

Proceedings
of the
County Board
of
McLean County,
Illinois

February 17, 2009

*Subject to approval at
March 17, 2009
County Board Meeting*



Table of Contents

	Page(s)
Meeting Minutes Begin (February 17, 2009)	1
Appearance of Members of the Public and County Employees: Ms. Anne McGowan	2-8
Consent Agenda	9-53
Highway Department.....	11-22
Executive Committee	23-31
Finance Committee	32-40
Justice Committee.....	41-47
Property Committee.....	48-50
Reappointments.....	51-53
Executive Committee	54-69
Request – Agreement with Sidwell Company.....	54-69
Property Committee	70-73
Request – Parking Lease Amendment with COB	70-71
Emergency Appropriation – FY 2009 Budget – Facilities Management	72-73
Transportation Committee	74-77
Emergency Appropriation – FY 2008 Budget – Hwy Dept.....	74-77
Finance Committee	78-116
Request – Amending 2009 Annual Budget and Appropriation Ordinance	78-81
Request – Transferring Monies from County General Fund.....	82-83
Request – Transferring Monies from Working Cash Fund	84-85
Request – Transferring Monies from TB Care and Treatment/Health Dept Fund	86-89
Request – Amending Chapter 10 of The McLean County Code	90-96
Request – Approval of CDAP Revolving Loan Application submitted by Watershed Foods, LLC	97-116
Justice Committee	117-129
Request – Amending Agreement – Children’s Waiting Room.....	117-123
Request – Amending Contract – David N. Rumley.....	124-129
Report of the County Administrator	130
Approval of Bills	131-132
Adjournment	133

February 17, 2009

The McLean County Board met on Tuesday, February 17, 2009 at 9:00 a.m. in Room 400 of the Government Center, 115 East Washington Street, Bloomington, Illinois with Chairman Matt Sorensen presiding.

The following Members answered to roll call:

Members George Gordon, Stan Hoselton, John McIntyre, Duane Moss, Robert Nuckolls, Sondra O'Connor, Benjamin Owens, Bette Rackauskas, Erin Rankin, Tari Renner, Paul Segobiano, James Soeldner, George Wendt, Lori Woolrab, Cathy Ahart, Diane Bostic, John Butler, William Caisley, Don Cavallini, and Matt Sorensen.

Appearance by Members of the Public and County Employees:

Ms. Anne McGowan: regarding Enbridge Pipeline crossing the Mackinaw River and Money Creek.

Ms. Anne McGowan presented the following:

Mr. Sorenson, & Members of the McLean County Board:

Thank you for the opportunity to speak with you about the building of the Enbridge pipeline.

Enbridge pipelines have leaked and spilled elsewhere, and I'd like to see us prevent that here.

When oil leaks into soil, the contamination tends to pool around the leak. But when oil leaks into running water, the contamination travels with the water, sometimes undetected. Contamination in a waterway upstream of a drinking water supply is a public health hazard.

Lake Bloomington, the City's basic source of drinking water, is fed by Money Creek, its major tributary. At the proposed pipeline crossing of Money Creek (E of the bridge), adjacent landowners say the creek bed is only dry during severe drought—"Seldom Dry" ~~is~~ the official term.
should be

The Mackinaw River is one of the healthiest in the country. Its health is carefully tended by adjacent landowners, the Parklands Foundation, and The Nature Conservancy. Pumps can add Mackinaw River water to Lake Evergreen, Bloomington's secondary drinking water supply.

As a concerned citizen I am asking other citizens to join me in requesting Enbridge and PHMSA to designate our stream crossings High Consequence Areas, which holds the company to higher construction and monitoring standards. But we citizens can only request.

You, as the governing body of McLean County have the power to insist on these HCA designations. You also can empower our County Inspectors to monitor construction and subsequent water and soil quality.

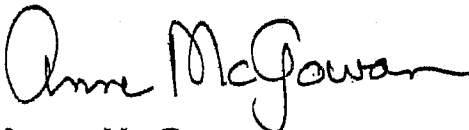
I urge you to take three steps:

- 1) Demand High Consequence Areas (HCA's) designations at the pipeline crossings of the Mackinaw River and Money Creek;
- 2) Empower County Inspectors to monitor construction and stop work immediately if irregularities occur; then continue to monitor water and soil quality and stop transmission at the first sign of a leak or spill as long as the pipeline is in operation;
- 3) Set up a rapid-response mechanism with Enbridge to enable quick repair and remediation in case a leak or spill does occur.

I'll keep contacting fellow citizens and ask them to join me in my request, but I'll sleep better at night if I know you are going to take preventive action to make sure the pipeline is as safe as possible.

Thank you for your time and attention to our concern for McLean County's health.

Respectfully submitted,



Anne McGowan
1201 Russell St, Normal, IL 61761
Jmcgowan@iwu.edu, (309)454-4845

Feb. 17, 2009

Member Butler stated: You talked about leaks, how many leaks are you talking about? Ms. McGowan stated: We don't know. There have been many leaks in other places. If you would like documentation of that I can provide it. A recent one was just reported to me this morning of a leak in Wisconsin that got into ground water. They don't want leaks. No oil company wants leaks, its loss of product for them and they have to stop transmission, they have to repair. They don't want it believe me. But there is not Oil Company going that doesn't have leaks. I'm not saying that Enbridge is worse than anybody else, but leaks happen.

Member Wollrab stated: The standards that you are talking about have they experience leaks with those upgraded standards, and how would we know that that would go any further in preventing those? Ms. McGowan stated: Well it would have to go further in preventing it because its much sturdier construction, and also they have to monitor it more often as you just heard I'm asking that we monitor too. It's our health, it's our County, it's our land on which we depend and our water.

Member Caisley stated: I'd like to move that this be referred to the Land Use and Development Committee for study and report back to the Board.

Chairman Sorensen stated: We've got a second. I absolutely support that, I think it makes a lot of sense for McLean County. With one caveat and that is that we can currently refer this to the States Attorney's Office for some clarity around what County Governments role is, in terms of these types of cases and situations. Perhaps then with the help of Ms. McGowan and the States Attorney's Office, provide some input to the land use committee to think about this and to think about an appropriate County action. Is that okay with the Chairman of the Land Use Committee?

Member Gordon stated: Absolutely Mr. Chairman. I wanted to clarify, and of course in front of Ms. McGowan, we're talking here especially about Money Creek and the Mackinaw being designated high consequence areas, so called HCAs. We are in the same position as anyone else to request this or demand it. We are in a better position.

Chairman Sorensen stated: Just to clarify that I interpreted the motion correctly that we are referring to Land Use and to the States Attorney's Office.

Member Soeldner stated: Yes, I was wondering I believe this is before the ICC right now is there a time issue we need to be concerned about?

Chairman Sorensen stated: I think that is a good question. First of all it is my understanding that the ICC has already ruled and granted eminent domain authority.

Ms. McGowan stated: Excuse me that is not correct.

Mr. Ruud stated: The current status is that the staff of the Illinois Commerce Commission is, after reviewing similar issues and others, is recommending that the Enbridge pipeline be designated with a certificate of good standing which would allow them to have government powers to use eminent domain to acquire land for an extension of a pipeline just north of Pontiac to Patoka, and Southern Illinois, so staff has already made the recommendation that it should move forward at the State level. But the Commerce Commission itself has not yet considered or voted on the matter and it is not known exactly

when they will. Chairman Sorensen stated: So Mr. Soeldner's question is still valid and I don't know that any of us have an answer to that. And that is, is there a timeliness question associated with what we are being asked to consider. Ms. McGowan stated: I think Mr. Ruud's perspective is the best we've got. Mr. Ruud stated: One addition, the evidentiary part of the process is closed; however, there may be time for public comment which can be done in writing, on the internet - on their website, or from personal letter to the commission members. That time period may still be open, I'm not sure. As far as introducing evidence and testimony under oath, that period of time has closed. Member Gordon stated: One other Mr. Chairman that occurs to me, and Ms. McGowan you may not know the answer to this in fact we all may be in question mode not answer mode. Is there any kind of set rule that we know of that governs when designation of a high consequence area can happen? Ms. McGowan stated: That I don't know. Member Gordon stated: I wanted to get that question out so we could perhaps be thinking about that as well. I'll gladly refer back to the States Attorney's Office.

Members Caisley/Renner moved the County Board refer this topic to both the Land Use Committee and the States Attorney's Office for some clarity and some discussion regarding the appropriate County Board action. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Office of Pipeline Safety
Pipeline and Hazardous Materials Safety Administration (PHMSA)
U. S. Department of Transportation
East Building, 2nd Floor
Mail Stop:E24-455
1200 New Jersey Avenue., SE
Washington DC 20590

We, the following, request that when the Enbridge Tar Sands Pipeline is laid through McLean County, Illinois, whether by Enbridge itself or a contracting firm, that the crossings of the Mackinaw River and Money Creek be designated and treated as High Consequence Areas (HCA's).

We understand that HCA's are held to the highest construction standards and the highest level of spill and leak monitoring and response.

Our reasons follow:

- 1) The Mackinaw River is an Ecological Resource.
- 2) The proposed crossing of the Pipeline under the Mackinaw River is just upstream from an Illinois Land and Water Reserve and an Illinois Nature Preserve.
- 3) Money Creek is the major tributary of Lake Bloomington, the basis of the City of Bloomington's (population 100,000 +) drinking water supply. The proposed Pipeline crossing will cross upstream of that drinking water supply in a place where the water flow rate of the creek has been mis-described as "often dry", when according to the accounts of nearby landowners it is actually "seldom dry".
- 4) Lake Bloomington is surrounded by homeowners anxious to protect their shoreline and water quality.
- 5) We understand that 400,000 gallons daily of oil-bearing materials will be piped through the Pipeline. Though no one wants spills, they can, and sometimes do, happen. Preventing spills at the most vulnerable places in our County will be the wisest course of action for Enbridge to practice.

Please see the following List of Signatories and Letters of Support

Cc: Secretary of Transportation Ray La Hood

1201 Russell St.
Normal IL 61761
Feb. 4, 2009

Dear

A large pipeline owned by the Canadian company Enbridge will be built through McLean County to carry oil from tar sands from Alberta to Texas. The 36" pipes have been stockpiled and waiting since last summer off W. College Ave.

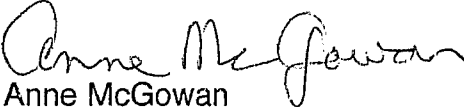
Up to 400,000 gallons a day of this material will be piped through 36" pipes through McLean County. Enbridge has had a poor record in terms of preventing and cleaning up lands and waters from leaks and spills; we have documentation that can be provided.

So far no action has been taken by local officials to ensure that the pipeline crossings of the Mackinaw River, a very high quality river with several nature preserves, and Money Creek, the major tributary for Lake Bloomington, City of Bloomington's primary drinking water supply. Officials can request that the company designate the two crossings as a High Consequence Area (HCA), which requires the highest level of construction standards, monitoring, and leak/spill response.

Fortunately, we still have time to request from Enbridge and from the Pipeline Hazardous Materials Safety Administration (PHMSA) that Enbridge designate the crossings of those streams High Consequence Areas, thus holding the company to these higher environmental standards.

Enclosed is a copy of that request. I am asking all of the environmental and conservation organizations in McLean County to consider adding a letter of support to this proposal. Such a letter, on your organization's letterhead, and specifying how many members your organization has, will go a long way to putting pressure on Enbridge and PHMSA to designate the two crossings as HCAs. Please send Pthree copies of your letter of support to me at the address above.

If you would like to talk with me, or invite me to present this matter at your Board meeting, I'd be glad to. If you'd like to include this information in your newsletter it would help get the word to the public.


Anne McGowan
454-4845
jmcgowan@iwu.edu

Consent Agenda:

Chairman Sorensen asked if there were any items to be removed from the Consent Agenda. No requests were made at this time.

The Consent Agenda read as follows:

1. Consent Agenda:
 - A. Approval of the Proceedings of the County Board, January 20, 2009
 - B. County Highway Department – Eric Schmitt, County Engineer
 - 1) Request Approval of Resolution and Letting Results from the January 27, 2009 Township 2009 MFT Maintenance Section
 - 2) Request Approval of Resolution and Letting Results from the January 27, 2009 County Equipment Letting
 - 3) Request Approval of Resolution and Letting Results from the January 27, 2009 Surplus Equipment Sale
 - 4) Request Approval of Supplemental MFT Resolution – Sec 06-00168-01-TL – Towanda Barnes Road and Oakland Avenue Intersection
 - C. Building and Zoning – Phil Dick, Director
 - 1) Zoning Cases:
None
 - 2) Subdivision Cases:
None
 - D. Transfer Ordinances
 - E. Other Resolutions, Contracts, Leases, Agreements, Motions
 - 1) Executive Committee
 - a) Request Approval of Agreement with Levi, Ray & Shoup, Inc. (LRS) for Training Classes – Information Technologies
 - b) Request Approval of Recommendation Received from County Administrator and First Civil Assistant State's Attorney regarding Closed Minutes
 - 2) Finance Committee
 - a) Request Approval of Proposed Insurance Program for Fiscal Year 2009 – Risk Management
 - b) Request Approval to Change the Polling Place for Money Creek Township from East Bay Camp to Money Creek Township Building – County Clerk's Office
 - 3) Justice Committee
 - a) Request Approval of a Resolution of the McLean County Board Approving and Adopting the McLean County, Illinois Emergency Operations

- Plan—E.M.A.
- b) Request Approval of ATM Machine Agreement by and between the County of McLean and Bloomington Municipal Credit Union, Sheriff's Department
- 4) Property Committee
- a) Request Approval of Change Order #3 for the County Highway Department Vehicle Storage Building – Highway Department

F. Chairman's Appointments with the Advice and Consent of the County Board:

1) REAPPOINTMENTS:

EAST CENTRAL ILLINOIS AGENCY ON AGING

Diane Bostic

307 N. Mitsubishi Motorway

Normal, IL 61761

(Three-year term expiring September 30, 2011)

EMERGENCY TELEPHONE SYSTEM BOARD

Sheriff Mike Emery

104 West Front Street

Bloomington, IL 61701

(Four-year term to expire on January 20, 2013)

EMERGENCY TELEPHONE SYSTEM BOARD

Mr. Glenn Wilson

1513 Ironwood Drive

Normal, IL 61761

(Four-year term to expire on January 20, 2013)

SOUTHEASTERN McLEAN COUNTY WATER AUTHORITY

Mr. Jerome K. "Jerry" Nord

510 E. Lincoln St.

Saybrook, IL 61770

(Three-year term to expire on February 19, 2012)

2) APPOINTMENTS:

None

3) RESIGNATIONS

McLEAN COUNTY REGIONAL PLANNING COMMISSION

Mr. Mark Klinger

37 Chiswick Circle

Bloomington, IL 61704

G. Approval of Resolutions of Congratulations and Commendation

RESOLUTION BY THE COUNTY BOARD OF MCLEAN COUNTY

WHEREAS, the bids were reviewed by the Transportation Committee of the McLean County Board at their meeting on February 3, 2009, for a letting held on January 27, 2009, for one (1) Road District 2009 MFT Maintenance Section, and

WHEREAS, the Transportation Committee duly approved the bids on February 3, 2009,

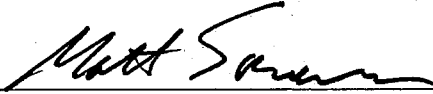
NOW THEREFORE BE IT RESOLVED by the County Board of McLean County that they award the following materials and contracts:

2009 MFT MAINTENANCE SECTION:

Arrowsmith RD..... Sec 09-03000-00-GM..... GR 15

The successful bidder on the above section was:

Towanda Company \$7,020.00
201 W Jackson St, PO Box 230, Towanda, IL 61776-0230



Matt Sorensen, Chairman McLean County Board

STATE OF ILLINOIS]
] SS
COUNTY OF MCLEAN]

I, Peggy Ann Milton, County Clerk in and for said County is the State aforesaid and keeper of the records and files thereof, as provided by statutes, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of McLean County at its monthly meeting held at Bloomington, Illinois on February 17, 2009.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington, Illinois, in said County this 17th day of February A.D., 2009.

[SEAL]



Peggy Ann Milton, McLean County Clerk

MCLEAN COUNTY HIGHWAY DEPARTMENT

JANUARY 27, 2009

ARROWSMITH RD
 Sec 09-03000-00-GM GR 15
ITEMS
 CA-6 or CA-10
 (Crushed Limestone Only)

DELIVERY UNIT QUANTITY UNIT PRICE
 F.O.B. Twp Ton 600 \$11.50
 Stockpile

ENGINEERS
 ESTIMATE
 TOTAL \$6,900.00

TOWANDA CO BID CHECK UNIT PRICE \$11.70 TOTAL \$7,020.00	1.74%
---	-------

LIMESTONE TRANSIT BID CHECK UNIT PRICE \$11.90 TOTAL \$7,140.00	3.48%
--	-------

RESOLUTION BY THE MCLEAN COUNTY BOARD
FOR HIGHWAY DEPARTMENT PURCHASE OF EQUIPMENT

WHEREAS, the McLean County Board's 2009 Budget for the McLean County Highway Fund 0120, includes the purchase of two (2) 2009 Tandem Cab & Chassis, one (1) 2009 Stainless Steel Dump Body & Hoist with one (1) Transfer, one (1) 2009 4-Wheel Drive Loader, two (2) 2009 Central Hydraulic Systems, two (2) 2009 Wing Plows, and two (2) 2009 Half Batwing Mowers; and

WHEREAS, McLean County Highway Department receive sealed bids on January 27, 2009; and


WHEREAS, the Transportation Committee duly approved the bids on February 03, 2009; and

WHEREAS, the Transportation Committee of the McLean County Board has reviewed the bids and recommended the below bids be awarded as follows:

NOW THEREFORE BE IT RESOLVED by the McLean County Board that the McLean County Highway Department purchase from the lowest responsible bidder:

- 2 – 2009 International 7400 SFA 6x4 Tandem Cab & Chassis with additional Injector Coverage for \$91,500.00 from Prairie-Archway International
2116 N Main St
Normal, IL 61761
- 1 – 2009 Henderson Mark-E 304 Stainless Steel Dump Body & Hoist with one (1) Transfer for \$30,715.00 from Koenig Body & Equipment
2428 W Farmington Rd
Peoria, IL 61604
- 1 – 2009 Case 721 E 4-Wheel Drive Loader for \$71,750.00 from Birkey's
102 E Walnut
Hudson, IL 61748
- 2 – 2009 Force America Central Hydraulic Systems with Pre-wet Control Option for \$22,976.00 from Wissmiller & Evans Road Equip
102 S Jeffrey St – PO Box 87
Cooksville, IL 61730-0087
- 2 – 2009 Wissmiller Wiss Wing Plows for \$23,800.00 from Wissmiller & Evans Road Equip
102 S Jeffrey St – PO Box 87
Cooksville, IL 61730
- 2 – 2009 Woods BW1260 Half Batwing Mowers with Walking Tandem Axles for \$22,846.00 from Doyle Oil Co
109 N Main St
Ellsworth, IL 61737

Approved by the County Board on February 17, 2009

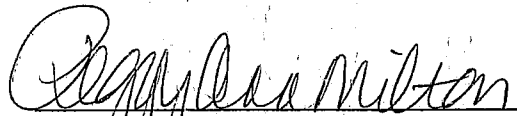

Matt Sorensen (date)
McLean County Board

STATE OF ILLINOIS]
] SS
COUNTY OF MCLEAN]

I, Peggy Ann Milton, County Clerk in and for said county in the State aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of the resolution adopted by the McLean County Board at its monthly meeting held at Bloomington, Illinois on February 17, 2009.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington, Illinois is said County this 17th day of February, A.D., 2009.

[SEAL]


Peggy Ann Milton
McLean County Clerk

McLEAN COUNTY HIGHWAY DEPARTMENT

Equipment Bid Tabulation

Date of Bids : 1/27/2009 Time: 9:00 am Item: 2 Tandem Cab and Chassis

Trade-In: 2000 International 2554, 2000 Sterling LT8511 Present: Eric S, Mark & Lafe

Replaces: _____ Date Advertised: 1/13/2009

Bidder:	Peterbilt Central Illinois	Prairie International	Central Illinois Truck	
Address:	Bloomington, Il	Normal, Il	Normal, IL	
Make:	Peterbilt	International	Kenworth	
Model:	340	7400 SFA	T800	
Outright Price each:	\$81,110.00	\$70,200.00	\$95,644.00	
Outright Price for 2:	\$162,220.00	\$140,400.00	\$191,288.00	
Less trade of 2000 Sterling:	\$20,000.00	\$24,500.00	\$21,000.00	
Less trade of 2000 International:	\$18,000.00	\$25,000.00	\$15,000.00	
Total Price:	\$124,220.00	\$90,900.00	\$155,288.00	
Delivery:	6/1/2009	90 days from order	6 weeks from order	
Complies Spec's:				
Does Not Meet Spec's:				
Successful Bidder:		X		

Comments: Additional Injector coverage is available for \$600.00

Recommended by Highway Department: Trade the 2000 International 2554 and the 2000 Sterling LT8511 for 2 New 2009 International 7400 Cab and Chassis with the additional \$600.00 Injector Coverage for a total purchase price of \$91,500.00.

Accepted by Transportation Committee:

Date: February 3, 2009

McLEAN COUNTY HIGHWAY DEPARTMENT

Equipment Bid Tabulation

Date of Bids (Quotes): 1/27/2009 **Time:** 9:00 AM **Item:** Dump Body
Trade-In: n/a **Present:** Eric, Jerry, Lafe and Mark
Replaces: For new Tandem Cab and Chassis **Date Advertised:** 1/13/2008

Bidder:	Koenig		Rahn Equipment Co.	Linco
Address:	Peoria, Il		Danville, Il	EIPaso, Il
Make:	Henderson		Heil	J and J Truck Bodies
Model:	Mark-E 304 SS		HPT316	
Outright Price:	\$22,770.00		\$32,935.23	\$38,241.00
Bed Transfer Price:	\$7,945.00		\$5,523.49	\$7,509.00
Total price:	\$30,715.00		\$38,458.72	\$45,750.00
Delivery:	3 weeks		60-90 days	4 weeks
Complies Spec's:	X		X	X
Does Not Meet Spec's.				
Low Bidder	X			

Comments:

**Recommended by Highway Department: Purchase 1 new 2009 Stainless Steel Dump Body and Hoist
 and Bed Transfer from Koenig Body and Equipment for a total price of \$30,715.00**

Accepted by Transportation Committee:

Date: February 3, 2009

McLEAN COUNTY HIGHWAY DEPARTMENT

Equipment Bid Tabulation

Date of Bids (Quotes): 1/27/2009 Time: 9:00 AM Item: Loader
 Trade-In: 315 Present: Eric, Jerry, Lafe and Mark
 Replaces: 2004 John Deere 624J Date Advertised: 1/13/2009

Bidder:	Martins	Altorfer		Birkey's
Address:	Goodfield, Ill	East Peoria, Il		Hudson, Il
Make:	John Deere	Caterpillar		Case
Model:	624K	938H		721E
Outright Price:	\$147,269.00	\$186,610.00		\$130,750.00
Trade-In Allowance:	\$62,000.00	\$55,000.00		\$59,000.00
Net Price:	\$85,269.00	\$131,610.00		\$71,750.00
5 Yr. Guarantee Buyback:	\$75,000.00	\$60,000.00		\$75,000.00
Delivery:	60 days	27 weeks		8-12 weeks
Complies Spec's:	X	X		X
Does Not Meet Spec's.				
Low Bidder				X

Comments:

Recommended by Highway Department: Purchase 1 New 2009 Case 721E Loader from Birkey's, Trading 624J for a net price of \$71,750.00.

Accepted by Transportation Committee:

Date: February 3, 2009

McLEAN COUNTY HIGHWAY DEPARTMENT

Equipment Bid Tabulation

Date of Bids (Quotes): 1/27/2009 Time: 9:00 AM Item: Hydraulics
 Trade-In: n/a Present: Eric, Lafa and Mark
 Replaces: for 2 new tandems Date Advertised: 1/13/2009

Bidder:	W.E.R.E.	Koenig Body and Equip	Linco Equipment	Rahn Equipment
Address:	Cooksville, Il	Peoria, Il	ElPaso, Il	Danville, Il
Make:	Force America	Component Tech	Rex Roth	Force America
Price Each:	\$10,675.00	\$12,413.00	\$13,001.00	\$12,389.40
Price for 2:	\$21,350.00	\$24,826.00	\$26,002.00	\$24,778.80
Option for Prewet control package:	\$1,626.00	\$1,766.00	\$2,188.00	\$2,103.60
Net Cost:	\$22,976.00	\$26,592.00	\$28,190.00	\$26,882.40
Complies with Specs	X	X	X	X
Does Not Meet Spec's.				
Low Bidder	X			

Comments:

Recommended by Highway Department: Purchase 2 New 2009 Central Hydraulic systems, including prewet control option, from Wissmiller and Evans Road Equipment for a total price of \$22,976.00.

Accepted by Transportation Committee:

Date: February 3, 2009

ERROR: timeout

OFFENDING COMMAND: McLEAN COUNTY HIGHWAY DEPARTMENT

STACK:

Equipment Bid Tabulation

Date of Bids (Quotes): 1/27/2009

Time: 9:00 AM Item: Wing Plows

Trade-In: n/a

Present: Eric, Lafe and Mark

Replaces: for 2 new tandems

Date Advertised: 1/13/2009

Bidder:	W.E.R.E.	Koenig Body and Equip		
Address:	Cooksville, Il			
Make:	Wissmiller Welding			
Model:	Wiss Wing			
Price Each:	\$11,900.00			
Price for 2:	\$23,800.00	NO BID		
Delivery date:	45 days from order			
Does Not Meet Spec's.				
Lowest bidder	X			

Comments:

Recommended by Highway Department:

Purchase 2 new 2009 Wing Plows from W.E.R.E for a total price of \$23,800.00.

Accepted by Transportation Committee:

Date: February 3, 2009

McLEAN COUNTY HIGHWAY DEPARTMENT

Equipment Bid Tabulation

Date of Bids (Quotes): 1/27/2009 Time: 9:00 AM Item: Half Batwings

Trade-In: n/a Present: Eric, Jerry, Lafe and Mark

Replaces: Old Mowers Date Advertised: 1/13/2009

Bidder:	Doyle Oil Company	Cross Implement	Birkey's	
Address:	Ellsworth, Il	Minier, Il	Hudson, Il	
Make:	Woods	Woods		
Model:	BW1260	BW1260		
Price Each:	\$10,998.00	\$13,000.00	NO Bid	
Price for 2:	\$21,996.00	\$26,000.00		
Less Trade of LH Half Batwing	\$150.00	\$1,500.00		
Less Trade of (2) 3 point hitch mowers:	\$200.00	\$500.00		
Option for Walking Tandem Axles:	\$850.00	\$1,500.00		
Net price:	\$22,496.00	\$25,500.00		
Complies with Specs	X	X		
Does Not Meet Spec's.				
Delivery Date:	60 days from order			
Low Bidder	X			

Comments:

Recommended by Highway Department: Retain trades and Purchase 2 New 2009 Woods Half Batwing Mowers with Option for walking tandem axles, from Doyle Oil Company for a total price of \$22,846.00.

Accepted by Transportation Committee:

Date: February 3, 2009

RESOLUTION BY THE COUNTY BOARD OF MCLEAN COUNTY

WHEREAS, the bids were reviewed by the Transportation Committee of the McLean County Board at their meeting on February 3, 2009, for a letting held on January 27, 2009, for the sale of Surplus Equipment, and

WHEREAS, the Transportation Committee duly approved the bids on February 3, 2009,

NOW THEREFORE BE IT RESOLVED by the County Board of McLean County that they award the following:

2001 Dodge Ram Extended Cab the successful bidder was:

Estill Dwight White (Bill), 817 Bryan St, Normal, IL 61761

For the amount of \$ 3,950.00

Continental DoAll C-916 Bandsaw the successful bidder was:

Robert L Rewerts, 6256 N 900 East Rd, Shirley, IL 61772

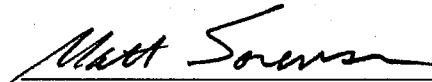
For the amount of \$ 350.00

Electric Paint Shaker the successful bidder was:

Jerome Phil Bossingham, 24111 E 400 North Rd, LeRoy, IL 61752

For the amount of \$ 25.00

Approved by the County Board on February 17, 2009



Matt Sorensen, County Board Chairman

STATE OF ILLINOIS]
] SS
COUNTY OF MCLEAN]

I, Peggy Ann Milton, County Clerk in and for said County in the State aforesaid and keeper of the records and files thereof, as provided by statutes, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of McLean County at its monthly meeting held at Bloomington, Illinois on February 17, 2009.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington, Illinois, in said County this 17th day of February A.D., 2009.

[SEAL]


Peggy Ann Milton, McLean County Clerk



Illinois Department of Transportation

ERRORS: OFFENDING COMMAND: timeout

Supplemental Resolution for Improvement by County Under the Illinois Highway Code

Towanda-Barnes/ Oakland Ave. Intersection

BE IT RESOLVED, by the County Board of McLean County, Illinois, that the following described County Highway be improved under the Illinois Highway Code:

County Highway 29, beginning at a point approximately 1500 feet North of the Northwest Corner of Section 8, T23N, R3E, of the 3rd P.M. (C.H. 29 at Oakland Avenue)

and extending along said route in a Southerly direction to a point approximately 1500 feet South of the Northwest Corner of Section 8, T23N, R3E, of the 3rd P.M. (C.H. 29 at Oakland Avenue)

, a distance of approximately 3000 feet (0.568 miles); and,

BE IT FURTHER RESOLVED, that the type of improvement shall be the installation of traffic signals, turn lanes and other miscellaneous related items
(Describe in general terms)

and shall be designated as Section 06-00168-01-TL and,

BE IT FURTHER RESOLVED, that the improvement shall be constructed by contract
(Insert either "contract" or "the County through its officers, agents and employees") ; and

BE IT FURTHER RESOLVED, that there is hereby appropriated the sum of Two Hundred Thousand dollars, (\$200,000.00)

from the County's allotment of Motor Fuel Tax Funds for the construction and engineering of this improvement and,

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

Matt Sorensen
Matt Sorensen, Chairman – McLean County Board

Approved
Date
Department of Transportation
Regional Engineer

I, Peggy Ann Milton County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of

McLean County, at its regular meeting held at Bloomington, Illinois

on February 17, 2009
Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Bloomington

in said County, this 17th day of February, A.D. 2009
(SEAL) Peggy Ann Milton County Clerk

LRS EDUCATION SERVICES

Levi, Ray & Shoup, Inc. (LRS), Education Services
Diamond Plus Program

McLean County Government

Company

Craig Nelson

Authorized Training Contact

Start Date:

01/21/2009

Expiration Date:

01/21/2010

DIAMOND DAYS INFORMATION:

Number of Days Purchased:

40

Diamond Days' Per Day Rate:

\$315.00

Total Purchase Price:

\$12,600.00

BILLING/CONTACT INFORMATION:

Craig Nelson

Billing Contact

Craig Nelson

Enrollment Contact

(309) 888-5101

Billing Contact Phone Number

(309) 888-5101

Enrollment Contact Phone Number

Billing
Address:

115 E. Washington St.,
Rm 202
Bloomington, IL 61701

Contact
Address:

115 E. Washington St.,
Rm 202
Bloomington, IL 61701

P.O. Number:

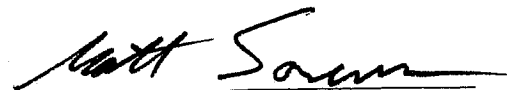
NOTES:

- ◆ LRS Diamond Plus Days are to be paid in full prior to the start date of the first class.
- ◆ LRS Diamond Plus Days are valid for 12 months beginning the first day of the first course.
- ◆ Courses are to be taken at any Levi, Ray and Shoup, Inc. Education Center.
- ◆ LRS Diamond Plus Days are not valid with any other discount, special, program or certificate.
- ◆ LRS Diamond Plus Days are valid with any technical course.
- ◆ LRS reserves the right to reschedule courses.

Margaret Teague

Manager, LRS Education Services

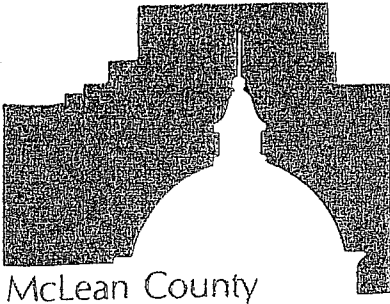
Date



Authorized Signature
McLean County Government

2-17-2009

Date



INFORMATION SERVICES

(309) 888-5100 FAX (309) 888-5124

115 E. Washington, Room 202 P.O. Box 2400

Bloomington, Illinois 61702-2400

Memo

To: McLean County Executive Committee and McLean County Board

From: Craig Nelson, Director of Information Technologies

Date: February 3, 2009

Re: LRS Training Proposal

Please find attached a proposed agreement between LRS Education Services and McLean County Information Technologies designed to provide training to Information Technologies.

The contract will allow the County to purchase 40 training units (days) at a discounted cost of \$315/day, as opposed to the "rack rate" pricing of \$465/day. The difference of \$150/day applied against 40 learning units provides the County with a discount of \$6000 in training. The monies for the training are a part of the approved FY 2009 budget.

As LRS is the only provider of Instructor led Microsoft Certified training within Bloomington/Normal, I am requesting that this agreement be considered a sole source provider award.

Information Technologies respectfully requests the approval of the attached training agreement.

I'll be happy to answer any questions you may have.

Thank you



McLEAN COUNTY BOARD
(309) 888-5110 FAX (309) 888-5111
115 E. Washington P.O. Box 2400
Bloomington, Illinois 61702-2400

Matt Sorensen
Chairman

February 11, 2009

To the Honorable Chairman and Members of the McLean County Board:

Your EXECUTIVE COMMITTEE herewith respectfully recommends approval of the report and recommendation received from the County Administrator and the First Civil Assistant State's Attorney concerning the Closed Session Minutes.

Your EXECUTIVE COMMITTEE herewith further recommends that the following Closed Session Minutes be declared Open:

Finance Committee Minutes – August 8, 2007.

Respectfully submitted,

The EXECUTIVE COMMITTEE of the McLean County Board

District #1 Stan Hoselton Don J. Cavallini	District #3 Diane R. Boslic George O. Wendt	District #5 William T. Caisley Sondra "Sonny" O'Connor	District #7 Belle Rackauskas John A. Buller	District #9 Cathy Ahari Erik Rankin
District #2 Matt Sorensen Jim Soeldner	District #4 Duane Moss Laurie Wollrab	District #6 George J. Gordon John McIntyre	District #8 Paul R. Segobiano Tari Renner	District #10 Benjamin J. Owens Bob Nuckolls

CLOSED MINUTES REVIEW

Updated February, 2009

Date	Board/Committee	Matter Discussed	Recommendation
02/10/82	Transportation	Personnel	Closed
11/04/82	Finance	Personnel	Closed
11/09/82	Advisory	Personnel	Closed
02/15/83	Executive	Imminent Litigation	Closed
03/08/83	Executive	Pending\Imminent Litigation	Closed
09/01/83	Property/Environment	Personnel	Closed
02/21/84	County Board	Board Vacancy	Closed
04/16/85	County Board	Collective Bargaining	Closed
05/21/85	County Board	Collective Bargaining	Closed
07/16/85	County Board	Collective Bargaining	Closed
01/12/87	Health	Personnel	Closed
01/20/87	County Board	Personnel and Collective Bargaining	Closed
07/13/87	Justice	Personnel	Closed
07/21/87	County Board	Collective Bargaining	Closed
08/17/87	Ad Hoc	Personnel	Closed
12/01/87	Finance	Personnel and Collective Bargaining	Closed
10/17/89	Finance	Pending Litigation	Closed
07/03/90	Finance	Personnel & Pending Litigation	Closed
08/07/90	Finance	Personnel	Closed
10/02/90	Finance	Personnel/Pending Litigation	Closed
02/05/91	Finance	Personnel/Pending Litigation	Closed
05/02/91	Land Use	Pending Litigation	Closed
08/20/91	County Board	Personnel	Closed
10/07/91	Justice	Personnel	Closed
08/18/92	County Board	Pending Litigation	Closed
09/15/92	County Board	Pending Litigation	Closed
10/06/92	Finance	Pending Litigation	Closed
11/04/92	Finance	Pending Litigation	Closed
11/05/92	Property	Personnel	Closed
11/17/92	County Board	Personnel	Closed
12/01/92	Finance	Personnel	Closed
04/08/93	Property	Land Purchase	Closed

CLOSED MINUTES REVIEW

Updated February, 2009

05/04/93	Finance	Pending Litigation	Closed
06/15/93	County Board	Pending Litigation & Personnel	Closed
12/21/93	Finance	Pending Litigation & Personnel	Closed
04/05/94	Finance	Pending Litigation & Personnel	Closed
06/07/94	Transportation	Personnel	Closed
06/14/94	Executive	Personnel	Closed
01/16/96	County Board	Personnel	Closed
01/16/96	Finance	Personnel	Closed
09/03/96	Finance	Personnel	Closed
10/15/96	County Board	Personnel	Closed
01/02/97	Property	Sale of Real Estate	Closed
01/21/97	Finance	Personnel	Closed
01/21/97	County Board	Personnel	Closed
02/06/97	Property	Sale of Real Estate	Closed
03/04/97	Finance	Collective Bargaining	Closed
04/01/97	Finance	Personnel	Closed
04/01/97	Finance	Personnel	Closed
05/06/97	Finance	Collective Bargaining\Personnel	Closed
05/08/97	Property	Sale of Real Estate	Closed
06/03/97	Finance	Collective Bargaining\Personnel	Closed
07/01/97	Finance	Personnel	Closed
08/05/97	Finance	Personnel	Closed
10/22/97	Finance	Personnel	Closed
04/02/98	Land Use	Personnel	Closed
04/07/98	Finance	Personnel	Closed
05/07/98	Land Use	Personnel	Closed
06/02/98	Finance	Pending Litigation	Closed
06/04/98	Land Use	Personnel	Closed
08/04/98	Finance	Collective Bargaining	Closed
08/06/98	Property	Personnel	Closed
09/03/98	Property	Personnel	Closed
10/01/98	Property	Personnel	Closed
10/06/98	Finance	Personnel	Closed

CLOSED MINUTES REVIEW

Updated February, 2009

11/04/98	Finance	Personnel	Closed
11/09/98	Property	Personnel	Closed
11/17/98	County Board	Personnel	Closed
12/03/98	Property	Personnel	Closed
12/15/98	Finance	Collective Bargaining	Closed
01/05/99	Finance	Collective Bargaining	Closed
03/02/99	Finance	Collective Bargaining	Closed
05/06/99	Property	Sale of Real Estate	Closed
05/18/99	Finance	Collective Bargaining	Closed
06/01/99	Finance	Collective Bargaining	Closed
07/06/99	Finance	Collective Bargaining	Closed
10/05/99	Transportation	Collective Bargaining	Closed
10/05/99	Finance	Collective Bargaining	Closed
11/02/99	Finance	Collective Bargaining	Closed
12/07/99	Finance	Collective Bargaining	Closed
01/04/00	Finance	Collective Bargaining	Closed
04/18/00	Finance	Collective Bargaining	Closed
04/18/00	County Board	Pending Litigation	Closed
05/02/00	Finance	Collective Bargaining\Personnel	Closed
11/07/00	Finance	Collective Bargaining\Personnel	Closed
12/05/00	Transportation	Personnel	Closed
01/02/01	Finance	Collective Bargaining	Closed
01/16/01	Finance	Collective Bargaining	Closed
02/06/01	Finance	Collective Bargaining	Closed
03/06/01	Finance	Collective Bargaining/Personnel	Closed
04/03/01	Finance	Pending Lit./Collective Bargaining	Closed
05/01/01	Transportation	Acquisition of Real Estate	Closed
05/01/01	Finance	Personnel/Collective Bargaining	Closed
05/03/01	Property	Acquisition of Real Estate	Closed
05/07/01	Justice	Personnel	Closed
06/05/01	Transportation	Acquisition of Real Estate	Closed
06/07/01	Property	Acquisition of Real Estate	Closed
06/12/01	Executive	Personnel	Closed

CLOSED MINUTES REVIEW

Updated February, 2009

09/04/01	Finance	Collective Bargaining	Closed
10/02/01	Finance	Collective Bargaining	Closed
12/04/01	Finance	Personnel	Closed
12/04/01	Transportation	Personnel	Closed
03/01/02	Finance	Collective Bargaining	Closed
04/02/02	Transportation	Purchase of Real Estate	Closed
04/02/02	Finance	Imminent Litigation/Collect. Barg.	Closed
05/07/02	Transportation	Collective Bargaining/Pur. Real Est.	Closed
06/04/02	Transportation	Lease of Real Estate	Closed
06/11/02	Executive	Personnel	Closed
07/11/02	Property	Purchase of RE/Personnel	Closed
12/10/02	Transportation	Personnel	Closed
01/06/03	Finance	Collective Bargaining	Closed
01/06/03	Finance	Personnel	Closed
01/06/03	Justice	Personnel	Closed
04/01/03	Finance	Personnel	Closed
05/06/03	Finance	Personnel	Closed
06/03/03	Finance	Collective Bargaining	Closed
06/03/03	Finance	Personnel	Closed
06/10/03	Executive	Personnel	Closed
08/05/03	Finance	Collective Bargaining	Closed
08/07/03	Property	Sale of Real Estate	Closed
09/02/03	Finance	Collective Bargaining	Closed
09/16/03	Finance	Collective Bargaining	Closed
10/09/03	Finance	Pers./Pend. Litig./Coll. Barg.	Closed
11/04/03	Finance	Collective Bargaining	Closed
11/17/03	Finance	Collective Bargaining	Closed
12/02/03	Transportation	Personnel	Closed
12/02/03	Finance	Collective Bargaining	Closed
01/06/04	Finance	Personnel/Collective Bargaining	Closed
02/03/04	Finance	Collective Bargaining	Closed
03/02/04	Finance	Collective Bargaining	Closed
03/16/04	Finance	Personnel	Closed

CLOSED MINUTES REVIEW

Updated February, 2009

06/08/04	Executive	Personnel	Closed
10/05/04	Finance	Collective Bargaining	Closed
10/15/04	Finance	Collective Bargaining	Closed
12/07/04	Finance	Collective Bargaining	Closed
12/07/04	Transportation	Personnel	Closed
01/04/05	Finance	Collective Bargaining	Closed
02/01/05	Finance	Collective Bargaining	Closed
03/01/05	Finance	Collective Bargaining	Closed
04/05/05	Finance	Collective Bargaining	Closed
04/06/05	Transportation	Collective Bargaining	Closed
04/19/05	County Board	Pending Litigation	Closed
06/07/05	Finance	Collective Bargaining	Closed
06/14/05	Executive	Personnel	Closed
06/16/05	Finance	Personnel	Closed
07/05/05	Finance	Personnel	Closed
08/05/05	Finance	Personnel	Closed
10/04/05	Finance	Personnel	Closed
12/06/05	Transportation	Personnel	Closed
12/06/05	Finance	Collective Bargaining	Closed
12/20/05	Finance	Pending Litigation	Closed
02/07/06	Finance	Personnel and Collective Bargaining	Closed
05/02/06	Finance	Personnel and Collective Bargaining	Closed
06/06/06	Finance	Personnel	Closed
07/11/06	Transportation	Personnel	Closed
07/11/06	Executive	Personnel	Closed
07/11/06	Finance	Pending Litigation	Closed
10/03/06	Finance	Pending Litigation and Collective Bargaining	Closed
11/07/06	Finance	Pending Litigation	Closed
12/05/06	Transportation	Personnel	Closed
12/05/06	Finance	Collective Bargaining	Closed
01/02/07	Finance	Collective Bargaining	Closed
02/06/07	Finance	Collective Bargaining and Pending Litigation	Closed
04/03/07	Finance	Collective Bargaining	Closed

CLOSED MINUTES REVIEW

Updated February, 2009

05/01/07	Finance	Collective Bargaining	Closed
06/05/07	Finance	Litigation / Collective Bargaining	Closed
06/12/07	Executive	Personnel	Closed
07/11/07	Finance	Litigation	Closed
07/24/07	County Board	Litigation	Closed
08/08/07	Finance	Litigation	Closed Open
09/18/07	County Board	Collective Bargaining	Closed
11/07/07	Finance	Collective Bargaining	Closed
12/04/07	Transportation	Personnel	Closed
12/18/07	County Board	Litigation	Closed
02/06/08	Finance	Collective Bargaining	Closed
04/01/08	Transportation	Personnel	Closed
04/02/08	Finance	Collective Bargaining	Closed
05/07/08	Finance	Personnel	Closed
05/20/08	Finance	Personnel	Closed
05/20/08	County Board	Personnel	Closed
06/04/08	Finance	Litigation	Closed
06/10/08	Executive	Personnel	Closed
06/17/08	County Board	Personnel	Closed
07/08/08	Executive	Personnel	Closed
08/06/08	Finance	Personnel	Closed
10/14/08	Executive	Personnel	Closed
11/05/08	Finance	Litigation	Closed
12/02/08	Transportation	Personnel	Closed
01/05/09	Finance	Personnel / Litigation	Closed
01/20/09	County Board	Personnel	Closed



McLEAN COUNTY BOARD
(309) 888-5110 FAX (309) 888-5111
115 E. Washington P.O. Box 2400
Bloomington, Illinois 61702-2400

Matt Sorensen
Chairman

February 11, 2009

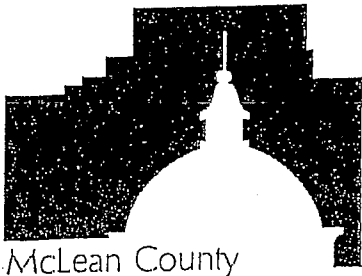
To the Honorable Chairman and Members of the McLean County Board:

Your FINANCE COMMITTEE herewith respectfully recommends approval of the recommendation received from the Risk Manager to approve the Fiscal Year 2009 Self-Insurance Risk Management Program for McLean County as summarized in the following Attachment.

Respectfully submitted,

The FINANCE COMMITTEE of the McLean County Board

District #1 Stan Hoselton Don J. Cavallini	District #3 Diane R. Bostic George O. Wendt	District #5 William T. Caisley Sondra "Sonny" O'Connor	District #7 Belle Rackauskas John A. Buller	District #9 Cathy Ahari Erik Rankin
District #2 Matt Sorensen Jim Soeldner	District #4 Duane Moss Laurie Woltrab	District #6 George J. Gordon John McIntyre	District #8 Paul R. Segobiano Tari Renner	District #10 Benjamin J. Owens Bob Nuckolls



McLean County

RISK MANAGEMENT OFFICE

TEL: (309) 888-5940
104 West Front Street

FAX: (309) 888-5949
P. O. Box 2400

E-MAIL: riskmgt@mclean.gov
Bloomington, IL 61702-2400

Memo To: Ben Owens, Chairman
Members, Finance Committee

From: Jen Ho, Risk Manager *Jen Ho*

Date: January 27, 2009

Subject: Proposed Insurance Program for PY 2009

The proposed insurance programs totaling \$465,849 for PY 2009 as summarized in Attachment A, is attached for your review and approval. The proposed renewals for PY 2009 are \$ 38,151 under budget for PY 2009 and are collectively, 2.01 % less than the actual PY 2008 premiums.

A brief summary of the renewal for each line is as follows:

- 1). Property insurance premiums – Chubb, the incumbent carrier offered the most competitive terms. The County received a reduction in premiums of 16% over 2008, even if the insured values are increased by 4% for inflation and the addition of a new garage at the Highway Department. Coverage includes the added auto physical damage coverage for licensed vehicles added in May 2008.
- 2). Excess Liability Insurance - The premium for the County has a slight increase of 0.14% from 2008. The decision to retain the incumbent carrier, the States RRG program, was because of the strength of having 3 major financially stable reinsurers backing the program – this significantly reduces the risk of default, given the turmoil in the financial markets. We, however, do remain mindful of the concerns of carriers for claims practices and other attributes that make an entity an attractive underwriting risk.
- 3). Nursing Home Liability Insurance – the incumbent, Health Cap, was selected because it remains the more cost-effective of the options available in terms of overall costs, i.e. claims and premiums costs, on a desired Occurrence form vis-à-vis a claims made form. Both Mr. Don Lee and myself also took into consideration that the County is able to renew with a reduction in premiums by 3.7% from PY 2008, with an open, outstanding claim. Staying with Healthcap allows us to demonstrate our longevity with carriers, a favorable trait to insurers.
- 4). Excess Workers Compensation Insurance – the County is taking advantage of a 2-year agreement with the incumbent carrier, Safety National, which also reduced premiums by 3.77%. Self-insured retention for the law enforcement increased from \$ 475,000 to \$500,000 as is typical in the State of Illinois, while the self-insured retention remains unchanged for other classifications at \$ 425,000.
- 5). Theft and Bond Insurance – Limits increased to 1,000,000 from \$ 500,000, due to the increase in the County's financial flows and a cost-effective pricing for a 3-year prepaid policy that offers a 20% discount over annual renewals at \$ 11, 828 or an average cost of \$ 3942.67 per year as compared to 3 annual premiums of \$ 5,296 per year for 3 years. Essentially, limits are doubled for an additional \$ 400 per year over PY 2008. We are also studying the feasibility of implementing a change in State law in 2000 that allows the use of a blanket bond in place of individual public officials bonds for the 2010 gubernatorial elections. Individual bonds represents a duplication in coverage. The County will save monies set aside for these bonds, while simplifying the bonding process for public officials to meet statutory requirements.
- 6). Brokerage Services – Arthur J. Gallagher Risk Management Services Inc. (AJG), was approved by the Finance Committee last November because of its competitive proposal. Included with their proposal are added resources to augment the County's efforts in loss control, safety and risk management.

An Executive Summary from AJG is presented in Attachment B. It should be noted that the quote from Health Cap was finalized after the Executive Summary was received. Mr. Rich Stokluska with AJG and I are available for your questions prior to and at our meeting. Thank you.

ATTACHMENT A

Risk Management Program PY 2009

A. Coverages	DESCRIPTION	Budget FY 2009	PY 2009	Actual PY 2008	Change 09-08
1. Property Insurance/Inland Marine* Chubb Insurance Co.	\$ 100 Million Blkt limits;Ded-\$ 10,000 Flood/Quake - \$25 M; Ded - \$ 100,000	\$ 62,000	\$ 55,397	\$ 65,935	-16%
2. Boiler & Machinery:	Coverage Consolidated In Property Cov	N/A	Included	Included	N/A
3. Excess Liability :** STATES SELF-INSURED RRG	Limits: \$15 million excess of SIR \$250,000; Occurrence Form	205,000	192,136	191,859	0.14%
4. Nursing Home Liability Insurance*** Health Cap	Limits: \$ 2 M occ/\$4 M agg;	145,000	137,144	142,419	-3.70%
5. Excess Workers Comp. Ins**** Safety National Casualty Corp.	Statutory ;SIR: \$ 425,000/500,000 EL Limits: \$ 1 Million;	30,000	26,482	27,519	-3.77%
6. Theft/Bond Insurance:***** Zurich Insurance Company	Limits:\$ 1,000,000; Ded: \$ 10,000	5,000	11,828	3,570	231.32%
B. Brokerage Fees*****	Arthur J. Gallagher Risk Management Services Inc. (AJG)	32,000	22,000	24,896	-11.63%
C. Claims Administration***** CANNON-COCHRAN MSI Danville, IL	Administration of Workers' Compensation claims.	25,000	20,862	19,287	8.17%
D. Outside Counsel: COSTIGAN & WOLLRAB, P.C. Bloomington, IL	Partner: \$ 175/ \$ 135hr				
HEYL, ROYSTER, VOELKER & ALLEN Peoria, IL	Partner: \$ 125/hr (WC)				
Total:		\$ 504,000	\$ 465,849	\$ 475,485	-2.03%
	Budget - Proposed	\$ 38,151			

Notes:

* Property Insurance: Increased values for new garage & inflation; includes Terrorism coverage; coverage for ETSB/Metcom Building; APD coverage for licensed vehicles added for \$13,980 in 5/08. PBC share pro-rated premiums for L & J and Lincoln Parking Deck,

** Includes Terrorism coverage.

*** Healthcap - Occurrence Form; \$ 133,144 Premiums + \$ 4,000 risk management fee.

**** Excess Workers Compensation: SIR increased from \$ 475,000 to \$ 500,000 for law enforcement/public safety class, remain same for all others; 2-year policy; deposit premiums of \$26,482.

***** Theft Bond Coverage increased limits to \$ 1 Million, enhanced coverage for faithful performance; 3-yr prepaid policy.

***** AJG - new broker approved 2008; first of 3 year agreement

***** Continuation of 3rd Year of 3 year contract.

Executive Summary

We would like to thank McLean County for giving us the opportunity to act as your insurance broker for the 2009-2010 policy year. McLean County will directly benefit from the utilization of our collective knowledge and experience of serving as broker to many public and governmental entities. Nationally we provide services to more than 4,000 schools, municipalities, and counties with over 500,000 employees and \$30,000,000,000 in property values. The Arthur J. Gallagher Public and Non-Profit Risk Management Division of Arthur J. Gallagher & Co. is solely focused on this segment of the market, and our expanding client list, market relationships, and personnel reflect that commitment. Further, our company has the expertise and breadth of services to meet your risk management needs. We have an experienced team of insurance professionals to serve as an extension of your risk management department who will be committed to the success of your insurance program.

For the 2009-2010 policy year, at the direction and request of McLean County, we approached the following insurance carriers to negotiate renewal terms:

Carrier	Line of Coverage	Status
Federal (Chubb)	Property	Incumbent
Travelers	Property	New Carrier
Affiliated FM	Property	New Carrier
Great American	Property	New Carrier
Safety National	Excess Workers' Compensation	Incumbent
Health Cap	Nursing Home Liability	Incumbent
CNA	Nursing Home Liability	New Carrier
Darwin	Nursing Home Liability	New Carrier
OneBeacon	Nursing Home Liability	New Carrier
AIG	Nursing Home Liability	New Carrier
ACE	Nursing Home Liability	New Carrier
Fidelity and Deposit	Crime	Incumbent
States Self Insurance Risk Retention Group	Excess Liability	Incumbent

We were pleased with the reactions of incumbent markets to our request for rate relief and/or coverage enhancements. With respect to Property coverage, Chubb has indicated their willingness to renew by offering a 9% decrease in spite of increased values. Regarding Excess Workers' Compensation, Safety National is offering a flat rate. Although the payrolls are up, the flat rate results in an increased premium of just about \$500. We are pleased to offer a competitive nursing home quote through CNA, which like the existing program with Health Cap, is providing coverage on an Occurrence basis rather than Claims-Made. Regarding Crime coverage, we have offered an enhanced program to include treasurers and tax collectors and employees, and employee theft excess over statutory bond requirements at a nominal additional premium.

We need to point out the mandatory Self-Insured Retention increase on Excess Workers' Compensation for the police category from \$475,000 to \$500,000. The Safety National underwriter made this increase a condition of the 2008-2009 renewal. A \$500,000 Self-Insured Retention is very typical of police exposure in the State of Illinois due to recent legislation that expands benefits to first responders (paramedics, EMT's, and firefighters) for illnesses that were previously not considered employment-related. Safety National has also offered a multi-year option which we will discuss with you during our visit.

We are very appreciative of the opportunity to act as McLean County's insurance agent and will provide the superior service that is our hallmark at all times.



Arthur J. Gallagher Risk Management Services, Inc.

RESOLUTION OF THE McLEAN COUNTY BOARD
APPROVING THE REQUEST RECEIVED FROM
THE MONEY CREEK TOWNSHIP SUPERVISOR
TO CHANGE POLLING PLACES

WHEREAS, the Supervisor of Money Creek Township has formally requested that the polling place in Money Creek Township be changed; and,

WHEREAS, the Supervisor of Money Creek Township has recommended that the polling place be moved from East Bay Camp/Alders Gatehouse, 24308 North Ron Smith Memorial Highway, Hudson, Illinois to the Money Creek Township Hall Building, 25397 North 1925 East Road, Lexington, Illinois; and,

WHEREAS, the McLean County Clerk concurs with the recommendation received from the Supervisor of Money Creek Township and recommends approval of the request to move the polling place for Money Creek Township; and,

WHEREAS, the Finance Committee, at its regular Committee meeting on Wednesday, February 4, 2009, recommended approval of the request received from the Supervisor of Money Creek Township; now, therefore,

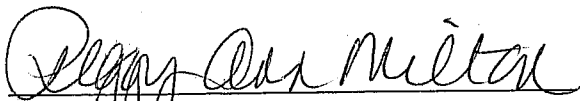
BE IT RESOLVED by the McLean County Board, now meeting in regular session, as follows:

- (1) The McLean County Board hereby approves the recommendation received from the Supervisor of Money Creek Township to move the Money Creek Township polling place from East Bay Camp/Alders Gatehouse, 24308 North Ron Smith Memorial Highway, Hudson, Illinois to the Money Creek Township Hall Building, 25397 North 1925 East Road, Lexington, Illinois.
- (2) The McLean County Board hereby requests that the County Clerk provide a certified copy of this Resolution to the Supervisor of Money Creek Township and the First Civil Assistant State's Attorney.

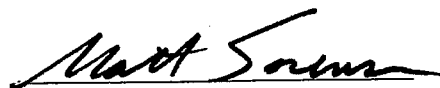
ADOPTED by the McLean County Board this 17th day of February, 2009.

ATTEST:

APPROVED:



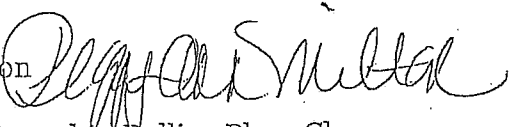
Peggy Ann Milton, Clerk of the County Board
McLean County, Illinois



Matt Sorensen, Chairman
McLean County Board



PeggyAnn Milton
McLean County Clerk
Government Center
115 E. Washington Street, Room 102 • PO Box 2400 • Bloomington, IL 61702-2400
(309) 888-5190 • Fax (309) 888-5932
Tax Administration (309) 888-5187
Elections Administration (309) 888-5186
peggyann.milton@mcleancountyil.gov • www.mcleancountyil.gov/countyclerk

DATE: January 15, 2009
TO: Honorable Chairman Ben Owens and Members of the Finance Committee
FROM: PeggyAnn Milton 
RE: Money Creek Township Polling Place Change

Attached please find a request from Mr. Terry Giannoni, Supervisor of Money Creek Township. Mr. Giannoni is requesting that the polling place currently located at East Bay Camp be moved to:

Money Creek Township Building
25397 N 1925 East Road
Lexington, IL 61753

As you will note by supporting documentation, the new Township Building is ADA compliant.

I fully support this polling place change.

Thank you for your consideration.

Attachments (2)

cc: Honorable Terry Giannoni

"We look forward to serving you."

Milton, Peggy Ann

From: terry1deb@aol.com
Sent: Monday, January 12, 2009 5:14 PM
To: Milton, Peggy Ann
Cc: terry1deb@aol.com
Subject: Change in Polling Place

Good morning PeggyAnn.

Money Creek Township requests moving our polling place from it's current location of East Bay Camp / Alders Gatehouse, 24308 N. Ron Smith Memorial Highway, Hudson, IL 61748 to our newly completed Money Creek Township building, 25397 N 1925 East Rd, Lexington, IL 61753.

Construction was completed on our new building in December 2008. The building complies with all ADA requirements as shown by letters from our architect, Harry Riddle, sent to you previously.

Thank you for all your help.

Terry Giannoni
Supervisor, Money Creek Township

A Good Credit Score is 700 or Above. [See yours in just 2 easy steps!](#)

January 6, 2008

TO: PeggyAnn Melton
McLean County Clerk
Fax 309 888 5932

FR: Terry Giannoni
Money Creek Township Supervisor
Phone 309 365 8564
Cell 309 830 1653
Email terry1deb@aol.com

RE: Money Creek Polling Place

Good morning PeggyAnn.

Thanks so much for getting back to Deborah so quickly on our new building. Hopefully, I can save us all a step in the process of moving our polling place.

Attached is a copy of a letter from our architect, Harry Riddle. He states in his December 8, 2008, that the structure meets State of Illinois Accessibility Standards, commonly referred to as ADA, including the parking area. He states the parking "signs are ready to be installed". We have since installed the signs but because of the weather conditions, the space has not yet been striped. It will probably be spring before weather conditions will be suitable for that work to be done.

I hope that his letter will meet your needs to verify that the building does comply with ADA standards. The County Department of Building and Zoning did find it adequate to issue us an occupancy permit based on it.

My hope is to move the process along fairly quickly. With the current state of Illinois politics, who knows if and when we may be having special elections.

Thank you for all your help and assistance.

Terry Giannoni

HARRY E. RIDDLE, ARCHITECT

12/08/08

Terry Giannoni
24133 N 2250 E Road
Lexington, Illinois

Maintenance Building
25397 N 1925 E Road
Lexington, Illinois

Dear Terry:

This letter certifies Substantial Completion of the Money Creek Township project listed.

This is to confirm the facility including the toilet rooms meet the State of Illinois Accessibility Standards. The required handicapped parking area is designated and the signs are ready to be installed.

The septic system was approved this afternoon.

You may occupy the building now. The floor cleaning remains the only item for the contractor to complete.

I have signed the next to last request for payment for Cornerstone Construction today as well as the final request which covers retainage on the project.

Should there be any question please do not hesitate in calling me.

Sincerely,


Harry E. Riddle

11 SUN POINTE COURT • BLOOMINGTON, ILLINOIS 61704
PHONE (309) 662-3651 • FAX (309) 662-1858

RESOLUTION of the McLEAN COUNTY BOARD
APPROVING and ADOPTING the
McLEAN COUNTY, ILLINOIS EMERGENCY OPERATIONS PLAN

WHEREAS, pursuant to Illinois law, McLean County, Illinois is required to prepare an Emergency Operations Plan and to update this Plan every two years; and,

WHEREAS, the purpose of the Emergency Operations Plan is to prevent, if possible, and then to minimize the vulnerability of McLean County residents to any disaster that may occur, to repair any damages that may be caused, to alleviate any injuries sustained, and to respond effectively to any emergency; and,

WHEREAS, the Emergency Management Department has prepared the two year update to the McLean County Emergency Operations Plan and has presented the updated Plan to the Justice Committee for their review and approval; and,

WHEREAS, the Justice Committee, at its regular meeting on Tuesday, February 3, 2009 recommended approval of the McLean County, Illinois Emergency Operations Plan, as updated; now, therefore,

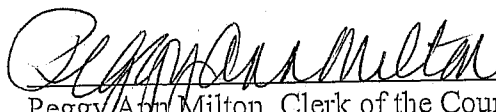
BE IT RESOLVED by the McLean County Board, now meeting in regular session, as follows:

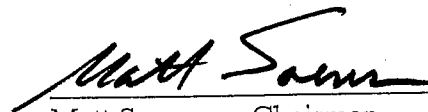
- (1) The McLean County Board hereby approves and adopts the McLean County, Illinois Emergency Operations Plan, as updated and prepared by the Emergency Management Department.
- (2) The McLean County Board hereby authorizes and directs the County Clerk to forward a certified copy of this Resolution to the Emergency Management Director, the McLean County Sheriff, the County Engineer, the McLean County Coroner, the Director of the McLean County Health Department and the County Administrator.

ADOPTED by the McLean County Board this 17th day of February, 2009.

ATTEST:

APPROVED:


Peggy Ann Milton, Clerk of the County Board
McLean County, Illinois


Matt Sorensen, Chairman
McLean County Board




OFFICE OF THE ADMINISTRATOR

(309) 888-5110 FAX (309) 888-5111

115 E. Washington, Room 401 P.O. Box 2400 Bloomington, Illinois 61702-2400

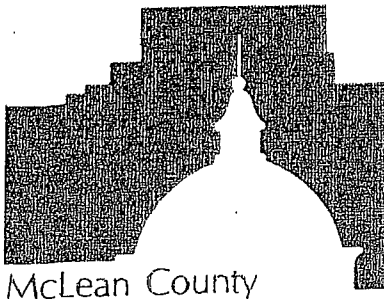
February 11, 2009

Memo to: The Honorable Chairman and Members of the McLean County Board
From: John M. Zeunik 
Re: Approval of the 2009 McLean County Emergency Operations Plan

In accordance with State law and regulations, the McLean County Emergency Management Agency is required to update the McLean County Emergency Operations Plan every two years. Prior to submitting the updated Plan to the Illinois Emergency Management Agency, the County Board is required to approve the updated Plan. Because of the number of pages in the Plan, it is not practical to include a complete copy of the updated plan in the December County Board packet. In the February agenda packet, Board members will receive a summary of the changes included in the 2009 Plan update. For your information and review, a copy of the 2009 McLean County Emergency Operations Plan is available in the County Administrator's Office.

If you have any questions about the 2009 Emergency Operations Plan, please call Curt Hawk, Director, McLean County Emergency Management, at 888-5020.

Thank you.



EMERGENCY MANAGEMENT AGENCY
(309) 888-5020 FAX: (309) 888-5534
104 W. Front St., Room B10 P.O. Box 2400 Bloomington, Illinois 61702-2400

January 27, 2009

Memo to: The Honorable Chairman and Members of the Justice Committee
McLean County Board

From: *Curtis Hawk*
Curtis Hawk

Re: Summary of Changes to the 2009 Emergency Operations Plan.

McLean County's Emergency Operations Plan has undergone many changes over several years as our agency has grown to embrace the newest technology and guidance from the U.S. Department of Homeland Security.

The following summaries of changes to the plan are outlined below.

- ❖ Initial changes included the maintenance upkeep of the Operations Plan to include name and title changes of responders, agencies and locations (i.e. New Sheriff, Agencies Directors, phone numbers, addresses, Staff changes and/or responsibilities.
- ❖ **Standardization** of our core set of concepts, principles, and terminology to assist in local agencies, responders and private entities at all levels that we can work together to manage incidents, regardless of their cause, size, location, or complexity.
- ❖ **Mutual agreements and standardized organizational structures** – such as the Incident Command System (ICS) and Unified Command (UC) these have improved our interoperability among jurisdictions and disciplines including our improved training, resource management, communications and preparedness planning.
- ❖ **In the Basic Plan section:** Procedures detailing how the County will request outside assistance in a disaster, such as assistance from other EMA's the State IEMA or both.
- ❖ **Public Information section:** Designated a facility as the Joint Public Information Center to coordinate emergency public information with responding agencies as well as the State EOC creating a single source of information released to the public.

- ❖ **Damage Assessment:** assigning specific tasks and responsibilities to a team to quickly coordinate damage assessment activities following a major disaster providing timely information to the public of shelters, damage to utilities, determining unsafe structures, and repair information.

- ❖ **Additional New Annexes:** from “Lessons Learned” we have reviewed our areas of planning in Evacuations and Human Services. Here we are adding an annex covering Special Needs Populations and sheltering needs of those with pets that may not want to evacuate until the needs of their pets are met. This led us to develop the beginnings of the Cat and Dog Shelter Plan. This plan although not complete gives a base plan to build on in the event of needs to shelter small animals resulting from a disaster.

I have included the changes and page markups on a CD for your review. These are in a standard MS Word format. Should you have any questions or would like to discuss the revisions please feel free to contact me.

Thank you.

**ATM Machine Agreement By and Between
The County of McLean and Bloomington Municipal Credit Union**

WHEREAS, The County of McLean, PO Box 2400, Bloomington, Illinois 61702-2400, a body corporate and politic, (hereinafter referred to as "COUNTY"), AND Bloomington Municipal Credit Union, 602 South Gridley, Bloomington, Illinois, (hereinafter referred to as "BMCU") hereby enter into an agreement to provide an ATM machine to be located in the lobby of the McLean County Sheriff's Department, 104 West Front Street, Bloomington, Illinois.

Now, therefore, it is expressly agreed by the parties as follows:

1. This agreement shall commence on January ____, 2009, and shall terminate on July 31, 2009.
2. BMCU shall purchase and retain the ownership of said ATM machine.
3. BMCU shall be financially responsible for the maintenance and all security of the ATM machine.
4. BMCU shall provide the onsite service and maintenance and maintain the cleanliness of the ATM machine.
5. BMCU will replenish and provide the necessary cash on an as needed basis.
6. COUNTY will install and be financially responsible for the POTTS telephone line.
7. COUNTY shall provide in-house marketing signage at various locations in the building at COUNTY's discretion.
8. COUNTY assumes no responsibility for the ATM machine specifically, but not limited to, theft, damage, usage delays regarding phone or data lines, lost cash, incorrect withdrawals, power outages, any ATM malfunction, customer complaints, lost or stolen ATM cards or ATM supplies, or compliance with any ATM regulatory body or banking institution requirements.

Surcharge/Transaction Fee –

All transactions conducted with the use of a Bloomington Municipal Credit Union ATM/debit card will not be assessed a surcharge fee. Bloomington Municipal Credit Union will assess a surcharge fee of \$3.00 per transaction for all foreign transactions. The Credit Union will retain all the fee income.

BMCU's insurance and bond will cover the ATM machine, cash within, and the transporting of said cash, and shall list COUNTY and all its officers, officials, agents and employees as an additional insured and hold COUNTY harmless from all liability, public or private.

The parties hereto mutually agree that this agreement will be in effect for a period of 6 months and then on a monthly basis thereafter until a new contract is signed, or unless either party terminates the agreement upon 30 days written notice to the other party.

Amendments to this agreement may be made from time to time by mutual consent by the parties.

The parties hereto mutually agree that the foregoing constitutes all of the agreements between the parties and in witness whereof the parties have affixed their respective signatures on the dates indicated below.

IN WITNESS WHEREOF, the parties hereto have executed this agreement by their respective officers, thereunto duly authorized at Bloomington, Illinois, this _____ day of _____, 2009.

APPROVED:

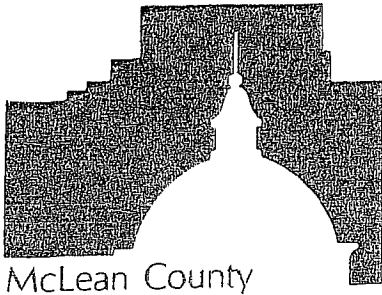
BY: _____
Chief Executive Officer Date
Bloomington Municipal Credit Union

BY: _____
Mike Emery, Sheriff of McLean County Date

BY: _____
Matt Sorensen, Chairman, Date
McLean County Board

ATTEST:

BY: _____
Peggy Ann Milton, Clerk of the County Date
Board of McLean County, IL



McLEAN COUNTY SHERIFF'S DEPARTMENT
MIKE EMERY, SHERIFF
"Peace Through Integrity"
Administration Office
(309) 888-5034
104 W. Front Law & Justice Center Room 105
P.O. Box 2400 Bloomington, Illinois 61702-2400

Detective Commander (309) 888-5051
Patrol Commander (309) 888-5859
Patrol Duty Sergeant (309) 888-5019
Jail Division (309) 888-5065
Process Division (309) 888-5040
Records Division (309) 888-5055
Domestic Violence Division (309) 888-4940
FAX (309) 888-5072

January 23, 2009

TO: Mr. Tari Renner, Chairman Justice Committee
FROM: Sheriff Mike Emery
RE: February 3, 2009 Justice Committee Meeting

I would respectfully request that the following items be placed on the February 3, 2009, Justice Committee Agenda for Action and Information.

ACTION

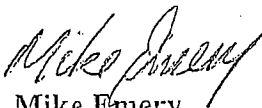
- 1) ATM Machine Agreement By and Between The County of McLean and Bloomington Municipal Credit Union: (Please see attached.)

INFORMATION

- 1) Mclean County Detention Facility Report: (Please see attached.)
- 2) Olympia Community Unit School District No. 16 Equipment Donation Recognition: (Please see attached.)
- 3) Olympia Community Unit School District No. 16 School Resource Officer Recognition: (Please see attached.)
- 4) Grand Jury Inspection Report of the Mclean County Jail: (Please see attached.)

If you have any questions prior to the meeting, please feel free to contact me.

Sincerely,


Mike Emery
Sheriff



McLEAN COUNTY BOARD
(309) 888-5110 FAX (309) 888-5111
115 E. Washington P.O. Box 2400
Bloomington, Illinois 61702-2400

Matt Sorensen
Chairman

February 11, 2009

To the Honorable Chairman and Members of the McLean County Board:

Your PROPERTY COMMITTEE herewith respectfully recommends approval of the request received from the County Highway Engineer to approve Change Order #3 in the amount of \$1,016.00 for the new Vehicle Storage Building at the County Highway Department. Change Order #3 is for the added expense to install an emergency shut off switch and two pressure gauges on the outlet side of the two boilers in the mechanical room. This Change Order will bring the boilers into compliance with the State of Illinois Fire Marshall's requirements following the inspection of the Vehicle Storage Building.

Respectfully submitted,

The PROPERTY COMMITTEE of the McLEAN COUNTY BOARD

District #1 Stan Hoselton Don J. Cavallini	District #3 Diane R. Boslic George O. Wendt	District #5 William T. Caisley Sondra "Sonny" O'Connor	District #7 Bette Rackauskas John A. Butler	District #9 Cathy Ahart Erik Rankin
District #2 Matt Sorensen Jim Soeldner	District #4 Duane Moss Laurie Wollrab	District #6 George J. Gordon John McInlyre	District #8 Paul R. Segobiano Tari Renner	District #10 Benjamin J. Owens Bob Nuckolls



HIGHWAY DEPARTMENT
Eric S Schmitt, County Engineer
Jerry Stokes, Assistant County Engineer
102 S Towanda Barnes Road, Bloomington, IL 61705
(309) 663-9445 FAX (309) 662-8038

DATE: January 16, 2009

TO: Mrs Diane Bostic, Chairwoman and Members of the McLean County Property Committee
Mr Stan Hoselton, Chairman and Members of the McLean County Transportation Committee

FROM: Eric S. Schmitt, McLean County Engineer *E.S.S.*

RE: Change Order #3 – McLean County Highway Department Vehicle Storage Building

Attached, for you information and approval, is a copy of Change Order #3 for the McLean County Highway Department Vehicle Storage Building. This change order is for installing an emergency shut off switch and two pressure gauges on the outlet side of the two boilers in the mechanical room. These additions bring the boilers into compliance with the Illinois Fire Marshall's requirements following his inspection. This change order includes labor, materials and supervision. The final cost of this change order is \$1,016.00.

I recommend the approval of this change order.

TARTER CONSTRUCTION, LLC

2931 E. Empire St
BLOOMINGTON, IL 61704
Phone: (309) 261-9049
Fax: (309) 661-2033

Number: # 3

CHANGE ORDER

To: McLean County Highway Dept.

Job: New Storage Building

We hereby agree to make the change(s) specified below:

This change order is for:

Emergency shut off switch located in mechanical room	\$ 423.00
Install pressure gauge on the outlet side of each boiler	\$ 400.00
Supervision	\$ 100.00
Contractor's Fee	\$ 93.00
Total this change order	\$1,016.00

RECEIVED

JAN 08 2009

McLEAN CO. HIGHWAY DEPT.

NOTE: This Change Order becomes part of and is in conformance with the existing contract.

WE AGREE hereby to make the change(s) specified above at this price	\$	1,016.00
ORIGINAL CONTRACT AMOUNT	\$	500,300.00
PREVIOUS CHANGE ORDERS (totald)	\$	2,012.50
REVISED CONTRACT TOTAL	\$	503,328.50

ACCEPTED - The above prices and specifications of this Change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Date 01/07/2009

Date of Acceptance 2-17-2009

Authorized Signature

Signature

STATE OF ILLINOIS)
)
COUNTY OF McLEAN) SS

A RESOLUTION FOR REAPPOINTMENT OF MIKE EMERY
AS A MEMBER OF THE EMERGENCY TELEPHONE SYSTEM BOARD

WHEREAS, due to the expiration of term of Mike Emery as a member of the Emergency Telephone System Board, it is advisable to consider an appointment or reappointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of Illinois Compiled Statutes, Chapter 50, Section 750/15.4 et. seq. has the responsibility to fill a four-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Sheriff Mike Emery as a Member of the Emergency Telephone System Board for a four-year term to expire on the third Tuesday in January, 2013, or until a successor shall have been qualified and appointed.


BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this Resolution of Reappointment to Sheriff Mike Emery, to the Emergency Telephone System Board, to the County Clerk, the County Auditor and the County Administrator's Office.

ADOPTED by the County Board of McLean County, Illinois, this 17th day of February, 2009.

APPROVED:


Matt Sorensen, Chairman
McLean County Board

ATTEST:


Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

) STATE OF ILLINOIS)
SS)
COUNTY OF McLEAN)

A RESOLUTION FOR REAPPOINTMENT OF GLENN WILSON
AS A MEMBER OF THE EMERGENCY TELEPHONE SYSTEM BOARD

WHEREAS, due to the expiration of term of Glenn Wilson as a member of the Emergency Telephone System Board, it is advisable to consider an appointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of Illinois Compiled Statutes, Chapter 50, Section 750/15.4 et. seq. has the responsibility to fill a four-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Mr. Glenn Wilson as a Member of the Emergency Telephone System Board for a four-year term with the term expiring upon the third Tuesday in January, 2013, or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this resolution of reappointment to Mr. Glenn Wilson, and the Director of ETSB as well as the County Auditor, County Clerk and County Administrator's Office.

ADOPTED by the County Board of McLean County, Illinois, this 17th day of February, 2009.

APPROVED:


Matt Sorensen, Chairman
McLean County Board

ATTEST:


Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

STATE OF ILLINOIS)
COUNTY OF McLEAN)

A RESOLUTION FOR REAPPOINTMENT OF JEROME K. NORD
AS A TRUSTEE OF THE
SOUTHEASTERN McLEAN COUNTY WATER AUTHORITY

WHEREAS, due to the expiration of term for Jerome K. Nord, as a member of the Southeastern McLean County Water Authority, it is advisable to consider an appointment or reappointment to this position; and,

WHEREAS, the Chairman of the County Board, in accordance with the provisions of Illinois Compiled Statutes, Chapter 70, Section 2705/4, has the responsibility to fill a three-year term by appointment or reappointment, with the advice and consent of the County Board; now, therefore,

BE IT RESOLVED that the McLean County Board now in regular session deems it necessary to give its advice and consent to the reappointment of Jerome K. Nord as a trustee of the Southeastern McLean County Water Authority for a three-year term that expires on February 19, 2012, or until a successor shall have been qualified and appointed.

BE IT FURTHER RESOLVED that the County Clerk forward a certified copy of this resolution of appointment to Jerome K. Nord and Hunt Henderson, attorney for the Southeastern McLean County Water Authority, as well as the County Auditor, County Clerk and County Administrator's Office.

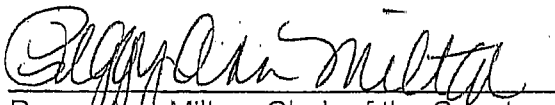
ADOPTED by the County Board of McLean County, Illinois, this 17th day of February, 2009.

APPROVED:



Matt Sorensen, Chairman
McLean County Board

ATTEST:



Peggy Ann Milton, Clerk of the County
Board of the County of McLean, Illinois

Members Segobiano/Owens moved the County Board approve the Consent Agenda as presented. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Owens, Vice-Chairman, presented the following:

INTRODUCTION

McLean County is moving forward with an ambitious GIS initiative that is vital to streamlining daily operations as they pertain to assessment and land records management. The Sidwell Company is the most qualified vendor to provide these unique services to McLean County. In addition to our more than 30 years of experience with land records in McLean County, our experience with GIS development and implementation from start to finish is unparalleled in the industry.

Sidwell is a 100% employee-owned company. As owners, we recognize that our customers place a great deal of trust in our ability to meet their needs. We understand that simply providing data, professional services, software or training does not fulfill the obligation that is inherent with that trust. We know that our job is not done until the county can accomplish what it set out to do when it embarked upon this GIS initiative. We approach each project as the county's partner from start to finish. Staff members from Sidwell have already spent time with the GIS professionals at McLean County to review maintenance workflows, data structures, and speak one-to-one with individuals to address the unique needs of McLean County. This, coupled with our experience in migrating over 100 counties to the geodatabase, gives Sidwell a unique advantage in providing McLean County the services outlined in this proposal.

Project Background

In 2003 The Sidwell Company began working with McLean County and the Regional Planning Commission to address several limitations of the cadastral GIS data and workflows that were in use at that time. Services provided included:

- Addition of property dimensions to the geodatabase where they were missing, and correction of property dimensions where they were incorrect
- Short-term cadastral map printing services
- Design of a map book plotting solution for use at the Regional Planning Commission
- Cadastral map maintenance services

Project Goals

The goals of this proposed project are to improve the Cadastral GIS business practices for McLean County through implementation of the following tasks:

- Provide the county with a geodatabase that is optimized for use in the current release of ArcGIS software
- Provide the county with a set of software tools that will increase map maintenance productivity while enforcing data integrity.
- Simplify the map maintenance process by introducing an efficient cadastral map maintenance workflow.
- Provide the user community with a clean GIS data set for query, publication and analysis.

GEODATABASE RESTRUCTURING

GEODATABASE REPAIR SERVICES

Sidwell technical staff will perform several tasks that are designed to eliminate legacy inconsistencies in the McLean County cadastral geodatabase. These maps were originally converted into an ESRI geodatabase with ESRI's ArcGIS 8.x platform by a separate vendor prior to Sidwell's involvement with the McLean County geodatabase (late 2003). Since that time, ESRI has released several significant upgrades to the geodatabase and ArcGIS software products. During this period, the McLean County cadastral geodatabase has undergone several of these upgrades and is now functioning on the ArcGIS 9.3 platform.

Because of the advancement of the underlying technologies, the geodatabase has matured since it was originally populated prior to 2003. Several types of geometries that would successfully validate against ArcGIS 8.x are considered errors in ArcGIS 9.3. It's important to realize that ArcGIS version 8.0 was the first version of ArcGIS. ArcInfo versions 1 through 7 operated on data residing in coverage format, which is inherently and significantly different from the geodatabase.

These following tasks include several processes for bringing the McLean County geodatabase into compliance with current standards. Sidwell will run proven scripts and procedures against the geodatabase that will identify and eliminate the following inconsistencies:

- **Eliminate all Feature Linked Annotation**

Feature linked annotation maintains a link between an instance of text on the maps, and a related feature. For instance, a lot dimension may be associated with a lot boundary. In theory, this enforced integrity in the geodatabase by maintaining a one-to-one association between boundary and dimension. In a practical sense, it has become difficult to justify the return on investment on the additional complexity that it introduces to the geodatabase (one additional relationship class and destination table for each type), and the additional steps involved in the map maintenance process.

In order to simplify the geodatabase data model while streamlining the map maintenance process, we recommend all feature linked annotation be converted to simple annotation by severing the association between the annotation and related feature (i.e. lot dimension to lot line). All resulting simple annotation will be subtyped by dimension type to ensure all annotation is appropriately categorized within the geodatabase.

- **Geometry Tests**

- Null geometries

The geodatabase currently contains records that do not define actual geodatabase feature class geometries. These records are remnants left behind when features were created and subsequently modified into empty records by earlier releases of ArcGIS software.

- Self intersecting
Early releases of the ArcGIS topology engine did not contain as many topology rules as it does now. In addition, the current software traps several error conditions that passed tests in early versions. Self intersecting features are graphic entities that loop back upon themselves thereby creating ghost polygons.
- Incorrect ring ordering
This time refers to what are commonly referred to as donut polygons. Polygons that reside completely inside other polygons have represented technical challenges in GIS for the past 20 years. In a nested ring scenario, the direction in which the vertices are numbered needs to be reversed (i.e. counter-clockwise vs. clockwise) between the inner and outer rings.
- **Annotation**
 - Duplicate SymbolID's in the symbol collection of the label engine
Each piece of annotation, or simple text, contains a unique identifier that is used to associate them to a group of like instances of annotation within a geodatabase. The subsequent annotation groups are used by ArcGIS software to determine how to symbolize the annotation on the screen or map print. If these IDs are duplicated, the labeling engine becomes confused as to how to draw the associated instances of annotation. Workflows wherein an instance of annotation was copied and pasted from one feature class to another could also cause this situation.
 - Invalid and Null SymbolID's populated in annotation feature classes
As expressed in the previous bullet item, each instance of annotation must have a unique ID to define how it should be drawn. Early versions of ArcGIS could create null, or empty, SymbolIDs within the geodatabase. Since the SymbolID is used to determine how to draw an instance of annotation, a null SymbolID results in improper symbolization of the annotation. This may manifest itself as the display of red phantom polygons on the map where the annotation should appear.
 - Duplicated Annotation ClassID Subtypes
A subtype is a powerful mechanism for separating types of annotation within the same feature class. For instance, a single feature class may contain lot dimensions that are appropriate for plotting at a publication scale of 1"=100', and lot dimensions appropriate for plotting at a publication scale of 1"=400'. A subtype is a numeric code that is used to separate these groups of annotation that share a parent feature class. If two groups are assigned the same group number, the software becomes confused when attempting to draw the annotation.
 - Invalid and Null Annotation ClassID populated in annotation feature classes
Early versions of ArcGIS could create null, or empty, annotation ClassID within the geodatabase. Since the ClassID is used to identify the specific instance of the annotation to, an invalid ID will result in unexpected behaviors with ArcGIS.
 - Duplication of Annotation in scale dependent annotation feature classes

We have noticed several instance of duplicated annotation within annotation feature classes that are scale dependent. We will isolate and delete duplicate annotation that resides within the same feature class, same subtype, and same scale dependencies.

In addition, we will evaluate each topology rule in the geodatabase and simplify these rules where appropriate. Our ability to eliminate and simplify topology rules will depend on other recommendations that county elects to adopt at this time. For instance, if the tagged data model is adopted we can be considerably more aggressive with our simplification of topology rules.

In addition to these specific tasks, we will also validate all feature geometries, and re-validate the resulting geodatabase against the final set of topology rules.

IMPORT PARCEL INVENTORY TO PARCEL BUILDER-ADMINISTRATOR

Sidwell will import and configure McLean County's tabular parcel inventory in Parcel Builder-Administrator™. This will allow the County to have a complete listing of all parcels within the County, and will enable them to directly link the parcel number to the GIS, at the same time making the parcel number available to other applications (i.e. Tax and CAMA) for integration and enhanced workflows. The County is responsible for providing Sidwell with the most current inventory of parcel numbers upon beginning this task.

RELOCATION OF MAINTENANCE TO MCLEAN COUNTY

We believe that all aspects of an efficient cadastral maintenance workflow can be provided using the tools included in Sidwell's Parcel Builder software suite, used in combination with ESRI's ArcGIS at the ArcEditor or ArcInfo licensing level.

PARCEL BUILDER PLUS SOFTWARE SUITE



Parcel Builder™ is a non-proprietary suite of software developed at Sidwell for the specific purpose of creating and maintaining cadastral maps. This software extends the functionality of ESRI's ArcGIS software platform by introducing over 40 tools that are designed to improve GIS-based land records workflows. Parcel Builder has been adopted by over 100 counties as their cadastral editing environment of choice, and is in its third release (Version 3). In addition to the functions and capabilities of Parcel Builder that are detailed in this document, we have included the following additional items along with this response to demonstrate the viability of Sidwell's proposed solution:

Parcel Builder has a software dependency on a licensed copy of ArcMap 9.3® at the ArcEditor™ or ArcInfo® licensing level and loads as an ArcMap extension. Map data must reside within a personal, File, personal SDE, or enterprise geodatabase. Windows XP® operating systems are supported.

Parcel Builder is comprised of four modules:

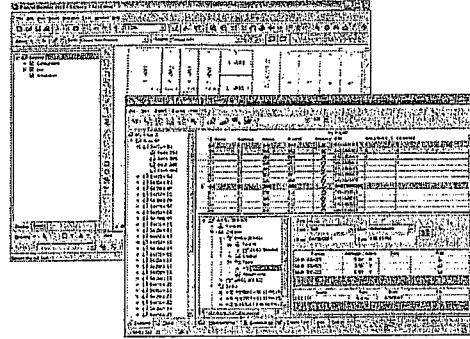
- Parcel Builder-Administrator™
- Parcel Builder-MapEditor™
- Parcel Builder-MapPlotter™
- Parcel Builder-MapView™

These software tools can be deployed as an integrated product or as individual productivity tools. The Parcel Builder software stack is illustrated below:

Parcel Builder-Administrator™



Administrator provides a central environment from which to manage a parcel number inventory. It communicates in real time with geodatabase feature classes and tax/CAMA tables. Parcel number consistency between these environments is enforced in real time. Administrator creates parcel numbers only once, according to predefined business rules, and propagates them across the enterprise.



Administrator features drag-and-drop functionality to associate parcel numbers to a geodatabase feature class displayed in ArcMap, as well as live integration with CAMA (Computer Assisted Mass Appraisal) and tax administration software packages.

Historically, throughout the map compilation and maintenance process, several related parcel management tasks have resided in separate applications and databases. By managing these tasks within a single application, duplication of data and effort is avoided.

The philosophy behind Parcel Builder-Administrator is that a real estate parcel is born on the map. The creation of a new parcel within the GIS should trigger actions across the appraisal and tax cycle enterprise. Since Administrator stores data in any of several ODBC (Open Data Base Connectivity) data sources (including Microsoft SQL Server and Access), these tables are immediately visible to associated appraisal and tax cycle software packages.

Because it is vital that parcel numbers in the GIS and within the parcel number control system be in synch, we have tightly integrated the two processes. For example, when a new parcel number is created in Administrator, it appears with a color indicating that it has not yet been linked to the GIS parcel map. When that parcel is associated with the GIS map through simple drag-and-drop integration, the two databases are connected permanently within the relational database system.

Inconsistent data entry issues are eliminated because the parcel number is entered only once. Discrepancies between the GIS and parcel inventory database are eliminated because the data sets share key fields while Administrator enforces business rules that ensure consistency.

Administrator also includes the functions and features listed below:

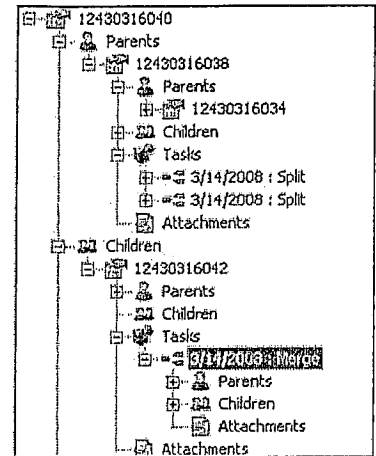
- Provides parcel number control by enforcing PIN format consistency and uniqueness.
- Provides parcel control reports, which include information concerning parcel splits or consolidations. While this function is not meant to serve as a full-fledged tract indexing system, it does provide a convenient mechanism for tracking why and when a parcel number was assigned or retired. If pertinent tax and/or CAMA records are available as ODBC data sources, this information is directly accessed as read-only views and displayed within Administrator.
- Provides parcel cross reference tables, which include relationships between a county's legacy parcel number and the GIS parcel number. Searches can be conducted on the old or new parcel number. Parcel counts can be generated and mismatches between the two parcel numbering systems can be isolated, counted, and reported. (This function is not used in cases where a new parcel numbering system is not being introduced.)
- Supports special property types, such as condominiums. Other approaches often neglect several of the more complicated cadastral scenarios. Because Administrator was originally written for use in Sidwell's cadastral map production facility, we have incorporated functionality for every situation that we have encountered. For instance, condominium complexes often consist of a common area to which a pseudo-parcel number is assigned and individual units to which real estate parcel numbers are assigned. Within the GIS, these are represented by polygon and point features respectively, each of which must follow different and specific business rules. Alternately, a relationship class can be used to maintain the parent/child relationship between condominium complex and unit.
- Provides data export functions. Even though all data utilized by Administrator resides in ODBC-compliant tables that can be read directly by third-party applications, we have included ASCII data export functionality to ensure that the parcel number inventory is available for use within the widest possible breadth of third-party applications.
- Provides open connectivity to CAMA and tax administration software, since integration is critical to establishing efficient cadastral map maintenance workflows. Sidwell maintains an "open door" policy when working with tax and CAMA software vendors. We will provide these vendors with the technical information, software, and instruction necessary to integrate with Administrator. This assistance is provided at no cost to the tax cycle or CAMA vendor. Sidwell's approach to integration is based on the philosophy that we will integrate with any tax and CAMA vendor to the maximum extent that is possible.

Parcel Genealogy Extension to Parcel Builder-Administrator

Parcel Builder-Administrator (PBA) acts as the “home” for control of the parcel number inventory. It ensures synchronization of the parcel number assignments between the GIS and other applications like tax/CAMA software

PBA Genealogy will allow the user to designate the parent-child relationships for all parcels that are added to the parcel database through parcel splits and consolidations. In the case of a parcel split, the system will support a single parent and multiple children situation. In the case of a parcel consolidation, the system will support multiple parents and a single child. Complex splits and consolidations that involve multiple parents and multiple children will be handled as two separate transactions.

Additional reports will be created that allow the user to select a parcel and display all parcels to which the selected parcel is a member of the parental lineage going forward, and all parcels that are members of the parental lineage of the selected parcel going backward.



PBA Genealogy allows existing documents and scanned images to be associated with a parcel or a transaction by storing the path to the target document or documents on the current computer network. If a document is associated with a transaction, it can be retrieved by searching on any of the parent or child parcels involved in the transaction. If a document is associated only with a parcel, it is attached only to the parcel itself.

PBA Genealogy stores all tabular data within Microsoft SQL Server or Oracle. As such, all data will be available to other applications throughout the enterprise at the discretion of the database administrator of SQL Server or Oracle.

This image includes a PBA Genealogy report for a selected parcel within PBA.

Parcel Builder Administrator Genealogy Report					
Report for Parcel Number: 04-02-200-004					
Parent PIN	Child PIN	Date	Type	User	Document
04-02-200-004 04-02-200-005	04-02-200-006	10/23/2006	Consolidation	Administrator	Appraisal Walk Thru
04-02-200-002	04-02-200-003 04-02-200-004 04-02-200-005	10/23/2006	Split	Administrator	Re-Plat of Block 4, Lot 5

Parcel Builder-MapEditor™

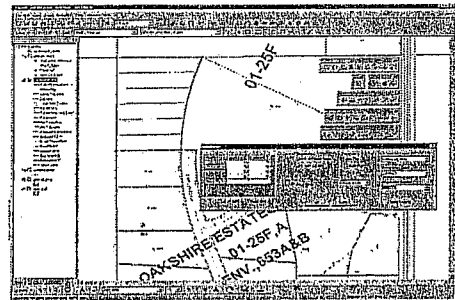


MapEditor includes a complete toolkit for creating and managing a tagged data model. It also includes enhancements to the ArcMap sketch tool that increase cadastral map capture and maintenance productivity.

These features include, but are not limited to:

- 9 tools focused on placing cadastral cartographic features such as ownership hooks, ownership tics, etc.
- 7 productivity tools for placing everything from subdivisions to cul-de-sacs in ArcMap
- 7 tools for maintaining and manipulating a tagged data model
- 4 tools for interactively checking and correcting boundary integrity
- 4 tools for managing linear boundaries (create intersections, proportion line, etc.)
- 2 enhanced measuring tools
- 2 tools that enhance annotation placement and management
- 8 tools for optimizing the drawing environment for the map editor (show line direction, set visible scales, cycle through selection set, etc.)

MapEditor also includes Parcel Builder-Workflow, which is an addition to the ArcMap interface that provides a means of storing editing tasks, which can later be used to efficiently execute editing tasks while updating your cadastral data. Editing tasks consist of a tool/command to be executed as well as a stored set of parameters such as setting the target layer, setting the snapping environment, etc. External applications can also be launched from the Workflow window. Workflows steps can be executed in set order, or by themselves. Workflows are saved to a standard XML document that can be loaded into the panel at a later time.



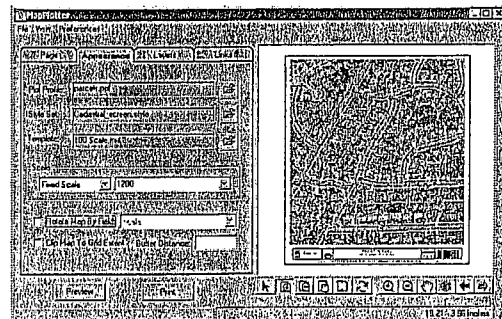
Parcel Builder-MapPlotter™



MapPlotter provides a flexible software tool for creating consistently high quality cadastral maps from an automated and intuitive batch-plotting interface. This product runs within

ArcMap and operates against mapping data that resides in an ESRI geodatabase.

With just a few mouse clicks, MapPlotter can select and print map pages or entire map atlases. It also defines and saves map themes, which contain specific information about what will be included in the map print and how it will be rendered. Each map theme stores the data location, symbology, style set, template, and plot profile for the maps to be produced. Using standard ArcMap map templates, MapPlotter automatically enters page-specific text into the marginalia of each map. In addition, MapPlotter



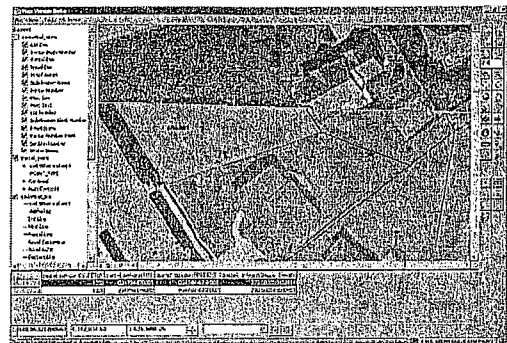
also has the added capability of automatically creating individual parcel-specific plots for a selected subset of parcels, and creating prints, plots, or image files for each.

MapPlotter allows polygons, lines, points, labels, and annotation to be resymbolized according to a standard ArcMap style set. All map print preparation is accomplished without any change to the current ArcMap map data frame or map layout. The independent map preview window contains navigation tools that allow verification of the rendered map before submitting it to a printer or plotter. This approach significantly improves map-rendering speed, which reduces the operator's wait time.

Parcel Builder-MapViewer™



MapViewer is the newest member of the Parcel Builder software suite. MapViewer is built upon the ESRI ArcReader™ control. It is designed to provide real-time access to cadastral maps for use by non-editors, which may include supervisors, office holders, clerks, and anyone else who has access to the network upon which the GIS resides. Data is directly accessed from personal or enterprise geodatabases. MapViewer has the added capability of performing graphic selects of parcels and the ability to query upon data residing in related tables such as live tax and/or CAMA information. Streams of parcel numbers can be sent to, and received from, integrated third-party applications. The simple and intuitive user interface is targeted to the casual user who wants to benefit quickly and efficiently from the GIS data.



ARCGIS SERVER CONFIGURATION AND GEODATABASE INSTALLATION

Sidwell will spend two (2) days on-site at McLean County to configure ArcGIS Server for the county's enterprise GIS solution. Sidwell will completely install the completed geodatabase in ArcGIS Server, establish user roles, define versioning scheme, and establish a replication scheme with Sidwell.

PARCEL BUILDER INSTALLATION AND CONFIGURATION

All Sidwell software, both off the shelf and custom, will be installed and tested at the County. All installations will be performed by Sidwell technical staff. It will be the responsibility of County staff to provide licensed and installed copies of all prerequisite software (i.e. ArcEditor or ArcInfo and/or ArcGIS Server). Sidwell technical staff will require network logins with sufficient security rights to install and configure software and data associated with this project.

TRAINING

Our proposed software training program includes the following sessions:

TRAINING – CADASTRAL EDITING IN PARCEL BUILDER

This class will last three (3) full days. We will build upon existing knowledge of the ArcMap editing tools by introducing Parcel Builder-MapEditor, which adds many additional editing tools to ArcMap. Our focus will be on establishing workflows that utilize combinations of ESRI tools and Parcel Builder tools to increase the efficiency of the map editing process. We will begin with some standard exercises developed at Sidwell, and then move into actual map maintenance based on your data set and incoming land record documents. All MapEditor tools will be covered during this training session.

TRAINING – PARCEL BUILDER-ADMINISTRATOR WITH GENEALOGY

This class will last one (1) day. We will focus on the use of Parcel Builder-Administrator to manage the parcel number inventory within the County. We will start with the basic operations of splitting, consolidating, and retiring parcels, and then move on to more complex workflows such as condominiums, genealogy, and reporting. This training will also focus on the customization of Parcel Builder-Administrator to make it fit the specific workflows adopted by McLean County.

TRAINING – CADASTRAL MAP PLOTTING AND PRINTING

This class will last one (1) day. This session focuses on the use of Parcel Builder-MapPlotter to create standard hardcopy cadastral maps using the County's plotting and printing equipment. We will then focus on how to modify these maps and create new map series to satisfy the various user groups within McLean County.

TRAINING – ADVANCED CADASTRAL EDITING

This class will last one (1) day. When conducting this training session, our instructor will be assuming that the students have a working knowledge of how to edit maps within ArcMap. We will build upon the knowledge of the ArcMap editing tools by introducing Parcel Builder-MapEditor, which adds many additional editing tools to ArcMap. Our focus will be on establishing workflows that utilize combinations of ESRI tools and Parcel Builder tools to increase the efficiency of the map editing process. We will begin with some standard exercises developed at Sidwell, and then move into some actual map maintenance based on your data set and your incoming land record documents. We will tailor this training to the cadastral mapping practices adopted by McLean County.

PROJECT TIMELINE

These services will be provided within sixty (60) days of receiving 1) written authorization to proceed, and 2) all pertinent data required to complete the tasks.

GIS INFRASTRUCTURE RECOMMENDATIONS

The following are recommended specifications for hardware and software purchases beyond the scope of this project. We have included them here for budgetary purposes and should be considered as recommendations only.

Enterprise Geodatabase (ArcSDE) Server – Up to 60 Typical Users¹

Hardware

- Tower or rack-mount server case with six² hot-swap drive bays.
- Intel Xeon Quad-core; or AMD Opteron Quad-core processor.
- 8GB DDR2 667MHz ECC memory or faster with the ability to expand to at least 16GB in the future. Additional concurrent GIS users will require more memory.
- Single or dual Gigabit Ethernet.
- DVD-Rom drive, either built-in or attached via USB2 port may be useful for loading data.
- SAS/SATA RAID Disk Controller.
- 2x300GB 15k SAS Drives and 4x1TB SAS Disk Drives³. The disk drives should be configured so that “tempdb” database and log files are stored on a separate drive array from the other SQL data and preferably on a faster, mirrored array. These files can be stored on the system drive as long as there is sufficient memory to prevent paging. In this scenario, the 300GB drives would be configured as a RAID1 with a total of 300GB of data storage and it would be used as the system drive and store all applications plus the SQL tempdb and log files. The 1TB drives would be on the second RAID6 array and contain 2TB of storage which should be more than adequate to contain a few raster datasets in addition to the remainder of the GeoDatabase for a typical County. Raster data will be stored in a separate database and should not require regular backups. *Exact storage requirements for imagery will need to be determined.*

Approximate hardware cost with Windows Server OS and 10 Client Access Licenses: **\$8,500 +**

Hardware

- | | |
|--|-----------------|
| • Microsoft SQL Server 2008 Standard w/ 10 CALs | \$2,350 |
| • ESRI ArcGIS Server Basic Enterprise – up to 4 cores | \$8,800 |
| o <i>Estimate only. Must be purchased from ESRI, at a price determined by ESRI</i> | |
| • Additional SQL Server CALs | \$170/ea |

Notes: The price estimates listed above are based on a sample configuration with Intel hardware and do not include configuration or implementation services. Sidwell does not sell the hardware listed above and the prices listed should be used for general requirements and budgetary purposes only. Equipment is available from many vendors with many different options and therefore the system that you choose may be more expensive.

¹Estimated at 15 typical users per CPU core. This number may vary, depending on the client connection type and if the database is versioned or not.

²The total number of drive bays may vary depending on drive capacities, redundancy requirements, and exact storage needs.

³There are many available options for direct-connected drive types and speeds. SAN (Storage Area Network) disk storage is also an option but the details and pricing is beyond the scope of this document.

GIS Mapping Workstation

Hardware

- Intel Core-2 Duo or AMD Athlon 64 X2 – 2GHz or faster processor.
- 4GB DDR2 Memory.
- Microsoft Windows XP or Windows Vista Enterprise Operating System.
- Gigabit Ethernet.
- DVD-Rom drive (optional).
- 80GB or greater SATA Disk Drive.
- PCI Express Dual-Monitor graphics card with dual 17"+ LCD or 19"+ CRT Monitors.

Approximate hardware cost with Windows OS:

\$1,500 +

Software

- ESRI ArcInfo or ArcEditor 9.3 **\$6,500 to \$8,500 (estimate)**
 - *Estimate only. Must be purchased from ESRI, at a price determined by ESRI*

Notes: The price estimates listed above are based on a sample configuration with Intel hardware and do not include configuration or implementation services. Sidwell does not sell the hardware or software listed above and the prices listed should be used for general requirements and budgetary purposes only. Equipment is available from many vendors with many different options and therefore the system that you choose may be more expensive.

PROJECT PRICING

PROJECT TASK	TASK TOTAL
Geodatabase Repair Services	\$4,576.00
Import Parcel Inventory to Parcel Builder-Administrator	\$2,288.00
Parcel Builder™ Plus Software Suite	\$2,995.00
ArcGIS Server Configuration and Geodatabase Installation	\$2,894.00
Parcel Builder Installation and Configuration	\$1,285.00
Training – Cadastral Editing in Parcel Builder	\$4,831.00
Training – Parcel Builder-Administrator with Genealogy	\$1,937.00
Training – Cadastral Map Plotting and Printing	\$1,937.00
Training – Advanced Cadastral Editing	\$1,447.00
PROJECT TOTAL	\$24,190.00

ADDITIONAL PROVISIONS

The Sidwell Company agrees to commence the work under this Agreement immediately upon its execution by McLean County and to continue diligently thereafter until all work, services and materials as agreed upon under this contract are completed. Actual timeframe for project completion will be based on options selected by the County.

It is agreed by and between the parties that The Sidwell Company will submit progress billings for portions of the work and materials as they are completed. It is understood that actual travel expenses will be billed to McLean County, and are not included in the listed prices. It is understood that McLean County will make payments to The Sidwell Company within 30 days of the receipt of a billing invoice. In the event that Sidwell delivers and invoices more work than is budgeted for a given year, the County is not obligated to make payments on the outstanding balance until the next fiscal year when additional funds are budgeted and become available.

This contract, as heretofore described, made and entered into on this _____ day of _____, 2009.

THE SIDWELL COMPANY

MCLEAN COUNTY, ILLINOIS

By _____
Neal Carpenter, President, CEO

By _____
Matt Sorensen, McLean County Board Chairman

NEAL CARPENTER personally appeared and signed before me as an officer and agent of said corporation this

By _____
Title _____

_____ day of _____, 2009.

ATTEST

Notary

By _____
Title _____

AFFIDAVIT OF EQUAL OPPORTUNITY

As a condition of continuing a contractual or business relationship with McLean County, Illinois, it is hereby certified that this contractor or contracting organization agrees to provide equal employment opportunity to all employees and applicants, and will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, or national origin. This shall include handicapped persons, disabled veterans, and persons of any political affiliation. Such action shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising; layoff or termination; rate of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination policy.

In signing this affidavit, the bidder or contractor further certifies that they do not maintain or provide for their employees any segregated facilities at any of their establishments, and that they do not permit their employees to perform services at any location, under their control, where segregated facilities are maintained. The bidder or contractor further certifies that they will not maintain or provide for their employees any segregated facilities at any of their establishments, and that they will not permit their employees to perform services at any location, under their control, where segregated facilities are maintained.

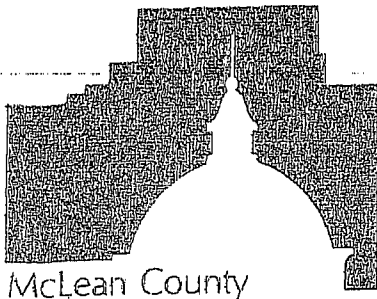
The bidder, offeror, applicant, or subcontractor agrees that a breach of this certification is a violation of this Equal Opportunity Affidavit. As used in this certification, the term "segregated facilities" means any waiting room, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, sex, sexual orientation, or national origin, including handicapped persons, disabled veterans, and persons of any political affiliation, because of habit, local custom, or otherwise.

On behalf of this organization, I hereby certify that compliance with the above equal opportunity policy is now and will continue to be maintained.

THE SIDWELL COMPANY



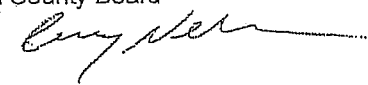
NEAL D. CARPENTER
President & Chief Executive Officer



McLean County

INFORMATION SERVICES
(309) 888-5100 FAX (309) 888-5124
115 E. Washington, Room 202 P.O. Box 2400 Bloomington, Illinois 61702-2400

Memo

To: McLean County Executive Committee and McLean County Board
From: Craig Nelson, Director of Information Technologies 
Date: February 3, 2009
Re: Sidwell Database Reorganization and Relocation Agreement

Please find attached a proposal for professional services from the Sidwell Company. The purpose of the proposal is to enlist the aid of Sidwell in reorganizing, relocating and tuning the GIS database for maximum performance. The proposal price of \$24,190 and the necessary supporting equipment and software has been allocated in the Office of the Supervisor of Assessments and the Information Technologies department.

Background: Last June, it was discovered that the primary copy of our GIS database being edited by the Sidwell Company had several flaws in it. These are technical flaws that have accumulated over time. Some are due to the nature of the structure of the database, and others are due to editing error which has occurred over time.

Solution: Working closely with Information Technologies and the Supervisor of Assessments, Sidwell has developed a plan by which they can correct the errors identified. At the same time, we wish to leverage the associated downtime in order to relocate the database from Sidwell's location in St. Charles, IL, to our own on-site facility. This is in keeping with the County's plan to backwardly integrate the services Sidwell is providing into our own organization. Relocating the database will provide for much more responsive editing sessions for users editing the GIS and provision the County to reduce overall service expenses to Sidwell. Currently County users editing the database must connect to Sidwell via VPN (Virtual Private Network) which can lead to significant lags in performance.

Illinois law ILCS 5/5-1022 (d) states "Notwithstanding the provisions of this Section [purchasing], a county may let *without advertising for bids* in the case of purchases and contracts, when individual orders do not exceed \$25,000, for the use, purchase, delivery, movement or installation of *data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services*".

On behalf of the office of the Supervisor of Assessments and the office of Information Technologies, I respectfully request approval of the attached proposal from the Sidwell Company.

I'll be happy to answer any questions you may have.

Members Owens/Cavallini moved the County Board approve a Request Approval of Agreement with Sidwell Company for GIS Database Services - Information Technologies. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Owens stated: the General Report can be found on pages 61-73 in your packet. Along with the minutes of the Regional Planning Commission Meeting on pages 74-76.

PROPERTY COMMITTEE:

Member Bostic, Chairman, presented the following:

AMENDMENT TO LEASE AGREEMENT BETWEEN THE COUNTY OF McLEAN AND THE CITY OF BLOOMINGTON

WHEREAS, the County of McLean, a body corporate and politic, as LESSEE, and the City of Bloomington, a Municipal Corporation, as LESSOR, entered into a lease agreement on July 26, 2005, for LESSEE's employee parking in the Abraham Lincoln Memorial Parking Deck Garage located on the corner of Front and East Streets in downtown Bloomington, Illinois; and,

WHEREAS, the term of this lease is for five (5) years, expiring on December 31, 2010; and,

WHEREAS, the parties mutually agree to increase the quantity of leased parking spaces afforded to employees of McLean County under this agreement from 176 to 187, an increase of eleven (11) parking spaces to LESSEE; and,

WHEREAS, no further amendments are being considered by either party; now, therefore,

IT IS AGREED BY THE PARTIES as follows:

- 1. Language contained in Article I, Article IV, and Article V referencing 176 parking spaces is hereby amended to reflect 187 parking spaces. The 2009 payment due the City of Bloomington from McLean County for these additional eleven (11) parking spaces will be calculated to commence on the first day of the month following approvals by the City of Bloomington and the McLean County.

A signed copy of the Amendment shall be forwarded to the McLean County Administrator, McLean County Clerk, McLean County Auditor, McLean County Treasurer, McLean County Director of Facilities Management, and the City of Bloomington Director of Facilities Management.

IN WITNESS WHEREOF, the parties hereto have executed this lease amendment by their respective officers, there unto duly authorized at Bloomington, Illinois, this _____ day of _____, 2009.

APPROVED:

City of Bloomington

County of McLean

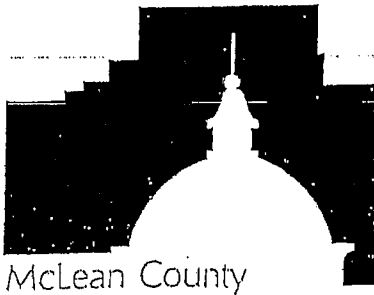
By: _____ Mayor

By: _____ Chairman, McLean County Board

ATTEST:

By: _____ City Clerk

By: _____ Clerk of the McLean County Board



Facilities Management

104 W. Front Street, P.O. Box 2400

Bloomington, Illinois 61702-2400

(309) 888-5192 voice

(309) 888-4120 FAX jack.moody@mcleancountvil.gov

To: The Honorable Chairman and Members of the Property Committee
Mr. John M. Zeunik, County Administrator

From: Jack E. Moody, CFM
Director, Facilities Management

A handwritten signature in black ink that reads "Jack Moody". The signature is written in a cursive style and is positioned over the printed name and title of the sender.

Date: January 20, 2009

Subj: Lease Amendment for County Employee Parking

The County of McLean entered into a five-year lease agreement with the City of Bloomington on July 26, 2005, for 176 County employee parking spaces in the Abraham Lincoln Memorial Parking Deck located east of the Law and Justice Center. All spaces are assigned to County employees for parking via payroll deduction. A waiting list exists of County employees waiting to gain access to the parking deck to park their cars. The average wait is two and one-half years.

The City of Bloomington is offering to increase County employee parking by eleven parking places in the parking deck. Attached, for your kind consideration, is a Lease Amendment to the original lease which increases the leased parking spaces by eleven, yielding a total of 187 parking spaces for the remainder of the lease. Our plan would be to issue these parking spaces to waiting County employees once this amendment is approved by the County and the City. The additional parking revenue will directly pay for the increased parking lease costs to the County.

Mr. Eric T. Ruud, First Assistant States Attorney, has reviewed and approved this amendment.

Facilities Management supports this change and highly encourages its approval.

Thank you for your consideration of this matter.

JEM:

enclosure

Members Bostic/Caisley moved the County Board approve a Request Approval of Parking Lease Amendment with the City of Bloomington - Facilities Management. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Bostic, Chairman, presented the following:

An EMERGENCY APPROPRIATION Ordinance
Amending the McLean County Fiscal Year 2009
Combined Annual Appropriation and Budget Ordinance
General Fund 0001, Facilities Management Department 0041
Health Department Building 0046

WHEREAS, the McLean County Board, on November 18, 2008, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2009 Fiscal Year beginning January 1, 2009 and ending December 31, 2009; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the General Fund 0001, Facilities Management Department 0041, Health Department Building 0046; and,

WHEREAS, pursuant to an Intergovernmental Agreement approved by the City of Bloomington and McLean County on July 26, 2005, for a period of five years beginning this year, the City of Bloomington agreed to rent 176 parking spaces to County employees in City operated parking facilities; and,

WHEREAS, the City of Bloomington has offered an Amendment to the Intergovernmental Agreement that increases the number of parking spaces rented to County employees in City operated parking facilities from 176 to 187 parking spaces effective as of March 1, 2009; and,

WHEREAS, it is necessary to amend the fiscal year 2009 Combined Annual Appropriation and Budget Ordinance in order to appropriate in sufficient funds in order to recognize the increase in the annual parking revenue to be received and the annual lease payment due to the City of Bloomington; and,

WHEREAS, the Property Committee, at its regular meeting on Thursday, February 5, 2009, approved and recommended to the County Board an Emergency Appropriation Ordinance to amend the Combined Annual Appropriation and Budget Ordinance for Fiscal Year 2009; now, therefore,

BE IT ORDAINED by the McLean County Board, now meeting in regular session, as follows:

- (1) That the County Treasurer is hereby directed to add to the appropriated budget of the Facilities Management Department 0041, Health Department Building 0046 the following amount:

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED</u>
0001-0041-0046-0410.0159 West Lot Parking Lot	\$78,144.00	\$ 4,070.00	\$82,214.00

(2)

(2) That the County Auditor is hereby directed to add to the appropriated budget of the Facilities Management Department 0041, Health Department Building 0046 the following amount:

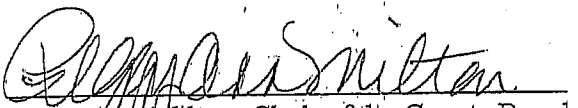
	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED</u>
0001-0041-0046-0744.0002 Parking Lot Expenses	\$78,144.00	\$ 4,070.00	\$82,214.00

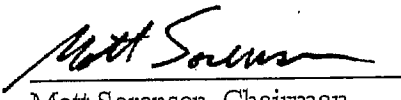
(3) That the County Clerk shall provide a certified copy of this ordinance to the County Treasurer, County Auditor, Director of Facilities Management and the County Administrator.

ADOPTED by the County Board of McLean County this 17th day of February, 2009.

ATTEST:

APPROVED:


Peggy Ann Milton, Clerk of the County Board,
McLean County, Illinois


Matt Sorensen, Chairman
McLean County Board

Members Bostic/Ahart moved the County Board approve a Request Approval of an Emergency Appropriation Ordinance Amending the Fiscal Year 2009 Combined Annual Budget and Appropriation Ordinance - General Fund 0001, Facilities Management Department 004. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Bostic stated: the General Report can be found on pages 81-88 in your packet.

TRANSPORTATION COMMITTEE:

Member Hoselton, Chairman, presented the following:

Combined Annual Appropriation and Budget Ordinance
McLean County Highway Department Fund 0122
McLean County Highway Department 0055

WHEREAS, the McLean County Board, on November 20, 2007, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities to be incurred by and against the County of McLean for the 2008 Fiscal Year beginning January 1, 2008 and ending December 31, 2008; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the McLean County Highway Department Fund 0122; and,

WHEREAS, the County Highway 53 (Danvers-Carlock Road) project was started during Fiscal Year 2007 and carried over into Fiscal Year 2008; and,

WHEREAS, the money needed to cover this Fiscal Year 2008 Construction cost exceed the budget amount in line item 0122-0055-0056-0810-0001 and an expense of \$214,548.93 is necessary to complete construction for the 2008 Fiscal Year; and,

WHEREAS, the Transportation Committee, at its regular meeting on February 3, 2009, approved and recommended to the County Board an Emergency Appropriation Ordinance from the County Highway Matching Tax Fund's Unappropriated fund balance of fund 0122; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Treasurer is directed to make an Emergency Appropriation from the Unappropriated fund balance of the McLean County Highway Department Fund 0122 in the amount of \$3,270.17 and to amend the Fiscal Year Combined Annual Appropriation and Budget Ordinance as follows:

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED</u>
County Highway Department Unappropriated Fund Balance 0122-0055-0056-0400-0000	\$115,778.76	\$3,270.17	\$119,048.93

2. That the County Auditor is directed to amend the Fiscal Year 2008 Combined Annual Appropriation and Budget Ordinance by adding the following line item appropriation in the McLean County Highway Department Fund 0122, Highway Department 0055;

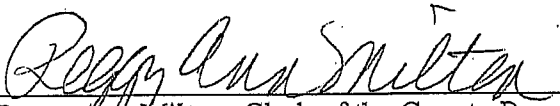
	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED</u>
County Highway Department Const. Roads/Bridges/Culverts 0122-0055-0056-0810-0001	\$211,278.76	\$3,270.17	\$214,548.93

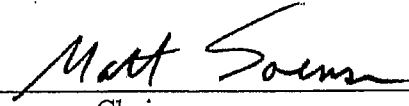
3. That the County Clerk shall provide a Certified Copy of this Ordinance to the County Auditor, County Treasurer, County Engineer and the County Administrator.

ADOPTED by the McLean County Board the 17th day of February 2009.

ATTEST:

APPROVED:


Peggy Ann Milton, Clerk of the County Board
McLean County, Illinois


Matt Sorensen, Chairman
McLean County Board

An EMERGENCY APPROPRIATION Ordinance
 Amending the McLean County Fiscal Year 2008
 Combined Annual Appropriation and Budget Ordinance
 McLean County Highway Department Fund 0123
 McLean County Highway Department 0055

WHEREAS, the McLean County Board, on November 20, 2007, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities to be incurred by and against the County of McLean for the 2008 Fiscal Year beginning January 1, 2008 and ending December 31, 2008; and,

WHEREAS, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the McLean County Highway Department Fund 0123; and,

WHEREAS, the County Highway 53 (Danvers-Carlock Road) project was started during Fiscal Year 2007 and carried over into Fiscal Year 2008; and,

WHEREAS, the money needed to cover this Fiscal Year 2008 Construction cost exceed the budget amount in line item 0123-0055-0056-0810-0001 and an expense of \$1,658,921.08 is necessary to complete construction for the 2008 Fiscal Year; and,

WHEREAS, the Transportation Committee, at its regular meeting on February 3, 2009, approved and recommended to the County Board an Emergency Appropriation Ordinance from the County Highway Motor Fuel Tax Fund's Unappropriated fund balance of fund 0123; now, therefore,

BE IT ORDAINED by the McLean County Board as follows:

1. That the County Treasurer is directed to make an Emergency Appropriation from the Unappropriated fund balance of the McLean County Highway Department Fund 0123 in the amount of \$115,965.83 and to amend the Fiscal Year Combined Annual Appropriation and Budget Ordinance as follows:

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED</u>
County Highway Department Unappropriated Fund Balance 0123-0055-0056-0400-0000	\$595,067.25	\$115,965.83	\$711,033.08

2. That the County Auditor is directed to amend the Fiscal Year 2008 Combined Annual Appropriation and Budget Ordinance by adding the following line item appropriation in the McLean County Highway Department Fund 0123, Highway Department 0055;

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED</u>
County Highway Department Const. Roads/Bridges/Culverts 0123-0055-0056-0810-0001	\$747,544.25	\$115,965.83	\$863,510.08

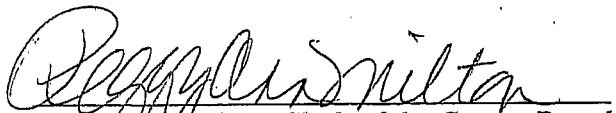
3. That the County Clerk shall provide a Certified Copy of this Ordinance to the County Auditor, County Treasurer, County Engineer and the County Administrator.

ADOPTED by the McLean County Board the

17th day of February 2009.

ATTEST:

APPROVED:


Peggy Ann Milton, Clerk of the County Board
McLean County, Illinois


Matt Sorensen, Chairman
McLean County Board

Members Hoselton/Soeldner moved the County Board approve a Request Approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2008 Combined Annual Appropriation And Budget Ordinance, McLean County Highway Department Fund 0122, McLean County Highway Department 0055 and an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2008 Combined Annual Appropriation And Budget Ordinance, McLean County Highway Department Fund 0123, McLean County Highway Department 0055. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Hoselton stated: the General Report can be found on pages 93-102 in your packet.

FINANCE COMMITTEE:

Member Owens, Chairman, presented the following:

An Ordinance
Of the McLean County Board
Amending the 2009 Combined
Annual Budget and Appropriation Ordinance

WHEREAS, it has become necessary to reappropriate the unliquidated encumbrances of the prior Fiscal Year 2008 budget, and

WHEREAS, reappropriations in the amount of \$921,641.07 for the Fiscal Year 2008 would be added; and

WHEREAS, the Executive Committee has deemed it necessary and advisable to reappropriate the unliquidated encumbrances outstanding at the close of the 2008 Fiscal Year, now therefore,

BE IT ORDAINED, by the County Board of McLean County, Illinois, that the Fiscal Year 2009 budget is amended by reappropriation of the outstanding purchase orders at the close of the 2008 Fiscal Year as follows:

COUNTY GENERAL FUND/0001

COUNTY BOARD

08-163	General Code	\$26,463.00
TOTAL COUNTY BOARD		\$26,463.00

RECORDER

08-114	SimplexGrennell LP	\$4,340.00
08-115	Bradford Systems	\$1,675.50
08-116	Widmer Interiors	\$1,403.16
08-148	Widmer Interiors	\$935.44
TOTAL RECORDER		\$8,354.10

COURT SERVICES - JUVENILE DETENTION

08-137	Harlan Vance Co.	\$1,297.00
TOTAL COURT SERVICES-JUVENILE DETENTION		\$1,297.00

SHERIFF

08-117	10-8 Outfitters	\$5,039.60
08-142	Widmer Interiors	\$3,367.70
08-145	Bob Barker Co., Inc.	\$ 829.05
08-146	Robinson Textiles, Inc.	\$2,080.20
08-147	CharmTex	\$4,386.80
08-151	Robinson Textiles, Inc.	\$2,389.23
08-152	Ray O'Herron Co., Inc.	\$1,337.35
08-153	10-8 Outfitters	\$1,204.00
08-164	American Correctional Association	\$10,000.00
TOTAL SHERIFF		\$30,633.93

BUILDING AND ZONING

08-160	Sidwell Company, Inc.	\$10,000.00
TOTAL BUILDING AND ZONING		\$10,000.00

PARKS & RECREATION

08-161	PHN Architects	\$60,000.00
08-162	Hanson Professional Services	\$17,000.00
08-167	Conrail	\$20,000.00
TOTAL PARKS & RECREATION		\$97,000.00

FACILITIES MANAGEMENT

08-091	Chief City Mechanical, Inc.	\$20,000.00
08-092	Smiths Detection	\$2,527.50
08-093	JMC Glass	\$31,514.00
08-118	Chief City Mechanical, Inc.	\$200,000.00
08-119	Webtech Solutions	\$160,000.00
TOTAL FACILITIES MANAGEMENT		\$414,041.50

INFORMATION SERVICES

08-113	HP Gem/CEI	\$ 8,322.00
08-138	CrimeCog Technicals	\$18,300.00
08-150	Dell Computer	\$13,695.00
08-154	ESRI, Inc.	\$39,600.00

08-155	Dell Computer	\$9,865.00
08-165	Novanis Global Solutions	\$6,268.00
08-168	CDW Government, Inc.	\$7,150.00
08-169	Dell Computer	\$3,000.00
08-170	Thompson Electronics Co.	\$10,965.00

TOTAL INFORMATION SERVICES \$117,165.00

ASSESSOR

08-156	The Pantagraph	\$2,045.00
08-157	ESRI, Inc.	\$22,000.00
08-158	The Chenoa Town Drier	\$490.00
08-159	The Carlock Quill	\$925.00

TOTAL ASSESSOR \$25,460.00

TOTAL COUNTY GENERAL FUND \$730,414.53

T.B. CARE & TREATMENT/FUND 0111

08-120	Widmer, Interiors	\$719.00
08-121	Tuberson	\$5,000.00
08-122	Versapharm, Inc.	\$204.00

TOTAL T.B. CARE & TREATMENT/FUND 0111 \$5,923.00

HEALTH DEPARTMENT/FUND 0112

08-124	People Friendly Places, Inc.	\$424.00
08-126	Office Depot	\$390.00
08-127	Widmer Interiors	\$509.00
08-128	Alphagraph	\$2,500.00
08-129	Sign-A-Rama	\$912.01
08-130	Commerce Bank/Adobe	\$1,799.00
08-132	Helmer, Inc.	\$4,478.00

TOTAL HEALTH DEPARTMENT/FUND 0112 \$11,012.01

RECORDER DOCUMENT STORAGE/FUND 137

08-095	Widmer, Inc.	\$1,474.50
--------	--------------	------------

TOTAL RECORDER DOCUMENT STORAGE/FUND 0137 \$1,474.50

CIRCUIT CLERK/COURT DOCUMENT STORAGE/FUND 0142

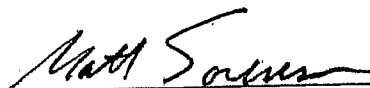
08-089	Byers Printing	\$14,292.50
TOTAL CIRCUIT CLERK/FUND 0142		\$14,292.50

CIRCUIT CLERK/CHILD SUPPORT COLLECTION/FUND 0143

08-136	CrimeCog Technologies, Inc.	\$100,000.00
08-166	CrimeCog Technologies, Inc.	58,524.53
TOTAL CIRCUIT CLERK/FUND 0143		\$158,524.53

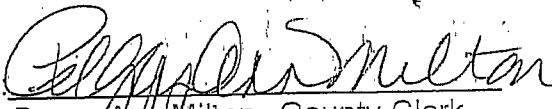
GRAND TOTAL COMBINED FUNDS \$921,641.07

Adopted by the McLean County Board of McLean County, Illinois this 17th day of February 2009.



Matt Sorensen, Chairman
McLean County, Illinois

Attest:



Peggy Ann Milton, County Clerk
McLean County, Illinois

Members Owens/Cavallini moved the County Board approve a Request Approval of an Ordinance of the McLean County Board Amending the 2009 Combined Annual Budget and Appropriation Ordinance - County Auditor's Office. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Owens, Chairman, presented the following:

AN ORDINANCE TRANSFERRING MONIES FROM THE
COUNTY GENERAL FUND 0001
TO THE CHILDREN'S ADVOCACY CENTER FUND 0129,
F.I.C.A./SOCIAL SECURITY FUND 0130, THE I.M.R.F. FUND 0131 AND
THE TORT JUDGMENT FUND 0135
FISCAL YEAR 2009

WHEREAS, the County Board of McLean County heretofore appropriated monies for the purposes set forth in the Children's Advocacy Center Fund 0129, the F.I.C.A./Social Security Fund 0130, the I.M.R.F. Fund 0131 and the Tort Judgment Fund 0135 in the Fiscal Year 2009 Combined Annual Appropriation and Budget Ordinance; and,

WHEREAS, it is necessary to provide sufficient monies to meet ordinary and necessary expenses that have been budgeted; and,

WHEREAS, there are sufficient monies available in the County General Fund 0001 that may be drawn upon temporarily to meet this projected shortfall; and,

WHEREAS, it is desirable to transfer said monies; and,

WHEREAS, the County Administrator has recommended the need for borrowing and transferring up to \$2,867,426.00 from the General Fund 0001 to the Children's Advocacy Center Fund 0129, the F.I.C.A./Social Security Fund 0130, the I.M.R.F. Fund 0135 and the Tort Judgment Fund 0135; and,

WHEREAS, the Finance Committee, at its regular meeting on Wednesday, February 4, 2009, concurred with the County Administrator's recommendation and so recommends approval of this Ordinance to the McLean County Board; now, therefore,

BE IT ORDAINED by the McLean County Board in regular session that the sum of up to \$2,867,426.00 be and the same is hereby ordered transferred on an as needed basis as follows:

FROM:	County General Fund 0001	<u>\$2,867,426.00</u>
TO:	Children's Advocacy Center Fund 0129	\$ 75,096.00
	F.I.C.A./Social Security Fund 0130	\$ 35,126.00
	I.M.R.F. Fund 0131	\$1,631,603.00
	Tort Judgment Fund 0135	<u>\$1,125,601.00</u>
	Total:	\$2,867,426.00

(2)

BE IT FURTHER ORDAINED that the Treasurer of McLean County be and is hereby directed to make such transfer of up to \$2,867,426.00 accordingly.

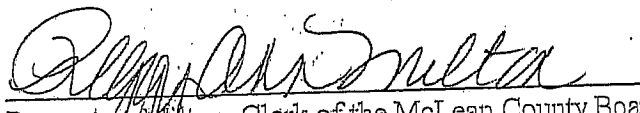
BE IT FURTHER ORDAINED that said County Treasurer be directed on or before October 1, 2009 to reimburse said County General Fund 0001 after receipt of general property taxes until the full amount so transferred has been returned to these funds.

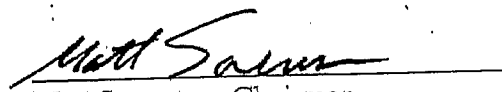
BE IT FURTHER ORDAINED that the County Clerk transmit certified copies of this Ordinance to the County Administrator, County Auditor, and the County Treasurer.

ADOPTED by the County Board of McLean County, Illinois this 17th day of February, 2009.

ATTEST:

APPROVED:


Peggy Ann Milton, Clerk of the McLean County Board
McLean County, Illinois


Matt Sorensen, Chairman
McLean County Board

e:\john\cobd\ordtrans_genfund09.feb

Members Owens/Gordon moved the County Board approve a Request Approval of an Ordinance Transferring Monies from the County General Fund 0001 to the Children's Advocacy Center Fund 0129, the F.I.C.A./Social Security Fund 0130, the I.M.R.F. Fund 0131 and the Tort Judgment Fund 0135, Fiscal Year 2009, County Administrator's Office. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

A RESOLUTION TRANSFERRING MONIES FROM THE
WORKING CASH FUND 0002
TO THE F.I.C.A./SOCIAL SECURITY FUND 0130
FISCAL YEAR 2009

WHEREAS, the County Board of McLean County heretofore appropriated monies for the purposes set forth in the F.I.C.A./Social Security Fund 0130 in the Fiscal Year 2009 Combined Annual Appropriation and Budget Ordinance; and,

WHEREAS, it is necessary to provide sufficient monies to meet ordinary and necessary expenses that have been budgeted; and,

WHEREAS, the County has heretofore established a Working Cash Fund and has accordingly collected a special tax therefore pursuant to statute; and,

WHEREAS, it is desirable to transfer to the F.I.C.A./Social Security Fund 0130 monies from said Working Cash Fund; and,

WHEREAS, the County Administrator has recommended the need for borrowing and transferring up to \$742,423.00 from the Working Cash Fund 0002 to the F.I.C.A./Social Security Fund 0130; and,

WHEREAS, the Finance Committee, at its regular meeting on Wednesday, February 4, 2009, concurred with the County Administrator's recommendation and so recommends approval of this resolution to the McLean County Board; now, therefore,

BE IT RESOLVED by the McLean County Board in regular session that the sum of up to \$742,423.00 be and the same is hereby ordered transferred on an as needed basis from the Working Cash Fund 0002 to the following funds as follows:

FROM:	Working Cash Fund 0002	\$742,423.00
TO:	F.I.C.A./Social Security Fund 0130	\$742,423.00

BE IT FURTHER RESOLVED that the Treasurer of McLean County be and is hereby directed to make such transfer of up to \$742,423.00 accordingly,

BE IT FURTHER RESOLVED that said County Treasurer be directed to immediately reimburse said Working Cash Fund on or before October 1, 2009 upon receipt of general property taxes until the full amount so transferred has been returned to the Working Cash Fund 0002.

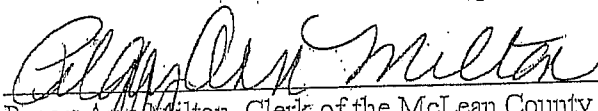
(2)

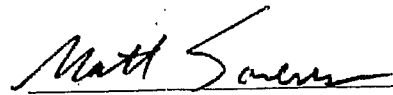
BE IT FURTHER RESOLVED that the County Clerk transmit certified copies of this Ordinance to the County Administrator, County Auditor, and the County Treasurer.

ADOPTED by the County Board of McLean County, Illinois this 17th day of February, 2009.

ATTEST:

APPROVED:


Peggy Ann Milton, Clerk of the McLean County Board
McLean County, Illinois


Matt Sorensen, Chairman
McLean County Board

E:\JOHN\COBD\WRKNGCASH_RES2009.FEB

Members Owens/Rackauskas moved the County Board approve a Request Approval of a Resolution Transferring Monies from the Working Cash Fund 0002 to the F.I.C.A./Social Security Fund 0130, Fiscal Year 2009, County Administrator's Office. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Owens, Chairman, presented the following:

AN ORDINANCE TRANSFERRING MONIES FROM THE
TB CARE and TREATMENT FUND 0111 and the
HEALTH DEPARTMENT FUND 0112
TO THE PERSONS WITH DEVELOPMENTAL DISABILITIES FUND 0110
FISCAL YEAR 2009

WHEREAS, the County Board of McLean County heretofore appropriated monies for the purposes set forth in the Persons with Developmental Disabilities Fund 0110 in the Fiscal Year 2009 Combined Annual Appropriation and Budget Ordinance; and,

WHEREAS, it is necessary to provide sufficient monies to meet ordinary and necessary expenses that have been budgeted; and,

WHEREAS, there are sufficient monies available in the TB Care and Treatment Fund 0111 and the Health Department Fund 0112 that may be drawn upon temporarily to meet this projected shortfall; and,

WHEREAS, it is desirable to transfer said monies; and,

WHEREAS, the County Administrator has recommended the need for borrowing and transferring up to \$127,090.00 from the TB Care and Treatment Fund 0111 and up to \$127,090.00 from the Health Department Fund 0112 to the Persons with Developmental Disabilities Fund 0110; and,

WHEREAS, the Finance Committee, at its regular meeting on Wednesday, February 4, 2009, concurred with the County Administrator's recommendation and recommends approval of this Ordinance to the McLean County Board; now, therefore,

BE IT ORDAINED by the McLean County Board in regular session that the sum of up to \$254,180.00 be and the same is hereby ordered transferred on an as needed basis as follows:

FROM: TB Care and Treatment Fund 0111	\$127,090.00
FROM: Health Department Fund 0112	<u>\$127,090.00</u>
TO: Persons with Developmental Disabilities Fund 0110	\$254,180.00

BE IT FURTHER ORDAINED that the Treasurer of McLean County be and is hereby directed to make such transfer of up to \$254,180.00 accordingly.

BE IT FURTHER ORDAINED that said County Treasurer be directed on or before October 1, 2009 to reimburse said TB Care and Treatment Fund 0111 and the Health Department

(2)

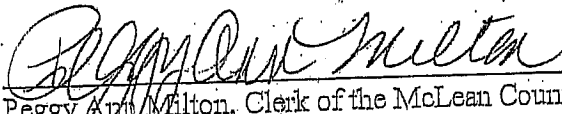
Fund 0112 upon the receipt of general property taxes until the full amount so transferred has been returned to these funds.

BE IT FURTHER ORDAINED that the County Clerk transmit certified copies of this Ordinance to the Director of the Health Department, County Administrator, County Auditor, and the County Treasurer.

ADOPTED by the County Board of McLean County, Illinois this 17th day of February, 2009.

ATTEST:

APPROVED:



Peggy Ann Milton, Clerk of the McLean County Board
McLean County, Illinois



Matt Sorensen, Chairman
McLean County Board


e:\john\coba\ordtrans_healthfund09feb



OFFICE OF THE ADMINISTRATOR
(309) 888-5110 FAX (309) 888-5111
115 E. Washington, Room 401 P.O. Box 2400 Bloomington, Illinois 61702-2400

January 30, 2009

Memo to: The Honorable Chairman and Members of the Finance Committee

From: John M. Zeunik 

Re: Interfund Borrowing: January 1 – May 31, 2009

During the first five months of the fiscal year (January 1 – May 31), certain Special Revenue Funds where property tax revenue is the primary revenue source experience a cash flow problem. The first installment of property tax revenue is not distributed until early June. To address the cash flow problems in these Special Revenue Funds, the Board is asked to approve and authorize the County Treasurer to transfer funds among and between County funds. For the Committee's information and review, the attached EXCEL spreadsheet summarizes the anticipated revenues to be received, the expenses to be incurred and the projected cash flow shortfall during the first five months of the fiscal year.

For the first five months of this year, the following interfund borrowing Ordinances and one Resolution are presented for the Board's approval.

- (1) An Ordinance Transferring Monies from the General Fund 0001 to the Children's Advocacy Center Fund 0129, the F.I.C.A./Social Security Fund 0130, the I.M.R.F. Fund 0131 and the Tort Judgment Fund 0135;
- (2) A Resolution Transferring Monies from the Working Cash Fund to the F.I.C.A./Social Security Fund 0130;
- (3) An Ordinance Transferring Monies from the TB Care and Treatment Fund 0111 and the Health Department Fund 0112 to the Persons with Developmental Disabilities Fund 0110.

By approving and authorizing the County Treasurer to transfer funds among and between certain County funds, the County is able to manage the cash flow cycle of revenues and expenses without having to issue Tax Anticipation Notes. If you have any questions concerning the interfund borrowing, please do not hesitate to call me.

Thank you.

PROJECTED CASH FLOW FOR FISCAL YEAR 2009
 JANUARY 1, 2009 - MAY 31, 2009

COUNTY FUND	REVENUE			EXPENDITURES			
	CASH BALANCE AS OF 12/31/08	ACTUAL REVENUE AS OF 5/31/08	EST. REVENUE AS OF 5/31/09	TOTAL REVENUE EST. 5/31/09	ACTUAL EXPENSES AS OF 5/31/08	EST. EXPENSES AS OF 5/31/09	EST. BALANCE AS OF 5/31/09
General Fund 0001	8,830,716	8,673,620	8,847,092	17,677,808	13,321,326	13,854,179	3,823,629
Persons Devel. Disabilities Fund 0110	53,440	-	-	53,440	250,097	307,620	(254,180)
TB Care & Treatment Fund 0111	251,242	95,320	109	251,351	107,134	99,094	152,257
Health Department Fund 0112	1,403,055	592,262	554,100	1,957,155	1,511,974	1,745,465	211,690
Highway Department Fund 0120	916,140	4,822	14,500	930,640	1,062,662	763,000	167,640
Bridge Matching Fund 0121	1,843,055	65,840	24,523	1,867,578	529,673	272,701	1,594,877
County Matching Fund 0122	183,434	-	-30,000	213,434	-	134,021	79,413
Children's Advocacy Center Fund 0129	(50,332)	157,585	160,737	110,405	178,366	185,501	(75,096)
FICA - Social Security Fund 0130	141,882	-	-	141,882	884,068	919,431	(777,549)
IMRF Fund 0131	(515,737)	60,704	-	(515,737)	1,072,948	1,115,866	(1,631,603)
Tort Judgment Fund 0135	(310,590)	2,661	325,800	15,210	1,096,934	1,140,811	(1,125,601)
Veterans Assistance Commission 0136	102,303	-	-	102,303	60,672	63,099	39,204
Sub-Total:	4,017,892	979,194	1,109,769	5,127,661	6,754,528	6,746,609	
TOTAL Working Cash Fund	12,848,608 742,423	9,652,814	9,956,861	22,805,469 742,423	20,075,854	6,746,609	
TOTAL AVAILABLE	13,591,031			23,547,892			

Members Owens/Cavallini moved the County Board approve a Request Approval of an Ordinance Transferring Monies from the TB Care and Treatment Fund 0111 and the Health Department Fund 0112 to the Persons with Developmental Disabilities Fund 0110, Fiscal Year 2009 - County Administrator's Office. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

An ORDINANCE of the McLEAN COUNTY BOARD
AMENDING CHAPTER 10 OF THE McLEAN COUNTY CODE

WHEREAS, the McLean County Board has adopted, and from time to time amended, Chapter 10 of the McLean County Code, commonly known as the Personnel Code; and,

WHEREAS, pursuant to a recent review of the Personnel Code and receipt of the findings and recommendations of a recent personnel investigation, the McLean County Board finds it necessary and prudent to make certain changes in the Personnel Code; and,

WHEREAS, said changes will make the Personnel Code consistent with Federal and State Law; and,

WHEREAS, said changes will clarify the duties and responsibilities of County-wide Elected Officials pursuant to the Personnel Code; now, therefore, and,

BE IT ORDAINED by the McLean County Board, now meeting in regular session, as follows:

Chapter 10.10 of the McLean County Code is hereby amended as follows:

10.10 STATEMENT OF POLICY: The McLean County Board recognizes that a personnel system, which recruits and retains competent, dependable County personnel, is indispensable to an efficient County government. To achieve this goal, the Board has established within the County Board Office the position of County Administrator. The County Administrator shall serve all County offices by participating in or performing the following activities:

Classifying positions in County service;
Developing systems to compensate employees equitably for their service;
Assisting in the recruitment of persons for County service;
Providing for employee welfare;
Providing for employee training and development;
Providing for resolution of employee grievances;
Monitoring for compliance with State and Federal Employment and Labor Laws and
Monitoring the McLean County Equal Employment Opportunity Resolution.

Chapter 10.11 of the McLean County Code is hereby amended as follows:

10.11 EQUAL EMPLOYMENT OPPORTUNITY: As a matter of policy, McLean County requires employment, training and promotions, and all personnel actions to be based on individual merit and individual capabilities without regard to race, religion, color, national origin, sex, age, sexual orientation or disability. This policy requires full cooperation of all McLean County employees. We choose to follow this policy on the basis of fairness to all individuals rather than on the basis of our legal requirement. McLean County also complies with all applicable federal, state and local laws regarding non-discriminatory practices. Responsibility for correlation and implementation of the plan and related activities throughout the County has been assigned to the County Administrator.

Chapter 10.12-1 of the McLean County Code is hereby amended as follows:

10.12 SCOPE OF COVERAGE AND GENERAL PROVISIONS: The McLean County Board recognizes the appointing authority vested, by various Statutes, in the Elected Officers of the County. Nothing in these policies should be construed as avoidance of that authority; however, the appointment should be made from a field of candidates developed under the guidelines of these policies and procedures.

10.12-1 SPECIFIC SCOPE OF COVERAGE: All County employment positions not expressly exempted from coverage by these policies and procedures shall be subject to these provisions. ~~including bargaining unit members except where superseded by collective bargaining agreements.~~

All individual Elected Officers shall comply with applicable provisions of State and Federal Employment and Labor Laws.

All advisory boards, commissions and committees appointed by the McLean County Board, ~~All~~ consultants, advisers, and counsel rendering temporary professional service, and independent contractors, are expressly exempted from coverage, except to the extent that State and Federal Labor Laws extend to said individuals.

Sheriffs Department personnel are expressly exempted from coverage by these policies and procedures to the extent that rules of the Merit Board supersede these rules, and bargaining unit members are expressly exempted from coverage by these policies and procedures to the extent that the terms of their respective collective bargaining unit agreements supersede these rules, are expressly exempted from coverage.

10.12-2 EXCLUSION PROCEDURE: Upon passage of these policies and procedures by the McLean County Board, Elected Officers of McLean County are strongly encouraged to submit to the County Administrator's Office, a tabulation of the specific areas of conflict and cite the statutory authority which prohibits cooperation with said policies and procedures. Such tabulation will be submitted as a portion of the annual fiscal year budget process ~~become an appendix to this document.~~

Chapter 10.43-1 of the McLean County Code is hereby amended as follows:

10.43-1 ANNUAL TRAINING AND ACTIVE DUTY LEAVE: An employee who is a member of a reserve component of the armed services or the Illinois National Guard shall be granted annual training leave and leave for active duty. The County shall pay the difference between the government allowance and the employee's base salary for basic training and up to sixty (60) days of special or advanced training per year, and for the duration of any active duty resulting from a Presidential order. Military training leave shall be granted without the loss of general leave time.

10.43-2 COMPENSATION: An employee on Military Leave status who applies for County compensation to make up the difference between military base pay received and their regular straight-time County wage or salary, shall submit copies of all military pay stubs or leave and earnings statements for any pay period for which compensation is requested within sixty (60) days of release from active duty. If an employee chooses not to remit said military pay stubs or leave and earnings statements, no portion of County wages will be paid to the employee. If twenty percent (20%) or more of County employees are mobilized for active duty, compensation shall be limited to two (2) workweeks per year. Military leave of absence shall be granted as provided by State and Federal law then in force, to any employee covered by the terms of this Agreement who is a member of the Armed Forces of the United States, or the State of Illinois in either an active or reserve capacity.

Chapter 10.47-3 of the McLean County Code is hereby amended as follows:

10.47-3 FAMILY AND MEDICAL LEAVE: McLean County will provide all eligible employees and officials with up to 12 weeks of family and/or medical leave during any 12 month period, whether paid or unpaid, as required by the federal Family and Medical Leave Act of 1993. However, all employees shall exhaust all paid leave available, prior to going on unpaid leave.

A) Employees eligible - To be eligible for Family and Medical Leave leave, an employee must:

- 1) Qualify for I.M.R.F. coverage (1,000 hours per year standard) ~~AND either:~~
- 2) Successfully complete the initial evaluation period with the County, ~~or~~
- 3) Complete one (1) year of employment with the County, ~~whichever occurs first.~~

B) Usage - The following situations are allowable under the Family and Medical Leave Policy:

- 1) Care of an employee's child, including birth or placement for adoption or foster care.
- 2) Care of a child, spouse, or parent with a serious health condition.
- 3) A serious health condition which makes the employee unable to perform the employee's job.
- 4) A qualifying exigency arising out of the fact that an employee's spouse, son or daughter, or parent is on active duty or call to active duty status in support of a contingency operation as a member of the National Guard or Reserves.

5) Because an employee is the spouse; son or daughter; parent; next of kin(as defined under FMLA) of a covered service member with a serious injury or illness.

C) Length of Leave - An employee may take 12 work weeks of unpaid leave per each 12 month period of employment, inclusive of any paid leave for the same purpose. In the case of a birth or adoption, the leave option expires one year after the event. This leave is based on a rolling 12 months period for the individual employee, not on a calendar basis.

An employee may take up to 12 weeks of leave for certain qualifying exigencies arising out of a covered military member's active duty status, or notification of an impending call or order to active duty status, in support of a contingency operation, and

An employee may take up to 26 weeks of leave in a single 12-month period to care for a covered service member recovering from a serious injury or illness incurred in the line of duty on active duty. Eligible employees are entitled to a combined total of up to 26 weeks of all types of FMLA leave during the single 12-month period.

D) Intermittent leave up to 12 weeks, per 12 months period may be taken if medically necessary. However, a request for intermittent leave requires consent by McLean County. This shall be approved by the Department Head, only if the Department Head determines that such action would have no detrimental effect on the operations of the department. All other such requests shall be denied.

E) Health Coverage - During the term of leave, McLean County will continue to pay its share of an employee's health coverage. If the employee fails to return to work, unless such failure is due to continuation of a medical condition or circumstances beyond the employee's control, the employee must repay McLean County the full cost of health coverage paid during the leave period.

Chapter 10.80-5 of the McLean County Code is hereby amended as follows:

10.80-5 ILLEGAL HARASSMENT: It is the policy of McLean County Government to provide to all officials and employees a work environment free of harassment based upon gender, sexual orientation, ethnicity, race, religious affiliation, age, physical and mental disability, and marital status, as well as sexual harassment. It is the right of all employees to work in an environment free from harassment and the responsibility of all employees to refrain from harassment. McLean County prohibits sexual harassment and harassment based upon gender, sexual orientation, ethnicity, race, religious affiliation, age, and physical and mental disability of and by its employees. Harassment is inappropriate, offensive, and, in specific cases, may be illegal and will not be tolerated by McLean County.

10.80-6 COMPLAINT PROCEDURE:

Employees of any County Department or Office who wish to register a complaint of sexual harassment (or any form of harassment based on their race, national origin, gender, age, marital status, religion, sexual orientation, or disability) may do so through the County Administrator's Office or their supervisor or any appropriate member of management.

All allegations of harassment will be investigated thoroughly. The facts will determine the response of the County to each allegation. Substantiated acts of harassment will be met with appropriate disciplinary action by the County up to and including termination. All information regarding any specific incident will be kept confidential within the necessary boundaries of the fact-finding process. No reprisal or retaliation against the employee reporting the allegation of harassment will be tolerated.

Chapter 10.80 of the McLean County Code is hereby amended as follows:

10.80 GENERAL RULES OF CONDUCT: It is the purpose of this policy to attempt to provide a framework for the proper conduct of County employees while on the job. It is further intended that discipline, where justified, be meted out in an equitable manner. Finally, it is intended that within very broad and general guidelines, Department Heads and authorized supervisors are responsible for the implementation of this policy within their specific jurisdictional work areas.

- A) Work supervisors or Department Heads should be certain that new employees are aware of existing work rules. This should be done during the employee's initial orientation and should be repeated at the end of the evaluation period.
- B) Employees will be provided with an "Employee Handbook" which will discuss examples of inappropriate working behavior. In addition, Department Heads or supervisors will discuss departmental rules with new employees and periodically with all employees as the need arises.
- C) Employees are expected to follow the regulations set forth in the personnel rules and directions of their supervisor. When an employee fails to follow these rules or disobeys the supervisor, that employee becomes subject to disciplinary action. Causes for reprimand, written or verbal, demotion, suspension, or dismissal include, but are not limited to the following reasons:
 - D) Unacceptable Behavior - Any action that reflects discredit upon the County or is a direct hindrance to the effective performance of the departmental function shall be considered good cause for disciplinary action. Common sense is the underlying basis of this work principle. Examples of unacceptable behavior include:

- Repeated tardiness;
- Leaving duty prior to the end of the assigned shift;
- Failure to complete duties as assigned;
- Failure to request leave in the authorized manner;

Abuse of leave;
Discourtesy or disrespect to a member of the public, a coworker or a County official;
Discussing the lawful private lives of other County employees within the workplace;
Any safety violation;
Intoxication while on duty from alcohol or other substances;
Carrying a firearm other than by authorized personnel;
Failure to follow a specific order by a supervisor;
Willful damage to or destruction of County property and/or public records;
Theft of County property and/or public records;
Acts, threats, or perceptions of violence toward any persons while on duty;
Any form of unlawful harassment, particularly sexual harassment;
Willful misrepresentation or concealment of any fact requested during hiring process;
Gross misconduct other than items listed above;
Upon conviction of a felony involving moral turpitude;
Violation of the County Smoking Policy;
Violation of the County Drug And Alcohol Free Workplace Policy;
Violation of County E-Mail or Internet Policy.

- E) While this listing is not comprehensive, it is sufficient to demonstrate the types of behavior that may indicate an improper attitude toward the job. Depending on level of contact with the public and job functions, each department may see it necessary to develop and enforce its own dress code and appearance policies, within reason.

ADOPTED by the McLean County Board this 17th day of February, 2009.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the County Board,
McLean County, Illinois

Matt Sorensen, Chairman
McLean County Board

Members Owens/Rackauskas moved the County Board approve a Request Approval of an Ordinance of the McLean County Board Amending Chapter 10 of the McLean County Code - County Administrator's Office. Member Wendt stated the following: I would like to have some clarification on some of the language. Just reading through it, the one that really popped out to me was the one that says discussing the lawful private lives of other county employees within the work place. Chairman Sorensen stated: Mr. Wendt could you please point out which page you are on so the Members can follow. Member Wendt stated the following: Page 120. And I think going through the whole thing and reading it I think there are a lot of things that need to be expanded and what we are doing here and what the different words mean. That one in particular, discussing the lawful private lives of other county employees within the work place, to me seems to be very vague as far as what we are talking about. What can we talk about in the work place?

I would propose as well, a move this be sent back to the committee to study further and to get more of an explanation on the wording on it. A substitute motion was made by Member Wendt/Segobiano. Member Segobiano stated: I have some questions on this as well. On page 115, item 10.10, right there it says clarifying position of County Services and then the third one assisting and approving for County Services. You know we make a lot of appointments in this County and they act as our representative, they are not the elected official we have the final decision but no where in here does it mention about the appointments that we make who serve in the capacity as our representatives to certain boards. The same thing applies over on page 120, that Mr. Wendt was referring to. If we'll look at the one item gross misconduct those items listed above, and then it goes on to item E and it says its not totally comprehensive. The only thing it does not address in here, it certainly talks about County Board Members, per say, and it certainly mentions County Employees. Its vague the question, what happens to our appointees who may violate some standards of County government. There again representing we the County Board as Elected officials who have the final decision, somewhere in this document I feel our appointees should come under the same scrutiny as our Employees because they are a quasi employee of the County acting in our behalf. I would gladly second Mr. Wendt's motion and have this go back to Finance Committee for further discussion. Chairman Sorensen stated: A couple of clarifying points. I'm not challenging your perspective at all, but both of your examples, your first two examples are actually things that are currently in the policies and are not part of the amendments. Member Segobiano stated: I'm talking about the entire packet. Those are the things I wanted to bring out and I think it needs to be specifically pointed out. When we say gross misconduct, I think that has to be a more clarified statement. Chairman Sorensen stated: And that's fair. Your third point actually, I think is attempted to address under section 10.12-1, regarding special commissions and appointees. Whether or not it is covered to the extent appropriate is a matter for debate and discussion. Member Gordon stated: Thank you Mr. Chairman, I wanted to raise a point of clarification, with regards to Member Wendt's motion, I had the impression initially that he was referring perhaps to referring back the one provision on page 120. I guess I need to ask him if he was intending to have the whole thing referred back or basically excising out the discussing of lawful private life. Chairman Sorensen stated: I think in terms or parliamentary procedures he has offered a substitute motion to the entire motion from Finance, which was all of the amendments. Is that your intent Mr. Wendt? Member Wendt stated: Yes. Member Moss stated: I would just like to point out a error in the minutes of the Finance Committee from the February 4th, if you look on page 156. On the middle of the page it defines sexual orientation, the second sentence says sexual orientation does include a physical or sexual attraction to a minor by an adult, the word not should follow the word does. It makes an important clarification, insert the word not after the word does. Chairman Sorensen: I guess I'll point out at this point that these minutes have not been approved by the Finance Committee therefore are here for informational purposes only. I appreciate Mr. Moss' comments, and would encourage the Finance Committee to officially make the correction in the minutes at their next regular meeting. We have a substitute motion on the floor made by Members Wendt/Segobiano to refer item E 1 E back to the Finance Committee for further deliberation. Member Bostic stated: If we refer this ordinance back we still have a standing ordinance in place that supersedes this. Chairman Sorensen stated: Absolutely, this is an amendment to a current ordinance; the current ordinance already refers to Illinois State law as being our guiding principal. My perception is this is an attempt to clarify and consolidate some of those thoughts, but we are still covered under the appropriate Illinois laws and our existing ordinance. Request of the Clerk for roll call please. A ye vote is to send this back to Finance, a nay vote is to return to the original motion on the floor to the Board. Clerk Milton shows Member Gordon - nay, Member Hoselton - aye, Member McIntyre - aye, Member Moss - aye, Member Nuckolls - aye, O'Connor - nay, Member Owens - aye, Member Rackauskas - aye, Member Rankin - nay, Member Renner - nay, Member Segobiano - aye, Member Soeldner - aye, Member Wendt - aye, Member Wollrab - nay, Member Ahart - nay, Member Bostic - nay, Member Butler - aye, Member Caisley - nay, Member Cavallini - aye. Substitute Motion carried.

RESOLUTION of the McLEAN COUNTY BOARD
APPROVING the CDAP REVOLVING LOAN APPLICATION
SUBMITTED BY WATERSHED FOODS, LLC
GRIDLEY, ILLINOIS

WHEREAS, in cooperation with the State of Illinois Department of Commerce and Economic Opportunity (the "DCEO") and the Economic Development Council of Bloomington-Normal, McLean County, the McLean County Board (the "Board") administers and oversees a Community Development Assistance Program (the "CDAP") Revolving Loan Fund program; and,

WHEREAS, the purpose of the CDAP Revolving Loan Fund program is to provide low interest loans to a new and/or existing business in order to encourage economic development within the County and, thereby, create job opportunities for low and moderate income individuals; and,

WHEREAS, the Finance Committee of the Board has received and reviewed a CDAP Revolving Loan application submitted by Watershed Foods, LLC, Gridley, Illinois, an independent, private manufacturing business, which is seeking approval of a \$400,000.00 CDAP loan to fund the purchase of a fifth freeze dryer, which is needed to increase production capacity; and,

WHEREAS, pursuant to the CDAP program regulations of the DCEO and the adopted CDAP guidelines of the Board, the CDAP Revolving Loan application submitted by Watershed Foods, LLC meets the requirements of the DCEO and the Board; and,

WHEREAS, the closing and payout of the CDAP loan for Watershed Foods, LLC is subject to final approval and underwriting of a commercial bank loan to be provided by the F & M Bank, Peoria, Illinois; and,

WHEREAS, the Finance Committee, at its regular meeting on Wednesday, February 4, 2009, recommended approval of the CDAP Revolving Loan application submitted by Watershed Foods, LLC, an independent, private manufacturing business, which is seeking approval of a \$400,000.00 CDAP loan to fund the purchase of a fifth freeze dryer, which is needed to increase production capacity; and,

WHEREAS, the Finance Committee, at its regular meeting on Wednesday, February 4, 2009, recommended approval of the closing and payout of the CDAP loan for Watershed Foods, LLC, subject to the following conditions: (1) a second lien position on the fifth freeze dryer; (2) a blanket junior lien position for McLean County on freeze dryers 1 - 4; (3) a personal guarantee from Mr. Jeremy Zobrist; (4) a guarantee from all Manna Group entities; and (5) final approval and underwriting of a commercial bank loan to be provided by F & M Bank, Peoria, Illinois; now, therefore,

(2)

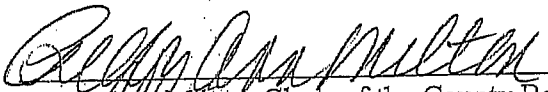
BE IT RESOLVED by the McLean County Board, now meeting in regular session, as follows:

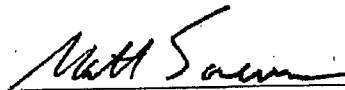
- (1) The McLean County Board hereby approves the CDAP Revolving Loan application submitted by Watershed Foods, LLC, an independent, private manufacturing business, which is seeking approval of a \$400,000.00 CDAP loan to fund the purchase of a fifth freeze dryer, which is needed to increase production capacity.
- (2) The McLean County Board hereby approves the closing and payout of the CDAP loan for Watershed Foods, LLC., subject to the following conditions: (1) a second lien position on the fifth freeze dryer; (2) a blanket junior lien position for McLean County on freeze dryers 1 - 4; (3) a personal guarantee from Mr. Jeremy Zobrist; (4) a guarantee from all Manna Group entities; and (5) final approval and underwriting of a commercial bank loan to be provided by F & M Bank, Peoria, Illinois
- (3) The McLean County Board hereby requests that a certified copy of this Resolution be forwarded to the Chief Executive Officer, Economic Development Council of Bloomington-Normal, McLean County, the County Treasurer, the First Civil Assistant State's Attorney, and the County Administrator.

ADOPTED by the McLean County Board this 17th day of February, 2009.

ATTEST:

APPROVED:


Peggy Ann Milton, Clerk of the County Board
McLean County, Illinois


Matt Sorensen, Chairman
McLean County Board

TERM SHEET

CDAP LOAN APPLICATION REQUEST

Applicant: Watershed Foods, LLC
202 North Ford Street
Gridley, Illinois 61744
Mr. Jeremy Zobrist, President/Owner

Financing Requested: CDAP Loan through McLean County

Type of Business: Food Processing NAICS 311423

Location of Business: 202 North Ford Street
Gridley, Illinois 61744

Principal Amount of Loan: \$400,000.00

Term of Loan: 10 Year amortization with a 36 month Balloon Payment

Interest Rate: 4.25% fixed

Security for the Loan: UCC 1 - Second Lien Position on the Fifth Dryer, Blanket Junior Lien on Dryers 1 - 4, Personal Guarantee from Mr. Jeremy Zobrist, Guarantee from all Manna Group entities.

Amortization Schedule: Level Debt Service over Term of Loan
Monthly Payment due on the first day of the month beginning 30 days after the closing date of the Loan
36 month Balloon Payment or renegotiate the Loan.

Sources and Uses of Funds:

Commercial Bank Financing:	\$320,000.00
F & M Bank, Peoria, Illinois 10 year at 7.00% interest rate	
Cash Equity from Owner:	\$ 80,000.00
CDAP Revolving Loan	\$400,000.00
	Total: \$800,000.00

Number of New Jobs Created and/or Jobs Retained: 5 permanent FTE jobs to be created within 12 months

(2)

26 permanent FTE jobs to be retained as result of this project

Loan Application
Review Completed by:

CDAP Revolving Loan Credit Committee:

Mr. Marty Vanags, CEO, Economic Development Council of
the Bloomington-Normal Area and McLean County

Mr. Ken Springer, Project Analyst, Economic Development
Council of Bloomington-Normal Area and McLean County

Mr. John M. Zeunik, McLean County Administrator

Mr. Paul Murphy, Vice President
Commerce Bank, Bloomington

Mr. Steve Timmerman, Vice President
First Farmers State Bank, Bloomington

To: John Zeunik, County Administrator
From: RLF Credit Committee
Date: January 30, 2009
Re: Application for Funding from the RLF

Introduction

Enclosed please find a request for funding from the McLean County Revolving Loan Fund for \$400,000. Enclosed you will find the following required items:

1. A letter from Janice Kepple, President of F&M Bank indicating the need for the loan and their commitment to the project.
2. A completed application from the applicant.

Proposal

The applicant, Jeremy Zobrist, President of Watershed Foods, LLC, has asked to County for \$400,000 to fund the purchase of new equipment for his food processing business. Watershed Foods, LLC is a freeze-drier of consumer foods and other products, located in Gridley, Illinois. The company has been in operation for four years and employs 22 people currently.

Watershed seeks funding to construct a 5th freeze-dryer in order to increase output capacity at the plant and to fulfill contracts. The addition of the new dryer would allow Watershed to hire five additional employees as well as retain the current employment of twenty-two workers. Watershed is at a pivotal stage: the addition of more capacity will allow the company to continue its rapid growth and will set the stage for even greater growth in the years ahead. On the other hand, failure to add additional capacity will jeopardize Watershed's relationships with customers who continually ask the company for additional output.

The applicant meets the mission of the CDAP revolving loan program. The mission of the loan fund is to:

- Assist short term economic development by creating and retaining jobs.
- Encourage involvement of area financial institutions.
- Assist long term economic development by increasing the tax base and helping to expand the economy.
- Insure financial security of the Fund through appropriate use.

In addition, the applicant meets the key criteria of the loan program in that they are creating or retaining at least one full-time equivalent job for every \$15,000 being loaned

or requested. For this project, Jeremy will create five new FTE jobs within 12 months and would retain the existing 22 employees at watershed. Financial need is exhibited through the "fill the gap" criteria of the project as evidenced by the letter from the primary bank lender.

Credit Committee Summary

Watershed's Loan application was reviewed by a credit committee assembled by EDC staff. This committee consists of :

John Zeunik, County Administrator
Marty, Vanags, CEO of the EDC
Steve Timmerman, Vice President, First State Bank of Bloomington
Paul Murphy, Vice President, Commerce Bank

The RLF Credit Committee convened on Wednesday, January 28th, 2009 at the EDC's offices to discuss the application and ask questions of the applicant. The committee made the following recommendations:

1. The applicant fulfills the job creation/retention requirements outlined in the RLF guidelines.
2. The applicant has sufficient collateral to secure the RLF loan.
3. The applicant has support from their Bank and the Bank has indicated that "but-for" the RLF loan, the project could not go forward.

Recommendation

Watershed Foods, LLC has the ability to succeed in the coming years, provided that the company has a stable platform on which to grow. Watershed has a strong list of customers and has successfully reduced input costs over the past 3 years. The company is cost and quality competitive against both national and global competitors and has worked to build strong relationships with customers.

The applicant has an excellent relationship with his current banker. F&M Bank is confident in Watershed, but needs outside support on this project in order to proceed.

The credit committee would recommend approval of this loan and ask for County Board approval for these reasons. The project will be a great addition to the business landscape of McLean County, provide good manufacturing jobs in Gridley and the larger McLean County region, and generate tax revenue. The approval should be subject to Bank approval of the applicant's loan (pending), and require a personal guarantee by the applicant. Collateral on this loan would be secured by a 2nd lien on the new dryer along with junior liens on existing machinery and equipment and real estate and guarantees from the parent company and affiliates.

The recommended interest rate is 4.25%, about 150 basis points below current market rates. The loan would have a 36-month balloon.

Respectfully Submitted,

John Zeunik, County Administrator

Date

Marty, Vanags, CEO of the EDC

Date

Paul Murphy, Vice President Commerce Bank

Date

Steve Timmerman, Vice President First State Bank of Blm.

Date



4900 N. Glen Park Place, Suite A
Peoria, Illinois 61614

Phone: 309-683-2881
Fax: 309-683-3043

www.thefmbank.com

January 15, 2009

Economic Development Council (EDC)
Of Bloomington-Normal Area
Attn: Ken Springer
200 W College Ave, Suite 402
Normal, IL 61761

Re: Watershed Foods, LLC
Jeremy Zobrist, Owner

Dear Ken:

Jeremy Zobrist, owner of Watershed Foods, LLC, has applied for financing from The Farmers & Mechanics Bank (F&M Bank) to build and install a 5th stainless steel dryer and to install a new ammonia refrigeration system. Both projects together will cost about \$1.6 million.

Watershed Foods, LLC has requested financing from you in the amount of approximately \$400,000 to assist with financing the new stainless steel dryer. F&M Bank will be considering additional financing in the amount of \$1,040,000 to complete the installation of both projects. Any approval would be contingent upon financing from the McLean County Revolving Loan Fund in the amount of approximately \$400,000. We currently have approximately \$2.9 million in credit available to Watershed Foods, LLC.

F&M Bank is excited about the long term success potential of Watershed Foods, LLC, and we look forward to a long-term relationship with this unique and fast-growing business. The assistance of the McLean County Revolving Loan Fund is essential to make this financing possible which will retain and create additional employment opportunities in the community.

Thank you for your consideration. If you have any questions, please contact me at (309) 368-7981.

Sincerely,

Janice K Kepple
Peoria Market President

APPLICATION

INSTRUCTIONS FOR APPLICATION FORM

Sections I & II - Please provide the information requested in regards to the applicant, business and banking partner.

Section III & IV - Use of the loan money; a detailed project overview, justification of funds and description of jobs created with the completion of this proposal.

Section V - This section is a critical part of the application review process and it is important to include complete, accurate and credible financial information about the applicant and business.

UTILIZE ATTACHED DOCUMENT TEMPLATES or SUBMIT AN EQUIVALENT.

I. APPLICANT INFORMATION	
Name: Watershed Foods, LLC	
Address: 202 N. Ford Street	
City, State, Zip: Gridley, IL 61744	
Telephone: 309-747-3556	Email: jeremy.zobrist@watershedfoods.com

II. INFORMATION ABOUT BUSINESS	
Name: Watershed Foods, LLC	
Address: 202 N. Ford Street	
City, State, Zip: Gridley, IL 61744	Telephone: 309-747-3556
Industry: Food Processing, NAICS 311423	Date of Establishment: 2/1/2004
Number of Employees: 26 Present: <u>26</u> After Approval: <u>31</u>	Federal Employer Number 20-1073792
Bank partner for this request: F&M Bank	

III. PROJECT OVERVIEW

***PROJECT DESCRIPTION:** size of the site; description of existing buildings, improvements and equipment; description of any land to be purchased; description of any new construction or renovation the project would involve; description of any equipment to be purchased as part of the project; and any other matters needed to give a concise description of the project.
DOCUMENT 2

Start Date: 2/15/09

End Date: 4/1/09

***PROJECT COST:**

Use of Project Funds:

Site Acquisition	_____
Site Improvement	_____
New construction	_____
Renovations	_____
Equipment	\$800,000
Furniture/Fixtures	_____
Other (specify)	_____
TOTAL	\$800,000

Source of Project Funds:

RLF	\$400,000
Bank Loan 1	\$320,000
Bank Loan 2	_____
Equity	\$80,000
Other (specify)	_____
TOTAL	\$800,000

IV. JOB CREATION		
Current number of jobs: 26	Jobs retained due to project: 26	
Number of jobs created by project (12 months): 5	Number of jobs created by project (24 months): 0	
Indicate type of jobs created:		
Type	Number	Avg. Compensation
Floor Operators & Packaging	5	\$20,000

DOCUMENT 1

BUSINESS BACKGROUND/HISTORY: Detail of history and background of your business. Include dates of major changes in product/services, employees and sales growth.

Gary W. Ringger, long-time McLean County resident and founder/owner of Ringger Foods, LLC (based in Gridley, IL) founded The Manna Group, LLC (parent company of Watershed Foods, LLC) on April 4, 2002 after the sale of his company Ringger Foods, LLC to Kerry, Ltd., an Irish food-ingredient processor. After the sale, Mr. Ringger retained ownership of a 150,000 square foot food-processing facility in Gridley, IL which was ideally suited for "freeze-dry" processing. After conducting extensive market research and obtaining a purchase commitment from the Kellogg Company, Watershed Foods, LLC was founded February 1, 2004 as a wholly owned subsidiary of The Manna Group.

Freeze-drying (also known as liofilization) is an advanced & highly technical drying method in which a frozen product is subjected to vacuum whereby the ice crystal (solid phase) within the product avoids the direct crystal to liquid transition and directly transitions to the vapor state (phase). The vapor is then condensed onto a cold surface. Heat is added via an enclosed hot-water heat transfer system to maximize the drying rate.

Watershed purchased two state-of-the art freeze dry tunnels from Niro, Ltd., a Danish freeze-dry equipment manufacturer. The tunnels were installed in the summer and fall of 2004 and production began November 2004. Key Company milestones included:

August 2007	Sign contract for 400,000 lbs for 2008 with Kellogg; lay out plans for planned growth
September 2007	Begin designing & planning next dryer project
October 2007	Land contract to sell substantially all of by-product; sign contract with East-Coast distribution company
December 2007	Design of dryer complete and components purchased
January 2007	Installation of 3rd dryer begins
April 2008	3rd Dryer installation complete
April 2008	Director of Operations hired
June 2008	Phase I (Global Supply Chain Initiative) done: \$1.5M savings & competitive advantage created (\$1/lb)
July 2008	Begin Phase II: Vertical Integration in Key Regions (Chile, Peru, Mexico, Egypt & Baja)
September 2008	Expansion (4th dryer) launched, Jeremy Zobrist becomes 100% owner of Manna Group and Watershed
October 2008	Gain additional accounts and 4th dryer completely "sold-out"
November 2008	4th Dryer installed; costs reduced by \$300,000 over #3 and \$600,000 of Niro dryer
December 2008	Begin planning for 5th dryer and expansion of re Fridgeration infrastructure

New product milestones included the following:

DOCUMENT 1

November 2004	Strawberry
February 2006	Proprietary Nutraceutical
June 2006	Eggs
March 2007	Proprietary Fungus Culture
May 2007	Raspberries
July 2007	Apples
August 2007	Greenbeans
November 2007	Proprietary Probiotic
December 2007	Organic Blueberries
January 2008	Sweet-Corn
February 2008	Proprietary Cranberry Extract
March 2008	Triple Berry Mix
November 2008	Blackberries

Sales and employee growth were as follows:

	Pounds	Sales \$\$\$	Processing			People	-----Growth-----				
			Margin	EBITDA	Lbs		Sales	Margin	EBITDA	People	
2005	173,880	\$ 1,997,472	\$ 473,211	\$ (443,479)	19	N/A	N/A	N/A	N/A	N/A	
2006	219,876	2,478,483	660,473	(287,432)	18	26%	24%	40%	35%	-12%	
2007	293,574	3,756,039	1,019,279	(124,481)	19	34%	52%	54%	57%	0%	
2008 a	525,867	5,942,098	2,076,156	530,393	26	79%	58%	104%	426%	47%	
2009 e	822,051	12,482,340	5,926,686	3,331,413	48	56%	110%	185%	428%	91%	
2010 e	1.5 M	\$21 M	\$10 M	\$6 M	70	82%	75%	67%	82%	46%	
2011 e	2.5 M	\$30 M	\$15 M	\$10 M	85	67%	43%	50%	67%	21%	
Cumulative Growth											
Thru 2008 (as %)						202%	197%	339%	320%	29%	
Thru 2011 (as multiple)						13.4	14.0	30.70	22.5	3.47	

- a Annualized based on rolling 12 month financials
- e Expected based on latest forecast/projections

The Kellogg Company, Watershed's first customer, continues to be a key customer and has factored prominently into Watershed's growth as evidenced by the following table:

	Lbs to Kellogg	Kellogg Volume	% of Kellogg Supply	% of Total Sales
2005	180,000	4,000,000	4.5%	98%
2006	180,000	4,000,000	4.5%	90%
2007	250,000	4,000,000	6.3%	76%
2008 a	400,000	4,000,000	10.0%	74%
2009 e	600,000	4,000,000	15.0%	63%
2010 e	1,300,000	4,000,000	32.5%	75%
2011 e	1,800,000	4,000,000	45.0%	60%
2012 e	2,500,000	4,000,000	62.5%	50%

- a Annualized based on rolling 12 month financials
- e Expected based on latest forecast/projections

DOCUMENT 2

PROJECT DESCRIPTION: size of the site; description of existing buildings, improvements and equipment; description of any land to be purchased; description of any new construction or renovation the project would involve; description of any equipment to be purchased as part of the project; and any other matters needed to give a concise description of the project.

Background Information

GWR Leasing, LLC, a wholly owned subsidiary of The Manna Group, LLC owns a 150,000 square foot food-processing facility in Gridley, IL and leases portions of this facility to other food processing companies including Watershed Foods. Watershed Foods, LLC currently leases approximately 25,000 square feet for its operations and has first right-of-refusal on any additional space within the building. A layout of the building is attached (attachment # 2).

Project Details

To meet existing customer needs and to further strengthen its position as a viable strategic supplier to the Kellogg Company, Watershed needs to add another dryer (# 5) to have enough capacity. Total cost of adding a dryer is expected to be \$800,000 as evidenced by the following:

<u>Component Breakdown</u>	<u>Costs</u>	<u>Date Ordered</u>	<u>Lead Time</u>	<u>Unit</u>	<u>Date of Completion</u>
Condensor	\$ 90,000	2/15/2009	4	weeks	3/15/2009
Shell	110,000	2/15/2009	4	weeks	3/15/2009
Heating Elements	150,000	2/15/2009	4	weeks	3/15/2009
Control Systems & Electronics	50,000	2/15/2009	4	weeks	3/15/2009
Ancillaries	70,000	2/15/2009	4	weeks	3/15/2009
Vacuum System	50,000	2/15/2009	4	weeks	3/15/2009
Trolleys, Racks & Trays	120,000	2/15/2009	4	weeks	3/15/2009
Engineering & Installation	160,000	3/15/2009	4	weeks	4/12/2009
	<u>\$ 800,000</u>				

DOCUMENT 3

PROJECT BENEFITS: state why this project will be successful and the direct effects to the growth of your operation if not completed.

Watershed Foods has gained considerable experience & expertise as evidenced by its growth (see Document #1" Business Background") and is considered a premier supplier of freeze dried ingredients to global food companies in categories such as cereal, baby food, soup, and snacks. Watershed has existing demand for the capacity expansion under consideration and has successfully executed two identical projects (improving total project time from eight months to three months and reducing costs by \$300,000).

The Kellogg Company is a key customer and has selected Watershed Foods as a key strategic supplier for its North American needs. Kellogg has purchased an increasing percentage of its North America ingredient needs from Watershed as evidenced below and has indicated that it would like Watershed to eventually supply 30-60% of its total North American needs.

	Lbs to Kellogg	Kellogg Volume	% of Kellogg Supply	% of Total Sales	Number of Dryers	Jobs Per Dryer	Production Jobs
2005	180,000	4,000,000	4.5%	98.0%	2	8.4	17
2006	180,000	4,000,000	4.5%	90.0%	2	7.6	15
2007	250,000	4,000,000	6.3%	76.0%	2	7.6	15
2008	400,000	4,000,000	10.0%	74.0%	4	6.3	22
2009	600,000	4,000,000	15.0%	63.0% (e)	5	8.4	42
2010	1,300,000	4,000,000	32.5%	75.0% (e)	9	6.7	60
2011	1,800,000	4,000,000	45.0%	60.0% (e)	11	6.7	73
2012	2,500,000	4,000,000	62.5%	50.0% (e)	15	6.7	100

(e) - Estimated

Kellogg has asked Watershed to increase shipments for 2009 (beginning in 2nd Quarter) and has indicated that Watershed has an excellent opportunity to obtain significant additional business in 2010 as existing contracts with other suppliers expire. In order to meet Kellogg's needs in 2009 and position the Company to gain additional volume in 2010, Watershed must add additional capacity in 2009. The expansion will cost approximately \$800,000. Without the expansion, Kellogg will look elsewhere for capacity. Since Kellogg is a large percentage of Watershed's total business and Watershed's three year contract with Kellogg expires December 31, 2009, the loss of the Kellogg account might result in the closure of the Gridley, IL plant and the loss of 26 jobs. Without the 2009 expansion, the potential creation of new jobs over the next five years will also be in jeopardy.

The expansion will also provide a stable platform for Watershed to continue to grow, further its commitment to its Gridley, IL plant, and allow the Gridley, IL plant to gain scale & becomes the most productive freeze drying plant in the world. In turn, it will allow Watershed to gain economies of scale, increase its competitive advantage, and continue to be a competitive supplier for its other customers ensuring that jobs are not only retained but that job creation continues un-abated.

DOCUMENT 3

FUND ALLOCATION and JUSTIFICATION: give a brief description of how the RLF will be utilized to complete this project and why public financing is required to complete the proposal.

The total project is estimated at \$800,000 and the RLF involvement will be a key bridge between available funds from Watershed's banking partner (\$400,000) and the total cost of the project. Due to the current banking climate and Watershed's explosive growth, Watershed's banking partner is un-able to approve this project without the RLF's involvement. Without the RLF's involvement, Watershed will be forced to put the project on hold. This will halt job creation efforts and jeopardize existing jobs (26 full-time jobs). The RLF's involvement will not only support job creation (5 FTE) and retention efforts but will further encourage Watershed to invest in its Gridley, IL facility and achieve the RLF's goals of:

- Retain and attract businesses that provide permanent jobs
- Maximize investment within the County
- Promote sales and tax generating projects
- Providing financial assistance to eligible businesses

Fund Allocation, Justification and Collateral

Summary of Total Project Costs:

Land Acquisition	\$ _____	% _____
Building Acquisition	\$ _____	% _____
Building Renovations	\$ _____	% _____
New Construction	\$ _____	% _____
New Machinery / Equipment	\$ 800,000	% 100
Used Machinery / Equipment	\$ _____	% _____
Inventory	\$ _____	% _____
Working Capital	\$ _____	% _____
Other	\$ _____	% _____
TOTAL PROJECT COSTS	\$ 800,000	% 100

Please attach descriptions of equipment, buildings, land, etc... and time sequence for utilization of revolving loan funds.

Source of Funds:

	Amount	Term	Rate	Status
Private Financing				
Bank	\$320,000	10	7%	pending
Equity*	\$ 80,000	N/A	N/A	
Other				
Public Financing	\$400,000	10	5%	pending
TOTAL	\$800,000	10	6%	pending

*cash invested by owner. (If borrowed, state source and terms of loan on an attachment.)

Justification for Public Financing: Please provide a justification for the need for public financing. This can be a summary of the supporting letter from the participating conventional lender stating the reason(s) why it will not provide additional funds for the project.

Watershed's capacity expansion efforts and its inability to obtain conventional financing without a "bridge" make it an ideal candidate for public financing (RLF). First off, Watershed's project meets the RLF's goals:

- Retain and attract businesses that provide permanent jobs
- Maximize investment within the County
- Promote sales and tax generating projects
- Providing financial assistance to eligible businesses

and Watershed meets the criteria for an existing businesses:

- Dedicated and experienced management
- Past performance
- Current economic viability of the business
- High potential for profitability
- High potential for growth
- Sufficient collateral and cash flow to service and secure the loan
- Inability to obtain conventional financing at rates and terms that make the project viable

Second, Watershed's banking partner has stated that if the RLF is not involved then it cannot support the project (see attached letter) due to the general banking climate, Watershed's explosive growth and the bank's overall exposure with Watershed. The bank is not necessarily concerned about Watershed's collateral and cash flow to secure the loan. To further mitigate exposure to the RLF, Watershed, its parent company, and its two sister companies, Manna Leasing, LLC & GWR Leasing, LLC, are all willing to be co-guarantors for the RLF loan. On a consolidated basis, The Manna Group has a trailing 12 months debt service coverage ratio of nearly 6 times and has a projected debt service coverage ratio of 12 times.

These two factors make it imperative that the RLF be involved in the proposed project to protect 26 current jobs and to ensure that 44 are created over the next 24 months.

Economic Feasibility & Marketing Information: State why this project will be successful. Document the need for your product/service and new markets gained by the product/service. Detailed marketing plan may be attached.

As pointed out in Document #1 (Business Background & History), Watershed Foods began operations in 2004 and has quickly established itself as a premier global supplier to global companies in the cereal, baby food, soup and snacks categories. Watershed has commitments from Kellogg & other customers for the entire capacity the expansion project will make available and currently has no spare capacity. Watershed expects the capacity expansion to generate about \$1,000,000 in additional processing margin and provide enough free cash flow to more than cover the additional debt (expect a 7:1 debt service coverage ratio). Furthermore, Watershed was forced to abandon several customers in 2008 due to the lack of capacity. Had Watershed been able to full-fill these orders it would have resulted in at least an additional \$500,000 in processing margin.

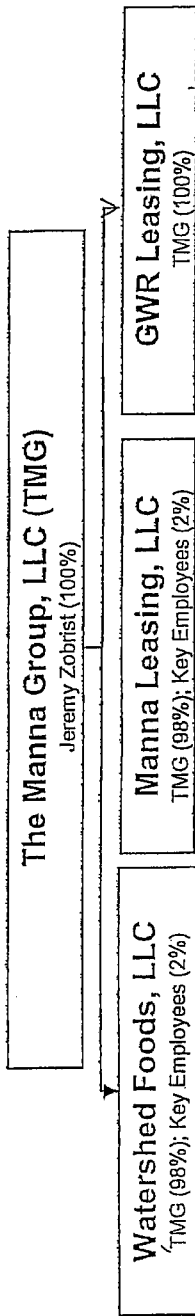
PROJECT DESCRIPTION: size of the site; description of existing buildings, improvements and equipment; description of any land to be purchased; description of any new construction or renovation the project would involve; description of any equipment to be purchased as part of the project; and any other matters needed to give a concise description of the project.

Background Information
 GWR Leasing, LLC, a wholly owned subsidiary of The Manna Group, LLC owns a 150,000 square foot food-processing facility in Gridley, IL and leases portions of this facility to other food processing companies including Watershed Foods. Watershed Foods, LLC currently leases approximately 25,000 square feet for its operations and has first right-of-refusal on any additional space within the building. A layout of the building is attached (attachment #2).

Project Details
 To meet existing customer needs and to further strengthen its position as a viable strategic supplier to the Kellogg Company, Watershed needs to add another dryer (#5) to have enough capacity. Total cost of adding a dryer is expected to be \$800,000 as evidenced by the following:

<u>Component Breakdown</u>	Costs	Date Ordered	Lead Time	Unit	Date of Completion
Condensor	\$ 90,000	2/15/2009	4	weeks	3/15/2009
Shell	110,000	2/15/2009	4	weeks	3/15/2009
Heating Elements	150,000	2/15/2009	4	weeks	3/15/2009
Control Systems & Electronics	50,000	2/15/2009	4	weeks	3/15/2009
Ancillaries	70,000	2/15/2009	4	weeks	3/15/2009
Vacuum System	50,000	2/15/2009	4	weeks	3/15/2009
Trolleys, Racks & Trays	120,000	2/15/2009	4	weeks	3/15/2009
Engineering & Installation	160,000	3/15/2009	4	weeks	4/12/2009
	\$ 800,000				

Watershed / Manna Group Ownership Structure



Members Owens/Cavallini moved the County Board approve a Request Approval of a Resolution of the McLean County Board approving the CDAP Revolving Loan Application submitted by Watershed Foods, LLC, Gridley, Illinois - County Administrator's Office. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Member Owens stated: the General Report can be found on pages 141-161 in your packet. I would also encourage those members who have questions regarding the item going back; again our meeting for finance is the first Wednesday at 4:00pm in this room. I would encourage those that have specific questions to please be in attendance and any member is always welcome at that meeting as well. Chairman Sorensen stated: I appreciate that comment Chairman Owens. I think I would also caution you and your committee to make sure that if you are going to have these conversations they should be very broad and welcoming. Everybody who has a perspective on this topic should be invited to participate. Member Owens stated: Absolutely, anybody is welcome to come to the Finance, and if they have questions or comments, I would be glad to recognize them.

JUSTICE COMMITTEE:

Member Renner, Chairman, presented the following:

AGREEMENT

This amendment, dated January 20, 2009 amends an Agreement between the Eleventh Judicial Circuit Court ("Court"), the County of McLean ("County"), and the Children's Foundation ("Foundation") dated November 20, 2007.

All terms and conditions of the original Agreement between the Eleventh Judicial Circuit Court ("Court"), the County of McLean ("County"), and the Children's Foundation ("Foundation") dated November 20, 2007, remain the same, except for the following:

RECITALS

4. Compensation of Foundation. For the services provided from January 1, 2009 through December 31, 2009, the Foundation shall be paid as follows:

\$37,800 for the period commencing January 1, 2009 through and including December 31, 2009, payable in quarterly installments as follows: \$10,650.00 on March 31, 2009; \$10,650.00 on June 30, 2009; \$8,250.00 on September 30, 2009; and \$8,250.00 on December 31, 2009.

5. Term and Right of Termination. This Agreement shall commence upon its execution by the parties and shall expire at midnight on December 31, 2009. The Agreement may be terminated by any party upon 30 days written notice to the other parties. In such event, the Foundation shall continue to operate the Project and be paid pro rata for all services completed under this Agreement through the date of termination.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first hereinabove written.

CHILDREN'S FOUNDATION, ELEVENTH JUDICIAL CIRCUIT COURT,

By: Teresa Kelly
Teresa Kelly, Program Director

By: Elizabeth Robb
Elizabeth Robb, Chief Judge

COUNTY OF McLEAN,

ATTEST:

By: Matt Sorensen
Matt Sorensen, Chairman
County Board of McLean County,
Illinois

Peggy Ann Milton
Peggy Ann Milton, Clerk of the
County Board of McLean County,
Illinois



OFFICE OF THE ADMINISTRATOR
(309) 888-5110 FAX (309) 888-5111
115 E. Washington, Room 401 P.O. Box 2400 Bloomington, Illinois 61702-2400

To: Chairman and Members, Justice Committee
From: Terry Lindberg, Assistant County Administrator *TL*
Date: January 28, 2009
Re: Children's Waiting Room

At your January Justice Committee meeting, members asked why there was such a significant increase in the funding request, what additional material could be provided to support the 20 percent funding increase, and what would happen if the request is not approved.

Lisa Pieper, Regional vice President, Children's Home + Aid Children's Foundation, prepared the attached narrative explanation to provide background and statistics in support of the request. In summary, the current County funding for this program makes up slightly less than one-half of the total program costs. Trust fund revenue and other charitable donations used to support the other half of the Children's Waiting Room budget have both declined significantly due to market losses.

The \$5.00 fee for the Children's Waiting Room is deposited into a fund that is restricted by statute for the sole purpose of supporting the Waiting Room program. Since we started collecting the fee in August of 2006 and didn't begin the contract with the Children's Foundation until January of 2007, and since FY 2007 and FY 2008 revenue exceeded expenses, the fund balance in the Children's Waiting Room Fund is currently \$48,136.00.

Also attached are tables showing the average monthly usage of the Waiting Room, which has significantly exceeded original projections. It should be noted that the number of staff hours follows the number of children, i.e., when there are fewer children, staffing levels and hours are decreased to hold costs at a minimum.

The consequences of not providing a contract increase would be that the number of children admitted to the Waiting Room would need to be limited and the hours of operation might need to be curtailed.

THE CHILDREN'S ROOM SERVICE SUMMARY

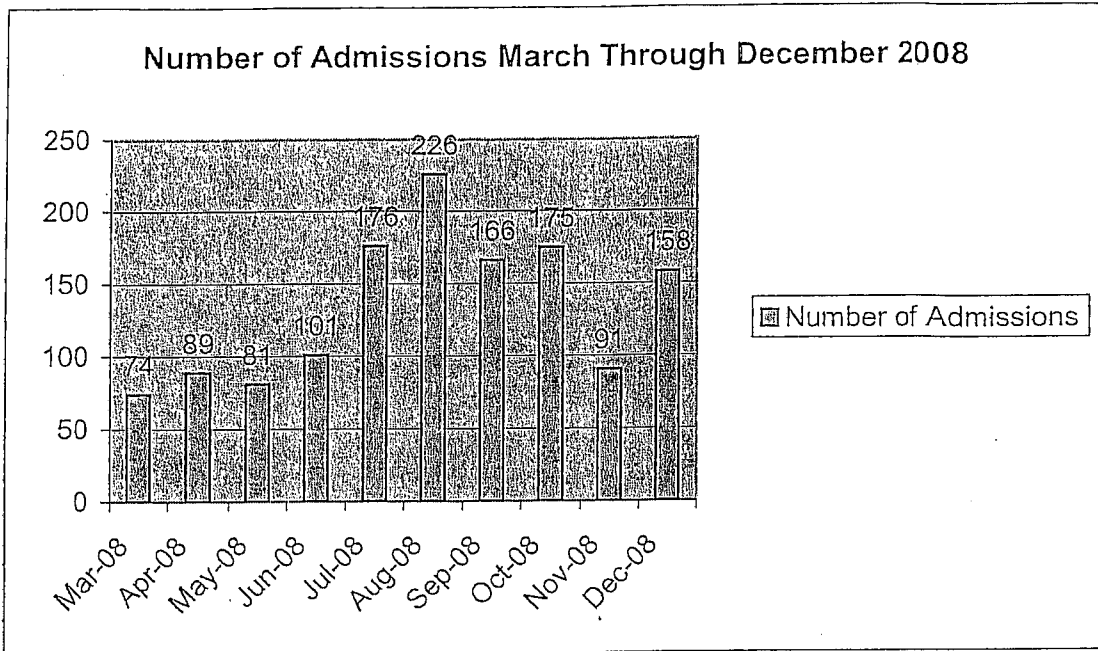
The Children's Room opened in February of 2008, after years of planning and collaboration between the local judiciary, several McLean County Bar members, and staff at Children's Home + Aid Children's Foundation (CHA). During the renovation process, McLean County government staff worked with agency staff to create a model space designed to serve as a Children's Waiting Room. During the completion of the construction/renovation, CHA staff wrote grants and worked with community leaders to obtain funding to outfit the room with needed supplies, furniture and equipment.

This partnership between McLean County and CHA has proven beneficial to everyone involved. During the Children's Room's first year of operation, we have seen significant census growth, and daily usage twice as high as our original projections for this program. Usage spiked in August of 2008, with 226 children served during that month, or an average of more than 10 children using the room every day. Average monthly admissions for the 1st half of calendar year 2008 were 104, with the second half of the year seeing a 63% increase in average usage for a monthly average of 163 admissions.

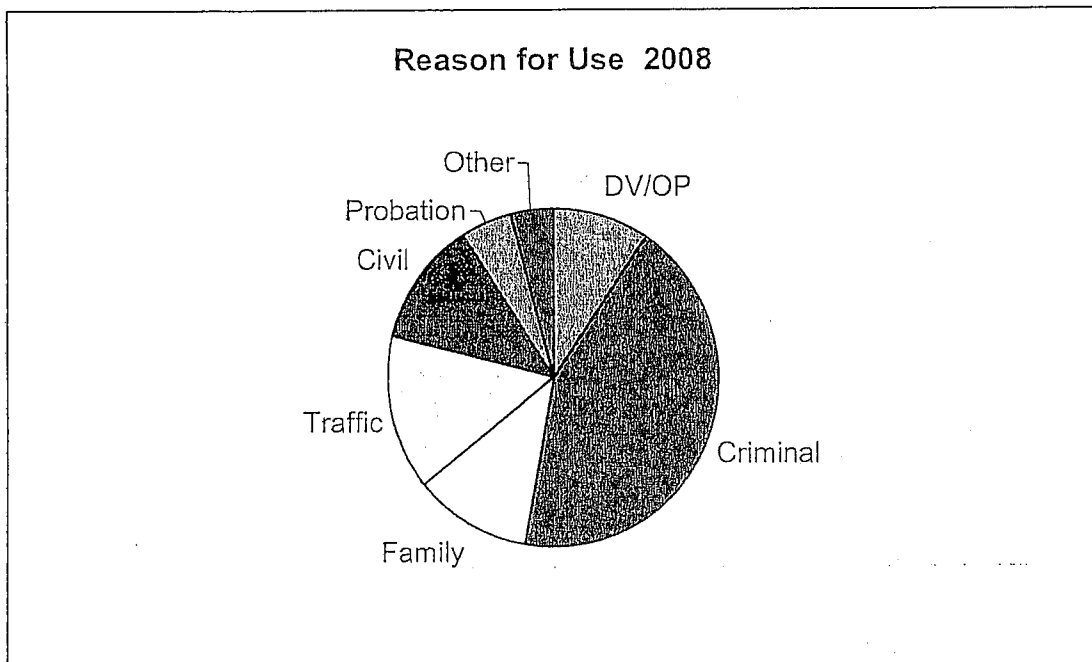
CHA operates its programs on a July 1 to June 30th fiscal year. Our current fiscal year, FY09, began on July 1, 2008 and will end on June 30th, 2009. During this time period, the overall revenue budgeted for The Children's Room was \$67,500. The McLean County filing fee revenue was budgeted for the fiscal year at \$33,000, or 48% of the total overall revenue. As of 12/31/08, CHA has billed the county for \$16,500 of this amount for 2 quarters of services. Other revenue sources included \$15,500 from our Scott Trust fund, \$15,000 in general charitable donations, and \$4,000 in special event fundraising. In effect CHA was thus assuming responsibility for providing 52% of the revenue necessary to fund The Children's Room.

Several unforeseen events have occurred since our FY09 budgets were planned and approved by our Board of Directors more than six months ago. The value of our Scott Trust fund has decreased dramatically, thus impacting the revenue available to help fund agency programs. The fiscal climate in which we work to raise charitable dollars has shifted significantly. Many of our donors are facing much reduced charitable giving capacity, and we are very unlikely to meet our regional fundraising goal, thus impacting The Children's Room, as well as our other programs that rely heavily on charitable funding, such as the Crisis Nursery, Healthy Start, and our Scott Early Learning Center. Lastly, due to a dismal Illinois economy overall, our State governmental support for most of our programs has been reduced, and may well face additional reductions before the end of the current fiscal year. The request for additional funding in the amount of \$4,800 will be used in The Children's Room to cover operating expenses we are incurring that can no longer be covered by other charitable sources.

The Children's Room Usage March Through December 2008



Total Number of Admissions March through December 2008: 1,337



The Children's Room

Usage Data March 2008 through December 2008

<u>Month</u>	<u>Number of Admissions</u>
March-08	74
April-08	89
May-08	81
June-08	101
July-08	176
August-08	226
September-08	166
October-08	175
November-08	91
December-08	158
Total	1337

<u>Month</u>	<u>Hours</u>	<u>Reason for Use</u>
March-08		DV/OP 23
April-08		Criminal 105
May-08		Family 27
June-08		Traffic 36
July-08	184	Civil 29
August-08	254.5	Probation 12
September-08	150.5	Other 10
October-08	144.5	
November-08	93.25	
December-08	140.25	
		Sept-Dec 08

An EMERGENCY APPROPRIATION Ordinance
 Amending the McLean County Fiscal Year 2009
 Combined Annual Appropriation and Budget Ordinance
 Children's Waiting Room Fund 0171, Circuit Court 0016

WHEREAS, the McLean County Board, on November 18, 2008, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2009 Fiscal Year beginning January 1, 2009 and ending December 31, 2009; and,

WHEREAS, the McLean County Board, at its regular meeting on January 20, 2009, pursuant to 705 ILCS 105/27/7, passed an Ordinance, effective July 1, 2006, to increase filing fees in civil cases by \$5.00 and to deposit said fees in the Children's Waiting Room Fund; and,

WHEREAS, the Justice Committee, at its regular meeting on January 6, 2009, approved an amendment to an agreement between the County of McLean and the Children's Foundation for the Children's Foundation to provide services to operate the Children's Waiting Room; and,

WHEREAS, the Justice Committee, at its regular meeting on January 6, 2009, approved and recommended to the County Board an Emergency Appropriation Ordinance funded from the Children's Waiting Room Fund to pay Fiscal Year 2009 expenses for operation of the Children's Waiting Room, per the agreement between the County and the Children's Foundation; now, therefore,

BE IT ORDAINED by the McLean County Board, now meeting in regular session, as follows:

1. That the County Auditor is directed to amend the Fiscal Year 2009 Combined Annual Appropriation and Budget Ordinance by adding the following line-item appropriations:

	<u>ADOPTED</u>	<u>INCREASE</u>	<u>AMENDED</u>
0171-0016-0105-0410.0164 Children's Waiting Room Fee Children's Waiting Room	\$ 33,000.00	\$ 4,800.00	\$ 37,800.00
0171-0016-0105-0706.0001 Contract Services Children's Waiting Room	\$ 33,000.00	\$ 4,800.00	\$ 37,800.00

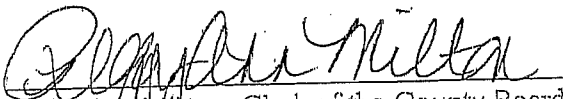
(2)


2. That the County Clerk shall provide a Certified Copy of this Ordinance to the Chief Judge of the Eleventh Circuit Court, County Treasurer, County Auditor, and the County Administrator.

ADOPTED by the McLean County Board this 20th day of January, 2009.

ATTEST:

APPROVED:


Peggy Ann Milton, Clerk of the County Board
McLean County, Illinois


Matt Sorensen, Chairman
McLean County Board

Bn' childrenswingrm_jan_09

Members Renner/O'Connor moved the County Board approve a Request Approval of an Amendment to the Contract between the Eleventh Judicial Circuit Court, the County of McLean and the Children's Foundation for the Children's Waiting Room, Circuit Court and a Request Approval of an Emergency Appropriation Ordinance Amending the McLean County Fiscal Year 2009 Combined Annual Appropriation and Budget Ordinance, Children's Waiting Room Fund 0171, Circuit Court 0016. Clerk Milton shows all Members present voting in favor of the Motion, except for Member Wendt. Motion carried.

AMENDED CONTRACT

This Contract, entered into this _____ day of February, 2009, between the County of McLean, a Body Politic and Corporate, hereinafter known as, "the County"; and David N. Rumley, Attorney-at-Law, hereinafter known as, "the Special Public Defender";

WHEREAS, the County of McLean has authority under Illinois Compiled Statutes, Chapter 55, Section 5-5.1005 to make all contracts and do all other acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and

WHEREAS, there is a necessity to provide additional professional contract services for the Office of the McLean County Public Defender; and

WHEREAS, the Special Public Defender has the capacity to provide such services;

NOW, THEREFORE:

1. David N. Rumley is hereby appointed a Special Public Defender for McLean County by Amy Johnson Davis, Public Defender for McLean County, and the McLean County Board.

2. The purpose of this professional service contract is to provide assistance to the Public Defender's Office in the handling of conflict cases and such other cases as may be assigned by the Public Defender. The County shall pay to the Special Public Defender and the Special Public Defender agrees to accept as full payment for the professional services furnished under this agreement, said amount to be \$3,317.21 per month.

The Special Public Defender agrees to:

1. David N. Rumley shall assist and perform his duties as Special Public Defender in those cases assigned to him by the Public Defender; said duties include the preparation and litigation of those cases. The Public Defender shall assign to the Special Public Defender a maximum of seven (7) felony cases per month. In the event that private counsel enters on a case assigned to the Special Public Defender prior to the first status hearing, that case will not be credited to the Special Public Defender. Should the Special Public Defender for any reason not be credited with seven cases in a month, those cases shall be assigned as soon as practicable in the following month; however, the total number of cases assigned shall not exceed 84 cases during the contract period.

2. A Special Public Defender shall be at all times for the duration of this contract an attorney licensed to practice law in the State of Illinois.

3. The Special Public Defender, as an independent contractor, shall be required to secure and maintain malpractice insurance in an amount of \$500,000 and workers' compensation insurance in accordance with Illinois law for the Special Public Defender and any paralegal, legal assistant, or secretary and, upon request, supply to the County a certificate of insurance evidencing such coverage.

4. The Special Public Defender, as an independent contractor, shall indemnify and hold harmless the County, its agents, employees and assigns against any and all claims arising out of or relating to the Special Public Defender's activities pursuant to this contract.

It is further agreed by both parties:

1. The parties enter into this contract on the date first stated above and, further, the agreement shall commence on _____, 2009 and terminate on December 31, 2009.

2. The Special Public Defender is and shall be an independent contractor for all purposes, solely responsible for the results to be obtained and not subject to the control or supervision of the County in so far as the manner and means of performing the services and obligations of this agreement. However, the County reserves the right to review the Special Public Defender's work and service during the performance of this contract to ensure that this contract is performed according to its terms.

3. Nothing in this agreement shall prevent the Special Public Defender from engaging in the practice of law apart from the services provided by this contract.

4. The Special Public Defender shall pay all current and applicable City, County, State and Federal taxes, licenses, assessments, including federal excise taxes, including and thereby limiting the foregoing, those required by the Federal Insurance Contribution Act and Federal and State Unemployment Tax Acts.

5. The parties agree to comply with all terms and provisions of the Equal Employment Opportunity Clause of the Illinois Human Rights Act.

6. This contract shall be governed by and interpreted in accordance with the laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected are set forth herein or incorporated herein by reference.

7. No waiver of any breach of this contract or any provision hereto shall constitute a waiver of any other or further breach of this contract or any provision thereof.

8. This contract may be amended at any time by mutual agreement of the parties. Before any amendment is valid, it must first be reduced to writing and signed by both parties.

9. This contract may not be assigned by either party without the prior written consent of the other party.

10. This contract may be terminated for any of the following reasons:

(a) At the request of the Special Public Defender upon giving sixty (60) days' written notice prior to the effective date of cancellation.

(b) At the request of the County upon giving sixty (60) days' written notice prior to the effective date of cancellation.

Written notice shall be mailed by certified copy to the following address:

For the Public Defender:

Ms. Amy Johnson Davis
Office of the Public Defender
104 West Front Street, Rm 603
Bloomington, Illinois 61701

For the McLean County Board:

Mr. John M. Zeunik
County Administrator
Law & Justice Center, Room 701
104 West Front Street
Bloomington, Illinois 61702-2400

For the Attorney:

Mr. David N. Rumley
401 W. Elm
Urbana, IL 61801

11. This contract is severable and the invalidity or unenforceability of any provision of this agreement or any party hereto shall not render the remainder of this agreement invalid or unenforceable.


12. Should either party desire not to renew this contract beyond the termination date, sixty (60) days' written notice prior to the termination date shall be given by the party wishing to terminate this contract.

13. This agreement shall be binding upon parties hereto and upon the successors and interests, assigns, representatives, and heirs of such party.

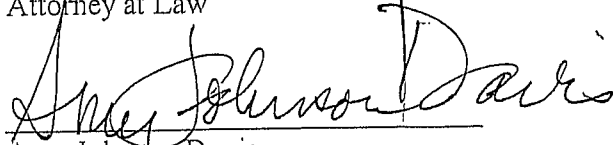
14. The parties agree that the forgoing and the attached document(s), (if any), constitute all of the agreement between the parties; and

IN WITNESS THEREOF, the parties have affixed their respective signature on the ____ day of _____, 2009.

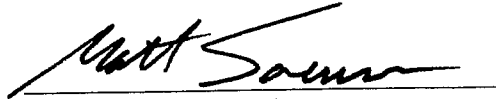
APPROVED:



David N. Rumley
Attorney at Law

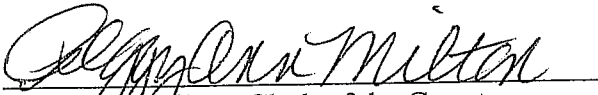


Amy Johnson Davis
McLean County Public Defender



Matt Sorensen, Chairman
McLean County Board

ATTEST:



Peggy Ann Milton, Clerk of the County
Board of McLean County, Illinois

CONTRACT

This contract, entered into this ____ day of February, 2009, between the County of McLean, a Body Politic and Corporate, hereinafter known as "the County", and David N. Rumley, Attorney at Law, hereinafter known as "the Special Public Defender":

WHEREAS, the County of McLean has authority under Illinois Compiled Statutes, Chapter 55, Section 5-5.1005 to make all contracts and do all other acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and

WHEREAS, there is a necessity to provide additional professional contract services for the Office of the McLean County Public Defender; and

WHEREAS, the Special Public Defender has the capacity to provide such services;

NOW, THEREFORE:

1. David N. Rumley, a Special Public Defender for McLean County, is hereby appointed for the limited purpose of handling one (1) murder case, to wit: People v. Jason Marksteiner, Case Number 08-CF-1220.

2. David N. Rumley agrees to perform all the duties associated with handling this case, including, but not limited to, reviewing and preparing discovery, filing all pre-trial motions and presenting them to the Court, supervising all investigation and mitigation efforts on behalf of the client, negotiating with the State's Attorney and, if necessary, trying the case to the Court or to a jury.

It is further agreed by the parties:

1. The agreement shall commence on February ____, 2009, and terminate at the conclusion of the Marksteiner case.

2. David N. Rumley shall receive in payment for his services the sum of \$20,000.

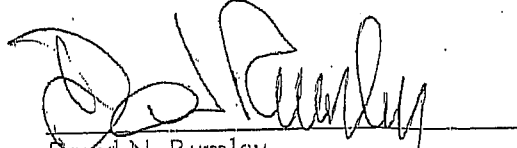
3. In the event of extraordinary circumstances and at the option of either party, the fee referenced in paragraph 2 of this agreement may be reviewed.

4. The Office of the McLean County Public Defender shall continue to fund all investigative expenses in this case.

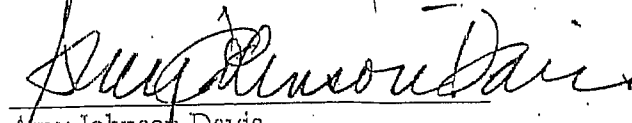
5. This agreement incorporates by reference all of the terms and conditions of David Rumley's contract executed December 16, 2008, with McLean County.

IN WITNESS WHEREOF, the parties have affixed their respective signature on this _____
day of February, 2009.

APPROVED:



David N. Rumley
Attorney at Law

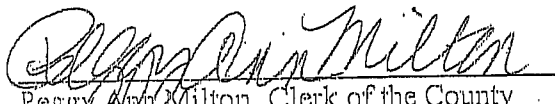


Amy Johnson Davis
McLean County Public Defender



Matt Sorensen, Chairman
McLean County Board

ATTEST:



Peggy Ann Milton, Clerk of the County
Board of McLean County, Illinois

Members Renner/McIntyre moved the County Board approve a Request Approval of an Amendment to the Contract between David N. Rumley, Special Public Defender, and the Public Defender's Office, Public Defender's Office and a Request Approval of a Contract between David N. Rumley, Special Public Defender, and the Public Defender's Office, Public Defender's Office. Clerk Milton shows all Members present voting in favor of the Motion. Motion Carried.

Member Renner stated: the General Report can be found on pages 175-192 in your packet.

Report of the County Administrator:

Mr. Zeunik stated the following: The County Board orientation session is scheduled to start immediately following this meeting for anyone that is going to be able to stay. Since it is just past 9:30 am, hopefully we could get started by 9:50 am. Have 20 minute break and then get started. We have a full agenda, we'd like to try and hopefully be finished before the noon hour.

Approval of Bills:

The McLean County Auditor presented the following and recommends same for payment:

MCLEAN COUNTY BOARD COMPOSITE

February 17, 2009

2008 Budget Expenditures

COMMITTEE	PENDING EXPENDITURES	PRE-PAID EXPENDITURES	TOTAL EXPENDITURES
Executive		\$19,965.34	\$19,965.34
Finance	\$2,019.00	\$197,831.67	\$199,850.67
Human Services	\$7,902.25	\$223,030.29	\$230,932.54
Justice		\$230,870.13	\$230,870.13
Land Use		\$484.43	\$484.43
Property		\$101,890.78	\$101,890.78
Transportation		\$320,543.67	\$320,543.67
Health Board		\$40,308.77	\$40,308.77
Disability Board		\$0.00	\$0.00
T. B. Board		\$3,763.89	\$3,763.89
Total	\$9,921.25	\$1,138,688.97	\$1,148,610.22


Matt Sorensen, Chairman
McLean County Board

Members Owens/Bostic moved the County Board approve the 2008 bills as presented, cast unanimous ballot, and authorize Chairman Sorensen to sign them. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

The McLean County Auditor presented the following and recommends same for payment:

MCLEAN COUNTY BOARD COMPOSITE

February 17, 2009

2009 Budget Expenditures

COMMITTEE	PENDING EXPENDITURES	PRE-PAID EXPENDITURES	TOTAL EXPENDITURES
Executive		\$313,855.80	\$313,855.80
Finance	\$26,340.70	\$649,226.51	\$675,567.21
Human Services	\$22,143.90	\$452,887.95	\$475,031.85
Justice		\$2,144,427.71	\$2,144,427.71
Land Use		\$32,997.59	\$32,997.59
Property		\$539,626.71	\$539,626.71
Transportation		\$316,408.99	\$316,408.99
Health Board		\$538,043.50	\$538,043.50
Disability Board		\$51,269.98	\$51,269.98
T. B. Board		\$28,306.03	\$28,306.03
Total	\$48,484.60	\$5,067,050.77	\$5,115,535.37


Matt Sorensen, Chairman
McLean County Board

Members Cavallini/Owens moved the County Board approve the 2009 bills as presented, cast unanimous ballot, and authorize Chairman Sorensen to sign them. Clerk Milton shows all Members present voting in favor of the Motion. Motion carried.

Meeting adjourned until March 17, 2009 at 9:00 a.m., in Government Center, Room 400, Bloomington, Illinois.

The meeting was adjourned until March 17, 2009 at 9:00 a.m., in Government Center, Room 400, Bloomington, Illinois.

Time: 9:35 a.m.

Matt Sorensen
County Board Chairman




Peggy Ann Milton
County Board Clerk

STATE OF ILLINOIS)
) ss.
COUNTY OF McLEAN)

I, Peggy Ann Milton, County Clerk in and for the State and County aforesaid, do hereby certify the foregoing to be a full, true, and correct copy of the proceedings had by the McLean County Board at a meeting held on the 17th day of February, 2009, and as the same appears of record.

IN WITNESS WHEREOF, I have set my hand and official seal this 9th day of March, 2009.



Peggy Ann Milton
McLean County Clerk