$ 1500.00

750.0001 Equipment Maintenance Contract: This line item account has increased from \$3703 in the FY'2004 Adopted Budget to \$4815 in the FY'2005 Recommended Budget. This line item includes funding for the following maintenance contracts: Simplex Fire Alarm System and Kone Elevator Contract:

795.0001 Electric Service: This line item account has increased from \$37,000 in the FY'2004 Adopted Budget to \$42,500 in the FY'2005 Recommended Budget. This increase is based on a review of the year to date expenses at the time the Recommended Budget was prepared.

(3)

Capital Outlay:

801.0002 Lease/Purchase Improvements: This line item account includes the payment in the amount of \$50,000.00 due to the Public Building Commission (the "PBC") to repay the \$500,000.00 10 year, interest free loan that the PBC approved to finance the renovation and repair of the Old Courthouse dome and roof.