



**JUSTICE COMMITTEE AGENDA
Government Center, Room 400**

Wednesday, September 6, 2006

5:00 p.m.

1. Roll Call
2. Chairman's Approval of Minutes – August 14, 2006
3. Appearance by Members of the Public
4. Departmental Matters:
 - A. Circuit Court Judge Ron Dozier, Director, Law Library
 - 1) Items to be Presented for Action:
 - a) Request Approval to reduce the Annual Fee paid by the McLean County Bar Association for use of the Law Library from \$6,000.00 to \$1,800.00 1-5
 - 2) Items to be Presented for Information:
 - a) General Report
 - b) Other
 - B. Amy Davis, Public Defender
 - 1) Items to be Presented for Information:
 - a) Monthly Caseload Report, July 2006 6-8
 - b) General Report
 - c) Other

- C. Roxanne Castleman, Director, Court Services
 - 1) Items to be Presented for Information:
 - a) Court Services Adult/Juvenile Division Statistics, July 2006 9-10
 - b) Juvenile Detention Center – McLean County Statistics, 2006 11-12
 - c) Juvenile Detention Center – Out of County Statistics, 2006 13-14
 - d) General Report
 - e) Other

- D. Bill Yoder, McLean County State’s Attorney
 - 1) Items to be Presented for Information:
 - a) Monthly Caseload Report 15
 - b) Asset Forfeiture Fund Report 16
 - c) General Report
 - d) Other

- E. Billie Larkin, Director, Children’s Advocacy Center
 - 1) Items to be Presented for Information:
 - a) Monthly Statistical Report 17
 - b) CASA Report 18
 - c) General Report
 - d) Other

- F. Sandy Parker, McLean County Circuit Clerk
 - 1) Items to be Presented for Information:
 - a) Statistical Reports, July 2006 19-27
 - b) General Report
 - c) Other

- G. David Owens, McLean County Sheriff
 - 1) Items to be Presented for Information:
 - a) Illinois Department of Corrections Inspection Report on the McLean County Jail 28-52
 - b) McLean County Detention Facility Population Report, June 2006 53-54
 - c) General Report
 - d) Other

- 5. Other Business and Communication
- 6. Recommend payment of Bills and Transfers, if any, to the County Board
- 7. Adjournment

MEMORANDUM OF AGREEMENT

This Agreement is entered into this 2nd day of May, 1988, between the County of McLean ("County") and the McLean County Bar Association, a voluntary unincorporated association ("Association");

County and Association acknowledge that the County has, by resolution, created a McLean County Law library which is temporarily located in the McLean County Law and Justice Center and in the Unity Building. The Association has for many years maintained a law library which is currently located in the Unity Building. Both County and the Association agree that it is in their best interests to merge these libraries. To accomplish this merger, the parties agree as follows:

1. The Association hereby conveys and transfers to the County all of the books that are currently in its law library located on the third floor of the Unity Building, Bloomington, Illinois, and in space adjacent to Prairie Legal Services as noted and described in Exhibit C attached hereto. The only exception shall be the West United States Code Annotated which shall be the property of Prairie State Legal Services.

2. The County accepts the transfer of the Association's library and agrees to maintain and update it so that all services are current.

3. The Association agrees to donate the sum of \$7,500.00 to the McLean County Law Library Fund with the execution of this

Agreement, which funds shall assist in the maintenance and upkeep of the McLean County Law Library. The Association further agrees to donate the sum of \$6,000.00 to the McLean County Law Library Fund in January 1989 and a similar sum in January of each year thereafter for the upkeep and maintenance of the library. If for any reason either the library or the Association shall cease to exist, this obligation shall terminate.

4. The Association currently has a lease with William Mullins for that portion of the third floor of the Unity Building which contains the Association's library. A copy of the original lease is attached as Exhibit A. The original lease was renewed for a three year period commencing September 15, 1987, and ending September 14, 1990, at a monthly rental of \$320.00. Attached hereto as Exhibit B is a letter agreement between the Association and Mullins extending the lease. The County agrees to assume all of the Association's obligations under Exhibits A and B and hold the Association harmless from any of its obligations thereunder as of the date of this Agreement, and County shall be responsible for all rental and other payments thereafter. County shall obtain insurance on the library and the Association shall cancel its insurance in such a manner that there will be no gap in coverage.

5. In the event the County at some future date would cease to maintain a law library, the Association would be entitled to

receive back at no charge the books described in Exhibit C.

IN WITNESS WHEREOF, the parties have signed this Agreement
the date set forth above.

McLean County Bar Association,
a voluntary unincorporated association

County of McLean

By *John R. Luedtke*
John R. Luedtke, President

By *Nancy Troelich*
Chairman, McLean County Board

Attest:
Helen E. Ozar
Secretary

Attest:
Jeanette Barnett
Clerk of McLean County

RONALD C. DOZIER
Circuit Judge
LAW & JUSTICE CENTER
BLOOMINGTON, IL 61701
(309) 888-5215



COUNTIES:
FORD
LIVINGSTON
LOGAN
McLEAN
WOODFORD

CIRCUIT COURT OF ILLINOIS

ELEVENTH JUDICIAL CIRCUIT

McLEAN COUNTY

May 25, 2006

TO: Members of the McLean County Board Justice Committee

RE: Status of the McLean County Law Library

This report is an update on the status of the McLean County Law Library and particularly our efforts to repay the County General Fund for the deficit in the Law Library account. It is also a request that the County Board make permanent the increase in the civil filing fee for the Law Library, which was increased from \$6.00 to \$10.00, effective January 1, 2004, but with a three-year sunset provision. I am including a copy of my July 24, 2003, letter which gives a history of how the Law Library came into significant deficit at the time I became Trustee in December 2001. Also included is a chart which gives a summary of the financial status of the Law Library from 2001 to the end of 2005.

As you can see from the chart, our austerity efforts resulted in stopping the flow of red ink by the end of 2003, but we did not begin to run a surplus and pay off the deficit owed to the County General Fund until the increase in the civil filing fee took effect on January 1, 2004. In just two years of the increased fee, we have managed to cut the deficit by more than 50% and at the current rate we expect to completely erase the deficit in approximately two more years. Nevertheless, for a number of reasons I am requesting that the County Board make the \$10.00 filing fee for civil cases a permanent fee:

1. Expenses continue to go up. Even though we have cut printed material to the bare minimum (only Illinois material and U.S. Supreme Court material are in printed form), the cost of printed material rises each year. Also, though the competition between West Publishing and Lexis Nexis Company has made the electronic law library price very attractive, those prices increase each year as well. In addition, some of our equipment is aging.

Just this month we replaced a worn-out copy machine. I am pleased to report that not only can we charge a fee for each machine copy, but the new copy machine also prints from the computer and permits us to charge for those copies as well, once the network cable is installed. At some time in the future, we will have to upgrade our computer terminals as well.

and permits us to charge for those copies as well, once the network cable is installed. At some time in the future, we will have to upgrade our computer terminals as well.

2. The McLean County Bar Association has concerns about the \$6,000.00 annual fee which they contracted to pay to the Library many years ago. Since that figure was negotiated, the County Law Library has changed drastically, as has the nature of legal research. Most lawyers now have electronic libraries in their own offices, and rarely use the Law Library. But some find it a convenient place for a lawyer to do work if he or she is stranded at the courthouse. A few lawyers, and occasionally members of the public, use the Library more frequently.

The Bar Association would like to see a decrease in that fee, to one similar to what the State's Attorney, Public Defender, and Judiciary now pay for the use of the electronic law library, (\$1,800.00 a year for each office). This does not seem unreasonable to me and is preferable to their withdrawing from the contract, which they have a right to do upon proper notice.

3. Finally, at the time the Law Library filing fee was increased from \$6.00 to \$10.00, \$10.00 was the maximum. Since then, the Legislature has amended the statute and the maximum fee is now \$13.00. I am not requesting that the fee be increased to \$13.00, only that it be made permanent at the \$10.00 level so that our Law Library can get into the black and stay there for the foreseeable future.

Thank you for your consideration of this matter.

Sincerely,



Ronald C. Dozier
Circuit Judge
Law Library Trustee

RCD:prn

September 4, 2006

McLean County Board
Justice and Public Safety Committee
Bloomington, IL 61701

Re: Monthly Caseload - MONTH ENDING July 31, 2006

Dear Committee Members:

Pursuant to statute, I am forwarding this report to your attention and I am causing a copy to be filed with the Circuit Clerk's office of McLean County.

During the above-mentioned time period, in the discharge of our duties to indigent persons in McLean County we have been assigned the following new cases in the area set forth. The activities in which we are involved differ in no substantial manner from those which have earlier been reported.

CASE TYPES	MONTHLY TOTALS 2005	MONTHLY TOTALS 2006	YTD TOTALS 2005	YTD TOTALS 2006	% CHANGE YTD
FELONIES	69	86	615	574	<7%>
MISDEMEANORS	99	81	784	615	<22%>
DUI	15	20	156	158	1%
TRAFFIC	41	49	358	396	10%
JUVENILE	14	16	128	132	3%
(DELINQUENT)	6	5	65	64	<2%>
(ABUSE/NEGLECT)	8	11	63	68	7%
MENTAL HEALTH CASES	3	3	23	18	<22%>
Involuntary Commitment	3	3	17	18	6%
Medication Compliance Orders	0	0	6	0	<100%>
POST-CONVICTION & SVPCA CASES	0	1	5	3	<40%>
TOTAL	241	256	2,069	1,896	<8%>

Following are the caseload assignments to each of the full-time and contract attorneys for the reporting month of: **MONTH ENDING July 31 2006.**

CASE TYPE	PUBLIC DEFENDER ATTORNEYS	NEW MONTHLY TOTALS	YTD TOTALS	NEW PTR/REVIEW TOTALS
F	JON MCPHEE	12	62	5
F	JAMES TUSEK	13	71	4
F	RONALD LEWIS	7	66	2
F	BRIAN MCELDFOWNEY	13	71	1
F	JOHN WRIGHT-C	6	40	N/A
F	TERRY DODDS-C	9	52	N/A
F	CHRIS GRAMM-C	3	42	N/A
F	CARLA HARVEY	11	66	1
M	CARLA HARVEY	31	240	4
M	KELLY HARMS	38	202	5
M	MARINNA WRIGHT	12	171	6
F	MARINNA WRIGHT	5	64	0
TR	MATTHEW KOETTERS	25	359	0
DUI	MATTHEW KOETTERS	13	83	1
TR	CHRISTOPHER NOLAN	24	36	4
DUI	CHRISTOPHER NOLAN	7	75	1
JD	ART FELDMAN	5	64	10
JA	KELLY STACEY	3	47	N/A
JA	ROB KEIR	8	42	N/A
JA	ALAN NOVICK-C	2	5	N/A
PC/SVP	KEITH DAVIS-C	1	3	N/A
PVT	PRIVATE COUNSEL	24	199	N/A
W/D	WITHDRAWN	13	34	N/A

PTR= Petition to Revoke Probation

F = Felony

J = Juvenile

O = Other

P.C.=Post Conviction Remedy Cases

C= Contract Attorney (6-7 Cases per Month)

DUI= DUI

TR= Traffic

M= Misdemeanor

September 4, 2006

TO: Justice Committee

FROM: Amy Johnson Davis

RE: Monthly Report

JULY 2006 DISPOSITIONS

DISPOSITION	FELONY	MISDEMEANOR	TRAFFIC / DUI
PLEA / ORIGINAL OFFER	32	80	53
PLEA / LESSER	21	5	0
BENCH TRIAL / WIN	0	0	0
BENCH TRIAL / LOSS	1	1	0
JURY TRIAL / WIN	1	2	2
JURY TRIAL / LOSS	0	0	0
DISMISSED / UPFRONT	1	3	2
DISMISSED / TRIAL	2	5	1
KNOCKDOWN	0	0	0
DISMISSED PER PLEA	4	5	7
PRIVATE COUNSEL	9	6	9
PLEA / BLIND	2	0	3
REFILED AS FELONY	N/A	1	1
WITHDRAWN	6	6	1
DIRECTED VERDICT	0	0	0
P.D. DENIED/NOT RECOMMENDED	0	3	0

July 2006

COURT SERVICES ADULT/JUVENILE DIVISION STATISTICS

ADULT DIVISION

7 Officer Supervision Unit, plus 3 Officer PSI Unit, and 1.5 Intake Officer

Total Caseload – 899 (899 last month)

Average caseload per officer 128 (60 AOIC recommendation – 132 last month)

Presentence Reports Completed – 22 (26 last month)

* Total Workload Hours Needed – 1512.50 (1583.80 last month)

** Total Hours Available - 1650.00

* According to AOIC standards it would take this amount of hours per month to complete all requirements of case supervision and report writing.

** The number of work hours available to the division (11 officers working 150 hours each per month).

AOIC workload standards indicate **an additional -1.40 adult officers are needed.** (-.94 last month)

JUVENILE DIVISION

3 ½ Officer Division

Total Caseload – 170 (170 last month)

Average caseload per officer 49 (33 AOIC recommendation)

Social History Reports Completed – 8 (13 last month)

* Total Workload Hours Needed – 615.00 (673.00 last month)

** Total Hours Available 600.00

* According to AOIC standards it would take this amount of hours per month to complete all requirements of case supervision and report writing.

** The number of work hours available to the division (3.5 officers working 150 hours each per month).

AOIC workload standards indicate **an additional 0.1 juvenile officers are needed.** (0.48 last month)

EARLY INTERVENTION PROBATION (EIP)

2 ½ Person unit with a maximum caseload of 35

Total caseload 22

Social History Reports 2

July 2006

SPECIAL PROGRAMS

INTENSIVE PROBATION UNIT ADULT

2 person unit with a maximum caseload of 40

Total Caseload – 31 (37 last month)

INTENSIVE PROBATION UNIT JUVENILE

1 ½ person unit with a maximum caseload of 15

Total Caseload – 9 (10 last month)

DRIVING UNDER THE INFLUENCE UNIT

1 person unit with a maximum caseload of 40

Total Caseload - 60 (60 last month)

JUVENILE INTAKE

2 person unit

Total Preliminary Conferences – 22 (28 last month)

Total Caseload Informal Probation – 39 (34 last month)

Total Intake Screen Reports (juvenile police reports received) 169 (175 last month)

COMMUNITY SERVICE PROGRAM

2 person unit

Total Caseload Adult - 546 (523 last month)

Total Caseload Juvenile – 40 (41 last month)

Total Hours Completed Adult – 4783.00 (\$25,110.75 Symbolic Restitution \$5.25)

Total Hours Completed Juvenile – 210.00 (\$1,102.50 Symbolic Restitution \$5.25)

Total Worksites Used – 38 (38 last month)

DOMESTIC VIOLENCE PROGRAM

3 person unit (2 Officers and 1 Clerk)

Total Probation Caseload – 147 (154 last month)

Total Court Supervision/Conditional Discharge Caseload – 562 (558 last month)

2006
JUVENILE DETENTION CENTER
MCLEAN COUNTY

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Request for Apprehension	6	6	6	4	1	2	3					
Residential Burglary	1	2	0	7	5	0	0					
Residents of Minors Detained												
Bloomington	16	12	13	14	12	17	8					
Normal	3	6	2	1	2	1	2					
Bellflower	0	0	1	0	0	0	0					
Chenoa	0	2	0	0	0	1	0					
EIPaso	0	1	0	0	0	0	0					
Grays Lake	0	1	0	0	0	0	0					
Gridley	0	0	0	0	0	2	0					
Heyworth	0	0	0	0	0	0	1					
Leroy	0	0	0	1	1	1	0					
Lexington	0	1	0	0	0	0	0					
Lyons	0	0	0	1	0	0	0					
Peoria	0	1	0	0	0	0	0					
Pontiac	0	0	0	0	1	0	0					
Saybrook	1	0	0	0	0	1	1					
Stanford	0	0	1	0	0	0	0					
Average Daily Population	8.6	12.4	12	8.8	9.2	13.4	7.5					
Average Daily Population:YTD	8.6	10.5	11	10.5	10.2	10.7	10.3					
Number of Days in Detention	267	348	372	263	286	401	232					
Revenue:	0	0	0	0	0	0	0					

2006
**JUVENILE DETENTION CENTER
 OUT OF COUNTY**

Ages of Minors Detained	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
10	0	0	0	0	0	0	0	0				
11	0	0	0	1	0	0	0	0				
12	0	0	0	0	0	0	0	1				
13	0	1	1	1	0	1	1	0				
14	2	2	5	4	2	5	2	2				
15	16	8	9	7	5	4	3	3				
16	4	6	5	4	5	5	5	5				
Sex of Minors Detained												
Male	17	11	12	12	8	13	11					
Female	5	6	9	3	5	2	0					
Race of Minors Detained												
Caucasian	22	17	19	15	11	10	9					
African-American	0	0	2	0	1	4	1					
Hispanic	0	0	0	0	1	1	1					
Offenses of Which Minor was Detained												
Dispositional Detention	11	10	7	6	6	3	3					
Warrant	4	3	4	1	3	3	3					
Aggravated Assault of Peace Officer	0	0	0	1	0	0	0					
Aggravated Battery	0	1	0	0	0	1	0					
Aggravated Battery to Peace Officer	1	0	0	0	0	0	0					
Aggravated Domestic Battery	0	0	0	0	0	2	0					
Armed Robbery	0	0	2	1	0	1	0					
Burglary	4	0	0	1	0	1	0					
Burglary to Motor Vehicle	0	0	0	0	0	1	0					
Contempt of Court	0	1	0	0	0	0	0					
Court Order	0	0	1	1	0	0	0					
Criminal Sexual Assault	0	0	0	0	0	0	1					
Criminal Trespass	1	1	0	0	0	0	0					
Delivery of a Controlled Substance	0	0	1	0	0	0	0					
Disorderly Conduct	0	0	0	0	1	0	1					
DOC	1	1	0	0	2	0	1					
Domestic Battery	0	0	2	0	0	1	0					

McLean County State's Attorney's Office 2006 Case Load Report

Jan. Feb. Mar. April May June July Aug. Sept. Oct. Nov. Dec. 2006 YTD 2005 YTD Total Projected 2006

CRIMINAL

	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	2006 YTD	2005 YTD	Total	Projected
Felony	104	123	90	95	120	93	108	106					839	856	1,251	1,265
Misdemeanor	165	184	170	164	195	155	268	206					1507	1568	2,406	2,273
Asset Forfeiture	21	10	9	17	17	20	10	15					119	98	129	179
Family Totals	39	52	52	59	75	60	85	90					512	426	684	772
Family	26	38	37	47	56	41	52	62					359	305	496	541
Order of Protection	13	14	15	12	19	19	33	28					153	121	188	231
Juvenile Totals	38	23	24	17	40	29	42	41					254	210	301	383
Juvenile	0	0	1	0	0	0	0	0					1	12	13	2
Juvenile Abuse	27	12	13	8	23	14	29	31					157	118	142	237
Juvenile Delinquency	11	11	10	9	17	15	13	10					96	80	146	145
Traffic Totals	2,503	2,655	3,371	2,749	3,681	3,272	3,575	2,927					24,733	20,340	32,522	37,304
Traffic	2,421	2,573	3,294	2,684	3,599	3,209	3,492	2,845					24,117	19,762	31,661	36,375
DUI Traffic	82	82	77	65	82	63	83	82					616	578	861	929

CHILD SUPPORT

Paternity cases filed	6	10	2	14	28	25	18	19					122	85	167	184
Paternity cases established	2	4	1	8	7	12	10	8					52	44	62	78
Paternalties excluded	0	0	4	1	1	6	2	4					18	13	16	27
Support Orders entered	124	55	154	165	188	96	81	62					925	573	988	1395
Modification proceedings filed	14	10	16	18	20	17	32	20					147	149	233	222
Modification proceedings adjudicated	3	9	2	2	5	18	14	17					70	81	110	106
Enforcement actions filed	21	105	53	33	193	33	52	54					544	432	555	820
Enforcement actions adjudicated	71	84	92	139	193	138	134	101					952	731	1118	1436
Hearings set before Hearing Officer	51	37	88	87	70	141	131	92					697	565	845	1,051
Orders prepared by Hearing Officer	40	34	81	87	61	130	81	89					603	466	733	909

2006 Projected = (2006 YTD/Day of Year) x 365 Days

n/c= not calculable

ASSET FORFEITURE FUND

STATEMENT OF REVENUE, EXPENDITURES AND FUND BALANCE

August 30, 2006

STATE'S ATTORNEY:

Beginning Balance 01/01/2006	\$ -44,342.04
(Reflects \$80,000 transfer to General Fund 12/31/02)	
(Reflects \$30,000 transfer to General Fund 12/31/03)	
Revenue	<u>12,647.56</u>
Total Funds Available	\$ -31,694.48
Expenditures	<u>3,361.92</u>
Fund Balance 08/30/06	\$ -35,056.40

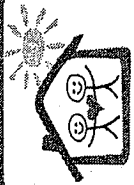
SHERIFF:

Beginning Balance 01/01/2006	\$ 50,143.95
Revenue	<u>8,342.58</u>
Total Funds Available	\$ 58,486.53
Expenditures	<u>21,498.52</u>
Fund Balance 08/30/06	\$ 36,988.01

TOTAL FUND BALANCE	August 30, 2006	\$ 1,931.61
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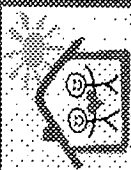
McLean County Children's Advocacy Center Monthly Statistics

July, 2006



	2005 INTERVIEWS VIC/OTHER/TOT	1st. INTERVIEW 2006 MONTH/YTD	JUV. SUSPECT INTERVIEW 2006	SIB/WITNESS INTERVIEW 2006	2ND INTERVIEW 2006	OUT OF COUNTY INTERVIEW 2006	TOTAL MONTHLY INTERVIEWS	YTD TOTALS
JANUARY	19/6/25	14/14	1	5	0	0	20	20
FEBRUARY	5/12/17	20/34	2	5	0	1	28	48
MARCH	19/8/27	24/58	1	1	0	2	28	76
APRIL	17/3/20	8/66	0	4	0	0	12	88
MAY	8/4/12	16/82	2	8	1	3	30	118
JUNE	17/7/24	21/103	0	3	0	8	32	150
JULY	17/8/25	29/132	2	4	0	5	40	190
AUGUST	13/7/20							
SEPTEMBER	10/5/15							
OCTOBER	10/1/11							
NOVEMBER	9/2/11							
DECEMBER	3/1/4							
YEAR TO DATE TOTALS	147/	132	8	30	1	19	190	190

CASA Monthly Statistics FY06

	New Children Cases Assigned	Child Cases Closed	Children Awaiting CASA Assignment	Total Children Served	CASAs Assigned	Total Number of Assigned CASAs	Reported CASA Volunteer Hours	CASAs Trained	Reports Filed	Court Hearings Attended
January	2	1	9	121	1	66	312.5	In progress	10	15
February	4	2	8	127	5	64	344.35	In progress	8	14
March	2	2	8	128	1	63	899.1	13	6	9
April	3	8	4	121	2	60	341.85	0	8	14
May	0	4	5	117	0	57	445.95	0	17	20
June	1	0	5	117	1	58	309.45	In progress	10	13
July	2	6	27	113	2	59	345.05	6	16	18
August										
September										
October										
November										
December										
YTD Totals	14	23	5	128	12	66	2998.25	19	75	103

REPORT A
ACTIVITY OF ALL CIVIL CASES
DURING THE MONTH OF JULY 2006
IN THE CIRCUIT COURT OF THE 11th JUDICIAL CIRCUIT
McLEAN COUNTY

CATEGORY	BEGIN PENDING	CODE	NEW FILED	REINSTATED	DISPOSED	END PENDING 2006	END PENDING 2005
Adoption	42	AD	8	0	14	36	37
Arbitration	310	AR	57	0	109	258	226
Chancery	460	CH	37	0	36	461	208
Dissolution of Marriage	400	D	55	1	39	417	426
Eminent Domain	2	ED	0	0	0	2	6
Family	292	F	35	1	67	261	236
Law => \$50,000 - Jury	290	L	8	0	7	291	294
Law => \$50,000 - Non-Jury	176	L	9	0	4	181	152
Law = < \$50,000 - Jury	0	LM	0	0	0	0	4
Law = < \$50,000 - Non-Jury	160	LM	99	2	78	183	127
Municipal Corporation	0	MC	0	0	0	0	1
Mental Health	4	MH	18	0	13	9	11
Miscellaneous Remedy	135	MR	25	0	18	142	130
Order of Protection	23	OP	23	0	21	25	21
Probate	1,049	P	18	0	18	1,049	1,080
Small Claim	684	SC	285	5	258	716	375
Tax	6	TX	0	0	0	6	5
TOTAL CIVIL	4,033		677	9	682	4,037	3,339

REPORT B
 ACTIVITY OF ALL CRIMINAL CASES
 DURING THE MONTH OF JULY 2006
 IN THE CIRCUIT COURT OF THE 11TH JUDICIAL CIRCUIT
 McLEAN COUNTY

	BEGIN PENDING	CODE	NEW FILED	NO. OF DEFTS. NEW	REINSTATED	DISPOSED	END PENDING 2006	END PENDING 2005
CONTEMPT OF COURT	1	C.C.	5	5	0	5	1	4
CRIMINAL FELONY	902	CF	89	89	0	101	890	855
CRIMINAL MISDEMEANOR	885	CM	212	212	0	182	915	1,023
TOTAL CRIMINAL	1,788		306	306	0	288	1,806	1,882

REPORT C
 ACTIVITY OF ALL JUVENILE CASES
 DURING THE MONTH OF JULY 2006
 IN THE CIRCUIT COURT OF THE 11TH JUDICIAL CIRCUIT
 McLEAN COUNTY

CATEGORY	BEGIN PENDING	CODE	NEW FILED	NO. OF DEFTS. NEW	REINSTATED	DISPOSED	END PENDING 2006	END PENDING 2005
JUVENILE	12	J	0	0	0	3	9	18
JUVENILE ABUSE & NEGLECT	337	JA	25	25	0	15	347	302
JUVENILE DELINQUENT	97	JD	12	12	11	17	103	107
TOTAL JUVENILE	446		37	37	11	35	459	427

REPORT D
 ACTIVITY OF ALL OF ALL DUI/TRAFFIC/CONSERVATION/ORDINANCE CASES
 DURING THE MONTH OF JULY 2006
 IN THE CIRCUIT COURT OF THE 11TH JUDICIAL CIRCUIT
 McLEAN COUNTY

CATEGORY	BEGIN PENDING	CODE	NEW FILED	REINSTATED	DISPOSED	END PENDING 2006	END PENDING 2005
CONSERVATION VIOLATION	47	CV	12	0	25	34	13
DRIVING UNDER THE INFLUENCE	477	DT	66	0	83	460	432
ORDINANCE VIOLATION	862	OV	167	0	171	858	940
TRAFFIC VIOLATION	17,564	TR	3,583	16	3,606	17,557	14,130
TOTALS:	18,950		3,828	16	3,885	18,909	15,515

REPORT F
DISPOSITION OF DEFENDANTS CHARGED WITH FELONIES (1)
DURING THE MONTH OF JULY 2006
IN THE CIRCUIT COURT OF THE 11TH JUDICIAL CIRCUIT
MCLEAN COUNTY

		NOT CONVICTED					CONVICTED			TOTAL DEFENDANTS DISPOSED OF		
		NOLLE	S.O.L.	REDUCED TO MISDEMEANOR	DISMISSED	OTHER(2)	ACQUITTED BY		GUILTY PLEA		BENCH TRIAL	JURY TRIAL
							BENCH TRIAL	JURY TRIAL				
17		0	4	0	1	0	0	2	72	2	3	101

24

(1) NOT NECESSARILY DIFFERENT DEFENDANTS

(2) INCLUDES COURT ACTION: NO BILL, TRANSFERRED/NO JURISDICTION, DEATH SUGGESTED/CAUSE ABATED, UNFIT TO STAND TRIAL, SEXUALLY DANGEROUS, TRANSFERS TO WARRANT CALENDAR, AND EXTRADITION PROCEEDING FILED AS A FELONY.

* Conditional Discharge

REPORT F
DISPOSITION OF DEFENDANTS CHARGED WITH FELONIES (1)
THROUGH THE MONTH OF JULY 2006
IN THE CIRCUIT COURT OF THE 11TH JUDICIAL CIRCUIT
McLEAN COUNTY

	NOT CONVICTED							CONVICTED			TOTAL DEFENDANTS DISPOSED OF
	NOLLE	S.O.L.	REDUCED TO MISDEMEANOR	DISMISSED	OTHER(2)	ACQUITTED BY		GUILTY PLEA	BENCH TRIAL	JURY TRIAL	
						BENCH TRIAL	JURY TRIAL				
JAN	19	0	8	0	0	0	2	73	1	3	106
FEB	13	0	6	1	1	0	1	48	0	0	70
MAR	21	0	14	0	1	0	0	85	0	2	123
APR	33	0	8	0	1	0	0	49	2	1	94
MAY	15	0	10	0	1	3	0	60	3	3	95
JUNE	16	0	5	0	1	1	2	70	1	2	98
JULY	17	0	4	0	1	0	2	72	2	3	101
AUG											
SEPT											
OCT											
NOV											
DEC											
TOTAL	134	0	55	1	6	4	7	457	9	14	687

(1) NOT NECESSARILY DIFFERENT DEFENDANTS

(2) INCLUDES COURT ACTION: NO BILL, TRANSFERRED/NO JURISDICTION, DEATH SUGGESTED/CAUSE ABATED, UNFIT TO STAND TRIAL, SEXUALLY DANGEROUS, TRANSFERS TO WARRANT CALENDAR, AND EXTRADITION PROCEEDING FILED AS A FELONY.

REPORT G
SENTENCE OF DEFENDANTS CHARGED WITH FELONIES
DURING THE MONTH OF JULY 2006
IN THE CIRCUIT COURT OF THE 11th JUDICIAL CIRCUIT
McLEAN COUNTY

TOTAL NUMBER OF DEFENDANTS CONVICTED OF FELONIES BY GUILTY PLEA, BENCH TRIAL AND JURY TRIAL (FROM REPORT F). THIS TOTAL MUST EQUAL THE NUMBER OF FELONY SENTENCES ON THE FELONY SENTENCE TABLE BELOW.

TOTAL NUMBER OF CONVICTED FELONIES: 77
(FROM REPORT F)

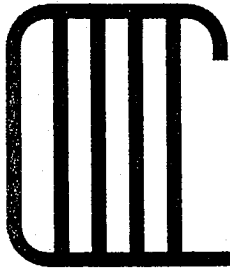
FELONY SENTENCE TABLE

	CLASS M	CLASS X	CLASS 1	CLASS 2	CLASS 3	CLASS 4	TOTALS
1. DEATH	0	0	0	0	0	0	0
2. LIFE	1	0	0	0	0	0	1
3. IDOC	0	2	7	7	9	11	36
4. PROBATION	0	0	1	5	9	18	33
5. OTHER	0	0	0	2	2	3	7
TOTALS:	1	2	8	14	20	32	77

* Conditional Discharge

REPORT H
ORDERS OF PROTECTION ISSUED
DURING THE MONTH OF JULY 2006
IN THE CIRCUIT COURT OF THE 11TH JUDICIAL CIRCUIT
McLEAN COUNTY

	<u>EMERGENCY</u>	<u>INTERIM</u>	<u>PLENARY</u>
DIVORCE	2	0	0
FAMILY (OP)	16	1	4
CRIMINAL	3	0	3
TOTAL:	21	1	7



Illinois
Department of
Corrections

Rod R. Blagojevich
Governor

Roger E. Walker Jr.
Director

1301 Concordia Court / P.O. Box 19277 / Springfield IL 62794-9277 / Telephone: (217) 522-2666 / TDD: (800) 526-0844

August 28, 2006

Sheriff David Owens
McLean County Sheriff's Office
104 West Front Street, Room 105
Bloomington, Illinois 61701

Dear Sheriff Owens:

A copy of our recent inspection report of your county jail is enclosed. The *Illinois Compiled Statutes* authorize the Department of Corrections to inspect county jails and to make the results available for public review.

According to your jail administrator, plans are in the works for a major remodel project at your facility. The additional beds will not only keep you in compliance with our office but will free up much needed bed space to combat an ever increasing inmate population.

Your office should be commended in regard to meeting and/or exceeding the mandated suicide prevention/mental health issues training.

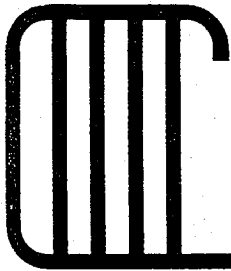
Acting Manager Brad Besson is available for consultation should you desire. You may reach him at 217/522-2666, extension 4212.

Sincerely,

Dennis R. Cooper
Chief of Community Outreach
Special Assistant to the Director

Enclosure

cc: Chairman Michael Sweeney ✓
Chief Judge Elizabeth A. Robb
Resident Judge Ronald C. Dozier
County Clerk Peggy Ann Milton
State's Attorney William Yoder
Director Roger E. Walker Jr.
Acting Manager Brad Besson



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1301 Concordia Court / P.O. Box 19277 / Springfield IL 62794-9277 / Telephone: (217) 522-2666 / TDD: (800) 526-0844

August 28, 2006

Ms. Peggy Ann Milton
McLean County Clerk
115 East Washington Street, Room 102
P.O. Box 2400
Bloomington, Illinois 61701

Dear Ms. Milton:

A copy of our recent inspection report of your county jail is enclosed. The *Illinois Compiled Statutes* require the Department of Corrections to inspect county jails and to make the results available to the public for review.

We encourage you to give notice to citizens of your county, by news release or other means, that this report is available for review.

Sincerely

Dennis R. Cooper
Chief of Community Outreach
Special Assistant to the Director

Enclosure

**MCLEAN COUNTY JAIL
2006 INSPECTION REPORT
ADDENDUM**

The McLean County Jail was inspected by Criminal Justice Specialist Brad Besson on August 23, 2006. Entrance and exit interviews were conducted with Jail Administrator Tom Phares.

IMPROVEMENTS SINCE LAST INSPECTION

1. A new Live-Scan machine has been installed. The new machine takes much better fingerprints than the older model.
2. A new camera capable of taking digital photographs has been added to the booking area.
3. A new commercial washing machine has been installed in the laundry area.
4. All of the furnishings within the health care unit have been upgraded.
5. Plans are being examined for a major remodel project to add bed space in the facility.

NONCOMPLIANCES WITH *ILLINOIS COUNTY JAIL STANDARDS*

None

RECOMMENDATIONS

1. The jail's operations manual should be reviewed to assure compliance with the new *Illinois County Jail Standards* effective October 1, 2004.
2. Every effort should be made to expedite the remodel project that is planned. The jail is consistently running above capacity and housing detainees in other county jails provides a disservice to the county budget.

**Brad Besson
Criminal Justice Specialist**

STATE OF ILLINOIS
DEPARTMENT OF CORRECTIONS
OFFICE OF JAIL AND DETENTION STANDARDS
P.O. Box 19277
Springfield, Illinois 62794-9277
217/522-2666, extension 4212
Fax Number: 217/522-3906

COUNTY JAIL INSPECTION CHECKLIST

Date: August 23, 2006

Name of Facility: McLean County Jail Phone Number: 309/888-5065

Address: 104 West Front Street Bloomington, Illinois Zip Code: 61701

Sheriff: David Owens Phone Number: 309/888-5034

Address: 104 West Front Street #105 Bloomington, Illinois Zip Code: 61701

Chairman, County Board: Michael Sweeney

Address: 115 E. Washington St. #101 Bloomington, Illinois Zip Code: 61701

Chief Judge: Elizabeth A. Robb Judicial Circuit: 11th

Address: 104 West Front Street #511 Bloomington, Illinois Zip Code: 61701

Resident Judge: Ronald C. Dozier

Address: 104 West Front Street #522 Bloomington, Illinois Zip Code: 61701

Jail Superintendent: Thomas Phares

Officials (and titles) interviewed, other than above: Medical Director Joan Naour, Jail Operations Supervisor Jamie Kessinger, Jail Operations Supervisor Greg Allen, Inmate Assessment Specialist Melinda Felnor, Control Room Supervisor Marty Junis.

Date of Construction: 1977 Date of Renovation: 1990 Date of last Grand Jury Inspection: September 2005

Capacity: Total: 205 Men: 187 Women: 18 Juv. Male: 0 Juv. Female: 0

Inspection date pop: Total: 187 Men: 156 Women: 31 Juv. Male: 0 Juv. Female: 0

Number of cells: Single: 30 Double: 0 Other:

Number of detention rooms: Single: 141 Double: 0 Other: One 17-bed dormitory

Employees specifically assigned full-time jail duties: Male 35 Female 16

a. Part-time jail officers: Male 0 Female 0

b. Non-jail staff persons performing jail duties: Male 2 Female 3

701.10 ADMINISTRATION

	YES	N/A	NO
I. Are full-time jail officers trained in accordance with current law?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are jail officers trained in security and emergency procedures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is staff training documented?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
2. Has a written jail procedures manual been established?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are emergency procedures (evacuations, riots, escapes, natural disasters, and bomb threats) part of the manual?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is a comprehensive duty description of each jail post available in writing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are all jail records required by law maintained and available for examination?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Is discrimination and harassment of employees and detainees prohibited?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Has a code of conduct for jail staff been established?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Does staff training include first aid, CPR, and identification of signs and management of detainees with a mental illness or a developmental disability?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are staff trained annually by mental health professionals on suicide prevention and mental health issues.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.20 PERSONNEL

1. Are sufficient personnel assigned to provide 24 hour supervision of detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Has a jail administrator been appointed when the average daily population exceeds 25?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the appointed Jail Administrator qualified by training and experience?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. When each floor of detention has 15 or more detainees, is there one officer assigned to each floor?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is same sex supervision provided where feasible?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Do jail officers working in direct contact with detainees have thorough knowledge of rules and emergency procedures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are jail officers prohibited from recommending or furnishing advice concerning the retention of a specific lawyer?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is a list of local lawyers made available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.30 RECORDS

1. Are booking and personal records maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is the monthly jail population forwarded to the Jail & Detention Standards Unit monthly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are extraordinary or unusual occurrences properly reported?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.40 ADMISSION PROCEDURES

1. Are Notices of Rights and Jail Rules conspicuously posted in all receiving rooms and common areas?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are detainees given an immediate frisk search?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Do receiving jail officers determine the legality of confinement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
4. Is the identity of the admitted person verified?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are detainees fingerprinted and photographed in accordance with current law?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are seriously injured, ill, or unconscious persons given a medical examination by a licensed physician or a medical staff member prior to admittance?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are admitted detainees given a strip search?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the search conducted in privacy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is the search conducted by a person of the same sex?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Is personal clothing searched?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Is probing of body cavities prohibited when reasonable suspicion of contraband exists?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the body cavity search conducted by medically trained personnel?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is the search conducted in a private location under sanitary conditions?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Is each item of personal property taken from the detainee listed and described in the presence of the detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Does the property receipt contain the signatures of the admitting officer and the detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the original receipt placed in the detainee's personal record and a duplicate given to the detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Is personal property securely stored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. If personal property is released to a third party, is a written release obtained from the detainee and the signature of the receiving individual?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is there a policy for the disposal of abandoned property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are detainees allowed to make a reasonable number of completed telephone calls as soon as practicable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the expense for making the call, if any, borne by the detainee or the party called?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. When a family member is unavailable, are friends allowed to be called?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Is the date and time of the calls made during the admission recorded?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Does the receiving officer observe detainees for any obvious injuries or illnesses requiring emergency medical care?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Does the receiving officer question detainees to determine if the detainee has any medical condition which requires medical attention?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are detainees questioned as to past treatment for mental disorders, mental illness, developmental disabilities, or dual diagnosis?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are detainees questioned as to suicidal tendencies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Are detainees questioned to determine if the detainee is on medication?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
d. Are detainees questioned to determine if a female detainee is pregnant?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. When a detainee shows signs of or reports unusual physical or mental distress, is the detainee referred to health care personnel as soon as possible?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Are mental health screenings conducted either an assessment by a mental health professional or an assessment by a jail officer using an approved screening instrument for assessing mental health.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Are detainees exhibiting psychiatric symptoms such as acute psychotic features, mood disturbances, or who have a known psychiatric history evaluated by a mental health professional?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Are detainees who exhibiting suicidal behavior or ideations placed in a reasonable level of care that provides for their safety and stability?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Is medication in a detainee's possession at admission withheld until verification of its proper use is obtained and documented?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Is a record established for each detainee at time of admission and maintained for the duration of the period of confinement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Does the record contain the required information?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Is a medical record part of the detainee's personal record?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Does the medical record contain the health and physical condition, including treatment and medication administered to the detainee?			
1. Upon admission?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. During confinement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Upon release?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. Is medications administered as prescribed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. Are procedures in place for the emergency involuntary or voluntary administration of medications including psychotropic medications?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Does the record contain an itemized record of the detainee's cash and other valuables, expenditures, and receipts while in custody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. Is a record of authorized absences from the jail part of the detainee record?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26. Is a record of visitor's names and dates of visits maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
27. Is a disciplinary record of the detainee's misconduct maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
28. Is a record of case disposition, judge, and court maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29. Is immediate treatment initiated upon detection of body pests?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
30. Are all detainees required to take an admitting shower?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31. Are detainees assigned to suitable quarters?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
32. Are detainees issued clean bedding, a towel, necessary clothing, and soap?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Does bedding include a mattress cover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
b. Are flame-retardant mattresses issued?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Is bed covering appropriate to the season?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Is the towel made of cloth and of bath size?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
33. Are detainees permitted to purchase toothbrushes and dentifrice?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are detainees without funds issued such items by staff?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
34. Are detainees held accountable for all jail property issued to them?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.50 ORIENTATION

1. Is an orientation given to each detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Does it include all required information?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is special assistance given to the illiterate and non-English speaking?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.60 RELEASE PROCEDURES

1. Is positive identification of each detainee made prior to discharge, transfer, or release?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is a record made as to date, time, and authority of each release of a detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is each detainee given a physical inspection and a record made of wounds or injuries?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are detainees searched prior to release?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are all personal property items inventoried and returned to the detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is a copy of the itemized and signed personal property receipt maintained by the jail as a permanent record?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are detainees delivered to the custody of the Illinois Department of Corrections in accordance with <i>Illinois Compiled Statutes</i> ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DISCHARGE OF MENTALLY ILL DETAINEES

8. When a mentally ill detainee is released, is the detainee given a listing of community mental health resource addresses and telephone numbers?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Is the detainee provided with the opportunity to receive a copy of the jail's mental health, medical, and medication records?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Does linkage and after care include a referral to a mental health provider, a prescription for medications, or a 2 week supply of prescribed medications? (Supercedes state standards).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.70 CLASSIFICATION AND SEPARATION

1. Is there a classification plan that specifies criteria and procedures for determining and changing the status of a detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are required segregation policies followed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are female detainees separated sight and sound from male detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
b. Are juvenile detainees separated sight and sound from adult detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Are witnesses separated from detainees charged with the same offense?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. When possible, are non-criminal detainees separated from criminal detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Are charged detainees segregated from convicted detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Are mentally ill, developmentally disabled, dually diagnosed, or emotionally disturbed detainees housed or tiered as recommended by a mental health professional?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Are suspected mentally ill, developmentally disabled, dually diagnosed, or emotionally disturbed persons immediately examined by a mental health professional?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Are detainees transferred to an appropriate facility who have been determined by mental health professionals to be severely mentally ill, developmentally disabled, or emotionally disturbed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is detainee classification reviewed at least every 60 days?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.80 HOUSING

Floors of detention: Three

1. Do cells provide at least 50 square feet of floor space with a minimum ceiling height of 8 feet?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Do detention rooms provide at least 64 square feet of floor space with a minimum ceiling height of 8 feet?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are all cells and detention rooms designated for a maximum of double occupancy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is each equipped with:			
a. A rigidly constructed metal bed, with solid or perforated metal bottom, securely anchored to the floor and/or wall, or a concrete sleeping surface?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. A washbasin with piped hot and cold water?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. A prison-type toilet?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Illumination sufficient for comfortable reading?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Tamper-proof light fixtures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. A secured metal mirror?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Do dormitories provide at least 50 square feet of floor space per occupant with a minimum ceiling height of 8 feet?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is each dormitory equipped with:			
a. A rigidly constructed metal bed, with solid or perforated metal bottom, securely anchored to the floor and/or wall for each detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. A washbasin with piped hot and cold water for every eight occupants?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. A prison-type toilet for every eight occupants?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
d. A shower with piped hot and cold water for every eight occupants?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Illumination sufficient for comfortable reading?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Tamper-proof light fixtures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Seating for each detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Do cells or detention rooms conform to current building and accessibility codes?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Is a dayroom provided for each cell block and/or detention room cluster?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Do day rooms provide at least 35 square feet of floor space?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is seating adequate for all detainees in the dayroom?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are showers provided in each cellblock area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Is the jail comfortably heated or cooled according to the season?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Does the system eliminate disagreeable odors and routinely provide temperatures within the normal comfort zone?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Are all requirements of a physical nature in compliance?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.90 MEDICAL AND MENTAL HEALTH CARE

1. Are all required medical and mental health services available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is a medical doctor available to attend the medical and mental health needs of detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. If no mental health professional is on staff, are professional mental health services secured through linkage agreements with local and regional providers or independent contractors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. If so, are linkage agreements and credentials of independent contractors documented?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

MENTAL HEALTH TRAINING

5. At least annually, do mental health professionals provide training to all jail officers and other personnel primarily assigned to correctional duties on suicide prevention and mental health issues?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Does suicide prevention training include:			
a. The nature and symptoms of suicide?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. The specifics of identification of suicidal individuals through the recognition of verbal and behavioral cues?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Situational stressors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Evaluation of detainee coping skills?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Other signs of potential risk?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Monitoring?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
g. Evaluation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Stabilization?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Referral of suicidal individuals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Does mental health training include;			
a. The nature of mental illness?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Symptoms?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Specifics of identification of mentally ill individuals through the recognition of verbal and behavioral cues?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Symptoms of mental illness?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Situational stressors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Evaluation of detainee coping skills, and other signs of potential risk?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Monitoring?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Evaluation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Stabilization?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j. Referral of the mentally ill detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Have arrangements been made for emergency dental care?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. General medical services are provided by: <u>County employed staff, on-site medical unit</u>			
5. Are detainees suspected of having communicable diseases immediately referred to appropriate medical staff and isolated?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are detainees given a medical screening by a medical doctor, physician's assistant, registered nurse, or licensed practical nurse within 14 days after confinement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Is a schedule for daily sick call established?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are the names of those detainees reporting to sick call recorded in the medical log?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are detainees with emergency complaints attended to as quickly as possible?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Has the attending physician provided written approval for non-medical staff to issue over-the-counter medication at the request of the detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are detainee medical and mental health treatment logs maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is all the treatment and medication prescribed recorded including date and time of treatment and medication is administered?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is a written record kept of all detainees' special diets?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are all medications securely stored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
10. Is a jail officer present when a physician or other medical personnel attend to detainees at the jail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Are proper precautions taken to ensure detainees actually ingest medication?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are detainees prohibited from having access to medical supplies, patient's records, or medications?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Has at least one officer on each shift completed a recognized course in first aid including CPR?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Is there a proper stock of first aid supplies available to staff?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Is there a TB isolation room?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Is proper air supply maintained?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are all air returns permanently sealed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Is all air from the room exhausted to the exterior of the building?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Is the air pressure switch or sail switch properly installed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Is a differential air pressure gauge used to monitor isolation rooms?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Are all windows permanently closed or inoperable?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Does the corridor door to the isolation room have a door closer?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

701.100 CLOTHING, PERSONAL HYGIENE GROOMING

1. Are mechanical washing and drying equipment and cleaning agents provided when detainees are required to supply and wear personal clothing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is clean clothing issued at least twice weekly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are detainees without funds provided necessary equipment and articles to maintain proper grooming and hygiene?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are detainees allowed to shower or bathe 3 times weekly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are detainees allowed to shave daily?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are females provided with shaving supplies appropriate for personal hygiene needs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are barber and beautician services available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are female detainees provided with necessary articles for personal hygiene?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.110 FOOD SERVICES

Menu on day of inspection:

Breakfast: 2 waffles, 2 sausage patties, juice, coffee, milk

Lunch: Polish Sausage, sauerkraut, mixed vegetables, peach cobbler, KoolAid

Dinner: Spaghetti, green beans, corn, mixed fruit, milk, coffee

1. Are meals of sufficient nutritional value?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	YES	N/A	NO
2. Does food quantity appear sufficient?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are meals served at reasonable intervals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is a drink other than water served with each meal?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Is at least one complete, balanced, and hot meal served each 24 hours?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are special meals adhered to when medically prescribed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Meal service type: County employed cooks, on-site kitchen			
8. Does at least one full-time cook have a Food Service and Sanitation Certificate?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are menu items substituted when a detainee's religious beliefs prohibit eating of particular foods?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Do detainees submit written requests for alternative diets?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are dietary restrictions confirmed with religious leaders?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Are menus preplanned?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Retained for at least 3 months?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Diversified?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Do food service operations conform with the <i>Food Sanitation Code</i> ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are food service trustees screened by medical staff?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Are employees and trustees visually evaluated at the beginning of each shift?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Are kitchen trustees required to bathe and dress in clean clothing prior to their daily work shift?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Is the jail cook or kitchen staff familiar with security aspects of jail operation, training, and supervision of trustees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Are heated or insulated carts used for transportation of food from the jail kitchen to detainees when a significant distance is involved?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Is food and drink protected from contaminants during preparation and delivery?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Are divided or compartmented trays used for meal service?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are eating utensils removed from detainee quarters soon after the meal is finished?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Are openings to the outside protected against the entrance of rodents and insects?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Are ranges, stoves, and ovens equipped with accurate thermostats or temperature gauges?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Is the kitchen equipped with a mechanical dishwasher?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. A three-compartment sink?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
22. Are dishes and trays drain dried?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. Are dry goods properly stored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Are refrigerators and freezers equipped with accurate thermometers?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.120 SANITATION

1. Are non-carpeted floors swept and mopped with detergent or a germicidal agent at least once daily?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are germicidal cleaning agents used on all floors in the toilet, shower, and food service areas?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are the windows clean?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are openings to the outside effectively protected against the entrance of rodents and insects?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is ventilation sufficient to provide at least 10 cubic feet of air per minute per person?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are walls kept clear of etched or inscribed graffiti or writing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the jail free of litter and trash?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are cleaning implements and equipment cleaned, dried, and securely stored after use?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are detainee work details supervised by a jail officer?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are toilets, washbasins, showers, and sinks cleaned and sanitized daily?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Is trash and garbage contained and disposed of in a sanitary manner?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Is a source of drinking water provided in each cell and day room?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Is an adequate supply of clean clothing, bedding, towels, soap, and cleaning equipment maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Are sheets, pillowcases, and mattress covers changed and washed at least once a week?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Are mattresses washed and disinfected monthly or before reissue?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Are blankets laundered or sterilized monthly or before reissue?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Are cotton or fiber-filled mattresses aired and spray-sanitized monthly or before reissue?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Is a clean towel issued at least twice weekly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Are shaving and barber tools thoroughly cleaned, disinfected, and secured?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Are floors in rooms in which food or drink are stored, prepared, or served kept clean?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Are all counters, shelves, tables, equipment, and utensils in which food or drink comes in contact kept in good repair?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- | | YES | N/A | NO |
|---|-------------------------------------|--------------------------|--------------------------|
| 21. Are utensils stored in a clean, dry place protected from flies, dirt, overhead leakage, and condensation? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 22. Are plumbing facilities in good working order? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 23. Are range cooking surfaces, hoods, vents, and filters cleaned regularly? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 24. Are windows, walls, and woodwork clean? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 25. Are frequent inspections of living areas made for the control of body pests? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 26. Are immediate control or extermination measures taken when body pest infestation occurs? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 27. Does the jail have an established rodent, pest, and vermin control program? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

701.130 SUPERVISION

- | | | | |
|--|-------------------------------------|-------------------------------------|--------------------------|
| 1. Are sufficient jail officers present in the jail? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Is continuous 24-hour supervision provided in direct supervision housing? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Are supervisory checks provided at least once every 30 minutes in indirect supervision housing? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Are dormitories housing more than 25 inmates provided continuous observation? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. Do radio operators who conduct 30 minute checks have jail officer training? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Are all supervisory checks recorded by time, signed by the jail officer conducting the check, and noted for any relevant remarks? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Are detainees prohibited from having control or authority over anyone? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Are detainees locked in their individual cells between designated times of lights out and arising in the morning? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Time of lights out? <u>11:00 p.m.</u> | | | |

701.140 SECURITY

- | | | | |
|--|-------------------------------------|--------------------------|--------------------------|
| 1. Are detainees searched prior to exiting and entering the jail? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Are jail officers and other personnel assigned to jail duty trained in security measures? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Are detainees prohibited from exercising control of security measures? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Are all locks, doors, bars, windows, and other security equipment frequently inspected? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Are all cell block doors and doors opening into a corridor kept locked? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Are security vestibule doors opened one at a time? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Are all unoccupied cells and rooms kept locked at all times? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Are backup personnel available when doors to living quarters are opened? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Are glass or unattached metal items prohibited in the detention area? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

	YES	N/A	NO
10. Are trustees carefully supervised and not permitted unrestricted movement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Are detainees who present special security concerns checked more frequently than 30 minutes?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Is a master population record, locator board, or computer printout maintained at the control center indicating the various jail sections and housing assignments?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Are spot population counts conducted hourly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Are keys inventoried and documented at the beginning of each shift?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Are random unannounced shakedowns of detainees and their quarters conducted?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Frequency: <u>Weekly or as needed</u>			
16. Are bars, walls, windows, and floors of the jail regularly inspected and kept clear of posters, pictures, calendars, and articles of clothing which might be used to conceal escape attempts?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Are tools and equipment inventoried and securely stored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Are eating utensils accounted for after each meal?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Is damaged or nonfunctioning security equipment promptly repaired?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Are detainees prohibited from using or having jail keys of any type in their possession?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Are detainees prohibited access to all jail records?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. Is a physical head count made and recorded at least three times daily?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. Is a record of all keys inventoried and issued maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are keys not in use stored in a secure key locker?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is one set of keys from those in current use securely stored in a separate area accessible to designated jail staff for use in the event of any emergency?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Are weapons prohibited in the secure section of the jail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are weapons secured in a locked drawer, cabinet, or container outside of the security area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are reserve firearms, ammunition, chemical agents, and other protective equipment stored in a secure room?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. Are persons authorized to use tear gas, mace, oleoresin capsicum, trained in the proper deployment of the chemical agents?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the training documented?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. When chemical agents are used, is a record of the incident made?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Are detainees affected by chemical agents given a thorough medical examination and appropriate treatment after security control has been gained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26. Is an emergency electrical power source available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

a. Date last tested: August 21, 2006 Type: Diesel

YES N/A NO

701.150 SAFETY

- | | | | |
|--|-------------------------------------|--------------------------|--------------------------|
| 1. Is there at least one fire extinguisher for each 5,000 square feet of floor area? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Are extinguishers readily accessible to staff but not detainees? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Are extinguishers examined at least once a year and tagged with date of inspection and initials of the inspector? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Are all jail personnel familiar with the characteristics and operation of all types of extinguishers in the jail? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Does the jail have a posted fire plan and evacuation procedures? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Are simulated fire drills conducted? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Are all emergency exits known to jail personnel and exit keys immediately available? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Are there two exits from each floor of detention? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Are all means of egress kept clean and open? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Are detainees prohibited from engaging in wrestling, contact sports, horseplay, or any activity likely to cause injury? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Are detainees assigned vocational tasks given a safety orientation? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

701.160 DISCIPLINE

- | | | | |
|--|-------------------------------------|--------------------------|--------------------------|
| 1. Are detainees provided with: | | | |
| a. Rules and regulations governing behavior? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Conduct constituting a penalty offense? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Types of penalties, including duration, which may be imposed? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Who may impose penalties? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Authorized methods of seeking information and making complaints? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| f. All other matters necessary to enable the detainee to understand both his or her rights and obligations? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Is special assistance given to non-English speaking detainees? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Are detainees allowed to make requests or complaints to the jail administrator in written form? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Are detainees permitted to submit a complaint to the Jail & Detention Standards Unit? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Do jail officers observing a disciplinary violation submit a written report? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Do supervisory staff conduct a review of the factors of an alleged minor rule violation within 24 hours after its occurrence? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Are detainees segregated as a result of a minor rule infraction informed by supervisory staff of the result of his or her review? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

	YES	N/A	NO
b. Are detainees allowed to submit a grievance to higher authority?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are penalties for minor rule violations limited to a reprimand or the loss of privileges for no more than 72 hours?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Does someone other than the reporting officer conduct an investigation on major rule violations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. If probable cause is established, is a hearing date scheduled?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are penalties withheld until after the hearing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are major rule violation hearings conducted in accordance with hearing rules for major violations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Do major rule violation disciplinary findings:			
a. Contain restrictions of privileges carefully evaluated and assessed as it relates to the infraction and does not impose a secondary penalty on another person?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Impose segregation only after lesser penalties have been considered?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Are restricted diets and corporal punishment prohibited?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Is forfeiture of good time done in conformity with <i>The County Jail Good Behavior Allowance Act [730ILCS 130/3.1]</i> ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Are restraint devices prohibited from being applied as a penalty?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Are restraint devices used:			
a. As a precaution against escape during transportation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. On medical grounds by the direction of a physician?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. By order of the jail administration in order to prevent a detainee from injuring others or to prevent a detainee from damaging or destroying property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Is a written report placed on file whenever restraint devices are applied?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are individual cases reviewed once every 24 hours to determine the necessity for such restraints?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Are psychotropic medicines prohibited for use as disciplinary devices or control measures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. When force is used, is the least force necessary used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. When detainees are accused of a crime in the jail, is documentation made and the case referred to the appropriate law enforcement official for possible prosecution?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.170 EMPLOYMENT OF DETAINEES

1. Is employment of detainees prohibited when such assignment may violate any personal right or jail standard?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is employment of detainees prohibited if the assignment is hazardous or potentially dangerous?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- | | YES | N/A | NO |
|---|-------------------------------------|--------------------------|--------------------------|
| 3. Is employment of detainees prohibited if the assignment is in conflict with any law, ordinance, or local labor working agreements? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Is employment of detainees prohibited if the assignment endangers jail security? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

701.180 MAIL PROCEDURES

- | | | | |
|--|-------------------------------------|--------------------------|--------------------------|
| 1. Can detainees receive an unlimited number of letters? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Is incoming mail opened and examined for contraband or funds? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Are cashier's checks, money orders, or certified checks recorded indicating the sender, amount, and date? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Are personal checks and cash returned to sender? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Is incoming mail containing contraband held for inspection and disposition by the jail administrator? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Is the contraband labeled and logged? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Are appropriate law enforcement agencies notified? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Is incoming mail promptly delivered? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Is mail forwarded to discharged detainees or returned to sender if a forwarding address is known? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Are detainees prohibited from opening, reading, or delivering another detainee's mail without his or her permission? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Are detainees permitted to receive books and periodicals subject to inspection and approval by jail personnel? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Does the jail administrator spot check and read incoming non-privileged mail when there is reason to believe that jail security may be impaired, or mail procedures are being abused? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. When a detainee is prohibited from receiving a letter or portions thereof, are both the detainee and sender notified in writing of the decision? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Are detainees allowed to send an unlimited number of letters? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. Have provisions been made to allow detainees to send packages? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. Is outgoing mail clearly marked with the sender's name? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 13. Is outgoing mail collected Monday through Friday and mailed promptly? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 14. Is outgoing non-privileged mail submitted in unsealed envelopes? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 15. Is outgoing non-privileged mail reproduced or withheld from delivery if it presents a threat to jail security or safety? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Is the detainee notified in writing of any outgoing mail withheld? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 16. Are procedures established for processing certified or registered mail? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 17. Is privileged mail submitted in sealed envelopes? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 18. Is incoming mail clearly marked "privileged" opened in the presence of detainees? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

	YES	N/A	NO
19. Are disciplinary restrictions prohibited from being placed on a detainee's mail privileges?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.190 TELEPHONE

1. Are detainees permitted to place at least one 5-minute telephone call per week?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are telephone calls subject to being monitored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Can violations of telephone rules result in the suspension of the detainee's use of the telephone for a designated period of time?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is a notice of monitoring posted by each monitored telephone?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are rules governing the use of telephones established?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Can violations of telephone rules result in the suspension of the detainee's use of the telephone for a designated period of time?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

702.200 VISITING

1. Are visiting procedures established?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are there at least two visiting days per week?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is one of the visits during the weekend?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are visits allowed up to 15 minutes per visit?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are 2 or more visitors visiting at the same time counted as one visit?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. May children visit when accompanied by an adult?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are professional individuals associated with a defendant's case or involved with counseling needs granted liberal visitations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is an area provided to ensure privacy during the visit?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are all visitors required to provide identification and sign-in before being permitted to visit a detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are detainees searched before and after each visitation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Is a visitors "Search Notice" sign posted?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Is constant visual supervision maintained in contact visitation areas?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.210 SOCIAL SERVICE PROGRAMS

1. Are social service programs available in the jail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are volunteer workers and groups invited to participate in jail programs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.220 EDUCATION

1. Are relevant educational programs provided?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are educational information and academic materials permitted and made accessible to detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are vocational information and materials permitted and made accessible to detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.230 LIBRARY

	YES	N/A	NO
1. Are library services made available to detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is access to current <i>Illinois Compiled Statutes</i> provided?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is access to current jail rules and regulations provided?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is there a written policy covering day-to-day activities and schedules?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. If a full-time librarian is not required, is a jail staff person assigned library administration responsibility?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.240 RELIGIOUS SERVICES

1. Are detainees allowed to participate in religious services and obtain religious counseling?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are detainees prohibited from being required to participate in religious activities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.250 COMMISSARY

1. Has a commissary system been established?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are prices charged detainees consistent with local community stores?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are prices for postal supplies sold at post office cost?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is commissary provided on a regular scheduled basis at least weekly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are commissary purchases reflected by debit entry on the detainee's cash account?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the entry initialed by the detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is a receipt issued?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are commissary profits used for detainee welfare?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the commissary account audited?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.260 RECREATION AND LEISURE TIME

1. Is out-of-cell indoor recreation provided?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Outdoor?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are exercise areas appropriately equipped and utilized?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are detainees allowed in the exercise area for no less than one hour per day?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are recreation and leisure time activities planned and scheduled?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.270 JUVENILE DETENTION

1. Are status offenders prohibited from being detained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are juveniles detained?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Is the detention 6 hours or less?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Is periodic supervision maintained and recorded?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	YES	N/A	NO
a. Are supervisory checks made on each juvenile at least once every 15 minutes?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are juveniles detained sight and sound separate from adults?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Are minors informed of the purpose of the detention, the time it is expected to last, and that detention cannot exceed 6 hours?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Are minors 12 or older confined for more than 6 hours but less than 36 hours (excluding Saturdays, Sundays and court holidays)?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are minors housed sight and sound separate from adults?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Are parents, legal guardians, or persons with whom the minor resides notified of the minor's detention, if the law enforcement officer or court officer has been unable to do so?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Are juvenile records maintained separately from adult records?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Are juvenile records prohibited from being open to public inspection or disclosure, except by appropriate authority?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Is same sex supervision of minors provided?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. During the performance of established procedures which require physical contact or examination such as body searches?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. During periods of personal hygiene activities such as showers, toilet, and related activities?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Is periodic supervision maintained?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Are periodic checks made once every 15 minutes for the first 6 hours of confinement?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are periodic checks made once every 30 minutes after the first 6 hours of confinement?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Are periodic checks made once every 15 minutes of minors subject to isolation or segregation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Are checks recorded by a mechanical device or logged in ink?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Are the times of the checks recorded?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Does the supervisory check log allow for entries of relevant remarks?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Do the checks contain the signature of staff conducting the check?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12. Are minors assigned to single occupancy cells or detention rooms?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13. Are minors provided with meals when detained during the facility's normal meal periods?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14. Is evidence of child abuse reported to the Illinois Department Of Human Services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15. Are staff trained in juvenile supervision with training approved by the Illinois Law Enforcement Training Standards Board?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

701.280 TEMPORARY DETENTION STANDARDS

YES N/A NO

- | | | | |
|---|--------------------------|-------------------------------------|-------------------------------------|
| 1. Are minors detained for more than 36 hours, but less than 7 days (including Saturdays, Sundays and court Holidays)? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Are youth offered a minimum of 2 hours of day room activity daily? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| a. Are youth offered a minimum of one hour of physical activity daily? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Are appropriate reading materials, table games, and radios and/or televisions provided? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c. Is appropriate social interaction provided for youth? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Is an outdoor recreation area available for detainee use? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| a. Are outdoor activities for youth scheduled? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Is academic instruction provided a minimum of 4 hours per day? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| a. Is the instruction appropriate to the individual needs of each youth? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Is the instruction provided by a trained teacher or tutor? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. Are medical, psychiatric, psychological, casework, and counseling services provided as needed in all individual cases? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Is a daily visiting schedule established? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| a. Is one visit per day afforded? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Are liberal visits afforded to persons professionally associated with a youth's case? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. Are youth allowed to place or receive at least one telephone call per day? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. Is each youth provided with a copy of written rules and regulations? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| a. Do the rules contain a description of conduct constituting a penalty offense? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Do the rules contain the types and duration of penalties? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c. Do the rules contain the method or conditions under which penalties may be imposed and persons so authorized to impose discipline? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| d. Do the rules contain procedures for seeking information, making complaints, and filing appeals? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. Are rule violations reviewed by the jail administrator? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| a. Are minor rule violations reviewed within 24 hours? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Are major rule violations reviewed within 36 hours? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

701.290 YOUTHS PROSECUTED UNDER THE CRIMINAL CODE OF 1961

- | | | | |
|---|--------------------------|-------------------------------------|--------------------------|
| 1. Do jail officers determine that a minor being detained is confined under proper legal authority? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Is a day room of no less than 35 square feet per cell or room provided? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Are youth allowed 8 hours of day room activity each day? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

	YES	N/A	NO
a. Is recreation of an energetic nature offered?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are appropriate reading materials, table games, radios and/or televisions provided?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Is an outdoor recreation area available for detainee use?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Are outdoor activities for youth scheduled?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Is regularly scheduled academic instruction provided?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Is the instruction appropriate to the individual needs of each youth?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Have educational arrangements been made through the appropriate local school district?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Are co-educational classes scheduled?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is access to psychiatric, psychological, casework, and counseling services provided as needed in individual cases?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Has a visiting schedule been established identifying no fewer than 2 visiting days per week?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Is one visit allowed during evening hours?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Is one visit allowed during the weekend?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Are visits permitted on holidays?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Are liberal visits afforded to professional persons associated with a youth's case?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

INSPECTOR'S COMMENTS

1. Every available bed is added into the capacity total to comply with the standard. Two beds in the isolation area are counted. The eight beds in the medical unit are figured in the capacity. Four beds in the holding area are included as are the two beds in the "drunk tank" cells. The one bed in the processing area is also included. "Extra" beds equal 17.
2. Detainees in need of medical attention are required to fill out a sick call slip. Two sick calls per day are run. A local contracted doctor visits the jail three times per week. A local contracted dentist visits the jail once per week. A local contracted psychologist visits once per week as well.
3. The jail's kitchen is inspected yearly by the McLean County Department of Public Health.
4. Detainees have access to collect call telephones in the day room areas.
5. The Regional Office of the Superintendent of Schools provides GED instruction and testing. The Commitment to Change Program has been included in classroom instruction.
6. The Center for Human Services provides the mandated suicide/mental health issues training to the staff. Detainees in need of substance abuse/ mental health needs treatment are referred through the Center.
7. A part-time jail chaplain coordinates the internal and visiting clerical needs of the detainees.

8. The Bloomington Fire Department tours the jail yearly. The Office of the Fire Marshal also visits the facility.
9. Commissary services are provided by the Keefe Company. The county has contracted with the Securus telephone system.
10. Both indoor and outdoor recreation areas are available.
11. Visiting is allowed seven days per week in the pod areas. Those areas outside the pods visit on Wednesdays and Saturday.
12. Even with the size of the facility, it was very clean and orderly.
13. The jail administrator can be reached via e-mail at: tom.phares@mcleancountyil.gov

Brad Besson
Criminal Justice Specialist



McLEAN COUNTY SHERIFF'S DEPARTMENT
DAVID OWENS, SHERIFF
"Peace Through Integrity"
Administration Office
(309) 888-5034
104 W. Front Law & Justice Center Room 105
P.O. Box 2400 Bloomington, Illinois 61702-2400

Detective Commander (309) 888-5051
Patrol Commander (309) 888-5166
Patrol Duty Sergeant (309) 888-5019
Jail Division (309) 888-5065
Process Division (309) 888-5040
Records Division (309) 888-5055
Domestic Crimes Division (309) 888-5860
FAX (309) 888-5072

August 29, 2006

TO: Mr. Tari Renner, Chairman
FROM: Sheriff David Owens
SUBJ: SEPTEMBER 6TH, 2006 JUSTICE COMMITTEE MEETING

Dear Chairman Renner:

I would respectfully request that the following item be placed on the September 6th, 2006 Justice Committee Agenda for information only:

Information

- 1) **McLean County Detention Facility Population Report: (Please see attached)**

Respectfully,

David Owens
Sheriff

DO:jc

Attachment

MCDF Population Report
August 2006

Date	Total Pop	In House	Female		Male		Spec. Needs		Str. Sent.		Work Rel./Weekend		Work Rel./Weekend		Other Fac.	
			Fem	Male	Fem	Male	Fem	Male	Fem	Male	Fem	Male	Fem	Male	Fem	Male
1	243	211	36	207	6	16	8	40	1	27	4	13				
2	236	203	31	205	6	14	9	33	1	27	3	14				
3	234	201	31	203	5	12	10	41	1	24	4	14				
4	231	196	32	199	6	14	8	41	1	22	3	13				
5	224	195	30	194	5	10	6	47	1	21	3	13				
6	219	193	28	191	5	10	8	48	1	22	3	13				
7	218	183	26	192	4	10	8	46	1	22	3	13				
8	225	193	25	200	5	14	7	46	1	23	2	12				
9	216	194	27	189	4	11	8	47	1	23	2	12				
10	222	194	28	194	5	16	8	44	1	24	1	11				
11	215	184	28	187	6	14	9	42	1	24	1	11				
12	208	188	28	180	5	9	9	41	2	25	0	7				
13	209	192	27	182	5	14	9	40	2	23	0	7				
14	205	177	30	175	6	10	10	37	2	22	0	7				
15	213	185	32	181	9	20	9	37	2	22	0	7				
16	216	196	30	186	7	16	8	39	2	23	0	0				
17	216	197	28	188	6	13	8	39	2	23	0	0				
18	219	199	33	186	9	14	8	39	2	23	0	0				
19	229	206	30	199	8	21	8	40	2	24	0	10				
20	223	202	29	194	4	15	6	35	2	25	0	10				
21	220	187	28	192	4	16	7	34	2	25	0	9				
22	221	188	33	188	9	11	6	31	3	24	0	9				
23	216	185	31	185	10	17	6	34	3	24	0	9				
24	218	188	29	189	9	15	4	36	3	24	0	8				
25	216	184	27	189	7	13	4	33	3	25	0	8				
26	242	218	35	207	13	25	4	40	3	29	0	8				
27	227	209	25	202	5	23	4	37	2	29	0	8				
28	224	189	23	201	4	16	3	35	2	28	0	8				
29	220	184	23	197	6	16	3	37	2	30	0	8				
30	216	185	27	189	6	15	4	35	2	30	0	7				
31																
Total	6641	5806	870	5771	189	440	209	1174	54	737	29	269				
Ave.																
Aug. 06	221.4	194	29	192	6.3	14.7	7	39.1	1.8	24.6	1	9				