



**JUSTICE COMMITTEE AGENDA  
Government Center, Room 400**

**Monday, August 29, 2005**

**5:00 p.m.**

1. Roll Call
2. Chairman's Approval of Minutes – August 1, 2005
3. Appearance by Members of the Public
4. Departmental Matters:
  - A. Sandy Parker, McLean County Circuit Clerk
    - 1) Items to be Presented for Information:
      - a) Statistical Reports, July 2005 1-8
      - b) General Report
      - c) Other
  - B. Billie Larkin, Director, Children's Advocacy Center
    - 1) Items to be Presented for Information:
      - a) Monthly Statistical Report 9
      - b) CASA Report 10
      - c) General Report
      - d) Other
  - C. Bill Gamblin, Director, 911 Administration
    - 1) Items to be Presented for Information:
      - a) Status Reports, July 2005 11-19
      - b) General Report
      - c) Other

- D. David Owens, McLean County Sheriff
- 1) Items to be Presented for Action:
    - a) Request Approval of an Intergovernmental Agreement between the City of Bloomington, The County of McLean and the Town of Normal Regulating the use by the County of McLean and the Town of Normal of the Police Shooting Range Facility of the City of Bloomington 20-25
  - 2) Items to be Presented for Information:
    - a) McLean County Detention Facility Population Report, August 2005 26-27
    - b) General Report
    - c) Other
- E. Beth C. Kimmerling, McLean County Coroner
- 1) Items to be Presented for Information:
    - a) Monthly Report, July 2005 28
    - b) General Report
    - c) Other
- F. Roxanne Castleman, Director, Court Services
- 1) Items to be Presented for Action:
    - a) Request Approval of a Contract with Woodford County for a decrease from 365 days to 100 days of Detention Bed space at the Juvenile Detention Center 29-34
  - 2) Items to be Presented for Information:
    - a) Court Services Adult/Juvenile Division Statistics, July 2005 35
    - b) Juvenile Detention Center – McLean County Statistics, 2005 36-37
    - c) Juvenile Detention Center – Out of County Statistics, 2005 38-41
    - d) Illinois Department of Corrections Juvenile Detention Center Inspection Report 42-61
    - e) General Report
    - f) Other

- G. Jennifer Ho, Risk Management
  - 1) Items to be Presented for Action:
    - a) Request Approval of a Resolution of McLean County Board Proclaiming Tuesday, October 11, 2005 *"It's Time to Talk Day"* in McLean County 62-63
  - 2) Items to be Presented for Information:
    - a) General Report
    - b) Other
  
- H. Ed Books, McLean County Rescue Squad
  - 1) Items to be Presented for Information:
    - a) General Report 64-65
    - b) Other
  
- I. Amy Davis, Public Defender
  - 1) Items to be Presented for Information:
    - a) Monthly Caseload Report, July 2005 66-68
    - b) General Report
    - c) Other
  
- J. Bill Yoder, McLean County State's Attorney
  - 1) Items to be Presented for Information: (*Documents to be provided at meeting*)
    - a) Monthly Caseload Report
    - b) Asset Forfeiture Fund Report
    - c) Drug Court Discussion with Judge Elizabeth Robb, Ms. Amy Davis and Mr. Bill Yoder
    - d) Other
  
- 5. Other Business and Communication
- 6. Recommend payment of Bills and Transfers, if any, to the County Board
- 7. Adjournment

REPORT A  
ACTIVITY OF ALL CIVIL CASES  
DURING THE MONTH OF JULY 2005  
IN THE CIRCUIT COURT OF THE 11th JUDICIAL CIRCUIT  
McLEAN COUNTY

CATEGORY	BEGIN PENDING	CODE	NEW FILED	REINSTATED	DISPOSED	END PENDING 2005	END PENDING 2004
Adoption	29	AD	11	0	3	37	17
Arbitration	267	AR	45	6	92	226	218
Chancery	204	CH	32	0	28	208	178
Dissolution of Marriage	420	D	46	0	40	426	578
Eminent Domain	6	ED	0	0	0	6	3
Family	235	F	29	2	30	236	151
Law => \$50,000 - Jury	294	L	9	0	9	294	245
Law => \$50,000 - Non-Jury	149	L	5	0	2	152	130
Law = < \$50,000 - Jury	4	LM	0	0	0	4	13
Law = < \$50,000 - Non-Jury	121	LM	91	3	88	127	128
Municipal Corporation	1	MC	0	0	0	1	1
Mental Health	12	MH	14	0	15	11	11
Miscellaneous Remedy	137	MR	12	0	19	130	165
Order of Protection	12	OP	25	0	16	21	12
Probate	1,079	P	18	0	17	1,080	1,122
Small Claim	454	SC	161	26	266	375	576
Tax	5	TX	0	0	0	5	10
TOTAL CIVIL	3,429		498	37	625	3,339	3,558

REPORT B  
 ACTIVITY OF ALL CRIMINAL CASES  
 DURING THE MONTH OF JULY 2005  
 IN THE CIRCUIT COURT OF THE 11TH JUDICIAL CIRCUIT  
 McLEAN COUNTY

	BEGIN PENDING	CODE	NEW FILED	NO. OF DEFTS. NEW	REINSTATED	DISPOSED	END PENDING 2005	END PENDING 2004
CONTEMPT OF COURT	4	C.C.	1	1	0	1	4	10
CRIMINAL FELONY	869	CF	89	89	2	105	855	780
CRIMINAL MISDEMEANOR	1,024	CM	217	217	0	218	1,023	927
TOTAL CRIMINAL	1,897		307	307	2	324	1,882	1,717

REPORT C  
 ACTIVITY OF ALL JUVENILE CASES  
 DURING THE MONTH OF JULY 2005  
 IN THE CIRCUIT COURT OF THE 11TH JUDICIAL CIRCUIT  
 McLEAN COUNTY

CATEGORY	BEGIN PENDING	CODE	NEW FILED	NO. OF DEFTS. NEW	REINSTATED	DISPOSED	END PENDING 2005	END PENDING 2004
JUVENILE	22	J	0	0	0	4	18	27
JUVENILE ABUSE & NEGLECT	309	JA	15	15	0	22	302	265
JUVENILE DELINQUENT	109	JD	3	3	9	14	107	108
TOTAL JUVENILE	440		18	18	9	40	427	400

REPORT D  
 ACTIVITY OF ALL OF ALL DUI/TRAFFIC/CONSERVATION/ORDINANCE CASES  
 DURING THE MONTH OF JULY 2005  
 IN THE CIRCUIT COURT OF THE 11TH JUDICIAL CIRCUIT  
 McLEAN COUNTY

CATEGORY	BEGIN PENDING	CODE	NEW FILED	REINSTATED	DISPOSED	END PENDING 2005	END PENDING 2004
CONSERVATION VIOLATION	14	CV	6	0	7	13	19
DRIVING UNDER THE INFLUENCE	438	DT	65	0	71	432	475
ORDINANCE VIOLATION	803	OV	274	0	137	940	892
TRAFFIC VIOLATION	14,668	TR	2,829	29	3,396	14,130	15,332
<b>TOTALS:</b>	15,923		3,174	29	3,611	15,515	16,718

**REPORT NO. E  
TIME LAPSE OF ALL CASES DISPOSED OF BY JURY VERDICT  
IN ALL CATEGORIES  
DURING THE MONTH OF JULY 2005  
IN THE CIRCUIT COURT OF THE 11th JUDICIAL CIRCUIT  
McLEAN COUNTY**

CASE NUMBER	FILING DATE	DATE OF VERDICT
05 CF 127	02/01/05	07/12/05
05 CM 364	02/23/05	07/12/05
05 CM 202	01/28/05	07/13/05
03 AR 555	11/03/03	07/14/05
04 DT 856	11/29/04	07/14/05
04 CF 793	09/08/04	07/19/05

NOTE: THIS REPORT SHOULD NOT INCLUDE ANY REINSTATED CASES UNLESS TIME-LAPSE IS COMPUTED FROM DATE OF REINSTATEMENT.



REPORT F  
DISPOSITION OF DEFENDANTS CHARGED WITH FELONIES<sup>(1)</sup>  
THROUGH THE MONTH OF JULY 2005  
IN THE CIRCUIT COURT OF THE 11TH JUDICIAL CIRCUIT  
McLEAN COUNTY

	NOT CONVICTED										CONVICTED			TOTAL DEFENDANTS DISPOSED OF
	NOLLE	S.O.L.	REDUCED TO MISDEMEANOR	DISMISSED	OTHER(2)	ACQUITTED BY		GUILTY PLEA	BENCH TRIAL	JURY TRIAL				
						BENCH TRIAL	JURY TRIAL							
JAN	4	0	8	0	0	0	1	54	0	0	0	0	67	
FEB	14	0	5	2	0	0	1	76	0	0	0	0	98	
MAR	18	0	11	0	1	2	0	74	3	3	3	3	112	
APR	12	0	11	0	1	0	1	64	2	3	3	3	94	
MAY	13	0	6	0	0	0	2	46	0	2	2	2	69	
JUNE	22	0	5	3	2	0	1	114	0	0	0	0	147	
JULY	12	0	9	0	0	0	2	82	0	0	0	0	105	
AUG														
SEPT														
OCT														
NOV														
DEC														
TOTAL	95	0	55	5	4	2	8	510	5	8	5	8	692	

(1) NOT NECESSARILY DIFFERENT DEFENDANTS

(2) INCLUDES COURT ACTION: NO BILL, TRANSFERRED/NO JURISDICTION, DEATH SUGGESTED/CAUSE ABATED, UNFIT TO STAND TRIAL, SEXUALLY DANGEROUS, TRANSFERS TO WARRANT CALENDAR, AND EXTRADITION PROCEEDING FILED AS A FELONY.

**REPORT G**  
**SENTENCE OF DEFENDANTS CHARGED WITH FELONIES**  
**DURING THE MONTH OF JULY 2005**  
**IN THE CIRCUIT COURT OF THE 11th JUDICIAL CIRCUIT**  
**McLEAN COUNTY**

TOTAL NUMBER OF DEFENDANTS CONVICTED OF FELONIES BY GUILTY PLEA, BENCH TRIAL AND JURY TRIAL (FROM REPORT F). THIS TOTAL MUST EQUAL THE NUMBER OF FELONY SENTENCES ON THE FELONY SENTENCE TABLE BELOW.

TOTAL NUMBER OF CONVICTED FELONIES: 82  
(FROM REPORT F)

FELONY SENTENCE TABLE

	CLASS M	CLASS X	CLASS 1	CLASS 2	CLASS 3	CLASS 4	TOTALS
1. DEATH	0	0	0	0	0	0	0
2. LIFE	0	0	0	0	0	0	0
3. IDOC	0	0	4	11	7	9	31
4. PROBATION	0	0	4	5	10	26	45
5. OTHER	0	0	0	1	2	3	6
<b>TOTALS:</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>17</b>	<b>19</b>	<b>38</b>	<b>82</b>

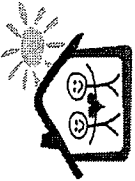
\* Conditional Discharge

REPORT H  
ORDERS OF PROTECTION ISSUED  
DURING THE MONTH OF JULY 2005  
IN THE CIRCUIT COURT OF THE 11TH JUDICIAL CIRCUIT  
McLEAN COUNTY

	<u>EMERGENCY</u>	<u>INTERIM</u>	<u>PLENARY</u>
DIVORCE	2	0	1
FAMILY (OP)	13	1	6
CRIMINAL	5	1	1
<b>TOTAL:</b>	20	2	8
<b>*2 Emergency Civil No-Contact Orders are included in the Family Emergency Total*</b>			

# McLean County Children's Advocacy Center Monthly Statistics

## June, 2005

	2004 1ST INTERVIEW MONTH/YTD STATS	1ST. INTERVIEW 2005 MONTH/YTD	JUV. SUSPECT INTERVIEW 2005	STR./WITNESS INTERVIEW 2005	2ND INTERVIEW 2005	OUT OF COUNTY INTERVIEW	TOTAL MONTHLY INTERVIEWS	YTD TOTALS
JANUARY	13/13	19/19	2	4	0	0	25	25
FEBRUARY	12/25	5/24	0	7	0	5	17	42
MARCH	12/37	19/43	1	5	0	2	27	69
APRIL	15/52	17/60	0	0	3	0	20	89
MAY	15/67	8/68	1	3	0	0	12	101
JUNE	14/81	17/85	0	3	2	2	24	125
JULY	21/102							
AUGUST	18/120							
SEPTEMBER	16/136							
OCTOBER	10/146							
NOVEMBER	12/158							
DECEMBER	20/178							
YEAR TO DATE TOTALS	178	85	4	22	5	9	125	125

## **June CASA report**

**Active CASAs 61**  
**Number of children served 118**  
**Follow Up Contacts 214\***  
**Information & Referral (In-Person) 84**  
**Information & Referral (Telephone) 114**  
**Criminal Justice Support/Advocacy**  
    **Permanency 8**  
    **Termination 1**  
    **Disposition 1**  
    **Other 5**  
**Personal Advocacy 220**  
**Other 110 (including medical advocacy)**

**We are working to try and give justice committee a better picture of what the CASA volunteers are doing. The above represents for example the number of follow up contacts the CASAs reported in June as 214. \*What that means is 214 contacts were made in person by the CASA volunteers for the children's cases in the month of June.**

**We are working on developing a new database and as those numbers are made more reflective of services, this report will change in scope and in appearance.**

**We have restructured the CASA program and have hired a new CASA coordinator and we are looking at applications for a CASA casemanager/volunteer recruiter.**

JULY, 2005

ERROR REPORT (MONTHLY)  
COMMUNITY

	RESIDENTIAL	BUSINESS	TOTAL ERRORS	DATA	#CORRECTED	ERROR TYPE
ANCHOR	0	0	0	0	0	
ARROWSMITH	0	0	0	0	0	
BELFLOWER	0	0	0	0	0	
BLOOMINGTON	3	3	6	7		
CARLOCK	0	0	0	1		
CHENOA	1	0	1	0		
COLFAX	0	0	0	0		
COOKSVILLE	4	0	4	0		
CROPSEY	0	0	0	0		
DANVERS	0	0	0	0		
DOWNES	1	0	1	0		
EL PASO	0	0	0	0		
ELLSWORTH	0	0	0	0		
GRIDLEY	0	0	0	0		
HEYWORTH	0	0	0	1		
HUDSON	0	0	0	0		
LEROU	2	0	2	3		
LEXINGTON	1	0	1	1		
MANSFIELD	0	0	0	1		
MCLEAN	1	0	1	0		
MINIER	0	0	0	0		
NORMAL	1	2	3	0		
SAYBROOK	0	0	0	0		
SHIRLEY	0	0	0	1		
STANFORD	0	0	0	0		
TOWANDA	0	0	0	0		
OTHER	0	0	0	0		
TOTAL ERRORS	14	5	19	15		

- \*NO STREET NAME = NSN
- \*MSAG PROBLEM = MSAG
- \*NEED 911 ADDRESS = N911
- \*CITY JURISDICTION = CJ
- \*CELL TOWER = CT
- \*REMOVE STREET DIRECTIONAL = RSD
- \*COMMUNITY ERROR=COMM
- \*NUMBER DISCONNECTED=ND
- \*WRONG COUNTY=WC
- \*DATA LINE = DL
- \*SPELLING ERROR = SP
- \*ADDRESS CHANGE = AC

ERRORS AS OF JUNE 30, 2005  
 NEW ERRORS FOR JULY  
 ERRORS CORRECTED IN JULY  
 ERRORS AS OF JULY 31, 2005  
 DATA LINES  
 ILLINOIS STATE UNIVERSITY

JULY, 2005

**ERROR  
NO ALI**

NUMBER CORRECTED TESTED COMPLETE

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**NO ANI**

NUMBER CORRECTED TESTED COMPLETE

--	--	--	--

**INCORRECT ADDRESS**

NUMBER CORRECTED TESTED COMPLETE

5	5		
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**MSAG-STREET RANGE/COMMUNITY**

NUMBER CORRECTED TESTED COMPLETE

1	1		1
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**ASSIGNED ADDRESSES-UNINCORPORATED  
NEW ROADS (NEW MSAG LISTING)**

6

**TOTAL ERRORS  
TOTAL ERRORS CLEARED**

6
1

**Call Counts and Average Times**

Report template: Monthly Call Count and Average Time  
 Analyzing subject type: Position Group entity: All

Company  
 Report run: 03-Aug-2005 13:24:20  
 Run by operator: My Name  
 Add more info here...

Requested period:  
 From: 01-Jul-2005 12:00:00  
 Until: 31-Jul-2005 23:59:59

**Jul-2005**

	<u>Calls</u>	<u>Average Ringing</u> (seconds)	<u>Average Call Duration</u> (seconds)	<u>Average Hold Time</u> (seconds)	<u>Total Holds</u> (count)
911 Incoming	5860	0	79	54	45
Call Back In Service	34	---	21	0	0
Adm Incoming	12623	0	67	24	1687
Adm Outgoing	6108	---	39	46	30
<b>Total</b>	<b>24625</b>				<b>1762</b>



Company  
Report run: 03-Aug-2005 13:29:16  
Run by operator: My Name  
and more info here...

Monthly Incoming Call Types

Report template: Monthly Incoming Call Types  
Analyzing subject type: Position Group entity: All

Requested period:  
From: 01-Jul-2005 12:00:00  
Until: 31-Jul-2005 23:59:59

	<u>Total Calls</u>	<u>Wireline</u>	<u>Wireless</u>	<u>TTY</u>	<u>Abandoned</u>
911 Incoming	5860	2992 (51.1%)	2868 (48.9%)	2 (0.0%)	243 (4.1%)
Adm Incoming	12623				
<b>Total</b>	<b>18483</b>				

Jul-2005

**Ringling Time Rangers**

Report template: Monthly Ringling Time Ranges  
 Analyzing subject type: Position Group entity: All

Requested period:

From: 01-Jul-2005 12:00:00  
 Until: 31-Jul-2005 23:59:59

Company  
 Report run: 03-Aug-2005 13:34:41  
 Run by operator: My Name  
 For more info here...

**Jul-2005**

**Call Count per Range**

	Total	0 to 5 sec	6 to 10 sec	11 to 15 sec	16 to 20 sec	21 to 25 sec	26 to 30 sec
911 Incoming	5860	5820 (99.3%)	33 (0.6%)	7 (0.1%)	0 (0.0%)	0 (0.0%)	0 (0.0%)
Adm Incoming	12623	12355 (97.9%)	234 (1.9%)	27 (0.2%)	5 (0.0%)	1 (0.0%)	1 (0.0%)
<b>Total</b>	<b>18483</b>	<b>18175 (98.3%)</b>	<b>267 (1.4%)</b>	<b>34 (0.2%)</b>	<b>5 (0.0%)</b>	<b>1 (0.0%)</b>	<b>1 (0.0%)</b>

**Daily Incoming Call Types**

Company  
 port run: 03-Aug-2005 13:42:10  
 in by operator: My Name  
 id more info here...

Requested period:  
 From: 01-Jul-2005 12:00:00  
 Until: 31-Jul-2005 23:59:59

Report template: Daily Incoming Call Types  
 Analyzing subject type: Position Group entity: All

Date	Total	Admin	911	Wireline	Wireless	TTY	Abandoned
01-Jul-2005	482	327 (67.8%)	155 (32.2%)	78 (50.3%)	77 (49.7%)	0 (0.0%)	4 (2.6%)
02-Jul-2005	654	444 (67.9%)	210 (32.1%)	102 (48.6%)	108 (51.4%)	0 (0.0%)	6 (2.9%)
03-Jul-2005	558	381 (68.3%)	177 (31.7%)	100 (56.5%)	77 (43.5%)	0 (0.0%)	5 (2.8%)
04-Jul-2005	723	515 (71.2%)	208 (28.8%)	120 (57.7%)	88 (42.3%)	0 (0.0%)	9 (4.3%)
05-Jul-2005	687	485 (70.6%)	202 (29.4%)	100 (49.5%)	102 (50.5%)	0 (0.0%)	4 (2.0%)
06-Jul-2005	580	424 (73.1%)	156 (26.9%)	80 (51.3%)	76 (48.7%)	0 (0.0%)	4 (2.6%)
07-Jul-2005	607	418 (68.9%)	189 (31.1%)	96 (50.8%)	93 (49.2%)	0 (0.0%)	12 (6.3%)
08-Jul-2005	698	477 (68.3%)	221 (31.7%)	114 (51.6%)	107 (48.4%)	0 (0.0%)	12 (5.4%)
09-Jul-2005	586	412 (70.3%)	174 (29.7%)	75 (43.1%)	99 (56.9%)	0 (0.0%)	5 (2.9%)
10-Jul-2005	486	309 (63.6%)	177 (36.4%)	80 (45.2%)	97 (54.8%)	0 (0.0%)	4 (2.3%)
11-Jul-2005	577	395 (68.5%)	182 (31.5%)	94 (51.6%)	88 (48.4%)	0 (0.0%)	5 (2.7%)
12-Jul-2005	546	346 (63.4%)	200 (36.6%)	108 (54.0%)	92 (46.0%)	0 (0.0%)	11 (5.5%)
13-Jul-2005	524	363 (69.3%)	161 (30.7%)	82 (50.9%)	79 (49.1%)	0 (0.0%)	8 (5.0%)
14-Jul-2005	582	379 (65.1%)	203 (34.9%)	107 (52.7%)	96 (47.3%)	0 (0.0%)	6 (3.0%)
15-Jul-2005	578	413 (71.5%)	165 (28.5%)	81 (49.1%)	84 (50.9%)	0 (0.0%)	5 (3.0%)
16-Jul-2005	595	396 (66.6%)	199 (33.4%)	109 (54.8%)	90 (45.2%)	0 (0.0%)	8 (4.0%)
17-Jul-2005	513	340 (66.3%)	173 (33.7%)	80 (46.2%)	93 (53.8%)	1 (0.6%)	4 (2.3%)
18-Jul-2005	614	439 (71.5%)	175 (28.5%)	84 (48.0%)	91 (52.0%)	0 (0.0%)	5 (2.9%)
19-Jul-2005	586	436 (74.4%)	150 (25.6%)	67 (44.7%)	83 (55.3%)	0 (0.0%)	8 (5.3%)
20-Jul-2005	636	439 (69.0%)	197 (31.0%)	100 (50.8%)	97 (49.2%)	0 (0.0%)	8 (4.1%)
21-Jul-2005	624	435 (69.7%)	189 (30.3%)	109 (57.7%)	80 (42.3%)	1 (0.5%)	9 (4.8%)
22-Jul-2005	670	456 (68.1%)	214 (31.9%)	112 (52.3%)	102 (47.7%)	0 (0.0%)	14 (6.5%)
23-Jul-2005	577	389 (67.4%)	188 (32.6%)	100 (53.2%)	88 (46.8%)	0 (0.0%)	7 (3.7%)
24-Jul-2005	520	351 (67.5%)	169 (32.5%)	97 (57.4%)	72 (42.6%)	0 (0.0%)	6 (3.6%)
25-Jul-2005	616	425 (69.0%)	191 (31.0%)	94 (49.2%)	97 (50.8%)	0 (0.0%)	17 (8.9%)
26-Jul-2005	564	398 (70.6%)	166 (29.4%)	80 (48.2%)	86 (51.8%)	0 (0.0%)	10 (6.0%)
27-Jul-2005	576	398 (69.1%)	178 (30.9%)	99 (55.6%)	79 (44.4%)	0 (0.0%)	3 (1.7%)
28-Jul-2005	652	440 (67.5%)	212 (32.5%)	112 (52.8%)	100 (47.2%)	0 (0.0%)	11 (5.2%)

Report run: 03-Aug-2005 13:42:10  
 Run by operator: My Name  
 Add more info here...

Report template: Daily Incoming Call Types  
 Analyzing subject type: Position Group entity: All

From: 01-Jul-2005 12:00:00  
 Until: 31-Jul-2005 23:59:59

Date	Total	Admin	911	Wireline	Wireless	TTY	Abandoned
29-Jul-2005	666	432 (64.9%)	234 (35.1%)	118 (50.4%)	116 (49.6%)	0 (0.0%)	11 (4.7%)
30-Jul-2005	631	429 (68.0%)	202 (32.0%)	89 (44.1%)	113 (55.9%)	0 (0.0%)	9 (4.5%)
31-Jul-2005	575	332 (57.7%)	243 (42.3%)	125 (51.4%)	118 (48.6%)	0 (0.0%)	13 (5.3%)
<b>Total</b>	<b>18483</b>	<b>12623 (68.3%)</b>	<b>5860 (31.7%)</b>	<b>2992 (51.1%)</b>	<b>2868 (48.9%)</b>	<b>2 (0.0%)</b>	<b>243 (4.1%)</b>

Report run: 03-Aug-2005 13:08:03  
 Run by operator: My Name  
 Add more info here...

From: 01-Jul-2005 12:00:00  
 Until: 31-Jul-2005 23:59:59

### Monthly - Day of Month vs Hour

Report template: Monthly Calls for 911 and Admin Circuits - Day of Month vs Hour

Analyzing subject type: Position Group entity: All

Jul-2005	00:00:00	01:00:00	02:00:00	03:00:00	04:00:00	05:00:00	06:00:00	07:00:00	08:00:00	09:00:00	10:00:00	11:00:00	Total PM	Total
01-Jul-2005	0	0	0	0	0	0	0	0	0	0	0	0	482	482
02-Jul-2005	26	16	20	16	11	5	10	9	27	46	43	26	399	634
03-Jul-2005	21	36	18	5	14	9	19	17	18	17	19	23	342	538
04-Jul-2005	33	23	12	7	5	6	7	18	29	21	13	22	527	723
05-Jul-2005	31	24	12	11	5	7	15	10	25	24	31	22	470	687
06-Jul-2005	14	15	13	11	4	5	12	25	27	26	21	28	380	580
07-Jul-2005	13	15	12	8	12	13	15	26	28	24	28	24	389	607
08-Jul-2005	26	27	14	15	4	8	17	14	22	30	26	53	442	698
09-Jul-2005	26	20	22	16	16	8	9	11	25	22	40	21	350	586
10-Jul-2005	23	18	21	25	12	8	14	6	13	19	21	19	287	486
11-Jul-2005	14	6	5	5	6	8	10	14	28	39	28	44	370	577
12-Jul-2005	12	6	4	13	4	13	17	13	28	30	30	32	344	546
13-Jul-2005	16	18	15	18	10	5	8	20	35	33	20	35	291	524
14-Jul-2005	22	9	10	8	8	11	4	17	29	33	23	30	378	582
15-Jul-2005	21	16	14	13	16	15	21	10	22	40	34	28	329	578
16-Jul-2005	30	14	25	20	15	5	16	21	21	32	23	31	342	598
17-Jul-2005	24	27	23	16	6	5	12	12	13	27	18	30	300	513
18-Jul-2005	18	9	9	10	7	13	17	27	21	28	39	29	387	614
19-Jul-2005	23	9	6	14	6	6	7	18	19	25	21	25	407	586
20-Jul-2005	19	11	14	8	8	3	9	14	35	27	26	23	439	636
21-Jul-2005	21	9	14	4	9	5	12	8	33	23	35	33	418	624
22-Jul-2005	23	12	11	7	9	6	15	39	28	25	31	46	418	670
23-Jul-2005	22	32	14	17	8	13	14	15	26	25	18	16	357	577
24-Jul-2005	13	18	18	19	16	19	8	3	16	18	20	29	323	520
25-Jul-2005	16	8	6	6	7	6	15	20	30	31	22	31	418	616
26-Jul-2005	14	11	19	10	8	6	10	19	25	19	25	30	368	564
27-Jul-2005	13	9	14	10	5	10	11	26	33	29	40	26	350	576
28-Jul-2005	18	12	6	5	15	3	11	26	27	27	41	35	426	632
29-Jul-2005	28	23	26	8	13	13	7	22	25	21	22	29	429	666
30-Jul-2005	28	11	22	33	14	5	17	14	19	18	26	32	392	631
31-Jul-2005	28	16	28	26	9	9	12	14	23	19	19	23	349	575
Total	636	480	447	384	281	248	371	508	750	797	803	875	11903	18483

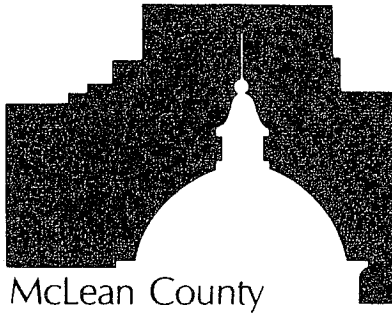
Report run: 03-Aug-2005 13:08:03  
 run by operator: My Name  
 add more info here...

From: 01-Jul-2005 12:00:00  
 Until: 31-Jul-2005 23:59:59

### Monthly - Day of Month vs Hour

Report template: Monthly Calls for 911 and Admin Circuits - Day of Month vs Hour  
 Analyzing subject type: Position Group entity: All

Jul-2005	12:00:00	13:00:00	14:00:00	15:00:00	16:00:00	17:00:00	18:00:00	19:00:00	20:00:00	21:00:00	22:00:00	23:00:00	Total AM	Total
Jul-2005	37	39	26	47	51	45	41	31	34	46	39	46	0	482
Jul-2005	52	30	37	38	34	32	24	17	25	43	19	48	255	654
Jul-2005	17	19	16	31	21	31	22	31	28	39	42	45	216	558
Jul-2005	24	23	27	27	30	34	41	59	32	70	67	43	196	723
Jul-2005	33	37	28	36	41	62	47	29	34	50	35	38	217	687
Jul-2005	38	10	30	29	34	37	39	52	38	33	23	17	200	580
Jul-2005	33	47	34	39	29	32	22	47	26	29	28	23	218	607
Jul-2005	36	34	32	38	34	48	19	41	40	42	49	29	256	698
Jul-2005	42	27	22	29	19	23	27	28	22	57	26	28	236	586
Jul-2005	36	16	19	15	20	28	26	31	14	31	34	17	199	486
Jul-2005	68	34	25	41	35	36	31	21	22	27	18	12	207	577
Jul-2005	36	23	38	51	47	26	23	23	20	17	26	14	202	546
Jul-2005	22	26	28	15	35	25	26	27	17	26	23	21	233	524
Jul-2005	31	45	30	39	34	30	35	27	33	23	28	23	204	582
Jul-2005	39	27	0	6	29	21	29	26	29	41	43	39	249	578
Jul-2005	40	19	42	34	25	24	29	32	27	31	18	21	253	595
Jul-2005	20	15	25	34	25	27	29	33	20	30	26	16	213	513
Jul-2005	27	53	39	37	36	24	37	30	35	25	20	24	227	614
Jul-2005	50	23	22	60	40	37	42	26	25	25	35	20	179	586
Jul-2005	44	42	45	48	42	41	36	40	30	27	34	10	197	636
Jul-2005	45	30	35	38	38	39	36	27	33	50	19	28	206	624
Jul-2005	32	37	27	35	45	37	40	31	31	38	24	41	252	670
Jul-2005	36	34	26	19	25	22	41	13	43	35	27	36	220	577
Jul-2005	19	25	31	30	20	30	19	33	15	34	35	32	197	520
Jul-2005	29	46	43	55	35	56	32	33	21	16	24	28	198	616
Jul-2005	24	27	27	50	37	48	35	29	26	20	30	15	196	564
Jul-2005	29	43	36	27	32	22	25	23	41	25	26	21	226	576
Jul-2005	41	28	48	45	32	27	43	31	42	31	25	33	226	652
Jul-2005	33	43	39	27	38	35	46	35	50	31	28	24	237	666
Jul-2005	29	31	37	35	34	27	31	29	31	45	26	37	239	631
Jul-2005	31	19	30	26	62	27	28	35	31	22	16	22	226	575
Jul-2005	1073	954	944	1081	1059	1033	1001	970	965	1059	913	851	6580	18483



McLEAN COUNTY SHERIFF'S DEPARTMENT  
DAVID OWENS, SHERIFF  
"Peace Through Integrity"  
Administration Office  
(309) 888-5034  
104 W. Front Law & Justice Center Room 105  
P.O. Box 2400 Bloomington, Illinois 61702-2400

Detective Commander (309) 888-5051  
Patrol Commander (309) 888-5166  
Patrol Duty Sergeant (309) 888-5019  
Jail Division (309) 888-5065  
Process Division (309) 888-5040  
Records Division (309) 888-5055  
Domestic Crimes Division (309) 888-5860  
FAX (309) 888-5072

August 19, 2005

TO: Mr. Tari Renner, Chairman  
Justice Committee  
FROM: Sheriff David Owens *DEO*  
SUBJ: AUGUST 29<sup>th</sup>, 2005 JUSTICE COMMITTEE MEETING

Dear Chairman Renner:

I would respectfully request that the following item be place on the August 29<sup>th</sup>, 2005 Justice Committee Agenda for Action and one item for Information only.

#### Action

- 1) **Intergovernmental Agreement Between the City of Bloomington and the County of McLean regulating the use of the Police Shooting Range:** Attached, please find a copy of the Intergovernmental Agreement between the City of Bloomington, the County of McLean and the Town of Normal regulating the use by the County of McLean and the Town of Normal of the Police Shooting Range Facility of the City of Bloomington. Everything in this three-(3) year Agreement is the same as the previous one and there is no increase in fees. Assistant States Attorney, Eric Ruud, has also reviewed and approved the Agreement. I would request that the Justice Committee give approval to enter into this agreement beginning July 1, 2005 and terminating on June 30, 2008.

#### Information

- 1) **McLean County Detention Facility Population Report:** (Please see attached).

Chief Derick Love and I both plan to attend this meeting and will be prepared to answer any questions you or members of the Committee may have.

**INTERGOVERNMENTAL AGREEMENT  
BETWEEN THE CITY OF BLOOMINGTON  
THE COUNTY OF MCLEAN  
AND THE TOWN OF NORMAL  
REGULATING THE USE BY THE COUNTY OF MCLEAN  
AND THE TOWN OF NORMAL  
OF THE POLICE SHOOTING RANGE FACILITY  
OF THE CITY OF BLOOMINGTON**

WHEREAS, under Article 7, Section 10, of the 1970 Illinois Constitution, units of local government may contract among themselves to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law or ordinance; and

WHEREAS, the City of Bloomington and the Town of Normal are home rule municipalities under Article 7, section 6, of the 1970 Illinois Constitution; and

WHEREAS, the County of McLean is a unit of local government exercising power under the Illinois Counties Code (55 ILCS 5/1-1001, et seq.) ; and

WHEREAS, the City of Bloomington, the County of McLean, and the Town of Normal desire to agree on the manner in which Law Enforcement Agencies use the Police Shooting range owned by the City of Bloomington: and

WHEREAS, the McLean County Board, the Board of Trustees of the Town of Normal, and the Bloomington City Council have, by appropriate actions, authorized this Agreement,

**I. STATEMENT OF PURPOSE**

The shooting range owned by the City of Bloomington is intended to supply training supplemental to the training required by the Police Training Act (50 ILCS 705/1 et seq.) and the Firearms Training for Peace Officers Act (50 ILCS 710/1, et seq.). The facility is owned by the City of Bloomington and is located in Martin Township in unincorporated McLean County.

**II. DEFINITIONS**

When used in the Agreement, the following terms shall have the meaning indicated:

“Agency / Agencies”: The Town of Normal and the County of McLean Police Agencies.

“Chief”: The City of Bloomington Chief of Police

“Facility”: The City of Bloomington Police Shooting Range



### **III. ADMINISTRATION**

The facility shall be administered by the Chief or his designate.

### **IV. USE OF THE FACILITY**

The City of Bloomington shall permit the agencies to use the facility under the following conditions.

#### **A. Scheduling**

The Chief or his designate shall establish a master schedule each year for the use of the facility. Each agency will be assigned 25 shooting dates for the year. A proposed schedule will be given to the agencies for review on or before May 1st of each year. Each agency will be responsible for notifying the Chief of any problems with the scheduled dates. The Chief or his designate will issue a final schedule on or before June 1st of each year.

Should an agency be unable to use the range during a scheduled time after the final schedule has been issued, the Chief will assign that agency an alternate date if one is available and the agency requests one. Likewise, if the range becomes unavailable on a date scheduled for use by either agency, the Chief will schedule an alternate date if desired. The Chief will assign alternate dates only upon request. The Chief will make every effort to provide 25 shooting dates per year for each agency; however, an agency may receive fewer dates if scheduling problems occur that are beyond the control of the Chief.

Each agency may schedule shooting dates in addition to those listed on the master schedule on an as needed basis by contacting the Chief or his designate. There shall be no limit on the number of times any agency may use the shooting range during a given year, but requests for use will be subject to range availability. The agencies understand and agree that rescheduling canceled dates from the master schedule shall take precedence over scheduling any additional shooting time.

#### **B. Supervision**

All police agencies using the shooting range shall comply with the conditions of the Special Use Permit for the range property issued by the McLean County Board, a copy of which has been previously supplied and is incorporated herein by reference.

Each agency shall be required to provide a range officer who shall be present at all times the agency uses the facility. The use of the facility shall be conditioned on the agency providing the Chief a current list of approved range officers employed by the agency using the range. Failing to provide the list or to keep it current, shall be grounds to refuse to allow the agency to use the facility.

### **C. Equipment**

Each police agency using the shooting range shall provide its own ammunition, targets, and related equipment.

The indoor range will be limited to use of lead free ammunition only. Any agency using lead ammunition will be responsible for the cost of lead abatement at the facility as well as for any additional losses suffered by the City of Bloomington in relation to the use of lead ammunition, including loss of use of the facility during such time as needed to abate the property.

### **D. Damage**

Each agency using the shooting range shall be responsible for damages that were due to negligence, or misuse of site equipment. Damages associated with regular wear and tear of the equipment are the responsibility of the City of Bloomington.

The range master for each requesting police agency shall inspect the shooting range site for any damage at the beginning of each day the range is used by the requesting agency and shall notify the Bloomington Police Department as soon as reasonably possible of such damage. If such notification is not made, the requesting police agency shall be billed for any damage discovered at the shooting range site after such agency used the range but prior to any other agency using the facility.

### **E. Annual Range Preparation**

The Bloomington Police Department seeks assistance from the other agencies in preparing the shooting ranges for annual use. All three agencies agree to assign a minimum of one range officer, (if requested) and preferably each Department's head range instructor, twice per year, once in the spring and once in the fall, for eight hours per day (16 hours/year total) to perform range preparation duties.

## **V. RANGE FEES / BILLING**

Each agency shall pay the City of Bloomington an annual fee of Seven Thousand seven hundred and fifty dollars (\$7,750.00) for use of the facility. This fee shall be paid on January 1st of each year and shall represent payment for the previous year's use. The fee shall be the same regardless of the number of times the agency uses the facility during the year. Any fee changes will not be made without prior written notification and justification to the parties of this agreement.

## **VI. MAINTENANCE**

The City of Bloomington will keep the facility and all mechanical devices maintained in good operating condition. If an agency cannot use the facility because it is not in operating condition on a scheduled shooting date, that agency may receive a reduction in the annual fee, but only

under the following conditions: There shall be no reduction in the fee if the agency receives 25 shooting dates during the year. If any agency receives fewer than 25 shooting dates a reduction shall be made only for those dates missed because of operational problems with the facility. To receive a fee reduction under those circumstances the agency must contact the Chief or his designate immediately to report that the facility is not in operating condition and remain at the facility, if requested to do so, until the Chief or his designate can verify and document the problem. An agency entitled to reduction shall receive \$280.00 for each scheduled shooting date missed.

## **VII. LIABILITY**

Each of the parties to this Agreement shall insure themselves or obtain insurance in an aggregate amount of \$1,000,000.00 (one million dollars) per incident for claims or judgments against them arising from the construction, management, operation, or maintenance of the Training Facility established by the agreement. Each party to this Agreement shall indemnify and hold harmless the other parties to this Agreement against and all liability arising for injury to person or property resulting from the acts of each party's own employees.

In the event a employee of any jurisdiction which is a party to this Agreement is injured in such a manner as to require the jurisdiction employing said officer to pay claims to said officer under the Worker's Compensation Act, the expenses for such injury shall be borne by the jurisdiction employing the officer and shall not be subject to contribution from the other two jurisdictions entering into this Agreement.

Each party to the Agreement shall waive any claims for damages or injury which it may have a right to assert against any other party to this Agreement which arises from the management, operation, or maintenance of the Training Facility established by this Agreement, excepting claims for misappropriation of funds and claims for damages or injury resulting from willful or wanton conduct of an employee of a party to the Agreement.

Nothing in the Agreement is intended to modify or waive the protections of the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101 et seq.).

## **VIII. AMENDMENT OF AGREEMENT**

This Agreement may be amended from time to time as deemed appropriate by the parties to the Agreement. Any party wishing to withdraw is required to give sixty days notice of such intention to the other parties to this Agreement before such withdrawal becomes effective.

## **IX. TERM**

This Agreement shall remain in full force and effect for a period of three years, beginning on July 1, 2005 and terminating on June 30, 2008. First payment is due January 1, 2006

**X. SEVERABILITY**

In the event any portion of this Agreement is held by any court to be unconstitutional or in excess of the powers granted by law to the parties to this Agreement, such ruling or findings shall not void this Agreement, but shall instead be deemed to have severed such provisions from the remainder of this Agreement.

\_\_\_\_\_  
Date

COUNTY OF MCLEAN

By: \_\_\_\_\_  
Chairman McLean County Board  
By: *De Quibus*  
Sheriff, McLean County

ATTEST: \_\_\_\_\_  
McLean County Clerk

July 13, 2005  
Date

CITY OF BLOOMINGTON

By: *Stylf Sida*  
Mayor

ATTEST: *Danny*  
Bloomington City Clerk

July 20, 2005  
Date

TOWN OF NORMAL

By: *Christopher Koro*  
Mayor

ATTEST: *Wendell J. Beys*  
Normal Town Clerk

MCDF Average Population  
By Month 2005

Month	January	February	March	April	May	June	July	August	Sept	October	Nov	Dec	Average
Daily Total	233.42	203.50	191.29	185.17	193.81	213.07	212.19	212.00					205.56
In House	211.45	195.32	187.29	181.17	187.42	198.93	200.58	194.10					194.53
Female	31.32	31.14	29.10	29.03	29.03	32.67	36.58	33.55					31.55
Male	202.16	172.54	162.19	156.13	164.77	179.80	175.58	178.41					173.95
Spec Needs Female	8.29	10.68	8.71	8.13	9.10	9.27	15.23	10.05					9.93
Spec Needs Male	13.94	7.96	8.65	10.17	9.52	11.37	11.84	13.86					10.91
Str Sent Female	7.29	7.71	8.58	8.00	6.97	8.47	7.32	5.95					7.54
Str Sent Male	44.71	28.07	27.84	28.87	26.58	33.50	41.77	36.23					33.45
Weekender Work Rel Female	5.10	7.00	3.77	3.37	2.84	3.97	3.84	2.27					4.02
Weekender Work Rel Male	10.45	9.54	3.29	3.53	8.74	13.37	14.71	18.82					10.31
Other Fac Female	2.52	1.61	00.00	00.00	00.00	00.00	00.00	2.14					0.78
Other Fac Male	13.58	.07	00.00	00.00	00.00	2.37	00.00	3.77					2.47

MCDF-Third Quarter  
Population Report  
August  
2005

Date	Total Pop	IN House	Spec Needs		Spec Needs		Str. Sent		Work Rel/Weekend		Work Rel/Weekend		Other Fac	
			Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male
1	238	225	38	200	12	15	6	46	3	16	0	0		
2	229	218	35	194	11	10	5	49	3	19	0	0		
3	231	206	37	194	12	12	6	44	3	19	0	13		
4	225	196	37	188	10	20	6	46	3	18	7	10		
5	210	177	32	178	9	10	5	40	3	18	7	10		
6	210	184	32	178	8	12	6	39	3	19	7	10		
7	210	188	31	179	7	14	6	38	2	19	7	10		
8	220	189	33	187	11	17	6	33	2	19	7	10		
9	207	176	33	174	9	11	6	37	2	19	6	10		
10	202	174	32	170	9	11	6	36	2	19	6	10		
11	210	194	32	178	9	15	7	35	2	19	0	0		
12	199	183	32	167	10	7	6	34	2	19	0	0		
13	201	191	31	170	10	11	6	35	2	19	0	0		
14	201	195	33	168	10	12	6	33	2	19	0	0		
15	198	183	31	167	10	13	6	34	2	19	0	0		
16	211	200	33	178	9	18	6	36	2	20	0	0		
17	210	193	33	177	12	13	6	34	2	20	0	0		
18	216	201	36	180	11	13	6	34	2	20	0	0		
19	215	199	36	178	10	18	5	30	2	20	0	0		
20	206	199	34	172	11	16	6	29	2	19	0	0		
21	207	204	32	175	10	21	6	28	2	17	0	0		
22	208	195	35	173	11	16	7	27	2	18	0	0		
23														
24														
25														
26														
27														
28														
29														
30														
31														
Total	4664	4270	738	3925	221	305	131	797	50	414	47	83		
Average	212	194.091	33.55	178.41	10.05	13.86	5.95	36.23	2.27	18.82	2.14	3.77		

**Office of the Coroner  
McLean County  
JULY REPORT**

	<b>JUL 2005</b>	<b>JUL 2004</b>	<b>TYTD 2005</b>	<b>LYTD 2004</b>
<i>Cases</i>	<b>56</b>	62	<b>498</b>	514
<i>Autopsies</i>	<b>5</b>	9	<b>51</b>	59
<i>Out/County Autopsies</i>	<b>24</b>	32	<b>177</b>	223
<i>Inquests</i>	<b>6</b>	3	<b>34</b>	35

**TOTAL DEPOSITS**

	<b>BUDGET</b>	<b>ACTUAL</b>
<i>Copy Fees</i>	\$6,000.00	\$4,564.00
<i>Morgue Fee</i>	\$30,500.00	\$ 35,046.00
<i>Reim/Services</i>	\$250.00	\$0.00
<i>Paid to Facilities Mgt</i>	\$0.00	\$7514.00

**DEATH INVESTIGATIONS THAT INCLUDE AUTOPSY AND FOLLOW-UP**

Traffic Crash – 1

Medical/Sudden death – 2

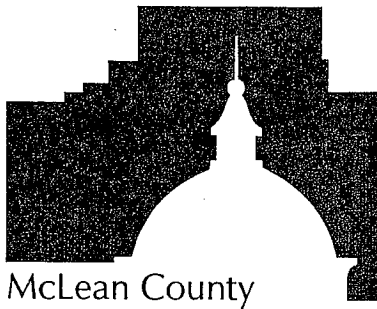
Homicide – 0

Other (pending tox. & autopsy results and/or inquest ruling) – 2

**OPEN DEATH INVESTIGATIONS**

Traffic Crash – 2                      Homicide – 1

Medical/Sudden death – 2                      Other/Pending - 9



## COURT SERVICES

Roxanne K. Castleman, Director

104 W. Front Street, P.O. Box 2400 Law & Justice Center Bloomington, IL 61702-2400

Adult Division: (309) 888-5360

Fax (309) 888-5434

Room 103


Juvenile Division: (309) 888-5370

Fax (309) 888-5831

Room 601

# Memo

To: Honorable Members of the Justice Committee

From: Roxanne K. Castleman 

CC: Honorable Chief Judge Elizabeth A. Robb  
Dave Goldberg

Date: August 19, 2005

RE: Juvenile Detention Bed Space Contract with Woodford County

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I have attached a contract for lease of space in the McLean County Detention Center, which Woodford County is seeking to enter into. This contract guarantees Woodford County 100 detention days at the McLean County Juvenile Detention Center at the rate of \$80.00 per day. This contract is identical to the previous contracts with Woodford County, with the exception of the number of days. The previous contract was entered into in January of 2005 and was for 365 days.

This contract has been reviewed and approved by the McLean County States Attorney's office.

The Woodford County board approved this contract at their August board meeting.

Mr. Goldberg and I will be available at the upcoming Justice meeting to answer any questions you may have regarding this issue.



**CONTRACT FOR LEASE OF SPACE IN THE  
McLEAN COUNTY JUVENILE DETENTION CENTER  
Contract II**

**I. PURPOSE**

**WHEREAS**, under Article VII, Section 10, of the 1970 Illinois Constitution, units of local government may contract among themselves to obtain or share services and to exercise, combine or transfer any power or function in any manner not prohibited by law or ordinance; and

**WHEREAS**, the County of McLean is a local government exercising power under the Illinois Counties Code (55 ILCS 5/1-100, et.seq.); and

**WHEREAS**, the County of Woodford is a unit of local government exercising power under the Illinois Counties Code (55 ILCS 5/1-1001, et.seq.); and

**WHEREAS**, The McLean County Juvenile Detention Center (Center) is a short-term detention facility. The Center has bed space available in excess of its current needs. Illinois Counties are perceived to have a need for such space and are currently utilizing such space on a per diem/as available basis. The purpose of this contract is to provide a specified amount of guaranteed minimum detention days from McLean County to Woodford County.

**WHEREAS**, The County of Woodford has used all of the detention days provided for in the first contract for the year 2005; and

**WHEREAS**, The County of Woodford is in need of additional detention days; and

**WHEREAS**, the McLean County Board and the Woodford County Board have by appropriate action, authorized this Agreement;

**NOW THEREFORE** the County of McLean and The County of Woodford agree as follows:

**II. PARTIES**

McLean is the receiving County. Woodford is the transmitting County.

**III. TERMS**

One hundred (100) detention days\* are guaranteed by the receiving County to the transmitting County for juvenile detainees ("detainees").

The guaranteed detention days must be used within the contract year. Detention days will not be accumulated from one contract year to the next.

The transmitting County agrees to pay \$80 per detention day, for a total annual amount of \$ 8,000.

The transmitting County agrees to make such payment, regardless if the detention days are utilized or not.

In the event that the receiving County is unable to accept the detainee due to overcrowding, the receiving County will reduce the obligation of payment from the transmitting County one detention day for each detention day request denied. Such credits will be reflected on the 4<sup>th</sup> quarter billing (December 31, 2005).

\* Any part of a day shall be considered a detention day except those detainees housed more than 24 hours shall be billed for the first day of detention but not billed for the last day of detention.

#### **IV. BILLING**

This receiving County will bill for services rendered under this Agreement on a quarterly basis. Payment from the transmitting County will be due within 30 days of receipt of the bill.

#### **V. DETAINEES**

Only offenders under seventeen (17) years of age, adjudicated delinquent in accordance with the provisions of the Illinois Compiled Statutes, Chapter 705, Section 405/5-3, or charged with, or under warrants, for a criminal offense as defined by a penal statute of the State of Illinois, or found guilty of direct or indirect criminal contempt may be transmitted. No minor subject to the provisions of Chapter 705, Articles II, III, or IV will be detained. Status offenders will not be accepted under any circumstances.

#### **VI. NOTIFICATION**

The receiving County must be notified prior to transportation of a detainee to the Center. The transmitting County will notify the Center of the transmitting County's intent to recommend detention.

If the transmitting County's Juvenile Court Services Department calls to request that the Center hold a juvenile prior to a Court hearing, authorization for this can be made over the telephone; however, at minimum, a description of the offense or an offense report sheet must accompany the detainee to the Center.

When a juvenile is taken into custody prior to an initial Court hearing, the transmitting County will supply the receiving County with a signed authorization form following the initial Court hearing and a Court order for detention.

If the transmitting County requests that the juvenile be detained in the Center immediately after a Court hearing, the Court Order will accompany the detainee to the Center, along with any information available regarding the detainee's social history, psychological/psychiatric evaluations, medical history, or any other information which will assist in supervising the detainee, or providing for special medical needs.

## **VII. TRANSPORTATION**

The transmitting County is responsible for all transportation of the detainee to and from the Center.

## **VIII. MEDICAL AND MENTAL HEALTH CARE**

The transmitting County is responsible for medical and mental health expenses incurred by detainees from the County while the detainees are being held in the Center.

The receiving County will have a medical examination performed and will bill the transmitting County \$20.00 per examination. There shall be no charge for in-house mental health programs.

If the detainee requires medication, it will be supplied by the receiving County and the transmitting County will be billed at the receiving County's cost, unless the medication is supplied by the detainee's family or physician.

A consent to medical treatment signed by the parents or guardian will be required for admission of Court-ordered detainees. Parent consent forms will be provided within 36 hours on all detainees.

In the case of a medical or mental health emergency, the receiving County will deliver the detainee to a hospital. If the detainee is admitted to the hospital, this will constitute an automatic release from the Center, as receiving County has no facilities for guarding detainees for extended periods outside of the Center. The receiving County shall immediately notify the transmitting County of the medical situation. The transmitting County shall be responsible for notifying the parents or guardian of the detainee. The transmitting County shall be responsible for the cost of the detainee's medical treatment and/or hospitalization. The receiving County will provide security at the hospital for a maximum of six (6) hours from the time that the transmitting County is notified of the detainee's admission to the hospital. After the six (6) hours, security shall be provided by the transmitting County.

## **IX. LIABILITY**

The transmitting County agrees to save and hold harmless from any and all liability, claims, losses, damages, cost, expenses, or attorney fees (with the exceptions of any liability imposed for willful and wanton acts or negligence on the part of the receiving County) arising out of or in any way connected with the performance of contractual duties under this Agreement.

The receiving County agrees to indemnify the transmitting County for and against any liability resulting from negligent, willful or wanton acts or omissions of the receiving County in providing services set forth in this Agreement. The transmitting County shall waive any claims of damages or injury which it may have a right to assert against the receiving County which arises from the management, operation or maintenance of the McLean County Juvenile Detention Center as established by this Agreement, except claims for damage or injury resulting from willful or wanton conduct of an employee of the receiving County. Nothing in this Agreement is intended to modify or waive the protection of the Local

Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101, et. seq.).

#### **X. SEVERABILITY**

In the event any provision of this Agreement is held by any Court to be unconstitutional or in excess of the powers guaranteed by law to the parties to this Agreement, such ruling or rulings shall not void this Agreement. It shall instead be deemed to have severed such provisions from the remainder of this Agreement.

#### **XI. SUPERSEDES OTHER AGREEMENTS**

It is understood and agreed that the entire Agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof.

#### **XII. ABIDE BY LAWS**

In providing all services pursuant to this Agreement, the receiving County shall abide by all laws and statutes, state and federal, ordinances, rules and regulations pertaining to, or regulating the provisions of such services, including those in effect and hereafter adopted. Any violation of said laws, statutes, ordinances, rules and regulations shall constitute a material breach of the Agreement, and shall entitle the transmitting County to terminate this Agreement immediately upon written notice of termination to the receiving County.

#### **XIII. AMENDMENT OF AGREEMENT**

Any amendments or alterations of this Agreement must be made in writing and signed by both parties.

#### **XIV. NOTICES**

In the event that written notice must be sent pursuant to the provisions of this contract, such written notice shall be sent to:

Roxanne Castleman  
Director of Court Services  
104 West Front Street, Box 2400  
Bloomington, Illinois 61704-2400

Matthew Noar  
Director of Court Services  
105 E. Court Street  
Eureka, Illinois 61530

**XV. TERMINATION OF AGREEMENT**

Any of the parties to this Agreement may withdraw from this Agreement after such party has given sixty (60) days' written notice of such intention to withdraw to the other party of this Agreement before such withdrawal becomes effective.

**XVI. INTERPRETATION OF THIS AGREEMENT**

This contract shall be governed by and interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected and set forth herein are incorporated herein by reference.

**XVII. CONTRACT PERIOD AND RENEWAL**

This Agreement shall be in effect on August 1, 2005 and shall be terminated on December 31, 2005. The renewal of this Agreement for additional twelve (12) month periods shall be subject to the mutual consent of both parties.

**APPROVED:**

**APPROVED:**

\_\_\_\_\_  
Woodford County Board Chairman

\_\_\_\_\_  
McLean County Board Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**ATTEST:**

**ATTEST:**

\_\_\_\_\_  
Woodford County Clerk

\_\_\_\_\_  
McLean County Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

July 2005

## COURT SERVICES ADULT/JUVENILE DIVISION STATISTICS

### ADULT DIVISION

6 Officer Supervision Unit, plus 3 Officer PSI Unit, and 1 Intake Officer

Total Caseload – 999 (996 last month)

Average caseload per officer 166 (60 AOIC recommendation – 172 last month)

Presentence Reports Completed – 20 (21 last month)

\* Total Workload Hours Needed – 1624.48 (1598.50 last month)

\*\* Total Hours Available - 1500.00

\* According to AOIC standards it would take this amount of hours per month to complete all requirements of case supervision and report writing.

\*\* The number of work hours available to the division (10 officers working 150 hours each per month).

AOIC workload standards indicate **an additional .33 adult officers are needed.** (.16 last month)

### JUVENILE DIVISION

4 Officer Division

Total Caseload – 143 (142 last month)

Average caseload per officer 35.50 (33 AOIC recommendation)

Social History Reports Completed – 14 (12 last month)

\* Total Workload Hours Needed – 604.50 (576.50 last month)

\*\* Total Hours Available 600.00

\* According to AOIC standards it would take this amount of hours per month to complete all requirements of case supervision and report writing.

\*\* The number of work hours available to the division (4 officers working 150 hours each per month).

AOIC workload standards indicate **an additional .03 juvenile officers are needed.** (-.16 last month)

### EARLY INTERVENTION PROBATION (EIP)

3 Person unit with a maximum caseload of 45

Total caseload 38

2005  
**JUVENILE DETENTION CENTER  
 MCLEAN COUNTY**

Ages of Minors Detained	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
10	0	0	0	0	0	0	0					
11	0	1	0	0	0	0	0					
12	1	1	1	0	1	0	0					
13	1	3	0	0	2	0	1					
14	4	4	1	4	2	0	3					
15	2	6	10	10	5	4	5					
16	8	4	5	7	11	4	7					
<b>Sex of Minors Detained</b>												
Male	12	14	11	16	17	5	7					
Female	4	5	6	5	4	3	9					
<b>Race of Minors Detained</b>												
Caucasian	8	11	7	4	6	3	4					
African-American	8	8	10	16	15	5	12					
Hispanic	0	0	0	1	0	0	0					
<b>Offenses of Which Minor was Detained</b>												
Dispositional Detention	1	8	6	8	9	3	1					
Warrant	7	4	2	6	3	3	6					
Aggravated Arson	0	1	0	0	0	0	0					
Aggravated Battery	0	2	2	0	0	0	2					
Aggravated Criminal Sexual Assault	0	0	0	0	1	0	0					
Armed Robbery	0	0	0	0	1	0	0					
Assault	1	0	0	0	0	0	0					
Burglary	0	0	1	0	1	0	0					
Burglary to Motor Vehicle	0	0	0	0	0	1	0					
Criminal Sexual Assault	0	0	0	0	0	0	1					
DOC Warrant	0	1	0	0	0	0	0					
Domestic Battery	1	0	2	0	1	0	2					
Obstructing a Peace Officer	0	0	0	0	0	0	1					
Possession of Cannabis	0	0	1	0	0	0	0					
Possession of Cannabis With Intent to Deliver	1	1	0	0	0	0	0					

2005  
**JUVENILE DETENTION CENTER**  
**MCLEAN COUNTY**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Possession of Cannabis With Intent to Deliver on School Grounds	0	0	0	0	1	0	0					
Possession of Controlled Substance		1	0	0	0	0	0					
Predatory Aggravated Criminal Sexual Assault	1	0	0	0	0	0	0					
Request for Apprehension	3	1	2	3	2	1	2					
Residential Burglary	0	0	0	4	2	0	0					
Robbery	1	0	0	0	0	0	1					
Unlawful Use of Weapons	0	0	1	0	0	0	0					
<b>Residence of Minors Detained</b>												
Bloomington	12	12	10	8	10	4	14					
Normal	3	3	4	8	7	2	1					
Bellflower	0	0	0	0	0	0	1					
Chenoa	0	1	0	0	0	0	0					
Chicago	0	1	0	0	1	0	0					
Colfax	0	0	0	0	2	0	0					
Decatur	0	1	0	1	0	0	0					
Downs	0	0	0	0	0	1	0					
Fairbury	0	0	1	0	0	0	0					
Heyworth	1	0	0	1	0	0	0					
Lexington	0	0	1	0	0	0	0					
Onarga	0	0	0	1	0	0	0					
Peoria	0	1	0	1	0	0	0					
Ransom	0	0	1	0	0	0	0					
Springfield	0	0	0	1	1	0	0					
Towanda	0	0	0	0	0	1	0					
<b>Average Daily Population</b>	8.7	10.9	8.7	9.9	8.8	7.1	9.5					
<b>Average Daily Population:YTD</b>	8.7	9.8	9.4	9.6	9.4	9	9.1					
<b>Number of Days in Detention</b>	271	305	269	296	272	214	293					
<b>Revenue:</b>	50	50	50	50	0	50	0					



2005  
JUVENILE DETENTION CENTER  
OUT OF COUNTY

Ages of Minors Detained	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
10	0	0	0	0	0	0	0	0				
11	0	0	0	0	0	0	0	0				
12	0	1	1	1	1	1	1	1				
13	0	2	3	3	0	1	0	0				
14	6	14	6	10	3	3	3	6				
15	5	5	3	8	11	4	4	5				
16	3	4	7	19	12	7	7	5				
<b>Sex of Minors Detained</b>												
Male	10	14	13	25	19	13	10	10				
Female	4	12	7	13	9	2	7	7				
<b>Race of Minors Detained</b>												
Caucasian	9	20	17	31	25	15	17	17				
African-American	5	6	3	4	1	0	0	0				
Hispanic	0	0	0	2	2	0	0	0				
Pacific Islander	0	0	0	1	0	0	0	0				
<b>Offenses of Which Minor was Detained</b>												
Dispositional Detention	6	18	8	20	10	5	8	8				
Warrant	4	2	5	5	4	2	2	2				
Aggravated Assault	0	0	0	0	1	0	0	0				
Aggravated Battery	1	0	1	1	0	0	1	1				
Aggravated Criminal Sexual Assault	0	0	0	1	0	0	0	0				
Aggravated Domestic Battery	0	1	0	0	0	0	0	0				
Aggravated Unlawful Use of Weapon	0	0	0	0	1	0	0	1				
Arson	0	1	0	1	0	0	0	0				
Burglary	0	1	0	1	1	1	1	0				
Court Ordered	0	0	0	1	1	0	0	0				
Criminal Damage to Property	1	0	0	0	1	0	0	0				
Criminal Trespass to Motor Vehicle	0	0	0	1	0	0	0	0				
Disorderly Conduct	0	0	1	0	0	0	0	0				
DOC Evaluation	2	0	1	0	1	2	2	2				
DOC Warrant	0	1	0	0	0	1	0	0				
Domestic Battery	0	1	1	1	4	1	1	1				

2005  
JUVENILE DETENTION CENTER  
OUT OF COUNTY

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Felony Theft	0	0	0	0	2	0	0	0				
Harassment by Telephone	0	1	0	0	0	0	0	0				
Home Confinement Violation	0	0	1	1	0	1	1	1				
Mail Tampering	0	0	1	1	0	0	0	0				
Motor Vehicle Theft	0	0	0	0	0	1	0	0				
Possession of Cannabis	0	0	1	0	0	0	0	0				
Possession of Stolen Vehicle	0	0	0	1	0	0	0	0				
Probation Violation	0	0	0	2	2	1	1	0				
Residential Burglary	0	0	0	0	0	0	1	1				
Unlawful Restraint	0	0	0	0	0	0	1	0				
<b>Residence of Minors Detained</b>												
Adams	0	0	0	0	0	1	0	0				
Bureau	0	0	0	3	1	1	0	0				
DOC	0	1	0	0	1	0	0	0				
DeWitt	0	0	1	4	0	0	0	0				
DuPage	1	0	0	0	0	0	0	0				
Ford	0	0	0	0	0	0	1	0				
Fulton	0	0	0	0	0	2	0	0				
Grundy	0	0	0	0	0	0	0	1				
Henry	0	0	0	0	0	1	0	0				
Livingston	4	8	9	6	7	1	1	2				
Logan	4	11	4	18	4	5	1	1				
Mercer	0	1	0	0	0	0	0	0				
Putnam	0	1	0	0	0	0	0	0				
Rock Island	1	1	0	2	0	0	0	1				
Tazewell	0	1	3	5	8	7	9	9				
Whiteside	0	0	0	0	0	0	1	0				
Winnemago	0	1	0	0	0	0	0	0				
Woodford	4	1	3	0	3	0	0	3				



July 2005

## **SPECIAL PROGRAMS**

### **INTENSIVE PROBATION UNIT ADULT**

2 person unit with a maximum caseload of 40

Total Caseload – 48 (53 last month)

### **INTENSIVE PROBATION UNIT JUVENILE**

1 ½ person unit with a maximum caseload of 15

Total Caseload – 16 (13 last month)

### **DRIVING UNDER THE INFLUENCE UNIT**

1 person unit with a maximum caseload of 40

Total Caseload - 52 (57 last month)

### **JUVENILE INTAKE**

2 person unit

Total Preliminary Conferences - 15 (17 last month)

Total Caseload Informal Probation – 34 (38 last month)

Total Intake Screen Reports – 26 (43 last month)

### **COMMUNITY SERVICE PROGRAM**

1 ½ person unit

Total Caseload Adult - 519 (536 last month)

Total Caseload Juvenile - 64 (67 last month)

Total Hours Completed Adult – 3880.00 (\$20,370.00 Symbolic Restitution \$5.25)

Total Hours Completed Juvenile – 410.00 (\$2,157.75 Symbolic Restitution \$5.25)

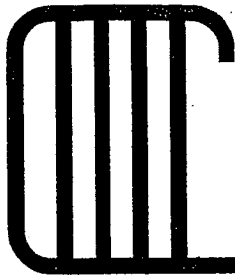
Total Worksites Used – 38 (38 last month)

### **DOMESTIC VIOLENCE PROGRAM**

3 person unit (2 Officers and 1 Clerk)

Total Probation Caseload – 120 (117 last month)

Total Court Supervision/Conditional Discharge Caseload – 523 (508 last month)



**Illinois**  
Department of  
**Corrections**

**Rod R. Blagojevich**  
Governor

**Roger E. Walker Jr.**  
Director

1301 Concordia Court / P.O. Box 19277 / Springfield IL 62794-9277 / Telephone: (217) 522-2666 / TDD: (800) 526-0844

August 16, 2005

Superintendent David Goldberg  
McLean County Juvenile Detention Center  
903 North Main Street  
Normal, Illinois 61701

Dear Superintendent Goldberg:

A copy of our recent inspection report of your juvenile detention center is enclosed. The *Illinois Compiled Statutes* require the Department of Corrections to inspect juvenile detention centers and to make the results available for public review.

Your facility, by virtue of detaining "status offenders," is in direct violation of Section 405/5-401.(3) of the *Illinois Juvenile Court Act* and Section 702.10 2)(B) of the *Illinois County Juvenile Standards*.

Such clear and previously noted noncompliance with the above noted statues also puts your facility in violation of ILCS 730-5/3-15-2 (b) and such notification may be sent to the appropriate court for an order requiring compliance.

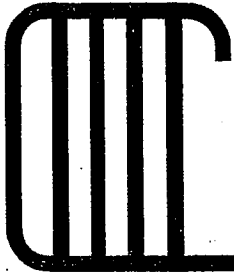
Our Acting Manager and Detention Consultant John Chiurato is available for consultation should you desire. He may be reached at 217/522-2666, extension 4242.

Sincerely,

Dennis R. Cooper  
Chief of Community Outreach  
Special Assistant to the Director

Attachment

- cc: County Clerk Peggy Ann Milton
- Chief Judge Elizabeth A. Robb
- Juvenile Judge Michael G. Prall
- States Attorney William A. Yoder
- ✓ County Board Chairman Michael Sweeney
- Director of Court Services Roxanne Castleman
- Mr. Ron Smith, IJJC
- Mr. Jim Grundel, Illinois Courts
- Specialist Besson
- File



**Illinois**  
Department of  
**Corrections**

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**Roger E. Walker Jr.**  
Director

1301 Concordia Court / P.O. Box 19277 / Springfield IL 62794-9277 / Telephone: (217) 522-2666 / TDD: (800) 526-0844

August 16, 2005

Honorable Peggy Ann Milton  
McLean County Clerk  
McLean County Courthouse  
Normal, Illinois 61701

Dear Clerk Milton:

A copy of our recent inspection report of your juvenile detention center is enclosed. The *Illinois Compiled Statutes* require the Department of Corrections to inspect juvenile detention centers and to make the results available to the public for review.

We encourage you to give notice to citizens of your county, by news release or other means, that this report is available for review.

Sincerely,

Dennis R. Cooper  
Chief of Community Outreach  
Special Assistant to the Director

Enclosure

**McLEAN COUNTY JUVENILE DETENTION CENTER  
2005 INSPECTION REPORT  
ADDENDUM**

The McLean County Juvenile Detention Center was inspected by Criminal Justice Specialist Brad Besson on July 21, 2005. Entrance and exit interviews were conducted with Superintendent David Goldberg.

**IMPROVEMENTS SINCE LAST INSPECTION**

1. An automated external defibrillator (AED) is now available and mounted in the central control area. All staff have been trained and certified regarding its operation.
2. A \$10,000 grant has been secured for the instruction and various accouterments needed to enhance the art program. New computers and the accompanying software to run them have been acquired with this grant.
3. A \$6,000 grant has been secured for ongoing training of staff at the facility.
4. The facility policy manual now incorporates the curriculum of the Prison Rape Elimination Act.
5. The facility staff-training curriculum meets or exceeds the state mandated suicide prevention and mental health issues training.

**NONCOMPLIANCES WITH ILLINOIS COUNTY JUVENILE DETENTION STANDARDS**

1. The continued practice of detaining "status offenders" is a direct violation of section 405/5-401 (3) of the *Illinois Juvenile Court Act*.
2. Section 702.10 2) (B) of the *Illinois County Juvenile Standards* is also being violated with each detention of a "status offender."

**RECOMMENDATIONS**

1. As noted above, the practice of detaining "status offenders" is a violation of the IDOC standards but perhaps more importantly, the *Illinois Juvenile Court Act*. A positive administrative restructuring of this policy needs to be developed and implemented.
2. The floor covering in some of the day room areas and a large portion of the "common" area is badly stained and worn. Although steam cleaned regularly, most of the stained areas are in need of replacement. Because of the heavy traffic, the day room floor coverings are beginning to become a safety issue.
3. An alternative method to the security bar code scanning system should be considered. Although still effective, the Morse Watchman system and its software should be updated and made more user-friendly.

Brad Besson  
Criminal Justice Specialist

**STATE OF ILLINOIS  
DEPARTMENT OF CORRECTIONS  
OFFICE OF JAIL AND DETENTION STANDARDS  
BUREAU OF OPERATIONS  
P.O. Box 19277  
Springfield, Illinois 62794-9277  
217/522-2666, Ext. 4212  
Fax Number 217/522-3906**

**COUNTY JUVENILE DETENTION CENTER INSPECTION CHECKLIST**

Date: July 21, 2005

Name of Facility: McLean County Juvenile Detention Center Phone Number: 309/888-5550

Address: 903 North Main Street Normal, Illinois Zip Code: 61761

Superintendent: David Goldberg Phone Number: 309/888-5550

Chairman, County Board: Michael Sweeney

Address: 104 West Front Street Bloomington, Illinois Zip Code: 61702

Chief Judge: Elizabeth A. Robb Judicial Circuit: 11<sup>th</sup>

Address: 104 West Front Street Bloomington, Illinois Zip Code: 61701

Juvenile Judge: Michael G. Prall

Address: 104 West Front Street Bloomington, Illinois Zip Code: 61701

Chief Probation Officer   
Director, Court Services  Roxanne Castleman

Address: P. O. Box 2400 Bloomington, Illinois Zip Code: 61702

Officials (and titles) Interviewed: Patty Staley, Training and Accreditation Coordinator, Patty Florey, Detention Officer and Recreational Therapist, David Bronke, Detention Officer, Jay Laythrap, Detention Officer, Certified Food Supervisor

Date Building Constructed: 1993 Date Renovated: N/A

Capacity: Total: 26 Male: 19 Female: 7

Population on Inspection Date: 18 Male: 10 Female: 8

Number of Detention Rooms: Single: 26 Double: 0 Other: 0

Number of Employees Assigned Full-time Detention Duties: Male: 13 Female: 6

a. Part-time Employees: Male: 0 Female: 2

**702.10 ADMISSION POLICY** YES N/A NO

1. Is the court's admission policy in writing?



	YES	N/A	NO
2. Has a qualified intake officer been appointed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are 24-hour intake services provided?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Does the officer presenting a youth to the court's intake officer submit a detailed written report of the alleged charge?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Have admissions exceeded the rated capacity?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Are neglected minors, dependent minors, minors otherwise in need of supervision, and status offenders prohibited from being confined?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Is each delinquent minor brought before a judicial officer within 36 hours, exclusive of Saturdays, Sundays, and court designated holidays?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Is each minor released from custody at the expiration of 36 hours if not brought before a judicial officer within that period?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is a written order issued by a judge, his designee, or a petition placed on file if a youth is further detained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are youth prohibited from being committed in excess of 30 days as a form of sentence?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**702.20 ADMINISTRATION**

1. Does the superintendent have full responsibility and accountability for secure custody management?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are purposes of supervision, guidance, and treatment clearly stated in writing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are staff members fully aware of these objectives?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is there a program that provides orientation, staff development, and in-service training?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Do staff members with direct contact of detainees receive a minimum of 40 hours in-service training each year?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are staff members familiar with the Illinois County Juvenile Detention Standards?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Has an operational manual been published?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is a copy of the manual furnished to each staff member?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are emergency procedures (evacuations, fires, riots, escapes, bomb threats, and natural disasters) a part of the manual?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are there comprehensive, written duty descriptions of each detention position?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is a copy issued to each employee performing the function?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are all required records maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- |   | YES                                 | N/A                      | NO                       |
|---|-------------------------------------|--------------------------|--------------------------|
| 7. Do staff members have access to a library providing professional literature dealing with detention-related fields? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**702.30 PERSONNEL**

- |   |                                     |                          |                                     |
|---|-------------------------------------|--------------------------|-------------------------------------|
| 1. Are sufficient personnel assigned to provide adequate supervision of youth 24 hours a day?                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| 2. Has a superintendent been appointed?   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| a. Is the superintendent qualified to supervise youth and staff, by training and experience?                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| b. Has an assistant superintendent been designated for this facility, if rated for more than 25 or more capacity? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| c. Is the assistant superintendent qualified to supervise youth and staff, by training and experience?            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| 3. Is a female staff member on duty any time a female youth is in custody?  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| 4. Are three persons on duty per shift?   | <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Do staff members have a thorough knowledge of the rules and regulations?                                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| 6. Are staff members thoroughly acquainted with all security features and emergency equipment?                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| 7. Are appropriate numbers of professional persons assigned?  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| 8. Do professional staff possess appropriate qualifications as required by law?                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |

**702.40 RECORDS**

- |   |                                     |                          |                          |
|---|-------------------------------------|--------------------------|--------------------------|
| 1. Has a complete and accurate face sheet and personal record file been established for each youth?   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Does it contain the required data?   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Are face sheet data and police record information prohibited from being made public without court authorization?                           | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Is the monthly population report properly submitted?   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Are extraordinary or unusual occurrences properly reported?  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Are youth who have been detained continuously for more than 30 days brought to the attention of the presiding judge of the juvenile court? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**702.50 ADMISSION PROCEDURES**

- |   |                                     |                          |                          |
|---|-------------------------------------|--------------------------|--------------------------|
| 1. Are Notices of Rights in the English and Spanish languages conspicuously posted? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|---|-------------------------------------|--------------------------|--------------------------|

	YES	N/A	NO
2. Do intake personnel determine the legality of detention?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the identity of a youth verified?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are seriously injured, ill, or unconscious youth given a medical examination by a licensed physician prior to admittance?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are parents, guardians, or other responsible persons notified of a youth's admission within one hour?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are youth given a strip search consistent with law?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are strip searches conducted in privacy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are strip searches conducted by a person of the same sex?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Is personal clothing searched?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are receipts issued for all personal items taken?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Does the receipt contain signatures of the receiving staff member and the youth?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is the original receipt filed with the youth's records?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Are personal items fully described?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Is personal property securely stored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. If personal property has been released to a third party, do receipts contain necessary signatures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is there a system, established in writing, for strict accountability to ensure personal property security?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Does the receiving staff member inquire and examine the youth for obvious injuries, medical tags, rashes, etc.?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are referrals made to health care personnel immediately for youth having physical or mental distress?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Is medication in a youth's possession at admission labeled and withheld, until examined by a physician?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the examination and determination made within eight hours, or within the time interval specified for administration of medication on the prescription container, whichever is less?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Is immediate treatment given upon detection of body pests or vermin?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

YES    N/A    NO

11. Are all youth required to take an admitting shower or bath?

*Mandatory Items	Yes	No	Number	How often cleaned, or issued?
* Towel	x		1	Daily or as needed
* Bath Soap	x			As needed
* Toilet Tissue	x			As needed
* Mattress	x		1	Before reissue
* Blankets	x		1	Before reissue
* Sheets	x		2	Weekly
* Pillow	x		1	Before reissue
* Inst. Uniform	x		1	Daily
* Footwear	x		1	Before reissue

12. Are youth routinely issued the above items?

a. Are the condition of these items satisfactory?

13. Is each youth given a copy of rules and regulations at time of admission?

14. Are youth prohibited from being routinely placed in isolation at admission, pending a routine medical examination or observation by staff member?

15. Are mattresses flame retardant?

16. Is an orientation given to each youth at time of admission?

a. Does it include all required information?

b. Is the orientation information in writing?

c. Are non-English speaking youth given interpretive assistance?

**702.60 RELEASE PROCEDURES**

1. Is positive identification of each youth made prior to discharge, transfer, or release?

a. Is a record made as to date, time, and authority of each release?

2. Is each youth given a physical inspection and a record made of wounds or injuries?

3. Are youth searched prior to release?

4. Are all personal property items inventoried and returned to the youth?

5. Are copies of itemized and signed receipts maintained by the detention center as a permanent record?

	YES	N/A	NO
6. Are youth transferred to the custody of the Illinois Department of Corrections with appropriate documentation, in accordance with Illinois Revised Statutes?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**702.70 SEPARATION, SEGREGATION**

1. Are female youth living areas separated from auditory and visual contact with male youth?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Do disturbed youth requiring special treatment receive immediate examination?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are such youth transferred to an appropriate facility?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are clinical services available for youth with suicidal tendencies or serious mental distress?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are drug abusers given proper medical care?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are youth placed in disciplinary or administrative segregation kept in room confinement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is room confinement directed for no more than 36 hours?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are youth visited daily by the superintendent, or designated representative?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Is a record of the visits maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**702.80 HOUSING**

Floors of detention: One

Cleanliness Rating: (Good  Fair  Poor  )

Showers  Windows  Rooms  Floors  Walls  Corridors

1. Does each detention room provide at least 70 square feet of floor space?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are detention rooms designated single occupancy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are youth provided at least 70 square feet of floor space in multiple occupancy rooms?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are detention rooms equipped with:			
a. A rigidly constructed bed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. A washbasin with piped hot and cold water?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. A toilet?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Sufficient illumination to ensure a comfortable reading level?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Disposable drinking cups (if not bubbler equipped)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are light fixtures in detention rooms recessed and tamperproof?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are detention rooms located above ground level?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
5. Do living areas provide at least 30 square feet of floor space per youth?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are living areas equipped with tables, chairs, radio, television, bulletin board, drinking fountain, and one shower head for each six occupants?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are items adaptable for use as weapons inaccessible to youth?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b><u>702.90 MEDICAL</u></b>			
1. Are required medical and mental health services available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Do youth have access to psychiatric and/or psychological services?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is there a medical examination room?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are all youth confined for more than seven days given a medical screening by a medical doctor, registered nurse, or physician's assistant?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Is there a scheduled daily sick call? (If not, explain in Comments.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are names of those reporting to sick call recorded?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Do emergency complaints receive prompt attention?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Do only medical personnel prescribe medication?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Who dispenses prescribed medication to youth?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. If non-medical staff members dispense any form of over-the-counter medication, is there written approval by the facility physician?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Is a medical treatment log maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are medications and first aid supplies securely stored under lock and key?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Do procedures ensure youth actually ingest medication?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Has at least one staff member on each shift completed a recognized course in first aid, including cardiopulmonary resuscitation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are recommendations of the facility physician reported to parents or guardians in writing through the probation officer?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are serious illnesses or injuries reported to parents, guardians, the probation office, and the court?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Are diabetics and epileptics closely supervised?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are they seen regularly by the physician?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

YES    N/A    NO

**702.100 CLOTHING, PERSONAL HYGIENE, GROOMING**

- 1. Are adequate supplies and equipment provided for cleaning personal clothing?
- 2. Is institutional clothing changed at least three times weekly?         
  - a. Are underclothing and socks changed daily?
- 3. Are combs or hairbrushes furnished to youth without funds?
- 4. Is bathing or showering required at least three times weekly?
- 5. Are barber and beautician services available?
- 6. Are necessary articles provided for grooming and hygiene?

**702.110 FOOD SERVICES**

- 1. Are meals of sufficient nutritional value?         
  - a. Indicate meal and beverage menu on the day of inspection:  
Breakfast Cold Cereal, Scrambled Eggs, Hash Browns, Toast, Margerine & Jelly, Juice and Milk  
Lunch Baked Ham, Macaroni & Cheese, Brussel Sprouts, Fruit, Dinner Roll & Margerine, Milk  
Dinner Tacos, Spanish Rice, Corn, Lemon Cake, Milk, Soda.
- 2. Is the use of food as a reward or punishment prohibited?
- 3. Does food quantity appear sufficient?
- 4. Are meals served at reasonable intervals?         
  - a. If not, serving times are: Breakfast \_\_\_\_\_ Lunch \_\_\_\_\_ Dinner \_\_\_\_\_
  - b. Meals are prepared by: an employed cook \_\_\_\_\_ catered
- 5. Are three complete and balanced meals served each 24 hours?
- 6. Is a drink other than water available with each meal?         
  - a. Is milk served for at least two meals each 24 hours?
- 7. Are special diets served as prescribed?
- 8. Are menus preplanned?         
  - a. Retained for at least three months?
  - b. Diversified?
  - c. Are records maintained of catered meals served?

	YES	N/A	NO
9. Are the jail cook and kitchen staff familiar with security aspects of the jail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Do youth assigned to food service duties undergo a physical examination for communicable diseases?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Are assigned youth inspected regularly for personal cleanliness?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are assigned youth required to bathe daily?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Are assigned youth provided with clean clothing daily?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Are insulated or heated carts utilized to transport food from the kitchen when a significant distance is involved?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Does delivered food maintain its temperature?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are food and drink protected from contaminants during preparation and delivery?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Are ranges, stoves, and ovens equipped with accurate thermostats or temperature gauges?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14. Does the kitchen have a:			
a. Mechanical dishwasher or three-compartment stainless steel sink?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are water temperatures within proper range?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Are utensils drain dried?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Are dry goods properly stored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Are fresh fruits, raw vegetables, dairy products, meats, and frozen foods properly stored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Are all refrigerators and freezers equipped with an accurate thermometer or temperature gauge?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Are refrigerated and frozen foods maintained at the proper temperature?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Are staff members served the same menu youth are served?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Are toilet and washbasin facilities available to food service personnel?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. Is a light snack available to youth prior to bedtime?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. Are fresh fruits and juices served frequently?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Is apportioning of food by youth supervised?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
25. Are youth prohibited from storing food in rooms?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



YES N/A NO

702.120 SANITATION

- 1. Has a cleaning schedule been established?  YES  N/A  NO
- 2. Are floors swept and mopped at least daily?  YES  N/A  NO
- 3. Are insect screens installed in windows that can be opened?  YES  N/A  NO
- 4. Is ventilation sufficient to admit fresh air and remove disagreeable odors?  YES  N/A  NO
- 5. Are walls clear of etchings, drawings and writing?  YES  N/A  NO
- 6. Are walkways and corridors free of litter and trash?  YES  N/A  NO
- 7. Are cleaning implements and equipment cleaned, dried, and securely stored after use?  YES  N/A  NO
- 8. Are youth cleaning details supervised?  YES  N/A  NO
- 9. Are toilets, washbasins, showers, and sinks cleaned daily?  YES  N/A  NO
- 10. Are trash and garbage containers equipped with tight fitting covers?
  - a. Are trash and garbage disposed of daily?  YES  N/A  NO
- 11. Are drinking fountains provided in the indoor recreation area?
  - a. Are any adjacent to the outdoor recreational area?  YES  N/A  NO
- 12. Is an adequate supply of clean clothing, bedding, towels, soap, and cleaning supplies maintained?  YES  N/A  NO
- 13. Rate general appearance of the kitchen: (Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_)
  - a. Are floors of all rooms where food or drink is stored, prepared, or served clean?  YES  N/A  NO
  - b. Are utensils stored in a clean, dry place and protected from contaminants?  YES  N/A  NO
  - c. Is the plumbing system adequate?  YES  N/A  NO
  - d. Are range cooking surfaces clean?  YES  N/A  NO
  - e. Are hoods, vents, and filters clean?  YES  N/A  NO
  - f. Are windows, walls, and woodwork clean?  YES  N/A  NO
- 14. Are frequent inspections of the facility conducted for pests, vermin, and rodents?  YES  N/A  NO

702.130 SUPERVISION

- 1. Are sufficient staff members present, awake, and alert at all times to provide supervision?  YES  N/A  NO

	YES	N/A	NO
2. Are supervisory checks made of each youth at least once every 30 minutes?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are the checks recorded?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is a shift log maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are youth prohibited from exercising control over other youth?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. What is designated lights out time?			
6. Are youth protected from public view? (If not, explain in Comments)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are detention room doors provided with an observation window of at least 60 square inches?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the glass wire reinforced, heavy safety type or high tempered, measuring at least 1/4 inch thick?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**702.140 SECURITY**

1. Are youth searched prior to leaving and re-entering the detention home?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are detention personnel trained in security measures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are detention locks and doors frequently inspected?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are they operable and in good working condition?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are living unit doors kept locked, except to permit entry or exit?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Are detention room doors and storage rooms locked when not in use?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are light switches located in corridors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are they key operated?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are detention windows that can be opened covered with stainless steel mesh security screening?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Are shakedown conducted of detainees and their living quarters?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Frequency <u>every two weeks</u>			
7. Are tools and equipment accounted for on a regular basis?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are they securely stored after use?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is kitchen cutlery listed and inventoried daily?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Is damaged or nonfunctioning security equipment promptly repaired?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are youth prohibited from handling or possessing facility keys of any type?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
10. Are youth prohibited access to personnel records of staff or youth?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Is a head count taken at least four times daily?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Does it include counts at shift change and lockup?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are head counts recorded?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are detention keys securely stored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is there at least one full set of detention keys, separate from those in use, securely stored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Are persons with weapons denied entrance to the detention area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are weapons securely stored outside the security area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Are detention room searches conducted with the youth observing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are searches recorded?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Are youth denied unsupervised access to windows?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Is there a master population or location board in use?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Are population spot checks taken at least hourly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Are keys inventoried daily at the beginning of each shift?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Are shadow boards used for tool control?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Is an emergency electrical power source available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**702.150 SAFETY**

1. Are there an adequate number of fire extinguishers available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are they inspected at least once annually?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Does the inspection tag contain the inspection date and initials of the inspector?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Are staff members familiar with the operation of all types of extinguishers in the facility?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Are fire drills for staff personnel conducted quarterly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are all emergency exit doors properly marked?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are door keys immediately available to the detention staff?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are there two exits from each floor of detention?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
3. Are youth assigned to vocational tasks given a safety orientation prior to participation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Are combustible materials, i.e., drapes, curtains, and rugs, flame proofed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are floors and other walking surfaces free of hazardous substances?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are safety lectures held periodically?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are smoke detectors installed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**702.160 DISCIPLINE**

1. Are youth provided with written rules?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are rules explained to illiterate youth?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is special assistance given to non-English speaking youth?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are written reports submitted on disciplinary violations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is group punishment prohibited?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are disciplinary violations investigated?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is corporal punishment prohibited?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are restraint devices used properly and written reports made?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are psychotropic medicines prohibited for use as a disciplinary device or control measure?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are restraint devices prohibited from being displayed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**702.170 EMPLOYMENT OF YOUTH**

1. Are youth assigned housekeeping tasks? (If outside their living area, explain in Comments)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**702.180 MAIL PROCEDURES**

1. Can youth receive an unlimited number of letters?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is incoming mail opened and examined for contraband or funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are staff members prohibited from routinely reading, censoring, or reproducing incoming mail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is mail distributed to the youth the same day it is received?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
5. Is mail properly handled for youth who are no longer detained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are youth prohibited from handling another's mail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are packages opened in the presence of the addressee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Can youth mail an unlimited number of letters as long as they provide postage?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are indigent persons given postage for at least three letters per week?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Is outgoing mail collected Monday through Friday?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Are non-privileged letters submitted for mailing unsealed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are procedures established for processing certified or registered mail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Is the staff aware of procedures for privileged communications?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Is privileged mail opened only in the presence of the addressee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Are mail rights retained, regardless of disciplinary action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Are released, transferred, or discharged youth permitted to retain all personal mail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Is a record maintained of addressee names on privileged outgoing mail for each youth?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**702.190 TELEPHONE**

1. Are procedures established to permit each youth one telephone call weekly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is at least fifteen minutes allowed for each call?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are calls free from monitoring? (Verification of the party called may be required)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Are calls recorded?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Are calls to attorneys separate from allotted calls?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are youth allowed to receive telephone calls?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**702.200 VISITING**

1. Are visiting procedures established?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are there at least two visiting days per week?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is one of those days a weekend day?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Are visits at least 30 minutes in duration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
2. Is liberal visiting allowed for attorneys and clergymen?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is a private area provided?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are visitors required to sign in?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are visitors subject to search?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is a visitor "Search Notice" sign posted?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are youth searched after each contact visit?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**702.210 SOCIAL SERVICE PROGRAMS**

1. Are psychiatric, social, and counseling services provided?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are volunteer workers and counselors invited to participate in treatment programs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**702.220 EDUCATION**

1. Is the schedule of instruction and activities operated twelve months a year?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are school program objectives in writing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is the curriculum designed to meet individual needs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is communication with a youth's home school maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Does the library include vocational material?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is class size limited to a maximum of 15 students per teacher?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are classes coeducational?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are remedial classes limited to a maximum of five students?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are classrooms of required size?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are toilet and washbasin facilities accessible?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are equipment and material adequate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is there an arts and crafts program?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is it located in a special room?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is equipment posted with safety signs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Are youth given a safety orientation lecture?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- |  | YES                                 | N/A                      | NO                       |
|--|-------------------------------------|--------------------------|--------------------------|
| d. Are tools secured after use?                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Are separate activities programmed for school exempt youth? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**702.230 LIBRARY**

- |   |                                     |                          |                          |
|---|-------------------------------------|--------------------------|--------------------------|
| 1. Are library services available to all youth?                 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Does the library have up-to-date material?                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Are racial and ethnic interests reflected?                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Is there a written policy regarding library services?        | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Has a staff member been designated library responsibilities? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**702.240 RELIGIOUS SERVICES**

- |                                       |                                     |                          |                          |
|---------------------------------------|-------------------------------------|--------------------------|--------------------------|
| 1. Are religious services available?  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Is religious counseling available? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**702.250 RECREATION AND LEISURE TIME**

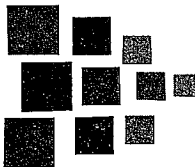
- |  |                                     |                          |                          |
|--|-------------------------------------|--------------------------|--------------------------|
| 1. Is there a daily scheduled program of vigorous indoor and outdoor activities?                             | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Is sufficient area available for physical indoor activities?  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Outdoor?  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Are drinking and toilet facilities accessible off the play area of exercise rooms and outdoor yard areas? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Is sufficient equipment available?  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Is there a written policy covering day-to-day exercise activities and schedules?                          | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

## INSPECTOR'S COMMENTS

1. The Juvenile Center has four housing unit labled A through D. All housing units have and attached day room area. The detention rooms are equipped with concrete sleeping slabs with flame-retardant mattresses, stainless steel sink/toilet combination and sinks with bubblers.
2. Seven status offenders staying a total of 141 days have been held in the center since last inspection. The McLean County Circuit Court Truancy Committee is in the process of developing policy to combat this direct violation of the Illinois County Juvenile Detention Standards and the Illinois Juvenile Court Act.
3. The center's full time nurse provides the required seven-day medical screening. The center's physician is contracted through St. Joseph's Hospital.
4. The McLean County Nursing Home prepares and transports the center's preplanned meals. The meals are transported in heated food containers. The kitchen at the nursing home is inspected yearly by the McLean County Department of Public Health.
5. Youth are allowed to mail at least three letters per week.
6. Youth are provided at least two telephone calls per week. Additional calls may be earned based upon staufs level.
7. Lights out time is 10:00 p.m. Detention room shakedown are performed weekly or as needed.
8. On the midnight shift, only one staff member is assigned to the floor duties. An additional detention officer is assigned to the control center. In the event of an admission, an additional staff member is on-call 24/7.
9. Visits are provided 6 days per week. Friday is the only day without visits.
10. The National Commission on Correctional Healthcare will conduct an audit of the facility in November of 2005. An ACA audit is scheduled for September of 2005.
11. Teachers are assigned to the center 4 times per week during the entire year. A regular education, special education and teachers assistant are all assigned by the Unit Five School District.
12. Staff from the Center for Human Services are contracted to provide one-on-one counseling and crisis intervention. A staff member visits the center 2 times per week. JDC staff provide interpersonal, anger management and lifeskills training.
13. Monthly fire drills are conducted by the staff.
14. Each year, a disaster drill is performed at the center. Each year the disaster is different. Various outside agencies are called in, depending on the circumstances of the disaster.
15. All youths were interviewed, no major complaints were noted.
16. The center was very clean and the staff very professional and helpful.

Brad Besson  
Criminal Justice Specialist II





August 22, 2005

Mr. Tari Renner  
Chair  
Justice Committee  
McLean County Board  
115 East Washington Street  
Bloomington, IL 61702-2400

Jane Randel  
President  
*Liz Claiborne Inc.*

Anne C. Crews  
Vice President  
*Mary Kay Inc.*

Beth Johnson  
Secretary/Treasurer  
*State Farm Insurance Companies*

Joanne Colucci  
Immediate Past President  
*American Express Company*

Marianne Balin  
*Blue Shield of California Foundation*

Dede Thompson Bartlett  
Chair, Advisory Board  
*National Domestic Violence Hotline*

Linda Condit (Retired)  
*Pennzoil-Quaker State*

Mary Anne Detmer  
*Eastman Kodak Company*

Catherine L. Hawkes  
*CIGNA*

Gwendolyn Puryear Keita, Ph.D.  
*American Psychological Association*

Robert Kieckhefer  
*Blue Cross and Blue Shield of Illinois*

Justice James A. Knecht  
*Appellate Court of Illinois*

Hank Linden  
*Longview Associates, Inc.*

Carolyn A. Schamberger  
*Verizon Wireless Illinois Wisconsin Region*

Cheryl L. Snyder  
*Park National Bank*

K. C. Eynatten  
*Emeritus Board Member*

Dear Mr. Renner and Members of the Justice Committee:

October is National Domestic Violence Awareness Month and local community agencies, employers (including McLean County), community law enforcement agencies and many others will be hosting events promoting awareness that domestic violence is an issue in McLean County, and is indeed, everybody's business.

However, domestic violence is an issue that frankly, is difficult for people to discuss. That is why Tuesday, October 11, 2005 has been declared "It's Time to Talk Day" throughout the United States. In workplaces, schools, homes, and other venues across the country, people will be urged to take a moment to talk about this issue that affects the lives of so many.

This is the second year McLean County will participate in "It's Time to Talk Day." Last year we were fortunate to receive a proclamation declaring "It's Time to Talk Day" from both the Town of Normal and City of Bloomington, but did not have the opportunity to ask the County to declare the "Day" because it was formulated by Liz Claiborne and Marie Claire too late to gain County Board approval. We did not want to miss the opportunity to ask the County this year – especially since McLean County Government is an active member of the Corporate Alliance to End Partner Violence. A proclamation from the McLean County Board would send an important message to the citizens of our County about the importance of talking about domestic violence.

Attached is a proclamation we would be honored if the Justice Committee would take under consideration to present to the County Board Chair for signature. I will be present at the August 29 meeting to answer any questions you may have.

Thank you in advance for your kind consideration of this request.

Sincerely,

Kimberly K. Wells  
Executive Director

Attachment

It's everybody's business.

RESOLUTION of the McLEAN COUNTY BOARD PROCLAIMING  
TUESDAY, OCTOBER 11, 2005  
"IT'S TIME TO TALK DAY" in McLEAN COUNTY

WHEREAS, domestic violence affects women, men and children of all racial, social, religious, ethnic, and economic groups in McLean County; and,

WHEREAS, domestic violence is one of the most pervasive problems in our society today and nearly one-third of all Americans say they know a woman who has been abused by her husband or boyfriend in the last year; and,

WHEREAS, open discussion is the first step in overcoming domestic violence; and,

WHEREAS, *Marie Claire* magazine and Liz Claiborne Inc. have established "*It's Time to Talk Day*;" and,

WHEREAS, around the country, media personalities, government officials, domestic violence advocates, businesses, and the public-at-large will be taking a moment to talk openly about an issue that affects nearly one in three women at some point in their lifetime; and,

WHEREAS, the McLean County Chapter of the Corporate Alliance to End Partner Violence and Radio Bloomington are sponsoring "*It's Time to Talk Day*" activities to raise awareness throughout local communities; now, therefore,

BE IT RESOLVED by the McLean County Board, now meeting in regular session, as follows:

(1) The McLean County Board hereby proclaims Tuesday, October 11, 2005 as "*It's Time to Talk Day*" in McLean County.

(2) The McLean County Board hereby urges all County residents to take a moment to talk to their children about healthy relationships, to remind those in abusive relationships that they are not alone and that help is available, and to encourage the development of domestic violence policies in the workplace.

(3) The McLean County Board hereby further directs the County Clerk to forward a certified copy of this Proclamation to the McLean County Chapter of the Corporate Alliance to End Partner Violence, the Risk Manager, the County Clerk and the County Administrator.

ADOPTED by the McLean County Board this 20<sup>th</sup> day of September, 2005.

ATTEST:

APPROVED:

---

Peggy Ann Milton, Clerk of the County Board  
McLean County, Illinois

---

Michael F. Sweeney, Chairman  
McLean County Board



# McLean County Emergency Squad

*Serving since 1968*

907 N. Main St. Normal, IL 61761



## Justice Meeting Aug. 29, 2005

1. Responded to 2 fires (Lexington and Dale) and provided air and then lights for the arson investigators.
2. Provided lights for what turned out to be a fatal traffic accident for BPD.
3. Working on a *boom pole* demo, showing removal of an upside down car from a trapped victim for Chenoa Fire and several other area departments.
4. Resubmitting Chenoa FD letter to make it part of a formal record.

DATE	TRAINING	RUNS
2-Jun	Admin Chg Over	
9-Jun	Recovery Bars	
16-Jun	Extrication- Hood Cut	
23-Jun	Recovery Bars w/LFD	
30-Jun	Truck Cks & Clean Up	
7-Jul	Extrication w/DaleFD	
14-Jul	Boom Poles w/Strokes	
21-Jul	Bloodborne Pathogens	
28-Jul	Rope Work off Bridge	
31-Jul		Divers- Cadaver Dog Training
2-Aug		National Night Out- Lights
4-Aug	Extrication	
10-Aug		Lexington Fire- Air & Lights
11-Aug	Truck Cks & Clean Up	BPD traffic accident-Lights
12-Aug		Dale Fire- Air & Lights
18-Aug	Lighting Demo w/ESDA	



## CHENOA COMMUNITY FIRE PROTECTION DISTRICT

302 Green Street • P.O. Box 32 • Chenoa, IL 61726-9526

Phone: 815-945-3231

### McLean Co. Rescue:

This letter is in response to our phone conversation on July,21 2005. The reason Pontiac fire is first out along with your agency, on a 10-50 is their quick response. We desperately need The McLean Co. Rescue Squad. Their expertise and equipment have been used by this department many times, and Pontiac does not have all the tools at your disposal.

In the July 2005, issue of Fire Chief magazine states that," If 95% of today's responses are for non-fire incidents, why is 80% of our fleet designed for only 5% of our actual calls?" Their prediction is a 15% increase in vehicles designed for these calls.

I think they are right on track, Chenoa Fire Protection District emergency calls last year were 67% on interstate 55.

Chenoa Fire Chief  
John R. Strike

A handwritten signature in black ink, appearing to read "John R. Strike", written over a horizontal line.

September 6, 2005

McLean County Board  
Justice and Public Safety Committee  
Bloomington, IL 61701

Re: Monthly Caseload - MONTH ENDING: July 31, 2005

Dear Committee Members:

Pursuant to statute, I am forwarding this report to your attention and I am causing a copy to be filed with the Circuit Clerk's office of McLean County.

During the above-mentioned time period, in the discharge of our duties to indigent persons in McLean County we have been assigned the following new cases in the area set forth. The activities in which we are involved differ in no substantial manner from those which have earlier been reported.

CASE TYPES	MONTHLY TOTALS 2004	MONTHLY TOTALS 2005	YTD TOTALS 2004	YTD TOTALS 2005	% CHANGE YTD
FELONIES	54	69	522	615	15%
MISDEMEANORS	104	99	708	784	10%
DUI	26	15	153	156	2%
TRAFFIC	73	41	412	358	<13%>
JUVENILE	31	14	147	128	<13%>
(DELINQUENT)	20	6	86	64	<26%>
(ABUSE/NEGLECT)	11	8	61	63	3%
MENTAL HEALTH CASES	3	3	11	23	52%
Involuntary Commitment	2	3	8	17	53%
Medication Compliance Orders	0	0	0	6	100%
POST-CONVICTION & SVPCA CASES	1	0	1	5	80%
TOTAL	292	241	1,954	2,069	6%

Following are the caseload assignments to each of the full-time and contract attorneys for the reporting month of: **MONTH ENDING: July 31, 2005.**

CASE TYPE	PUBLIC DEFENDER ATTORNEYS	NEW MONTHLY TOTALS	YTD TOTALS	NEW PTR/REVIEW TOTALS
F	TRACY SMITH	10	72	4
F	JAMES TUSEK	10	69	3
F	RONALD LEWIS	6	69	3
F	BRIAN MCELLOWNEY	8	70	8
F	JOHN WRIGHT-C	7	48	N/A
F	TERRY DODDS-C	7	49	N/A
F	KELLY STACEY-C	7	48	N/A
F	CARLA HARVEY	10	97	2
M	CARLA HARVEY	24	216	2
F	LARRY SPEARS	2	45	4
M	LARRY SPEARS	29	230	1
M	DAWN NATION	46	338	5
DUI	MARINNA WRIGHT	15	154	12
TR	MARINNA WRIGHT	41	360	12
JD	ART FELDMAN	6	65	5
F	ART FELDMAN	0	1	0
JA	JON MCPHEE	3	44	N/A
JA	ROB KEIR	6	36	N/A
JA	ALAN NOVICK-C	1	4	N/A
PC/SVP	KEITH DAVIS-C	0	5	N/A
PVT	PRIVATE COUNSEL	26	171	N/A
W/D	WITHDRAWN	17	69	N/A

PTR= Petition to Revoke Probation

F = Felony

J = Juvenile

O = Other

P.C.=Post Conviction Remedy Cases

C= Contract Attorney (6-7 Cases per Month)

DUI= DUI

TR= Traffic

M= Misdemeanor

September 6, 2005

TO: Justice Committee

FROM: Amy Johnson Davis

RE: Monthly Report

JULY 2005 DISPOSITIONS

DISPOSITION	FELONY	MISDEMEANOR	TRAFFIC / DUI
PLEA / ORIGINAL OFFER	44	41	79
PLEA / LESSER	17	51	4
BENCH TRIAL / WIN	0	0	0
BENCH TRIAL / LOSS	0	1	0
JURY TRIAL / WIN	1	2	1
JURY TRIAL / LOSS	0	0	0
DISMISSED / UPFRONT	0	5	13
DISMISSED / TRIAL	5	23	5
KNOCKDOWN	1	0	0
DISMISSED PER PLEA	4	11	11
PRIVATE COUNSEL	15	2	9
PLEA / BLIND	5	1	0
REFILED AS FELONY	N/A	0	0
WITHDRAWN	5	10	2
DIRECTED VERDICT	0	0	0
P.D. DENIED/NOT RECOMMENDED	1	5	1