



FINANCE COMMITTEE AGENDA
Room 400, Government Center
Wednesday, October 7, 2009

4:00 p.m.

1. Roll Call
2. Approval of Minutes: No minutes
3. Departmental Matters
 - A. Walt Howe, Health Department Administrator
 - 1) Items to be Presented for Action:
 - a) Request Approval of a Resolution Amending the Fiscal Year 2009 McLean County Full-Time Equivalent Position Resolution Associated with An Ordinance to Amend the Fiscal Year 2009 McLean County Combined Appropriation and Budget Ordinance for Fund 0107 1-2
 - b) Request Approval of an Ordinance of the McLean County Board Amending the 2009 Combined Appropriation and Budget Ordinance for Fund 0107 3
 - 2) Items to be Presented for Information:
 - a) General Report
 - b) Other
 - B. Michelle Anderson, County Auditor
 - 1) Items to be Presented for Action:
 - a) Request Approval of a Corporate Resolution adding Michelle Anderson to the Commerce Bank Credit Card Account 4
 - 2) Items to be Presented for Information:
 - a) Auditor's Quarterly Report, 2nd Quarter Financial Statements 5-15
 - b) Audit Report – Circuit Clerk Audit 16-18
 - c) Audit Report – Children's Waiting Room Fund (ILCS Mandated) 19
 - d) General Report
 - e) Other

- C. Becky McNeil, County Treasurer
- 1) Items to be Presented for Action:
 - a) Request Approval of a Resolution to Authorize the Chairman of the Board of McLean County to Execute a Deed of Conveyance to Mark Sakowicz on Parcel #12-07-227-019 20-21
 - b) Request Approval of a Resolution to Authorize the Chairman of the Board of McLean County to Execute a Deed of Conveyance to Eleanor L. Koertge on Parcel #30-20-426-001 22-23
 - 2) Items to be Presented for Information:
 - a) Accept and place on file County Treasurer's Monthly Financial Reports as of September 30, 2009
 - b) CDAP Revolving Loan Fund Quarterly Report
 - c) Employee Benefit Fund Quarterly Report
 - d) General Report
 - e) Other
- D. Matt Riehle, Director, Nursing Home
- 1) Items to be Presented for Information:
 - a) Monthly Reports 24-26
 - b) General Report
 - c) Other
- E. Peggy Ann Milton, County Clerk
- 1) Items to be Presented for Action:
 - a) Request Approval to Change Polling Place for Precinct, Empire 3 from Water Tower Place to LeRoy Christian Church 27
 - 2) Items to be Presented for Information:
 - a) Monthly Report, August 2009 28
 - b) General Report
 - c) Other
- F. Robert Kahman, Supervisor of Assessments
- 1) Items to be Presented for Information:
 - a) Assessment Status Report 29
 - b) General Report
 - c) Other
- G. Lee Newcom, County Recorder
- 1) Items to be Presented for Information:
 - a) Report on Microfilm Reimaging 30-31
 - b) Monthly Reports 32-34
 - c) General Report

d) Other

H. Terry Lindberg, County Administrator

1) Items to be Presented for Action:

- a) Request Approval of an Ordinance Designating McLean County a Recovery Zone for Purposes of Issuing Bonds for Qualified Projects 35-39
- b) Review of Fiscal Year 2010 Recommended Budget:
 - (1) County Auditor – 0001-0003 40-42
 - (2) County Treasurer 0001-0004 43-45
 - (3) Collector Automation Fund – 0168-0004 46-48
 - (4) County Clerk – 0001-0005 49-52
 - (5) County Clerk Document Storage Fund – 0137-0006 53-55
 - (6) County Recorder – 0001-0006 56-58
 - (7) County Recorder Document Storage Fund – 0137-0006 59-61
 - (8) County Recorder GIS Fees Fund – 0167-0006 62-63
 - (9) Supervisor of Assessments – 0001-0049 64-67

2) Items to be Presented for Information:

- a) General Report
- b) Other

- 4. Recommend Payment of Bills and Transfers, if any, to County Board
- 5. Other Business and Communication
- 6. Adjournment

BUDGET/FTE AMENDMENT FOR FUND 0107
NARRATIVE

The McLean County Health Department has been notified by the Illinois Department of Public Health that it has been awarded a grant of \$185,976 covering the period July 31, 2009 through July 30, 2010 encompassing the planning phases of the Public Health Emergency Response to the pandemic influenza H1N1. The Health Department also anticipates another sizable grant associated with the implementation phase of the response plan that will be issued in the coming weeks.

The Health Department estimates that approximately \$102,672 of the grant will be targeted for expense during the County Fiscal Year 2009. The spending plan includes personnel expense associated with two part-time RN planners working on vaccination planning for public health-organized clinics. This includes all efforts associated with identifying locations, working closely with private sector planners, assessing and addressing cold storage capacity, assuring all aspects of Vaccine Adverse Events Reporting System (VAERS) are routinely followed, assuring monitoring efforts associated with dosage administration are in place, and coordinate the communication and education of staff, volunteers and partners to meet the requirements of the grant. Additional staff time is also being budgeted for enhancement to the Health Department website. The web will be a crucial component of the information and communication process being implemented for this response plan. General information on H1N1, posting of community surveillance efforts, information on priority populations, information on the vaccine trials, schedules of organized clinics will be just some of the information posted on a newly developed section of the Health Department website.

In addition to personnel expenses, the planning phase of the response grant will also include costs associated with preparation efforts for rolling the vaccine out into the community and the ongoing information and education of the citizens of the County to assure the public is aware of the plans for community measures to address H1N1. Preparation efforts include purchases of cold storage accommodations for the vaccine and a targeted generator to assure maintenance of the vaccine. Expenses associated with education and communication efforts include advertising costs, printing of forms and materials, training efforts for staff and volunteers, enhancement to computer network, purchase of computer and communication equipment, nursing supplies for clinic efforts, securing locations for large volume clinics and supply costs to equip clinic space to handle large volume vaccination efforts.

A Resolution Amending the Fiscal Year 2009 McLean
 County Full-Time Equivalent Position Resolution
 Associated with an Ordinance to Amend the Fiscal Year
 2009 McLean County Combined Appropriation and Budget
 Ordinance for Fund 0107.

WHEREAS, the County Board adopted a funded Full-Time Equivalent Position Resolution on November 18, 2008 which became effective on January 1, 2009; and,

WHEREAS, it becomes necessary to amend the Funded Full-Time Equivalent Position Resolution in Fund 0107 to authorize position changes associated with increased funding from the Illinois Department of Human Services for the Public Health Emergency Response (H1N1) grant program. These funds will support additional staff time to assure that planning, communication and education systems are in place to disseminate information related to a potential influenza vaccination campaign.

Therefore, Be it resolved by the McLean County Board, now in regular session, that the said funded Full-Time Equivalent Positions Resolution be and hereby is amended as follows:

Action	Fund	Program	Position Classification	Annual		Now	New
				FTE	Months		
Increase	0107-0061	0062	0503-0017	.35	3.0	.00	.09
Increase	0107-0061	0062	0515-8015	1.06	3.0	.00	.27

This Amendment shall become effective and be in full force immediately upon adoption.

Adopted by the County Board of McLean County this _____ day of _____ 2009.

APPROVED

 Matt Sorensen, Chairman
 McLean County Board

ATTEST:

 Peggy Ann Milton, Clerk of McLean County
 Board of the County of McLean

adm\budg\09FTE107H1N1Grant

An Ordinance of the McLean County Board
Amending the 2009 Combined
Appropriation and Budget Ordinance for Fund 0107

WHEREAS, Chapter 55, Section 5/6-1003 of the Illinois Compiled Statutes (1992) allows the County Board to approve appropriations in excess of those authorized by the budget; and,

WHEREAS, the McLean County Health Department has requested an amendment to the McLean County Fiscal Year 2009 appropriation in Fund 0107 Emergency Preparedness/H1N1 Grant Fund, and the Board of Health and Finance Committee concur; and,

WHEREAS, the County Board concurs that it is necessary to approve such amendment, now, therefore,

BE IT ORDAINED AS FOLLOWS:

1. The Auditor is requested to increase revenue line 0107-0061-0062-0404-0045 H1N1 Grant by \$102,672 from \$0 to \$102,672.
2. That the County Auditor is requested to increase the appropriations of the following line item accounts in Fund 0107, Department 0061, Program 0062, Personal Health Services as follows:

LINE	DESCRIPTION	PRESENT AMOUNT	INCREASE (DECREASE)	NEW AMOUNT
0503-0001	Full-time Employees Salary	\$ 62,071	\$ 2,685	\$ 64,756
0515-0001	Part-time Employees Salary	\$ 57,863	\$ 16,744	\$ 74,607
0599-0001	County IMRF Contribution	\$ 8,924	\$ 200	\$ 9,124
0599-0002	Employee Medical/Life Ins	\$ 6,156	\$ 333	\$ 6,489
0599-0003	Social Security Cont.	\$ 9,332	\$ 1,485	\$ 10,817
0621-0001	Non-Major Equipment	\$ 6,000	\$ 3,230	\$ 9,230
0622-0001	Medical & Nursing Supplies	\$ 6,412	\$ 7,075	\$ 13,487
0629-0001	Letterhead/Printed Forms	\$ 2,243	\$ 5,000	\$ 7,243
0701-0001	Advertising/Legal Notices	\$ 0	\$ 10,000	\$ 10,000
0706-0001	Contract Services	\$ 10,000	\$ 2,000	\$ 12,000
0706-0004	Contract Services/R.U.M.	\$ 4,200	\$ 2,100	\$ 6,300
0718-0001	Schooling & Conferences	\$ 5,097	\$ 1,933	\$ 7,030
0750-0004	Software License Agreement	\$ 1,000	\$ 500	\$ 1,500
0795-0003	Telephone Service	\$ 5,600	\$ 2,526	\$ 8,126
0832-0001	Purchase/Furnishings/Off.Equip	\$ 0	\$ 12,211	\$ 12,211
0833-0002	Purchase/Computer Equip.	\$ 0	\$ 23,300	\$ 23,300
0839-0001	Purchase/Radio Equipment	\$ 0	\$ 1,350	\$ 1,350
0850-0001	Capitalized Assets	\$ 0	\$ 10,000	\$ 10,000
TOTALS:		\$ 184,898	\$102,672	\$287,570

3. That the County Clerk shall provide a copy of this ordinance to the County Administrator, County Treasurer, County Auditor, and the Director of the Health Department.

Adopted by the County Board of McLean County this _____ day of _____, 2009.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of
the McLean County Board of
the County of McLean

Matt Sorensen Chairman of the
McLean County Board

Commerce Bank

Corporate Resolution To Obtain Credit Card Account

The undersigned, Peggy Ann Milton the County Clerk of McLean County, a government entity, does hereby certify that the following resolutions were duly and regularly passed and adopted by the County Board, at a meeting duly called, on the 20th day of October, 2009, and such resolutions are still in full force and effect and have not been amended or revoked.

“RESOLVED, that any one of the following:

Walter F. Lindberg _____

Michelle L. Anderson _____

Julie A. Osborn _____

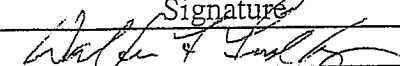
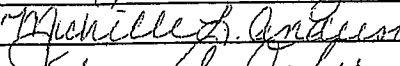
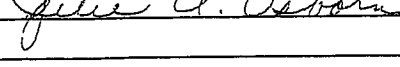
be and each hereby is authorized directed and empowered to establish credit card accounts “(Accounts”) with the Commerce Bank of Omaha, N.A. (“Commerce”) and to execute all documents to effectuate this purpose which he/she may deem necessary and proper, including without limitation any application and agreement to open the Accounts.”

“FURTHER RESOLVED, that any one of the foregoing named officers of this Corporation may from time to time request Commerce to issue bank cards to any person in connection with any of the Accounts.”

“FURTHER RESOLVED, Commerce is authorized to act upon these resolutions until written notice of revocation is delivered to Commerce, and that the authority hereby granted shall apply with equal force and effect to the successors in office of the officers named herein.”

The undersigned further certifies that the specimen signatures appearing below are the signature of the officers authorized to sign for this corporation by authority of these resolutions.

SPECIMEN SIGNATURES:

NAME (typed)	TITLE (typed)	Signature
Walter F. Lindberg	County Administrator	
Michelle L. Anderson	County Auditor	
Julie A. Osborn	Chief Deputy Auditor	

IN WITNESS WHEREOF, I have hereunto set my hand as _____ McLean County Clerk _____
and affixed the seal of McLean County this _____ day of _____, 20____

(SEAL)

County Clerk: _____

McLEAN COUNTY, ILLINOIS
AUDITOR'S QUARTERLY REPORT

ALL FUNDS

Combined Statement of Revenues, Expenditures, and
Changes in Fund Balances - Budget and Actual
For the Six Months Ended June 30, 2009

	General Funds		Special Revenue Funds		Nursing Home		Combined Funds	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Revenues:								
Property taxes	\$ 10,875,175	\$ 5,402,396	\$ 19,848,811	\$ 9,858,608	\$ -	\$ -	\$ 30,723,986	\$ 15,261,004
Other	23,843,200	12,944,880	13,147,867	6,377,387	6,566,538	4,298,748	43,557,605	23,621,015
Total revenues	\$ 34,718,375	\$ 18,347,276	\$ 32,996,678	\$ 16,235,995	\$ 6,566,538	\$ 4,298,748	\$ 74,281,591	\$ 38,882,019
Expenditures:								
Personnel	\$ 23,744,580	\$ 10,953,674	\$ 14,164,125	\$ 6,605,950	\$ 4,849,293	\$ 2,133,318	\$ 42,757,998	\$ 19,692,942
Commodities	2,013,568	909,671	1,171,382	354,737	818,707	355,750	4,003,657	1,620,158
Contractual	7,601,187	4,187,186	10,670,349	4,453,393	1,444,660	1,376,844	19,716,196	10,017,423
Capital outlay	912,858	408,480	6,966,712	466,026	351,270	70,252	8,230,840	944,758
Employee benefits	-	2,200,199	-	-	-	-	-	2,200,199
Other	-	30	184,466	452,851	-	-	184,466	452,881
Total expenditures	\$ 34,272,193	\$ 18,659,240	\$ 33,157,034	\$ 12,332,957	\$ 7,463,930	\$ 3,936,164	\$ 74,893,157	\$ 34,928,361
Excess (deficiency) of revenues over expenditures	446,182	(311,964)	(160,356)	3,903,038	(897,392)	362,584	(611,566)	3,953,658
Other financing sources (uses) and adjustments:								
Transfers in	517,256	-	1,000	330,302	717,219	-	1,235,475	330,302
Proceeds from capital lease	-	-	-	-	-	-	-	-
Proceeds from disposition of capital assets	-	-	6,000	-	-	900	6,000	900
Transfers out	(739,031)	(315,015)	(924,261)	(15,287)	-	-	(1,663,292)	(330,302)
Total other financing sources	(221,775)	(315,015)	(917,261)	315,015	717,219	900	(421,817)	900
Net change in fund balance	224,407	\$ (626,979)	(1,077,617)	\$ 4,218,053	(180,173)	\$ 363,484	(1,033,383)	\$ 3,954,558
Fund balance, beginning of year		8,463,605		11,591,868		8,875,891		28,931,364
Fund balance, end of period		7,836,626		15,809,921		9,239,375		32,885,922
Accounts payable at June 30,		(366,785)		(193,175)		(151,678)		(711,638)
Encumbrances at June 30,		(198,473)		(83,413)		-		(281,886)
Uncommitted cash balances at June 30,		7,271,368		15,533,333		9,087,697		31,892,398

McLEAN COUNTY, ILLINOIS
AUDITOR'S QUARTERLY REPORT
 ALL FUNDS

Combined Statement of Revenues, Expenditures, and
 Changes in Fund Balances
 For the Six Months Ended June 30, 2008 and 2009

	General Funds		Special Revenue Funds		Nursing Home		Combined Funds	
	2009	2008	2009	2008	2009	2008	2009	2008
Revenues:								
Property taxes	\$ 5,402,396	\$ 2,342,565	\$ 9,858,608	\$ 4,551,387	\$ -	\$ -	\$ 15,261,004	\$ 6,893,952
Other	12,944,880	12,335,551	6,377,387	6,285,098	4,298,748	3,702,677	23,621,015	22,323,326
Total revenues	\$ 18,347,276	\$ 14,678,116	\$ 16,235,995	\$ 10,836,485	\$ 4,298,748	\$ 3,702,677	\$ 38,882,019	\$ 29,217,278
Expenditures:								
Personnel	\$ 10,953,674	\$ 10,688,269	\$ 6,605,950	\$ 6,850,217	\$ 2,133,318	\$ 1,926,966	\$ 19,692,942	\$ 19,465,452
Commodities	909,671	1,000,142	354,737	473,127	355,750	336,662	1,620,158	1,809,931
Contractual	4,187,186	4,301,198	4,453,393	4,800,096	1,376,844	1,028,709	10,017,423	10,130,003
Capital outlay	408,480	1,213,019	466,026	2,434,294	70,252	64,320	944,758	3,711,633
Employee benefits	2,200,199	2,128,056	-	-	-	-	2,200,199	2,128,056
Other	30	10	452,851	2,223,415	-	-	452,881	2,223,425
Total expenditures	\$ 18,659,240	\$ 19,330,694	\$ 12,332,957	\$ 16,781,149	\$ 3,936,164	\$ 3,356,657	\$ 34,928,361	\$ 39,468,500
Excess (deficiency) of revenues over expenditures	(311,964)	(4,652,578)	3,903,038	(5,944,664)	362,584	346,020	3,953,658	(10,251,222)
Other financing sources (uses) and adjustments:								
Transfers in	-	-	330,302	479,404	-	-	330,302	479,404
Proceeds from capital lease	-	-	-	-	-	-	-	-
Proceeds from disposition of capital assets	-	-	-	-	900	850	900	850
Transfers out	(315,015)	(291,681)	(15,287)	(187,723)	-	-	(330,302)	(479,404)
Total other financing sources	(315,015)	(291,681)	315,015	291,681	900	850	900	850
Net change in fund balance	\$ (626,979)	\$ (4,944,259)	\$ 4,218,053	\$ (5,652,983)	\$ 363,484	\$ 346,870	\$ 3,954,558	\$ (10,250,372)
Fund balance, beginning of year	8,463,605	12,830,944	11,591,868	13,725,278	8,875,891	8,450,157	28,931,364	35,006,379
Fund balance, end of period	7,836,626	7,886,685	15,809,921	8,072,295	9,239,375	8,797,027	32,885,922	24,756,007
Accounts payable at June 30,	(366,785)	(287,154)	(193,175)	(2,200,241)	(151,678)	(24,626)	(711,638)	(2,512,021)
Encumbrances at June 30,	(198,473)	(255,918)	(83,413)	(719,317)	-	-	(281,886)	(975,235)
Uncommitted cash balances at June 30,	7,271,368	7,343,613	15,533,333	5,152,737	9,087,697	8,772,401	31,892,398	21,268,751

McLEAN COUNTY, ILLINOIS
AUDITOR'S QUARTERLY REPORT
GENERAL FUND EXPENDITURES BY DEPARTMENT
For the Six Months Ended June 30, 2009

CURRENT	YTD	ANNUAL	ENCUMBRANCES	APPROP LESS	PERCENT
QUARTER	EXPENDITURES	EXPENDITURES	YTD EXP & ENCUMB	USED	
\$	\$	\$	\$	\$	%
County Board	557,659	1,040,306	16,463	384,166	73%
County Administrator	164,179	305,970	-	231,803	57%
County Auditor	73,831	151,754	-	169,720	47%
County Treasurer	108,992	184,835	-	181,024	51%
County Clerk	258,560	390,687	-	311,233	56%
Recorder of Deeds	69,983	151,887	-	117,895	56%
Merit Board	2,201	2,201	-	14,899	13%
Circuit Clerk	498,955	999,710	-	1,166,510	46%
Circuit Court	215,596	454,480	-	465,874	49%
Jury Commission	23,755	55,694	-	56,786	50%
State's Attorney	594,140	1,175,786	-	1,411,510	45%
Public Defender	422,797	835,224	-	809,471	51%
Court Services	975,200	1,862,604	-	2,301,087	45%
County Sheriff	1,864,173	3,827,642	14,297	4,699,060	45%
Coroner	113,382	235,108	-	280,632	46%
Department of Building and Zoning	81,404	144,958	10,000	155,584	50%
Department of Parks and Recreation	131,959	216,557	97,000	294,353	52%
Facilities Management	920,624	1,960,544	51,283	2,181,144	48%
Information Services Department	407,401	811,589	5,970	921,304	47%
Emergency Management Agency	43,223	84,682	-	96,769	47%
City of Bloomington - Election	249,156	273,137	-	267,048	51%
Assessment Office	111,383	244,508	3,460	429,375	37%
GENERAL FUND TOTAL	\$ 7,888,553	\$ 15,409,863	\$ 198,473	\$ 16,947,247	48%
Tort Judgment	604,384	1,364,193	-	1,091,448	56%
Employee Benefits Fund	1,116,561	2,200,199	-	(2,200,199)	
GRAND TOTAL	\$ 9,609,498	\$ 18,974,255	\$ 198,473	\$ 15,838,496	55%

*Please note, the "Annual Appropriation" column has been updated to incorporate the General Fund Budget cuts passed by the Board in May, 2009.

MCLEAN COUNTY, ILLINOIS
AUDITOR'S QUARTERLY REPORT
Special Revenue Funds
Combined Statement of Revenues, Expenditures, and
Changes in Fund Cash Balances - Actual

For the Six Months Ended June 30, 2009

	Working Cash	Parks and Recreation Special Activities	Dental Sealant Grant	Women's, Infants, and Children	Preventive Block Grant	Family Case Management	AIDS Counseling and Testing Grant	Persons With Developmental Disabilities
REVENUES								
General property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 314,377
Other	-	1,017	182,370	144,246	106,104	416,844	143,056	-
Total revenues	-	1,017	182,370	144,246	106,104	416,844	143,056	314,377
EXPENDITURES								
Personnel	-	-	34,408	163,778	51,128	358,408	71,085	-
Commodities	-	3,903	15,582	8,372	10,409	9,520	19,053	-
Contractual	-	-	98,544	23,332	23,369	47,379	12,662	310,780
Capital outlay	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Total expenditures	-	3,903	148,534	195,482	84,906	415,307	102,800	310,780
Excess (deficiency) of revenues over expenditures	-	(2,886)	33,836	(51,236)	21,198	1,537	40,256	3,597
OTHER FINANCING SOURCES (USES)								
Transfers in	-	-	-	-	-	-	-	-
Proceeds from capital lease	-	-	-	-	-	-	-	-
Proceeds from disposition of capital assets	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	-	-	-
Net change in fund balances	-	(2,886)	33,836	(51,236)	21,198	1,537	40,256	3,597
FUND BALANCES (DEFICIT)								
Beginning of year	742,423	35,519	177,714	153,290	39,295	600,218	63,841	53,440
End of period	\$ 742,423	\$ 32,633	\$ 211,550	\$ 102,054	\$ 60,493	\$ 601,755	\$ 104,097	\$ 57,037

McLEAN COUNTY, ILLINOIS
AUDITOR'S QUARTERLY REPORT
Special Revenue Funds
Combined Statement of Revenues, Expenditures, and
Changes in Fund Cash Balances - Actual
For the Six Months Ended June 30, 2009

	Tuberculosis Care and Treatment	County Health	County Highway	County Bridge	County Matching Tax	County Motor Fuel Tax	Children's Advocacy Center	Social Security	Illinois Municipal Retirement	Co- Operative Extension	Historical Museum
REVENUES											
General property taxes	\$ 143,453	\$ 1,471,161	\$ 1,239,194	\$ 824,094	\$ 613,492	\$ -	\$ 67,148	\$ 1,082,005	\$ 1,281,924	\$ 267,068	\$ 33,574
Miscellaneous	133	839,618	106,670	17,102	-	1,113,160	145,897	-	45,381	-	-
Total revenues	<u>143,586</u>	<u>2,310,779</u>	<u>1,345,864</u>	<u>841,196</u>	<u>613,492</u>	<u>1,113,160</u>	<u>213,045</u>	<u>1,082,005</u>	<u>1,327,305</u>	<u>267,068</u>	<u>33,574</u>
EXPENDITURES											
Personnel	86,950	1,139,034	520,777	98,355	-	370,935	177,923	1,078,134	1,020,447	-	-
Commodities	7,175	43,379	141,661	-	-	-	721	-	-	-	-
Contractual	37,518	704,547	175,023	66,156	-	520,555	32,008	-	-	215,200	26,486
Capital outlay	-	4,478	232,111	105,116	-	50,710	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-
Total expenditures	<u>131,643</u>	<u>1,891,438</u>	<u>1,069,572</u>	<u>269,627</u>	<u>-</u>	<u>942,200</u>	<u>210,652</u>	<u>1,078,134</u>	<u>1,020,447</u>	<u>215,200</u>	<u>26,486</u>
Excess (deficiency) of revenues over expenditures	<u>11,943</u>	<u>419,341</u>	<u>276,292</u>	<u>571,569</u>	<u>613,492</u>	<u>170,960</u>	<u>2,393</u>	<u>3,871</u>	<u>306,858</u>	<u>51,868</u>	<u>7,088</u>
OTHER FINANCING SOURCES (USES)											
Transfers in	-	-	-	-	-	15,287	-	-	-	-	-
Proceeds from capital lease	-	-	-	-	-	-	-	-	-	-	-
Proceeds from disposition of capital assets	-	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	(15,287)	-	-	-	-	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>(15,287)</u>	<u>-</u>	<u>-</u>	<u>15,287</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	<u>11,943</u>	<u>419,341</u>	<u>261,005</u>	<u>571,569</u>	<u>613,492</u>	<u>186,247</u>	<u>2,393</u>	<u>3,871</u>	<u>306,858</u>	<u>51,868</u>	<u>7,088</u>
FUND BALANCES (DEFICIT)											
Beginning of year	<u>253,019</u>	<u>1,298,936</u>	<u>1,254,205</u>	<u>1,709,137</u>	<u>66,142</u>	<u>1,126,976</u>	<u>33,056</u>	<u>154,781</u>	<u>(493,971)</u>	<u>-</u>	<u>-</u>
End of period	<u>\$ 264,962</u>	<u>\$ 1,718,277</u>	<u>\$ 1,515,210</u>	<u>\$ 2,280,706</u>	<u>\$ 679,634</u>	<u>\$ 1,313,223</u>	<u>\$ 35,449</u>	<u>\$ 158,652</u>	<u>\$ (187,113)</u>	<u>\$ 51,868</u>	<u>\$ 7,088</u>

McLEAN COUNTY, ILLINOIS
AUDITOR'S QUARTERLY REPORT

Special Revenue Funds
Combined Statement of Revenues, Expenditures, and
Changes in Fund Cash Balances - Actual

For the Six Months Ended June 30, 2009

	Veterans' Assistance Commission	Recorder Document Storage	Circuit Clerk Oper & Admin	Circuit Clerk Automation	Court Security	Court Document Storage	Maintenance and Child Support Collection	Probation Services	Evergreen Lake Lease	Asset Forfeiture Program	D.A.R.E. Program
REVENUES											
General property taxes	\$ 83,936	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	-	82,240	8,119	81,523	159,069	81,056	45,860	82,213	3,000	30,654	2,003
Total revenues	83,936	82,240	8,119	81,523	159,069	81,056	45,860	82,213	3,000	30,654	2,003
EXPENDITURES											
Personnel	38,635	8,461	-	-	195,520	45,411	24,125	-	2,013	-	-
Commodities	1,085	360	-	308	153	23,904	2,215	9,671	3,415	1,460	1,996
Contractual	25,143	118,723	-	1,543	1,875	1,145	3,585	15,159	-	3,947	150
Capital outlay	-	-	-	19,681	3,107	-	-	16,505	-	22,874	-
Other	-	-	-	-	-	-	-	-	-	-	-
Total expenditures	64,863	127,544	-	21,532	200,655	70,460	29,925	41,335	5,428	28,281	2,146
Excess (deficiency) of revenues over expenditures	19,073	(45,304)	8,119	59,991	(41,586)	10,596	15,935	40,878	(2,428)	2,373	(143)
OTHER FINANCING SOURCES (USES)											
Transfers in	-	-	-	-	-	-	-	-	-	-	-
Proceeds from capital lease	-	-	-	-	-	-	-	-	-	-	-
Proceeds from disposition of capital assets	-	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	-	-	-	-	-	-
Net change in fund balances	19,073	(45,304)	8,119	59,991	(41,586)	10,596	15,935	40,878	(2,428)	2,373	(143)
FUND BALANCES (DEFICIT)											
Beginning of year	97,777	247,725	35,319	218,624	95,251	397,944	240,535	128,881	41,496	28,471	483
End of period	\$ 116,850	\$ 202,421	\$ 43,438	\$ 278,615	\$ 53,665	\$ 408,540	\$ 256,470	\$ 169,759	\$ 39,068	\$ 30,844	\$ 340

McLEAN COUNTY, ILLINOIS
AUDITOR'S QUARTERLY REPORT
 Special Revenue Funds
 Combined Statement of Revenues, Expenditures, and
 Changes in Fund Cash Balances - Actual

For the Six Months Ended June 30, 2009

	Sheriff Donation Trust	IDPA IV-D Project	Waste Management	Multi- disciplinary Domestic Violence Grant	Public Building Commission Lease	Public Building Commission Rental - Operations and Maintenance	County Clerk Document Storage	Jail Prisoners' Commissary	GIS Fees	Collector Automation
REVENUES										
General property taxes	-	-	-	-	1,049,957	1,387,225	-	-	-	-
Miscellaneous	1,025	224,015	61,522	51,720	-	-	9,524	-	101,324	-
Total revenues	1,025	224,015	61,522	51,720	1,049,957	1,387,225	9,524	-	101,324	-
EXPENDITURES										
Personnel	-	139,550	-	68,321	-	-	15,106	-	-	-
Commodities	-	10,620	-	-	-	-	-	-	-	-
Contractual	-	30,796	60,830	23,380	-	1,397,729	-	-	-	-
Capital outlay	-	641	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	94,459	-
Total expenditures	-	181,607	60,830	91,701	-	1,397,729	15,106	-	94,459	-
Excess (deficiency) of revenues over expenditures	1,025	42,408	692	(39,981)	1,049,957	(10,504)	(5,582)	-	6,865	-
OTHER FINANCING SOURCES (USES)										
Transfers in	-	-	-	-	-	-	-	-	-	-
Proceeds from capital lease	-	-	-	-	-	-	-	-	-	-
Proceeds from disposition of capital assets	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	-	-	-	-	-
Net change in fund balances	1,025	42,408	692	(39,981)	1,049,957	(10,504)	(5,582)	-	6,865	-
FUND BALANCES (DEFICIT)										
Beginning of year	21,836	(25,102)	246,952	4,625	170,998	(263,284)	33,998	63,415	25,541	33,594
End of period	\$ 22,861	\$ 17,305	\$ 247,644	\$ (35,356)	\$ 1,220,955	\$ (273,788)	\$ 28,416	\$ 63,415	\$ 32,406	\$ 33,594

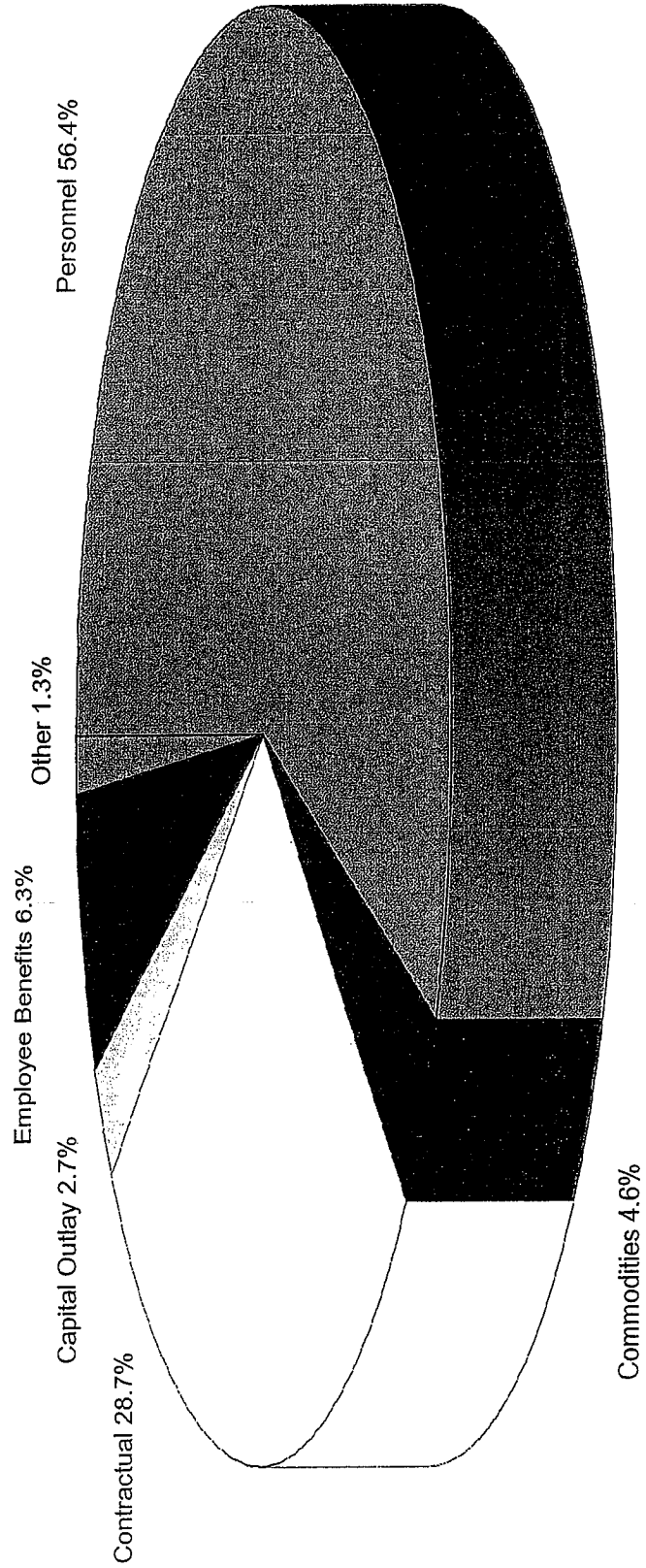
McLEAN COUNTY, ILLINOIS
AUDITOR'S QUARTERLY REPORT
Special Revenue Funds

**Combined Statement of Revenues, Expenditures, and
Changes in Fund Cash Balances - Actual**

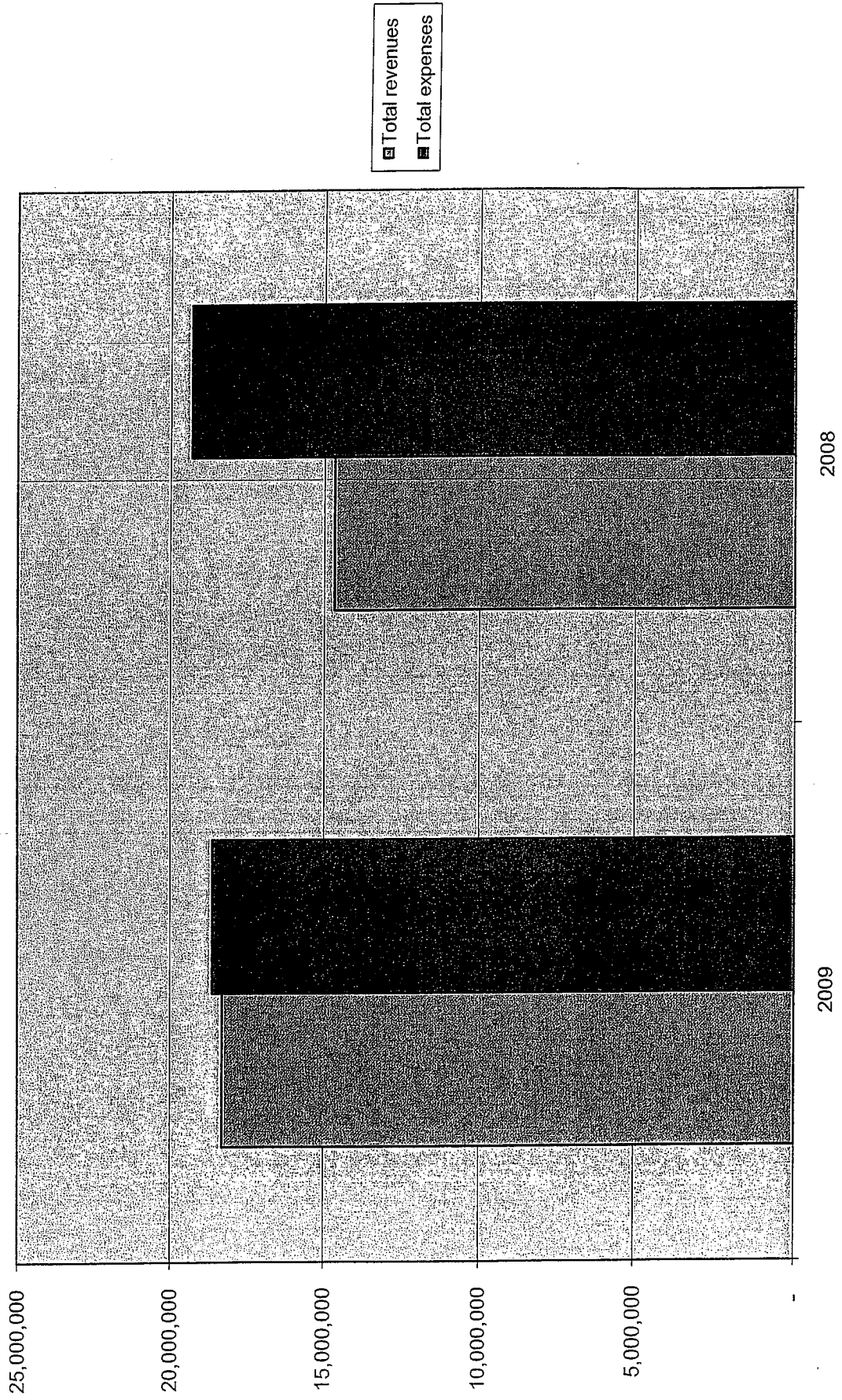
For the Six Months Ended June 30, 2009

	Metro											Total
	Neutral	Children's	Vending	Fairview	Nursing	McLean County	Township	Township	Collector	Capital	Total	
	Custody	Waiting	Machine	Building	Home	Centralized	Motor	Tax	Improvement	Nonmajor		
	Exchange	Room	Accounting	Fund	Employee	Communications	Fuel	Indemnity	Fund	Gov't	Funds	
	Site				Vending	Center	Tax					
REVENUES												
General property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,858,608	
Miscellaneous	22,640	14,175	5,361	30,164	-	910,432	1,017,584	-	28,540	-	6,377,387	
Total revenues	22,640	14,175	5,361	30,164	-	910,432	1,017,584	-	28,540	-	16,235,995	
EXPENDITURES												
Personnel	-	-	-	7,845	-	883,006	-	-	6,595	-	6,605,950	
Commodities	-	-	3,828	1,837	-	10,237	-	-	23,873	-	354,737	
Contractual	-	21,300	105	19,282	-	434,582	-	-	560	-	4,433,393	
Capital outlay	-	-	-	-	-	10,803	-	-	-	-	466,026	
Other	-	-	323	-	-	-	357,387	-	-	-	452,851	
Total expenditures	-	21,300	4,256	28,964	-	1,338,628	357,387	-	31,028	-	12,332,957	
Excess (deficiency) of revenues over expenditures	22,640	(7,125)	1,105	1,200	-	(428,196)	660,197	-	(2,488)	-	3,903,038	
OTHER FINANCING SOURCES (USES)												
Transfers in	-	-	-	-	-	315,015	-	-	-	-	330,302	
Proceeds from capital lease	-	-	-	-	-	-	-	-	-	-	-	
Proceeds from disposition of capital assets	-	-	-	-	-	-	-	-	-	-	-	
Transfers out	-	-	-	-	-	-	-	-	-	-	(15,287)	
Total other financing sources (uses)	-	-	-	-	-	315,015	-	-	-	-	315,015	
Net change in fund balances	22,640	(7,125)	1,105	1,200	-	(113,181)	660,197	-	(2,488)	-	4,218,053	
FUND BALANCES (DEFICIT)												
Beginning of year	(3,438)	48,136	-	7,344	6,509	142,023	1,909,130	302,039	32,871	486	11,591,868	
End of period	\$ 19,202	\$ 41,011	\$ 1,105	\$ 8,544	\$ 6,509	\$ 28,842	\$ 2,569,327	\$ 95,013	\$ 30,383	\$ 486	\$ 15,809,921	

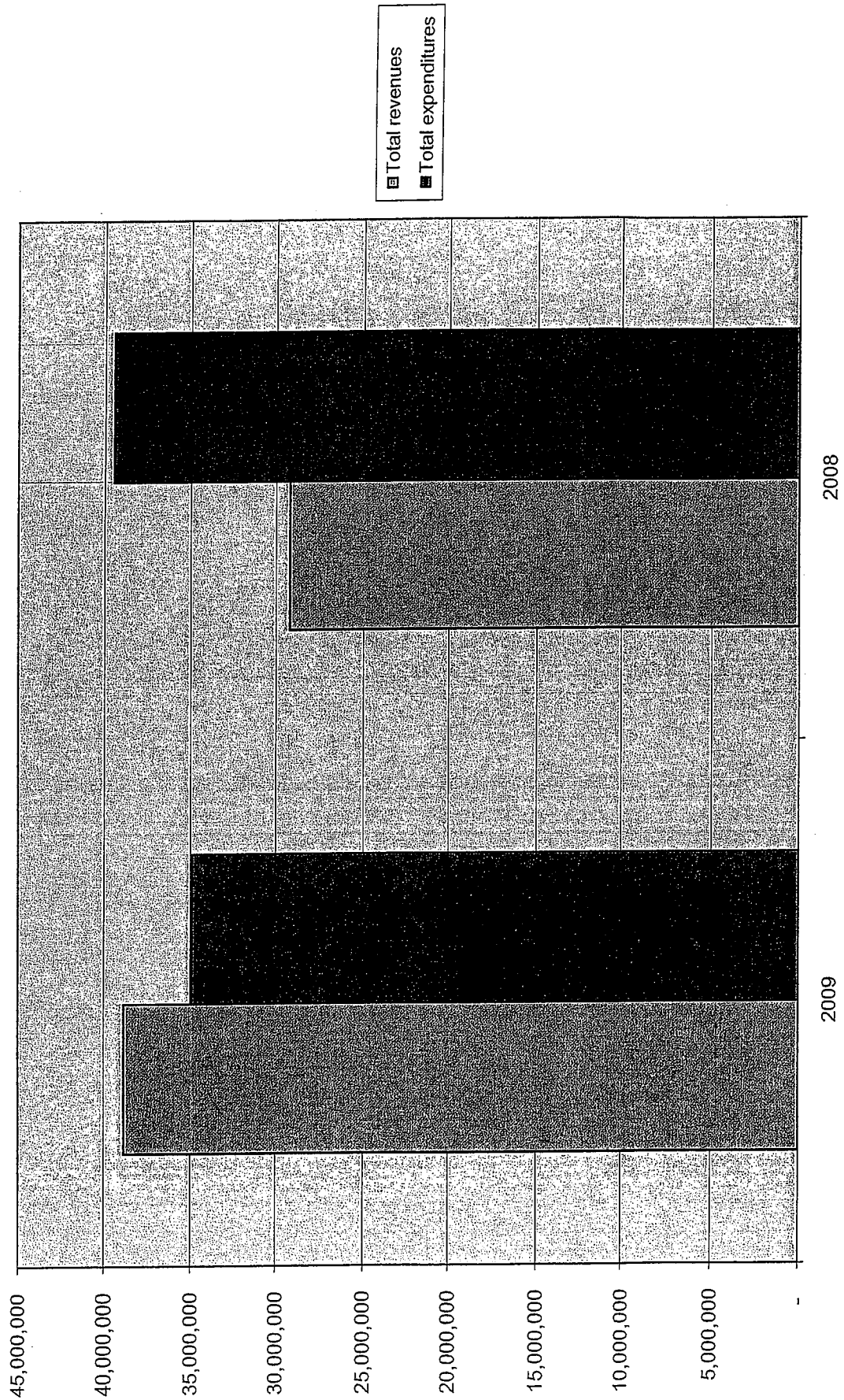
McLean County, Illinois 2009 Expenditures - All Funds



McLean County, Illinois Revenues to Expenditures - General Fund



McLean County, Illinois Revenues to Expenditures - All Funds



McLean County
Circuit Clerk Audit – Circuit Clerk’s Office
September 10, 2009

An audit of the Circuit Clerk’s Office was conducted by the Auditors Office during the months of August and September, 2009. The audit was conducted at the request of the McLean County Circuit Clerk in response to their annual outside audit. Our testing focused on three key areas, identified by their outside auditors; compliance testing on fee assessment for cases, cash receipt procedures, and fee distribution patterns. Scope of audit and findings are noted below.

Auditor Note: A fee-distribution pattern is comprised of the most commonly ordered and/or assessed account codes that are tied to fines, fees and penalties for a particular case or sentence type. There are nearly ninety (90) different fee-distribution patterns covering a wide range of case and sentence types. They are used to automate and simplify the assessment process; they provide a starting point for staff to add or delete accounts as the case filing or sentence requires. These patterns are not and cannot realistically be all inclusive. The nineteen page document is just a printout of the patterns that have been created.

Compliance Testing of Fee Assessment for Cases

The Circuit Clerk Audit for fiscal year ending December 31, 2008 found an isolated instance of a Lump Sum Surcharge being miscalculated as well as “inconsistencies with how court costs were assessed on cases containing multiple counts. It appeared that for some cases, the costs had been assessed per case and on others, assessed on each count.”

Scope and methodology. The Auditor’s Office randomly selected sixty (60) cases to review the fees assessed and compare them to the set fee distribution pattern. The cases originated between January 1st and June 30th, 2009. Of the cases, twenty (20) were traffic, with the balance coming from other case types (DUI, Divorce, Criminal Felony/Misdemeanor, Civil Cases, etc).

Findings. During testing the Auditor’ Office reviewed fifty-nine (59) cases. We found that the fees assessed matched the fee distribution pattern in all fifty-nine cases. We did not find an inconsistency in the calculation of the lump sum surcharge.

Note. Please note that the “inconsistencies with how court costs were assessed on cases containing multiple counts” were isolated to Ordinance Violation cases with multiple counts. After discussions with the Circuit Clerk, it was determined that the issue “goes beyond the Clerk’s office and must be resolved by the Court”. It is the Auditor’s Office’s understanding that this issue has been forwarded on to the Chief Judge and Trial Court Administrator. It was decided that testing of the Ordinance Violation Cases with multiple counts would not be conducted at this time, as no solution has been implemented yet.

When the issue is resolved, and has been implemented for a minimum of three months, the Auditor's Office will go in and test that it has been implemented and that the treatment is now consistent. We anticipate the testing to take place in January 2010.

Cash Receipt Procedures

Cash is received through the Circuit Clerks office in three ways. One is over the counter, the second is via a law enforcement official that takes bond money along the road, and, finally the third way they receive cash is through the mail. The third area is the area where testing was focused. The amount and number of transactions received through the mail is relatively minimal.

Scope. The Auditor's Office received the May 2009 Cash Log from the Circuit Clerk's Office. The Cash Log is maintained by the Administrative Specialist. The log lists the day the cash was received in the mail, the name of the individual that opened the mail, the defendant, ticket number, officer ID number & ticketing jurisdiction, and amount of cash received. Three transactions were selected from the log and traced into the bank account.

Findings. The transactions selected for testing were traced to the bank deposit for that day and then to the bank statement. The Auditor's Office found that the transactions on the log were deposited timely and without incident.

Fee Distribution Patterns

During the Circuit Clerk's Annual Audit, it was recommended that they have "someone independent of the assessment/data entry process verify that the fee patterns are correct" and review to "verify there are no unauthorized changes to the patterns."

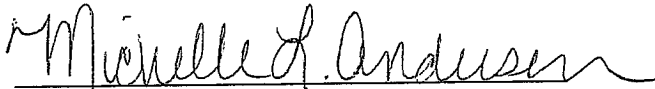
Scope. The Auditor's Office reviewed the fee distribution patterns, comparing it to the prior years. We further traced in the recently passed Neutral Site Custody Exchange Fee.

Findings. It was noted that the Neutral Site Custody Exchange Fee was, in our opinion, added to the fee distribution patterns for the correct amount and the correct type of cases, per the County Board Statute. However, it was further noted during testing that the selection of which fee pattern to use in the assessment of fees is somewhat a judgment call by the person entering the case in the Clerk's Office. The deputy clerk has nearly 90 different fee distribution patterns that they must select from to assess the fees on a given case. And, even with nearly 90 different patterns, the fee distribution pattern listing is by no means all inclusive. The fee distribution patterns were set up to cover a wide range of case types including only the most commonly assessed fees. For instance, there is no Driver's Ed Fee listed on any of the Criminal Felony or Criminal Misdemeanor fee patterns. The Driver's Ed Fee is due on all convictions for criminal felony, criminal misdemeanor, DUI traffic, traffic, and juvenile cases that are for "an offense reportable to the Secretary of State". There are certain instances where the fee could need to be assessed on criminal felony/misdemeanor cases (vehicular homicide, for instance) and no

fee pattern would exist. The Clerk would have to take a basic criminal felony/misdemeanor fee pattern and add the Driver's Ed Fee to the fees assessed to the defendant.

Recommendations:

1. The Auditor's Office recommends that the Circuit Clerk continue to work with the Courts to come up with a solution to the issue of assessing fees on Ordinance Violation Cases with multiple counts. When finalized, we further recommend that documentation be forwarded on to the County Auditor's Office and additional testing be scheduled.


Michelle L. Anderson
County Auditor

9/23/2009
Date



REBECCA C. McNEIL
McLEAN COUNTY TREASURER

(309) 888-5180 Fax (309) 888-5176

www.mcleancountyil.gov

Government Center

115 E. Washington Room M-101 P.O. Box 2400 Bloomington, Illinois 61702-2400

Date: September 30, 2009

To: Chairman Owens & Members of the Finance Committee

From: Rebecca McNeil 
McLean County Treasurer

On May 18, 1999, the McLean County Board entered into a service agreement with Joseph Meyer and Associates to create a Delinquent Real Estate Tax Liquidation Program. This agreement was entered into in conjunction with the specifications outlined in 35ILCS 200/21-90 of the property tax code. The primary goal of the program is to recover delinquent real estate taxes for the benefit of all taxing districts. The second goal is to return unproductive and abandoned parcels back to productive use and subsequently, the tax rolls of the County. The 2009 surplus auction included 19 parcels. Bids were received and accepted for 2 of these parcels.

The property taxes on parcel 12-07-227-019 were originally unpaid for tax year 2004 and were sold at the 2005 annual tax sale. The subsequent taxes were also left unpaid for tax year 2006, 2007, and 2008. In accordance with the Illinois property tax code, the County of McLean acquired title in 2009 through the Delinquent Real Estate Tax Liquidation Program. This parcel was available in the 2009 Surplus Property Auction and a bid of \$702.00 was received from Mark Sakowicz.

The property taxes on parcel 21-10-327-012 were originally unpaid for tax year 1998 and were sold at the 1999 annual tax sale. The subsequent taxes were also left unpaid for tax year 1999, 2000, and 2001. In accordance with the Illinois property tax code, the County of McLean acquired title in 2002 through the Delinquent Real Estate Tax Liquidation Program. This parcel has available in the 2009 liquidation sale and a bid of \$481.00 was received by Eleanor L. Koertge.

I respectfully request that the McLean County Finance Committee and the McLean County Board approve the following resolutions to authorize the Chairman of the McLean County Board to execute a deed of conveyance to Mark Sakowicz for parcel 12-07-227-019 and to Eleanor L. Koertge for parcel 30-20-426-001. Approval of this resolution will eliminate the County's interest in these parcels and return them to the active tax rolls.

Thank you for your consideration.

RESOLUTION

WHEREAS, The County of McLean has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of McLean has acquired an interest in the following described real estate:

DANVERS TOWNSHIP

PERMANENT PARCEL NUMBER: 12-07-227-019

As described in certificate(s) : 2005-00088 sold November 2006

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Mark Sakowicz, has bid \$702.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$321.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$31.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$702.00.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MCLEAN COUNTY, ILLINOIS, that the Chairman of the Board of McLean County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$321.00 to be paid to the Treasurer of McLean County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

09-09-001

RESOLUTION

WHEREAS, The County of McLean has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of McLean has acquired an interest in the following described real estate:

CITY BLMGTN(46) TOWNSHIP

PERMANENT PARCEL NUMBER: 21-10-327-012

As described in certificates(s) : 765 sold December 1999

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Eleanor L. Koertge, has bid \$481.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$100.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$31.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$481.00.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MCLEAN COUNTY, ILLINOIS, that the Chairman of the Board of McLean County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$100.00 to be paid to the Treasurer of McLean County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

09-09-002

RES#	Account	Type	Account Name	Total Collected	County Clerk	Auctioneer	Recorder/ Sec of State	Agent	Treasurer
09-09-001	0809002N	SAL	MARK SAKOWICZ	702.00	0.00	0.00	31.00	350.00	321.00
09-09-002	0809014N	SAL	ELEANOR L. KOERTGE	481.00	0.00	0.00	31.00	350.00	100.00
Totals				\$1,183.00	\$0.00	\$0.00	\$62.00	\$700.00	\$421.00

							Clerk Fees	\$0.00
							Recorder/Sec of State Fees	\$62.00
							Total to County	\$483.00

Committee Members

McLEAN COUNTY NURSING HOME

ACCRUED EXPENDITURE

Prt Date: September 24, 2009

	2009 BUDGET	2009 MONTHLY ALLOC	AUG,2009 ACCRUED EXPENSE	YTD ALLOC	ADJUSTED YTD EXPENSE	REMAINING BUDGET	YTD VARIANCE AMOUNT	PER CENT OF BUDGET SPENT	PROJECTED EXPENSE 12/31/09
SALARIES	3,787,221	321,305	331,480	2,518,457	2,658,902	1,128,320	140,445	70.21%	3,993,823
IMRF	281,769	23,931	24,662	187,589	197,822	83,947	10,233	70.21%	297,140
MED/LIFE	490,580	15,847	41,666	326,605	326,605	163,975	0	66.58%	490,580
SOC/SEC	289,722	24,607	25,358	192,884	203,406	86,316	10,522	70.21%	305,527
VAC LIAB	30,000	2,548	2,548	19,973	19,973	10,027	0	66.58%	30,000
SELLBACK	0	0	0	0	0	0	0	0.00%	#DIV/0!
PERSONNEL	4,879,293	388,238	425,713	3,245,507	3,406,708	1,472,585	161,201	69.82%	5,117,071
COMMODITIES	818,708	69,534	45,004	545,058	543,936	274,772	(1,121)	66.44%	817,024
CONTRACTUAL	1,444,659	121,440	261,951	961,787	2,074,312	(629,652)	1,112,525	143.58%	3,115,735
CAPITAL	351,270	29,834	8,674	233,859	83,235	268,035	(150,625)	23.70%	125,023
GRAND TOTAL	7,493,930	609,046	741,343	4,986,211	6,108,190	1,385,740	1,121,980	81.51%	9,174,854

McLEAN COUNTY NURSING HOME

ACCRUED REVENUE

Prt Date: September 24, 2009

	2009 BUDGET	2009 MONTHLY ALLOC	AUG,2009 ACCRUED REVENUE	YTD ALLOC	ADJUSTED YTD REVENUE	REMAINING BUDGET	YTD VARIANCE AMOUNT	PER CENT OF BUDGET	PROJECTED REVENUE 12/31/09
MEDICARE REVENUE	766,500	65,100	54,370	510,300	616,833	149,667	106,533	80.47%	926,518
IDPA REVENUE	3,153,600	267,840	514,865	2,099,520	4,113,472	(959,872)	2,013,952	130.44%	6,178,671
SCHOOLING REIMB	0	0	0	0	0	0	0	#DIV/0!	0
JDC LAUNDRY	8,439	717	655	5,618	4,968	3,471	(651)	58.86%	7,462
JDC FOOD	35,000	2,973	2,762	23,301	20,670	14,330	(2,632)	59.06%	31,047
MEALS	600	51	72	399	1,565	(965)	1,166	260.83%	2,351
PVT PAY REVENUE	2,151,675	182,745	113,328	1,432,485	903,293	1,248,382	(529,192)	41.98%	1,356,798
UNCLASS	12,000	1,019	410	7,989	1,700	10,300	(6,289)	14.17%	2,553
INTEREST EARNED	97,990	8,322	7,090	65,237	68,301	29,689	3,064	69.70%	102,593
SALE OF ASSETS	0	0	0	0	900	(900)	900	#DIV/0!	1,352
TRANSFER IN	579,004	49,176	62,026	385,474	493,058	85,946	107,584	85.16%	740,601
TELEPHONE REIMB	0	0	810	0	6,690	(6,690)	6,690	#DIV/0!	10,049
TOTAL ACC REVENUE	6,804,808	577,943	756,389	4,530,324	6,231,448	573,360	1,701,124	91.57%	9,359,994
TOTAL ACC REVENUE	6,804,808	577,943	756,389	4,530,324	6,231,448	573,360	1,701,124	91.57%	9,359,994
LESS ACCRUED EXPENS	(7,493,930)	(609,046)	(741,343)	(4,986,211)	(6,108,190)	(1,385,740)	(1,121,980)	81.51%	(9,174,854)
ACC REV - (ACC EXP)	(689,122)	(31,103)	15,046	(455,886)	123,258	(812,380)	579,144		185,140
PLUS CAP EXP	0	29,834	8,674	233,859	83,235	268,035	(150,625)		125,023
ACC BALANCE	(689,122)	(1,269)	23,720	(222,027)	206,492	(544,345)	428,520		310,163

McLEAN COUNTY NURSING HOME

CENSUS Report - 2009

MONTH	AVG MEDICARE	AVG HUM/OSF	AVG PVT PAY	AVG IDPA	AVG IN HOUSE	AVG BED HOLD	AVG CENSUS	AVG VACANT
JANUARY	6.13	0.00	27.52	87.45	121.10	0.77	121.87	28.13
FEBRUARY	9.18	0.00	23.93	89.50	122.61	0.79	123.39	26.61
MARCH	7.81	0.00	27.68	93.45	128.94	0.10	129.03	20.97
APRIL	5.40	0.80	26.80	92.67	125.67	1.37	126.23	23.77
MAY	5.39	0.61	25.81	93.23	125.03	0.45	124.87	25.13
JUNE	3.50	0.80	24.67	91.13	120.10	0.83	120.13	29.87
JULY	6.74	0.87	21.58	88.29	117.48	1.13	117.74	32.26
AUGUST	4.84	0.00	24.32	89.68	118.84	0.58	119.42	30.58
SEPTEMBER								
OCTOBER								
NOVEMBER								
DECEMBER								

YTD AVERAGE	6.12	0.39	25.29	90.67	122.47	0.75	122.84	27.16
% OF CAPACITY	4.08%	0.26%	16.86%	60.45%	81.65%	0.50%	81.89%	18.11%



PeggyAnn Milton
McLean County Clerk
(309) 888-5190
Fax (309) 888-5932
115 E Washington Street, Room 102
PO Box 2400
Bloomington, IL 61702-2400
Website: www.mcleancountyil.gov/countyclerk

DATE: September 28, 2009

TO: Chairman Sorensen
Honorable Members of the Finance Committee

FROM: PeggyAnn Milton

RE: Polling Place Change

A handwritten signature in black ink, appearing to read "PeggyAnn Milton", is written over the "FROM:" line of the letterhead.

Due to the deterioration of the current polling place I request the following polling place change be made.

Current Polling place: Precinct, Empire 3 Water Tower Place, 212 Pine St, Leroy, IL.
Request changed to: Precinct, Empire 3 LeRoy Christian Church, 603 S. East St, Leroy, IL.

We respectfully request your approval of this change.

Thank you.

We look forward to serving you."

McLean County Clerk
2009 Monthly Activity Report
(For Period Ending August 31, 2009)

Example	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2008 YTD	2009 YTD	2009 Budget / Percent of Budget
	Number Processed														
	Dollar Amount Generated														
Assumed Names \$3.00	20 \$60.00	22 \$66.00	24 \$72.00	23 \$69.00	21 \$63.00	20 \$60.00	17 \$51.00	20 \$60.00					198 \$593.00	167 \$501.00	\$1,000.00 50.10%
*Birth Record Requests \$13.00/\$7.00	605 \$6,973.00	599 \$7,208.00	700 \$8,232.00	615 \$7,171.00	610 \$7,192.00	638 \$7,364.00	714 \$7,611.00	815 \$9,662.00					6,380 \$53,566.00	5,294 \$61,413.00	\$94,000.00 65.33%
*Death Record Requests \$11.00/\$5.00	30 \$276.00	71 \$640.00	61 \$575.00	81 \$681.00	41 \$385.00	72 \$600.00	59 \$565.00	52 \$434.00					477 \$2,744.00	467 \$4,156.00	\$5,000.00 83.12%
Liquor Licenses Amount Varies	0 \$0.00	0 \$0.00	1 \$305.00	0 \$0.00	14 \$11,575.00	4 \$2,455.00	0 \$0.00	0 \$0.00					19 \$13,475.00	19 \$14,335.00	\$16,500.00 86.88%
Marriage License Applications \$22.00	37 \$814.00	41 \$902.00	54 \$1,197.00	83 \$1,826.00	114 \$2,508.00	113 \$2,486.00	106 \$2,332.00	84 \$1,848.00					646 \$14,212.00	632 \$13,913.00	\$22,000.00 63.24%
*Marriage Record Requests \$13.00/\$7.00	121 \$1,371.00	152 \$1,694.00	177 \$1,959.00	183 \$1,941.00	271 \$2,817.00	302 \$3,176.00	312 \$3,222.00	265 \$2,731.00					1,814 \$13,256.00	1,783 \$18,911.00	\$34,000.00 55.62%
Notary Public Commissions \$10.00/\$5.00	35 \$200.00	33 \$200.00	45 \$290.00	58 \$340.00	41 \$240.00	75 \$435.00	42 \$235.00	32 \$195.00					389 \$2,225.00	361 \$2,135.00	\$3,000.00 71.17%
Take Notices \$15.32	268 \$4,105.76	281 \$4,304.92	92 \$1,413.44	0 \$0.00	0 \$0.00	0 \$0.00	0 \$0.00	0 \$0.00					658 \$9,627.93	641 \$9,824.12	\$8,800.00 111.64%
Tax Redemption Fees \$70.00	86 \$6,020.00	97 \$6,790.00	72 \$5,040.00	106 \$7,420.00	40 \$2,800.00	34 \$2,380.00	43 \$3,010.00	40 \$2,800.00					568 \$39,760.00	518 \$36,260.00	\$60,000.00 60.43%
Taxes Redeemed	\$278,927.35	\$393,717.56	\$466,273.63	\$317,107.82	\$156,222.31	\$193,243.56	\$263,701.67	\$317,048.55					\$2,099,938.79	\$2,386,242.45	N/A
Voter Registrations/ Address Changes/ Cancellations	524	488	685	547	376	563	2,840	3,259					13,643	9,282	N/A

* NOTE: Vital record fees increased per County Board Ordinance on January 1, 2009.

Assessment Status Report
 TODAY IS: 10/01/2009

Township	Preliminary Submittal	Book to S/A	Printer/Publisher	To	Newspaper	Publication	Date of	Final Filing Date	2008 Factor	2009 Factor	Complaints Filed		
Allin	08/04/09	08/18/09	08/20/09	08/20/09	Pantagraph	08/28/09	08/28/09	09/28/09	1.0443	1.0390	17		
Anchor	09/02/09	09/18/09	09/21/09	09/21/09	Ridgeview Review	09/24/09	09/24/09	10/26/09	1.0000	1.0321			
Arrowsmith	07/15/09	08/24/09	09/03/09	09/03/09	Pantagraph	09/11/09	09/11/09	10/13/09	1.0369	1.0381	1		
Bellflower	08/11/09	09/09/09	09/10/09	09/10/09	LeRoy Journal	09/16/09	09/16/09	10/16/09	1.0377	1.0000			
Bloomington	04/30/09				Pantagraph				1.0413				
Blue Mound	05/30/09	08/14/09	08/20/09	08/20/09	Ridgeview Review	08/27/09	08/27/09	09/28/09	1.0218	1.0380	26		
Cheney's Grove	08/11/09	09/09/09	09/11/09	09/11/09	Ridgeview Review	09/17/09	09/17/09	10/19/09	1.0181	1.0353	5		
Chenoa	09/02/09	09/23/09	09/28/09	09/28/09	Chenoa Town Crier	10/01/09	10/01/09	11/02/09	1.0328	1.0494			
City					Pantagraph				1.0255				
Cropsey	09/02/09	09/22/09	10/01/09	10/01/09	Ridgeview Review	10/08/09	10/08/09	11/09/09	1.0000	1.0359			
Dale	09/22/09				Pantagraph				1.0402				
Danvers	08/11/09	09/22/09	09/22/09	09/22/09	Quill				1.0159				
Dawson	08/26/09	09/02/09	09/03/09	09/03/09	Pantagraph	09/11/09	09/11/09	10/13/09	1.0177	1.0357	5		
Downs	04/20/09	08/11/09	08/20/09	08/20/09	Pantagraph	08/28/09	08/28/09	09/28/09	1.0273	1.0293	16		
Dry Grove	08/25/09	09/10/09	09/14/09	09/14/09	Quill	09/24/09	09/24/09	10/26/09	1.0284	1.0073	5		
Empire					LeRoy Journal				1.0323				
Funk's Grove					Heworth Star				1.0409				
Gridley	09/22/09	09/30/09	09/30/09	09/30/09	Gridley Village Times				1.0177				
Hudson	08/24/09	08/31/09	09/02/09	09/02/09	Quill	09/17/09	09/17/09	10/19/09	1.0000	1.0387	7		
Lawndale	09/02/09	09/22/09	09/22/09	09/22/09	Ridgeview Review				1.0000				
Lexington					Lexingtonian				1.0268				
Martin	05/30/09	08/14/09	08/20/09	08/20/09	Ridgeview Review	08/27/09	08/27/09	09/28/09	1.0529	1.0134	17		
Money Creek	04/20/09	08/11/09	08/20/09	08/20/09	Lexingtonian	08/27/09	08/27/09	09/28/09	1.0554	0.9796	7		
Mount Hope					Heworth Star				1.0237				
Normal	08/20/09	09/01/09	09/02/09	09/02/09	Normalite	09/17/09	09/17/09	10/19/09	1.0300	1.0351	32		
Old Town	05/27/09	09/23/09	09/28/09	09/28/09	Pantagraph	10/07/09	10/07/09	11/06/09	1.0195	1.0539			
Randolph	05/27/09	09/30/09	09/30/09	09/30/09	Heworth Star				1.0190				
Towanda	09/09/09	09/25/09	09/28/09	09/28/09	Pantagraph	10/07/09	10/07/09	11/06/09	1.0000	1.0000			
West	08/11/09	09/09/09	09/10/09	09/10/09	LeRoy Journal	09/16/09	09/16/09	10/16/09	1.0000	1.0000			
White Oak	07/17/09	08/18/09	08/20/09	08/20/09	Quill	08/27/09	08/27/09	09/28/09	1.0317	1.0456	35		
Yates	09/02/09	09/18/09	09/21/09	09/21/09	Chenoa Town Crier	10/01/09	10/01/09	11/02/09	1.0000	1.0386			
										Average	1.0238	1.0273	173
										Median	1.0255	1.0355	

OPEN TOWNSHIPS



H. Lee Newcom
McLean County Recorder
115 E. Washington Street, Room M-104
Post Office Box 2400
Bloomington, IL 61702-2400
(309) 888-5170
(309) 888-5927

September 2, 2009

To: Hon. Members of the Finance Committee

From: Lee Newcom, County Recorder

Re: Microfilm in Recorders Office

As previously discussed in the Finance Committee, the real estate title business in McLean County has changed significantly over the past several years, placing ever growing professional pressure on the Recorder's office to make our records more reliable and accessible. As part of our multi-year plan to bring the Recorder's Office up to the professional standards of performance required, we have accomplished the following goals over the past two years:

- Aggressive privacy initiatives have been undertaken to prevent inappropriate or illegal use of the Recorder's on-line research database, including the redaction (blocking) of all Social Security Numbers from our database on-line.
- All document images on microfilm from 1973 to present have been digitized and are now available in the on-line search capability. This allows a typical 30 year residential title search to be conducted entirely on-line, making financial transactions for McLean County citizens faster and more reliable.
- More than 76,000 documents, which had previously existed on microfilm but never entered into the Recorder's records, have been entered into our search index.
- A complete inventory has been taken and cataloged, for all of our book and microfilm records from 1831 to present.

Committee members will remember from our discussions of the last three years, that the microfilm inventory of the Recorder's Office is in deteriorating condition and requires our immediate attention.

At today's meeting we are presenting a demonstration of the current condition of some of the plat and land monument records. The measurements on these documents, going back to 1831, are still used daily by surveyors and land professionals in our Recorder's office. These records are vital to the documentation and integrity of land sales and use in our county. The condition of the current records shows the following:

- Books with vital measurements are deteriorating.
- Microfilm of these books does not exist in some cases and in others is barely or not at all readable.

- Existing microfilm in our office has "Vinegar Syndrome," which will require the replacement of the entire microfilm inventory in our office, within a short time.
- Professional surveyor's time is being wasted as they attempt to get the information they need from the manual book system.

The following actions are required on our part:

- The entire inventory of books must be refilmed with new, silver based film. This has a projected life of 500 year, when stored properly, and will ensure the future of the land records in McLean County.
- The entire inventory of books must also be scanned to provide high quality digital images of the pages. This will eliminate the destructive daily use of the books, and provide images that are printable for the public users of our office records. Such scanning also has the ability to restore some of the measurement information which is currently not readable to the human eye on those older pages.

This vital records work in our office, as the land records office of McLean County, is funded by the 0137 Document Storage Fund.



H. Lee Newcom
McLean County Recorder
115 E. Washington Street, Room M-104
Post Office Box 2400
Bloomington, IL 61702-2400
(309) 888-5170
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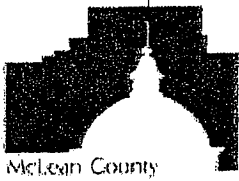
September 21, 2009

To: Honorable Members of the Finance Committee

From: Lee Newcom, McLean County Recorder

Please be advised for the month of August 2009 that revenue, state stamp inventory and receipts, and receivables reconcile with the general ledger.

A copy of August 2009's "Monthly Account Balances" and report to the county clerk is attached.



H. LEE NEWCOM
COUNTY RECORDER

115 East Washington Street, Room M-104 • PO Box 2400 • Bloomington, Illinois 61702-2400
Phone (309) 888-5170 • Fax (309) 888-5927
Email: recorder@mcleancountyil.gov • Website: www.mcleancountyil.gov/recorder

MONTHLY REPORT
OF
OFFICIAL RECEIPTS

TO THE COUNTY BOARD OF MCLEAN COUNTY

I, H. Lee Newcom, Recorder, in and for the County of McLean and the State of Illinois, respectfully present the following report of all fees received for the Recorder's office, for and during the period of **August 1, 2009** through **August 31, 2009**

RECEIPTS:

Due IDOR-Rental Housing Program	\$	25,587.00
Copy Fees	\$	1,185.10
Recording Fees	\$	46,502.00
County Revenue Stamps	\$	30,996.50
Microfilm Sales	\$	-
Data Sales	\$	255.00
Recorder Receivable	\$	390.25
Rental Housing Support Program	\$	2,843.00
Document Storage	\$	9,078.00
GIS Document Storage	\$	3,026.00
Document Storage Receivable	\$	216.00
State Revenue Stamps	\$	61,993.00
GIS Fund	\$	15,130.00
GIS Receivable	\$	111.00
Refund		
Unclassified Revenue	\$	-
Total Receipts	\$	197,312.85

Deposited with County Treasurer \$ 197,312.85

Balance on hand:

Cash	\$	50.00
Accounts Receivable	\$	805.00
Total	\$	855.00

#N/A January 1900

H. Lee Newcom
McLean County Recorder

FILED
MCLEAN COUNTY, ILLINOIS

SEP 21 2009

COUNTY CLERK

Recorder

Final For 08/2009

Year-to-date Totals through August, 2009

Month-to-date Totals

Account #	Account Description	Cash/Check/Change	Charge	Charges Paid	Other Pay Method	Total	Cash/Check/Change	Charge	Charges Paid	Other Pay Method	Total
01-0-0-201-070-034	Due Idor-Rental Hsg Prog	\$25,119.00	\$0.00	\$0.00	\$468.00	\$25,587.00	\$227,088.00	\$0.00	\$0.00	\$3,735.00	\$230,823.00
01-6-8-410-008-034	Copy Fees	\$1,203.35	\$0.00	\$18.25	\$0.00	\$1,185.10	\$6,751.10	\$22.25	\$22.25	\$0.00	\$6,751.10
01-6-8-410-029-035	Recording Fees	\$46,029.00	\$367.00	\$372.00	\$845.00	\$46,869.00	\$424,441.00	\$3,883.00	\$3,930.00	\$6,428.00	\$430,822.00
01-6-8-410-032-036	County Revenue Stamps	\$30,996.50	\$0.00	\$0.00	\$0.00	\$30,996.50	\$184,706.50	\$0.00	\$0.00	\$0.00	\$184,706.50
01-6-8-410-111-111	Payment On Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01-6-8-410-128-100	Microfilm Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01-6-8-410-132-100	Data Sales	\$255.00	\$0.00	\$0.00	\$0.00	\$255.00	\$2,065.00	\$0.00	\$0.00	\$0.00	\$2,065.00
01-6-8-410-195-035	Rental Hsg Support Program	\$2,791.00	\$0.00	\$0.00	\$52.00	\$2,843.00	\$25,232.00	\$0.00	\$0.00	\$415.00	\$25,647.00
16-8-4-102-222-222	Balance Brought Forward	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16-8-4-102-222-222	Balance Brought Forward/Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
37-6-8-410-089-284	Document Storage	\$9,078.00	\$219.00	\$162.00	\$162.00	\$9,297.00	\$82,557.00	\$2,004.00	\$2,013.00	\$1,272.00	\$83,820.00
37-6-8-410-181-100	Gis Document Storage	\$3,026.00	\$73.00	\$54.00	\$54.00	\$3,099.00	\$27,519.00	\$688.00	\$671.00	\$424.00	\$27,940.00
51-0-0-126-001-903	State Revenue Stamps	\$61,993.00	\$0.00	\$0.00	\$0.00	\$61,993.00	\$369,413.00	\$0.00	\$0.00	\$0.00	\$369,413.00
67-6-8-410-181-100	Gis Fund	\$14,971.00	\$146.00	\$111.00	\$270.00	\$15,276.00	\$135,585.00	\$1,354.00	\$1,366.00	\$2,120.00	\$137,693.00
99-9-9-999-999-099	Refund	\$40.50	\$0.00	\$0.00	\$0.00	\$40.50	\$40.50	\$0.00	\$0.00	\$0.00	\$40.50
Final Total:		\$195,502.35	\$805.00	\$717.25	\$1,851.00	\$197,441.10	\$1,485,398.10	\$7,931.25	\$8,002.25	\$14,394.00	\$1,499,721.10

AN ORDINANCE DESIGNATING McLEAN COUNTY A RECOVERY ZONE FOR PURPOSES OF SECTIONS 1400U-1, 1400U-2 AND 1400U-3 OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED; PROVIDING FINDINGS OF FACT; PROVIDING A TITLE; DESIGNATING THE RECOVERY ZONE; PROVIDING FOR FUNDING APPROPRIATION; PROVIDING FOR ELIGIBLE ACTIVITIES/PROJECTS FOR RECOVERY ZONE ECONOMIC DEVELOPMENT BONDS; PROVIDING FOR ELIGIBLE ACTIVITIES/PROJECTS FOR RECOVERY ZONE FACILITY BONDS; PROVIDING CRITERIA FOR ACTIVITY/PROJECT INVESTMENT; PROVIDING FOR PROJECT APPLICATION AND SELECTION PROCESS; PROVIDING FOR INVESTMENT AMOUNT; PROVIDING FOR COMPLIANCE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED by the County Board of McLean County, Illinois as follows:

ARTICLE 1: RECOVERY ZONE DESIGNATION

Sec. 1.1: Findings of fact.

(a) Section 1401 of Title I of Division B of the American Recovery and Reinvestment Act of 2009 (ARRA) added Sections 1400-1 through 1400U-3 to the Internal Revenue Code (the "Code"), authorizing state and local governments to issue Recovery Zone Bonds through December 31, 2010 which provide tax incentives to state and local governments by lowering borrowing costs as a means to promote job creation and economic recovery to targeted areas particularly affected by employment declines.

(b) The Treasury Department established a national bond volume limitation ("volume cap") of \$10 billion for Recovery Zone Economic Development Bonds and \$15 billion for Recovery Zone Facility Bonds (collectively referred to as "Recovery Zone Bonds"), which is allocated among the states in the proportion that each State's 2008 State employment decline bears to the aggregate of the 2008 State employment declines for all of the states ("Recovery Zone Bond Allocation").

(c) Recovery Zone Economic Development Bonds are taxable tax-credit governmental bonds that may be used to finance certain "qualified economic development purposes", defined as promoting development or other economic activity in a designated Recovery Zone, including (1) capital expenditures paid or incurred with respect to property located in the recovery zone, (2) expenditures for public infrastructure and construction of public facilities, and (3) expenditures for job training and educational programs. Recovery Zone Facility Bonds are private activity bonds that may be used to finance certain property located within a designated Recovery Zone.

(d) Each state that has received a Recovery Zone Bond Allocation is required to reallocate such allocation among the counties and large municipalities (defined as 100,000 population and higher) in such state in the proportion that each county's or municipality's 2008 employment decline bears to the aggregate of the 2008 employment declines for all the counties and municipalities in such state.

(e) McLean County has been allocated \$3,712,000 in Recovery Zone Economic Development Bonds and \$5,569,000 in Recovery Zone Facility Bonds, which must be issued on or before December 31, 2010.

(f) Section 1400U-1(b) of the Code requires each governmental issuer of Recovery Zone Bonds to designate eligible recovery zones within its geographical jurisdiction using the following criteria:

- (1) significant poverty, unemployment, rate of home foreclosures, or general distress;
- (2) economic distress by reason of the closure of realignment of a military installation pursuant to the Defense Base Closure and Realignment Act of 1990; and
- (3) any area for which a designation as an empowerment zone or renewal community is in effect .

(g) The unemployment rate in McLean County has increased 28% from July of 2008 to July 2009, rising from 5.6% to 7.2%.¹

(h) The volume of foreclosures in McLean County has increased 41% from 2005 to 2008, rising from 356 to 503.²

(i) The 2008-2009 Recession, instigating a period of rising unemployment and increasing home foreclosures, has led to a condition of "general distress" in the overall McLean County Economy.

(j) Accordingly, it is in the best interests of the County that the entire geographic area of McLean County be designated as a "Recovery Zone". Doing so will allow McLean County to issue Recovery Zone Bonds which will facilitate the creation of jobs and expedite the recovery of the greater McLean County economy.

ARTICLE 2: RECOVERY ZONE DESIGNATION ORDINANCE

Sec. 2.1: Short title.

This article shall be known and cited as the "Recovery Zone Designation Ordinance."

Sec. 2.2: Designation of Recovery Zone.

Pursuant to Section 1400U-1 of the Code, the entire geographic area of McLean County is hereby designated as a "Recovery Zone" for the purpose of issuing Recovery Zone Bonds.

¹ Bureau of Labor Statistics

² McLean County Recorder's Office; Lis Pendens filings

Sec. 2.3: Funding Appropriation.

Appropriation of Recovery Zone Bond proceeds will be at the discretion of the County Board of McLean County (the "Board") based on project qualifications.

Sec. 2.4: Recovery Zone Economic Development Bonds – Eligible Activities/Projects

Eligible activities/projects that qualify for issuance of Recovery Zone Economic Development Bonds include activities/projects within the Recovery Zone that promote economic development, as measured by the criteria set forth in Sec. 2.6 herein, and may include:

- (1) Capital expenditures paid or incurred with respect to property located in the Recovery Zone, including working capital expenditures to promote development or other economic activity;
- (2) Expenditures for public facilities and public infrastructure; and
- (3) Expenditures for workforce development and educational programs;

Sec. 2.5: Recovery Zone Facility Bonds - Eligible Activities/Projects

Eligible activities/projects that qualify for issuance of Recovery Zone Facility Bonds include any and all private activity bonds issued on behalf of qualified borrowers for projects located within the designated Recovery Zone, including qualifying capital improvements and infrastructure projects. Provided, however, qualifying projects do not include any private or commercial golf course, country club, massage parlor, hot tub facility, suntan facility, racetrack or other facility used for gambling, or any store the principal business of which is the sale of alcoholic beverages for consumption off premises

Sec. 2.6: Criteria for Activity/Project Investment.

Eligible projects/activities for funding from Recovery Zone Bond proceeds shall be selected by the Board based upon, but not limited to, the following criteria:

- (a) Type of Industry;
- (b) Number of jobs created or retained;
- (c) Average employee wages;
- (d) Capital investment;
- (e) Average job growth;
- (f) Financial stability;
- (g) New product development;
- (h) Growth of sales;
- (i) Percentage of product or service exported out of County;
- (j) Results of an economic impact study;
- (k) Sustainability element;
- (l) Commitment to local procurement and local hiring;

- (m) National/state recognition;
- (n) Regional impact; or
- (o) Any such other activity or factor proposed by the applicant that can be demonstrated in a satisfactory fashion to the Board to promote economic development within the County.

Sec. 2.7: Project Application and Selection Process.

- (a) The Board hereby designates the County Community Development Council of the Economic Development Council of the Bloomington-Normal Area as the project application and application review agency for determining eligibility of projects.
- (b) With respect to the Recovery Zone Economic Development Bonds, the Board shall consider all complete applications and make the final determination as to whether to reallocate a portion of its Recovery Zone Bond allocation to any eligible entity for issuance of its own bonds or to enter into an intergovernmental agreement with any eligible entity for use of proceeds from bonds issued by the County.
- (c) With respect to Recovery Zone Facility Bonds, the Board shall consider all applications pursuant to established procedures for conduit financing.

Sec. 2.8: Investment Amount.

The investment amount for each activity/project shall be based on the amount of available funds, estimated project value, the criteria set forth in Sec. 2.6 and any other factors determined by the Board to be in the public interest.

Sec 2.9: Compliance

All activities/projects financed through the issuance of Recovery Zone Bonds shall comply with all applicable existing Federal, State, and Local laws, rules, and regulations.

Sec. 2.10: Severability clause.

If any provision of this article or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the act which can be given effect without the invalid provision or applications. To this end, the provisions of this article are declared severable.

Sec. 2.11: Sunset Date.

This ordinance shall automatically sunset on December 31, 2010, unless otherwise reaffirmed or otherwise amended by the Board prior to that date.

Page 5 of 5

ARTICLE 3: ADOPTION

This Ordinance shall take effect upon adoption by the McLean County Board.

ADOPTED by the County Board of McLean County this 20th Day of October, 2009.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the County Board,
McLean County, Illinois

Matt Sorensen, Chairman
McLean County Board

McLEAN COUNTY

Fiscal Year 2010 Recommended Budget

CATEGORY	Fund: General 0001		Department: County Auditor 0003		RECOMMENDED FY 2010 BUDGET	AMOUNT OF CHANGE	% CHANGE V. FY 2009
	FY 2008 BUDGET	FY 2009 BUDGET	FY 2008 BUDGET	FY 2009 BUDGET			
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	-	
Salaries	\$ 300,596	\$ 270,819	\$ 278,279	\$ 278,279	\$ 7,460	2.75%	
Fringe Benefits	\$ 20,400	\$ 19,000	\$ 20,000	\$ 20,000	\$ 1,000	5.26%	
Materials & Supplies	\$ 15,350	\$ 15,100	\$ 13,940	\$ 13,940	\$ (1,160)	-7.68%	
Contractual	\$ 17,820	\$ 18,530	\$ 14,580	\$ 14,580	\$ (3,950)	-21.32%	
Capital Outlay	\$ 2,950	\$ 1,025	\$ 1,125	\$ 1,125	\$ 100	9.76%	
Other	\$ -	\$ -	\$ -	\$ -	\$ -		
TOTAL:	\$ 357,116	\$ 324,474	\$ 327,924	\$ 327,924	\$ 3,450	1.06%	

Pages: 11 - 12

Please see attached highlights of the Recommended Budget.

(2)

769.0001 Interest Expense: This line item account has decreased from \$360 in the FY'2009 Adopted Budget to \$275 in the FY'2010 Recommended Budget. This line item account will pay the interest expense of \$360 for the lease-purchase agreement for the copier. As interest goes down, principle goes up.

Capital Assets:

832.0002 Lease/Purchase Office Equipment: This line item account includes funding to cover the principle expense for the lease/purchase contract for the copier in the Auditor's Office.

McLEAN COUNTY

Fiscal Year 2010 Recommended Budget

Fund:	General 0001	Department:	County Treasurer 0004	Pages:	13 -- 16
CATEGORY	FY 2008 BUDGET	FY 2009 BUDGET	RECOMMENDED FY 2010 BUDGET	AMOUNT OF CHANGE	% CHANGE V. FY 2009
Revenue	\$ 1,193,200	\$ 1,035,225	\$ 790,225	\$ (245,000)	-23.67%
Salaries	\$ 254,683	\$ 268,739	\$ 251,301	\$ (17,438)	-6.49%
Fringe Benefits	\$ 17,000	\$ 19,000	\$ 20,000	\$ 1,000	5.26%
Materials & Supplies	\$ 52,700	\$ 51,600	\$ 51,848	\$ 248	0.48%
Contractual	\$ 24,400	\$ 25,550	\$ 24,282	\$ (1,268)	-4.96%
Capital Outlay	\$ 1,300	\$ 2,900	\$ 2,842	\$ (58)	-2.00%
Other	\$ -	\$ -	\$ -	\$ -	
TOTAL:	\$ 350,083	\$ 367,789	\$ 350,273	\$ (17,516)	-4.76%

Please see attached highlights of the Recommended Budget.

(2)

Materials and Supplies:

All Materials and Supplies line item accounts in the FY'2010 Recommended Budget have been budgeted at the same level or less as in the FY'2009 Adopted Budget with the following exception:

620.0001 Operating/Office Supplies: This line item account has increased from \$3,000 in the FY'2009 Adopted Budget to \$3,300 in the FY'2010 Recommended Budget, based on a review of last year's actual expenses and the year-to-date expenditures.

Contractual:

All Contractual line item accounts in the FY'2010 Recommended Budget have been budgeted at the same levels or less as in the FY'2009 Adopted Budget.

718.0001 Schooling & Conferences: This line item account has decreased from \$4,700 in the FY'2009 Adopted Budget to \$3,685 in the FY'2010 Recommended Budget. Staff will remain current on all of the financial reporting requirements issued by the Government Accounting Standards Board ("GASB").

Capital Outlay:

832.0001 Purchase of Office Furnishings/Equipment: This line item account provides for replacement of chairs and desks in the Treasurer's Office.

832.0002 Lease/Purchase Office Equipment: This line item account includes the principle payment due for the lease-purchase agreement for the copier in the office.

McLEAN COUNTY

Fiscal Year 2010 Recommended Budget

Fund:	Collector Automation Fund 0168	Department: County Treasurer 0004	Pages: 17 -- 18		
CATEGORY	FY 2008 BUDGET	FY 2009 BUDGET	RECOMMENDED FY 2010 BUDGET	AMOUNT OF CHANGE	% CHANGE V. FY 2009
Revenue	\$ 25,000	\$ 26,000	\$ 20,000	\$ (6,000)	-23.08%
Salaries	\$ -	\$ -	\$ -	\$ -	
Fringe Benefits	\$ -	\$ -	\$ -	\$ -	
Materials & Supplies	\$ -	\$ -	\$ -	\$ -	
Contractual	\$ -	\$ 1,000	\$ -	\$ (1,000)	-100.00%
Capital Outlay	\$ -	\$ -	\$ -	\$ -	
Other	\$ 25,000	\$ 25,000	\$ 20,000	\$ (5,000)	-20.00%
TOTAL:	\$ 25,000	\$ 26,000	\$ 20,000	\$ (6,000)	-23.08%

Please see attached highlights of the Recommended Budget.

McLean County
Fiscal Year 2010 Recommended Budget

Fund: County Collector Automation Fund 0168

Department: County Treasurer 0004

Highlights of the Recommended Budget:

Pursuant to Illinois law, the County Board established the County Collector's Automation Fund. This Special Revenue Fund was established to assist the County Treasurer's Office with automation and document storage. Through the collection of an Automation fee, the County Treasurer's Office has available funds which can be used to purchase automated document storage systems, contract for services, purchase capital equipment, and purchase computer hardware and software. As a Special Revenue Fund, the fund must be balanced within the fund.

REVENUE:

410.7000 Collector Duplicate Bill Fee: This is a new revenue line item account for FY'2010 and has been budgeted at \$2,000.

410.7001 Collector Automation Fee: This revenue line item account has been budgeted at \$18,000 in the FY'2010 Recommended Budget, less than the \$25,000 that was approved in the FY'2009 Adopted Budget.

400.0000 Unappropriated Fund Balance: This is a new line item account that was added in the FY'2009 Recommended Budget. This revenue line item account has been budgeted at \$0.00 for FY'2010. As of December 31, 2008, the unappropriated fund balance in the County Collector Automation Fund totaled \$33,595.

(2)

EXPENDITURES:

Transfer to Other Funds:

999.0001 Interfund Transfer: This line item account has been budgeted at \$20,000 in the FY'2010 Recommended Budget. Since Information Technologies provides full support to the Treasurer's Office, the County Treasurer has recommended that the Collector's Automation Fee revenue be transferred to the County's General Fund to help offset the expenses incurred by Information Technologies.

McLEAN COUNTY

Fiscal Year 2010 Recommended Budget

Fund:	General 0001	Department:	County Clerk 0005	Pages:	19 -- 22
CATEGORY	FY 2008 BUDGET	FY 2009 BUDGET	RECOMMENDED FY 2010 BUDGET	AMOUNT OF CHANGE	% CHANGE V. FY 2009
Revenue	\$ 344,460	\$ 274,380	\$ 274,930	\$ 550	0.20%
Salaries	\$ 341,172	\$ 350,367	\$ 361,019	\$ 10,652	3.04%
Fringe Benefits	\$ 27,200	\$ 30,400	\$ 32,000	\$ 1,600	5.26%
Materials & Supplies	\$ 98,830	\$ 101,360	\$ 124,652	\$ 23,292	22.98%
Contractual	\$ 328,000	\$ 310,448	\$ 371,246	\$ 60,798	19.58%
Capital Outlay	\$ 139,300	\$ 2,345	\$ 2,420	\$ 75	3.20%
Other	\$ -	\$ -	\$ -	\$ -	
TOTAL:	\$ 934,502	\$ 794,920	\$ 891,337	\$ 96,417	12.13%

Please see attached highlights of the Recommended Budget.

McLean County
Fiscal Year 2010 Recommended Budget

Fund: General 0001

Department: County Clerk 0005

Highlights of the Recommended Budget:

REVENUE:

410.0526 Marriage Certificates: This line item account has decreased from \$34,000 in the FY'2009 Adopted Budget to \$25,000 in the FY'2010 Recommended Budget. Despite an increase from \$12 to \$15 for the first copy and an increase of \$3 for each additional copy, total revenue has declined.

410.0527 Birth Certificates: This line item account has decreased from \$94,000 in the FY'2009 Adopted Budget to \$90,000 in the FY'2010 Recommended Budget. Despite an increase from \$12 to \$15 for the first copy and an increase of \$3 for each additional copy, total revenue has declined.

407.0011 Reimbursement Special Services: This line item account has increased from \$7,800 in the FY'2009 Adopted Budget to \$31,950 in the FY'2010 Recommended Budget. The FY'2010 Recommended Budget figure reflects the reimbursement to be received from the State Board of Elections for Election Judges' expense. In FY'2010, the number of election judges required to be present is higher than in an odd-year election. The State reimburses \$45 per election judge at the primaries and general election.

EXPENDITURES:

Personnel:

There is no change in the FTE staffing level in the FY'2010 Recommended Budget.

(2)

Materials and Supplies:

All Materials and Supplies line item accounts in the FY'2010 Recommended Budget have been budgeted at the same level or less as in the FY'2009 Adopted Budget with the following exceptions:

629.0001 Letterhead/Printed Forms: This line item account has increased from \$28,950 in the FY'2009 Adopted Budget to \$72,646 in the FY'2010 Recommended Budget. This increase is based on the need to purchase additional ballots for two elections during 2010. Expenses were \$69,553 in 2008.

630.0001 Postage: This line item account has increased from \$22,000 in the FY'2009 Adopted Budget to \$25,000 in the FY'2010 Recommended Budget due to postage expense associated with absentee balloting.

Contractual:

All Contractual Services line item accounts have been budgeted in the FY'2010 Recommended Budget at the same level or less as in the FY'2009 Adopted Budget with the following exceptions:

701.0001 Advertising/Legal Notices: This line item account has increased from \$28,000 in the FY'2009 Adopted Budget to \$34,000 in the FY'2010 Recommended Budget. This increase is based on the need to publish additional legal notices for two elections during 2010. Expenses were \$33,967 in 2008.

750.0001 Equipment Maintenance Contracts: This line item account has increased from \$27,905 in the FY'2009 Adopted Budget to \$37,612 in the FY'2010 Recommended Budget. This increase is based on maintenance costs for touch screen and optical scan voting equipment.

762.0001 Election Judges' Expense: This line item account has increased from \$120,160 in the FY'2009 Adopted Budget to \$145,000 in the FY'2010 Recommended Budget. This increase is based on 2010 being an even year election. Expenses were \$155,121 in 2008.

(3)

773.0001 Non Contractual Services: This line item account has been budgeted at \$112,000 in the FY'2010 Recommended Budget; an increase from the \$102,000 budgeted in the FY'2009 Adopted Budget. This line item includes the expense to be incurred to program the touch screen voting machines. This line item accounts for the professional services provided by the third party vendor used by the County Clerk to prepare the ballots for the primary and general election and to program the optical scan voting machines.

Capital Outlay:

832.0002 Lease/Purchase Office Equipment: This line item account includes the principle expenses for the photocopier in the County Clerk's Office.

McLEAN COUNTY

Fiscal Year 2010 Recommended Budget

Fund:	County Clerk Document Storage 0164	Department: County Clerk 0005	Pages: 22 -- 25		
CATEGORY	FY 2008 BUDGET	FY 2009 BUDGET	RECOMMENDED FY 2010 BUDGET	AMOUNT OF CHANGE	% CHANGE V. FY 2009
Revenue	\$ 46,215	\$ 48,268	\$ 47,817	\$ (451)	-0.93%
Salaries	\$ 28,404	\$ 29,936	\$ 28,991	\$ (945)	-3.16%
Fringe Benefits	\$ 7,567	\$ 8,081	\$ 8,567	\$ 486	6.01%
Materials & Supplies	\$ -	\$ -	\$ -	\$ -	-
Contractual	\$ 10,244	\$ 10,251	\$ 10,259	\$ 8	0.08%
Capital Outlay	\$ -	\$ -	\$ -	\$ -	-
Other	\$ -	\$ -	\$ -	\$ -	-
TOTAL:	\$ 46,215	\$ 48,268	\$ 47,817	\$ (451)	-0.93%

Please see attached highlights of the Recommended Budget.

McLean County
Fiscal Year 2010 Recommended Budget

Fund: County Clerk Document Storage Fund 0164

Department: County Clerk 0005

Highlights of the Recommended Budget:

Pursuant to Illinois law, the County Board established the County Clerk's Document Storage Fund. This Special Revenue Fund was established to assist the County Clerk's Office with automation and document storage. Through the collection of a Document Storage fee, the County Clerk's Office has available funds which can be used to purchase automated document storage systems, contract for services, purchase capital equipment, and purchase computer hardware and software. As a Special Revenue Fund, the fund must be balanced within the fund.

REVENUE:

410.0089 Document Storage Fee: This revenue line item account has been budgeted at \$25,000 in the FY'2010 Recommended Budget. This revenue figure is based on a review of last year's actual revenue and the year to date revenue, as of the date the Recommended Budget was prepared.

400.0000 Unappropriated Fund Balance: This revenue line item has been budgeted at \$22,817 in the FY'2010 Recommended Budget to balance the total expenditures with the revenue. Per the outside auditor's Fiscal Year 2008 audit, the end of year fund balance as of December 31, 2008, totaled \$33,999.

(2)

EXPENDITURES:

Salaries:

There is No Change in the FTE Staffing level in the FY'2010 Recommended Budget.

Fringe Benefits:

The Fringe Benefit expenses attributable to the 1.0 FTE Deputy County Clerk position have been budgeted in the Clerk's Document Storage Fund.

Contractual Services:

773.0001 Non-Contract Services: This line item account has been budgeted at \$10,000 in the FY'2010 Recommended Budget. The funding will be available to assist the County Clerk's Office with microfilming and indexing of the permanent vital records that must be retained by the office.

McLEAN COUNTY

Fiscal Year 2010 Recommended Budget

Fund:	General 0001	Department:	County Recorder 0006	Pages:	27 -- 30
CATEGORY	FY 2008 BUDGET	FY 2009 BUDGET	RECOMMENDED FY 2010 BUDGET	AMOUNT OF CHANGE	% CHANGE V. FY 2009
Revenue	\$ 1,073,000	\$ 1,022,000	\$ 922,000	\$ (100,000)	-9.78%
Salaries	\$ 166,587	\$ 202,934	\$ 204,091	\$ 1,157	0.57%
Fringe Benefits	\$ 12,240	\$ 19,000	\$ 20,000	\$ 1,000	5.26%
Materials & Supplies	\$ 30,950	\$ 27,250	\$ 26,570	\$ (680)	-2.50%
Contractual	\$ 14,670	\$ 15,870	\$ 13,930	\$ (1,940)	-12.22%
Capital Outlay	\$ 26,088	\$ 1,550	\$ 1,000	\$ (550)	-35.48%
Other	\$ -	\$ -	\$ -	\$ -	
TOTAL:	\$ 250,535	\$ 266,604	\$ 265,591	\$ (1,013)	-0.38%

Please see attached highlights of the Recommended Budget.

McLean County
Fiscal Year 2010 Recommended Budget

Fund: General 0001
Department: County Recorder 0006

Highlights of the Recommended Budget

REVENUE:

410.0029 Recording Fees: This revenue line item account will remain at \$550,000 in the FY'2010 Recommended Budget. This is based on a review of last year's actual revenues and year-to-date revenue.

410.0032 Sales of Revenue Stamps: This line item account has been decreased to \$325,000 in the FY'2010 Recommended Budget from \$425,000 in the FY'2009 Adopted Budget, based on a review of year-to-date revenue.

410.0195 Rental Housing Support: This revenue line item account was added in FY'2005 to account for the County's share of the new fee that is being collected pursuant to Public 94-0118. The Recorder's Office collects an additional \$10.00 fee and remits \$9.00 to the State for a statewide rental housing program administered by the Illinois Housing Development Authority. The Recorder's Office is permitted to retain \$1.00 of this new fee. This line item account has been budgeted in the FY'2010 Recommended Budget at the same amount as in the FY'2009 Adopted Budget - \$35,000.

EXPENDITURES:

Personnel:

The FTE Staffing level increased from 3.60 FTE in the FY'2008 Adopted Budget to 5.00 FTE in the FY'2009 Adopted Budget, due to shifting 1.40 FTE positions from the Recorder's Document Storage Fund 0137 to the Recorder's Office General Fund budget. There are no FTE changes recommended in the FY'2010 Recommended Budget.

(2)

Materials and Supplies:

All 600 line items are equal to or less than last year with the following exception:

620.0001 Operating/Office Supplies: This line item account has increased from \$5,500 in the FY'2009 Adopted Budget to \$7,980 in the FY'2010 Recommended Budget.

Contractual:

Most Contractual line item accounts have been budgeted in the FY'2010 Recommended Budget at the same level or less as in the FY'2009 Adopted Budget with no notable exceptions.

Capital Outlay:

832.0002 Lease/Purchase Office Equipment: This line item account includes the principle payment due under the Lease/Purchase agreement for the Office copier.

McLEAN COUNTY

Fiscal Year 2010 Recommended Budget

Fund:	Recorder Document	Department:	Pages:		
Storage 0137	FY 2008 BUDGET	County Recorder 0006	31 -- 34		
CATEGORY	FY 2008 BUDGET	FY 2009 BUDGET	RECOMMENDED FY 2010 BUDGET	AMOUNT OF CHANGE	% CHANGE V. FY 2009
Revenue	\$ 505,963	\$136,030	\$182,546	\$ 46,516	34.20%
Salaries	\$ 98,265	\$57,239	\$56,910	\$ (329)	-0.57%
Fringe Benefits	\$ 26,372	\$15,791	\$16,987	\$ 1,196	7.57%
Materials & Supplies	\$ 30,000	\$6,500	\$1,500	\$ (5,000)	-76.92%
Contractual	\$ 218,790	\$56,500	\$72,680	\$ 16,180	28.64%
Capital Outlay	\$ 70,000	\$0	\$0	\$ -	
Other	\$ 62,536	\$0	\$34,469	\$ 34,469	
TOTAL:	\$ 505,963	\$136,030	\$182,546	\$ 46,516	34.20%

Please see attached highlights of the Recommended Budget.

McLean County
Fiscal Year 2010 Recommended Budget

Fund: Recorder Document Storage 0137

Department: County Recorder 0006

Highlights of the Recommended Budget:

The Recorder's Document Storage Fund 0136 is a Special Revenue Fund that has been established to properly account for the receipt and expenditure of the Document Storage Fees assessed and collected by the Recorder's Office. As a Special Revenue Fund, the Fund must be balanced by using the fees collected and the available Fund Balance.

REVENUE:

6 410.0089 Document Storage Fees: This revenue line item account has increased from \$106,000 in the FY'2009 Adopted Budget to \$120,000 in the FY'2010 Recommended Budget based on a review of last year's actual revenue and the year-to-date revenue as of the date the Recommended Budget was prepared.

400.0000 Unappropriated Fund Balance: This revenue line item account was decreased from \$385,963 in the FY'2008 Adopted Budget to \$30,030 in the FY'2009 Adopted Budget. It was later increased to \$222,236 due to carryover of a project from the prior year. Based on available revenue and fund balance, the recommended amount for this account in the FY'2010 budget is \$28,077. Per the outside auditor's Fiscal Year 2008 audit, the end of year fund balance as of December 31, 2008, totaled \$247,726.

EXPENDITURES:

Personnel:

The FTE Staffing level decreases from 3.82 FTE in the FY'2008 Adopted Budget to 2.42 FTE in the FY'2009 Recommended Budget. This decrease resulted from shifting 1.40 FTE positions from the Recorder's Document Storage Fund 0137 to the Recorder's Office General Fund budget. There are no changes recommended in the FTE for FY'2010.

(2)

Materials and Supplies:

All Materials and Supplies line item accounts have been reduced in the FY'2010 Recommended Budget in order to prepare a balanced budget within this Special Revenue Fund.

Contractual:

All Contractual line item accounts have been budgeted in the FY'2010 Recommended Budget at the same level or less as in the FY'2009 Adopted Budget:

706.0001 Contract Services: This line item account provides for the microfilming of records and documents in the Office. It was amended and increased during FY'2009 to complete a vendor project that was not finished during 2008. That project is expected to be completed during 2009. The budget for this line will decrease from \$192,206 in the FY'2009 Amended Budget to \$15,870 in the FY'2010 Recommended Budget.

McLEAN COUNTY

Fiscal Year 2010 Recommended Budget

CATEGORY	Fund:	GIS Fees	Department: County Recorder 0006		RECOMMENDED FY 2010 BUDGET	AMOUNT OF CHANGE	% CHANGE V. FY 2009
	Fund 0167	FY 2008 BUDGET	FY 2009 BUDGET	RECOMMENDED FY 2010 BUDGET			
Revenue	\$	180,000	\$	180,000	\$	-	0.00%
Salaries	\$	-	\$	-	\$	-	-
Fringe Benefits	\$	-	\$	-	\$	-	-
Materials & Supplies	\$	-	\$	-	\$	-	-
Contractual	\$	-			\$	-	-
Capital Outlay	\$	-	\$	-	\$	-	-
Other	\$	180,000	\$	180,000	\$	-	0.00%
TOTAL:	\$	180,000	\$	180,000	\$	-	0.00%

Please see attached highlights of the Recommended Budget.

McLean County
Fiscal Year 2010 Recommended Budget

Fund: GIS Fees Fund 0167 Department: County Recorder

Pursuant to Illinois law, the County Board approved and authorized the County Recorder to collect a \$5.00 GIS fee. The GIS fee is remitted as follows: \$4.00 to the GIS Fees Fund 0167 and \$1.00 to the Recorder's Document Storage Fee Fund 0137. The fees remitted to the GIS Fees Fund are to be used to support the Countywide GIS (Geographic Information System) development project that is being managed by the Regional Planning Commission and the in-house County GIS staff.

REVENUE:

410.0181 GIS Document Fee: This revenue line item account was established in the FY'2008 Recommended Budget to account for the \$4.00 GIS fee collected by the Recorder to support the Countywide GIS development project. This revenue line item account is budgeted at \$180,000.00 in the FY'2010 Recommended Budget, the same amount approved in the FY'2009 Adopted Budget.

EXPENDITURES:

0980.0181 GIS Fees: This line item account has been established in the FY'2010 Recommended Budget to account for GIS fees to be transferred to fund one GIS Specialist position in the Supervisor of Assessments Office. This position has assumed the responsibility of maintaining the GIS cadastral layer for all users.

500.0000 Budget Balance Account: 10% of the total receipts in this fund are held by the County Treasurer's Office to pay for any bank service charges or other indirect costs incurred by the County.

0980.0181 GIS Fees: This line item accounts the GIS fees to be paid to the Regional Planning Commission. \$4.00 of the \$5.00 GIS fee is remitted to the Regional Planning Commission to support the Countywide GIS development project. Given that roles are changing in GIS support, we will work with Regional Planning to determine the adequacy of the fee and how it is currently allocated.

McLEAN COUNTY

Fiscal Year 2010 Recommended Budget

Fund: General 0001		Department: Supervisor of Assessments 0049		Pages: 164 -- 168	
CATEGORY	FY 2008 BUDGET	FY 2009 BUDGET	RECOMMENDED FY 2010 BUDGET	AMOUNT OF CHANGE	% CHANGE V. FY 2009
Revenue	\$ 70,057	\$ 73,617	\$ 126,810	\$ 53,193	72.26%
Salaries	\$ 405,654	\$ 418,681	\$ 392,791	\$ (25,890)	-6.18%
Fringe Benefits	\$ 34,000	\$ 38,000	\$ 40,000	\$ 2,000	5.26%
Materials & Supplies	\$ 78,925	\$ 82,150	\$ 88,720	\$ 6,570	8.00%
Contractual	\$ 154,611	\$ 132,724	\$ 63,002	\$ (69,722)	-52.53%
Capital Outlay	\$ 16,320	\$ 2,546	\$ 889	\$ (1,657)	-65.08%
Other	\$ -	\$ -	\$ -	\$ -	
TOTAL:	\$ 689,510	\$ 674,101	\$ 585,402	\$ (88,699)	-13.16%

Please see attached highlights of the Recommended Budget.

McLean County
Fiscal Year 2010 Recommended Budget

Fund: General 0001

Department: Supervisor of Assessments 0049

Highlights of the Recommended Budget

REVENUES:

The Revenue line item accounts are budgeted at the same dollar amount as in the FY'2009 Adopted Budget with the following exceptions:

407.0006 Supervisor of Assessments Salary Reimbursement: This revenue line-item account reflects the anticipated reimbursement to be received from the State for a portion of the Supervisor of Assessments salary.

450.0011 Transfer from Other Funds: The transfer in the amount of \$85,070 will cover the salary expense of the GIS Specialist and GIS Technician positions. \$34,469 will come from GIS fees collected by the Recorder's Office (Fund 0137) and \$50,600 will come from the GIS fees designated for GIS system support (Fund 0167).

EXPENDITURES:

Personnel:

The 2010 FTE Staffing level is reduced by 1 FTE in the FY'2010 Recommended Budget.

Please note that the FTE Staffing level proposes the following changes:

Office Support Specialist II – Reduce from 1.42 FTE to 1.00 FTE

(2)

GIS Technician – Reduce from 1.58 FTE to 1.00 FTE

Senior Assessor – Reduce from 0.42 FTE to 0.00 FTE

GIS Specialist – Increase from 0.58 FTE to 1.00 FTE

In FY'2009 The Supervisor of Assessments changed two positions from administrative support positions to GIS technical positions. In FY' 2010, staffing has been adjusted down 1.00 FTE based on successful progress on maintaining GIS data within the Assessor's Office rather than relying on an outside contractor.

Materials and Supplies:

All Materials and Supplies line item accounts have been budgeted in the FY'2010 Recommended Budget at the same level as in the FY'2009 Adopted Budget with the following exceptions:

620.0001 Operating/Office Supplies: This line item account has increased from \$3,350 in the FY'2009 Adopted Budget to \$3,800 in the FY'2010 Recommended Budget to cover ink supplies for the GIS plotter.

628.0001 Copying Expenses: This line item account has increased from \$800 in the FY'2009 Adopted Budget to \$900 in the FY'2010 Recommended Budget to cover paper supplies for the plotter.

629.0001 Letterhead/Printed Forms: This line item account has increased from \$39,750 in the FY'2009 Adopted Budget to \$43,745 in the FY'2010 Recommended Budget. This increase is attributable to the increase in the number of parcels, increased paperwork for exemptions and the resulting increase in the expense for printing the assessment notices.

630.0001 Postage: This line item account has increased from \$37,600 in the FY'2009 Adopted Budget to \$40,075 in the FY'2010 Recommended Budget. This increase covers the increase in the postage rate and the costs of mailing the Senior Citizen Assessment Freeze notices and exemption paperwork, as well as other mailing expenses incurred by the office in sending out assessment notices.

(3)

Contractual:

All Contractual line item accounts have been budgeted in the FY'2010 Recommended Budget at the same level or less as in the FY'2009 Adopted Budget with the following exceptions:

706.0001 Contract Services: This line item account has decreased from \$75,500 in the FY'2009 Adopted Budget to \$10,500 in the FY'2010 Recommended Budget. We have reduced our reliance on Sidwell for mapping and GIS services from well over \$100,000 per year to a relatively nominal amount and speeded up the process by doing so.

715.0001 Dues & Memberships: This line item account has increased from \$460 in the FY'2009 Adopted Budget to \$560 in the FY'2010 Recommended Budget. This increase is based on the annual increase in the dues and membership expense for the professional staff in the office.

Capital Outlay:

832.0002 Lease/Purchase Office Equipment: This line item account is for the principle expense on the Lease-Purchase agreement for one copier in the office.